

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, June 10, 2019

7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary** – 05/28/2019 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**

A. Boards and Commissions Appointment List

Council will consider confirming the Mayor's re-appointment of several community members to various Boards and Commissions.

11. **Communications:** The April 2019 Public Safety Report, the May 2019 Investment Report and the May 2019 Fund Balance Report
12. **Accounts Payable - \$146,777.34**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
May 28, 2019

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:14 PM in City Hall Council Chambers.
2. Curt Fields, as General Ulysses Grant, gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-tem Steele, Councilmember Keeler, and Councilmember Overhuel. Absent: Mayor Brooks and Councilmember Keeney.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 05/13/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report:
Mayor Pro-Tem thanks Curt Fields who gave a presentation as General Ulysses Grant, complete with his Honor Guard, prior to the Council Meeting.
10. Recommendations and Reports:
 - A. **A motion by Overhuel, seconded by Keeler, to open a Public Hearing at 7:17pm. On a voice vote, all in favor. Motion passed.**

Treasurer Siegel presented an application from Tokusen Hytech, Inc. for an Industrial Facility Tax (IFT) property tax abatement for a recently approved building addition. The estimated value of the building is \$1,432,376 and the estimated value of the personal property equipment is \$2,070,000.

Richard Graff, President of Tokusen Hytech, briefed Council on the operation of his facility and that the improvements will streamline the process flow making production more efficient. He thanked Council for their support and consideration.

No public comment.

A motion by Overhuel, seconded by Keeler, to close the Public Hearing at 7:20pm. All in favor. Motion Carried.

A motion by Keeler, seconded by Overhuel, to adopt Resolution 19-13 to approve the IFT Tax Abatement Application for Tokusen Hytech, Inc.. On a voice vote, all voted in favor. Motion passed.

- B.** City Manager Wilson presented a contract with the Michigan Department of Transportation for planned crack sealing work on the runway at the Plainwell Municipal Airport. The State requires a resolution naming the authorized representative for the city to execute all documents related to the contract.
A motion by Keeler, seconded by Overhuel, to adopt Resolution 19-14 authorizing the City Manager to execute all documents related to the Airport Crack Sealing Project. On a voice vote, all voted in favor. Motion passed.
- C.** Community Development Manager Siegel presented the Sherwood Park Restroom Project bids where one firm submitted a qualified bid for a project cost of \$44,850.00. She reported that the Michigan Department of Natural Resources has final say regarding the project parameters.
A motion by Overhuel, seconded by Keeler, to accept the bid from Quality Precast, Inc. for \$44,850.00 for the Sherwood Park Restroom, pending approval from the MDNR Recreation Passport Grant. On a roll-call vote, all voted in favor. Motion passed.
- D.** Superintendent Pond reported a biennial project to maintain the disinfection feed equipment at the Water Renewal Plant.
A motion by Overhuel, seconded by Keeler, to approve the project for maintenance of the disinfection feed equipment with RS Technical Services at a cost of \$4,523.12. On a roll-call vote, all voted in favor. Motion passed.
- E.** Superintendent Pond reported parts used in the primary clarifier have reached the end of their useful life and need replacement. The useful life of the equipment is approximately 20 years.
A motion by Overhuel, seconded by Keeler, to approve the purchase of five (5) drive jaw and sprocket assemblies for the primary clarifier from Brentwood Industries at a cost of \$6,064.25. On a roll-call vote, all voted in favor. Motion passed.
- F.** **A motion by Overhuel, seconded by Keeler, to approve the draft BRA/TIFA/DDA Budget for review by the BRA/TIFA/DDA Board. On a roll-call vote, all voted in favor. Motion passed.**
- G.** Treasurer Kelley reported a Public Hearing to consider the city-wide budget is to be set for the second meeting in June, as required by Charter.
A motion by Overhuel, seconded by Steele, to set a Public Hearing for June 24, 2019 to consider the 2019/2020 Plainwell City Budget. On a voice vote, all voted in favor. Motion passed.
- H.** Manager Wilson asked Council to consider a project for staff to work on paving large sections of West Bridge near Brigham and Prince Streets at an estimated cost of \$10,000.00, plus labor.
A motion by Overhuel, seconded by Keeler, to authorize staff to repair West Bridge Street near Brigham and Prince Streets at a cost of \$10,000.00, plus labor. On a voice vote, all voted in favor. Motion passed.

11. Communications:

- A.** **A motion by Keeler, seconded by Overhuel, to accept and place on file the April 2019 Water Renewal Report. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

- A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$40,599.50 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reported work in the Old Harding's Lot was underway.

Community Development Manager Siegel reported the Farmers Market opened successfully on May 23. She also noted several Sesquicentennial Celebration events. She reported Highland Ridge opened on Memorial Day and will have a ribbon cutting ceremony on June 14 at 11:30am.

Superintendent Pond reported new staff member Kim Brown is working well with the lab work.

Clerk/Treasurer Kelley reporting working on the budget and training new staff.

15. Council Comments:

None.

16. Adjournment:

A motion by Overhuel, seconded by Keeler, to adjourn the meeting at 7:44 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

SUMMARY
Plainwell City Council
May 28, 2019

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:14 PM in Council Chambers at City Hall.
2. Curt Fields, as General Ulysses Grant, gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Steele, Keeler and Overhuel. Absent: Brooks and Keeney.
5. Approved Minutes/Summary of the 05/13/2019 regular meeting.
6. Held a Public Hearing about, then adopted Resolution 19-13 to grant an Industrial Facilities Tax Abatement Request to Tokusen Hytech, Inc. for building and personal property additions .
7. Adopted Resolution 19-14 authorizing the City Manager to execute all documents related to an approved Airport Crack Sealing project.
8. Accepted a bid from Quality Precast Inc. for the Sherwood Park Restroom at a cost of \$44,850.00, pending final approval from the Michigan Department of Natural Resources.
9. Approved a project for maintenance of the disinfection feed equipment with RS Technical Services at a cost of \$4,523.12.
10. Approved the purchase of five (5) drive jaw and sprocket assemblies for the primary clarifier from Brentwood Industries at a cost of \$6,064.25.
11. Approved a draft 2019/2020 BRA/TIFA/DDA budget.
12. Set a Public Hearing for June 24, 2019 at 7:00pm to consider the 2019/2020 Plainwell City Budget.
13. Approved the allocation of \$10,000 for paving sections of West Bridge, plus the cost of staff resources.
14. Approved Accounts Payable for \$40,599.50.
15. Adjourned the meeting at 7:44 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

**City of Plainwell Boards & Commissions
Appointment List June 2019**

Parks & Trees Commission 2-year term

Matthew Bradley 06/2021

Compensation Commission 5-year term

William Parsons 06/2024

DDA/BRA/TIFA Board 4-year term

Nicholas Larabel 06/2023

Planning Commission 3-year term

Diana Lubic 06/2022

Gary Sausaman 06/2022

Current Vacancies

Compensation Commission – 1 vacancy



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

April 2019

Prepared by Director Bill G. Bomar

BB

Plainwell Department of Public Safety

Scheduled Hours By Activity for April 2019

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Total Hours
910

Percentage of Total Hours

56 6.14%

200 21.99%

398 43.75%

256 28.12%

654 71.88%

Plainwell Department of Public Safety

Complaints/Activities for April 2019

ARRESTS

CUSTODIAL ARRESTS	13	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	29	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	17	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	26	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	1	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	8	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	14	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	66	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	239	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	17	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	256	

OTHER ACTIVITIES

MOTORISTS ASSISTS	5	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	16	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,727	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	April	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	3
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	2	23
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	1	1
2300	Larceny	2	8
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	4	11
2700	Embezzlement	0	1
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	0	5
3500	Violation of Controlled Substances Act	1	12
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	1	1
3700	Obscenity	0	0
3800	Family Offenses	0	1
4100	Liquor Violations	0	1
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	2	12
5200	Weapons Offenses	1	2
5300	Public Peace	16	33
5400	Traffic Investigations - Any Criminal Traffic Complaints	5	16
5500	Health and Safety	2	8
5600	Civil Rights	0	0
5700	Invasion of Privacy	3	8
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	24	72
9400	False Alarm Activation	3	10
9500	Fires (Other than Arson)	3	12
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	33	124
9900	General Assistance (All Except Other Police Agencies)	65	231
9911 & 9912	General Assistance (Other Police Agencies)	46	175
FIRS	Medical First Responder	42	148



April Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 45 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
04/08/19	1302	1313	31 4 th Street	Structure	Provide apparatus	E-11, E-17	4	5
4/10/19	2131	2142	216 Helen Street	Structure	Provide apparatus	E-17, T-63	3	6
4/12/19	1510	1512	417 Allegan Street	Medical	Medical	Personal	3	5
4/19/19	2041	2043	800 E. Bridge Street	Alarm	Investigate	Patrol	2	0
4/25/19	0818	0819	950 Lincoln Pkwy	Alarm	Investigate	E-11	5	3
4/26/19	1825	1834	950 Lincoln Pkwy	Structure	Extinguish	E-11, E-17, T-63	6	6
04/26/19	2124	2133	611 Morrell Street	Smoke - cooking fire	Investigate	E-11, E-17, T-63	6	6
04/26/19	1729	1739	403 McKinley Street	Structure	Provide manpower	E-11, E-17, T-63	4	6

Calls for Service at Plainwell Schools

Plainwell High School: 4
684 Starr Road

Gilkey School: 3
707 S. Woodhams Street

Plainwell Middle School: 1
720 Brigham Street

Starr Elementary: 2
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 1
422 Acorn Street

Admin, Maintenance & Bus Garage: 1
600 School Drive

Investment Activity Report



"The Island City"

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 05/31/2019

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.06.04 08:28:41 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$132,670	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		2.60%	
2	270-Day CD	N/A	\$102,966	Chemical Bank	Aimee Kornowicz - 269.324.7096	02/20/2019	11/17/2019	2.15%	170
3	365-Day CD	N/A	\$152,060	Flagstar Bank	Patti Dueweke - 248.312.2468	07/27/2018	07/29/2019	2.15%	59
4	18-Month CD	N/A	\$154,456	Northstar Bank	Julie Smith - 810.329.7104	02/13/2019	08/12/2020	2.45%	439
5	240-Day CD	N/A	\$203,005	Grand River Bank	Christy Vierzen - 616.259.1322	10/12/2018	06/09/2019	2.60%	9
6	120-Day CD	N/A	\$76,176	United Bank	Laree Waanders - 616.681.9290	05/15/2019	09/12/2019	2.25%	104
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$821,331.77

Average Yield: 2.37%

Cash Activity for the Month

Cash, beginning of month: \$1,458,158.35

Cash, end of month: \$1,264,758.06

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2019.06.07 12:03:55 -04'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **5/31/2019**

% OF FISCAL YEAR: **91.78%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	297,971	424,470	1,932,682				
Major Streets	72,892	134,679	298,434	313,698	119,415	141,656	337,673	92.90%
Local Streets	72,349	38,223	220,511	223,557	35,176	76,635	259,900	86.02%
Solid Waste	30,692	17,613	170,447	161,902	26,159	42,162	173,626	93.25%
Fire Reserve	66,773	71,834	86,306	90,114	68,026	68,025	81,413	110.69%
Airport	24,153	26,993	48,599	52,625	22,967	19,407	54,609	96.37%
Revolving Loan	25,184	61,782	11,399	-	73,181	36,583	10,000	0.00%
Capital Improvement	42,343	47,785	85,685	68,847	64,623	64,623	105,098	65.51%
Brownfield BRA	314	26,159	88,344	82,917	31,586	31,724	110,971	74.72%
Tax Increment TIFA	66,056	65,524	60,386	50,977	74,934	74,936	59,710	85.37%
Downtown DDA	12,711	10,247	55,397	40,975	24,669	27,416	60,098	68.18%
Sewer	810,000	792,920	1,597,097	1,659,091	730,926	742,487	1,797,131	92.32%
Water	192,725	136,619	467,601	510,168	94,051	139,844	533,800	95.57%
Equipment	150,797	125,912	242,286	230,008	138,189	141,798	233,155	98.65%
OPEB**	43,685	60,915	5,632	6,048	60,499	62,990	13,056	46.32%
	<u>1,908,645</u>	<u>2,041,675</u>	<u>5,370,805</u>	<u>5,415,113</u>	<u>1,997,367</u>	<u>2,086,090</u>	<u>5,941,307</u>	<u>91.14%</u>

* - Amounts taken from audited financial statements as of June 30, 2018

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.06.07 12:04:14 -04'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2019.06.04 08:28:07 -04'00'</small>

06/06/2019 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 06/10/2019 - 06/10/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
005004	ACTIVE 911 INC 52857	CELL PHONE PAGER SUBSCRIPTION	273.00
TOTAL FOR: ACTIVE 911 INC			273.00
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN W64802	BACKHOE REPAIR	2,101.28
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			2,101.28
000138	AMERICAN OFFICE SOLUTIONS IN200641	COPIER MAINTENANCE	68.55
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			68.55
002544	BLUESTONE PSYCH 2715	EVAL, POST-COE R. FARRIS	465.00
TOTAL FOR: BLUESTONE PSYCH			465.00
004894	BORGESS CORPFIT OCCUPATIONAL HEALTH 352622	EMPLOYEE PHYSICAL/DRUG TEST	93.00
TOTAL FOR: BORGESS CORPFIT OCCUPATIONAL HEALTH			93.00
002365	C-COMM 18511	2014/2015 DPS CAR REPLACEMENT LIGHTS	562.50
TOTAL FOR: C-COMM			562.50
002116	CHARTER COMMUNICATIONS (SPECTRUM) 0014163051919	DPS PHONES/TV/INTERNET 05/19 - 06/18/2019	533.11
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			533.11
002219	CLARK TECHNICAL SERVICES 176	MAY 2019	1,571.23
TOTAL FOR: CLARK TECHNICAL SERVICES			1,571.23
000009	CONSUMERS ENERGY 2019-05	04/30/19 - 05/29/2019 ELECTRIC	12,544.56
TOTAL FOR: CONSUMERS ENERGY			12,544.56
001802	CRONEN SIGNS 2922	CRONEN REFLECTIVE CITY LOGOS	250.00
TOTAL FOR: CRONEN SIGNS			250.00
002391	CYBERMIND INC NET-925	WEBSITE FEES JUN '19 & ANNUAL DOMAIN NAME FEE	69.90
TOTAL FOR: CYBERMIND INC			69.90
001610	DALE W. HUBBARD, INC (CLEAN EARTH) 7360	VACTOR W/ FLEX HOSE	2,965.88
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)			2,965.88
005002	DR. E.C. FIELDS 190528	GENERAL GRANT APPEARANCE	600.00
TOTAL FOR: DR. E.C. FIELDS			600.00
000092	EMERGENCY MEDICAL PRODUCTS INC 2073374	HOT PACKS / TOWELS / CHEST SEAL / SPLINTS	104.34
TOTAL FOR: EMERGENCY MEDICAL PRODUCTS INC			104.34

002787	ESPER ELECTRIC 18308	WR PLANT LIGHT - CLARIFIER OVERLOAD	555.11
TOTAL FOR: ESPER ELECTRIC			555.11
000153	FLEIS & VANDENBRINK INC 52536	WELLHEAD	2,000.00
TOTAL FOR: FLEIS & VANDENBRINK INC			2,000.00
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID 50388	POLICE/FIRE FUEL	632.97
	52787	POLICE FUEL	610.86
	54593	POLICE/FIRE FUEL	597.52
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			1,841.35
000059	GOIN POSTAL LLC 114032	DPS RETURN 5 ALARM	13.88
TOTAL FOR: GOIN POSTAL LLC			13.88
000910	GRAINGER DIV OF W W 9189364442	ELBOW, UNION TEE, GLOVES	52.76
TOTAL FOR: GRAINGER DIV OF W W			52.76
000140	HACH CO 11464768	ARSENIC FREE FLUORIDE	972.11
TOTAL FOR: HACH CO			972.11
REFUND UB	HOLMES, STEVE 06/06/2019	UB refund for account: 02-00023300-00	8.07
TOTAL FOR: HOLMES, STEVE			8.07
001183	JAMES PELL 2019.05.22	MEAL REIMBURSEMENT TASER TRAINING KENT CO.	10.04
TOTAL FOR: JAMES PELL			10.04
001993	KERKSTRA PORTABLE RESTROOMS INC 139585	HANDI-CAP RESTROOM @ SHERWOOD PARK	125.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			125.00
004206	MADISON NATIONAL LIFE INSURANCE CO 1346212	JUNE 2019 LIFE INS	87.12
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			87.12
000017	MASTERCARD 2019-05	MAY 2019 MASTERCARD	351.75
TOTAL FOR: MASTERCARD			351.75
000077	MCMMASTER-CARR SUPPLY 95601298	WR REGULATING VALVE	327.83
TOTAL FOR: MCMMASTER-CARR SUPPLY			327.83
005003	MDS ASSOCIATES 262399	FIRE GLOVES	155.89
TOTAL FOR: MDS ASSOCIATES			155.89
000609	MIDWAY CHEVROLET 68570	MAINTENANCE CAR #3	503.37
TOTAL FOR: MIDWAY CHEVROLET			503.37
004195	NIEBOER HEATING & COOLING 76183	INSPECTION ON BOILER	350.00
TOTAL FOR: NIEBOER HEATING & COOLING			350.00
004807	OTIS ELEVATOR COMPANY CVK65023619	6/1/19 - 8/31/19 SERVICE ELEVATOR IN THE BACK OF TH	135.75

TOTAL FOR: OTIS ELEVATOR COMPANY		135.75
000282	OUDBIER INSTRUMENT CO INC	
	9146 VEGA LEVEL DETECTOR CUSHMAN ST	2,588.45
	9147 HACH SC200DO METER MAINTENANCE	204.00
TOTAL FOR: OUDBIER INSTRUMENT CO INC		2,792.45
001829	PERCEPTIVE CONTROLS INC	
	13919 1ST QUARTER 2019 BACKUP VISIT	200.00
	13921 SPREADSHEET SUPPORT / 12TH ST LIFT STATION / VFD TI	540.00
	13924 VFD EXTERIOR CONTROL ATTACHED TO DOOR	560.00
TOTAL FOR: PERCEPTIVE CONTROLS INC		1,300.00
004855	PLAINWELL ACE HARDWARE	
	2936 LIGHT FOR WATER VAN	24.99
	2941 #23 PARTS EQUIP	9.98
	2947 DPS CAR #4 STORAGE BIN	11.99
	2952 SHOVEL	13.99
	2954 FLOWER POTS	26.98
	2957 COIL	11.16
	2973 BACKPACK BLOWER, POWERFUEL	547.93
	2987 PD SUPPLIES	24.53
	2997 PUSH BROOM	22.99
	3017 GENERAL BLDG SUPPLIES FOR WR	32.55
TOTAL FOR: PLAINWELL ACE HARDWARE		727.09
000004	PLAINWELL AUTO SUPPLY INC	
	2019.05 MAY 2019 PARTS/SUPPLIES	1,069.58
TOTAL FOR: PLAINWELL AUTO SUPPLY INC		1,069.58
001448	PROFESSIONAL CODE INSPECTIONS	
	6043 BUILDING PERMITS/ELECTRICAL PERMITS	2,176.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS		2,176.00
001748	REPUBLIC WASTE SERVICES	
	0249006378393 JUNE 2019 DPW/CITY GARBAGE/RECYCLE	279.00
	0249006378839 JUNE 2019 WR GARBAGE SERVICE	296.00
TOTAL FOR: REPUBLIC WASTE SERVICES		575.00
000010	RIDDERMAN & SONS OIL CO INC	
	27862 GAS TO MOW THE AIRPORT	148.14
TOTAL FOR: RIDDERMAN & SONS OIL CO INC		148.14
004870	RIGHT WAY CONTROL (WEED MGT SPECIA)	
	1047 BARE GROUND SERVICE TO KILL WEEDS IN THE DOWNTC	999.00
	1051 FUEL SURCHARGE FOR INVOICE #1047	20.00
TOTAL FOR: RIGHT WAY CONTROL (WEED MGT SPECIA)		1,019.00
999999	ROBERT NIEUWENHUIS	
	18/19 SHOE ALLOW R NIEUWENHUIS 18/19 SHOE ALLOW	95.39
TOTAL FOR: ROBERT NIEUWENHUIS		95.39
004168	SBF ENTERPRISES	
	0132102 #10 WINDOW ENVELOPES UTILITY BILLING	189.50
TOTAL FOR: SBF ENTERPRISES		189.50
001873	SCHANZ TIRE & AUTO SUPPLY INC.	
	145529 TIRE FOR TRUCK 320	165.00
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.		165.00
000011	SHOPPERS GUIDE INC	
	2019.05 MAY 2019 ADVERTISING	242.64
TOTAL FOR: SHOPPERS GUIDE INC		242.64

002673	STATE OF MICHIGAN MDOT		
	591-10423002	TRAFFIC SIGNAL MAINTENANCE - M89 @ SHERWOOD	273.24
TOTAL FOR: STATE OF MICHIGAN MDOT			273.24

002402	STEENSMA LAWN & POWER EQUIPMENT		
	606327	BELT/CHUTE	345.17
	607594	SPINDLE	211.98
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			557.15

000124	TUSTIN'S ASPHALT SEALING INC.		
	C33627	EXTRA WORK APPROVED ON THE SUN LOT	1,035.00
TOTAL FOR: TUSTIN'S ASPHALT SEALING INC.			1,035.00

004220	US BANK EQUIPMENT FINANCE (COPIER)		
	385430301	CITY HALL COPIER LEASE PAYMENT JUNE 2019	147.00
TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			147.00

000034	VERIZON		
	9830333582	DPW/WR ONE TALK DESK PHONES 05/18 - 06/17/2019	218.96
	9830774755	CELL PHONE USE APR 24- MAY 23	843.10
TOTAL FOR: VERIZON			1,062.06

000947	WYOMING ASPHALT & PAVING INC.		
	2019-115	YARD SALE MATERIALS WEEK ENDING 05/18/2019	1,278.30
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			1,278.30

TOTAL - ALL VENDORS 44,544.92

INVOICE AUTHORIZATION

Person Compiling Report	Brian Kelley, City Clerk/Treasurer
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: Cheryl Pickett <small>Digitally signed by Cheryl Pickett DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Cheryl Pickett, email=cpickett@plainwell.org Date: 2019.06.06 08:54:54 -0400'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2019.06.07 08:45:33 -04'00'</small>

Bryan Pond, Water Renewal Plant Supt.	Bill Bomar, Public Safety Director
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: Bryan Pond <small>Digitally signed by Bryan Pond Date: 2019.06.06 12:47:38 -04'00'</small>	Insert Signature: Bill Bomar <small>Digitally signed by Bill Bomar Date: 2019.06.06 10:23:38 -04'00'</small>

Bob Nieuwenhuis, Public Works Supt.	Erik J. Wilson, City Manager
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: Robert Nieuwenhuis <small>Digitally signed by Robert Nieuwenhuis Date: 2019.06.07 08:40:55 -04'00'</small>	Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.06.07 12:03:34 -04'00'</small>

06/07/2019

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 05/24/2019 - 06/17/2019

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer - Automatic payments				
06/17/2019	1543(E)	CITY OF PLAINWELL	JUNE 2019 CITY UTILITY BILLS	1,035.07
06/04/2019	1544(E)	STATE OF MICHIGAN	MAY 2019 SALES TAX REMITTANCE	135.28
06/05/2019	1545(E)	UNITED HEALTHCARE INSURANCE COMPAN	RETIREE HEALTH INSURANCE JUNE 2019 - WF	196.88
06/05/2019	1546(E)	UNITED HEALTHCARE INSURANCE COMPAN	RETIREE HEALTH INSURANCE JUNE 2019 - TO	190.10
06/07/2019	1547(E)	CENTURYLINK	MAY 2019 LONG DISTANCE	1.36
Total EFT Transfer:				<u>1,558.69</u>
Check Type: Paper Check - Manual Checks				
05/24/2019	13870	PLAINWELL ACE HARDWARE	31 GALLON TRASH CAN	24.99
05/30/2019	13874	POSTMASTER	TO MAIL UTILITY BILLS	565.03
05/31/2019	13875	FLEIS & VANDENBRINK INC	SAW GRANT WORK THROUGH MARCH 1, 2019	75,209.62
06/01/2019	13876	PRIORITY HEALTH	JUNE 2019 HEALTH INSURANCE	24,874.09
Total Paper Check:				<u>100,673.73</u>
CBGEN TOTALS:				
Total of 9 Checks:				102,232.42
Less 0 Void Checks:				0.00
Total of 9 Disbursements:				<u><u>102,232.42</u></u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.06.07 07:33:21 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2019.06.07 12:03:06 -04'00'

Reports & Communications:

A. Boards and Commissions Appointment List:

Several board members' terms end on June 30, 2019. Clerk Kelley confirmed with each candidate that he/she is willing to continue serving for another term. Each appointment is mayoral, subject to confirmation from Council.

Recommended action: Consider confirming the Mayor's re-appointments as presented.

Reminder of Upcoming Meetings

- June 13, 2019 – Allegan County Board of Commissioners – 1:00pm
- June 11, 2019 – Plainwell DDA/BRA/TIFA Board – 7.30am
- June 19, 2019 – Plainwell Planning Commission – 7:00pm (Public Hearing)
- June 24, 2019 – Plainwell City Council – 7:00pm (Public Hearing)

Non-Agenda Items / Materials Transmitted

- None