

# City of Plainwell



“The Island City”

Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Address: [www.plainwell.org](http://www.plainwell.org)

## **AMENDED AGENDA**

**City Council – Monday February 13, 2017  
7:00 PM**

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 01/23/2017 Regular Meeting.**
6. **General Public/County Commissioner Report**
7. **Agenda Amendments**
8. **Mayor's Report**
9. **Recommendations and Reports:**
  - A. **WR Control Building HVAC System Replacement**  
Council will consider proposals for replacement and updating HVAC equipment for the WR Control Building.
  - B. **DPW Dump Truck Purchase**  
Council will consider authorizing purchase of a used 2006 Chevrolet C-8500 Dump Truck at auction through Rangebid.com in an amount not to exceed \$65,000.
  - C. **Transfer of Ownership Agreement – Public Safety Radio/Pagers**  
Council will consider accepting ownership of Public Safety radios and papers from Allegan County.
  - D. **Lease Agreement – Darby Metal Treating**  
Council will consider a lease agreement for Outlot A in the Industrial Park #3 Plat to Darby Metal Treating for a storage facility.
  - E. **Resolution 17-09 – USDA Grant Application**  
Council will consider adopting this resolution authorizing the City Manager to seek grant funding for a road project related to the Sweetwater's project on the Mill property.
10. **Communications:** The 2016 DPS Annual Report, the January 2017 Investment and Fund Balance Reports.
11. **Accounts Payable - \$306,230.67**
12. **Public Comments**
13. **Staff Comments**
14. **Council Comments**
15. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and provide name and address*

*The City of Plainwell is an equal opportunity employer*

MINUTES  
Plainwell City Council  
January 23, 2017

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Matt Hooper of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Keeler and Councilman Keeney. Absent: Mayor Brooks and Councilman Overhuel.
5. Approval of Minutes/Summary:  
**A motion by Keeney, supported by Keeler, to accept and place on file the Council Minutes and Summary of the 01/09/2017 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public / County Commissioner:  
None
7. Agenda Amendments: None.
8. Mayor's Report: None
9. Recommendations and Reports:
  - A. Superintendent Updike noted an annual permitting process allowing city staff to work within the state highway right of way. The resolution is filed with the State and authorizes the DPW Superintendent and City Manager to apply with the Michigan Department of Transportation for the necessary permit to work within the State highway Right of Way on behalf of the city.  
**A motion by Keeney, supported by Keeler, to adopt Resolution 17-08, Performance Resolution for Governmental Agencies. On a voice vote, all in favor. Motion passed.**
  - B. Director Bomar briefed Council about recent changes to the parking lot behind old city hall and the addition of speed bumps, which has helped slow traffic through that area. With the addition of signage at both entrances stating "No Thru Traffic", Director Bomar recommends adoption of Traffic Control Orders 461 and 462 authorizing the signs and related enforcement.  
**A motion by Keeler, supported by Keeney, to approve Traffic Control Orders 461 and 462 as presented. On a voice vote, all in favor. Motion passed.**
  - C. Director Bomar briefed Council about a 2011 vehicle purchased by the County for emergency responses that has been housed at the Plainwell Public Safety building under a use agreement between the County and the City. The "Prime Mover" was purchased with grant funding by the county and is deployed regionally for emergency situations, with the city having limited access for its own purposes. The County would like to transfer ownership to the city, which would make the vehicle more available for city training and for other city needs. The city would be required to insure and maintain the vehicle, while making it available for regional emergency needs.  
**A motion by Keeler, supported by Keeney, to accept the transfer of ownership of the 2011 Ford F350 "Prime Mover" and authorize the City Manager to execute all documents related to the approved action. On a voice vote, all in favor. Motion passed.**
  - D. Dan Veldhuizen of Siegfried Crandall PC presented the city's audited financial statements from June 30, 2016 to the Council. He noted that there were no reported internal control weaknesses, which is not typical with smaller government organizations. He reported that the city is financially healthy and that the staff is responsible in stewarding the resources available. He noted that Plainwell is one of three of his clients which actually prepares the financial statements for audit and that there were

no adjust adjustments. He praised the city's work on the long-term capital improvement plan. **A motion by Keeney, supported by Keeler, to accept and place on the file the audited financial statements as of and for the year ended June 30, 2016. On a roll-call vote, all in favor. Motion passed.**

10. Communications:

**A motion by Keeney, seconded by Keeler to accept and place on file the December 2016 DPS Report, the 2016 Building Permit report, the Draft January 12, 2017 Parks & Trees Minutes, the January 10, 2017 DDA/BRA/TIFA Minutes, the December 2016 Water Renewal Report and the October 25, 2016 M40/M-89 Corridor Minutes. On a voice vote, all in favor. Motion passed.**

11. Accounts Payable:

**A motion by Keeney, supported by Keeler, that the bills be allowed and orders drawn in the amount of \$136,249.90 for payment of same. On a roll call vote, all in favor. Motion passed.**

12. Public Comments

None.

13. Staff Comments

Community Development Manager Siegel reported that the RRC Grant Self-Evaluation has been submitted for review. She noted working on fundraising for the dog park. Finally, she noted a February 4, 2017 ribbon-cutting ceremony for Dance Kraze.

Superintendent Updike noted work on GIS map and information reporting.

Personnel Manager Lamorandier reported reviewing recent law changes and their impact on the city.

Superintendent Pond noted continued work on major projects.

Director Bomar invited Council to a March 9 training for elected officials to discuss recent medical marijuana law changes.

City Manager Wilson noted that he's asked representatives from GHD to provide a briefing to Council about 2017 cleanup of the mill site.

14. Council Comments:

None.

15. Adjournment:

**A motion by Keeler, supported by Keeney to adjourn the meeting at 7:33 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**SUMMARY**  
**Plainwell City Council**  
**January 23, 2017**

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Matt Hooper of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Keeler, Keeney and Steele. Absent: Overhuel, and Brooks.
5. Approved Minutes/Summary of 01/09/2017 regular meeting.
6. Adopted Resolution 17-08 for State Highway Right of Way.
7. Approved Traffic Control Orders 461 and 462 related to the parking lot behind old city hall.
8. Approved a transfer of ownership for a Ford F350 "Prime Mover" emergency vehicle from Allegan County.
9. Accepted and placed on file the audited financial statements from June 30, 2016.
10. Accepted and placed on file the December 2016 DPS Report, the 2016 Building Permit report, the Draft January 12, 2017 Parks & Trees Minutes, the January 10, 2017 DDA/BRA/TIFA Minutes, the December 2016 Water Renewal Report and the October 25, 2016 M-40/M-89 Corridor Minutes.
11. Approved Accounts Payable for \$136,249.90.
12. Adjourned the meeting at 7:33 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer



Rick Brooks, Mayor  
Lori Steel Mayor Pro-Tem  
Roger Kenney, Council Member  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
[www.plainwell.org](http://www.plainwell.org)

Bryan D. Pond, Superintendent  
129 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-5153  
Fax: 269-685-1994  
Email: [BPond@plainwell.org](mailto:BPond@plainwell.org)

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2/08/2017

To: Erik Wilson, City Administrator  
From: Bryan Pond, Superintendent WR  
Cc: Brian Kelly City Treasurer  
RE: Replacement of Control Building HVAC System

The current system is 37 years old and is not cost effective to operate because of its design. The previous AC condenser was replaced 14 years ago, and as part of a previously budgeted project the 34 year old building boiler was replaced three years ago. The new project will replace and update all of the necessary equipment for the control building for many years. The projected replacement cost was \$55,000 line item 590-970-971-000.

I have solicited three bids via e-mail, and have received bids from three local companies

Allied Mechanical Services Inc. ( <i>HVAC Division</i> )	\$96,875
W Soule ( <i>no electrical or controls work included</i> )	\$54,574
RW La Pine Inc...	\$72,000

I am recommending to council we purchase the services for \$72,000 from RW La Pine Inc.

The remaining additional cost of \$17,000 will come from fund balance residual at end of the fiscal year.

*The City of Plainwell is an equal opportunity provider and employer*



5140 East ML Avenue, Kalamazoo, MI 49048

Phone: (269) 388-2045

E-mail: [steve@rwlservice.net](mailto:steve@rwlservice.net)

Fax: (269) 388-4523

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February 7, 2017

**City of Plainwell**

**Attn: Bryan Pond**

**Project: Control Building HVAC Upgrade**

R.W. LaPine offers the following solution for your consideration:

Provide Labor and Material for HVAC upgrades to the Control Building per plans dated January 2017, including the following:

- Demolition per plans.
- Mechanical equipment per schedules and drawings.
- Duct revisions per plans including all required accessories, duct and fittings.
- Piping revisions per plans including all required accessories, pipe and fittings.
- Duct / Pipe Insulation as required.
- Test and Balance.
- Electrical and control wiring.
- Concrete equipment pad.
- Wall patching.
- Work to be performed during normal working hours.
- Permits, Sales tax, Crane and Man-lift as required.
- Temperature Controls, Start-up, and standard 12-month Warranty on R.W. LaPine equipment and work provided.

**Total Net Price, as described above: .....: \$ 72,000.00**

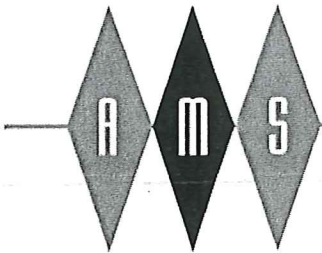
If you have any questions, please feel free to contact me.

Sincerely,

*R. W. LaPine, Inc.*

*Steve Carlton*

**Steve Carlton**  
Its: Project Manager



# ALLIED MECHANICAL SERVICES, INC.

PLUMBING - HEATING - AIR CONDITIONING - SHEET METAL - PROCESS PIPING

City of Plainwell

Plainwell Michigan

Attn: Bryan D Pond

## Control Building HVAC upgrade

Per your request and review of the information given Revision A issued for bid, I am pleased to offer the following quotation for your consideration and review. TE PROJECT NO 13308.02

This is a turn-key bid to replace controls and demo and all subcontractor and permits per plan from ThermalTech

**Quoted Price \$96,875.00**

If additional repairs are needed, this work will be billed at our Special time and material rates, only upon your approval.

Signatures:

**Contractor**

Allied Mechanical Services, Inc.

BY Jay Veltman 2-7-17

Jay Veltman (date)

Project Consultant

**Customer**

City of Plainwell

BY \_\_\_\_\_

Authorized Customer Representative

Name (Print) \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_



Process Solutions • Fabrication Innovation

February 7, 2017

City of Plainwell  
129 Fairlane St,  
Plainwell, MI 49080

Attn: Bryan Pond

Re: **Control Building HVAC Upgrades (Mechanical Scope)**

**W. Soule Estimate No. 108042**

W. Soule & Company is pleased to provide the not-to-exceed price of **\$54,574.00 (Fifty four thousand five hundred seventy four and 00/100 dollars)** to preform mechanical scope related to the control building HVAC upgrades based on prints provided and as outlined below.

- W.Soule to demo existing mechanical equipment including duct, piping, AHU, coils, and compressor listed as demo.
- W.Soule to supply and install all new equipment listed on schedule H700 and H701 specified to by supply by MC.
- W.Soule to provide insulation services related to effected piping and duct to match insulation schedule.
- W.Soule to balance new system upon completion.
- All electrical, controls, and engineering is excluded from this budget.
- Sales tax and permits have been excluded from this budget.

Breakdown Items	W. Soule & Co.
1. Labor Cost for <b>Install</b>	\$16,415.00
2. Labor Cost for <b>Demo</b>	0.00
3. Material Cost	\$36,581.00
4. Equipment Rental	0.00
5. Temporary Protection	0.00
6. Permits	0.00
7. Subcontractor Labor	\$1,578.00
8. Subcontractor Material	0.00
9. Sales Tax	0.00
<b>10. Total Proposal Amount*</b>	<b>\$54,574.00</b>

Estimate does not include electrical work of any kind. Estimate is F.O.B. to Plainwell, MI. Price is based on straight time only. Estimate good for sixty days. Sales tax not included.

Thank you for allowing W. Soule & Company the opportunity to provide this quote. If you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,  
W. Soule & Company, Inc.

**Josh Gilkey**  
Project Superintendent

**SHEET METAL FABRICATION GROUP**

P.O. Box 50471 (49005) | 5175 King Highway | Kalamazoo, MI 49048  
(269) 344-0139 | Fax (269) 344-2715  
www.wsoule.com





## Lot 30-50237

(1) 2006 Chevrolet C-8500 single axle, VIN 1GBP8C1C76F416249, 49299 miles, 4045 hours,...

Lot sells subject to Owner approval or rejection of high bid. Refer to Auction Terms for details.

CURRENT BID

**\$100.00** USD

<b>Time Remaining</b>	Pre-bidding
<b>Starting Bid</b>	\$100.00 USD
<b>Bid Increment</b>	\$25.00 USD
<b># of Bids</b>	0
<b>Auction Date</b>	02/21/2017
<b>Closing At</b>	8:00 PM EST
<b>High Bidder</b>	
<b>Location</b>	📍 1174 E Mt. Garfield Rd, Norton Shores, MI 49441

### LOT DETAILS

Title/Registration processing & fees may be required. Refer to Auction Terms for details.

Lot sells subject to Owner approval or rejection of high bid. Refer to Auction Terms for details.

**Category:** Trucks: Semi & Heavy Duty Trucks

**Operating Condition on Vehicles & Options::** Auction company lists the options that the vehicle may have, however all options have not been tested or verified to be in working condition. Auction company does not conduct a road test, nor are the vehicles inspected for mechanical defects. Testing is limited to driving vehicle within our auction facility lot only. Please rely on your own inspection prior to bidding.

**General Description:** (1) 2006 Chevrolet C-8500 single axle, VIN 1GBP8C1C76F416249, 49299 miles, 4045 hours, Caterpillar inline 6 cylinder C-7 diesel, Allison World class 5 speed automatic 3500 series, Monroe Stainless steel RDS body with walking floor and rear drip spreader, Dicky John control system to control drop rates and spreading of salt, liquid calcium chloride spreading system with 75 gal tank, 33 inch front hussing hitch with hydraulic connector for plow control, Monroe 10 ft. model MS-3500 under body scraper blade, this unit is exceptionally clean and ready to go to work, serviced & maintained by city of Norton Shores. **\*\*Viewing by appointment only please contact Cal Yonker at 616-890-5514\*\***

## AUCTION CONTACTS

**Cal Yonker** Online Auction Specialist

✉ cyonker@rangerbid.com  
☎ (616) 890-5514

**Kurt Mingerink** President of Operations

✉ kurt@1800lastbid.com  
☎ (616) 893-4346

**Rangerbid.com Corporate Office** M-F, 8am-5pm

✉ info@rangerbid.com  
☎ (616) 261-4984

## AUCTION TERMS

### Buyer's Premium Text

A 15% Buyers Premium is in effect for this auction. A 3% discount on the buyer's premium is given for cash or wire transfer payments, resulting in a 12% Buyers Premium for these two types of payment.

Payment Types Accepted & Applicable Buyer's Premium for each - Effective 1/1/2012:

- 12% - Wire Transfer
- 12% - Cash  
(Accepted at Orbidbid.com corporate office ONLY located at 601 Gordon Industrial Court, Byron Center, MI 49315)
- 15% - MasterCard, VISA, Discover, AMEX

Sales tax is calculated on total sales price which includes Buyer's Premium (therefore Buyer's Premium is also taxable). Please refer to further explanation under the Other Info/Links section of each item.

## Inspection Times

- Monday, February 20, 2017 9am - 3pm
- Tuesday, February 21, 2017 9am - 3pm
- Unless otherwise noted in the individual item description

## Payment Dates

**\*\*ALL PAYMENTS REQUIRED WITHIN 2 BUSINESS DAYS OF AUCTION\*\***

- Wednesday, February 22, 2017 8am - 5pm
- Thursday, February 23, 2017 8am - 5pm

### **PLEASE NOTE: PAYMENTS ARE NOT ACCEPTED AT THE AUCTION LOCATION**

For your convenience you can pay ONLINE. Payment must be made prior to pick up from seller. Personal and Business checks are NOT accepted.

## Removal Times / Failure to Remove

- Wednesday, February 22, 2017 8am - 5pm
- Thursday, February 23, 2017 8am - 5pm
- Friday, February 24, 2017 8am - 5pm

*Unless otherwise noted in the individual item description.*

PURCHASER IS RESPONSIBLE FOR ALL REMOVAL & SHIPPING OF ITEMS PURCHASED WITHIN 3 BUSINESS DAYS.

RANGERBID.com does not package or ship items. Be sure to insure your shipment with the carrier.

Please bring your own tools for removal if necessary.

## Special Notes

All payments are made to Rangerbid.com (A Miedema Company).

Payments are not accepted at the location of the item.

Please bring your own tools for removal if necessary.

## General Information

**\*\*IMPORTANT NOTE & REMINDER** If for any reason buyers fail to remove any of buyer purchases within the time specified, the Auction Co. shall have the right but not the obligation, in its sole discretion, to resell, discard or remove and store said purchase at buyers sole risk and expense (storage costs will be charged - per day - per item - other costs additional), without waiving any rights that Auction Co. or seller may have against buyer. Storage charges will be the responsibility of the buyer (after removal period.) Removal period is posted on each sale and may vary from sale to sale.

## Types of Payment

For your convenience you can pay online.

**Payment is NOT accepted at seller's location.**

Payment must be made prior to pick up from seller. Checks are NOT accepted.

#### TYPES OF PAYMENT ACCEPTED:

- Cash \*
- Credit Card (Visa, Mastercard, Discover, AMEX) up to \$10,000.00
- Wire transfer (contact us for information)

\*NOTICE: Cash accepted only at these locations:

- Orbitbid.com, 601 Gordon Industrial Ct. SW, Byron Center, MI 49315
- Wayland Auction Center, 3450 12th Street, Wayland, MI 49348

#### **We do not accept:**

- CHECKS (includes Personal, Business, Cashier, Certified, etc)
- Direct Deposits
- Bank to Bank Transfers

### **Storage Fees / Restocking Fees**

\*\*IMPORTANT NOTE & REMINDER If for any reason buyers fail to remove any of buyer purchases within the time specified, the Auction Co. shall have the right but not the obligation, in its sole discretion, to resell, discard or remove and store said purchase at buyers sole risk and expense (storage costs will be charged - per day - per item - other costs additional), without waiving any rights that Auction Co. or seller may have against buyer. Storage charges will be the responsibility of the buyer (after removal period.) Removal period is posted on each sale and may vary from sale to sale.

### **Titled Lots**

For questions on a titled item please contact our Title Office at (616) 261-4988 ext. 1144

For auctions conducted outside of the state of Michigan:

Buyers will be responsible for taxes and plates at their local Secretary of State or DMV office. Titles will be given at the auction location or sent via mail upon receipt of secure payment.

Michigan residents, we are required by the State of Michigan to broker all titled items sold. A \$95.00 broker fee will be charged for all titled items which we need to broker. In addition, a \$15.00 fee for title transfer will be charged. We can apply for your plates and registration if you so choose. If you wish to have us do so, you MUST provide us with proof of insurance for the purchased titled item before you can remove it from the auction site. If not, you must be prepared to tow or trailer your titled item. The appropriate fees will be added to your invoice.

Non-Michigan Residents will pay the \$95.00 Broker Fee and necessary fees according to their state rules for titled items. Please note that buyers will need to sign the appropriate paperwork required by the state for title transfers. Title processing may take up to 15 business days. Then will take 4-10 business days to receive your title from the Secretary of State.

For Out of Country buyers, the State of Michigan requires we collect 6% sales tax and transfer the title as an "In-Transit" through the Michigan Secretary of State before the title is issued to the buyer. All out of country buyers must contact our title department to start the paperwork before the item can go across the border. We will need to obtain the appropriate documents and signatures to transfer the title; this could take 3 to 5 weeks. We recommend all titled item purchases made with the intent of taking the titled item out of the country contact the title dept. as soon as a winning bid is accepted. For questions on a titled item located in Byron Center please contact our title dept. at (616) 261-4988 ext. 1144.

## Shipping Options / Information

For questions on a titled item please contact 616-261-4974.

Riggers & Hauler's List

*RANGERBID.com does not package or ship items. Be sure to insure your shipment with the carrier.*

## Refund Policy

NO REFUNDS, RETURNS, OR EXCHANGES. All items sold "AS IS WHERE IS" with all faults.

## Condition of Online Auction Lots

- All high bids are considered legal binding contracts and all sales are final. All items are sold "as is where is", with NO guarantee, warranty, or possible refund written, expressed, or implied. The working/running condition of an item may not be known and may not always be listed in the items description. Sometimes we do know and list the condition of the items, but many times do not. Please note that all sales are final regardless of the purchase items condition, unless the discretion of an Rangerbid.com Manager deems differently.
- All items sell AS IS - WHERE IS WITH ALL FAULTS and with no warranty of any type expressed or implied as to the merchantability or fitness for any particular purpose of any goods offered in this sale. All sales are made on an AS IS - WHERE IS WITH ALL FAULTS basis. All buyers are urged to physically inspect the item prior to bidding during the inspection period. No bids can be withdrawn once submitted before, during or after the auction for any reason. BUYER agrees that these terms as well as all other terms set forth below, can be amended or revised only in writing, signed by the auctioneer. BUYER also agrees that any oral representation made by the auction company or its agents shall not modify these "AS IS - WHERE IS WITH ALL FAULTS" terms. BUYER understands that any description given, written on the equipment, or advertised by any other means is not guaranteed, and BUYER will rely entirely on their own inspection. All information and descriptions contained in advertising this sale are believed correct, but no responsibility is assumed by Auction Co., or Seller for any errors or omissions.

## Dynamic Bidding

Posted closing times and displays of Auction Co.'s current time are approximate. Auction Co. reserves the right to close early or extend auctions at any time at its discretion. It is strongly recommended that bids be placed early to avoid losing out due to an ill-timed, last minute bid. All times based on Eastern Standard Time. Dynamic bidding - The dynamic bid on this website is a feature that does NOT allow an item to sell at the end of the auction until there is 10 minutes of bidding inactivity. Example - An item is bid on at 7:50pm. An auction is scheduled to close at 8:00pm. When this bid is placed the ending time will automatically extend to 8:10pm. When another bid is placed at 8:01 the auction will extend until 8:20pm. This will give bidder 19 minutes to place another bid. If no bids are placed this auction will conclude at 8:20pm. The key to your dynamic bidding feature is that the auction extends from the preset closing time in 10 minute intervals, NOT 10 minutes from when you placed your bid.

## Sales Subject to Approval

When an item says "sells subject to approval of high bid", this means that an item's final bid price and sale is contingent upon receiving the approval of the Bank, Court, Trustee, Lien Holder(s), or owner affiliated with that particular piece. Please call 616-261-4984 to confirm whether an item's final bid has been approved and accepted. Thank you.

## Posted Closing Times

Posted closing times and displays of Auction Co.'s current time are approximate. Auction Co. reserves the right to close early or extend auctions at any time at its discretion. It is strongly recommended that bids be placed early to avoid losing out due to an ill-timed, last minute bid. All times are local time for auction location. Dynamic bidding - The dynamic bid on this website is a feature that does NOT allow

an item to sell at the end of the auction until there is 10 minutes of bidding inactivity. EXAMPLE: An item is bid on at 7:50pm. An auction is scheduled to close at 8:00pm. When this bid is placed the ending time will automatically extend to 8:10pm. When another bid is placed at 8:01pm the auction will extend until 8:20pm. This will give bidders 19 minutes to place another bid. If no bids are placed, this auction will conclude at 8:20pm. The key to your dynamic bidding feature is that the auction extends from the preset closing time in 10 minute intervals, NOT 10 minutes from when you placed your bid.

## **Forklift & Loading Dock**

Forklift & Loading Dock are NOT available at this auction site.

## **Qualifications for 3% Buyers Premium Discount**

The following payments qualify for a 3% discount on Buyer's Premium, when the invoice is PAID IN FULL with one of these payment types:

- Cash
- Wire Transfer

## **Sales Tax**

All bidders will be subject to applicable sales tax for the state in which the auction is held. If you are tax exempt, provide our office with the documentation required for exemption.

Sales tax is calculated on total sales price which includes Buyer's Premium (therefore Buyer's Premium is also taxable).

## Brian Kelley

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**From:** Rick Updike  
**Sent:** Thursday, January 26, 2017 7:46 AM  
**To:** Erik Wilson; Brian Kelley  
**Subject:** FW: truck

I was forwarded a link to a truck for sale on an auction site (see link). This truck exceeds the loose specifications DPW uses when purchasing a used snow plow. It is a year newer than our newest truck, has a stainless steel box, a sander and a liquid calcium chloride tank capable of extending the working range of salt another 10+ degrees colder. I talked to the seller and sent Aaron and Wade to look at the unit yesterday. They said the truck is in great shape, runs well, all the optional equipment is in good shape and functional and they suggested we buy the truck.

This morning I revisited the Council minutes from 11/16/16. During that meeting I was authorized to make a deposit of up to \$8750 for a budgeted snow plow/dump truck. That's not going to buy that truck. The auction ends February 21 at 8:00 PM. I think it's worthwhile going back to Council to seek their approval to bid on the truck for up to the budgeted amount of \$65,000. Comments?

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**From:** Scott Kloosterman [<mailto:skloosterman@ttspec.com>]  
**Sent:** Wednesday, January 18, 2017 8:35 AM  
**To:** Rick Updike  
**Subject:** truck

<https://bid.rangerbid.com/lots/259124#YXVjdGlvbltpZF09Nzc5JmF1Y3Rpb25bbG9jYXRpb25dPWFsbCZhdWN0aW9uW3N0YXR1c109dXBjb21pbmcmYXVjdGlvblt0eXBIXT1hbGwmaWQ9MjU5MTI0JmxpbWl0PTMwJmxvdFtjYXRIZ29yeV09MTcxJmxvdFtzdGF0ZV09YWxsJmxvdFtzdGF0dXNdPWFsbCZvZmZzZXQ9NCZwYWdlPTEmcHJldltwYWdlIXT1sJnByZXZbd2lkXT0zM>  
A..

Scott Kloosterman  
Truck & Trailer Specialties Inc  
6726 Hanna Lake Road  
Dutton, MI 49316  
616-698-8215

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This message has been scanned for viruses and dangerous content by [MailScanner](#), and is believed to be clean.

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Dean Kapenga, Chairman  
Tom Jessup, Vice Chairman*

## MEMO

### DISTRICT 1

Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

TO: **City of Plainwell**  
DATE: February 7, 2017  
RE: Distribution of Public Safety Radios/Pagers

### DISTRICT 2

Jim Storey  
269-848-9767  
jstorey@  
allegancounty.org

Allegan County has acquired equipment as part of the County-wide Public Safety Communication System. We are ready to furnish your local units with the Board approved allotment of radios and pagers to continue with this project. As such, the following information has been included for your consideration:

### DISTRICT 3

Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

**Attachment 1** – Public Safety Project Update.

**Attachment 2** – Transfer of Ownership Agreement/Appendix A - Equipment.

For accepting ownership of allotted radios/pagers, the agreement (Attachment 2) must be **approved/signed by the governing body and received prior to March 1, 2017** to:

### DISTRICT 4

Mark DeYoung  
616-681-9413  
mdeyoung@  
allegancounty.org

Robert J. Sarro, County Administrator  
3283 122<sup>nd</sup> Avenue  
Allegan, MI 49070  
Fax: 269 686-5331  
Email: [administration@allegancounty.org](mailto:administration@allegancounty.org)

### DISTRICT 5

Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

Thank you for your time and participation. Any questions may be directed to the County Administrator Rob Sarro at (269) 673-0239.

Enclosures

### DISTRICT 6

Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

cc: Participating Member Unit(s):  
Plainwell Department of Public Safety

### DISTRICT 7

Don Black  
269-792-6446  
dblack@  
allegancounty.org

#### Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”



# **Allegan County**

## **911**

### **Central Dispatch**



911 Central Dispatch Center  
3275 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-3899 Main Office  
269-673-6293 Main Fax

*Director, Jeremy Ludwig*

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#### **Attachment 1 - Allegan County Public Safety Project Update**

In June 2016, after a detailed Request for Proposal (RFP) process and intense contract negotiation, Motorola Solutions Inc. was awarded a contract for Allegan County's new Public Safety Communication System as part of the Michigan Public Safety Communication System (MPSCS). As part of this project we have an approved contract with a one-time purchase of portable and mobile radios.

Eight fire agencies within Allegan County inquired about upgrading the radios that would be transferred for its use to a more robust version of the radio, or one with a high visibility skin. The upgrades would be at the expense of the individual agency and an agreement between the Allegan County Fire Chief's Association (ACFCA) and Motorola was reached to facilitate the upgrades. The eight agencies submitted its upgrade requests to the ACFCA who in turn submitted the order on behalf of the agency as a single bulk purchase for which the ACFCA will be directly invoiced by Motorola. In order to facilitate the requested upgrades in a manner that will accommodate the present project schedule, so as to have the upgrades completed in time for programming and installation, ownership of the County purchased radios will first need to be transferred.

In addition, as a separate purchase the County acquired fire pagers. Unication G5 pagers will be provided to Fire agencies and Emergency Management to replace their current VHF pagers. The new pagers are dual band and can be programmed to run on either VHF or 800MHz. These pagers will be programmed with both our present VHF template and the new 800MHz template once finalized. This will allow Fire agencies to operate with their new G5 pagers, immediately after programming, on the present system as VHF and when we have cutover to the new 800MHz system they can simply be switched to 800MHz and operate on the new system.

Programming of the radios and pagers will begin May – June 2017 with installation/distribution occurring soon after.

Presently Allegan County Central Dispatch is working with the State of Michigan to finalize all agreements with the County for membership, and colocation on the MPSCS. Negotiations are in progress with Harris Inc. to extend the present service agreement on the existing radios system until cut-over to the MPSCS which is anticipated to occur by years end (2017).

Motorola Solutions and their subcontractors are actively assessing the structural integrity of the radio towers that will support the new radios system and providing recommendations for any modifications that may be needed to meet required standards. New generators and backup power systems for the tower locations are being delivered and installed over the months of January and February.

Radio channel/talk group templates are being built by the Radio Project's Steering Team with the assistance of a number of volunteers from Allegan County Public Safety Agencies. These template will be submitted to the State in February to be approved and later programmed into public safety's new radios.

With the assistance of our Consultant, ACD Telecom, partnerships with Motorola, the State of Michigan and numerous volunteers from public safety this project continues to move forward as a collaborative effort. We remain on-time, in-scope, and in-budget.

Any questions regarding this project, please contact Central Dispatch Director Jeremy Ludwig at (269) 686-4564.

# **TRANSFER OF OWNERSHIP AGREEMENT**

## **Public Safety Radio/Pagers**

This Transfer of Ownership Agreement ("Agreement") is made by and between ALLEGAN COUNTY ("County") and City of Plainwell ("Local Unit").

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the County and Local Unit agree to the following terms and conditions:

### **1. Definitions.**

1.1. "Agreement" means the terms and conditions of this Transfer of Ownership Agreement and any other mutually agreed to written and executed modification, amendment, or addendum.

1.2. "Claim" means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement which are imposed on, incurred by, or asserted against the County or Local Unit, as defined herein, whether such claim is brought in law or equity, tort, contract, or otherwise.

1.3. "Day" means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.

1.4. "Equipment" means the equipment which is listed and described in Appendix "A" to this Agreement.

1.5. "County" means Allegan County, including, but not limited to, its Board of Commissioners, any and all of its departments, divisions, elected and appointed officials, directors, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such person's successors.

1.6. "Local Unit" means City of Plainwell, including, but not limited to, its elected governing body, any and all of its departments, divisions, elected and appointed officials, directors, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such person's successors.

### **2. Transfer of Title.**

2.1. The County has purchased the Equipment with 911 Surcharge funds.

2.2. The County grants all right, title, and interest in and to the Equipment to the Local Unit.

**3. Acceptance of Equipment.**

3.1. By signing this Agreement, the Local Unit accepts the Equipment in its current condition ("AS IS") and acknowledges that it had an opportunity to inspect the Equipment.

**4. County Assurances.** The County represents the following:

4.1. The County has full right and title to transfer ownership of the Equipment to the Local Unit.

4.2. The County has no knowledge of any judgments, liens, mortgages, pledges, claims, rights, security, interests, encumbrances, or any other adverse interests against the Equipment.

4.3. To the extent possible, the County transfers all warranties to the Equipment to the Local Unit.

**5. Local Unit Responsibilities.**

5.1. Upon execution of this Agreement the Local Unit shall be solely responsible for the Equipment, including, but not limited to, the following:

5.1.1. Operation of the Equipment.

5.1.2. Maintenance and repair of the Equipment.

5.1.3. Replacement or repair of Equipment which is willfully or negligently lost, stolen, damaged or destroyed.

5.1.4. Investigation and full documentation of any loss, damage, or theft of Equipment.

5.1.5. Insurance coverage for the Equipment if required by law or if the Local Unit deems it appropriate in its discretion.

5.1.6. Training for use of the Equipment, if training is not included with the purchase of the Equipment.

5.1.7. Liability for all Claims arising out of the Local Unit's use of the Equipment.

5.2. The Local Unit shall comply with, and shall use the Equipment in accordance with, Allegan County Central Dispatch policies, Federal Communication Commission (FCC) rules, the County's agreement with the Michigan Public Safety Communication System (MPSCS) and Motorola, and any other relevant regulations.

5.2.1. The Local Unit shall immediately return the Equipment to the County or remit to the County funds if the Equipment is used contrary to Section 5.2 reflective of the equipment value as outlined in Appendix A.

5.3. The Local Unit shall keep the County informed of the location of the Equipment. If the Equipment by its nature is mobile, the Local Unit must provide a general location or "home base" where the Equipment can be found. If the location of the Equipment changes, the Local Unit shall provide the new location to the County immediately.

5.4. The Local Unit shall not sell or otherwise dispose of the Equipment without advance written permission from the County for a period of 10 years from the transfer of ownership.

5.5. The Local Unit shall be solely responsible for all costs, fines, and fees associated with the use and misuse of the Equipment, including, but not limited to, costs for replacing the Equipment or costs, fines, or fees associated with any improper use of the Equipment.

5.6. The Local Unit shall make the Equipment available to the County and state and federal officials upon request.

5.7. The Local Unit acknowledges and agrees that this is a one-time transaction and the County will not provide further equipment of this type. All additional equipment and/or accessories needed, as well as maintenance and warranty, are the sole responsibility of the Local Unit.

**6. No Third Party Beneficiaries.**

6.1. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

**7. No Discrimination.**

7.1. The Parties shall not discriminate against their employees, agents, applicants for employment or other persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment or any matter directly or indirectly related to employment in violation of any federal, state or local law.

**8. Permits and Licenses.**

8.1. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

**9. Reservation of Rights.**

9.1. This Agreement does not and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

**10. Delegation/Subcontracting/Assignment.**

10.1. Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

**11. No Implied Waiver.**

11.1. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

**12. Severability.**

12.1. If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

**13. Captions.**

13.1. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neutral genders, and any possessive or non-possessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

**14. Governing Law.**

14.1. This Agreement shall be governed, interpreted, and enforced by and under the laws of the State of Michigan.

**15. Agreement Modifications or Amendments.**

15.1. Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

**16. Entire Agreement.**

16.1. This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

**ALLEGAN COUNTY**

By: \_\_\_\_\_  
Its:

Date Signed: \_\_\_\_\_

**CITY OF PLAINWELL**

By: \_\_\_\_\_  
Its:

Date Signed: \_\_\_\_\_

**APPENDIX "A"**  
**Equipment**

QTY	DESCRIPTION	VALUE
	2017 One-time Subscriber Unit Distribution	
32	APX6000 Portable Radio	\$84,448.00
9	APX6500 Mobile Radio	\$36,360.00
3	APX6500 Mobile Dual Head	\$13,359.00
27	Unication Model G5 Pager	\$16,348.00
	<b>TOTAL VALUE:</b>	<b>\$150,515.00</b>

## LEASE

This Lease is made as of \_\_\_\_\_, 2017 between the City of Plainwell, a Michigan municipal corporation of 211 N. Main Street, Plainwell, MI 49090 (the "City") and Darby Metal Treating, Inc., a Michigan corporation, of 892 Wakefield, PO Box 14, Plainwell, MI 49090 (the "Company").

## RECITALS

- A. The Company owns property at \_\_\_\_ Wakefield, Plainwell, MI (the "Company Property") and wishes to add an above ground storage tank to a part of the property as depicted on the attached Exhibit A that is too close to property owned by the City (the "City Property") to comply with required setbacks under applicable law (the "Tank Site").
- B. The City is willing to lease a portion of the surface of the City Property as depicted on Exhibit A (the "Leased Area") to the Company under the terms and conditions of this Lease in order to provide the needed setback.

## TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Lease, the parties agree:

1. Lease. The City leases to the Company and the Company leases from the City the Leased Area, subject to existing easements and interests of record, for a term of 10 years to terminate on February 28, 2027, for the annual rent of \$ \_\_\_\_\_, which shall be due and payable in advance on March 1, 2017, and March 1 of each year thereafter through March 1, 2026.
2. Use. The Company shall not make any alterations to the Leased Area and shall use it only for purposes of the needed setback. The Company shall not itself release, allow others to release, or suffer the release of any hazardous substance or material on the Leased Area. The Company shall not make any use of the Leased Area that would in any way affect its use for storm water retention or for any use under or in accordance with any easement or interest of record. The Company's use of the Leased Area shall comply with all applicable laws, ordinances, rules, regulations, license or permit requirements, conditions of any other approvals (including, without limitation, any zoning or land use approvals), and the terms of this Lease.
3. Risk. The Company shall hold the City (defined for this provision to include the City's officers and employees) harmless from, indemnify it for, and defend it (with legal counsel reasonably acceptable to the City) against all claims, demands, administrative or judicial actions and proceedings, fines, penalties, orders, awards, damages, judgments, or other amounts that may be due or owing because of the Company's breach of this Lease or resulting from or due to any release of any hazardous or toxic substance or material on the Company's property that migrates on or affects the Leased Area.
4. Utilities. The Company represents and warrant that no utility services are needed to serve the Leased Area. To the extent any utility services are needed to serve the Leased Area, such as, for example, electric power for lighting, the Company shall make all arrangements for and pay all rates, fees and charges for such utility service(s).
5. Maintenance. The Company, without expense to the City, shall maintain the Leased Area free from refuse and trash, and in compliance with applicable laws, rules and regulations.
6. Access. The City and its officers, employees, and agents, shall have access to the Leased Area without notice to the Company, 24 hours per day, 7 days per week.
7. Assignment. The Company may not assign this Lease or any rights, duties, or obligations under this Lease without the City's prior written consent.
8. Insurance. The Company, during the term of this Agreement and without cost to the City, shall procure and maintain on the Lessee's Area, general liability insurance with a combined single limit of at least \$1 million that provides coverage for the City and its officers and employees which coverage cannot be modified without prior written notice to the City. Upon request from the City, the Company shall provide copies of certificates of insurance and all policies and endorsements needed to evidence the required coverage is in place.



9. Termination. This Agreement may be terminated by Company without further liability upon 6 month's written notice to the City. If the termination of the lease results in violations of the applicable setback or other applicable legal requirements, the Company shall take all steps needed to ensure compliance with such requirements before the effective date of the termination. Termination shall not relieve the Company of any obligation it has due to any breach of this Lease or under sections 3 and 4 of this Lease.

10. Interpretation. This is the parties' complete understanding regarding the lease of the Leased Area. All prior and contemporaneous agreements, whether oral or in writing, are merged in this Lease. This Lease may only be modified in a writing signed by both parties.

11. Notices. All notices required under this Lease shall be in writing and shall be deemed to have been given if delivered personally or by FedEx, UPS or similar courier on the date of actual delivery at the addresses as set forth on the first page of this Lease. Either party may change its address for notices, by giving notice of such change.

The parties have signed this Lease as of the date first written above.

**CITY OF PLAINWELL**

**DARBY METAL TREATING, INC.**

By: \_\_\_\_\_  
Richard Brooks, Mayor

By: \_\_\_\_\_  
Tom M. Darby, President

Date signed: \_\_\_\_\_, 2017

By: \_\_\_\_\_  
Brian Kelley, Clerk/Treasurer

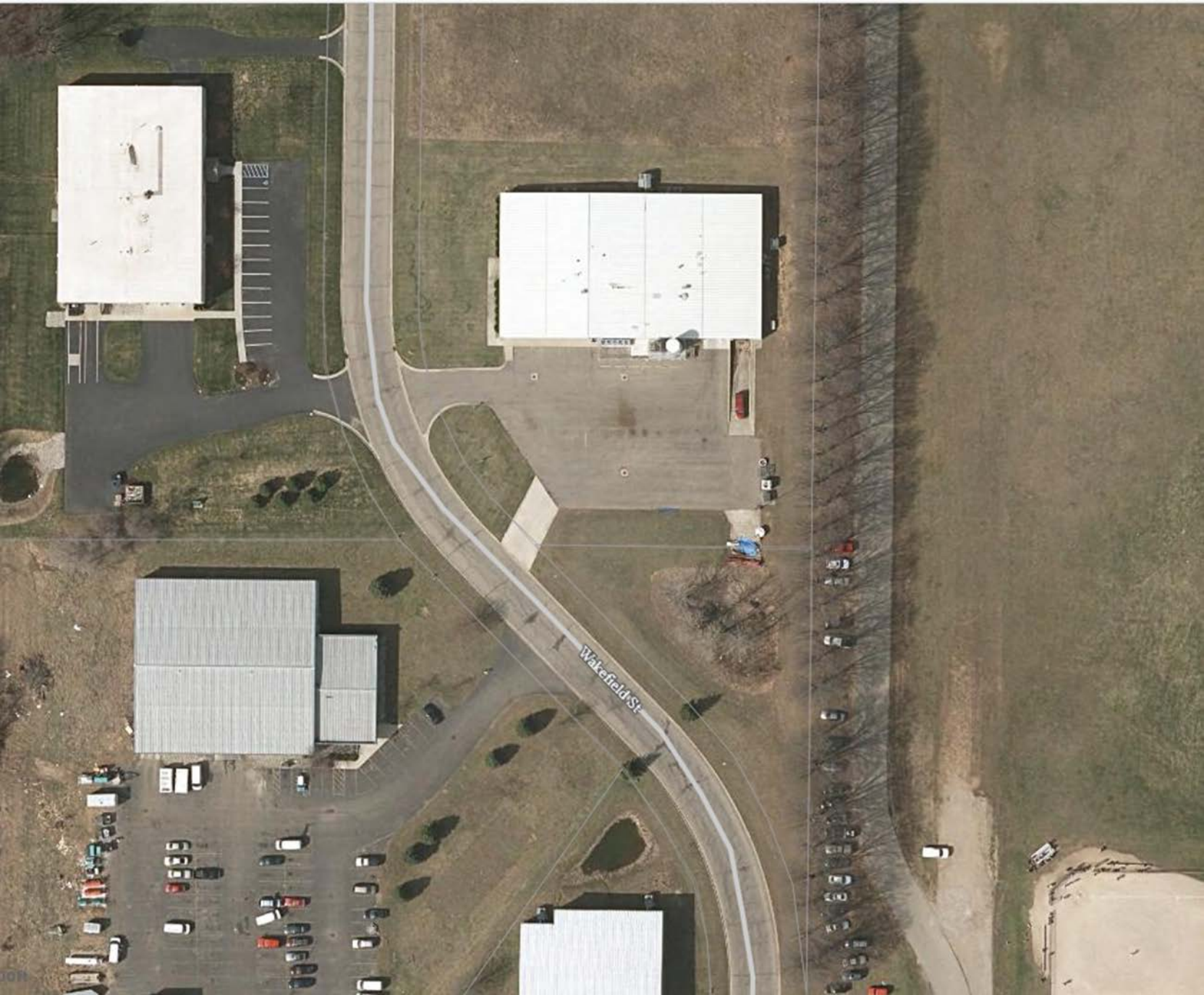
Date signed: \_\_\_\_\_, 2017

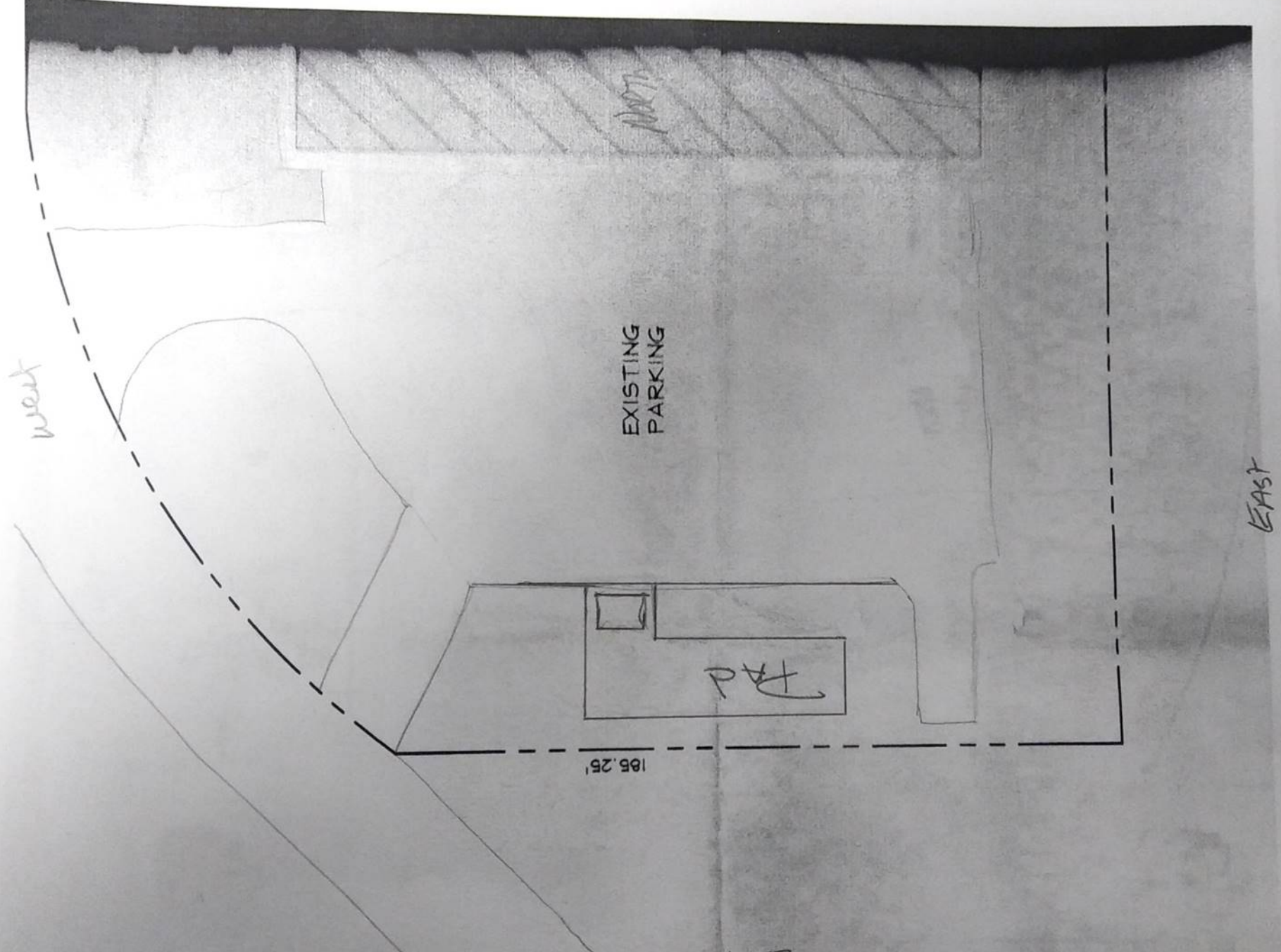
DRAFT

**Exhibit A**  
**Depiction of Lease Area**

GRAPIDS 57657-1 439781v1

DRAFT





west

EXISTING  
PARKING

PAD

185.25'

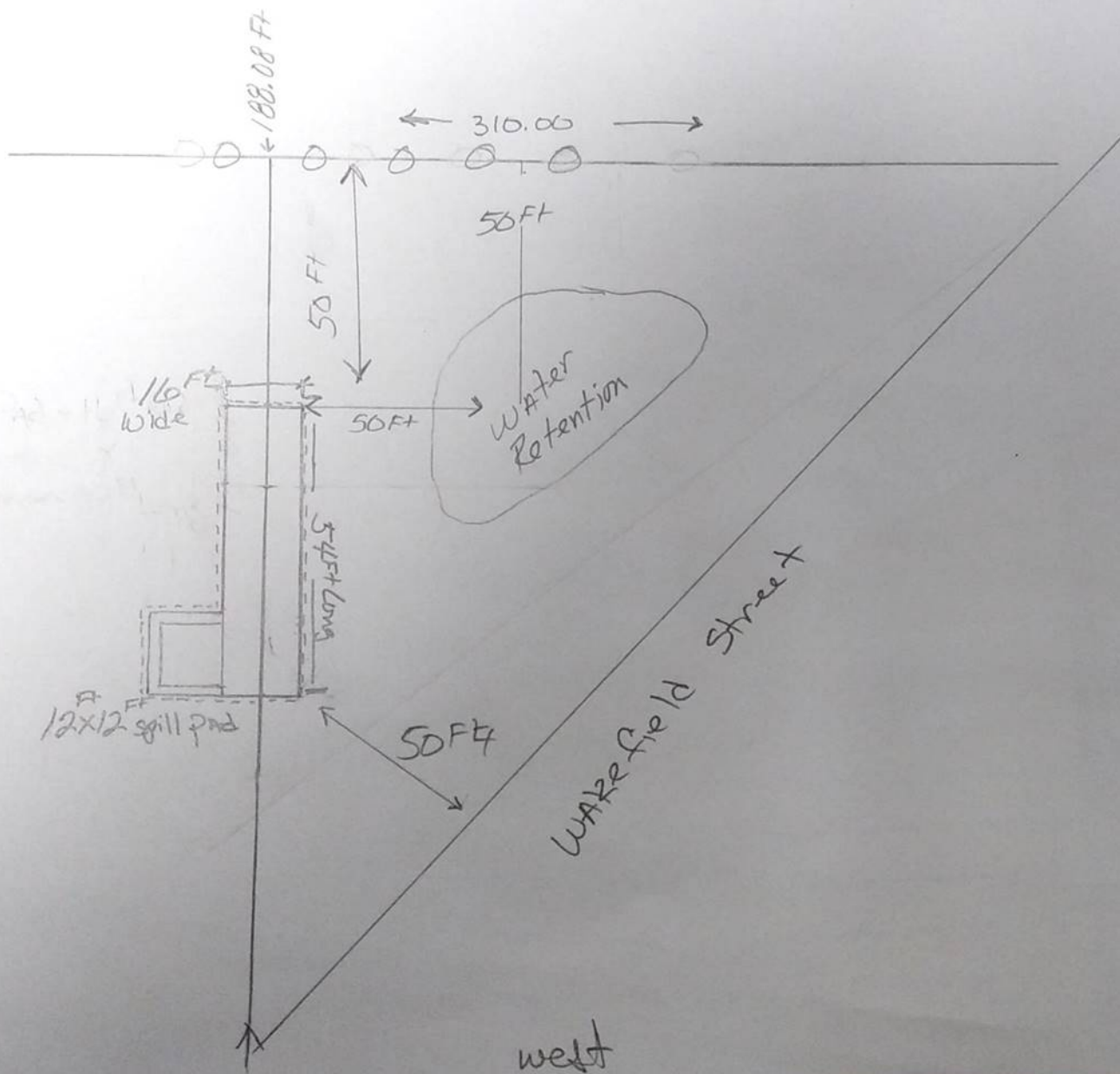
EAST

NORTH

Scale

NORTH

EAST



west

**Resolution 17- 09  
City of Plainwell  
Allegan County, Michigan**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO PROCEED WITH APPLICATION AND IMPLEMENTATION OF A RURAL BUSINESS DEVELOPMENT GRANT FROM THE UNITED STATES DEPARTMENT OF AGRICULTURAL (USDA)**

**WHEREAS**, the United States Department of Agricultural (USDA), has available a Rural Business Development grant for construction projects; and

**WHEREAS**, the City of Plainwell has a road construction project that will support and encourage small businesses to locate onto the former Plainwell Paper Mill property; and

**WHEREAS**, the City has identified \$273,000 in funding needed to complete the project; and

**WHEREAS**, the City Manager is authorized and will apply for said funding and the City will provide the required match necessary to complete the project; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Plainwell, Michigan, hereby authorizes the City Manager to proceed toward the application process of the USDA Rural development Grant Program for the construction project.

**Adopted this 13<sup>th</sup> day of February, 2017**

Ayes:

Nays:

Absent:

BY: \_\_\_\_\_  
Richard Brooks, Mayor

**CERTIFICATION**

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Plainwell City Council, County of Allegan, Michigan, at a regular meeting held on February 13, 2017, the original of which is on file in my office and available to the public.

\_\_\_\_\_  
Brian Kelley, Clerk/Treasurer



# Plainwell Department of Public Safety

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Police, Fire and Medical First Responder Services

# 2016 Annual Report

**Prepared by Director Bill G. Bomar**

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# **INDEX OF 2016 ANNUAL REPORT**

- Crimes Reported Comparison
- Michigan Incident Crime Report
- Code Enforcement Summary
- Three Year Comparison Report
- Annual Fire Report
- National Fire Reporting System Annual Report



# Classification of Crimes Reported Three Year Comparison

File Class		2014	2015	2016
<b><u>CRIMES AGAINST PERSON</u></b>				
900	Murder and Non-Negligent Manslaughter	0	0	0
1000	Kidnapping	0	0	0
1100	Sexual Assault	7	12	8
1200	Robbery	0	1	0
1300	Aggravated & Non-Aggravated Assault	75	85	83
<b><i>Crimes Against Person Total</i></b>		<b>82</b>	<b>98</b>	<b>91</b>
<b><u>PROPERTY CRIMES</u></b>				
2000	Arson	0	0	0
2100	Extortion	0	0	0
2200	Burglary	16	17	15
2300	Larceny	70	71	76
2400	Motor Vehicle Theft	2	12	4
2500	Forgery/Counterfeiting	0	0	0
2600	Fraudulent Activities	6	23	23
2700	Embezzlement	3	0	0
2800	Stolen Property - Buying, receiving	0	1	2
2900	Damage to Property	31	33	24
3500	Violation of Controlled Substances Act	29	34	23
<b><i>Property Crimes Total</i></b>		<b>157</b>	<b>191</b>	<b>167</b>
<b><u>MORALS/DECENCY CRIMES</u></b>				
3600	Sex Offenses (Other than Sexual Assault)	0	2	0
3700	Obscenity	1	1	2
3800	Family Offenses	2	8	5
4100	Liquor Violations	6	7	7
<b><i>Morals/Decency Crimes Total</i></b>		<b>9</b>	<b>18</b>	<b>14</b>
<b><u>PUBLIC ORDER CRIMES</u></b>				
4800	Obstructing Police - Offenses Which Interfere with Investigations	6	11	0
4900	Escape/Flight - Fleeing and Eluding a Officer's	1	0	0
5000	Obstructing Justice	23	21	23
5200	Weapons Offenses	5	3	4
5300	Public Peace	84	143	95
5400	Traffic Investigations - Any Criminal Traffic	95	65	51
5500	Health and Safety	14	8	25
5600	Civil Rights	0	0	0
5700	Invasion of Privacy	13	6	14
6200	Conservation Law Violation	0	0	1
7300	Miscellaneous Criminal Offense	0	8	0
<b><i>Public Order Crimes Total</i></b>		<b>241</b>	<b>265</b>	<b>213</b>

<b>File Class</b>	<b><u>GENERAL NON-CRIMINAL</u></b>			
<b>9100</b>	Juvenile/Minor/School Complaints	0	71	0
<b>9200</b>	Civil Custody	0	16	0
<b>9300</b>	Traffic Non-Criminal ( Reports Only - Does not include Citations Issued)	173	160	168
<b>9400</b>	False Alarm Activation	69	37	51
<b>9500</b>	Fires (Other than Arson)	19	27	22
<b>9700</b>	Accidents, All Other	0	0	0
<b>9800</b>	Inspections, Vehicle & Property	283	300	320
<b>9909</b>	General Assistance (All Except Other Police	637	606	733
<b>9911 &amp; 9912</b>	General Assistance (Other Police Agencies)	375	348	538
<b>FIRS</b>	Medical First Responder	285	280	288
	<b><i>General Non-Criminal Total</i></b>	<b>1841</b>	<b>1845</b>	<b>2120</b>
	<b>TOTAL COMPLAINTS</b>	<b>2330</b>	<b>2552</b>	<b>2605</b>



**MICHIGAN INCIDENT  
CRIME REPORTING**

<u>MV Stolen</u>	<u>Premises Entered</u>
<u>Count</u>	<u>Count</u>
8	4

**LAW ENFORCEMENT OFFICERS  
KILLED OR ASSAULTED**

Total Officers Killed:

Total Officers Assaulted Without Injury:

Total Officers Assaulted With Injury:

**2016 QUALITY ASSURANCE REPORT**  
MI0367000 Plainwell Department of Public Safety

Reporting Period: JANUARY -DECEMBER

Number of Months Received: 12

Report Date: 1/19/2017

Number of Police Officers As of October 31, 2016: 8

File Class and Description	Victim Totals	Total Incidents	Number of Arrests	Exceptionally Cleared	Clearance Rate	2016 Offenses	2015 Offenses	Percent Change
11001 SEXUAL PENETRATION PENIS/VAGINA CSC 1ST	1	1	0	0	0 %	1	3	-66.7%
11005 SEXUAL PENETRATION OBJECT CSC 1ST	1	1	0	0	0 %	1	0	0.0%
11007 SEXUAL CONTACT FORCIBLE CSC 2ND	2	2	0	0	0 %	2	2	0.0%
11008 SEXUAL CONTACT FORCIBLE CSC 4TH	2	2	0	0	0 %	2	3	-33.3%
13001 NONAGGRAVATED ASSAULT	48	46	20	11	67 %	46	56	-17.9%
13002 AGGRAVATED/FELONIOUS ASSAULT	8	8	7	0	88 %	8	4	100.0%
13003 INTIMIDATION/STALKING	3	3	1	0	33 %	3	4	-25.0%
22001 BURGLARY FORCED ENTRY	9	8	1	0	13 %	8	7	14.3%
22002 BURGLARY ENTRY WITHOUT FORCE (INTENT)	2	2	0	0	0 %	2	1	100.0%
22003 BURGLARY ENTRY W/OUT AUTH. W/OR W/OUT FORCE	3	2	1	0	50 %	4	6	-33.3%
23002 LARCENY PURSES/NATCHING	0	0	0	0	0 %	0	1	0.0%
23003 LARCENY THEFT FROM BUILDING	11	8	1	0	13 %	8	5	60.0%
23005 LARCENY THEFT FROM MOTOR VEHICLE	6	7	1	0	14 %	7	8	-12.5%
23006 LARCENY THEFT OF MOTOR VEH PARTS/ACCESSORIES	1	2	1	0	50 %	2	3	-33.3%
23007 LARCENY OTHER	21	27	3	0	11 %	27	38	-28.9%
24001 MOTOR VEHICLE THEFT	3	5	1	1	40 %	6	9	-33.3%
24002 MOTOR VEHICLE AS STOLEN PROPERTY	0	0	0	0	0 %	0	1	0.0%
24003 MOTOR VEHICLE FRAUD	0	0	0	0	0 %	0	1	0.0%
25000 FORGERY/COUNTERFEITING	0	2	0	0	0 %	2	0	0.0%
26001 FRAUD FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	5	5	0	0	0 %	5	7	-28.6%
26002 FRAUD CREDIT CARD/ATM	5	8	0	0	0 %	8	6	33.3%
26003 FRAUD IMPERSONATION	2	2	0	0	0 %	2	1	100.0%
26005 FRAUD WIRE	0	0	0	0	0 %	0	1	0.0%
26006 FRAUD BAD CHECKS	1	3	2	0	67 %	3	2	50.0%
28000 STOLEN PROPERTY	0	3	0	1	33 %	3	0	0.0%
29000 DAMAGE TO PROPERTY	19	20	0	0	0 %	22	25	-12.0%
30002 RETAIL FRAUD THEFT	0	5	1	0	20 %	5	4	25.0%
35001 VIOLATION OF CONTROLLED SUBSTANCE	0	15	7	0	47 %	16	23	-30.4%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	0	0	0 %	0	1	0.0%
36004 SEX OFFENSE OTHER	1	1	0	0	0 %	1	1	0.0%
37000 OBSCENITY	0	1	0	0	0 %	1	1	0.0%
38001 FAMILY ABUSE/NEGLECT NONVIOLENT	4	3	0	1	33 %	3	4	-25.0%
38003 FAMILY OTHER	0	0	0	0	0 %	0	1	0.0%
40001 COMMERCIALIZED SEX PROSTITUTION	0	0	0	0	0 %	0	1	0.0%
41001 LIQUOR LICENSE ESTABLISHMENT	0	3	0	0	0 %	3	0	0.0%
41002 LIQUOR VIOLATIONS OTHER	0	4	4	0	100 %	4	5	-20.0%
48000 OBSTRUCTING POLICE	0	5	3	0	60 %	7	4	75.0%
50000 OBSTRUCTING JUSTICE	0	16	13	0	81 %	17	21	-19.0%
52001 WEAPONS OFFENSE CONCEALED	0	1	0	0	0 %	1	1	0.0%



**MICHIGAN INCIDENT  
CRIME REPORTING**

<u>MV Stolen</u>	<u>Premises Entered</u>
<u>Count</u>	<u>Count</u>
8	4

**LAW ENFORCEMENT OFFICERS  
KILLED OR ASSAULTED**

Total Officers Killed:

Total Officers Assaulted Without Injury:

Total Officers Assaulted With Injury:

<b>2016 QUALITY ASSURANCE REPORT</b> MI0367000 Plainwell Department of Public Safety
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Report Date: 1/19/2017

Number of Police Officers As of October 31, 2016: 8

Reporting Period: JANUARY -DECEMBER

Number of Months Received: 12

File Class and Description	Victim Totals	Total Incidents	Number of Arrests	Exceptionally Cleared	Clearance Rate	2016 Offenses	2015 Offenses	Percent Change
52003 WEAPONS OFFENSE OTHER	0	2	0	0	0 %	2	1	100.0%
53001 DISORDERLY CONDUCT	0	8	4	0	50 %	10	21	-52.4%
53002 PUBLIC PEACE OTHER	0	22	1	1	9 %	22	22	0.0%
54001 HIT AND RUN MOTOR VEHICLE ACCIDENT	3	5	3	0	60 %	5	12	-58.3%
54002 OUIL OR OUID	0	15	15	0	100 %	15	17	-11.8%
55000 HEALTH AND SAFETY	0	4	1	0	25 %	4	7	-42.9%
57001 TRESPASS	2	6	1	0	17 %	6	4	50.0%
70000 JUVENILE RUNAWAY	0	1	1	0	100 %	1	0	0.0%
<b>AGENCY TOTALS:</b>	163	284	93	15	38 %	295	345	-14.5%

## Classification of Citations - Three Year Comparison

	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>ARRESTS</b>			
CUSTODIAL ARRESTS	221	99	122
ARREST COUNTS	364	246	302
<b>TRAFFIC ENFORCEMENT &amp; CITATIONS</b>			
HAZARDOUS CITATIONS	151	121	147
NON-HAZARDOUS CITATIONS	208	97	102
DRUNK DRIVING CITATIONS	27	7	11
PARKING CITATIONS	117	55	116
VERBAL WARNINGS	641	224	272
TOTAL TRAFFIC CITATIONS/WARNINGS	1144	504	648
<b>COMPLAINTS</b>			
ORIGINAL DISPATCH COMPLAINTS	1847	1485	2402
PATROL INITIATED COMPLAINTS	247	174	200
TOTAL COMPLAINTS	2094	1649	2602
<b>OTHER ACTIVITIES</b>			
MOTORISTS ASSISTS	424	171	207
PROPERTY INSPECTIONS	276	74	132
MOTOR VEHICLE ACCIDENTS	92	74	147
COMMERCIAL BUILDING SECURITY CHECK	60,338	42,823	76,900
FOUND UNSECURED	31	6	6



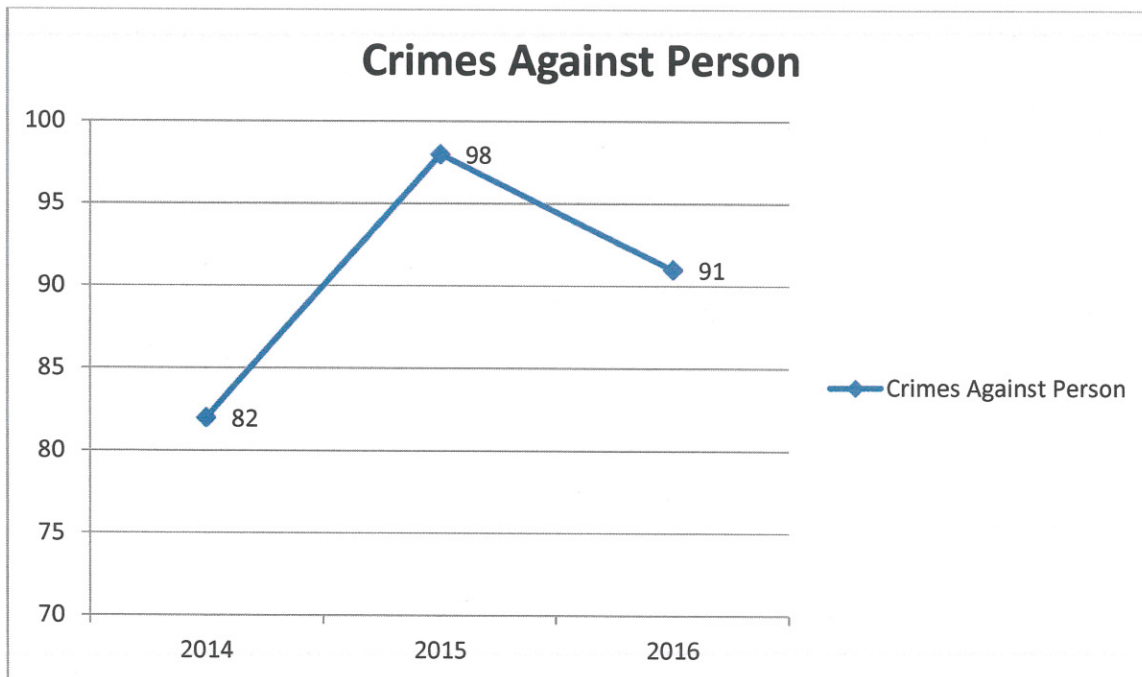
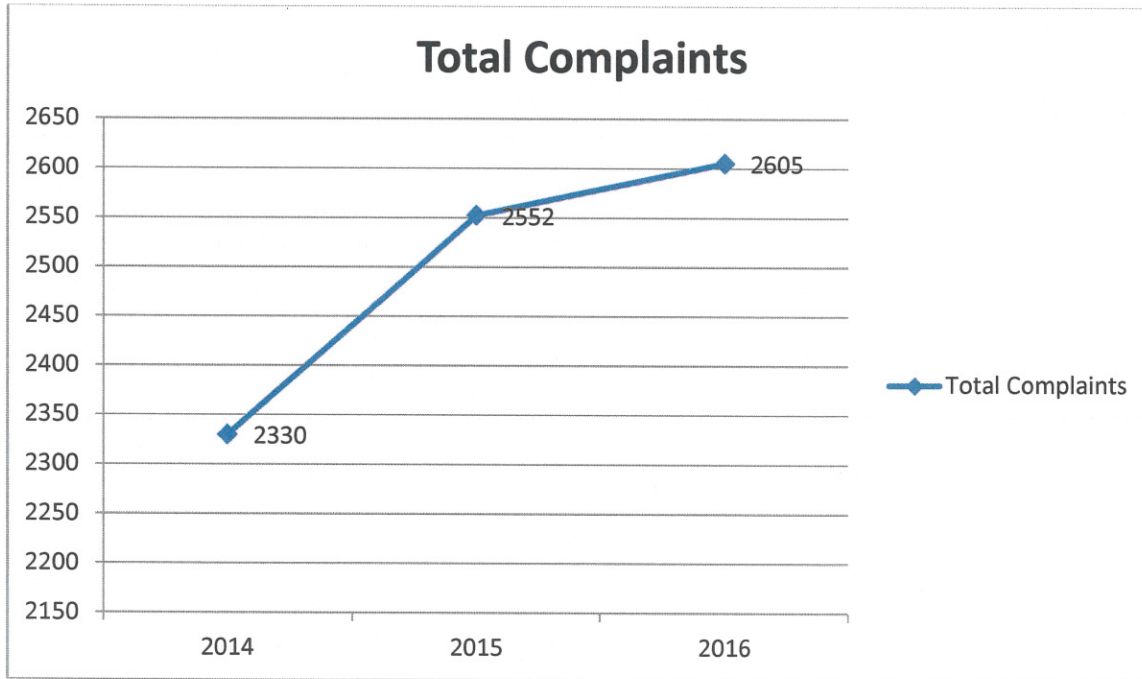
## 2016 Code Enforcement Summary Report

**TOTAL PROPERTIES NOTIFIED: 193**

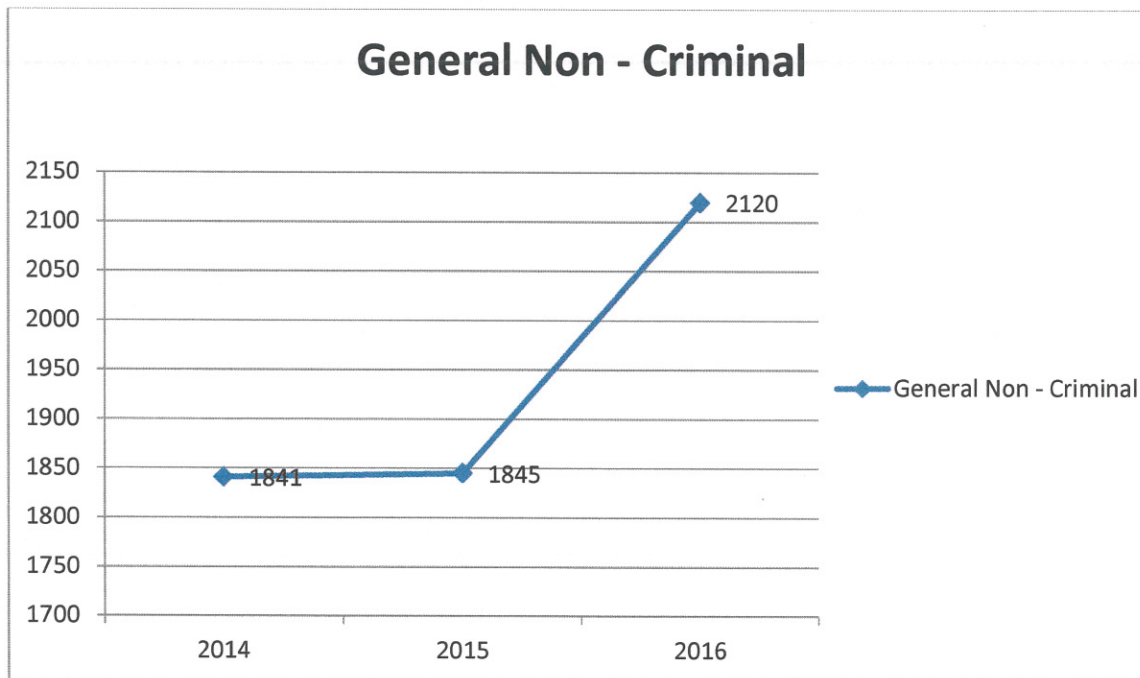
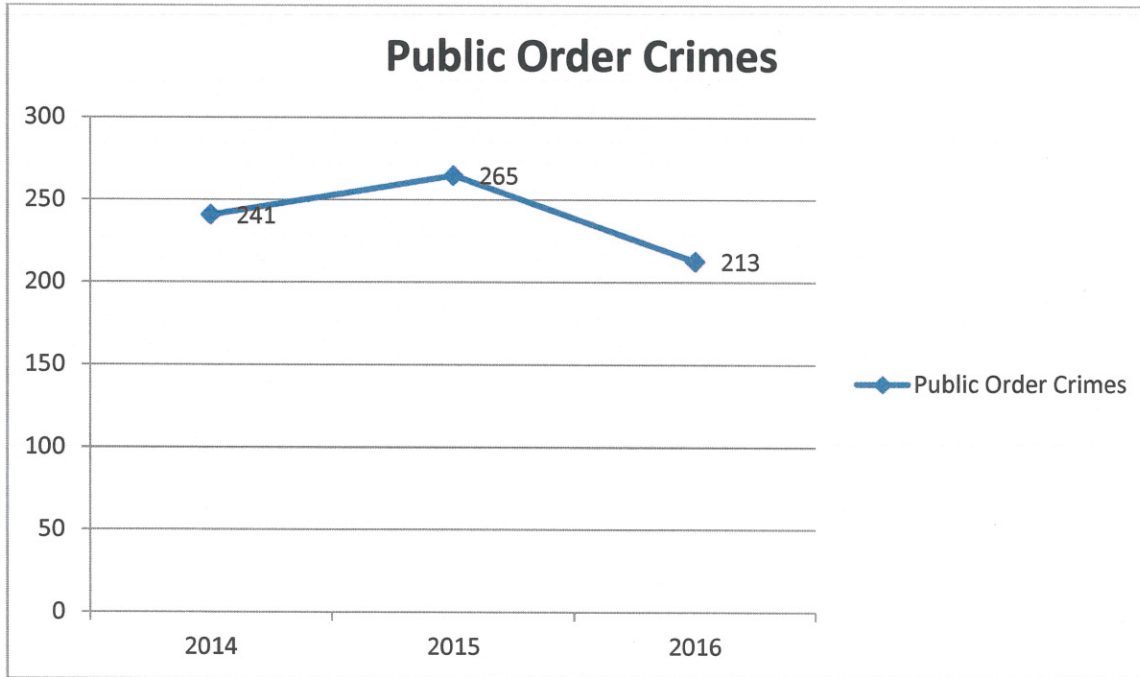
### **CATEGORIES:**

<b>Vehicles - junk, unregistered, etc.</b>	<b>40</b>
<b>RV/Boat/Trailer storage</b>	<b>3</b>
<b>Yard parking</b>	<b>12</b>
<b>Yard debris</b>	<b>15</b>
<b>Long grass</b>	<b>113</b>
<b>Building violations</b>	<b>1</b>
<b>Other - Fences, pools, signs, dumpsters etc.</b>	<b>17</b>
<b>Total violations (more than one at some properties)</b>	<b>201</b>

## Total Year Complaint Comparison 2014-2016

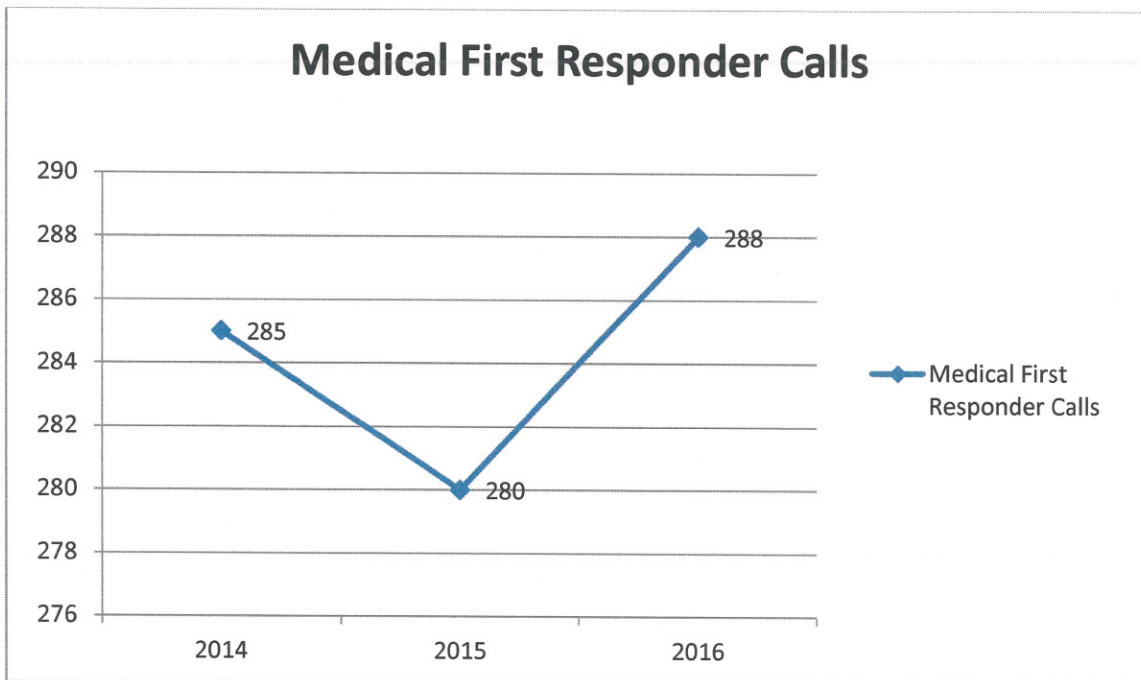
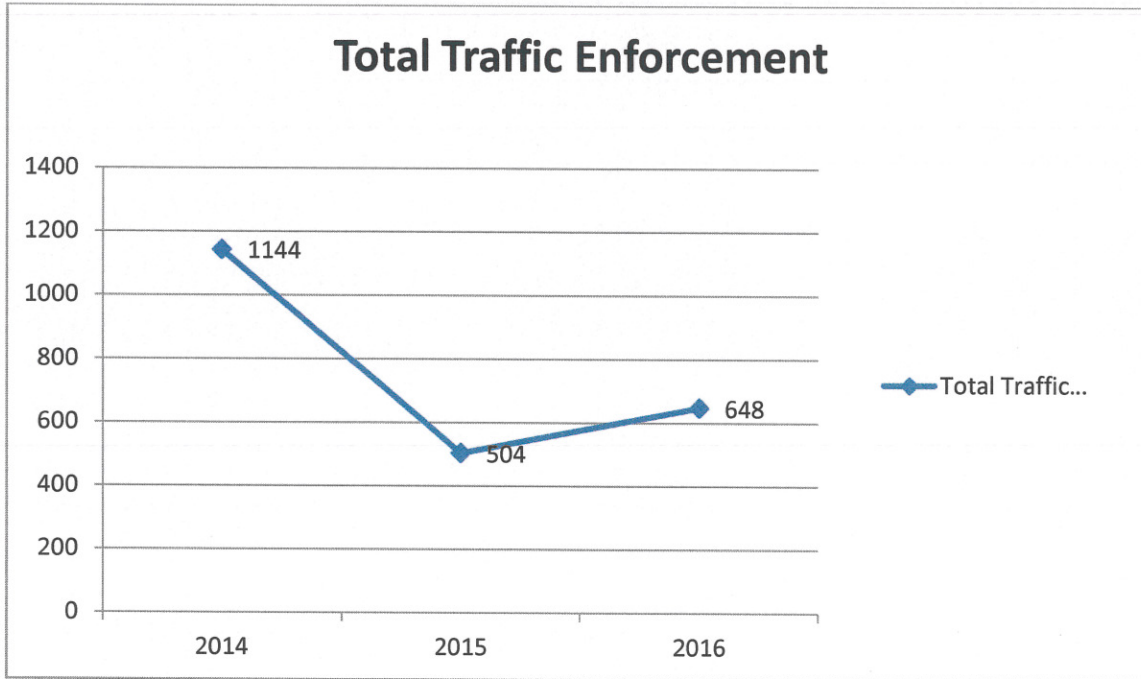


## Total Year Complaint Comparison 2014-2016

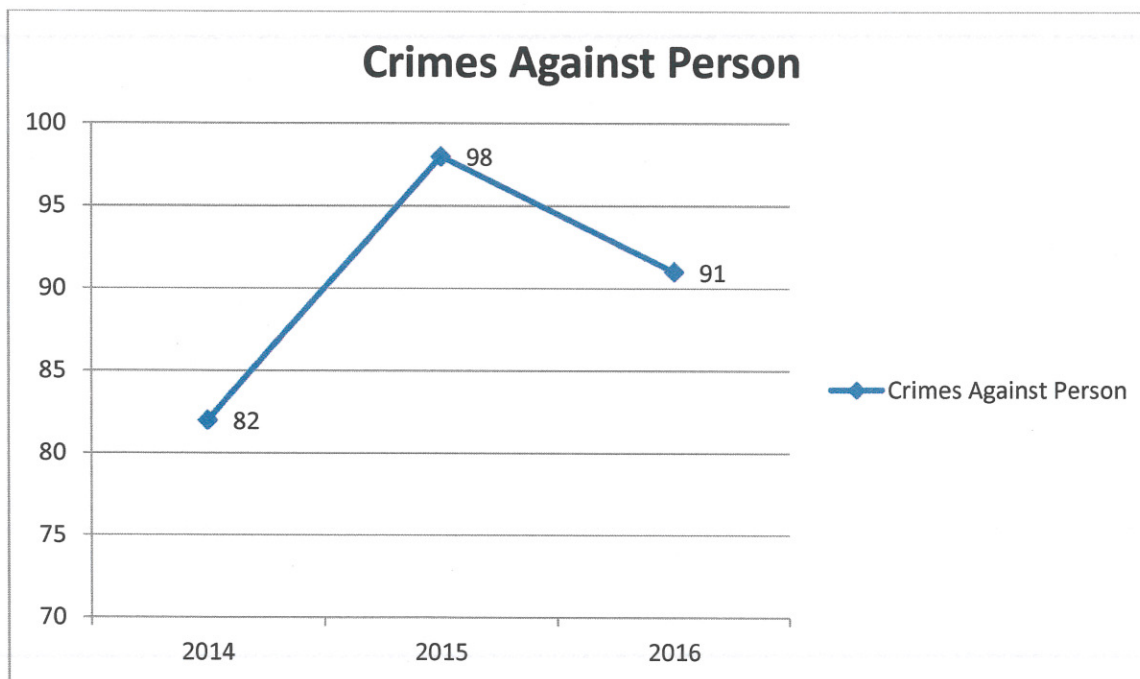
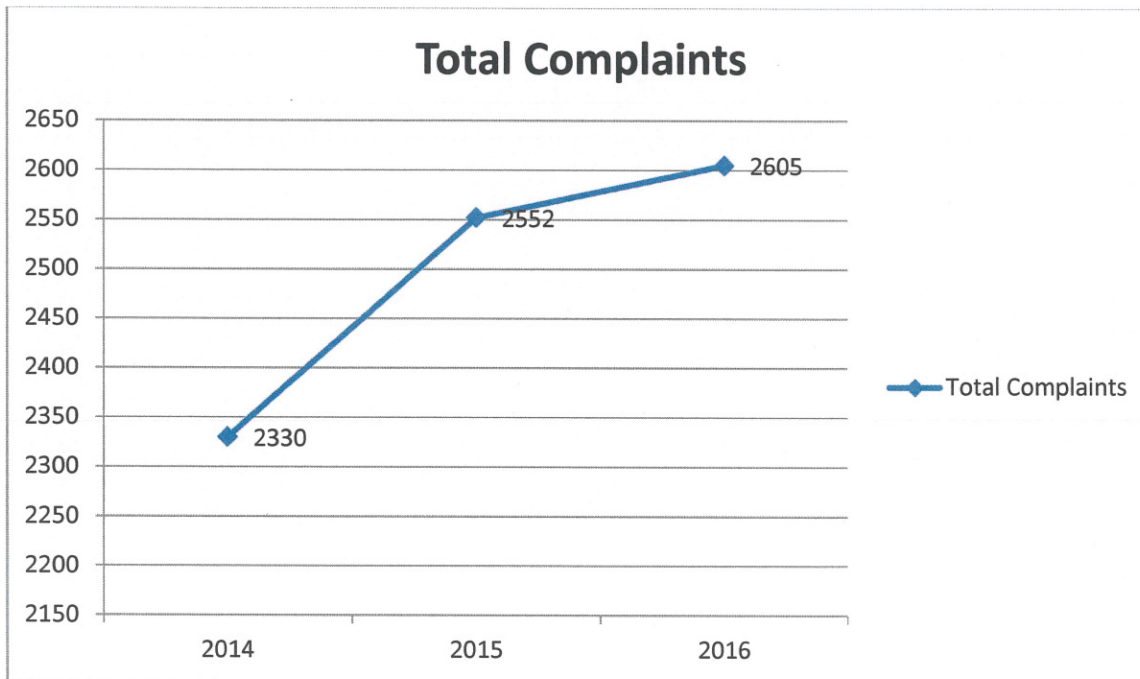




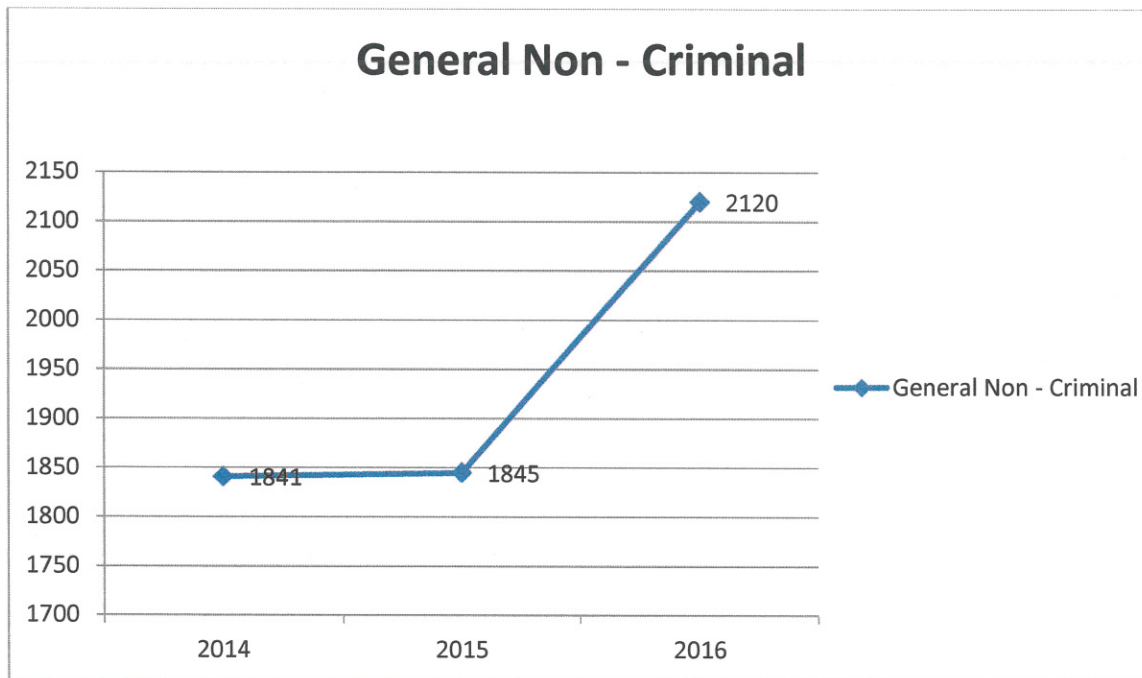
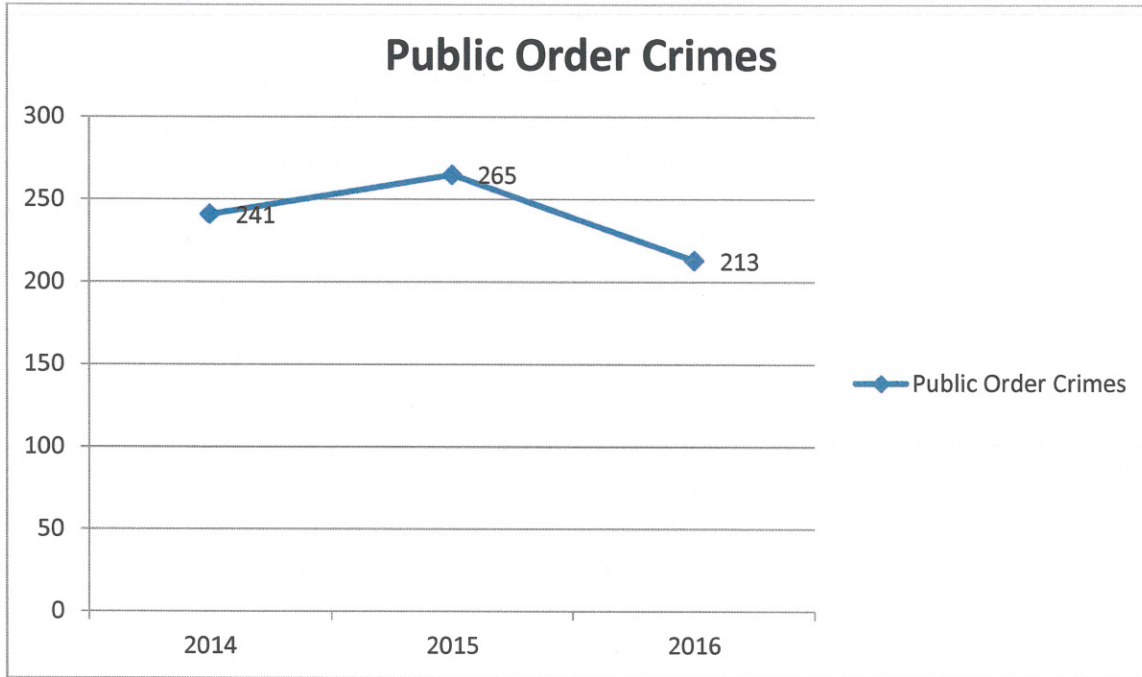
## Total Year Complaint Comparison 2014-2016



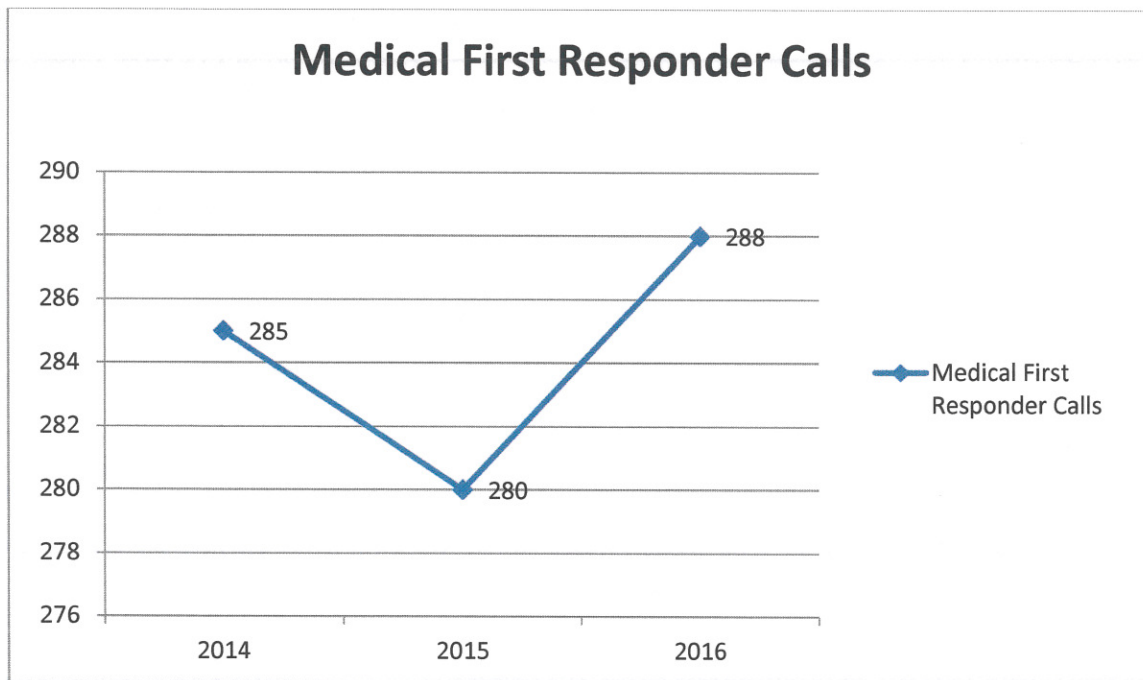
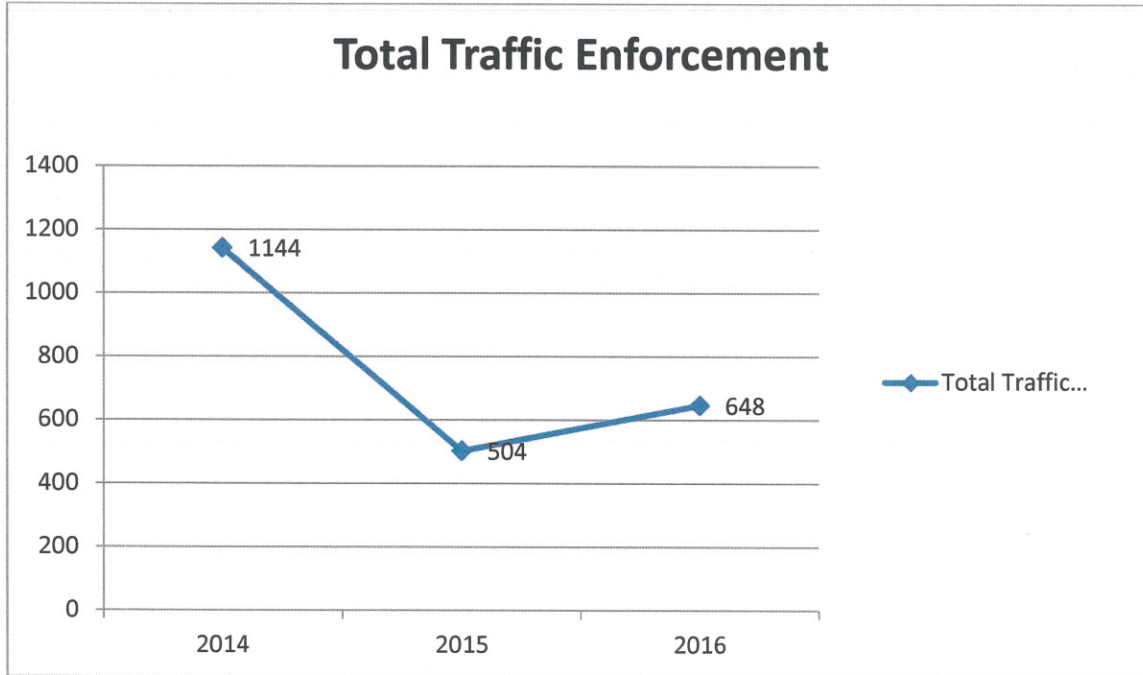
## Total Year Complaint Comparison 2014-2016



## Total Year Complaint Comparison 2014-2016



## Total Year Complaint Comparison 2014-2016



PLAINWELL DEPT PUB SAFETY, PLAINWELL, MICHIGAN 49080

Incident List for 01/01/2016 through 12/31/2016

Printed: 01/18/2017

Inc. No. - Exp.	Date	Disp. Time	Total Hr:Mn:Sc	No. Resp.	Sta. Location
0000066-000	01/09/2016	11:15	0:35:00	1	331 Broad ST
0000094-000	01/12/2016	15:19	0:30:00	4	618 Allegan ST
0000114-000	01/17/2016	04:57	0:33:00	7	409 Naomi ST
0000307-000	02/19/2016	19:14	2:19:00	8 1	834 THOMAS ST
0000394-000	03/03/2016	05:34	0:07:00	4	800 E Bridge ST
0000417-000	03/07/2016	08:04	0:11:00	2	800 E Bridge ST
0000524-000	03/24/2016	16:39	1:44:00	10	423 W Plainwell ST
0000562-000	03/29/2016	11:22	0:13:00	5	US 131 and m89
0000601-000	04/01/2016	18:35	0:25:00	9	204 2nd AVE
0000691-000	04/17/2016	11:16	1:20:00	7	Adjacent to 221 W First AVE
0000908-000	05/16/2016	09:26	0:49:00	8	963 Industrial PKY
0001040-000	06/01/2016	17:55	2:20:00	0	128 N ACORN ST
0001289-000	07/03/2016	20:21	1:06:00	5	US 131 and 106TH AVENUE
0001294-000	07/04/2016	12:39	0:32:00	3	730 Brigham ST
0001340-000	07/10/2016	14:35	1:25:00	5	880 21st
0001410-000	07/21/2016	14:12	0:48:00	7	951 INDUSTRIAL DRIVE DR
0001411-000	07/21/2016	15:05	0:30:00	6	In front of 100 E Bridge ST
0001604-000	08/17/2016	18:15	0:45:00	2	121 HICKS ST
0001625-000	08/20/2016	16:57	0:34:00	5	200 Allegan ST
0001680-000	08/26/2016	22:08	0:12:00	1	273 Robin ST
0002225-000	11/05/2016	02:55	0:23:00	2	411 Naomi ST
0002233-000	11/06/2016	02:54	0:08:00	1	203 W Bridge ST
0002235-000	11/06/2016	10:55	1:26:00	6	US 131 and M-89
0002344-000	11/23/2016	16:53	1:42:00	9	441 W Franklin
0002407-000	12/02/2016	19:45	0:50:00	7	Main and CHERRYWOOD
0002455-000	12/10/2016	03:46	1:26:00	9	N US 131 HWY
0002481-000	12/13/2016	06:40	1:16:00	4	352 DOROTHY ST

Incidents by Shift Including Exposures

No. Resp.	Total Hr:Mn:Sc	Prop. Loss	Cont. Loss	0	1	2	3	4
Totals: 137	24:09:00	\$ 100,500	\$ 80,000	25	0	2	0	0

The total number of incidents, including exposure fires is 27.

The number of exposure fires is 0.

The average dispatch to enroute time is 0.26 minutes.

The average response (disp. to arrival) time is 4.81 minutes.

The average mileage is 0.0 miles.

Basic/Fire Data Standard Report  
For the Year of 2016

Printed: 01/18/2017

Field	Number	% of Total
<b>From NFIRS - 1</b>		
<b>Incident Type - C1</b>		
<b>Fire</b>		
<i>Structure Fire</i>		
111 Building fire . . . . .	4	15.00%
112 Fires in structure other than in a building . . . . .	1	3.70%
113 Cooking fire, confined to container . . . . .	1	3.70%
<i>Mobile property (vehicle) fire</i>		
130 Mobile property (vehicle) fire, other . . . . .	1	3.70%
131 Passenger vehicle fire . . . . .	2	7.40%
<i>Natural vegetation fire</i>		
143 Grass fire . . . . .	1	3.70%
<i>Outside rubbish fire</i>		
154 Dumpster or other outside trash receptacle fire . . . . .	1	3.70%
<b>Overpressure Rupture, Explosion, Overheat (no fire)</b>		
<i>Excessive heat, scorch burns with no ignition</i>		
251 Excessive heat, scorch burns with no ignition . . . . .	1	3.70%
<b>Rescue &amp; Emergency Medical Service Incident</b>		
<i>Emergency medical service (EMS) Incident</i>		
322 Motor vehicle accident with injuries . . . . .	1	3.70%
324 Motor vehicle accident with no injuries . . . . .	1	3.70%
<i>Water or ice-related rescue</i>		
363 Swift water rescue . . . . .	1	3.70%
<b>Hazardous Condition (No fire)</b>		
<i>Electrical wiring/equipment problem</i>		
440 Electrical wiring/equipment problem, other . . . . .	1	3.70%
442 Overheated motor . . . . .	1	3.70%
444 Power line down . . . . .	1	3.70%
<b>Service Call</b>		
<i>Public service assistance</i>		
551 Assist police or other governmental agency . . . . .	1	3.70%
<b>Good Intent Call</b>		
<i>Steam, other gas mistaken for smoke</i>		
651 Smoke scare, odor of smoke . . . . .	3	11.00%
<i>HazMat release investigation w/no HazMat</i>		
671 HazMat release investigation w/no HazMat . . . . .	1	3.70%
<b>False Alarm &amp; False Call</b>		
<i>False alarm and false call, other</i>		
700 False alarm or false call, other . . . . .	1	3.70%
<i>Unintentional system/detector operation (no fire)</i>		
745 Alarm system activation, no fire - unintentional . . . . .	3	11.00%
<b>Total:</b>	<b>27</b>	

Field	Number	% of Total
<b>From NFIRS - 1</b>		
<b>Primary Action Taken - F1</b>		
<b>Fire Control or Extinguishment</b>		
11 Extinguishment by fire service personnel . . . . .	7	26.00%
<b>Search &amp; Rescue</b>		
22 Rescue, remove from harm . . . . .	1	3.70%
<b>Hazardous Condition</b>		
40 Hazardous condition, other . . . . .	1	3.70%
41 Identify, analyze hazardous materials . . . . .	1	3.70%
<b>Assistance</b>		
70 Assistance, other . . . . .	1	3.70%
73 Provide manpower . . . . .	1	3.70%
76 Provide water . . . . .	1	3.70%
78 Control traffic . . . . .	3	11.00%
<b>Information, Investigation &amp; Enforcement</b>		
82 Notify other agencies. . . . .	1	3.70%
86 Investigate . . . . .	6	22.00%
87 Investigate fire out on arrival . . . . .	4	15.00%
Total:	27	
<b>Additional Action Taken - F2</b>		
<b>Action taken, Other</b>		
00 Action taken, other . . . . .	2	13.00%
<b>Fire Control or Extinguishment</b>		
11 Extinguishment by fire service personnel . . . . .	1	6.70%
12 Salvage & overhaul . . . . .	2	13.00%
<b>Fires, Rescues &amp; Hazardous Conditions</b>		
51 Ventilate . . . . .	1	6.70%
<b>Assistance</b>		
73 Provide manpower . . . . .	3	20.00%
78 Control traffic . . . . .	2	13.00%
<b>Information, Investigation &amp; Enforcement</b>		
86 Investigate . . . . .	2	13.00%
87 Investigate fire out on arrival . . . . .	1	6.70%
<b>Fill-in, Standby</b>		
92 Standby . . . . .	1	6.70%
Total:	15	
<b>Additional Action Taken - F3</b>		
<b>Assistance</b>		
74 Provide apparatus . . . . .	1	13.00%
78 Control traffic . . . . .	1	13.00%
<b>Information, Investigation &amp; Enforcement</b>		
82 Notify other agencies. . . . .	1	13.00%
84 Refer to proper authority . . . . .	1	13.00%
86 Investigate . . . . .	4	50.00%
Total:	8	
<b>Mixed Use Property - I</b>		
NN Not mixed use . . . . .	27	100.00%
Total:	27	

Field	Number	% of Total
<b>From NFIRS - 1</b>		
<b>Property Use - J</b>		
<b>Property Use, other</b>		
000 Property Use, other . . . . .	2	8.30%
<b>Educational</b>		
215 High school/junior high school/middle school . . . . .	1	4.20%
<b>Health Care, Detention &amp; Correction</b>		
311 24-hour care Nursing homes, 4 or more persons . . . . .	1	4.20%
331 Hospital - medical or psychiatric . . . . .	1	4.20%
<b>Residential</b>		
419 1 or 2 family dwelling . . . . .	7	29.00%
<b>Mercantile, Business</b>		
599 Business office . . . . .	1	4.20%
<b>Manufacturing, Processing</b>		
700 Manufacturing, processing . . . . .	4	17.00%
<b>Storage</b>		
807 Outside material storage area . . . . .	1	4.20%
<b>Outside or Special Property</b>		
938 Graded and cared-for plots of land . . . . .	1	4.20%
961 Highway or divided highway . . . . .	2	8.30%
962 Residential street, road or residential driveway . . . . .	1	4.20%
981 Construction site . . . . .	1	4.20%
<b>None</b>		
NNN None . . . . .	1	4.20%
<b>Total:</b>	<b>24</b>	

<b>Detector - H2</b>		
1 Detector alerted occupants . . . . .	2	67.00%
U Unknown . . . . .	1	33.00%
<b>Total:</b>	<b>3</b>	

<b>From NFIRS - 2</b>		
<b>Area of Fire Origin - D1</b>		
<b>Storage Areas</b>		
41 Storage room, area, tank, or bin . . . . .	1	25.00%
47 Vehicle storage area; garage, carport . . . . .	1	25.00%
<b>Other Area of Origin</b>		
92 Highway, parking lot, street: on or near . . . . .	1	25.00%
96 Construction/renovation area . . . . .	1	25.00%
<b>Total:</b>	<b>4</b>	

<b>HeatSource - D2</b>		
<b>Operating Equipment</b>		
13 Electrical arcing . . . . .	2	50.00%
<b>Explosives, Fireworks</b>		
54 Fireworks . . . . .	1	25.00%
<b>Undetermined</b>		
UU Undetermined . . . . .	1	25.00%
<b>Total:</b>	<b>4</b>	



Field	Number	% of Total
<b>From NFIRS - 2</b>		
<b>Item First Ignited - D3</b>		
<b>Item First Ignited, Other</b>		
00 Item First Ignited, Other . . . . .	1	25.00%
<b>Storage Supplies</b>		
55 Packing, wrapping material . . . . .	1	25.00%
<b>Organic Materials</b>		
72 Light vegetation - not crop, including grass . . . . .	1	25.00%
<b>General Materials Continued</b>		
92 Magazine, newspaper, writing paper . . . . .	1	25.00%
Total:	4	
<b>Type of Material First Ignited - D4</b>		
<b>Type of material first ignited, other</b>		
00 Type of material first ignited, other . . . . .	1	25.00%
<b>Natural Product</b>		
50 Natural product, other . . . . .	1	25.00%
<b>Wood or Paper - Processed</b>		
67 Paper, including cellulose, waxed paper . . . . .	1	25.00%
68 Cardboard . . . . .	1	25.00%
Total:	4	
<b>Cause of Ignition - E1</b>		
2 Unintentional . . . . .	3	75.00%
4 Act of nature . . . . .	1	25.00%
Total:	4	
<b>Equipment Involved in Ignition - F1</b>		
<b>Electrical Distribution, Lighting &amp; Power Transfer</b>		
212 Electrical service supply wires from utility . . . . .	1	25.00%
<b>None</b>		
NNN None . . . . .	2	50.00%
<b>Undetermined</b>		
UUU Undetermined . . . . .	1	25.00%
Total:	4	
<b>From NFIRS - 3</b>		
<b>Item Contributing Most to Flame Spread - K1</b>		
<b>General Materials</b>		
84 Tire . . . . .	1	100.00%
Total:	1	
<b>Type of Material Contributing Most to Flame Spread - K2</b>		
<b>Natural Product</b>		
51 Rubber, excluding synthetic rubbers . . . . .	1	100.00%
Total:	1	
<b>Presence of Detectors - L1</b>		
1 Present . . . . .	1	50.00%
U Undetermined . . . . .	1	50.00%
Total:	2	

Field	Number, % of Total
<b>From NFIRS - 3</b>	
<b><i>Detector Type - L2</i></b>	
1 Smoke . . . . .	1 100.00%
Total:	1
<b><i>Detector Power Supply - L3</i></b>	
4 Hardwire with battery . . . . .	1 100.00%
Total:	1
<b><i>Detector Operation - L4</i></b>	
2 Detector operated . . . . .	1 100.00%
Total:	1
<b><i>Detector Effectiveness - L5</i></b>	
1 Detector alerted occupants, occupants responded . . . . .	1 100.00%
Total:	1
<b><i>Presence of Automatic Extinguishment System - M1</i></b>	
N None Present . . . . .	2 100.00%
Total:	2

PLAINWELL DEPT PUB SAFETY, PLAINWELL, MICHIGAN 49080

FireTools Summary Standard Report  
For the Year of 2016

Printed: 01/18/2017

Incident Responses

Number of Incidents Without Exposures . . . . .	27
Number of Exposures . . . . .	0
Number of Incidents by Station . . . . .	26
Number of Incidents by Station 1 . . . . .	1
Number of Incidents by Shift	
Number of Incidents - Shift 0 . . . . .	25
Number of Incidents - Shift 2 . . . . .	2
Number of Alarms . . . . .	27
Number of Alarms by Station . . . . .	26
Number of Alarms by Station 1 . . . . .	1
Aid Given or Received	
Given . . . . .	6
Received . . . . .	1
Number of Casualties	
Injuries, Fire Service . . . . .	1
Injuries, Civilian . . . . .	0
Fatalities, Fire Service . . . . .	0
Fatalities, Civilian . . . . .	0

Personnel Responses

Personnel Responses - Total . . . . . 137

Personnel Responses - Station . . . . . 129

Personnel Responses - Station 1 . . . . . 8

Average Response Time by Station (Minutes) . . . . . 4.81

Average Response Time - Station . . . . . 4.92

Average Response Time - Station 1 . . . . . 2.00

Average Response Time by Shift (Minutes)

Average Response Time - Shift 0 . . . . . 5.00

Average Response Time - Shift 2 . . . . . 2.50

Average Dispatch to Enroute Time by Station (Minutes) . . . . . 0.26

Average Dispatch to Enroute Time - Station . . . . . 0.27

Average Dispatch to Enroute Time - Station 1 . . . . . 0.00

Average Dispatch to Enroute Time by Shift (Minutes)

Average Dispatch to Enroute Time - Shift 0 . . . . . 0.28

Property and Contents Report

Property Value

Value Range	Number of Incidents
\$0 . . . . .	27
\$1 - \$5,000 . . . . .	0
\$5,001 - \$10,000 . . . . .	0
\$10,001 - \$20,000 . . . . .	0
\$20,001 - \$50,000 . . . . .	0
\$50,001 - \$100,000 . . . . .	0
\$100,001 - \$200,000 . . . . .	0
\$200,001 - \$500,000 . . . . .	0
\$500,001 - \$1,000,000 . . . . .	0
\$1,000,001 - up . . . . .	0

Property Value . . . . \$0

Property Loss

Value Range	Number of Incidents
\$0 . . . . .	25
\$1 - \$5,000 . . . . .	1
\$5,001 - \$10,000 . . . . .	0
\$10,001 - \$20,000 . . . . .	0
\$20,001 - \$50,000 . . . . .	0
\$50,001 - \$100,000 . . . . .	1
\$100,001 - \$200,000 . . . . .	0
\$200,001 - \$500,000 . . . . .	0
\$500,001 - \$1,000,000 . . . . .	0
\$1,000,001 - up . . . . .	0

Property Loss . . . . \$100,500

Contents Value

Value Range	Number of Incidents
\$0 . . . . .	27
\$1 - \$5,000 . . . . .	0
\$5,001 - \$10,000 . . . . .	0
\$10,001 - \$20,000 . . . . .	0
\$20,001 - \$50,000 . . . . .	0
\$50,001 - \$100,000 . . . . .	0
\$100,001 - \$200,000 . . . . .	0
\$200,001 - \$500,000 . . . . .	0
\$500,001 - \$1,000,000 . . . . .	0
\$1,000,001 - up . . . . .	0

Contents Value . . . . \$0

Contents Loss

Value Range	Number of Incidents
\$0 . . . . .	26
\$1 - \$5,000 . . . . .	0
\$5,001 - \$10,000 . . . . .	0
\$10,001 - \$20,000 . . . . .	0
\$20,001 - \$50,000 . . . . .	0
\$50,001 - \$100,000 . . . . .	1
\$100,001 - \$200,000 . . . . .	0
\$200,001 - \$500,000 . . . . .	0
\$500,001 - \$1,000,000 . . . . .	0
\$1,000,001 - up . . . . .	0

Contents Loss . . . . \$80,000

# Monthly Incident Counts

Report Period: 2016

FDID	FD Name			Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
	Jan	Feb	Mar										
00316	Plainwell DPS												
Count	3	1	3	0	1	1	3	3	0	0	2	2	19
Exposures	0	0	0	0	0	0	0	0	0	0	0	0	0
No Activity	0	0	0	0	0	0	0	0	1	1	0	0	2
Aid Given	0	0	1	0	0	0	2	0	0	0	2	1	6
00317	SALEM TOWNSHIP FIRE												
Count	7	8	0	0	4	8	9	10	8	5	9	9	77
Exposures	0	0	0	0	0	0	0	0	2	0	0	0	2
No Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Aid Given	0	1	0	0	0	0	0	0	0	0	0	3	4
00319	WAYLAND FIRE												
Count	0	0	16	0	0	0	0	0	0	0	0	0	16
Exposures	0	0	0	0	0	0	0	0	0	0	0	0	0
No Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Aid Given	0	0	0	0	0	0	0	0	0	0	0	0	0
00321	Saugatuck Township Fire Distri												
Count	42	46	52	58	72	88	111	102	81	63	56	61	832
Exposures	0	0	0	0	0	0	0	0	0	0	0	0	0
No Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Aid Given	5	4	1	6	3	8	0	2	1	0	4	4	38

## Investment Activity Report



“The Island City”

### City of Plainwell

Investment Portfolio Detail - Unaudited

at: 1/31/2017

**Brian Kelley, City Treasurer**

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature: **Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org  
Date: 2017.02.01 12:18:41 -05'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$186,278	Michigan Class	Rich Garay - 734.604.1494	03/28/16		0.96%	
2	180-Day CD	N/A	\$100,357	Chemical Bank	Laree Waanders - 269.857.9002	12/27/16	06/27/17	0.65%	147
3	365-Day CD	N/A	\$150,759	Talmer Bank	Stephanie Griffin - 616.464.0308	06/29/16	06/29/17	0.45%	149
4	180-Day CD	N/A	\$50,166	Chemical Bank	Laree Waanders - 269.857.9002	12/30/16	06/30/17	0.65%	150
5	365-Day CD	N/A	\$100,586	Chemical Bank	Laree Waanders - 269.857.9002	06/30/16	06/30/17	1.00%	150
6	90-Day CD	N/A	\$100,172	Chemical Bank	Laree Waanders - 269.857.9002	11/26/16	08/26/17	0.50%	207
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$688,317.73

Average Yield: 0.70%

### Cash Activity for the Month

Cash, beginning of month: \$1,680,694.39

Cash, end of month: \$1,664,089.08

**Erik J. Wilson, City Manager**

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature: **Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org  
Date: 2017.02.09 11:45:10 -05'00'

\*\* Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL  
**ESTIMATED CASH BALANCE/FUND BALANCE REPORT**  
 MONTH ENDED: **1/31/2017**  
 % OF FISCAL YEAR: **58.90%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	ACTUAL CASH BALANCES - END OF MONTH - RECONCILED	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	235,998	284,008	1,626,383	1,179,337	731,054	479,958	2,021,769	58.33%
Major Streets	162,690	99,825	87,187	175,018	11,995	(37,464)	300,670	58.21%
Local Streets	55,158	35,346	86,451	202,545	(80,748)	(57,355)	257,633	78.62%
Solid Waste	625	103	169,097	119,650	49,550	(7,197)	167,090	71.61%
Fire Reserve	133,816	133,816	83,917	152,079	65,653	50,072	159,162	95.55%
Airport	48,800	51,282	33,174	54,651	29,806	27,779	64,821	84.31%
Revolving Loan	10,988	60,740	12,126	10,000	62,866	13,114	30,000	33.33%
Capital Improvement	22,288	25,593	83,767	45,932	63,428	58,501	77,396	59.35%
Brownfield BRA	16,871	15,985	46,038	35,225	26,797	26,796	67,391	52.27%
Tax Increment TIFA	59,565	59,182	43,926	27,408	75,700	50,575	39,280	69.78%
Downtown DDA	20,311	19,419	34,567	28,169	25,817	27,092	40,684	69.24%
Sewer	694,724	821,024	783,412	816,775	787,661	646,478	1,478,146	55.26%
Water	261,041	298,496	297,289	319,550	276,235	188,345	543,090	58.84%
Equipment	154,203	147,016	162,475	124,292	185,199	187,399	261,996	47.44%
OPEB**	15,413	115,413	14,837	19,810	110,440	9,993	32,980	60.07%
	<b>1,892,491</b>	<b>2,167,248</b>	<b>3,564,646</b>	<b>3,310,441</b>	<b>2,421,453</b>	<b>1,664,089</b>	<b>5,542,108</b>	<b>59.73%</b>

- \* - Amounts taken from audited financial statements as of June 30, 2016
- \*\* - OPEB listing on this worksheet is included in the General Fund for financial statement purposes
- \*\*\* - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: <b>Erik Wilson</b> <small>Digitally signed by Erik Wilson            DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org            Date: 2017.02.09 11:45:56 -0500'</small>	Insert Signature: <b>Brian Kelley</b> <small>Digitally signed by Brian Kelley            DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org            Date: 2017.02.01 12:16:28 -0500'</small>





## "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager  
FROM: Brian Kelley, City Clerk/Treasurer  
DATE: February 10, 2017  
SUBJECT: Accounts Payable Register

---

**ACTION RECOMMENDED:** The City Council should consider approving the Invoice Approval Register and the Off-Cycle Payment Authorization reports, as presented.

The City Council reviews and approves the Accounts Payable total at each Council Meeting, which includes an Invoice Approval Register and an Off-Cycle Payment Authorization report. The Invoice Approval Register lists the regular billings issued to the city and consists, primarily, of paper checks. The Off-Cycle Payment Authorization report includes automated clearing house (ACH) payments, paper checks and electronic funds transfer (EFT) payments.

The attached documents cover the period from January 19 through February 15, 2017 and includes the following breakdown:

Paper checks in regular bill listing:	\$ 81,989.55
Other paper checks issued off-cycle:	40,315.86
ACH payments for property taxes:	183,435.21
ACH payments for city business:	58.54
EFT payments (auto-pay payments):	<u>431.51</u>
Total Accounts Payable	<u><u>\$306,230.67</u></u>

02/09/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 POST DATES 02/13/2017 - 02/13/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN W39772	LOADER REPAIR -	10,515.95
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			10,515.95
001645	ALEXANDER CHEMICAL CORPORATION		
	SCL 10014946	ANNUAL PURCHASE OF CHLORINE & SULFUR (CREDIT)	(900.00)
	SCL 10015357	ANNUAL PURCHASE OF CHLORINE (CREDIT)	(800.00)
	SCL 10015614	ANNUAL PURCHASE OF CHLORINE (CREDIT)	(700.00)
	SCM 10002719	ANNUAL PURCHASE OF CHLORINE (CREDIT)	(1,499.75)
	SLS 10052685	ANNUAL PURCHASE OF CHLORINE & SULFUR DIOXIDE	2,799.75
	SLS 10055018	ANNUAL PURCHASE OF CHLORINE & SULFUR DIOXIDE	1,534.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			434.00
001468	ALLIED MECHANICAL 12387	FABRICATION, PIPING LABOR TO INSTALL WASTE GAS BU	7,050.00
TOTAL FOR: ALLIED MECHANICAL			7,050.00
002347	ALRO STEEL CORPORTATION HAM7559KZ	STEEL FOR TRUCK & DRAIN REPAIR	29.82
TOTAL FOR: ALRO STEEL CORPORTATION			29.82
004816	AMERICAN FLAGPOLE & FLAG COMPANY 130158	BANDSHELL FLAGPOLE REPAIR	135.48
TOTAL FOR: AMERICAN FLAGPOLE & FLAG COMPANY			135.48
000138	AMERICAN OFFICE SOLUTIONS IN106394	1/22/17 - 2/21/17 PD COPIER USAGE	79.66
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			79.66
000035	APPLIED IMAGING 892335	12/16/16 - 1/15/17 DPW COPIER	10.79
TOTAL FOR: APPLIED IMAGING			10.79
004813	ASSIST PLUS LLC 17001	PARTS FOR PEACH CT COVER AND FLARE JUNCTION BOX	230.00
TOTAL FOR: ASSIST PLUS LLC			230.00
002757	BIDCORP.COM, INC. 1246	DEC 2016 AUCTION SERVICES	152.22
TOTAL FOR: BIDCORP.COM, INC.			152.22
003054	BLOOMINGDALE COMMUNICATIONS 2017-01 CITY HALL	PHONE SYSTEM MAINTENANCE	125.00
TOTAL FOR: BLOOMINGDALE COMMUNICATIONS			125.00
000461	BOB'S HARDWARE 041193	HARDWARE WR	4.49
	41316	WR	19.99
	41477	WR	32.47
TOTAL FOR: BOB'S HARDWARE			56.95
002780	BORGESS LIFE SUPPORT 2017-01	2017 LIFE SUPPORT CARDS	75.00
TOTAL FOR: BORGESS LIFE SUPPORT			75.00
001423	BORGESS MEDICAL CENTER		

	101614C10634	1/10/17 - DRUG SCREEN	92.00
TOTAL FOR: BORGESS MEDICAL CENTER			92.00
001402	BRAUN HORTICULTURE 556154-00	LINERS FOR BASKETS AND BRIDGE FLOWERS	880.21
TOTAL FOR: BRAUN HORTICULTURE			880.21
000155	BRAVE INDUST FASTENERS 135392	SALTER REPAIR	114.19
TOTAL FOR: BRAVE INDUST FASTENERS			114.19
001043	BS&A SOFTWARE 110775	2017/2018 SOFTWARE SUPPORT	3,081.00
TOTAL FOR: BS&A SOFTWARE			3,081.00
002365	C-COMM 16600	BATTERIES FOR FIRE DEPT	84.00
TOTAL FOR: C-COMM			84.00
002018	CDW-G FPM4331	OLD BILL FROM OCT 2016 MONITOR FOR FRONT OFFICE	147.24
TOTAL FOR: CDW-G			147.24
001925	CENTURYLINK 2016-12	DEC 2016 LONG DISTANCE	6.67
TOTAL FOR: CENTURYLINK			6.67
002458	CHAMPION LAW OFFICES 2016-11/12	NOV/DEC 2016 ATTORNEY FEES	433.25
TOTAL FOR: CHAMPION LAW OFFICES			433.25
002116	CHARTER COMMUNICATIONS (SPECTRUM) 2017-02	2/1/17 - 2/28/17 WR/DPW INTERNET	109.98
	2017-02 AIRPORT	2/7/17 - 3/6/17 AIRPORT INTERNET	74.00
	2017-02 CITY HALL	2/5/17 - 3/4/17 CITY HALL PHONE/INTERNET	493.00
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			676.98
002890	CHEF CONTAINER LLC 392420	MONTHLY RECYCLING SERVICES PER CONTRACT	2,691.00
TOTAL FOR: CHEF CONTAINER LLC			2,691.00
002219	CLARK TECHNICAL SERVICES 33	JAN 2017 COMPUTER SUPPORT	742.50
TOTAL FOR: CLARK TECHNICAL SERVICES			742.50
000009	CONSUMERS ENERGY 2017-02	12/30/16 - 1/30/17 ELECTRIC BILLS	8,575.00
TOTAL FOR: CONSUMERS ENERGY			8,575.00
002703	CONTINENTAL LINEN SERVICES INC 2017-01 CITY HALL	2017-01 CITY HALL RUGS	68.86
	2017-01 DPW	2017-01 DPW UNIFORM, RUGS, MISC	152.73
	2017-01 PD/FIRE	2017-01 PD/FIRE RUGS	58.11
	2017-01 WR	2017-01 WR RUGS/UNIFORM/MISC	109.48
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			389.18
002391	CYBERMIND INC NET - 473446	2/1/17 - 3/1/17 WEBSITE FEES	49.95
TOTAL FOR: CYBERMIND INC			49.95
001610	DALE W. HUBBARD, INC (CLEAN EARTH) 2-10000	10TH STREET ALLEY NEW STORM BASIN	1,097.91
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)			1,097.91

000867	DETROIT PUMP & MFG INC		
	1043426	CHEMICAL PUMP PARTS	294.18
TOTAL FOR: DETROIT PUMP & MFG INC			294.18
-----			
004136	DICKINSON WRIGHT PLLC		
	1139968	DEC 2016 LEGAL SERVICES	988.00
TOTAL FOR: DICKINSON WRIGHT PLLC			988.00
-----			
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A719510	3/1/17 - 5/31/17 PUBLIC SAFETY SECURITY	184.50
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			184.50
-----			
000117	ESRI, INC.		
	93241561	ESRI ARC GIS RENEWAL FOR 2017	3,091.78
TOTAL FOR: ESRI, INC.			3,091.78
-----			
000164	ETNA SUPPLY CO INC		
	S101821246.001	CREDIT FOR WRONG PARTS	(79.98)
	S102086075.001	2016 - 17 BLANKET PO FOR WATER PARTS	377.33
	S102091655.001	MARKING PAINT	119.76
TOTAL FOR: ETNA SUPPLY CO INC			417.11
-----			
004812	FISH WINDOW CLEANING		
	2647-43012	WR PLANT	22.00
TOTAL FOR: FISH WINDOW CLEANING			22.00
-----			
000153	FLEIS & VANDENBRINK INC		
	45105	ENGINEERING ASSISTANCE AS RELATED TO OTSEGO TOW	1,582.00
TOTAL FOR: FLEIS & VANDENBRINK INC			1,582.00
-----			
001215	FLIER'S		
	110952	WR LAB SUPPLIES	517.56
TOTAL FOR: FLIER'S			517.56
-----			
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		
	1703101	PD FUEL 1/31/17	496.20
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			496.20
-----			
004241	GHD SERVICES INC		
	827964	UTILITIES/COMMON AREA MAINTENANCE 2017	2,047.81
TOTAL FOR: GHD SERVICES INC			2,047.81
-----			
004768	GRAND ELK RAILROAD INC (WATCO)		
	90550770	2016 SIGNAL MAINTENANCE	1,271.00
TOTAL FOR: GRAND ELK RAILROAD INC (WATCO)			1,271.00
-----			
002288	GREAT LAKES AUTOMATION SUPPLY		
	S105470393.001	BARRIER RELAYS 12TH ST & CUSHMAN LIFT STATIONS	545.99
TOTAL FOR: GREAT LAKES AUTOMATION SUPPLY			545.99
-----			
000995	HIGH GRADE MATERIALS INC		
	628525	WR	196.00
TOTAL FOR: HIGH GRADE MATERIALS INC			196.00
-----			
002281	HOME DEPOT		
	2017-01	JAN 2017 STATEMENT	1,133.19
TOTAL FOR: HOME DEPOT			1,133.19
-----			
002442	HOPKINS PROPANE COMPANY		
	20091	PROPANE FOR THE AIRPORT	210.43
TOTAL FOR: HOPKINS PROPANE COMPANY			210.43
-----			
002516	J P COOKE COMPANY		
	435191	STAMP FOR DPW	36.90
			-----

TOTAL FOR: J P COOKE COMPANY			36.90
000079	KAECHELE PUBLICATIONS INC		
	34990	JAN 2017 SUMMARIES	324.52
TOTAL FOR: KAECHELE PUBLICATIONS INC			324.52
000113	KAR LAB INC		
	700175	WR SAMPLES	310.00
	700329	WR SAMPLES	260.00
TOTAL FOR: KAR LAB INC			570.00
001993	KERKSTRA PORTABLE RESTROOMS INC		
	102408	EXTRA RESTROOM @ SHERWOOD PARK	70.00
	102409	HANDI-CAP RESTROOM @ SHERWOOD PARK	95.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			165.00
000682	MAIN-TECH SERVICES INC		
	70119	PEACH CT LIFT STATION	664.00
TOTAL FOR: MAIN-TECH SERVICES INC			664.00
000017	MASTERCARD		
	2017-01	JAN 2017 MASTERCARD	269.14
TOTAL FOR: MASTERCARD			269.14
000077	MCMMASTER-CAR SUPPLY		
	10018086	WR SUPPLIES	67.54
TOTAL FOR: MCMMASTER-CAR SUPPLY			67.54
000609	MIDWAY CHEVROLET		
	113412	ARMREST	73.50
TOTAL FOR: MIDWAY CHEVROLET			73.50
004769	MOORE ELECTRICAL SERVICES INC		
	100986	WR REPAIRED LIGHTS	668.95
	101014	WR INSTALLED FLARE CONTROL PANEL	6,664.30
	101023	INSTALL PANEL, PURCHASE & INSTALL TRANSFER SWITCH	3,927.00
TOTAL FOR: MOORE ELECTRICAL SERVICES INC			11,260.25
002708	MORGAN BIRGE' & ASSOCIATES		
	24509	JAN 2017 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			130.00
002536	NORMAN BUILDERS		
	2017-02	JAN 2017 SNOW PLOWING @ THE AIRPORT	90.00
TOTAL FOR: NORMAN BUILDERS			90.00
000096	NYE UNIFORM CO INC		
	588613	LEHMANN SHIRT	67.05
	588784	PANTS/FIRE DEPT. - TAYLOR	81.81
	588785	NAME TAG/FIRE DEPT. - STENZEL	12.00
	588786	NAME TAG/FIRE DEPT - TREMBLAY	12.00
TOTAL FOR: NYE UNIFORM CO INC			172.86
002723	OMEGA RAIL MANAGEMENT (GRAND ELK)		
	17-133072	2017 ANNUAL PIPELINE LEASE 3/25/17 - 3/24/18	509.00
TOTAL FOR: OMEGA RAIL MANAGEMENT (GRAND ELK)			509.00
004261	OTSEGO-PLAINWELL CHAMBER OF COMMERC		
	2017-02	PYT 2 OF 4 2017	625.00
TOTAL FOR: OTSEGO-PLAINWELL CHAMBER OF COMMERC			625.00
001829	PERCEPTIVE CONTROLS INC		
	12520	SERVICE CALLS	660.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			660.00

000004	PLAINWELL AUTO SUPPLY INC		
	2017-01	JAN 2017 STATEMENT	1,056.05
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			1,056.05
-----			
001448	PROFESSIONAL CODE INSPECTIONS		
	5332	JAN 2016 PERMITS	518.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			518.00
-----			
004222	PURPLE AWNING		
	2017-02	2017 GOLDEN TICKET	100.00
TOTAL FOR: PURPLE AWNING			100.00
-----			
004198	QUALITY CYLINDER SERVICES LLC		
	1771	REBUILD JD TILT CYLINDER	320.36
TOTAL FOR: QUALITY CYLINDER SERVICES LLC			320.36
-----			
004221	R.W.LAPINE INC MECHANICAL CONTRACTO		
	50055636	WR BI-ANNUAL SCHEUED MAINTENANCE	222.50
TOTAL FOR: R.W.LAPINE INC MECHANICAL CONTRACTO			222.50
-----			
000013	RATHCO SAFETY SUPPLY INC		
	156690	DUMPSTER SIGNS	102.92
TOTAL FOR: RATHCO SAFETY SUPPLY INC			102.92
-----			
001748	REPUBLIC WASTE SERVICES		
	0249-005377423	2/1/17 - 2/28/17 WR GARBAGE	204.84
	3-0249-1023607	2/1/17 - 2/28/17 DPW	229.16
TOTAL FOR: REPUBLIC WASTE SERVICES			434.00
-----			
000010	RIDDERMAN & SONS OIL CO INC		
	33579	GREASE FOR EQUIP	116.00
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			116.00
-----			
004815	RWE HEALTHY LIVING		
	2017-01	2017 GOLDEN TICKETS	25.00
TOTAL FOR: RWE HEALTHY LIVING			25.00
-----			
001873	SCHANZ TIRE & AUTO SUPPLY INC.		
	133918	TIRES WR	28.00
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.			28.00
-----			
004795	SHAND & JURS		
	150924	FACTORY START UP OF NEW WASTE GAS FLARE	2,000.00
TOTAL FOR: SHAND & JURS			2,000.00
-----			
002402	STEENSMA LAWN & POWER EQUIPMENT		
	406959	PARTS FOR DPW SHOP	66.42
	407268	DPW	22.14
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			88.56
-----			
004771	THERMALTECH ENGINEERING		
	13308.020-0000001	DESIGN SERVICES FOR WR CONTROL BLDG HVAC	7,475.00
TOTAL FOR: THERMALTECH ENGINEERING			7,475.00
-----			
000500	TRUCK & TRAILER SPECIALTIES, INC.		
	C48661	DPW	992.49
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			992.49
-----			
002653	VAN MANEN OIL COMPANY		
	2059516	REGULAR GAS 1/27/17	267.68
	2059517	DIESEL FUEL 1/27/17	356.78
TOTAL FOR: VAN MANEN OIL COMPANY			624.46
-----			

000034	VERIZON		
	9779233437	12/24/16 - 1/23/17 PHONE/WIFI	111.92
	9779233438	12/24/16 - 1/23/17 CELL PHONE BILLS	1,171.88
TOTAL FOR: VERIZON			1,283.80

001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	1713	JAN 2017 PD DRYCLEANING	31.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			31.00

TOTAL - ALL VENDORS 81,989.55

INVOICE AUTHORIZATION	
<b>Person Compiling Report</b>	<b>Brian Kelley, City Clerk/Treasurer</b>
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Cheryl Pickett</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Cheryl Pickett                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CdP, cn=Cheryl Pickett, email=cpickett@plainwell.org                Date: 2017.02.09 09:23:20 -0500'             </div> </div>	Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Brian Kelley</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Brian Kelley                DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org                Date: 2017.02.09 11:41:09 -0500'             </div> </div>
<b>Bryan Pond, Water Renewal Plant Supt.</b>	<b>Bill Bomar, Public Safety Director</b>
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Bryan Pond</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Bryan Pond                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CdP, cn=Bryan Pond, email=bpond@plainwell.org                Date: 2017.02.09 12:56:37 -0500'             </div> </div>	Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Bill Bomar</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Bill Bomar                Date: 2017.02.09 18:19:02 -0500'             </div> </div>
<b>Rick Updike, Public Works Supt.</b>	<b>Erik J. Wilson, City Manager</b>
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Rick Updike</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Rick Updike                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, cn=Rick Updike, email=rupdike@plainwell.org                Date: 2017.02.09 16:33:08 -0500'             </div> </div>	Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Erik Wilson</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Erik Wilson                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CdP, cn=Erik Wilson, email=ewilson@plainwell.org                Date: 2017.02.09 11:44:38 -0500'             </div> </div>

02/10/2017

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 01/19/2017 - 02/15/2017

Check Date	Check	Vendor Name	Description	Amount
Bank APPNC PNC Accounts Payable Checking				
Check Type: EFT Transfer				
02/15/2017	430(E)	CITY OF PLAINWELL	CITY UTILITY BILLS FEBRUARY 2017	257.83
02/06/2017	431(E)	UNITED HEALTHCARE INSURANCE COMPANY	FEBRUARY 2017 RETIREE PREMIUM WHITNEY	173.68
			Total EFT Transfer:	431.51
APPNC TOTALS:				
Total of 2 Checks:				431.51
Less 0 Void Checks:				0.00
Total of 2 Disbursements:				431.51
Bank CBGEN Chemical Bank - General AP Account				
Check Type: ACH Transaction				
01/27/2017	1055(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2016 WINTER TAX COLLECTED W/E 01/21/2017	7,623.53
01/27/2017	1056(A)	ALLEGAN COUNTY TREASURER	2016 SUM/WIN TAX/INT COLL W/E 01/21/2017	2,565.79
01/27/2017	1057(A)	PLAINWELL COMMUNITY SCHOOLS	2016 WINTER TAX COLLECTED W/E 01/21/2017	18,564.62
01/27/2017	1058(A)	RANSOM DISTRICT LIBRARY	2016 SUMMER TAX/INT COLL W/E 01/21/2017	47.81
02/03/2017	1059(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2016 WINTER TAX COLLECTED W/E 01/28/2017	8,412.38
02/03/2017	1060(A)	ALLEGAN COUNTY TREASURER	2016 SUM/WIN TAX/INT COLL W/E 01/28/2017	2,662.02
02/03/2017	1061(A)	PLAINWELL COMMUNITY SCHOOLS	2016 WINTER TAX COLLECTED W/E 01/28/2017	28,354.58
02/03/2017	1062(A)	RANSOM DISTRICT LIBRARY	2016 SUMMER TAX/INT COLL W/E 01/28/2017	27.54
02/10/2017	1064(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2016 WINTER TAX COLLECTED W/E 02/04/2017	22,143.66
02/10/2017	1065(A)	ALLEGAN COUNTY TREASURER	2016 SUM/WIN TAX/INT COLL W/E 02/04/2017	8,373.90
02/10/2017	1066(A)	PLAINWELL COMMUNITY SCHOOLS	2016 WINTER TAXES COLLECTED W/E 02/04/20	84,382.27
02/10/2017	1067(A)	RANSOM DISTRICT LIBRARY	2016 SUMMER TAX/INT COLL W/E 02/04/2017	277.11
			Total ACH Transaction:	183,435.21



Check Type: EFT Transfer  
02/01/2017 1063(E)

STATE OF MICHIGAN

JANUARY 2017 AIRPORT FUEL SALES TAX

58.54

Total EFT Transfer:

58.54

Check Type: Paper Check

01/20/2017 10457

AT&T - SBC

12/14/16 - 1/13/17 DPW SECURITY GATE

1,682.73

01/20/2017 10458

C.O.P.S. TRUST INSURANCE

FEB 2017 HEALTH INS

1,710.05

01/20/2017 10459

US BANK EQUIPMENT FINANCE (COPIER)

JAN 2017 DPW COPIER

113.00

01/23/2017 10460

PRINTING SYSTEMS INC.

2016 FORMS W2 AND 1099-MISC

98.35

01/23/2017 10461

C-COMM

REMOVE EQUIPMENT FROM CROWNE VIC - WRECK

675.00

01/23/2017 10462

UNITED HEALTHCARE INSURANCE COMPANY

RETIREE HEALTH PREMIUM FEB 2017 TOWN

166.49

01/23/2017 10463

SILVERSCRIPT INSURANCE COMPANY

MONTHLY PREM RXID G6Z157474 & G6C474511

47.90

01/23/2017 10464

PRIORITY HEALTH

FEBRUARY 2017 HEALTH INS PREMIUMS

24,770.47

01/31/2017 10466

POSTMASTER

TO MAIL THE 02/01/17 UTILITY BILLS

563.64

02/01/2017 10467

CONSUMERS ENERGY

12/21/16 - 1/20/17 WR PLANT ELECTRIC BIL

6,383.26

02/01/2017 10468

PITNEY BOWES/PURCHASE POWER

FEE

54.24

02/01/2017 10469

US BANK EQUIPMENT FINANCE (COPIER)

CITY HALL COPIER FEB 2017

147.00

02/07/2017 10470

US BANK EQUIPMENT FINANCE (COPIER)

FEB 2017 DPW COPIER

113.00

02/08/2017 10471

CRA 200 ALLEGAN STREET LLC

Contractual Reimbursement CRA Activities

2,797.68

02/08/2017 10472

SILVERSCRIPT INSURANCE COMPANY

JAN/FEB/MAR 2017 PREMIUM - TOWN

76.55

02/08/2017 10473

SILVERSCRIPT INSURANCE COMPANY

MARCH 2017 RETIREE PRESCRIPTION PREMIUM

17.25

02/10/2017 10548

LAKE MICHIGAN MAILERS

POSTAGE FOR 2017 ASSESSMENT NOTICES

899.25

Total Paper Check:

40,315.86

CBGEN TOTALS:

Total of 30 Checks:

223,809.61

Less 0 Void Checks:

0.00

Total of 30 Disbursements:

223,809.61

REPORT TOTALS:

Total of 32 Checks:

224,241.12

Less 0 Void Checks:

0.00

Total of 32 Disbursements:

224,241.12

## Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Brian  
Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of  
Plainwell, o=Internet Widgits Pty  
Ltd, cn=Brian Kelley,  
email=bkelley@plainwell.org  
Date: 2017.02.10 08:43:41 -05'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Erik  
Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan,  
l=Plainwell, o=City of Plainwell,  
ou=CoP, cn=Erik Wilson,  
email=ewilson@plainwell.org  
Date: 2017.02.10 09:10:24 -05'00'

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-18151

RECEIVED  
JAN 23 2017

Plainwell City Clerk's Office

- Consumers Energy Company requests that the Michigan Public Service Commission approve a Gas Cost Recovery plan and authorize Gas Cost Recovery Factors for the 12-month period April 2017 – March 2018.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** **Thursday, February 2, 2017, at 10:00 a.m.**  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Suzanne Sonneborn**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) December 29, 2016 application, which seeks Commission's approval to: 1) review the GCR Plan described in the Company's prefiled testimony and exhibits and approve that plan; 2) authorize monthly GCR factors for the period April 2017 through March 2018 consisting of the sum of a base factor of \$3.4582 per Mcf, plus, additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment (Contingency) Mechanism, as set forth in the Company's filing, or such higher factors as may be lawful and reasonable; 3) review Consumers Energy's plans and projections through March 2022, find that the five-year plan is reasonable and prudent, and indicate that, on the basis of present evidence, there are no cost items which the Commission would be unlikely to permit Consumers Energy to recover from its customers in the future; and 4) grant Consumers Energy such other and further relief as is lawful and appropriate, including approving of higher GCR factors than requested in Consumers Energy's initial filing if circumstances warrant.

RECEIVED  
All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 26, 2017. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's [Legal Department – Regulatory Group,] One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[CONSUMERS ENERGY COMPANY HAS REQUESTED THE GAS COST RECOVERY FACTORS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT OR AMEND THE FACTORS AND OTHER PROPOSALS.]**

1069-G

017  
AG 177

## 9. Recommendations & Reports:

### **A. WR Control Building HVAC System Replacement:**

Superintendent Pond solicited bids for a project to replace and update all the necessary equipment for the Control Building HVAC system.

**Recommended action:** Consider awarding a contract for the replacement of the Control Building HVAC system and authorize the City Manager to execute all documents on behalf of the city.

### **B. DPW Dump Truck Purchase:**

Superintendent Updike has found a used dump truck available at auction and has inspected the vehicle, which exceeds the needs of the city. He is seeking authorization to put in a bid for this vehicle in an amount not to exceed the budgeted project cost of \$65,000.

**Recommended action:** Consider approving the purchase as recommended.

### **C. Transfer of Ownership Agreement – Public Safety Radio/Pagers:**

Allegan County purchased radio/pager equipment with 911 Surcharge funds and have deployed it to the various jurisdictions. The County now is transferring ownership of the equipment with an approximate value of \$150,000.

**Recommended action:** Consider approving the transfer of ownership as recommended.

### **D. Lease Agreement – Darby Metal Treating (DMT):**

Tom Darby of Darby Metal Treating seeks to add liquid hydrogen tank for processing stainless steel products. There is a 50 foot setback requirement that currently DMT does not meet. However, next to the area where the tank is proposed to be placed the City owns an area for storm water retention – Outlot A. A possible solution, if Council agrees, would be to lease a portion of Outlot A to DMT which would give them the required setback they need. The tank would not be located on City property; it would reside exclusively on DMT property. Staff has conferred with our City Attorney Scott Smith who has drafted a proposed lease agreement (included in packet).



**Recommended action:** Consider approving the lease agreement and authorizing the City Manager to execute all documents related to the approved action.

*The City of Plainwell is an equal opportunity employer*

**E. Resolution 17-09 – USDA Grant Application:**

City Manager Wilson has identified some potentially available grant funding that could be used for the road project extending Prince Street to the North, related to the Sweetwater's project. This resolution authorizes the City Manager to act at liaison between the City and the United States Department of Agriculture for grant purposes.

**Recommended action:** Consider adopting Resolution 17-09 as presented.

**Non-Agenda Item**

- February 2, 2017 Public Hearing Notice – Consumers Energy