

# City of Plainwell

Richard Brooks, Mayor  
Zelda Schippers  
EJ Hart  
Tracee Dunlop  
Adam Hopkins  
Nick Larabel  
Paul Rizzo  
Jim Turley  
Erik Wilson



“The Island City”

Department of Administration Services  
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Plainwell, Michigan 49080  
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## AGENDA DDA/TIFA/BRA City Hall Conference Room February 12, 2019 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 01/08/19 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
  - A. Accounts Payable for January of \$5,970.85
8. **DDA Action Items**
  - A. Accounts Payable for January of \$618.61
9. **TIFA Action Items**
  - A. Accounts Payable for January of \$890.27
10. **Communications:** 12/26/18 and 01/14/19 Council Minutes. Also the Financial Report/Summary as of 01/31/19
11. **Public Comments**
12. **Staff Comments:**
  - Sesquicentennial Event for Feb. - KSO Burdick-Thorne String Quartet, 2/17/19 @ 2 p.m at Ransom District Library
  - Dancing Dogs Closed Jan. 31; in the spring of 2019 “Dragon Fly Quilting & Art Gallery” will be opening in that spot.
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*  
The City of Plainwell is an equal opportunity provider and employer

***The Island City***

Minutes  
Plainwell DDA, BRA and TIFA:  
January 08, 2019

1. Call to Order - Meeting called to order at 7:33 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Zelda Schippers, Tracee Dunlop, EJ Hart, Jim Turley, Erik Wilson, Paul Rizzo, Mayor Brooks  
**Excused:** Nick Larabel, Adam Hopkins
4. Approval of Minutes of **Motion by Schippers, seconded by Hart to approve 12/11/18 minutes.**
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items  
**A. Motion to accept accounts payable for December of \$1,243.30 was made by Dunlop and seconded by Schippers. Motion carried.**
8. DDA Action Items  
**A. Motion to accept accounts payable for December of \$2,184.04 was made by Dunlop and seconded by Rizzo. Motion carried.**  
**B. Review of the Revolving Loan Fund. Two loans are late Barb Bechtel, Plainwell Diner and James Duby of 101 S. Main St. Onalee Boetcher paid her loan off on Monday, Jan. 7, 2019.**
9. TIFA Action Items  
**A. Motion to accept accounts payable for December of \$599.15 was made by Hart and seconded by Schippers. Motion carried.**
10. Communications:  
11/26/18 and 12/10/18 Council Minutes. Also the Financial Report/Summary for 11/31/18 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Siegel mentioned the 150<sup>th</sup> Sesquicentennial Dedication on Jan. 16 and invited the board. Also, discussed was that Dancing Dogs Quilt Shop was closing the end of January and 114 S. Main St. is back on the market.
13. Member Comments: Jim Turley mentioned Acorn Street needed patching and is it possible to have it taken care now, with the mild weather. Turley also mentioned he had leased his building on Lincoln Road to a Cabinet Maker and KMCE.
14. Adjournment: **A Motion by Hart supported by Dunlop to adjourn the meeting at 7:59 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JANUARY 2019 HEALTH INSURANCE PREMIUM	547.86	13301
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	FEB 2019 DENTAL/VISION INSURANCE	32.37	13419
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	FEB 2019 LIFE INSURANCE	2.82	13422
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES	2018-12 RUGS/UNIFORMS/MISC	3.80	13371
443-000-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	ATTORNEY FEES THROUGH 12/31/18	1,048.00	13388
443-000-930.000	TEAR OUT WOOD - NEW 6X21 ROOFING	CARLYLE ROOFING CO, INC.	ROOFING AND DECKING REPAIRS AT CITY HALL	3,985.00	13342
443-000-930.000	SEALING OTHER AREAS OF MILL BUILDING	CARLYLE ROOFING CO, INC.	ROOFING AND DECKING REPAIRS AT CITY HALL	351.00	13342
Total For Dept 000 OPERATIONS				5,970.85	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				5,970.85	

02/07/2019 12:11 PM  
User: Shirley  
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 01/01/2019 - 01/31/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	5,970.85
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Total For All Funds:	<u>5,970.85</u>
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BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-202.494	Accounts Payable - 2014 DOWNTOWN	CAMPBELL PHARMACY	GOLDEN TICKET PAYOUT DECEMBER 2018	20.00	13327
494-000-202.494	Accounts Payable - 2014 DOWNTOWN	HART'S JEWELRY	GOLDEN TICKET PAYOUT 2018	65.00	13377
494-000-202.494	Accounts Payable - 2014 DOWNTOWN	PLAINWELL ACE HARDWARE	2018 GOLDEN TICKET PAYOUT	15.00	13384
494-000-202.494	Accounts Payable - 2014 DOWNTOWN	PLAINWELL ACE HARDWARE	2018 GOLDEN TICKET PAYOUT	55.00	13384
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JANUARY 2019 HEALTH INSURANCE PREMIUM	260.78	13301
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	FEB 2019 DENTAL/VISION INSURANCE	26.23	13419
494-000-775.000	Supplies - Repairs and Maintenance	HOME DEPOT	NOV 2018 STATEMENT	33.16	13364
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	GOLDEN TICKET AD + PRINTED TICKETS FOR	119.44	13324
494-000-930.000	Repairs and Maintenance-Land & B	ALLEGAN COUNTY SHERIFFS	DF NOV 2018 DEBT CREW	24.00	13346
Total For Dept 000 OPERATIONS				618.61	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				618.61	

02/07/2019 12:12 PM  
User: Shirley  
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 01/01/2019 - 01/31/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	618.61
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Total For All Funds:	<u>618.61</u>
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450	INDUSTRIAL PARK TIFA				
Dept 000	OPERATIONS				
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JANUARY 2019 HEALTH INSURANCE PREMIUM	546.86	13301
450-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	FEB 2019 DENTAL/VISION INSURANCE	46.72	13419
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSU	FEB 2019 LIFE INSURANCE	1.69	13422
450-000-962.000	2019 Membership - MEDA	MICHIGAN ECONOMIC DEVELOPF	2019 Membership - MEDA	295.00	1477
		Total For Dept 000 OPERATIONS		890.27	
		Total For Fund 450 INDUSTRIAL PARK TIFA		890.27	

02/07/2019 12:13 PM  
User: Shirley  
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 01/01/2019 - 01/31/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	890.27
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Total For All Funds:	<u>890.27</u>
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**MINUTES**  
**Plainwell City Council**  
**December 26, 2018**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney.  
Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 12/10/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. Public Comment:  
Virgil Williams, Volunteer Airport Manager provided a report on the Plainwell Aviation and STEM Academy's operations at the airport and throughout the community. He discussed fundraising efforts, including grant opportunities, and students past and present. He thanked Council for the ability to use the airport and the Pilots' Lounge for the flight school. The Council thanked them for their service.
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. City Clerk Kelley reported three (3) board positions that were set to expire on December 31, 2018. Each of the board members, Rosemary (Bunny) LaDuke, Rachel Collingsworth and Judy Shumaker, expressed interest in serving another term. In addition, the Planning Commission seat for Chris Haas' term was offered to Stephen Bennett, who has chosen to service to complete that term.  
**A motion by Keeney, seconded by Keeler, to confirm the Mayor's appointments of Rosemary (Bunny) LaDuke to the Parks & Trees Commission, Judy Shumaker to the Compensation Commission, and Rachel Collingsworth and Stephen Bennett to the Planning Commission. On a voice vote, all in favor. Motion passed.**
  - B. City Manager Wilson reminded Council about new state laws allowing use of recreational marihuana (as spelt in state regulations), and recommends the city "opt-out" of allowing any commercial establishments to allow the city time to review the state laws and develop an ordinance for future business or zoning applications. City Attorney Jeff Sluggett drafted Ordinance 381, which was first read at the December 10, 2018 Council Meeting. This second reading will allow for publication in the newspaper, making the Ordinance effective 10-days after publication.  
**A motion by Keeney, seconded by Keeler, to approve the second reading of Ordinance 381 to prohibit marihuana establishments, making the Ordinance effective 10 days after publication in the newspaper. On a voice vote, all in favor. Motion passed.**
  - C. Personnel Manager Lamorandier discussed that for the May 2019 flower planting event, the city needs to purchase the flowers from Napp's Greenhouse, a long-time supplier for and supporter of the Plainwell Flower Program.

**A motion by Steele, seconded by Overhuel, to approve the purchase of flowers for the 2019 Flower Program in an amount not to exceed \$4,750.00. On a roll-call vote, all in favor. Motion passed.**

- D. DPW Superintendent Nieuwenhuis reported having identified opportunity for operational cost savings by upgrading light fixtures at the DPW Facility and in the downtown street lights. The upgrade to LED lighting will save the city substantial operational costs as well as earn Consumers Energy rebates, repaying the equipment investment in about one year.  
**A motion by Overhuel, seconded by Steele, to approve a project with Lites Plus to upgrade light fixtures at DPW and the streetlights at a cost of \$18,894.35 with Consumers Energy rebates of \$8,662.50. On a roll-call, all in favor. Motion passed.**
- E. City Manager Wilson reported the substantial completion of the Water Renewal Screw Pump Project, with just a few minor punch list items.  
**A motion by Overhuel, seconded by Steele, to confirm the substantial completion of the Screw Pump Replacement Project and to approve Pay Request \$2 to Franklin Holwerda for \$57,420.00. On a roll-call vote, all in favor. Motion passed.**
- F. Superintendent Nieuwenhuis reported continued and more frequent operational concerns with the Water SCADA computer, which manages the city's water system. An emergency purchase to replace the hardware and software was approved by City Manager Wilson to reduce lead-time on building the system..  
**A motion by Keeler, seconded by Keeney, to confirm the emergency purchase of a new water SCADA computer system with hardware and software from Perceptive Controls at a project cost of \$11,990.00. On a roll-call vote, all in favor. Motion carried.**
- G. City Manager Wilson reported that the city had purchased bottled water as part of contingency purchases authorized by Council during recent water testing related to PFAS and dioxins. With the city's water having tested clear of these chemicals, the bottled water is no longer needed and the Administration seeks authority to sell the bottled water to other organizations that can make use of the inventory.  
**A motion by Steele, seconded by Keeler, to approve the sale of bottled water in inventory to outside organizations and authorize the City Manager to sign all documents related to the approved action. On a voice vote, all in favor. Motion carried.**
- H. City Manager Wilson reported that the blue chairs have reached the end of their useful lives. Some chairs could be sold and others could simply be disposed, pending Council's approval of such.  
**A motion by Overhuel, seconded by Steele, to approve the disposal and/or sale of the chairs used in City Hall. On a voice vote, all in favor. Motion carried.**
- I. City Clerk Kelley outlined five (5) annual resolutions for 2019 – the first lists the Ordinance Enforcement Officers of the city; the second lists the Council meeting dates for 2019; the third lists the employee holiday dates (when City offices are closed); the fourth is a listing of the dates on which the flags are flown on city streets, and; the fifth is a resolution authorizing the Director of Public Safety to liaison with the State of Michigan for temporary closures of M-89.  
**A motion by Steele, seconded by Overhuel, to adopt Resolutions 19-01 through 19-05 for Ordinance Enforcement Officers, 2019 Council Meeting Dates, 2019 Employee Holiday Dates, 2019 Street Flag Dates and 2019 Street Closures. On a voice vote, all in favor. Motion Passed.**

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the October and November 2018 Public Safety Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$199,544.08 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reported working on parks furniture and fixtures in preparation for the 2019 season, while waiting for the next snowfall event.

Public Safety Director Bomar reported having brought in an electrical specialist to service a fire truck's generator and wiring systems, at a substantial cost savings, since the expert was able to successfully rehabilitate the equipment already on the truck.

Clerk/Treasurer Kelley reported starting working on the 2019/2010 budget and working with Sandy on evaluating possible new hires for the Utility Billing Specialist/Deputy City Clerk position.

City Manager Wilson reported continued negotiations with the school and the police union for a school resource officer.

15. Council Comments:

Mayor Pro-Tem Steele thanked Don Black for his years of service.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:48 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**MINUTES**  
**Plainwell City Council**  
**January 14, 2019**

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Robert Beltran from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney. Absent: Mayor Brooks
5. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 12/26/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. Public Comment None:
7. Presentations:  
Public Safety Director Bomar recognized three (3) Public Safety Officers for commendations during 2018. Officers Mike Bruce, Eric Luthy and Jeff Welcher accepted the commendations with certificates and service pins.
8. County Commissioner Report:  
Commissioner Rick Cain reported having been sworn in on Thursday January 10 and assigned to eight (8) boards/committees. He reported the Commission's ongoing discussion about increases to health inspection fees, which is tabled until summer 2019.
9. Agenda Amendments: None
10. Mayor's Report: None.
11. Recommendations and Reports:
  - A. City Clerk Kelley read a resolution proclaiming 2019 as the sesquicentennial year for Plainwell, after incorporating as a Village in 1869. Community Development Manager Siegel reported some of the events already in the works, including the Michigan Milestone Plaque Award Dedication Ceremony planned for Wednesday January 16, 2019.  
**A motion by Keeler, seconded by Keeney, to adopt Resolution 19-6 proclaiming 2019 as the 150<sup>th</sup> Anniversary of Plainwell. On a voice vote, all in favor. Motion passed.**
  - B. Public Safety Director Bomar reported his recommendation that the detective vehicle be replaced with a newer model. The current vehicle is 10 years old and has about 140,000 miles. The new vehicle would be purchased through the State of Michigan account for best pricing. The existing vehicle would be repurposed as a courtesy vehicle at the airport.  
**A motion by Keeney, seconded by Keeler, to approve purchase of a 2019 Chevrolet Impala to serve as a detective vehicle from Berger Chevrolet for \$22,134.00 and repurposing the 2009 Impala to the Airport as a courtesy car. On a roll-call, all in favor. Motion passed.**
12. Communications:
  - A. **A motion by Keeney, seconded by Overhuel, to accept and place on file the December 2018 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$870,055.47 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments: None

15. Staff Comments

Personnel Manager Lamorandier thanked the Public Safety Officers for going above and beyond.

Superintendent Nieuwenhuis reported installation of LED lighting with motion detectors at the DPW facility and that similar work downtown will be done as time allows.

Community Development Manager Siegel reported the bids for the Sherwood Restroom Project will be let this week and are due January 29. She reminded Council of the January 16, 2019 Dedication Ceremony for the Sesquicentennial.

Public Safety Director Bomar reported a training workshop regarding recreational marihuana in Kalamazoo on January 15, 2019.

Clerk/Treasurer Kelley reported having worked with Personnel Manager Lamorandier and City Manager Wilson on interviews for the Utility Billing Specialist/Deputy City Clerk position.

City Manager Wilson thanked the Public Safety Officers.

16. Council Comments:

Councilmembers all joined in thanking the Public Safety Officers.

17. Adjournment:

**A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:27 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

PERIOD ENDING 01/31/2019

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	01/31/2019 (ABNORMAL)	MONTH	01/31/2019 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
Revenues									
443-000-402.040	Captured Tax - AdVal Real - City Tax	4,609.00		4,609.73		0.00		(0.73)	100.02
443-000-402.041	Captured Tax - AdVal Real - Library	556.00		867.45		0.00		(311.45)	156.02
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	368.00		368.04		0.00		(0.04)	100.01
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	368.00		368.04		0.00		(0.04)	100.01
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	478.00		478.44		0.00		(0.44)	100.09
443-000-402.047	Captured DDA-SCHOOL	9,359.00		9,358.65		0.00		0.35	100.00
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,223.00		2,234.29		0.00		(11.29)	100.51
443-000-402.060	Captured Tax - AdVal Pers - City	549.00		548.59		0.00		0.41	99.93
443-000-402.061	Captured Tax - AdVal Pers - Library	66.00		103.23		0.00		(37.23)	156.41
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	44.00		43.80		0.00		0.20	99.55
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	44.00		43.80		0.00		0.20	99.55
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	57.00		56.94		0.00		0.06	99.89
443-000-402.065	Captured Tax - AdVal Pers - County (All)	265.00		265.89		0.00		(0.89)	100.34
443-000-664.020	Interest Earned - Investments	95.00		124.73		30.87		(29.73)	131.29
443-000-676.080	Interfund Transfer In - Capital Improve	75,000.00		43,750.00		6,250.00		31,250.00	58.33
TOTAL REVENUES		94,081.00		63,221.62		6,280.87		30,859.38	67.20
Expenditures									
443-000-703.000	Salaries/Wages - Full Time Employees	33,980.00		15,718.48		2,241.96		18,261.52	46.26
443-000-706.000	Wages - Part Time Employees	272.00		110.11		3.56		161.89	40.48
443-000-713.000	Other Post Employment Benefits	300.00		175.21		25.03		124.79	58.40
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,486.00		1,134.75		160.14		1,351.25	45.65
443-000-715.010	Health Insurance Premiums	5,164.00		3,004.93		422.12		2,159.07	58.19
443-000-715.012	Health Insurance - FSA - Employer Paid	25.00		8.67		1.28		16.33	34.68
443-000-715.013	Health Insurance - HSA - Employer Paid	2,537.00		1,740.00		0.00		797.00	68.58
443-000-715.015	Life Insurance	34.00		22.59		2.82		11.41	66.44
443-000-718.000	Retirement Benefits	2,941.00		1,365.92		198.26		1,575.08	46.44
443-000-724.000	Medical Insurance Opt Out	175.00		95.72		14.62		79.28	54.70
443-000-743.000	Uniforms	65.00		41.59		3.80		23.41	63.98
443-000-775.000	Supplies - Repairs and Maintenance	100.00		(9.98)		0.00		109.98	(9.98)
443-000-801.000	Engineering Services	2,000.00		0.00		0.00		2,000.00	0.00
443-000-801.013	Professional Services - Attorney	8,000.00		3,354.00		1,048.00		4,646.00	41.93
443-000-801.030	Professional Services - Audit	353.00		352.52		0.00		0.48	99.86
443-000-830.000	Contractual Reimbursement CRA Activities	14,240.00		8,620.79		0.00		5,619.21	60.54
443-000-910.000	Liability Insurance	4,725.00		4,725.00		0.00		0.00	100.00
443-000-910.010	Workers Comp Insurance	399.00		395.41		0.00		3.59	99.10
443-000-930.000	Repairs and Maintenance-Land & Building	15,000.00		5,249.27		4,336.00		9,750.73	35.00
443-000-930.015	Administrative Services - Accounting	0.00		200.00		0.00		(200.00)	100.00
443-000-930.050	Computer Services	50.00		27.69		0.00		22.31	55.38
443-000-940.000	Rentals - Equipment	1,500.00		426.52		0.00		1,073.48	28.43
443-908-991.000	Principal Payment - Interfund Loans	14,782.00		8,622.81		1,231.83		6,159.19	58.33
443-908-995.000	Interest Payment - Interfund Loans	1,843.00		1,075.06		153.58		767.94	58.33
TOTAL EXPENDITURES		110,971.00		56,457.06		9,843.00		54,513.94	50.88
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:									
TOTAL REVENUES		94,081.00		63,221.62		6,280.87		30,859.38	67.20
TOTAL EXPENDITURES		110,971.00		56,457.06		9,843.00		54,513.94	50.88
NET OF REVENUES & EXPENDITURES		(16,890.00)		6,764.56		(3,562.13)		(23,654.56)	40.05

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2019 (ABNORMAL)	MONTH	01/31/2019 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	

PERIOD ENDING 01/31/2019

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2019 (NORMAL (ABNORMAL))	MONTH 01/31/2019 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	61,261.00	59,571.62	0.00	1,689.38	97.24
450-000-664.020	Interest Earned - Investments	889.00	492.02	94.71	396.98	55.35
TOTAL REVENUES		62,150.00	60,063.64	94.71	2,086.36	96.64
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	40,843.00	22,329.65	3,079.02	18,513.35	54.67
450-000-706.000	Wages - Part Time Employees	816.00	426.72	10.72	389.28	52.29
450-000-713.000	Other Post Employment Benefits	14.00	8.40	1.20	5.60	60.00
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,059.00	1,617.10	218.36	1,441.90	52.86
450-000-715.010	Health Insurance Premiums	5,208.00	3,047.31	432.26	2,160.69	58.51
450-000-715.012	Health Insurance - FSA - Employer Paid	102.00	34.21	5.12	67.79	33.54
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,716.00	0.00	787.00	68.56
450-000-715.015	Life Insurance	20.00	13.57	1.69	6.43	67.85
450-000-718.000	Retirement Benefits	2,123.00	939.73	161.63	1,183.27	44.26
450-000-724.000	Medical Insurance Opt Out	277.00	150.80	23.06	126.20	54.44
450-000-801.030	Professional Services - Audit	67.00	66.78	0.00	0.22	99.67
450-000-910.000	Liability Insurance	379.00	379.00	0.00	0.00	100.00
450-000-910.010	Workers Comp Insurance	249.00	246.76	0.00	2.24	99.10
450-000-930.000	Repairs and Maintenance-Land & Building	1,800.00	0.00	0.00	1,800.00	0.00
450-000-930.050	Computer Services	50.00	27.69	0.00	22.31	55.38
450-000-940.000	Rentals - Equipment	1,800.00	224.55	0.00	1,575.45	12.48
450-000-956.000	Miscellaneous	400.00	275.00	0.00	125.00	68.75
450-000-962.000	Memberships & Dues	0.00	295.00	295.00	(295.00)	100.00
TOTAL EXPENDITURES		59,710.00	31,798.27	4,228.06	27,911.73	53.25
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	60,063.64	94.71	2,086.36	96.64
TOTAL EXPENDITURES		59,710.00	31,798.27	4,228.06	27,911.73	53.25
NET OF REVENUES & EXPENDITURES		2,440.00	28,265.37	(4,133.35)	(25,825.37)	1,158.42



PERIOD ENDING 01/31/2019

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2019 (NORMAL (ABNORMAL))	MONTH 01/31/2019 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	20,969.00	20,969.42	0.00	(0.42)	100.00
494-000-402.031	Captured DDA-LIBRARY	2,526.00	2,706.95	0.00	(180.95)	107.16
494-000-402.032	Captured DDA-Capital Impr	1,674.00	1,673.90	0.00	0.10	99.99
494-000-402.033	Capture DDA-Fire Reserve	1,674.00	1,673.90	0.00	0.10	99.99
494-000-402.034	Capture-DDA-Solid Waste	2,176.00	2,176.09	0.00	(0.09)	100.00
494-000-402.045	Captured DDA-COUNTY	10,115.00	7,987.63	0.00	2,127.37	78.97
494-000-402.060	Captured Tax - AdVal Pers - City	2,717.00	2,717.22	0.00	(0.22)	100.01
494-000-402.061	Captured Tax - AdVal Pers - Library	327.00	1,749.52	0.00	(1,422.52)	535.02
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	217.00	216.95	0.00	0.05	99.98
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	217.00	216.95	0.00	0.05	99.98
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	282.00	282.03	0.00	(0.03)	100.01
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,310.00	3,491.87	0.00	(2,181.87)	266.55
494-000-569.000	Local Grants	5,500.00	5,668.01	0.00	(168.01)	103.05
494-000-664.020	Interest Earned - Investments	162.00	295.71	43.90	(133.71)	182.54
494-000-694.000	Miscellaneous Revenue	200.00	15.00	0.00	185.00	7.50
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00	1,630.00	0.00	870.00	65.20
494-000-694.025	DDA - Sale of Merchandise	1,000.00	825.00	255.00	175.00	82.50
494-000-694.026	DDA - Special Event Revenues	600.00	660.00	0.00	(60.00)	110.00
494-000-694.036	DDA Donations - Movies in the Park	400.00	500.00	0.00	(100.00)	125.00
TOTAL REVENUES		54,566.00	55,456.15	298.90	(890.15)	101.63
Expenditures						
494-000-703.000	Salaries/Wages - Full Time Employees	17,867.00	8,637.70	1,227.59	9,229.30	48.34
494-000-706.000	Wages - Part Time Employees	1,500.00	841.52	0.00	658.48	56.10
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,411.00	659.82	84.23	751.18	46.76
494-000-715.010	Health Insurance Premiums	2,558.00	1,495.75	207.67	1,062.25	58.47
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00	906.00	0.00	415.00	68.58
494-000-715.015	Life Insurance	2.00	0.00	0.00	2.00	0.00
494-000-718.000	Retirement Benefits	346.00	87.93	11.30	258.07	25.41
494-000-724.000	Medical Insurance Opt Out	47.00	25.76	3.95	21.24	54.81
494-000-775.000	Supplies - Repairs and Maintenance	2,000.00	33.16	33.16	1,966.84	1.66
494-000-801.000	Engineering Services	5,200.00	0.00	0.00	5,200.00	0.00
494-000-801.030	Professional Services - Audit	67.00	66.78	0.00	0.22	99.67
494-000-900.000	Printing and Publishing	3,000.00	3,019.00	119.44	(19.00)	100.63
494-000-910.000	Liability Insurance	484.00	484.00	0.00	0.00	100.00
494-000-910.010	Workers Comp Insurance	84.00	83.24	0.00	0.76	99.10
494-000-930.000	Repairs and Maintenance-Land & Building	500.00	224.00	24.00	276.00	44.80
494-000-930.050	Computer Services	50.00	27.69	0.00	22.31	55.38
494-000-940.000	Rentals - Equipment	650.00	106.99	0.00	543.01	16.46
494-000-956.000	Miscellaneous	1,850.00	90.97	0.00	1,759.03	4.92
494-000-956.021	Special Events	2,000.00	325.02	0.00	1,674.98	16.25
494-000-957.022	DDA Farmers Market Expense	1,000.00	510.00	0.00	490.00	51.00
494-000-957.025	DDA Christmas Ornament Costs	800.00	657.72	0.00	142.28	82.22
494-000-957.036	DDA Movies in the Park	1,500.00	1,639.00	0.00	(139.00)	109.27
494-000-960.000	Education & Training - Professional	500.00	0.00	0.00	500.00	0.00
494-000-962.000	Memberships & Dues	3,100.00	225.00	0.00	2,875.00	7.26
494-908-991.000	Principal Payment - Interfund Loans	11,550.00	6,737.50	962.50	4,812.50	58.33
494-908-995.000	Interest Payment - Interfund Loans	711.00	414.75	59.25	296.25	58.33
TOTAL EXPENDITURES		60,098.00	27,299.30	2,733.09	32,798.70	45.42

PERIOD ENDING 01/31/2019

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2019 NORMAL (ABNORMAL)	MONTH 01/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
	TOTAL REVENUES	54,566.00	55,456.15	298.90	(890.15)	101.63
	TOTAL EXPENDITURES	60,098.00	27,299.30	2,733.09	32,798.70	45.42
	NET OF REVENUES & EXPENDITURES	(5,532.00)	28,156.85	(2,434.19)	(33,688.85)	508.98
	TOTAL REVENUES - ALL FUNDS	210,797.00	178,741.41	6,674.48	32,055.59	84.79
	TOTAL EXPENDITURES - ALL FUNDS	230,779.00	115,554.63	16,804.15	115,224.37	50.07
	NET OF REVENUES & EXPENDITURES	(19,982.00)	63,186.78	(10,129.67)	(83,168.78)	316.22

## REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 01/31/2019

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2019 NORMAL (ABNORMAL)	MONTH 01/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	18,986.00	19,346.89	0.00	(360.89)	101.90
INTEREST	INTEREST & RENTS	95.00	124.73	30.87	(29.73)	131.29
TRANSFER	FUNDS TRANSFERS	75,000.00	43,750.00	6,250.00	31,250.00	58.33
TOTAL REVENUES		94,081.00	63,221.62	6,280.87	30,859.38	67.20
Expenditures						
000	OPERATIONS	94,346.00	46,759.19	8,457.59	47,586.81	49.56
908	DEBT SERVICE	16,625.00	9,697.87	1,385.41	6,927.13	58.33
TOTAL EXPENDITURES		110,971.00	56,457.06	9,843.00	54,513.94	50.88
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		94,081.00	63,221.62	6,280.87	30,859.38	67.20
TOTAL EXPENDITURES		110,971.00	56,457.06	9,843.00	54,513.94	50.88
NET OF REVENUES & EXPENDITURES		(16,890.00)	6,764.56	(3,562.13)	(23,654.56)	40.05

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 01/31/2019  
 % Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2019 NORMAL (ABNORMAL)	MONTH 01/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	889.00	492.02	94.71	396.98	55.35
OTHER	OTHER	61,261.00	59,571.62	0.00	1,689.38	97.24
TOTAL REVENUES		62,150.00	60,063.64	94.71	2,086.36	96.64
Expenditures						
000	OPERATIONS	59,710.00	31,798.27	4,228.06	27,911.73	53.25
TOTAL EXPENDITURES		59,710.00	31,798.27	4,228.06	27,911.73	53.25
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	60,063.64	94.71	2,086.36	96.64
TOTAL EXPENDITURES		59,710.00	31,798.27	4,228.06	27,911.73	53.25
NET OF REVENUES & EXPENDITURES		2,440.00	28,265.37	(4,133.35)	(25,825.37)	1,158.42

PERIOD ENDING 01/31/2019

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2019 NORMAL (ABNORMAL)	MONTH 01/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	44,204.00	45,862.43	0.00	(1,658.43)	103.75
INTEREST	INTEREST & RENTS	162.00	295.71	43.90	(133.71)	182.54
OTHER	OTHER	10,200.00	9,298.01	255.00	901.99	91.16
TOTAL REVENUES		54,566.00	55,456.15	298.90	(890.15)	101.63
Expenditures						
000	OPERATIONS	47,837.00	20,147.05	1,711.34	27,689.95	42.12
908	DEBT SERVICE	12,261.00	7,152.25	1,021.75	5,108.75	58.33
TOTAL EXPENDITURES		60,098.00	27,299.30	2,733.09	32,798.70	45.42
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		54,566.00	55,456.15	298.90	(890.15)	101.63
TOTAL EXPENDITURES		60,098.00	27,299.30	2,733.09	32,798.70	45.42
NET OF REVENUES & EXPENDITURES		(5,532.00)	28,156.85	(2,434.19)	(33,688.85)	508.98
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		210,797.00	178,741.41	6,674.48	32,055.59	84.79
TOTAL EXPENDITURES - ALL FUNDS		230,779.00	115,554.63	16,804.15	115,224.37	50.07
NET OF REVENUES & EXPENDITURES		(19,982.00)	63,186.78	(10,129.67)	(83,168.78)	316.22