

City of Plainwell

Angela Ridgway
EJ Hart
David O'Bryant
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA

DDA/TIFA/BRA

November 10, 2020 7:30 AM

City Hall Council Chambers

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 10/13/2020 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Accounts Payable for October of \$764,075.99
 - B. Mill Payment Request 1 & 2
 - B. Mill Demolition Update – City Manager Erik Wilson
8. **DDA Action Items**
 - A. Accounts Payable for October of \$522.89
9. **TIFA Action Items**
 - A. Accounts Payable for October of \$706.91
10. **Communications:** 09/28/2020 & 10/12/2020 Council Minutes. Also the Financial Report/ Summary as of 10/31/2020
11. **Public Comments**
12. **Staff Comments:**

Community Updates: Indoor Market; Ladies Leaves and Laughter; Shop Small Sat.

Business Updates:

Vacant Buildings: 200 S. Main (purple awning)
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

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The Island City

AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for October in the amount of \$764,075.99

B. Discussion & approval of mill payment request

C. Discussion updates re: mill demolition

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for October in the amount of \$522.89

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for October in the amount of \$706.91

Reminder of Upcoming Meetings

- November 12 – Parks and Trees 5 p.m.
- November 18 – Planning Meeting 7 p.m.
- November 23– City Council Meeting at 7 p.m.

Next Meeting is scheduled for December 8, 2020 will be held at City Hall Council Chambers

Minutes
Plainwell DDA, BRA and TIFA:
October 13, 2020

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, David O’Bryant, EJ Hart, Erik Wilson, Randy Wisnaski, Adam Hopkins, Paul Rizzo, and Angela Ridgeway
4. Approval of Minutes of minutes were approved and accepted to place on file.
5. General Public: None present
6. Chairman’s Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for September of \$219,855.71 was made by Hart and seconded by O’Bryant. Motion carried.** Larabel questioned \$170,325.00 invoice from August as it was posted in the September budget. City Manager Wilson will look into this and report back next meeting.
 - B. Mill Update given by City Manager, Erik Wilson, reported that building #1 is 75% complete; change order re: reclaiming more bricks and by doing this they will be behind schedule; no accidents; having site security issues, city has added more cameras and motion sensors.
8. DDA Action Items
 - A. **Motion to accept accounts payable for September of \$691.47 was made by Rizzo and seconded by Larabel. Motion carried.**
 - B. Sidewalks in DDA – Angela Ridgeway requested that all merchants/building owners get a gentle reminder about keeping their walkways clear, swept and shoveled as we head into winter. This brought up discussion from Hart on the trash corral on Donnie’s property and that it’s turning into a dump site for furniture, oil etc.
 - C. Review of the Quarterly Revolving Loan Report
9. TIFA Action Items
 - A. **Motion to accept accounts payable for September of \$656.30 was made by Hart and seconded by Turley. Motion carried.**
10. Communications:

08/24/20 & 09/14/2020 Council Minutes. Also Financial Report/Summary as of 09/30/2020 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager, Siegel reported:
Community Updates: Pumpkins in the Park; Holiday activities & parade
Business Updates: Embers Guitar Repair shop opening this month.
Vacant Buildings: 200 S. Main St. (purple awning) still on market
Member Comments:

Turley – speaking with several business regarding cameras in the back the parking lot. Also Turley brought up that people are parking along Industrial Parkway (residents walking) and causing some difficulty with semi-truck deliveries.

Hart – suggested maybe DDA could cover the cost of the extra cameras depending on price.

Adjournment: A Motion to adjourn the meeting 8:44 a.m. was made by Hart and seconded by Rizzo

Submitted by Denise Siegel, Community Development Manager

DRAFT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 10/01/2020 - 10/31/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	OCTOBER 2020 DENTAL & VISION	36.20	16498
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	OCTOBER 2020 HEALTH INSURANCE PREMIUM	704.28	16500
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	OCTOBER 2020 LIFE INSURANCE COVERAGE	3.56	16499
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	SEPTEMBER 2020 DPW UNIFORMS/RUGS/MISC	2.07	16538
443-000-775.000	Supplies - Repairs and Maintenance	PLAINWELL ACE HARDWARE	WIRE LAMP, FLEX GLUE, SPLICE - MILL	64.98	16599
443-000-775.000	Supplies - Repairs and Maintenance	PLAINWELL ACE HARDWARE	BIT DRILL, CLAMPS - MILL	31.25	16599
443-000-775.000	Supplies - Repairs and Maintenance	PLAINWELL ACE HARDWARE	PADLOCKS (24)	107.89	16599
443-000-775.000	Supplies - Repairs and Maintenance	RATHCO SAFETY SUPPLY INC	NO TRESPASSING SIGNS (15)	315.00	16564
443-000-775.000	Supplies - Repairs and Maintenance	PLAINWELL ACE HARDWARE	MILL - BIT DRILL (VARIOUS SIZES -4)	14.76	16599
443-000-801.030	AUDIT SERVICES 6/30/2020	SIEGFRIED CRANDALL PC	PROGRESS BILLING ON AUDIT SERVICES FOR	267.06	16516
443-000-930.000	IP DOME CAMERA WITH VF LENS AND	LOCK MASTER SECURITY LLC	CITY HALL/ MILL SECURITY CAMERA SYSTEM	2,800.00	16520
Total For Dept 000 OPERATIONS				4,347.05	
Dept 970 CAPITAL OUTLAY					
443-970-972.000-2020-00001	DEMOLITION PROJECT OVERSIGHT	GHD SERVICES INC	MILL DEMO OVERSIGHT THROUGH 09/26/2020	42,680.84	16542
443-970-972.000-2020-00001	SECONDARY AGREEMENT AS APPROVED	MELCHING, INC.	MILL DECOMMISSIONING & DEMO THROUGH 09/	715,823.10	16558
443-970-972.000-2020-00001	ENGINEERING ASSISTANCE & SITE VISIT	ROBERT DARVAS ASSOCIATES INC	CONSULTING/ENGINEERING MILL DEMO PHASE	1,225.00	16602
Total For Dept 970 CAPITAL OUTLAY				759,728.94	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				764,075.99	

11/06/2020 01:28 PM

User: JULIE

DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 10/01/2020 - 10/31/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	764,075.99
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Total For All Funds:	<u>764,075.99</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	OCTOBER 2020 DENTAL & VISION	29.29	16498
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	OCTOBER 2020 HEALTH INSURANCE PREMIUM	320.88	16500
494-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANCE	OCTOBER 2020 LIFE INSURANCE COVERAGE	0.14	16499
494-000-730.000	Overnight Mailing - 200 E Bridge	POSTMASTER	Overnight Mailing - 200 E Bridge	26.35	1797
494-000-801.030	AUDIT SERVICES 6/30/2020	SIEGFRIED CRANDALL PC	PROGRESS BILLING ON AUDIT SERVICES FOR	50.59	16516
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	CHRIS HAAS AWARD NOMINATION	82.64	16511
494-000-956.000	Plaque	B & C TROPHY	Plaque	3.00	1797
494-000-957.022	DDA Farmers Market Expense	WORLDPAY	TSYS FEES FARMERS MARKET	10.00	1791
Total For Dept 000 OPERATIONS				522.89	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				522.89	

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User: JULIE

DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	522.89
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Total For All Funds:	<u>522.89</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 10/01/2020 - 10/31/2020
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 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	OCTOBER 2020 DENTAL & VISION	47.68	16498
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	OCTOBER 2020 HEALTH INSURANCE PREMIUM	607.10	16500
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	OCTOBER 2020 LIFE INSURANCE COVERAGE	1.54	16499
450-000-801.030	AUDIT SERVICES 6/30/2020	SIEGFRIED CRANDALL PC	PROGRESS BILLING ON AUDIT SERVICES FOR	50.59	16516
		Total For Dept 000 OPERATIONS		706.91	
		Total For Fund 450 INDUSTRIAL PARK TIFA		706.91	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 10/01/2020 - 10/31/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	706.91
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Total For All Funds:	<u>706.91</u>
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MINUTES
Plainwell City Council
September 28, 2020

1. Mayor Keeler called the regular meeting to order at 7:00 PM on the Zoom virtual meeting application.
2. Pledge of Allegiance was recited, led by Mayor Keeler.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
4. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 09/14/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
5. Public Comment: None.
6. County Commissioner Report: None.
7. Agenda Amendments: None
8. Mayor's Report:
Mayor Keeler reported having talked with Jerry DeBoer of the Historical Society, which may dissolve and donate its remaining bank balance for a historical purpose. Mayor Keeler asked for Council's consideration for what could be restored using the money while the Historical Society works through dissolution.
9. Recommendations and Reports:
 - A. DPW Superintendent Nieuwenhuis gave a summary about events at 934 East Bridge. He reported the new owner was having issues with the sewer line that could not be rodded out, but the city's main line tested successfully, so it was assumed the issue was on private property. Upon investigation, it was determined there was a stub at the location but it was not connected to the lead during the 2013 M-89 construction project, based on field notes. Kalin Construction and the Michigan Department of Transportation (MDOT) was responsible for that project. The city provides the utility and normal sewer utility charges have been billed to this location for many years. While the issue continues to be investigated with MDOT, but the Administration feels that the property owner should be reimbursed for his costs incurred to connect to the sewer line that should have been done in 2013. There was discussion about having the property owner deal with MDOT for resolution, but since this owner did not own the property in 2013, the city feels it is in a better position to attempt negotiation with MDOT.
A motion by Keeney, seconded by Wisnaski, to authorize the City Manager to reimburse property owner Matthew Luegge \$16,570.66 for costs incurred in connecting to city sewer at 934 East Bridge Street, and to authorize staff to negotiate with Michigan Department of Transportation for any remedies available. On a roll call vote, all voted in favor. Motion passed.
 - B. City Clerk Kelley reported having applied for grant funding from the Center for Tech and Civic Life for election-related technology and safety costs/upgrades. An award letter was offered in the amount of \$5,000, which could be used to offset the cost of the tabulator for the Absent Voter Counting Board as well as additional personal protective equipment and supplies for the election precincts that could be used city-wide when elections are not happening.

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A motion by Overhuel, seconded by Steele, to accept a grant award of up to \$5,000 from the Center for Tech and Civic Life for election related costs, equipment and personal protective equipment. On a roll call vote, all voted in favor. Motion passed.

10. Communications:

A. A motion by Steele, seconded by Keeney, to accept and place on file the August 2020 Public Safety Report and the August 2020 Water Renewal Report. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeney, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$36,749.54 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments: None

13. Staff Comments

Community Development Manager Siegel reported the building at 200 East Bridge was sold, and that the Champion Law Building had an offer. She updated Council on ribbon cuttings and businesses opening soon. She noted that Pumpkins in the Park will be a weekend-long scavenger hunt event. She reported that three (3) applications for Volunteer of the Year and that the Chris Haas family will make the award at the October 12 Council Meeting. She also reminded Council of upcoming public hearings at the Planning Commission.

Superintendent Pond gave water renewal maintenance and permit updates and discussed a stormwater review.

Director Bomar reported asking for guidance from the Allegan County Health Department regarding Halloween protocols.

Clerk/Treasurer Kelley reported having issued 665 absent voter ballots as of 5pm today and that the financial auditors are onsite doing fieldwork.

City Manager Wilson gave a brief update on the mill demolition noting change orders being worked on. He also reported having ordered engineering for the water tower study.

14. Council Comments:

Mayor Pro Tem Steele reported that school busses will be back on city streets starting October 1.

Council Member Keeney reported that the library building is near completion.

15. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:37 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
October 12, 2020



Brian Kelley, City Clerk

MINUTES
Plainwell City Council
October 12, 2020

1. Mayor Keeler called the regular meeting to order at 7:00 PM in Plainwell Council Chambers.
2. Peter Dams of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was recited.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel and Councilmember Wisnaski. Absent: Councilmember Keeney.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 09/28/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. **Presentation:** Jeff Haas with Brody and Caitlin Honeysett presented, in person, the Chris Haas Volunteer of the Year Award for 2020 to Del Beier. A plaque inscription was read and presented to Mrs. Beier, who was nominated by Gun Plain Township resident Anne Conn, who was also in attendance.
8. County Commissioner Report:
Commissioner Rick Cain reported the County is moving forward with the Rock Tenn site with thanks to City Manager Wilson's advice. He also reported the County is moving forward with the courthouse project. Finally, he gave an overview of the County's millage request on the November ballot noting that, if passed, the County will use the resources to reinstate services that have been cut over the years due to funding restrictions.
9. Agenda Amendments:
A motion by Steele, seconded by Overhuel, to amend the agenda to add as Item 11E, a closed session as permitted under Section 8(d) of the Open Meetings Act to consider the acquisition of real property. On a voice vote, all in favor. Motion passed
10. Mayor's Report:
Mayor Keeler said it is nice to see progress with the demolition.
11. Recommendations and Reports:
 - A. City Manager Wilson updated Council on the progress of the Paper Mill Demolition Project. He specifically noted that no injuries have been reported on site, and the security concerns that have arisen. He also noted that requests for giving out bricks are being held until further testing can be done on the bricks and whether they will be used elsewhere on the project. Included in the update was a listing of bills paid and payable for Melching and GHD for project work. Council asked several questions and was asked to consider the combined pay request totaling \$819,881.00
A motion by Overhuel, seconded by Wisnaski, to authorize approve pay application #2 for expenses incurred for demolition and engineering totaling \$819,881.00. On a roll call vote, all voted in favor. Motion passed.

- B.** City Manager Wilson provided information related to structural changes to Building 3 and recommended Council approve a Change Order for reclaiming wood and bricks as well as design engineering fees. The changes will make for a more aesthetically pleasing look to the exterior wall being created in Building 3
A motion by Wisnaski, seconded by Overhuel, to approve Change Order 3 for the Paper Mill Demolition Project in the amount of \$38,000 for reclaiming additional wood and brick, as well as design engineering fees. Motion passed.
- C.** City Treasurer Kelley requested one additional banking institution to be added to the previously approved listing, so that the city can diversify its idle cash reserves.
A motion by Steele, seconded by Wisnaski, to adopt Resolution 2020-21 to update the listing of approved depositories for city funds. On a voice vote, all in favor. Motion passed.
- D.** City Treasurer Kelley reminded Council that resolutions were passed earlier in the year to allow for the waiver of utility billing penalties and water shut-offs in accordance with Executive Orders issued by State Government. With recent court decisions invalidating those Executive Orders, the resolutions are also invalid going forward. Council's direction is sought regarding continuance of any waivers, which would require an ordinance amendment. Council's deliberation directed staff to continue charging penalties and turning water off as provided in existing ordinances, with notice given to customers as soon as possible. Treasurer Kelley noted that the penalties and shut-offs would return in November 2020.

12. Staff Comments:

Superintendent Nieuwenhuis reporting the loose leaf pickup started today and would continue through Thanksgiving week, weather dependent. He also reported that hydrant flushing went well and that lead/copper testings have been submitted.

Community Development Manager Siegel reported working on permits and zoning issues. She noted that the Indoor Farmer's Market is still planned with restrictions recommended by health officials. Plainwell will be the only indoor market in Allegan County. She also asked for ideas about the tree lighting celebrations.

Director Bomar reported working on fire and lockdown drills with the schools. Mayor Pro Tem Steele inquired about parked tractor-trailers on North Sherwood. City Manager Wilson inquired about facemask laws.

Superintendent Pond reported that two (2) blowers are fully functional at the treatment plant.

13. Recommendations and Reports (continued):

- E.** **A motion by Steele, seconded by Wisnaski, to go into Closed Session at 8:02pm to discuss acquisition of real property. On a voice vote, all in favor. Motion carried.**

A motion by Steele, seconded by Overhuel, to return to the Regular Meeting at 9:16pm. On a voice vote, all in favor. Motion carried.

A motion by Overhuel, seconded by Wisnaski, to authorize the Mayor to enter into negotiations with a property owner of 55 acres of land in Gun Plain Township for consideration as a future real property acquisition. On a voice vote, all voted in favor. Motion passed.

14. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the ~~October~~ September 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

15. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$316,556.32 for payment of same. On a roll call vote, all in favor. Motion passed.

16. Public Comments: None

17. Council Comments: None

18. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 9:23 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
October 26, 2020



Brian Kelley, City Clerk

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,253.00	6,252.58	0.00	0.42	99.99
443-000-402.041	Captured Tax - AdVal Real - Library	1,132.00	750.79	0.00	381.21	66.32
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	500.00	499.55	0.00	0.45	99.91
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	500.00	499.55	0.00	0.45	99.91
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	649.00	649.42	0.00	(0.42)	100.06
443-000-402.047	Captured DDA-SCHOOL	12,443.00	3,224.20	0.00	9,218.80	25.91
443-000-402.048	Captured Tax - AdVal Real - County (All)	3,008.00	2,254.29	0.00	753.71	74.94
443-000-402.060	Captured Tax - AdVal Pers - City	473.00	473.21	0.00	(0.21)	100.04
443-000-402.061	Captured Tax - AdVal Pers - Library	85.00	56.80	0.00	28.20	66.82
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	38.00	37.80	0.00	0.20	99.47
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	38.00	37.80	0.00	0.20	99.47
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	49.00	49.14	0.00	(0.14)	100.29
443-000-402.065	Captured Tax - AdVal Pers - County (All)	228.00	170.57	0.00	57.43	74.81
443-000-505.000	Federal Grant	5,100,000.00	1,005,855.00	819,881.00	4,094,145.00	19.72
443-000-676.080	Interfund Transfer In - Capital Improve	80,000.00	26,666.68	6,666.67	53,333.32	33.33
443-000-697.000	Loan Proceeds	510,000.00	0.00	0.00	510,000.00	0.00
TOTAL REVENUES		5,715,396.00	1,047,477.38	826,547.67	4,667,918.62	18.33
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	38,185.00	10,757.73	3,072.46	27,427.27	28.17
443-000-706.000	Wages - Part Time Employees	539.00	209.95	68.43	329.05	38.95
443-000-713.000	Other Post Employment Benefits	313.00	104.28	26.07	208.72	33.32
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,797.00	775.43	221.24	2,021.57	27.72
443-000-715.010	Health Insurance Premiums	6,517.00	2,159.89	543.07	4,357.11	33.14
443-000-715.013	Health Insurance - HSA - Employer Paid	2,957.00	1,715.71	0.00	1,241.29	58.02
443-000-715.015	Life Insurance	43.00	14.24	3.56	28.76	33.12
443-000-718.000	Retirement Benefits	3,298.00	992.90	270.09	2,305.10	30.11
443-000-724.000	Medical Insurance Opt Out	203.00	56.07	16.84	146.93	27.62
443-000-730.000	Postage	300.00	0.00	0.00	300.00	0.00
443-000-743.000	Uniforms	65.00	5.37	2.07	59.63	8.26
443-000-775.000	Supplies - Repairs and Maintenance	100.00	691.57	533.88	(591.57)	691.57
443-000-801.000	Engineering Services	1,000.00	0.00	0.00	1,000.00	0.00
443-000-801.013	Professional Services - Attorney	2,000.00	225.50	0.00	1,774.50	11.28
443-000-801.030	Professional Services - Audit	353.00	267.06	267.06	85.94	75.65
443-000-830.000	Contractual Reimbursement CRA Activities	19,047.00	11,216.78	0.00	7,830.22	58.89
443-000-900.000	Printing and Publishing	600.00	0.00	0.00	600.00	0.00
443-000-910.000	Liability Insurance	5,089.00	5,682.85	0.00	(593.85)	111.67
443-000-910.010	Workers Comp Insurance	376.00	376.10	0.00	(0.10)	100.03
443-000-930.000	Outside Services (RMLB)	3,000.00	2,940.22	2,800.00	59.78	98.01
443-000-930.050	Computer Services	0.00	5.94	0.00	(5.94)	100.00
443-000-940.000	Rentals - Equipment	500.00	954.42	427.43	(454.42)	190.88
443-908-991.000	Principal Payment - Interfund Loans	15,079.00	5,026.32	1,256.58	10,052.68	33.33
443-908-995.000	Interest Payment - Interfund Loans	1,546.00	515.32	128.83	1,030.68	33.33
443-970-972.000	Contracted Services	5,618,281.82	1,002,854.35	759,728.94	4,615,427.47	17.85
TOTAL EXPENDITURES		5,722,188.82	1,047,548.00	769,366.55	4,674,640.82	18.31
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		5,715,396.00	1,047,477.38	826,547.67	4,667,918.62	18.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
TOTAL EXPENDITURES		5,722,188.82	1,047,548.00	769,366.55	4,674,640.82	18.31
NET OF REVENUES & EXPENDITURES		(6,792.82)	(70.62)	57,181.12	(6,722.20)	1.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	80,583.00	79,912.47	79,912.47	670.53	99.17
450-000-664.020	Interest Earned - Investments	0.00	275.02	18.10	(275.02)	100.00
TOTAL REVENUES		80,583.00	80,187.49	79,930.57	395.51	99.51
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	41,580.00	13,566.29	3,249.17	28,013.71	32.63
450-000-706.000	Wages - Part Time Employees	1,616.00	80.92	4.76	1,535.08	5.01
450-000-713.000	Other Post Employment Benefits	19.00	6.44	1.61	12.56	33.89
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,173.00	969.83	228.59	2,203.17	30.57
450-000-715.010	Health Insurance Premiums	5,758.00	1,900.61	479.78	3,857.39	33.01
450-000-715.013	Health Insurance - HSA - Employer Paid	2,643.00	1,812.02	0.00	830.98	68.56
450-000-715.015	Life Insurance	20.00	6.16	1.54	13.84	30.80
450-000-718.000	Retirement Benefits	2,051.00	765.14	158.02	1,285.86	37.31
450-000-724.000	Medical Insurance Opt Out	385.00	106.57	32.03	278.43	27.68
450-000-801.030	Professional Services - Audit	67.00	50.59	50.59	16.41	75.51
450-000-910.000	Liability Insurance	408.00	455.39	0.00	(47.39)	111.62
450-000-910.010	Workers Comp Insurance	386.00	386.11	0.00	(0.11)	100.03
450-000-930.000	Outside Services (RMLB)	0.00	83.00	0.00	(83.00)	100.00
450-000-930.050	Computer Services	50.00	5.94	0.00	44.06	11.88
450-000-940.000	Rentals - Equipment	2,200.00	664.05	0.00	1,535.95	30.18
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		61,156.00	20,859.06	4,206.09	40,296.94	34.11
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		80,583.00	80,187.49	79,930.57	395.51	99.51
TOTAL EXPENDITURES		61,156.00	20,859.06	4,206.09	40,296.94	34.11
NET OF REVENUES & EXPENDITURES		19,427.00	59,328.43	75,724.48	(39,901.43)	305.39

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 (NORMAL (ABNORMAL))	MONTH 10/31/2020 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	26,174.00	26,174.25	0.00	(0.25)	100.00
494-000-402.031	Captured DDA-LIBRARY	4,740.00	3,142.46	0.00	1,597.54	66.30
494-000-402.032	Captured DDA-Capital Impr	2,091.00	2,090.92	0.00	0.08	100.00
494-000-402.033	Capture DDA-Fire Reserve	2,091.00	2,090.92	0.00	0.08	100.00
494-000-402.034	Capture-DDA-Solid Waste	2,718.00	2,718.30	0.00	(0.30)	100.01
494-000-402.045	Captured DDA-COUNTY	12,591.00	9,436.36	0.00	3,154.64	74.95
494-000-402.060	Captured Tax - AdVal Pers - City	2,044.00	2,044.42	0.00	(0.42)	100.02
494-000-402.061	Captured Tax - AdVal Pers - Library	370.00	245.41	0.00	124.59	66.33
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	163.00	163.35	0.00	(0.35)	100.21
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	163.00	163.35	0.00	(0.35)	100.21
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	212.00	212.35	0.00	(0.35)	100.17
494-000-402.065	Captured Tax - AdVal Pers - County (All)	983.00	737.04	0.00	245.96	74.98
494-000-569.000	Local Grants	5,305.00	6,827.81	6,827.81	(1,522.81)	128.71
494-000-569.010	Local Donations	0.00	100.00	100.00	(100.00)	100.00
494-000-664.020	Interest Earned - Investments	0.00	319.72	19.10	(319.72)	100.00
494-000-694.000	Miscellaneous Revenue	200.00	0.00	0.00	200.00	0.00
494-000-694.022	DDA - Farmers Market Entry Fee	1,250.00	1,720.00	1,095.00	(470.00)	137.60
494-000-694.025	DDA - Sale of Merchandise	0.00	49.14	0.00	(49.14)	100.00
494-000-694.026	DDA - Special Event Revenues	300.00	0.00	0.00	300.00	0.00
TOTAL REVENUES		61,395.00	58,235.80	8,041.91	3,159.20	94.85
Expenditures						
494-000-703.000	Salaries/Wages - Full Time Employees	19,405.00	5,204.68	1,248.58	14,200.32	26.82
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,401.00	356.92	84.28	1,044.08	25.48
494-000-715.010	Health Insurance Premiums	3,070.00	1,016.21	255.79	2,053.79	33.10
494-000-715.013	Health Insurance - HSA - Employer Paid	1,461.00	819.82	0.00	641.18	56.11
494-000-715.015	Life Insurance	2.00	0.56	0.14	1.44	28.00
494-000-718.000	Retirement Benefits	344.00	10.76	1.87	333.24	3.13
494-000-724.000	Medical Insurance Opt Out	47.00	13.13	3.95	33.87	27.94
494-000-730.000	Postage	0.00	29.35	26.35	(29.35)	100.00
494-000-775.000	Supplies - Repairs and Maintenance	100.00	20.00	0.00	80.00	20.00
494-000-801.030	Professional Services - Audit	67.00	50.59	50.59	16.41	75.51
494-000-900.000	Printing and Publishing	3,600.00	132.64	82.64	3,467.36	3.68
494-000-910.000	Liability Insurance	521.00	581.37	0.00	(60.37)	111.59
494-000-910.010	Workers Comp Insurance	166.00	165.85	0.00	0.15	99.91
494-000-930.000	Outside Services (RMLB)	500.00	85.00	0.00	415.00	17.00
494-000-930.050	Computer Services	50.00	5.94	0.00	44.06	11.88
494-000-940.000	Rentals - Equipment	200.00	0.00	0.00	200.00	0.00
494-000-956.000	Miscellaneous	800.00	123.00	3.00	677.00	15.38
494-000-956.021	Special Events	1,000.00	0.00	0.00	1,000.00	0.00
494-000-957.022	DDA Farmers Market Expense	425.00	89.95	10.00	335.05	21.16
494-000-957.025	DDA Christmas Ornament Costs	800.00	0.00	0.00	800.00	0.00
494-000-960.000	Education & Training - Professional	250.00	75.00	0.00	175.00	30.00
494-000-962.000	Memberships & Dues	3,100.00	0.00	0.00	3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,783.00	3,927.68	981.92	7,855.32	33.33
494-908-995.000	Interest Payment - Interfund Loans	478.00	159.32	39.83	318.68	33.33
TOTAL EXPENDITURES		49,570.00	12,867.77	2,788.94	36,702.23	25.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 10/31/2020

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		61,395.00	58,235.80	8,041.91	3,159.20	94.85
TOTAL EXPENDITURES		49,570.00	12,867.77	2,788.94	36,702.23	25.96
NET OF REVENUES & EXPENDITURES		11,825.00	45,368.03	5,252.97	(33,543.03)	383.66
TOTAL REVENUES - ALL FUNDS		5,857,374.00	1,185,900.67	914,520.15	4,671,473.33	20.25
TOTAL EXPENDITURES - ALL FUNDS		5,832,914.82	1,081,274.83	776,361.58	4,751,639.99	18.54
NET OF REVENUES & EXPENDITURES		24,459.18	104,625.84	138,158.57	(80,166.66)	427.76

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 10/31/2020
 % Fiscal Year Completed: 33.70

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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020 NORMAL (ABNORMAL)	MONTH 10/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	25,396.00	14,955.70	0.00	10,440.30	58.89
GRANTS	STATE & FEDERAL GRANTS	5,100,000.00	1,005,855.00	819,881.00	4,094,145.00	19.72
TRANSFER	FUNDS TRANSFERS	80,000.00	26,666.68	6,666.67	53,333.32	33.33
OTHER	OTHER	510,000.00	0.00	0.00	510,000.00	0.00
TOTAL REVENUES		5,715,396.00	1,047,477.38	826,547.67	4,667,918.62	18.33
Expenditures						
000	OPERATIONS	87,282.00	39,152.01	8,252.20	48,129.99	44.86
908	DEBT SERVICE	16,625.00	5,541.64	1,385.41	11,083.36	33.33
970	CAPITAL OUTLAY	5,618,281.82	1,002,854.35	759,728.94	4,615,427.47	17.85
TOTAL EXPENDITURES		5,722,188.82	1,047,548.00	769,366.55	4,674,640.82	18.31
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		5,715,396.00	1,047,477.38	826,547.67	4,667,918.62	18.33
TOTAL EXPENDITURES		5,722,188.82	1,047,548.00	769,366.55	4,674,640.82	18.31
NET OF REVENUES & EXPENDITURES		(6,792.82)	(70.62)	57,181.12	(6,722.20)	1.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 10/31/2020
 % Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
OTHER	OTHER	80,583.00	79,912.47	79,912.47	670.53	99.17
INTEREST	INTEREST & RENTS	0.00	275.02	18.10	(275.02)	100.00
TOTAL REVENUES		80,583.00	80,187.49	79,930.57	395.51	99.51
Expenditures						
000	OPERATIONS	61,156.00	20,859.06	4,206.09	40,296.94	34.11
TOTAL EXPENDITURES		61,156.00	20,859.06	4,206.09	40,296.94	34.11
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		80,583.00	80,187.49	79,930.57	395.51	99.51
TOTAL EXPENDITURES		61,156.00	20,859.06	4,206.09	40,296.94	34.11
NET OF REVENUES & EXPENDITURES		19,427.00	59,328.43	75,724.48	(39,901.43)	305.39

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 10/31/2020
 % Fiscal Year Completed: 33.70

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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2020	MONTH 10/31/2020	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	54,340.00	49,219.13	0.00	5,120.87	90.58
OTHER	OTHER	7,055.00	8,696.95	8,022.81	(1,641.95)	123.27
INTEREST	INTEREST & RENTS	0.00	319.72	19.10	(319.72)	100.00
TOTAL REVENUES		61,395.00	58,235.80	8,041.91	3,159.20	94.85
Expenditures						
000	OPERATIONS	37,309.00	8,780.77	1,767.19	28,528.23	23.54
908	DEBT SERVICE	12,261.00	4,087.00	1,021.75	8,174.00	33.33
TOTAL EXPENDITURES		49,570.00	12,867.77	2,788.94	36,702.23	25.96
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		61,395.00	58,235.80	8,041.91	3,159.20	94.85
TOTAL EXPENDITURES		49,570.00	12,867.77	2,788.94	36,702.23	25.96
NET OF REVENUES & EXPENDITURES		11,825.00	45,368.03	5,252.97	(33,543.03)	383.66
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		5,857,374.00	1,185,900.67	914,520.15	4,671,473.33	20.25
TOTAL EXPENDITURES - ALL FUNDS		5,832,914.82	1,081,274.83	776,361.58	4,751,639.99	18.54
NET OF REVENUES & EXPENDITURES		24,459.18	104,625.84	138,158.57	(80,166.66)	427.76