

Minutes
Plainwell DDA, BRA, and TIFA
June 11, 2024

1. Call to Order: Meeting was called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:
Members Present: Randy Wisnaski, Cathy Green, Jim Turley, Justin Lakamper, Adam Hopkins, Paul Rizzo
Excused: Kevin Seckel
4. Approval of Minutes from 04/14/24: A motion was made by Turley to approve the minutes and place on file, seconded by Rizzo.
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for May of \$16,293.72 was made by Rizzo and seconded by Turley. All in favor vote. Motion carried.**
 - B. Final Draft Budget Presentation was provided by City Treasurer, Brian Kelley. After a short discussion, a **Motion was made by Green and seconded by Hopkins to accept the budget as presented and forward it to City Council as a final budget. All in favor vote. Motion Passed.**
8. DDA Action Items
 - A. **Motion to accept accounts payable for May of \$1,304.58 was made by Larabel and seconded by Wisnaski. All in favor vote.**
 - B. Final Draft 2024/2025 Budget Presentation was provided by City Treasurer, Brian Kelley. After a short discussion, a **Motion to accept the budget and forward it to City Council as presented was made by Larabel and seconded by Rizzo. All in favor vote. Motion passed.**
9. TIFA Action Items
 - A. Discussion regarding the cost to update the Industrial Park signage to read James R. Higgs, Industrial Park was presented. Siegel will move forward to order the sign changes utilizing the lower quote.
 - B. **Motion to accept accounts payable for May of \$477.14 was made by Hopkins and seconded by Wisnaski. All in favor vote. Motion carried.**
9. Communications: 04/22/24; 05/13/24 Council Minutes and the Financial Report/Summary as of 5/31/2024
10. Public Comments: None
11. Staff Comments: Update of the BRA Lead Abatement project; DDA business updates, upcoming events.
12. Member Comments: Larabel shared thoughts about the Festival due to the bad luck with the weather and the carnival.
13. Adjournment: **A Motion to adjourn the meeting at 7:55 a.m.**

Submitted by Denise Siegel, Community Development Manager