

# City of Plainwell



Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member  
Vacant, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA Plainwell City Council Monday, August 26, 2019 7:00PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Current City Council**
  - A. **Roll Call**
  - B. **Approval of Minutes/Summary** – 08/12/2019 Regular Meeting & Minutes from 08/21/2019 and 08/22/2019 Special Meetings
  - C. **Public Comments**
  - D. **Comments from Councilmembers**
  - E. **Adjournment *Sine Die* of retiring City Council**
5. **New City Council**
  - A. **Oath of Office / Seating of Appointed Councilmember**
  - B. **Roll Call of New Council**
  - C. **Election of Mayor / Oath of Office**
  - D. **Election of Mayor Pro Tempore / Oath of Office**
  - E. **Public Comments**
  - F. **Comments from New City Council**
  - G. **Reconvene New City Council**
6. **State Representative Mary Whiteford – *Legislative Update***
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
  - A. **WR – Purchase of Gas Sensor Alarm Panel**  
Council will consider purchasing a new alarm panel for the digester boiler room from Oudbier Instrument Company at a cost of \$4,679.50.

**B. MDOT Invoice for Sherwood Avenue**

Council will consider approving a progress billing from Michigan Department of Transportation for the Sherwood Avenue Project for \$42,559.54.

11. **Communications:** The July 2019 Public Safety Report, the July 2019 Water Renewal Report and the draft 08/13/2019 DDA-BRA-TIFA Meeting Minutes
12. **Accounts Payable - \$809,924.09**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

**MINUTES**  
**Plainwell City Council**  
**August 12, 2019**

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Don Mejeur from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Keeler, Councilmember Overhuel and Councilmember Keeney. Absent: Mayor Brooks.
5. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 07/22/2019 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report:  
Commissioner Rick Cain updated Council about the County's plans to upgrade the Courthouse and about concerns over funding at the medical care facility at Dumont Lake.
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
  - A. Clerk Kelley reviewed the process to fill the City Council Vacancy. Per Charter, Council has 30 days to appoint a new City Councilmember or a special election would need to be called. A Public Notice seeking applications from citizens was published on Monday, August 5, 2019 at City Hall and on the website. Applications will be accepted until 4pm on Friday, August 16, 2019, at which time copies of all the applications will be delivered to each Council Member for review. Council will hold at least one special meeting on or before August 23, 2019 to interview and/or appoint a new member. If a new member is appointed, he/ she would take the Oath of Office at the regular Council Meeting on August 26, 2019.  
**A motion by Keeler, seconded by Overhuel, to confirm the process to seek applications for the vacant City Council position. On a voice vote, all voted in favor. Motion passed.**
  - B. Community member Tony Gless reported having received donations totaling \$10,000 for the purpose of upgrading two (2) pickleball courts at Cook Park. The funds were received by the City and plans have been discussed with Wright Fencing and Racquet Sports, both vendors used by the city in the past, to complete the upgrades that were funded by prior donations. The project cost will not exceed the \$10,000 donated. Mr. Gless thanked DPW Superintendent Bob Nieuwenhuis and the DPW admin staff for being so accommodating.  
**A motion by Keeney, seconded by Keeler, to acknowledge private donations totaling \$10,000 and to approve related upgrades to the pickleball courts at Cook Park for \$10,000. On a roll-call vote, all voted in favor. Motion passed.**

C. Treasurer Kelley reported on behalf of Superintendent Pond that the annual purchases of chemicals used in the Wastewater Treatment Plant have been priced out from the city's preferred vendor.

**A motion by Overhuel, seconded by Keeler, to approve the annual chlorine and sulfur dioxide gas purchases with Alexander Chemical at an estimated cost of \$10,000.00. On a roll-call vote, all voted in favor. Motion passed.**

D. Treasurer Kelley reported on behalf of Superintendent Nieuwenhuis about the city's software to manage the equipment fleet. Currently the city uses Cartegraph for this work and the annual license renewal cost is due for \$5,940.00. The city has reviewed other software and recommends converting this process to BS&A Work Order system. The BS&A system, once converted, will allow for operational efficiencies because the other city departments use the same platform, and the BS&A system is more tailored to the city's needs. The BS&A engineers have reviewed the city's data and feel the conversion could be done by March 2020, which would allow for some parallel work with Cartegraph to make sure BS&A is fully functional before the Cartegraph license expires in August 2020. The SAW Grant original budget included \$15,000 for a conversion of this type and that budget remains available.

**A motion by Overhuel, seconded by Keeler, to approve the annual Cartegraph software license for \$5,940.00 and to approve a project to convert to BS&A Work Orders at a project cost of \$16,370.00. On a roll-call vote, all voted in favor. Motion passed.**

11. Communications:

**A motion by Overhuel, seconded by Keeler, to accept and place on file the June 2019 Water Renewal Report, and the July 2019 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$399,208.19 for payment of same. On a roll-call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments:

Personnel Manager Lamorandier noted that Mayor Brooks will be missed.

Community Development Manager Siegel reported learning all about environmental reviews.

Clerk/Treasurer Kelley reported 2019 Summer Property Tax bills are due on Thursday, August 15, 2019, that the audit is well underway and that work will start soon for the November 5, 2019 election.

15. Council Comments:

Councilmember Overhuel stated that Mayor Brooks did a lot for him and for his community and that the Mayor will be missed.

16. Adjournment:

**A motion by Keeney, seconded by Keeler, to adjourn the meeting at 7:27 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully

Submitted by,

Brian Kelley

City Clerk/Treasurer

DRAFT

**SUMMARY**  
**Plainwell City Council**  
**August 12, 2019**

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Don Mejeur from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Steele, Keeler, Overhuel and Keeney. Absent: Brooks.
5. Approved Minutes/Summary of the 07/22/2019 regular meeting.
6. Confirmed the process to seek applications for the vacant City Council position.
7. Acknowledged private donations totaling \$10,000.00 and approved related upgrades to the pickleball courts at Cook Park for \$10,000.00.
8. Approved annual chlorine and sulfur dioxide gas purchases with Alexander Chemical at an estimated cost of \$10,000.00.
9. Approved the annual Cartegraph software license for \$5,940.00 and approved a project to convert to the BS&A Work Orders system at a project cost of \$16,370.00.
10. Accepted and placed on file the June 2019 Water Renewal Report and the July 2019 Investment and Fund Balance Reports.
11. Approved Accounts Payable for \$399,208.19.
12. Adjourned the meeting at 7:27 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**MINUTES**  
**Plainwell City Council**  
**August 21, 2019**

1. Mayor Pro Tem Steele called the special meeting to order at 4:31 PM in City Hall Council Chambers.
2. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Keeler, Councilmember Overhuel and Councilmember Keeney. Absent: None.
3. Pledge of Allegiance was given by all present.
4. Action Items
  - A. Mayor Pro Tem Steele welcomed everyone in attendance and offered the candidates in attendance the opportunity to be heard. None of the candidates spoke at that time. She then asked Council for input on a process to narrow a field of nine (9) candidates for Council. Councilmember Keeler asked the candidates in attendance to introduce themselves. The candidates in attendance were Randy Wisnaski, Dennis Moore, Jason Byrd, Jay Lawson and Matthew Bradley. Councilmember Keeler noted he was surprised by having received 9 applications and that he'd read each application three times and was impressed with everyone's qualifications. Councilmember Overhuel asked the candidates if they had any questions for Council at this time. City Manager Wilson reported that the process was up to Council – they could vote to narrow the field, or they could interview the candidates, or make a motion to choose one – it really is up to Council.

**A motion by Overhuel, seconded by Keeler, to take a vote for the top 5 candidates. On a voice vote, all voted in favor. Motion passed.**

Clerk Kelley reported that each Councilmember had in front of them the listing of candidates in alphabetical order and asked that each Councilmember list the top 5, by number, and that he would gather the ballots and “score” them according to rank and report the top 5. Each Councilmember prepared the listing, folded the sheet and put in into a box. The box was then tossed by the Clerk and opened to reveal the votes. Upon tally, the Clerk informed Council that there was a tie for 5<sup>th</sup> place resulting in 7 candidates remaining in the race. Upon discussion, Council considered another vote to reduce the field more.

**A motion by Keeney, seconded by Keeler, to take a second vote to pick the top 3 candidates. After discussion and on a voice vote, all voted in opposition. Motion denied.**

It was determined that the Council ranked the candidates in different ways during the first vote, which may have skewed the results. Additional discussion was made for how to “rank” the candidates. Council was asked to report “first choice” by their top candidate, “second choice” by their second candidate, and so on. Then the Clerk would assign a point value to each ranking – the “first choice” would receive 4 points, “second choice” would receive 3 points, and so on.

**A motion by Keeler, seconded by Overhuel, to re-start the process and vote for the top 4 candidates using the point system explained. After discussion and on a voice vote, all voted in favor. Motion passed.**

Clerk Kelley received the rankings from each Councilmember in the box, which was tossed and the results  
The City of Plainwell is an equal opportunity employer and provider

tallied. Each Councilmember appeared to have completed the rankings consistently. The top four candidates were reported in alphabetical order as Candidates Lawson, Sausaman, Whitney and Wisnaki. Council asked if there was a scoring gap amongst the top 4. Clerk Kelley reported that one candidate had received three "first place" rankings, so there was a gap between the top and the second-place scores. Council asked who the top 2 candidates were and Clerk Kelley reported them alphabetically as Lawson and Wisnaski.

Council then discussed how to proceed focusing on the top 2. Council discussed whether to meet again and, if so, when. Clerk Kelley reminded Council that there was an 18-hour requirement to post a Special Meeting, so Council could meet as soon as Thursday afternoon.

**A motion by Keeney, seconded by Overhuel, to interview the Top 2 Candidates at a special meeting of Council on Thursday, August 22, 2019 at 6:30pm. On a voice vote, all voted in favor. Motion passed.**

5. Public Comments: None

6. Council Comments:

Councilmember Overhuel thanked all the candidates for having applied and that everyone was qualified. He also challenged everyone to come to the Council Meetings.

Councilman Keeney also thanked the candidates for having applied.

Mayor Pro Tem Steele thanked everyone who applied as well as those who thought to apply. She noted that the process has been hard and emotional for everyone.

7. Adjournment:

**A motion by Keeney, seconded by Keeler, to adjourn the meeting at 4:37 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer



**MINUTES**  
**Plainwell City Council**  
**August 22, 2019**

1. Mayor Pro Tem Steele called the special meeting to order at 6:33 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Keeler, Councilmember Overhuel and Councilmember Keeney. Absent: None.
4. Action Items
  - A. Mayor Pro Tem Steele drew from a basket which included two names to choose which candidate would be interviewed first. Upon the draw, she announced Candidate Randy Wisnaski would be interviewed first. Candidate Lawson stepped out of Council Chambers. Council asked Wisnaski a series of eight (8) questions, with each Councilmember asking two questions. Upon completion, Wisnaski stepped out of Council Chambers and Candidate Jay Lawson stepped in and was asked the same series of eight (8) questions in the same rotation. Upon completion, both candidates returned to Council Chambers. Mayor Pro-Tem Steele thanked them both for their interest.  
  
**A motion by Keeney, seconded by Keeler, to appoint Randy Wisnaski to the vacant City Council seat. After a brief discussion and on a roll-call vote, all voted in favor. Motion passed.**
5. Public Comments: None
6. Council Comments:

Councilman Keeney thanked the candidates and noted the emotional roller coaster they had all been on.

Mayor Pro Tem Steele thanked both candidates.
7. Adjournment:  
**A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:23 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

Lori Steele Mayor Pro-Tem  
Roger Kenney, Council Member  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
[www.plainwell.org](http://www.plainwell.org)



Bryan D. Pond, Superintendent  
129 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-5153  
Fax: 269-685-1994  
Email: [BPond@plainwell.org](mailto:BPond@plainwell.org)

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8/22/2019

To: Erik Wilson, City Administrator  
From: Bryan Pond, Superintendent WR  
Cc: Brian Kelley City Treasurer  
RE: Purchase of Gas Sensor Alarm Panel

The existing alarm panel was installed in the 1990's. The alarm serves as a warning to staff that an dangerous condition could exist in the digester boiler room. The existing alarm panel parts are not supported anymore and the alarm relay and annunciator are not working properly. The new panel is the same "make" as the alarm sensor so we can have compatible equipment. The cost for the new panel and installation is \$4679.50

The line item for *repair and maint. supplies* is (590-540-775) and has the required funding to accomplish this purchase.

Oudbier Instrument Co. is the company that provides instrumentation support for the City, I am requesting council's approval for the purchase of the gas sensor equipment panel for \$4679.50 to Oudbier Instrument Co. of Wayland MI.

|   |                         |                        |
|---|-------------------------|------------------------|
| STATEMENT   | Customer Name           | PAGE 1                 |
|   | CITY OF PLAINWELL       |                        |
| Remit to:<br>State of Michigan<br>Attn: Finance Cashier<br>P.O. Box 30648<br>Lansing MI 48909 | Customer Account Number | Statement Closing Date |
|   | MDOT00276               | 08-04-19               |
|   | AR Dept/BPRO            | Due Date               |
|   | 591:ACT51               | 09-03-19               |
|   |                         | Amount Enclosed        |

Bill to:  
CITY OF PLAINWELL  
PLAINWELL CITY TREASURER  
211 NORTH MAIN STREET  
PLAINWELL MI 49080

Payment Method: Check  Money Order

Please write Customer Account No. on front of Check or Money Order.  
DO NOT MAIL CASH

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Received

Transportation

AUG 16 2019

City of Plainwell  
Clerk/Treasurer's Office



ORIGINAL

|                         |  |
|-------------------------|--|
| Customer Account Number | Statement Closing Date                 |
| MDOT00276               | 08-04-19                               |
| Customer Name           | IF YOU HAVE ANY QUESTIONS, PLEASE CALL |
| CITY OF PLAINWELL       |  |

Current Period Charges

| Description | Date     | Transaction ID       | Charges     |
|-------------|----------|----------------------|-------------|
| -           | 07-31-19 | CARE1591REIM19001369 | \$15,876.55 |
| -           | 07-31-19 | CARE1591REIM19001369 | \$26,674.62 |
| -           | 07-31-19 | CARE1591REIM19001369 | \$8.37      |

Important Customer Information

|           |     |
|-----------|-----|
| CONTACT : | 591 |
|-----------|-----|

**MDOT**  
**Michigan Department of Transportation**  
**Statement Date: 08/08/2019**

**MDOT00276 - CITY OF PLAINWELL**

**Program:** 133174CON

**Federal Project:** 1900497

**Description:** HMA surface removal and replacement including new aggregate base, water main improvements, sanitary and storm sewer improvements, ADA compliant concrete sidewalk and sidewalk ramps, pavement marking, slope restoration, and all related work.;N. Sherwood Ave

**Phase: 01 Construction Contract**

| Funding Profile | Fed Pro Rata | Jrnl Description    |                       |                          |                    |
|-----------------|--------------|---------------------|-----------------------|--------------------------|--------------------|
| A00039          | 81.85        | 2019-5140 PLAINWELL |                       |                          |                    |
|                 |              |                     | <b>Current Budget</b> | <b>Cash Expenditures</b> | <b>Collected</b>   |
| <b>Federal</b>  |              |                     | 374,590.75            | 71,597.56                |                    |
| <b>Local</b>    |              |                     | 148,464.84            | 15,876.55                | 0.00               |
|                 |              |                     |                       |                          | <b>Balance Due</b> |
|                 |              |                     |                       |                          | 15,876.55          |

| Funding Profile | Fed Pro Rata | Jrnl Description    |                       |                          |                    |
|-----------------|--------------|---------------------|-----------------------|--------------------------|--------------------|
| A00040          |              | 2019-5140 PLAINWELL |                       |                          |                    |
|                 |              |                     | <b>Current Budget</b> | <b>Cash Expenditures</b> | <b>Collected</b>   |
| <b>Local</b>    |              |                     | 517,813.16            | 26,674.62                | 0.00               |
|                 |              |                     |                       |                          | <b>Balance Due</b> |
|                 |              |                     |                       |                          | 26,674.62          |

**Phase: 03 Advertising**

| Funding Profile | Fed Pro Rata | Jrnl Description |                       |                          |                    |
|-----------------|--------------|------------------|-----------------------|--------------------------|--------------------|
| A00039          | 81.85        |                  |                       |                          |                    |
|                 |              |                  | <b>Current Budget</b> | <b>Cash Expenditures</b> | <b>Collected</b>   |
| <b>Federal</b>  |              |                  | 409.25                | 37.77                    |                    |
| <b>Local</b>    |              |                  | 90.75                 | 8.37                     | 0.00               |
|                 |              |                  |                       |                          | <b>Balance Due</b> |
|                 |              |                  |                       |                          | 8.37               |

| Vendor Code | Vendor Legal Name | Vendor Alias/DBA Name |
|-------------|-------------------|-----------------------|
| MDOT00276   | CITY OF PLAINWELL |                       |

**Instruction:** Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

**Statement Date:** 08/08/2019

- Pay in Full (default if neither box is checked)  
 Manual allocation specified by Program in Paid Amount below

**Remittance information:**

State of Michigan  
 Attention: Finance Cashier  
 P.O. Box 30648  
 Lansing, MI 48909

| Program     | Balance Due |
|-------------|-------------|
| 133174CON - | 42,559.54   |



# PLAINWELL PUBLIC SAFETY

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Police, Fire and Medical First Responder Services

# MONTHLY REPORT

## July 2019

Prepared by Director Bill G. Bomar

RB

# Plainwell Department of Public Safety

## Scheduled Hours By Activity for July 2019

**The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.**

### TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

### HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

### HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

### HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

### TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

**Note:** This also includes any break time the officers take during their shift.

### TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Total Hours  
988

Percentage of Total Hours

68 6.84%

224 22.67%

394 39.86%

303 30.64%

685 69.36%

# Plainwell Department of Public Safety

## Complaints/Activities for July 2019

### ARRESTS

|                   |    |  |
|-------------------|----|--|
| CUSTODIAL ARRESTS | 15 | <i>An individual taken into custody for a criminal offense and jailed for that offense.</i>      |
| ARREST COUNTS     | 19 | <i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i> |

### TRAFFIC ENFORCEMENT & CITATIONS

|                                  |    |   |
|----------------------------------|----|---|
| HAZARDOUS CITATIONS              | 25 | <i>Uniform Law Citations issued by officers to individuals for moving traffic violations.(Drag racing, Speeding, etc.)</i>        |
| NON-HAZARDOUS CITATIONS          | 27 | <i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i> |
| DRUNK DRIVING CITATIONS          | 1  | <i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>                   |
| PARKING CITATIONS                | 0  | <i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>       |
| VERBAL WARNINGS                  | 9  | <i>Traffic enforcement where no citation was issued but warnings were given.</i>  |
| TOTAL TRAFFIC CITATIONS/WARNINGS | 62 |   |

### COMPLAINTS

|                              |     |   |
|------------------------------|-----|---|
| ORIGINAL DISPATCH COMPLAINTS | 228 | <i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i> |
| PATROL INITIATED COMPLAINTS  | 19  | <i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>                       |
| TOTAL COMPLAINTS             | 247 |   |

### OTHER ACTIVITIES

|                                    |       |  |
|------------------------------------|-------|--|
| MOTORISTS ASSISTS                  | 15    | <i>Motorist contacts caused by mechanical breakdown or similar problem.</i>                                    |
| PROPERTY INSPECTIONS               | 3     | <i>Checks of homes or business specifically requested by a home or business owner.</i>                         |
| MOTOR VEHICLE ACCIDENTS            | 9     | <i>Total motor vehicle accidents both on public roads or private property.</i>                                 |
| COMMERCIAL BUILDING SECURITY CHECK | 1,560 | <i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i> |
| FOUND UNSECURED                    | 1     | <i>The number of business' found unlocked or unsecured.</i>  |
| FOOT PATROL                        | 30    | <i>Foot patrol hours</i>   |

# Classification of Crimes Reported

| File Class                   |  | July | Year to Date |
|------------------------------|--|------|--------------|
| <b>CRIMES AGAINST PERSON</b> |  |      |              |
| 900                          | Murder and Non-Negligent Manslaughter                                    | 0    | 0            |
| 1000                         | Kidnapping   | 0    | 0            |
| 1100                         | Sexual Assault   | 0    | 3            |
| 1200                         | Robbery  | 0    | 0            |
| 1300                         | Aggravated & Non-Aggravated Assault                                      | 5    | 38           |
| <b>PROPERTY CRIMES</b>       |  |      |              |
| 2000                         | Arson  | 0    | 0            |
| 2100                         | Extortion  | 0    | 0            |
| 2200                         | Burglary   | 4    | 8            |
| 2300                         | Larceny  | 6    | 28           |
| 2400                         | Motor Vehicle Theft  | 1    | 1            |
| 2500                         | Forgery/Counterfeiting   | 0    | 0            |
| 2600                         | Fraudulent Activities  | 3    | 18           |
| 2700                         | Embezzlement   | 0    | 1            |
| 2800                         | Stolen Property - Buying, receiving                                      | 0    | 0            |
| 2900                         | Damage to Property   | 0    | 8            |
| 3500                         | Violation of Controlled Substances Act                                   | 1    | 16           |
| <b>MORALS/DECENCY CRIMES</b> |  |      |              |
| 3600                         | Sex Offenses (Other than Sexual Assault)                                 | 0    | 1            |
| 3700                         | Obscenity  | 0    | 0            |
| 3800                         | Family Offenses  | 2    | 6            |
| 4100                         | Liquor Violations  | 0    | 1            |
| <b>PUBLIC ORDER CRIMES</b>   |  |      |              |
| 4800                         | Obstructing Police - Offenses Which Interfere with Investigations        | 0    | 0            |
| 4900                         | Escape/Flight - Fleeing and Eluding a Officer's Custody                  | 0    | 1            |
| 5000                         | Obstructing Justice  | 4    | 20           |
| 5200                         | Weapons Offenses   | 0    | 3            |
| 5300                         | Public Peace   | 8    | 56           |
| 5400                         | Traffic Investigations - Any Criminal Traffic Complaints                 | 4    | 29           |
| 5500                         | Health and Safety  | 1    | 11           |
| 5600                         | Civil Rights   | 0    | 0            |
| 5700                         | Invasion of Privacy  | 3    | 15           |
| 6200                         | Conservation Law Violation   | 0    | 0            |
| 7300                         | Miscellaneous Criminal Offense   | 0    | 0            |
| <b>GENERAL NON-CRIMINAL</b>  |  |      |              |
| 9100                         | Juvenile/Minor/School Complaints   | 0    | 0            |
| 9200                         | Civil Custody  | 0    | 0            |
| 9300                         | Traffic Non-Criminal ( Reports Only - Does not include Citations Issued) | 16   | 136          |
| 9400                         | False Alarm Activation   | 3    | 19           |
| 9500                         | Fires (Other than Arson)   | 2    | 18           |
| 9700                         | Accidents, All Other   | 0    | 0            |
| 9800                         | Inspections, Unfounded FIRS  | 36   | 234          |
| 9900                         | General Assistance (All Except Other Police Agencies)                    | 69   | 428          |
| 9911 & 9912                  | General Assistance (Other Police Agencies)                               | 54   | 321          |
| FIRS                         | Medical First Responder  | 25   | 248          |





## July Reports for Plainwell Department of Public Safety

### PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 35 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

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### Fire Suppression/Call Out Incident Report

| Date     | Dispatch Time | Arrival Time | Location             | Incident Type   | Actions taken       | Apparatus          | PSO | POC |
|----------|---------------|--------------|----------------------|-----------------|---------------------|--------------------|-----|-----|
| 07/02/19 | 1057          | 1103         | 121 W. Grant Street  | Medical         | Medical             | Personal           | 1   | 2   |
| 07/06/19 | 0825          | 0830         | 320 Brigham Street   | Medical         | Medical             | Personal           | 2   | 3   |
| 07/06/19 | 1107          | 1112         | M89 / 131            | Accident        | Called off enroute  | Patrol             | 2   | 1   |
| 07/11/19 | 1722          | 1724         | 457 E. Bridge Street | Car fire        | Unfounded           | Patrol             | 2   | 2   |
| 07/12/19 | 0027          | 0027         | 211 Kester Street    | Alarm           | Investigate         | Patrol             | 1   | 1   |
| 07/12/19 | 1247          | 1251         | 950 Lincoln Pkwy     | Alarm           | Investigate         | E-11               | 4   | 2   |
| 07/13/19 | 1711          |              | 535 E. Hammond       | Structure       | Cancelled enroute   | Patrol             | 4   | 5   |
| 07/19/19 | 0537          | 0542         | 720 Glenview Circle  | Power line down | Establish safe area | E-11, T-63, patrol | 4   | 4   |
| 07/23/19 | 1446          | 1446         | 1048 Wedgewood       | Medical         | Medical             | Patrol             | 2   | 0   |
| 07/27/19 | 2218          | 2221         | 605 W. Bridge Street | Medical         | Medical             | Patrol             | 2   | 4   |

\*\*\*\*\*

### Calls for Service at Plainwell Schools

Plainwell High School: 1  
684 Starr Road

Gilkey School: 0  
707 S. Woodhams Street

Plainwell Middle School: 0  
720 Brigham Street

Starr Elementary: 0  
601 school Drive

Early Childhood Development: 0  
307 E. Plainwell Street

Renaissance School: 0  
422 Acorn Street

Admin, Maintenance & Bus Garage: 0  
600 School Drive

Community Center: 1  
798 E. Bridge Street

# Water Renewal

Superintendent: Bryan Pond

July 2019



## Significant Department Actions and Results

Sherwood St. replacement project started this month.

I attended the bi-annual Lake Allegan phosphorus meeting as required by our permit.

I completed our annual Asset Management plan this month, as part of our permit requirements.

I was out this month for two weeks with a knee injury.

The river flooding receded about the tenth of the month and plant flows returned to normal.

## Pending Items (including CIP)

Sherwood street sewer improvements  
Replace plant handrails from 1980

Primary Tanks  
Final Tanks  
W. stair case

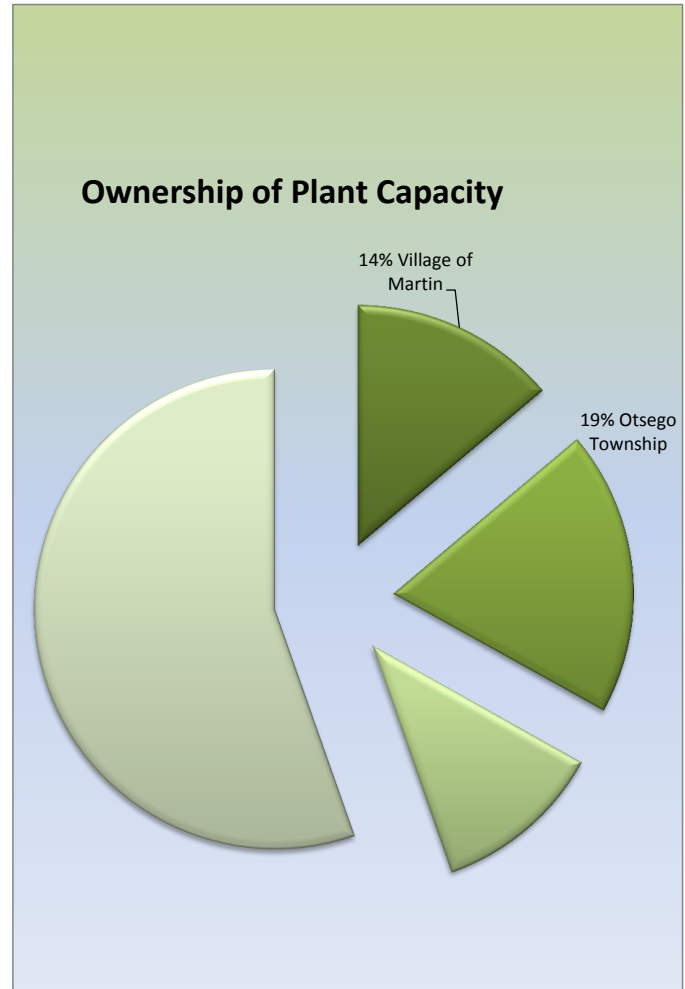
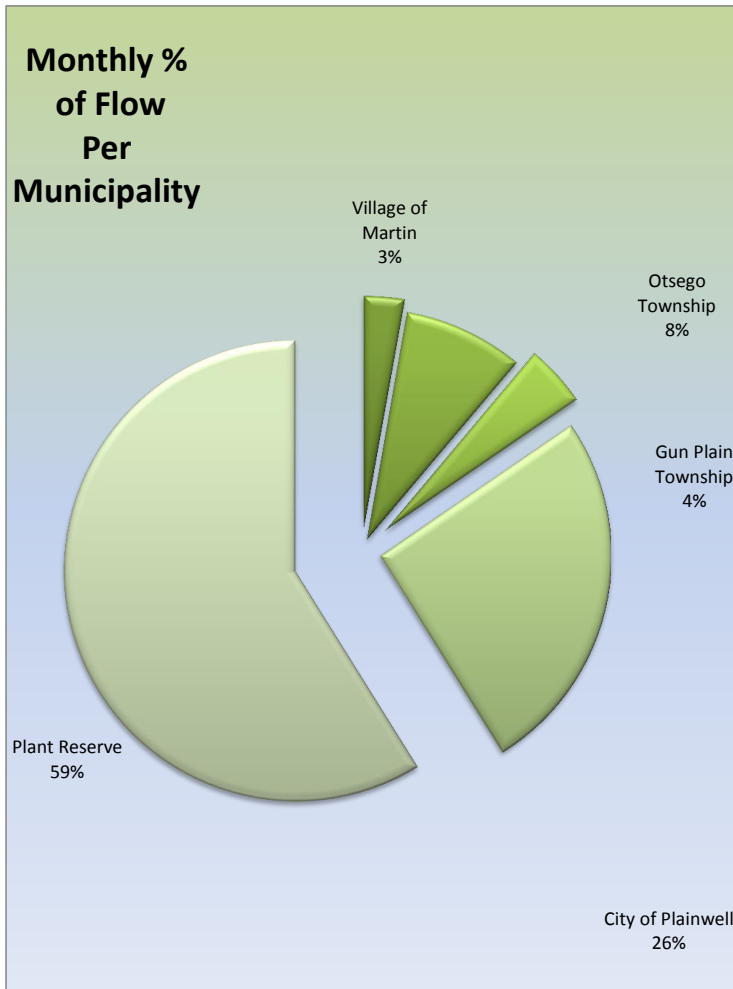
## Expenditure Summary/Issues

|  | <u>(budgeted)</u> | (completed) |
|--|-------------------|-------------|
|  |                   | \$277,259   |
|  | \$21,460          |             |
|  | \$15,985          |             |
|  | <u>\$8,525</u>    |             |
|  | \$45,970          | <u>\$0</u>  |

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

|   | Total Gallons                | Permitted Daily Flow Gallons | Reserve | Ownership of Plant Capacity |
|---|------------------------------|------------------------------|---------|-----------------------------|
| <b>Village of Martin</b>                                  | 724,135                      |                              |         |                             |
| Gun River MH Park   | 282,000                      |                              |         |                             |
| US 131 Motor Sports Park                                  | 105,100                      |                              |         |                             |
| <b>Total:</b>   | 1,111,235                    |                              |         |                             |
| <b>AVG. DAILY:</b>  | 41,157                       | 180,000                      | 77%     | 14%                         |
| <b>Otsego Township</b>                                    | <b>Total:</b> 3,365,300      |                              |         |                             |
|   | <b>AVG. DAILY:</b> 124,641   | 250,000                      | 50%     | 19%                         |
| <b>Gun Plain Township</b>                                 | <b>Total:</b> 1,148,000      |                              |         |                             |
| North Point Church  | 3,000                        |                              |         |                             |
| North 10th Street   | 308,000                      |                              |         |                             |
| Gores Addition  | 284,000                      |                              |         |                             |
| <b>AVG. DAILY</b>   | 64,556                       | 150,000                      | 57%     | 12%                         |
| <b>City of Plainwell</b>                                  | <b>Total:</b> 10359320       |                              |         |                             |
|   | <b>AVG. DAILY:</b> 334171.62 | 720,000                      | 54%     | 55%                         |
| <b>Avg. Daily Plant Flow from entire service district</b> | 0.52                         |                              |         |                             |



## State Required Reporting Compatible Pollutants

| MI State Requirement | City Benchmark | Monthly Avg. Reported/MDEQ |
|----------------------|----------------|----------------------------|
|----------------------|----------------|----------------------------|

**Carbonaceous Biochemical oxygen demand (CBOD-5):**

|         |    |       |
|---------|----|-------|
| 25 mg/l | 15 | 10.49 |
|---------|----|-------|

*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

**TOTAL SUSPENDED SOLIDS (TSS):**

|         |    |   |
|---------|----|---|
| 30 mg/l | 15 | 9 |
|---------|----|---|

*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

**PHOSPHORUS (P):**

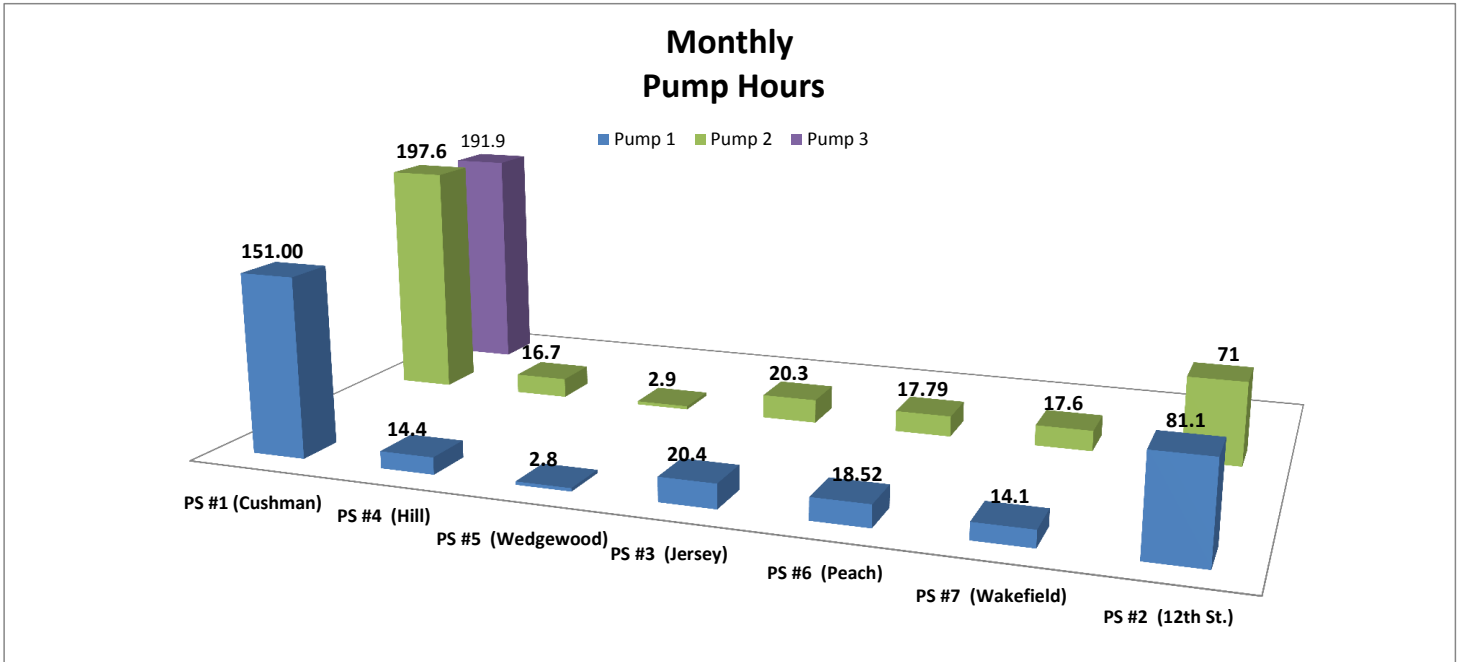
|          |      |      |
|----------|------|------|
| 1.0 mg/l | 0.45 | 0.56 |
|----------|------|------|

*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

**Total Coliform (COLI):**

|              |    |   |
|--------------|----|---|
| 200counts/ml | 50 | 5 |
|--------------|----|---|

*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

Minutes  
Plainwell DDA, BRA and TIFA:  
August 13, 2019

1. Call to Order - Meeting called to order at 7:30 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call  
Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, Adam Hopkins, David O'Bryant  
Excused: Erik Wilson, Nick Larabel, EJ Hart  
Approval of Minutes of Motion by Hopkins, seconded by Schippers to approve 07/09/19 minutes. Motion carried.
4. General Public: None
5. Chairman's Report: None
6. BRA Action Items
  - A. **Motion to accept accounts payable for July of \$6,423.03 was made by Turley and seconded by Schippers. Motion carried.**
7. DDA Action Items
  - A. **Motion to accept accounts payable for July of \$4,056.08 was made by Turley and seconded by Hopkins. Motion carried.**
  - B. **Revolving Loan Application in the amount of \$10,000 for Plainwell Bridge and Main LLC was reviewed and voted on in an all in favor vote.**
8. TIFA Action Items
  - A. **Motion to accept accounts payable for July of \$1,290.95 was made by Schippers and seconded by Turley. Motion carried.**
9. Communications:  
0708/19 Council Minutes and 07/31/19 Financial Report were accepted and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager reported out:  
***Business Updates***: On the Sesquicentennial Time capsule; vintage baseball game and holiday events that are now being planned.  
***Construction Updates***: Sherwood Street/restroom project on target. Library Construction project updates re: sidewalk closures.  
***Business Updates***: Empty buildings downtown 112 N. Main St., 200 E. Bridge St. and there is a pending sale on 712 E. Bridge St. (the former Energy Mill); 124 E. Bridge is now on the Market (Champion Law Office) listed at \$135,000.  
***Plas-Tech***, 946 Industrial Parkway is being required to have a phase 2 done on building as Scott is purchasing the building.  
**Member Comments**: Turley requested the Industrial Park sign be updated due to fading letters and discoloration.

**Adjournment: A Motion by Rizzo supported by Hopkins to adjourn the meeting at 7:58 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

DRAFT



## "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager  
FROM: Brian Kelley, City Clerk/Treasurer  
DATE: August 23, 2019  
SUBJECT: Accounts Payable Register

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**ACTION RECOMMENDED:** The City Council should consider approving the Invoice Approval Register and the Off-Cycle Payment Authorization reports, as presented.

The City Council reviews and approves the Accounts Payable total at each Council Meeting, which includes an Invoice Approval Register and an Off-Cycle Payment Authorization report. The Invoice Approval Register lists the regular billings issued to the city and consists, primarily, of paper checks. The Off-Cycle Payment Authorization report includes automated clearing house (ACH) payments, paper checks and electronic funds transfer (EFT) payments.

The attached documents cover the period from August 13 through August 23, 2019 and includes the following breakdown:

|  |                             |
|--|-----------------------------|
| Paper checks in regular bill listing:    | \$ 60,937.31                |
| Other paper checks issued off-cycle:     | 19,391.23                   |
| ACH payments for property taxes:         | 724,226.50                  |
| ACH payments for city business:          | 689.28                      |
| EFT payments (auto-pay payments):        | 3,779.77                    |
| Credit invoice included in bill listing: | <u>900.00</u>               |
| Total Accounts Payable                   | <u><u>\$ 809,924.09</u></u> |

08/22/2019

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 08/26/2019 - 08/26/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

| Vendor Code                              | Vendor Name                   | Description                                   | Amount   |
|--|-------------------------------|---|----------|
| 000002                                   | AT&T - SBC                    |   |          |
|  | INVOICE                       |   |          |
|  | AUG-19                        | PHONES THROUGH 8/13/2019                      | 1,378.56 |
| TOTAL FOR: AT&T - SBC                    |                               |   | 1,378.56 |
| -----                                    |                               |   |          |
| 000004                                   | PLAINWELL AUTO SUPPLY INC     |   |          |
|  | 580683                        | BRAKE & CARB CLEANER FOR SHOP                 | 94.44    |
|  | 580689                        | SWITCH - COMBINATION #7                       | 110.17   |
| TOTAL FOR: PLAINWELL AUTO SUPPLY INC     |                               |   | 204.61   |
| -----                                    |                               |   |          |
| 000009                                   | CONSUMERS ENERGY              |   |          |
|  | 601011932767                  | CUSHMAN ELECTRICITY THROUGH 07/29/2019        | 397.51   |
| TOTAL FOR: CONSUMERS ENERGY              |                               |   | 397.51   |
| -----                                    |                               |   |          |
| 000010                                   | RIDDERMAN & SONS OIL CO INC   |   |          |
|  | 118572                        | DIESEL FUEL - ULS DYED RED                    | 546.75   |
|  | 28583                         | GAS AT AIRPORT 8/07/2019                      | 73.50    |
| TOTAL FOR: RIDDERMAN & SONS OIL CO INC   |                               |   | 620.25   |
| -----                                    |                               |   |          |
| 000014                                   | MICHIGAN GAS UTILIITIES CORP. |   |          |
|  | JUL-19                        | GAS UTILITY THROUGH 8/8/2019                  | 435.52   |
| TOTAL FOR: MICHIGAN GAS UTILIITIES CORP. |                               |   | 435.52   |
| -----                                    |                               |   |          |
| 000034                                   | VERIZON                       |   |          |
|  | 9835759841                    | 7/11/19 -8/10/19 UTILITY MACHINE CELL SERVICE | 56.13    |
| TOTAL FOR: VERIZON                       |                               |   | 56.13    |
| -----                                    |                               |   |          |
| 000035                                   | APPLIED IMAGING               |   |          |
|  | 1388670                       | CITY HALL COPIER CHARGES TO 08/12/2019        | 104.27   |
|  | 1392674                       | DPW/WR COPIER CHARGES TO 8/15/2019            | 43.06    |
| TOTAL FOR: APPLIED IMAGING               |                               |   | 147.33   |
| -----                                    |                               |   |          |
| 000056                                   | ALLEGAN COUNTY TREASURER      |   |          |
|  | JULYBOR-2019                  | 2017/2018/2019 BOARD OF REVIEW                | 85.24    |
| TOTAL FOR: ALLEGAN COUNTY TREASURER      |                               |   | 85.24    |
| -----                                    |                               |   |          |
| 000104                                   | HARDINGS MARKET 380           |   |          |
|  | *08/20/2019                   | TC ALCOHOL FOR LAB                            | 23.88    |
| TOTAL FOR: HARDINGS MARKET 380           |                               |   | 23.88    |
| -----                                    |                               |   |          |



|   |                                    |   |           |
|---|------------------------------------|---|-----------|
| 000134  | HAROLD ZIEGLER FORD                |   |           |
|   | 112846                             | RELAY 7   | 11.72     |
| TOTAL FOR: HAROLD ZIEGLER FORD                |                                    |   | 11.72     |
| <hr/>   |                                    |   |           |
| 000149  | SPARTAN DISTRIBUTORS               |   |           |
|   | 11795362                           | BELTS FOR MOWERS 75 & 76                        | 62.25     |
| TOTAL FOR: SPARTAN DISTRIBUTORS               |                                    |   | 62.25     |
| <hr/>   |                                    |   |           |
| 000356  | LOCK MASTER SECURITY LLC           |   |           |
|   | 9503                               | SENTRY SAFE COMBINATION                         | 50.00     |
| TOTAL FOR: LOCK MASTER SECURITY LLC           |                                    |   | 50.00     |
| <hr/>   |                                    |   |           |
| 000531  | CUMMINS BRIDGEWAY, LLC             |   |           |
|   | S3-44276                           | BLOCK HEATER REPLACEMENT                        | 193.20    |
|   | S3-44308                           | GENERATOR MAINT - 12TH ST LIFT STATION          | 416.71    |
|   | S3-44309                           | GENERATOR MAINT - CUSHMAN LIFT STATION          | 447.69    |
|   | S3-44310                           | GENERATOR MAINENANCE                            | 663.05    |
|   | S3-44313                           | GENERATOR MAINTENANCE                           | 496.70    |
| TOTAL FOR: CUMMINS SALES AND SERVICE          |                                    |   | 2,217.35  |
| <hr/>   |                                    |   |           |
| 000714  | WEBB CHEMICAL SERVICES             |   |           |
|   | 495293                             | FERRIC CHLORIDE FOR WR PLANT                    | 4,085.94  |
| TOTAL FOR: WEBB CHEMICAL SERVICES             |                                    |   | 4,085.94  |
| <hr/>   |                                    |   |           |
| 000947  | WYOMING ASPHALT & PAVING INC.      |   |           |
|   | 2019-348                           | WEST BRIDGE PAVING MATERIALS/DRIVEWAY APPROACH  | 1,122.00  |
|   | 2019-415                           | E BRIGHTON SINKHOLE/ANDERSON GAS LEAK/ POTHOLES | 414.71    |
| TOTAL FOR: WYOMING ASPHALT & PAVING INC.      |                                    |   | 1,536.71  |
| <hr/>   |                                    |   |           |
| 001041  | TELE-RAD INC                       |   |           |
|   | 893500                             | UNIFORMS FOR B. FARRIS                          | 322.00    |
|   | 893501                             | NAMETAPE B. FARRIS                              | 22.00     |
| TOTAL FOR: TELE-RAD INC                       |                                    |   | 344.00    |
| <hr/>   |                                    |   |           |
| 001610  | DALE W. HUBBARD, INC (CLEAN EARTH) |   |           |
|   | 2299                               | CLEANING OF PLANT TANKS                         | 2,520.55  |
|   | 39659                              | VACTOR SERVICES / MANHOLES - SHERWOOD AVE       | 1,524.56  |
|   | 7878                               | CLEANING LIFT STATION - CUSHMAN ST              | 3,596.00  |
|   | 7882                               | CLEANING LIFT STATION - 12TH ST                 | 1,311.00  |
|   | 7886                               | CLEANING LIFT STATIONS (5)                      | 1,985.00  |
| TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH) |                                    |   | 10,937.11 |
| <hr/>   |                                    |   |           |
| 001645  | ALEXANDER CHEMICAL CORPORATION     |   |           |
|   | SCL 10023910                       | CREDIT MEMO FOR DEPOSIT REFUNDS                 | (900.00)  |
| TOTAL FOR: ALEXANDER CHEMICAL CORPORATION     |                                    |   | (900.00)  |
| <hr/>   |                                    |   |           |
| 002018  | CDW-G                              |   |           |

|  |                                     |   |          |
|--|-------------------------------------|---|----------|
|  | TJX3401                             | CISCO FIREPOWER 2000 SLIDE RAIL KIT           | 282.00   |
|  | YJX4232                             | CITY HALL FIREWALL                            | 6,377.50 |
| TOTAL FOR: CDW-G                               |                                     |   | 6,659.50 |
| -----  |                                     |   |          |
| 002026   | INTEGRITY BUSINESS SOLUTIONS LLC    |   |          |
|  | 1941581-0                           | 40 CASES OF COPY PAPER - CITY WIDE            | 1,646.00 |
| TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS LLC    |                                     |   | 1,646.00 |
| -----  |                                     |   |          |
| 002147   | COFESCO FIRE PROTECTION             |   |          |
|  | 96241                               | EXTINGUISHERS & CO2 TEST/RECHARGE             | 593.92   |
| TOTAL FOR: COFESCO FIRE PROTECTION             |                                     |   | 593.92   |
| -----  |                                     |   |          |
| 002246   | ELHORN ENGINEERING CO.              |   |          |
|  | 279667                              | CHEMICALS FOR WELLS #4 AND #7                 | 514.00   |
| TOTAL FOR: ELHORN ENGINEERING CO.              |                                     |   | 514.00   |
| -----  |                                     |   |          |
| 002301   | JOYFUL CLEANING - LINDA TUBBS       |   |          |
|  | 1096                                | JULY 2019 CLEANING SERVICES                   | 964.00   |
| TOTAL FOR: JOYFUL CLEANING - LINDA TUBBS       |                                     |   | 964.00   |
| -----  |                                     |   |          |
| 002402   | STEENSMA LAWN & POWER EQUIPMENT     |   |          |
|  | 585538                              | RETURNED FASTENER                             | (2.78)   |
|  | 634345                              | NOTCHED BLADE MOWER 73                        | 75.24    |
| TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT     |                                     |   | 72.46    |
| -----  |                                     |   |          |
| 002435   | MALL CITY MECHANICAL, INC           |   |          |
|  | M011627                             | PLANT BACKFLOW                                | 203.75   |
| TOTAL FOR: MALL CITY MECHANICAL, INC           |                                     |   | 203.75   |
| -----  |                                     |   |          |
| 002496   | WAANDERS CONCRETE CO                |   |          |
|  | 136835                              | SURFACE RETARDAR                              | 24.00    |
|  | 52306                               | E BRIGHTON/ANDERSON SINK HOLE                 | 256.50   |
| TOTAL FOR: WAANDERS CONCRETE CO                |                                     |   | 280.50   |
| -----  |                                     |   |          |
| 002527   | C.O.P.S. TRUST INSURANCE            |   |          |
|  | 2019-09                             | SEPTEMBER 2019 DENTAL & VISION INSURANCE      | 1,531.80 |
| TOTAL FOR: C.O.P.S. TRUST INSURANCE            |                                     |   | 1,531.80 |
| -----  |                                     |   |          |
| 002582   | PLAINWELL REDI MIX - COSGROVE ENTER |   |          |
|  | 9275                                | 9 3/4 YDS LIME - PLAINWELL AUTO PROJECT       | 1,189.50 |
|  | 9294                                | 8 1/2 YDS LIME - PLAINWELL AUTO PROJECT       | 1,037.00 |
|  | 9303                                | 6.75 YDS LIME - PLAINWELL AUTO PROJECT        | 823.50   |
|  | 9376                                | 5 YDS LIME - 210 W FIRST SIDEWALK REPLACEMENT | 610.00   |
|  | 9392                                | 4.25 YDS LIME - ANDERSON/HILL                 | 518.50   |
| TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER |                                     |   | 4,178.50 |
| -----  |                                     |   |          |
| 002622   | MIDWEST CUSTOM EMBROIDERY           |   |          |

|   |  |           |
|---|--|-----------|
| 22096-07094                                   | T-SHIRTS (36), FLEECE (1), GOLF SHIRT (1)          | 633.00    |
| TOTAL FOR: MIDWEST CUSTOM EMBROIDERY          |  | 633.00    |
| <hr/>   |  |           |
| 002708  | MORGAN BIRGE' & ASSOCIATES                         |           |
| 51099   | AUGUST 2019 PHONE MAINTENANCE                      | 130.00    |
| TOTAL FOR: MORGAN BIRGE' & ASSOCIATES         |  | 130.00    |
| <hr/>   |  |           |
| 002781  | INTERSTATE ALL BATTERY CENTER                      |           |
| 123790  | BATTERY BACKUP FOR WATER TOWER                     | 105.98    |
| TOTAL FOR: INTERSTATE ALL BATTERY CENTER      |  | 105.98    |
| <hr/>   |  |           |
| 002787  | ESPER ELECTRIC                                     |           |
| 18833   | CITY HALL CALL BOX REPAIR                          | 344.19    |
| TOTAL FOR: ESPER ELECTRIC                     |  | 344.19    |
| <hr/>   |  |           |
| 002857  | CALIBRE PRESS                                      |           |
| 73033   | STREET SURVIVAL SEMINAR - FARRIS & CULVER          | 498.00    |
| TOTAL FOR: CALIBRE PRESS                      |  | 498.00    |
| <hr/>   |  |           |
| 003061  | CRA 200 ALLEGAN STREET LLC                         |           |
| 2019SUMMER                                    | REIMBURSEMENT OF 2019 SUMMER TAXES PER 2013 AG     | 11,102.47 |
| TOTAL FOR: CRA 200 ALLEGAN STREET LLC         |  | 11,102.47 |
| <hr/>   |  |           |
| 003098  | HOPKINS ADAM                                       |           |
| 2019.08.10                                    | MOVIE SHOWINGS 2019                                | 700.00    |
| TOTAL FOR: HOPKINS ADAM                       |  | 700.00    |
| <hr/>   |  |           |
| 004220  | US BANK EQUIPMENT FINANCE (COPIER)                 |           |
| 392283677                                     | SEPT 2019 DPW/WR COPIER LEASE                      | 113.00    |
| TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER) |  | 113.00    |
| <hr/>   |  |           |
| 004241  | GHD SERVICES INC                                   |           |
| 1014161                                       | UTILITIES/COMMO AREA MAINT FOR JUL '19             | 1,742.27  |
| TOTAL FOR: GHD SERVICES INC                   |  | 1,742.27  |
| <hr/>   |  |           |
| 004807  | OTIS ELEVATOR COMPANY                              |           |
| CVK65023919                                   | 9/1/19 - 11/30/19 SERVICE ELEVATOR IN BACK OF MILL | 135.75    |
| TOTAL FOR: OTIS ELEVATOR COMPANY              |  | 135.75    |
| <hr/>   |  |           |
| 004812  | FISH WINDOW CLEANING                               |           |
| 2647-73304                                    | WINDOW CLEANING WR FACILITY                        | 22.00     |
| TOTAL FOR: FISH WINDOW CLEANING               |  | 22.00     |
| <hr/>   |  |           |
| 004830  | RICHMOND, MICHAEL J                                |           |
| 2019.09                                       | ASSESSING SERVICES 09/1/19 -09/30/19               | 1,500.00  |
| TOTAL FOR: RICHMOND, MICHAEL J                |  | 1,500.00  |
| <hr/>   |  |           |

|                                   |                             |   |          |
|-----------------------------------|-----------------------------|---|----------|
| 004837                            | MUNICIPAL WEB SERVICES      |   |          |
|                                   | 53530                       | JULY 2019 WEBSITE CMS HOSTING           | 200.00   |
| TOTAL FOR: MUNICIPAL WEB SERVICES |                             |   | 200.00   |
| <hr/>                             |                             |   |          |
| 004847                            | CONWAY SHIELD               |   |          |
|                                   | 0445001-IN                  | 6' SHIELD WITH 3 PANELS                 | 58.89    |
| TOTAL FOR: CONWAY SHIELD          |                             |   | 58.89    |
| <hr/>                             |                             |   |          |
| 004855                            | PLAINWELL ACE HARDWARE      |   |          |
|                                   | 3373                        | AIRPORT FLAGPOLE                        | 14.58    |
|                                   | 3380                        | FASTENERS TO MOVE BLUE STAR ROCK        | 3.58     |
|                                   | 3382                        | BRIGHTON SINK HOLE REPAIR               | 5.59     |
|                                   | 3383                        | BRIGHTON SINK HOLE REPAIR               | 11.18    |
|                                   | 3386                        | WATER SUPPLIES                          | 258.59   |
|                                   | 3389                        | HYDRANT PAINT SUPPLIES                  | 11.82    |
|                                   | 3391                        | HYDRANT PAINT SUPPLIES                  | 31.99    |
|                                   | 3411                        | WELLHOUSE & VAN STOCK                   | 32.73    |
|                                   | 3419                        | WATER PARTS                             | 94.66    |
|                                   | 3422                        | BATTERY, SCREWDRIVER                    | 8.58     |
|                                   | 3425                        | BLUE PARK & TREES MEMORIAL              | 10.18    |
|                                   | 3430                        | HYDRANT PAINT SUPPLIES                  | 11.18    |
|                                   | 3441                        | HYDRANT PAINT SUPPLIES                  | 87.53    |
|                                   | 3445                        | CLEANING PRODUCTS                       | 18.58    |
| TOTAL FOR: PLAINWELL ACE HARDWARE |                             |   | 600.77   |
| <hr/>                             |                             |   |          |
| 004858                            | FERGUSON WATERWORKS         |   |          |
|                                   | 0081728                     | STOCK PARTS/SUPPLIES                    | 765.75   |
| TOTAL FOR: FERGUSON WATERWORKS    |                             |   | 765.75   |
| <hr/>                             |                             |   |          |
| 004891                            | PRAETORIAN DIGITAL          |   |          |
|                                   | 010135-1603                 | POLICEONE ACADEMY OCT 2019 - SEPT 2020  | 352.00   |
| TOTAL FOR: PRAETORIAN DIGITAL     |                             |   | 352.00   |
| <hr/>                             |                             |   |          |
| 004896                            | WALTERS SWEEPING            |   |          |
|                                   | 5305                        | STREET SWEEPING AUG 2019                | 2,635.00 |
| TOTAL FOR: WALTERS SWEEPING       |                             |   | 2,635.00 |
| <hr/>                             |                             |   |          |
| 005010                            | PETRO PLUMBING & MECHANICAL |   |          |
|                                   | 8420                        | BACKFLOW TESTING PELL PARK              | 75.00    |
|                                   | 8421                        | BACKFLOW TESTING HICKS PARK             | 75.00    |
|                                   | 8422                        | BACKFLOW TESTING PUBLIC SAFETY          | 75.00    |
|                                   | 8423                        | BACKFLOW TESTING PUBLIC SAFETY          | 75.00    |
|                                   | 8424                        | BACKFLOW TESTING PUBLIC SAFETY          | 75.00    |
|                                   | 8425                        | BACKFLOW TESTING PUBLIC SAFETY          | 75.00    |
|                                   | 8426                        | BACKFLOW TESTING HYDRANT METER 1        | 75.00    |
|                                   | 8427                        | BACKFLOW TESTING DPW BACK BARN          | 75.00    |
|                                   | 8428                        | BACKFLOW TESTING WELL 5 HYDRANT METER 3 | 75.00    |

|  |                                |        |
|--|--------------------------------|--------|
| 8429                                   | BACKFLOW TESTING BANDSHELL     | 75.00  |
| 8430                                   | BACKFLOW TESTING SHERWOOD PARK | 75.00  |
| 8431                                   | BACKFLOW TESTING COOK PARK     | 75.00  |
| TOTAL FOR: PETRO PLUMBING & MECHANICAL |                                | 900.00 |

|                          |                                       |       |
|--------------------------|---------------------------------------|-------|
| REFUND UB METZGER, HANK  |                                       |       |
| 08/14/2019               | UB refund for account: 07-00000024-03 | 59.70 |
| TOTAL FOR: METZGER, HANK |                                       | 59.70 |

TOTAL - ALL VENDORS 60,937.31

### INVOICE AUTHORIZATION

|   |   |
|---|---|
| <b>Person Compiling Report</b>  | <b>Brian Kelley, City Clerk/Treasurer</b>   |
| I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.   | I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy. |
| Insert Signature:<br><b>Amanda Kersten</b><br><small>Digitally signed by Amanda Kersten<br/>           DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall,<br/>           email=akersten@plainwell.org, c=US<br/>           Date: 2019.08.22 11:55:51 -04'00'</small> | Insert Signature:<br><b>Brian Kelley</b><br><small>Digitally signed by Brian Kelley<br/>           Date: 2019.08.22<br/>           20:00:54 -04'00'</small>   |

|   |   |
|---|---|
| <b>Bryan Pond, Water Renewal Plant Supt.</b>  | <b>Bill Bomar, Public Safety Director</b>   |
| I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy. | I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy. |
| Insert Signature:<br><b>Bryan Pond</b><br><small>Digitally signed by Bryan Pond<br/>           Date: 2019.08.22<br/>           14:28:50 -04'00'</small>   | Insert Signature:   |

|   |  |
|---|--|
| <b>Bob Nieuwenhuis, Public Works Supt.</b>  | <b>Erik J. Wilson, City Manager</b>  |
| I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy. | I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.  |
| Insert Signature:<br><b>Robert Nieuwenhuis</b><br><small>Digitally signed by Robert Nieuwenhuis<br/>           Date: 2019.08.22<br/>           12:46:27 -04'00'</small>                             | Insert Signature:<br><b>Erik Wilson</b><br><small>Digitally signed by Erik Wilson<br/>           DN: c=US, st=Michigan, l=Plainwell,<br/>           o=City of Plainwell, ou=CoP, cn=Erik<br/>           Wilson, email=ewilson@plainwell.org<br/>           Date: 2019.08.23 12:15:52 -04'00'</small> |

08/23/2019

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 08/13/2019 - 08/23/2019

| Check Date  | Bank  | Check   | Vendor Name                       | Description                                   | Amount     |
|---|-------|---------|-----------------------------------|---|------------|
| <b>Bank CBGEN Chemical Bank - General AP Account</b>  |       |         |                                   |   |            |
| <b>Check Type: ACH Transaction - Property Tax Distributions &amp; Manual "Check" Payments</b> |       |         |                                   |   |            |
| 08/16/2019  | CBGEN | 1600(A) | ALLEGAN COUNTY TREASURER          | 2019 SUMMER TAXES COLLECTED W/E 08/10/20      | 396,318.43 |
| 08/16/2019  | CBGEN | 1601(A) | RANSOM DISTRICT LIBRARY           | 2019 SUMMER TAXES COLLECTED W/E 08/10/20      | 57,058.26  |
| 08/23/2019  | CBGEN | 1603(A) | ALLEGAN COUNTY TREASURER          | 2019 SUMMER TAX COLLECTIONS W/E 08/17/20      | 236,435.01 |
| 08/23/2019  | CBGEN | 1604(A) | RANSOM DISTRICT LIBRARY           | 2019 SUMMER TAX COLLECTIONS W/E 08/17/20      | 34,414.80  |
| 08/23/2019  | CBGEN | 1609(A) | FUEL MANAGEMENT SYSTEM/PACIFIC PD | DPS & FIRE FUEL 08/01/19 - 08/15/19           | 689.28     |
| Total ACH Transaction:  |       |         |                                   |   | 724,915.78 |
| <b>Check Type: EFT Transfer - Automatic Payments</b>  |       |         |                                   |   |            |
| 08/16/2019  | CBGEN | 1605(E) | CHEMICAL BANK                     | JULY 2019 CHEMICAL BANK FEES                  | 383.15     |
| 08/23/2019  | CBGEN | 1610€   | FIRST NATIONAL BANKCARD           | AUGUST 22 2019 CREDIT CARD STATEMENT          | 3,052.27   |
| Total EFT Transfer:   |       |         |                                   |   | 3,435.42   |
| <b>Check Type: Paper Check - Manual Checks</b>  |       |         |                                   |   |            |
| 08/13/2019  | CBGEN | 14178   | DINGES FIRE COMPANY               | FIRE BRAKE FOAM CLASS A                       | 409.75     |
| 08/13/2019  | CBGEN | 14179   | CHARTER COMMUNICATIONS (SPECTRUM) | CITY HALL PHONES/INTERNET/TV THROUGH 08/23/19 | 525.96     |
| 08/13/2019  | CBGEN | 14180   | BLOOMINGDALE COMMUNICATIONS       | SERVICE CALL PUBLIC SAFETY PHONES             | 230.00     |
| 08/13/2019  | CBGEN | 14181   | CARTEGRAPH SYSTEMS INC            | CARTEGRAPH AMS LICENSE 08/21/2019 - 08/23/19  | 5,940.00   |
| Total Paper Check:  |       |         |                                   |   | 7,105.71   |
| <b>CBGEN TOTALS:</b>  |       |         |                                   |   |            |
| Total of 10 Checks:   |       |         |                                   |   | 735,456.91 |
| Less 0 Void Checks:   |       |         |                                   |   | 0.00       |
| Total of 10 Disbursements:  |       |         |                                   |   | 735,456.91 |

**Bank UBAP United Bank - General Checking**

**Check Type: EFT Transfer - Automatic Payments**

|                     |      |        |                            |  |        |
|---------------------|------|--------|----------------------------|--|--------|
| 08/19/2019          | UBAP | 101(E) | SAFEGUARD BUSINESS SYSTEMS | CHECK STOCK & DEPOSIT TICKETS FOR UNITED | 344.35 |
|                     |      |        |                            |  | <hr/>  |
| Total EFT Transfer: |      |        |                            |  | 344.35 |
|                     |      |        |                            |  | <hr/>  |

**Check Type: Paper Check - Manual Checks**

|                    |      |       |                             |  |           |
|--------------------|------|-------|-----------------------------|--|-----------|
| 08/21/2019         | UBAP | 15000 | CONSUMERS ENERGY            | LED STREETLIGHT USAGE THROUGH 07/31/2019 | 2,285.52  |
| 08/23/2019         | UBAP | 15001 | PLAINWELL BRIDGE & MAIN LLC | REVOLVING LOAN DISTRIBUTION              | 10,000.00 |
|                    |      |       |                             |  | <hr/>     |
| Total Paper Check: |      |       |                             |  | 12,285.52 |
|                    |      |       |                             |  | <hr/>     |


UBAP TOTALS:


|                           |   |
|---------------------------|---|
| Total of 3 Checks:        | 12,629.87   |
| Less 0 Void Checks:       | 0.00  |
| Total of 3 Disbursements: | <span style="border: 1px solid black; padding: 2px;">12,629.87</span> |

REPORT TOTALS:

|                            |                               |
|----------------------------|-------------------------------|
| Total of 13 Checks:        | 748,086.78                    |
| Less 0 Void Checks:        | 0.00                          |
| Total of 13 Disbursements: | <hr/> <b>748,086.78</b> <hr/> |

**Off Cycle Payment Authorization**

|   |
|---|
| <b>Brian Kelley, City Clerk/Treasurer</b>   |
| I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.   |
| Insert Signature: <div style="text-align: right; margin-top: 20px;">                      Digitally signed by Brian Kelley<br/>                     Date: 2019.08.23 12:00:22 -04'00'                 </div> |

|  |
|--|
| <b>Erik J. Wilson, City Manager</b>  |
| I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.  |
| Insert Signature: <div style="text-align: right; margin-top: 20px;">                      Digitally signed by Erik Wilson<br/>                     DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org<br/>                     Date: 2019.08.23 12:15:13 -04'00'                 </div> |

Allegan County Drain Commissioner's Office  
113 Chestnut St.  
Allegan, MI 49010

Phone: (269) 673-0440  
Fax: (269) 673-0396  
Email: drain@allegancounty.org

Notification Date: 08/09/2019

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES  
& NOTICE OF DAY OF REVIEW OF APPORTIONMENTS**

Received

**AUG 14 2019**

Plainwell City  
141 N. Main Street  
Plainwell, MI 49080

City of Plainwell  
Clerk/Treasurer's Office

NOTICE IS HEREBY GIVEN that there will be a review of drainage district boundaries regarding the drain described below in pursuant of Sec 197 of P.A. 40 of 1956. The Drain Commissioner will hear proof and allegations and carefully reconsider and review the description of lands comprising of the drainage district and will determine whether the addition or deletion of lands will more accurately define the boundaries of the land benefitted by the Drains and is just and equitable.

**Drainage District:** Gun River Intercounty Drain  
**Scheduled Date:** 08/27/2019  
**Scheduled Time:** 9:00 AM to 5:00 PM  
**Meeting Location:** Allegan County Drain Commissioner's Office  
113 Chestnut St.  
Allegan, MI 49010

A review of apportionments for the drain described above. You are being notified of this review as property tax records indicate you own land within the drainage district and are subject to an assessment pursuant to Sec. 154 of the Michigan Drain Code, P.A 40 of 1956, as amended. At the meeting, the tentative apportionments against parcels and municipalities within the drainage district will be available to review. The computation of costs for the Drain will also be open for inspection.

Persons with disabilities needing accommodations for effective participation should contact the Drain Commissioner's Office at the number shown above (voice) or through the Michigan Relay Center at 1-800-649-3777 (TDD) at least 24 hours in advance of the meeting to request mobility, visual, hearing, or other assistance.

Any drain assessments against land will be collected in the same manner as property taxes. If drain assessments against land are collected by installment, the landowner may pay the assessments in full with any interest to date at any time and thereby avoid further interest charges. For more information regarding payment of assessments, please contact the Drain Office.

If you have questions, you may visit the Drain Office website at [www.allegancounty.org/Government/DR](http://www.allegancounty.org/Government/DR) for Special Assessment FAQs or call the office at the phone number shown above.

This notice applies to the following parcel(s):

| Parcel Number | Estimated Percentage: | Estimated Assessment Amt: |
|---------------|-----------------------|---------------------------|
| 55            | 0.0150                | \$975.31                  |

**NOTE: Estimated amount to be collected over 1 year(s)**

**DRAIN ASSESSMENTS WILL APPEAR ON YOUR DECEMBER PROPERTY TAX STATEMENT**



Received

AUG 21 2019

City of Plainwell  
Clerk/Treasurer's Office

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF  
MICHIGAN GAS UTILITIES CORPORATION  
CASE NO. U-20430**

- Michigan Gas Utilities Corporation requests Michigan Public Service Commission's approval to reconcile its 2018 Energy Waste Reduction (EWR) costs and revenues; implement alternative compliance payments for the 24-month period ending December 31, 2021; and revise its EWR surcharges.
- The information below describes how a person may participate in this case.
- You may call or write Michigan Gas Utilities Corporation, 899 S. Telegraph Rd., Monroe, MI 48161, 734-457-6120 for a free copy of its application. Any person may review the documents at the offices of Michigan Gas Utilities Corporation.
- A pre-hearing will be held:

**DATE/TIME:** Wednesday, September 11, 2019, at 9:00 AM

**BEFORE:** Administrative Law Judge Kandra Robbins

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan 48917

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Michigan Gas Utilities Corporation's (MGUC) July 1, 2019 application requesting: 1) authority to reconcile MGUC's 2018 EWR costs and revenues; 2) a determination that the reconciliation for 2018 results in a net under-recovered amount of \$82,511; a determination that the alternative EWR payments are \$3,120,367 for 2020, and \$2,692,546 for 2021; and 3) approval of new EWR surcharges effective January 1, 2020.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 4, 2019. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Michigan Gas Utilities Corporation's attorney, Sherri A. Wellman, Miller Canfield Paddock & Stone PLC, One Michigan Ave., Ste. 900, Lansing, MI 48933.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Michigan Gas Utilities Corporation's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Michigan Gas Utilities Corporation. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, as amended, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

## **Sine Die** - sī-ni- 'dī(-, ē)

*[Latin, Without day.] Without day; without assigning a day for a further meeting or hearing.*

A legislative body adjourns sine die when it adjourns without appointing a day on which to appear or assemble again.

### **Reports & Communications:**

#### **A. WR – Purchase of Gas Sensor Alarm Panel:**

Superintendent Pond recommends replacing an alarm panel that monitors the digester boiler room to notify staff of any dangerous conditions that could exist. The existing panel has reached the end of its useful life and no longer works. Oudbier Instrument Company provides instrumentation support for the city had has offered to replace the alarm panel at a cost of \$4,679.50.

**Recommended action:** Consider purchasing a new alarm panel for the digester boiler room from Oudbier Instrument Company at a cost of \$4,679.50.

#### **B. MDOT Invoice for Sherwood Avenue:**

The State has issued a progress billing for the Sherwood Avenue Project.

**Recommended action:** Consider approving the progress billing from the Michigan Department of Transportation for the Sherwood Avenue Project and that an order be drawn for \$42,559.54.

### **Reminder of Upcoming Meetings**

- September 12, 2019 – Allegan County Board of Commissioners – 1:00pm
- September 10, 2019 – Plainwell DDA/BRA/TIFA Board – 7.30am
- September 4, 2019 – Plainwell Planning Commission – 7:00pm
- September 9, 2019 – Plainwell City Council – 7:00pm

### **Non-Agenda Items / Materials Transmitted**

- Notice of Day of Review & Apportionment – Drain Commissioner – August 27, 2019 9am
- Notice of Public Hearing – Michigan Gas Utilities – September 11, 2019 9am