

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA
City Council
Monday, May 11, 2020
7:00PM

MEETING HELD VIRTUALLY ON ZOOM

To join this Zoom Meeting:

By phone: 1+(312) 626-6799

Online:

<https://us02web.zoom.us/j/86577508128?pwd=NStweWITYUt2NlpTTWxDV3NiWm9rZz09>

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – April 27, 2020 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**

A. Public Safety Storm Damaged Vehicle Repair Change Order

Council will consider approving a change order for \$3,895.85 to cover additional costs to repair one (1) Public Safety vehicle damaged during the April 7, 2020 hail storm, with H&H Auto Body.

11. **Communications:** The March 2020 Public Safety Report, the April 2020 Investment and Fund Balance Reports.
12. **Accounts Payable - \$63,285.74**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
April 27, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Virtual Meeting Application.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Keeney, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 04/13/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report:
County Commissioner Rick Cain reported there is much work being done by the Health Department, among others. He gave an update on recent news reports about a large number of positive COVID tests at a local commercial facility, noting that the Health Department continues to identify the specific sources of the infection.
8. Agenda Amendments: None.
9. Mayor's Report: Mayor Keeler is anxiously awaiting spring weather.
10. Recommendations and Reports:
 - A. Treasurer Kelley reported having surveyed several municipalities around the state, most of which have opted to waive utility billing late fees and shut-offs during this health crisis. The resolution under consideration was offered by the City Attorney to meet compliance with the city's water and sewer ordinances as a formality to allow for the waiver of the penalties for April and May 2020.
A motion by Wisnaski, seconded by Steele, to adopt Resolution 2020-11 to temporarily suspend the collection or implementation of late fees on water/sewer accounts for April and May 2020 due to COVID-19. On a voice vote, all in favor. Motion passed.
 - B. Director Bomar reported damage to four (4) public safety patrol vehicles and one (1) public works vehicle during the April 7, 2020 hailstorm. The insurance adjustor on April 10 reviewed the claim for H&H Auto Body to do the work. To date, the city has received insurance proceeds of \$14,683.72.
A motion by Overhuel, seconded by Steele, to approve the repair of four (4) Public Safety vehicles and one (1) Public Works vehicle damaged during the April 7, 2020 hail storm, with H&H Auto Body at a total estimated cost of \$18,282.38, paid for by the city's liability insurance. On a voice vote, all in favor. Motion passed.

C. Treasurer Kelley reported that the City Assessor's contract expires on April 30, 2020. The current contract is recommended to be extended for another three-year term with the first year being paid at the current rate, with regular increases in year 2 and 3 of the contract.

A motion by Overhuel, seconded by Wisnaski, to approve a three-year contract with Michael Richmond for Assessing Services beginning May 1, 2020. On a roll-call vote, all in favor. Motion passed.

D. Community Development Manager Siegel reported allowable expansions to the city's Revolving Loan Program to allow loans for certain working capital needs during times of national disasters. These new loans would be slightly limited compared with the current rehabilitation loans included in the Program. The proposed changes have been agreed to by the USDA, the original grantor that established the Program.

A motion by Keeney, seconded by Steele, to approve modifications to the city's Revolving Loan Program to include loans for business working capital loans during the time of national disaster. On a voice vote, all in favor. Motion passed.

11. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the February 2020 Public Safety Report and the March 2020 Water Renewal Report. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$51,964.64 for payment of same. On a roll-call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Superintendent Nieuwenhuis reported a successful street sweeping last week and successful hydrant flushing earlier on Monday the 27th.

Superintendent Pond reported status quo at the plant, with staff working every day to meet operational standards.

Community Development Manager Siegel reported having learned of two (2) businesses that have permanently closed – Aubree's and Highland Ridge. She noted having been in touch with other businesses on a weekly basis. She noted whether the Memorial Day Parade would be canceled.

Public Safety Director Bomar thanked the Martin and Gun Plain Fire Departments for their assistance at the Tuesday April 21 fire on Hicks Street. He reported that court will be resuming soon on a virtual platform. There was discussion about the parks and whether they would be opened - Council recommended the parks remain closed until the Stay At Home Order is lifted. Complaints about gatherings in the park will continue to be investigated at the officer's discretion, but everyone seems to be listening to the warnings to disburse.

Clerk/Treasurer Kelley reported working on the budget, considering operational changes for if the city opens back up to the public, and starting work on the August election.

City Manager Wilson gave an update about making an application to the State Historic Preservation Office as part of the Mill Demolition Grant. He noted reviewing available grants as relates to industrial park road improvements. He noted that the City Attorney is currently reviewing the Mill Demolition contract. He also discussed the easement negotiations with Consumers Energy. The current draft easement includes a large swath of land with several restrictions that could impede future development. Manager Wilson suggested delaying the work until a developer could have input on the easement and the improvements to the development. Council agreed. Finally, Manager Wilson hinted that the budget could show some lean times coming.

15. Council Comments:

Each Council Member thanked Public Works and Public Safety for continued professionalism and hard work during this public health crisis and with the recent fire.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:52PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
May 11, 2020

Brian Kelley

SUMMARY
Plainwell City Council
April 27, 2020

1. Mayor Keeler called the regular meeting to order at 7:02 PM in Council Chambers on the Zoom Online Meeting Platform.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Keeler, Steele, Overhuel, Keeney and Wisnaski. Absent: None.
4. Approved Minutes/Summary of the 04/13/2020 regular meeting.
5. Adopted Resolution 2020-11 to temporarily suspend collection or implementation of late fees on water/sewer accounts for April and May 2020 due to COVID-19.
6. Approved repairs to four (4) Public Safety and one (1) Public Works vehicles, damaged during the April 7, 2020 hail storm, with H&H Auto Body at an estimated total cost of \$18,282.38, largely paid for by the city's liability insurance.
7. Approved a new three-year contract with Michael Richmond for assessing services.
8. Approved modifications to the city's Revolving Loan Program to include loans for business working capital loans during time of national disasters.
9. Accepted and placed on file the February 2020 Public Safety Report and the March 2020 Water Renewal Reports.
10. Approved Accounts Payable for \$51,964.64.
11. Adjourned the meeting at 7:52 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

H & H AUTO BODY

745 N Main St, Plainwell, MI 49080
Phone: (269) 685-5832
FAX: (269) 685-5834

Workfile ID: 0bb75707
PartsShare: 5Q2KQ8
Federal ID: 01-0583601
License Number: F154920

~~Preliminary Supplement 1 with Summary~~

Final Bill

Customer: CITY OF PLAINWELL

Job Number:

Written By: TERRY HAYNES, M204406

Insured: CITY OF PLAINWELL
Type of Loss: Comprehensive
Point of Impact:

Policy #:
Date of Loss: 4/7/2020 12:00 AM

PO: 000005465
Claim #:
Days to Repair: 0

Owner:
CITY OF PLAINWELL
211 N MAIN ST
PLAINWELL, MI 49080
(269) 685-9363 Business

Inspection Location:
H & H AUTO BODY
745 N Main St
Plainwell, MI 49080
Repair Facility
(269) 685-5832 Business

Insurance Company:

VEHICLE

2018 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

VIN: 1FM5K8AR2JGA99954 Interior Color: Mileage In: Vehicle Out:
License: Exterior Color: Mileage Out:
State: Production Date: Condition: Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat
Power Adjustable Pedals

DECOR

Dual Mirrors

Privacy Glass

Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Message Center
Steering Wheel Touch Controls

Rear Window Wiper

Backup Camera

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags

Head/Curtain Air Bags

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

Thank you!

Preliminary Supplement 1 with Summary

Customer: CITY OF PLAINWELL

Job Number:

2018 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		HOOD					
2	* S01	Repl Hood (ALU)	FB5Z16612A	1	653.92	2.0	2.7
3	*	Add for Clear Coat					1.6
4	*	Add for Underside(Complete)					1.4
5		REAR DOOR					
6	S01	R&I RT Belt w'strip				0.3	
7	# S01	PDR RT REAR DOOR		1	125.00 X		
8	# S01	PDR DOUBLE PANEL 25%		1	31.25 X		
9		FRONT DOOR					
10	* R&I	RT R&I trim panel				0.4	
11	# S01	PDR RT FRONT DOOR ROOF RAIL		1	718.75 X		
12	# S01	PDR RT FRONT DOOR SHELL		1	150.00 X		
13	# S01	PDR DOUBLE PANEL 25%		1	37.50 X		
14	* R&I	LT R&I trim panel				0.4	
15	# S01	PDR LT FRONT DOOR ROOF RAIL		1	718.75 X		
16	# S01	Rpr CRACKED PAINT LT ROOF RAIL				0.5	1.5
17	# S01	PDR LT FRONT DOOR SHELL		1	125.00 X		
18	# S01	PDR DOUBLE PANEL 25%		1	31.25 X		
19		ROOF					
20	* R&I	R&I headliner				3.4	
21	# S01	R&I ELECTRICAL FOR POLICE ASSO, CAGE, REAR SEAT				6.6	
22	# S01	PDR ROOF		1	1,935.50 X		
23	* S01	Rpr Roof panel/PUSH TO PAINT				10.0	4.0
24	S01	Overlap Major Non-Adj. Panel					-0.2
25	S01	Add for Clear Coat					0.8
26		QUARTER PANEL					
27	* R&I	RT Pillar trim ebony				0.6	
28	# PDR	RT QUARTER		1	275.00 X		
29	* R&I	LT Pillar trim ebony				0.4	
30	# PDR	LT QUARTER		1	300.00 X		
31		LIFT GATE					
32	S01	R&I R&I liftgate assy				1.4	
33	# S01	PDR LIFT GATE + DOUBLE PANEL 25%		1	156.25 X		
34		REAR LAMPS					
35	R&I	RT Tail lamp assy level 1				0.3	
36	R&I	LT Tail lamp assy level 1				0.3	
37	# Repl	CAR COVER		1	5.00 X		
38	# Subl	HOOD DECALS		1	100.00 X		
39		FENDER					
40	S01	R&I RT Fender liner				0.4	
41	# S01	PDR RT FENDER		1	100.00 X		

Preliminary Supplement 1 with Summary

Customer: CITY OF PLAINWELL

Job Number:

2018 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

42		S01	R&I	LT Fender liner					0.4
43	#	S01	PDR	LT FENDER	1	100.00	X		
44	#	S01	Subl	HAZORDOUS WASTE	1	3.00	X		
45	#	S01		CORROSION PROTECTION	1	10.00			
SUBTOTALS						5,576.17		27.4	11.8

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			663.92
Body Labor	27.4 hrs @	\$ 52.00 /hr	1,424.80
Paint Labor	11.8 hrs @	\$ 52.00 /hr	613.60
Paint Supplies	11.8 hrs @	\$ 32.00 /hr	377.60
Miscellaneous			108.00
PDR			4,804.25
Subtotal			7,992.17
Grand Total			7,992.17
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			7,992.17

MyPriceLink Estimate ID / Quote ID:

685534535240130560 /

Preliminary Supplement 1 with Summary

Customer: CITY OF PLAINWELL

Job Number:

2018 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

SUPPLEMENT SUMMARY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
Changed Items							
1	*	Repl Hood (ALU)	FB5Z16612A	1	-653.92 X	-2.0	-2.7
2	*	S01 Repl Hood (ALU)	FB5Z16612A	1	653.92	2.0	2.7
6	#	PDR RT FRONT DOOR		1	-400.00 X		
11	#	S01 PDR RT FRONT DOOR ROOF RAIL		1	718.75 X		
7	#	PDR RT FRONT DOOR SHELL		1	-50.00 X		
12	#	S01 PDR RT FRONT DOOR SHELL		1	150.00 X		
9	#	PDR LT FRONT DOOR		1	-400.00 X		
15	#	S01 PDR LT FRONT DOOR ROOF RAIL		1	718.75 X		
10	#	PDR LT FRONT DOOR SHELL		1	-50.00 X		
17	#	S01 PDR LT FRONT DOOR SHELL		1	125.00 X		
Deleted Items							
12	REAR DOOR						
13	*	PDR RT Door assy		1	-75.00 X		
		NOTE: PDR 1 nickel					
16	#	PDR ROOF		1	-800.00 X		
22	LIFT GATE						
23	*	R&I R&I liftgate assy				0.0	
24	#	PDR LIFT GATE		1	-100.00 X		
28	#	Subl HAZARDOUS WASTE		1	-3.00 X		
Added Items							
5	REAR DOOR						
6	S01	R&I RT Belt w'strip				0.3	
7	#	S01 PDR RT REAR DOOR		1	125.00 X		
8	#	S01 PDR DOUBLE PANEL 25%		1	31.25 X		
13	#	S01 PDR DOUBLE PANEL 25%		1	37.50 X		
16	#	S01 Rpr CRACKED PAINT LT ROOF RAIL				0.5	1.5
18	#	S01 PDR DOUBLE PANEL 25%		1	31.25 X		
21	#	S01 R&I ELECTRICAL FOR POLICE ASSO, CAGE, REAR SEAT				6.6	
22	#	S01 PDR ROOF		1	1,935.50 X		
23	*	S01 Rpr <u>Roof panel/PUSH TO PAINT</u>				10.0	4.0
24		S01 Overlap Major Non-Adj. Panel					-0.2
25		S01 Add for Clear Coat					0.8
31	LIFT GATE						
32	S01	R&I R&I liftgate assy				1.4	
33	#	S01 PDR LIFT GATE + DOUBLE PANEL 25%		1	156.25 X		
39	FENDER						
40	S01	R&I RT Fender liner				0.4	
41	#	S01 PDR RT FENDER		1	100.00 X		

Preliminary Supplement 1 with Summary

Customer: CITY OF PLAINWELL

Job Number:

2018 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

42	S01	R&I	LT Fender liner						0.4
43	#	S01	PDR	LT FENDER	1	100.00	X		
44	#	S01	Subl	HAZORDOUS WASTE	1	3.00	X		
45	#	S01		CORROSION PROTECTION	1	10.00			
SUBTOTALS						2,364.25		19.6	6.1

TOTALS SUMMARY

Category	Basis	Rate	Cost \$
Parts			663.92
Body Labor	19.6 hrs @	\$ 52.00 /hr	1,019.20
Paint Labor	6.1 hrs @	\$ 52.00 /hr	317.20
Paint Supplies	6.1 hrs @	\$ 32.00 /hr	195.20
Miscellaneous			-653.92
PDR			2,354.25
Subtotal			3,895.85
Total Supplement Amount			3,895.85
NET COST OF SUPPLEMENT			3,895.85

MyPriceLink Estimate ID / Quote ID:

685534535240130560 /

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

Estimate	4,096.32	TERRY HAYNES
Supplement S01	3,895.85	TERRY HAYNES
Job Total:	\$ 7,992.17	
INSURANCE PAY:	\$ 7,992.17	

H & H AUTO BODY WILL NOT BE RESPONSIBLE FOR ANY PERSONAL ITEMS LEFT IN VEHICLES, SUCH AS STERO EQUIPMENT, CDS, ETC.

THERE IS NO WARRENTY ON RUST REPAIRS

LABOR RATES ARE NON NEGOTIBLE

THERE IS A 1 YEAR WARRANTY ON PAINT WORK

WARRANTY ON PAINT REPAIR ON RUBBER BUMPERS AT OUR DISCRETION.

ANY VEHICLE NOT PICKED UP ON SCHEDULED COMPLETION DATE AND PAID FOR WILL BE SUBJECT TO STORAGE FEES AT \$30.00 A DAY WITHOUT PRIOR ARRANGEMENTS.

CUSTOMER PLEASE SIGN AND DATE ON COMPLETION OF REPAIRS, YOU ARE RESPONSIBLE FOR REPAIRS THAT YOUR INSURANCE COMPANY DOES NOT PAY.

SIGNATURE: _____

DATE: _____

Preliminary Supplement 1 with Summary

Customer: CITY OF PLAINWELL

Job Number:

2018 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2MF16, CCC Data Date 05/01/2020, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (***) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2020 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

City of Plainwell Purchase Order

Purchase Order No 000005465

Purchase Order Date 04/29/2020
Required Date
Ordered By BILL BOMAR
 269.685.9858

Bill To: CITY OF PLAINWELL
 211 N MAIN STREET
 PLAINWELL MI 49080-1370
 269-685-6821
 apinvoices@plainwell.org

Vendor 002123
Address H & H AUTO BODY LLC
 745 N. MAIN ST.

 PLAINWELL MI 49080
 269 685-5832

Ship To: POLICE
Contact: CITY OF PLAINWELL
Address: DEPARTMENT OF PUBLIC SAFETY
 119 ISLAND AVE.
 PLAINWELL, MI 49080-8523
 269-685-9858
 publicsafety@plainwell.org

PO Description PUBLIC SAFETY & PUBLIC WORKS VEHICLE REPAIRS - STORM DAMAGE

Qty.	Description	Vendor Prod. ID	GL Number 1	Unit Price	Amount
1	VEHICLE REPAIRS - 2014 FORD		661-000-930.020	4,526.40	4,526.40
1	VEHICLE REPAIRS - 2015 FORD		661-000-930.020	4,804.20	4,804.20
1	VEHICLE REPAIRS - 2018 FORD		661-000-930.020	4,096.32	4,096.32
1	VEHICLE REPAIRS - 2019 CHEVY		661-000-930.020	1,756.80	1,756.80
1	VEHICLE REPAIRS - 2016 CHEVY		661-000-930.000	3,098.66	3,098.66
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
0					
Total:					18,282.38

Approved By _____

Date _____



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

March 2020

Prepared by Director Bill G. Bomar

A handwritten signature in black ink, consisting of the letters "B" and "G" intertwined.

Plainwell Department of Public Safety

Scheduled Hours By Activity for March 2020

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
1,209

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

52 **4.30%**

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

257 **21.22%**

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

541 **44.73%**

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.
Note: This also includes any break time the officers take during their shift.

360 **29.75%**

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

849 **70.25%**

Plainwell Department of Public Safety

Complaints/Activities for March 2020

ARRESTS

CUSTODIAL ARRESTS	2	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	2	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	4	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	0	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	5	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	6	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	15	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	10	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	198	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	208	

OTHER ACTIVITIES

MOTORISTS ASSISTS	0	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	0	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	0	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	183	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	March	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	1	2
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	6	21
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	2
2300	Larceny	9	14
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	2
2600	Fraudulent Activities	1	6
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	2	4
3500	Violation of Controlled Substances Act	0	1
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	1	2
3700	Obscenity	0	0
3800	Family Offenses	2	5
4100	Liquor Violations	0	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	2
5000	Obstructing Justice	1	4
5200	Weapons Offenses	0	0
5300	Public Peace	4	20
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	6
5500	Health and Safety	7	11
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	2
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	5	29
9400	False Alarm Activation	3	8
9500	Fires (Other than Arson)	3	5
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	34	97
9900	General Assistance (All Except Other Police Agencies)	61	182
9911 & 9912	General Assistance (Other Police Agencies)	36	124
FIRS	Medical First Responder	0	0



March Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 36 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
3/2/20	1020	1022	253 Lesa Street	Medical, cooking fire	Investigate	E-17, E-11	4	2
3/8/20	1713	1716	200 Walnut Woods	Structure fire	Extinguish, investigate	E-17, E-11, T-63	5	6
3/19/20	2319	2330	711 Allegan Street, Otsego	Structure fire	Extinguish, manpower	E-17, T-63	4	5
3/20/20	0028	0033	751 Wakefield	Alarm	Investigate	Patrol	1	0
3/20/20	0112	0118	215 Washington	Alarm	Investigate	Patrol	1	0

Calls for Service at Plainwell Schools

Plainwell High School: 2
684 Starr Road

Gilkey School: 3
707 S. Woodhams Street

Plainwell Middle School: 0
720 Brigham Street

Starr Elementary: 1
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Community Center: 0
798 E. Bridge Street

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 04/30/2020

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.05.08 14:12:14 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$192,423	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		0.86%	
2	18-Month CD	N/A	\$158,025	Northstar Bank	Julie Smith - 810.329.7104	02/13/2019	08/12/2020	2.45%	104
3	365-Day CD	N/A	\$105,810	Grand River Bank	Christy Vierzen - 616.259.1322	06/11/2019	06/10/2020	2.75%	41
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15	* Trust Funds in Pool		-\$29,590		Non-City Funds included in MIClass				

Total Investments: \$426,667.48

Average Yield: 2.02%

Cash Activity for the Month

Cash, beginning of month: \$1,513,891.16

Cash, end of month: \$1,539,652.31

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.05.08 14:16:00 -04'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **4/30/2020**

% OF FISCAL YEAR: **83.33%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	358,228	406,559	1,926,089	1,722,385	610,263	544,066	2,213,084	77.83%
Major Streets	134,537	160,432	306,236	509,165	(42,497)	(22,439)	843,278	60.38%
Local Streets	86,069	63,279	82,033	119,972	25,340	64,040	172,896	69.39%
Solid Waste	26,368	897	171,045	150,874	21,068	42,263	198,493	76.01%
Fire Reserve	66,545	66,545	87,127	75,601	78,072	78,072	78,101	96.80%
Airport	23,694	26,902	46,641	46,059	27,484	23,024	52,305	88.06%
Revolving Loan	37,114	62,517	8,745	10,000	61,262	35,858	10,000	100.00%
Capital Improvement	58,423	59,044	131,710	133,898	56,856	56,856	184,947	72.40%
Brownfield BRA	31,460	30,633	75,236	161,420	(55,551)	(56,817)	109,101	147.95%
Tax Increment TIFA	70,235	69,678	76,878	46,160	100,395	98,509	59,830	77.15%
Downtown DDA	24,623	22,625	64,296	36,063	50,858	51,391	54,413	66.28%
Sewer	816,042	724,580	1,439,651	1,344,644	819,587	810,930	1,806,972	74.41%
Water	144,104	90,348	433,770	609,866	(85,749)	(39,504)	848,451	71.88%
Equipment	148,654	143,866	188,608	120,412	212,062	211,633	240,398	50.09%
OPEB**	63,821	64,502	18,516	14,468	68,550	68,337	21,127	68.48%
	<u>2,089,917</u>	<u>1,992,407</u>	<u>5,056,582</u>	<u>5,100,988</u>	<u>1,948,001</u>	<u>1,966,220</u>	<u>6,893,397</u>	<u>74.00%</u>

* - Amounts taken from audited financial statements as of June 30, 2019

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2020.05.07 11:18:10 -04'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2020.05.01 15:39:04 -04'00'</small>

05/07/2020

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 05/11/2020 - 05/11/2020
JOURNALIZED OPEN AND PAID
BANK CODE: UBAP - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	2020.04	APRIL 2020 PARTS/SUPPLIES	95.50
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			95.50
000010	RIDDERMAN & SONS OIL CO INC		
	30603	GASOLINE @ AIRPORT 4/23/2020	42.55
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			42.55
000034	VERIZON		
	9853208934	CELL PHONE SERVICE 3/24/20 - 04/23/20	985.87
	9853208935	DPS PHONES EOC 3/24/20 -04/23/20	123.10
TOTAL FOR: VERIZON			1,108.97
000096	NYE UNIFORM CO INC		
	732383	SHIRT W/ EMBLEM- WELCHER	62.50
TOTAL FOR: NYE UNIFORM CO INC			62.50
000138	AMERICAN OFFICE SOLUTIONS		
	IN233840	DPS COPIER BASE & USAGE THROUGH 4/21/2020	78.84
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			78.84
000276	WEST SHORE FIRE, INC		
	21771	FIREFIGHTER TURN-OUT GEAR (2 SETS)	5,885.43
TOTAL FOR: WEST SHORE FIRE, INC			5,885.43
000488	NATIONAL FLAG COMPANY		
	208409	FLAGS - CEMETERY & PARADE	1,523.28
TOTAL FOR: NATIONAL FLAG COMPANY			1,523.28
000609	MIDWAY CHEVROLET		
	76319	TRUCK #20 DEFROST REPAIR	815.85
TOTAL FOR: MIDWAY CHEVROLET			815.85
000885	KENDALL ELECTRIC INC		
	S109037671.001	TECH CONNECT RENEWAL FOR SCADA COMPUTER	1,367.10
TOTAL FOR: KENDALL ELECTRIC INC			1,367.10
000941	WEST MICHIGAN CRIMINAL JUSTICE		
	4161	SPRING 2020 MCOLES	201.12
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			201.12
001043	BS&A SOFTWARE		
	129252	TAX SYSTEM SUPPORT MAY 2020 - MAY 2021	503.00
TOTAL FOR: BS&A SOFTWARE			503.00

001415	DAN'S TREE SERVICE		
	002135	REMOVE 2 TREES - 437 N SHERWOOD	1,800.00
TOTAL FOR: DAN'S TREE SERVICE			1,800.00

001448	PROFESSIONAL CODE INSPECTIONS		
	6331	APRIL 2020 PERMITS	195.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			195.00

001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2605	APRIL 220 DRY CLEANING DPS	4.25
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			4.25

001748	REPUBLIC WASTE SERVICES		
	0249-006725299	DPW/CITY GARBAGE/RECYCLE MAY 2020	490.38
	0249-006725712	WR GARBAGE SERVICE MAY 2020	350.75
TOTAL FOR: REPUBLIC WASTE SERVICES			841.13

002018	CDW-G		
	XNQ3428	WR OFFICE SOFTWARE UPGRADE & RAM	448.51
TOTAL FOR: CDW-G			448.51

002201	VOSS LIGHTING		
	20181652-00	LIGHT BULBS - CITY STREETLIGHTS	286.80
TOTAL FOR: VOSS LIGHTING			286.80

002246	ELHORN ENGINEERING CO.		
	282651	CHEMICALS WELL # 4, # 7	502.00
TOTAL FOR: ELHORN ENGINEERING CO.			502.00

002361	CLARK HILL PLC		
	976549	ATTORNEY FEES MARCH 2020	55.00
TOTAL FOR: CLARK HILL PLC			55.00

002391	CYBERMIND INC		
	NET-50927	MAY 2020 WEBSITE FEES	49.95
TOTAL FOR: CYBERMIND INC			49.95

002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	85017	POLICE/FIRE FUEL 04/16/20 -04/30/20	320.53
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			320.53

003081	GRIFFIN PEST SOLUTIONS INC		
	2020.05	DPW ANNUAL TERMITE PROTECTION	312.00
TOTAL FOR: GRIFFIN PEST SOLUTIONS INC			312.00

003087	TOTAL PROPERTY MANAGEMENT		
	12944	SUN LOT CLEAN UP - UNKNOWN OIL OR SUBSTANCE	200.00
TOTAL FOR: TOTAL PROPERTY MANAGEMENT			200.00

004168	SBF ENTERPRISES		
	0133742	UB PAPER & ENVELOPES	418.70

TOTAL FOR: SBF ENTERPRISES			418.70
004182	PITNEY BOWES/PURCHASE POWER		
	2020-04	POSTAGE ON METER 04/01/2020	150.00
TOTAL FOR: PITNEY BOWES/PURCHASE POWER			150.00
004852	PACE ANALYTICAL SERVICES LLC		
	2050138094	WR SAMPLES - IPP	270.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			270.00
004855	PLAINWELL ACE HARDWARE		
	5068	DPS HAND SOAP	7.59
	5095	DPS PRE-MIX FUEL/OIL	15.98
	5100	SHOVEL & BROOM - M89 CLEAN UP WORK	76.97
	5124	BATTERIES - TESTING EQUIPMENT	12.99
	5168	SALT WATER SOFTENER - DPS	75.90
TOTAL FOR: PLAINWELL ACE HARDWARE			189.43
004896	WALTERS SWEEPING		
	5943	STREET SWEEPING APRIL 2020	4,900.00
TOTAL FOR: WALTERS SWEEPING			4,900.00
004910	ON DUTY GEAR LLC		
	22546	EXTERNAL VEST CARRIERS, BULLET PROOF VEST	1,249.00
TOTAL FOR: ON DUTY GEAR LLC			1,249.00
005015	CHECKALT-KLIK		
	159483	E-LOCKBOX FEES FOR APRIL 2020	135.75
TOTAL FOR: CHECKALT-KLIK			135.75
TOTAL - ALL VENDORS			24,012.19

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Amanda
Kersten**

Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of
Plainwell, ou=City Hall,
email=akersten@plainwell.org, c=US
Date: 2020.05.07 13:21:02 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian
Kelley
Date: 2020.05.07
16:17:10 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan
Pond
Date: 2020.05.08
12:08:03 -04'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar

Digitally signed by Bill
Bomar
Date: 2020.05.07
16:41:18 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert
Nieuwenhuis**

Digitally signed by Robert
Nieuwenhuis
Date: 2020.05.07
15:09:18 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik
Wilson
Date: 2020.05.08
14:15:24 -04'00'

05/07/2020

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 04/30/2020 - 05/15/2020

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: EFT Transfer - Automatic Payments					
05/05/2020	CBGEN	1751(E)	UNITED HEALTHCARE INSURANCE COMPAN'	RETIREE HEALTH INSURANCE MAY 2020 - WHIT	215.49
05/05/2020	CBGEN	1752(E)	UNITED HEALTHCARE INSURANCE COMPAN'	RETIREE HEALTH INSURANCE MAY 2020 - TOWN	208.32
Total EFT Transfer:					423.81
Bank UBAP United Bank - General Checking					
Check Type: EFT Transfer - Automatic Payments					
05/15/2020	UBAP	136(E)	CITY OF PLAINWELL	MAY 2020 CITY UTILITY BILLING STATEMENTS	474.05
05/04/2020	UBAP	137(E)	STATE OF MICHIGAN	SALES TAX FILING APRIL 2020	44.27
05/05/2020	UBAP	138(E)	CENTURYLINK	APRIL 2020 LONG DISTANCE	0.86
Total EFT Transfer:					519.18
Check Type: Paper Check - Manual Checks					
05/01/2020	UBAP	15929	C.O.P.S. HEALTH TRUST	MAY 2020 DENTAL & VISION	1,455.21
05/01/2020	UBAP	15930	MADISON NATIONAL LIFE INSURANCE CO	MAY 2020 LIFE INSURANCE COVERAGE	100.77
05/01/2020	UBAP	15931	PRIORITY HEALTH	MAY 2020 HEALTH INSURANCE PREMIUM	19,501.43
05/01/2020	UBAP	15932	RICHMOND, MICHAEL J	ASSESSING SERVICES MAY 2020	1,500.00
04/30/2020	UBAP	15934	GUN PLAIN TOWNSHIP	REFUND SEWER TAP FEE - STONERIDGE	1,655.00
04/30/2020	UBAP	15935	POSTMASTER	TO MAIL UTILITY BILLS	602.50
05/04/2020	UBAP	15936	CONSUMERS ENERGY	ELECTRICITY THROUGH 04/23/2020	12,834.79
05/04/2020	UBAP	15937	VERIZON	DPW/WR DESK PHONES 03/18/2020 - 04/17/20	219.65
05/04/2020	UBAP	15938	CHARTER COMMUNICATIONS (SPECTRUM)	DPS PHONES/INTERNET/TV THROUGH 05/18/20	461.21
Total Paper Check:					38,330.56

REPORT TOTALS:

Total of 14 Checks:

39,273.55

Less 0 Void Checks:

0.00

Total of 14 Disbursements:

39,273.55

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.05.07
16:15:31 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.05.08
14:14:40 -04'00'

**STATE OF MICHIGAN
MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20220**

- Consumers Energy Company requests Michigan Public Service Commission's approval for reconciliation of its power supply cost recovery plan (Case No. U-20219) for the twelve months ending December 31, 2019.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Wednesday, May 13, 2020 at 10:00 AM**

BEFORE: **Administrative Law Judge Dennis Mack**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) March 31, 2020 application requesting the Commission to approve the January 1, 2019 through December 31, 2019 Reconciliation of its Power Supply Cost Recovery plan, and approve Consumers Energy's proposed methodology for rolling-in the total net over-recovery of approximately \$22.4 million.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 6, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION
MAY APPROVE, REJECT, OR AMEND PROPOSALS
MADE BY CONSUMERS ENERGY.]**

2005-E

Reports & Communications:

A. Public Safety Storm Damaged Vehicle Repair Change Order

On April 27, 2020, City Council authorized the repair of four (4) Public Safety vehicles damaged in the April 7, 2020 hail storm. One vehicle was estimated to cost \$4,096.32 and was included in the April 27, 2020 authorization. However, that vehicle's actual repair cost came in at \$7,992.17, requiring a change order of \$3,895.85. The insurance company is expected to cover the additional cost.

Recommended action: Council should consider approving the change order of \$3,895.85 to repair one Public Safety vehicle damaged during the April 7, 2020 hail storm, with H&H Auto Body.

Reminder of Upcoming Meetings

- May 14, 2020 – Allegan County Board of Commissioners – 7:00pm
- May 20, 2020 – Plainwell Planning Commission – 7:00pm
- May 12, 2020 – Plainwell DDA/BRA/TIFA Board– 7:30am
- **Tuesday** May 26, 2020 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Notice of Public Hearing – Consumers Energy – May 13, 2020 10am