

# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

### City Council – Monday August 28, 2017

### 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary** – 08/14/2017 Regular & 08/17/2017 Special Meetings
6. **General Public Comments**
7. **County Commissioner Report / Presentations**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
  - A. **Special Event Permit 2017-009 – Labor Day Bridge Walk**  
Council will consider approving the special event permit for the annual Bridge Walk.
  - B. **DPW – Water Valve – North Anderson Street**  
Council will consider confirming the emergency project to install a new 8” water valve on North Anderson with City Services for \$5,750.00.
11. **Communications:** The July 2017 Public Safety Report, the 07/13/2017 Parks & Trees Minutes and the DRAFT 08/08/2017 DDA-BRA-TIFA Minutes.
12. **Accounts Payable - \$721,614.55**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

**MINUTES**  
**Plainwell City Council**  
**August 14, 2017**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Don Mejeur of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, and Councilman Keeney. Absent: Councilman Keeler, and Councilman Overhuel.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 07/24/2017 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments:  
Dennis Burd, 224 Russet Drive, spoke about potholes on his street and that the cold patches are failing. Superintendent Updike noted that the current year budgeted paving projects have been issued, but that his group would evaluate whether infrared patching would work until more complete restoration could be budgeted, based on PASER ratings.
7. County Commissioner Report / Presentations:  
Commissioner Don Black reported an October 23, 2017 meeting at Martin Library (6pm) for anyone who had questions about running for county commissions. He also noted there are two more public meetings about the road patrol funding issue and Mayor Pro-Tem Steele asked again about how the funding options would affect existing mutual aid agreements.
8. Agenda Amendments: None.
9. Mayor's Report:  
Mayor Brooks noted the 23<sup>rd</sup> Annual Bryan Brooks Golf Outing scheduled for August 19, 2017.
10. Recommendations and Reports:
  - A. Clerk/Treasurer Kelley updated Council on the banks into which the city can deposit fund per the Investment Policy. The listing has changed from last year due to bank mergers and identifying new Michigan-based banks.  
**A motion by Keeney, seconded by Steele, to adopt Resolution 17-20 updating the Approved Financial Institutions. On a voice vote, all in favor. Motion passed.**
  - B. Clerk/Treasurer Kelley reported on the annual budget amendment to carry approved prior year purchase encumbrances into the current fiscal year because of when the purchases were completed.  
**A motion by Steele, seconded by Keeney, to approve the 2017/2018 budget amendment for the 2016/2017 encumbrance rollover. On a voice vote, all in favor. Motion passed.**
  - C. Superintendent Updike reported that the city needs a new Skid Steer, which is included in the budget. He also reported that the vendor offered a trade-in of \$8,000 for the existing machine, but more could be realized by selling the used machine at auction.  
**A motion by Steele, seconded by Keeney, to approve the purchase of a 318G Model Skid Steer from AIS Contraction for \$34,177.37 and to list the existing skid steer on the auction site for a minimum selling price of \$8,000. On a roll-call vote, all in favor. Motion passed.**

D. Superintendent Updike briefed Council on the equipment/fleet management/work order system through Cartegraph that needs to be upgraded to the cloud. The new version allows for better performance and less storage space on the city computers, with a slightly higher annual maintenance costs. The upgrade also communicates better with the GIS system and provides financial reports needed to maintain the city's state permits.

**A motion by Keeney, seconded by Steele, to approve the purchase of Cartegraph software for \$9,400. On a roll-call vote, all in favor. Motion passed.**

E. Superintendent Updike reported replacement of the Gator machine that is used for parks maintenance. The unit is being replaced before maintenance costs become too burdensome. The existing machine will be traded in to bring the current cost down.

**A motion by Steele, seconded by Keeney, to approve the purchase of a John Deere 4x2 Gator utility vehicle with trading in the existing one with Steensma Lawn & Gardent for a net cost of \$6,525.72. On a roll-call vote, all in favor. Motion passed.**

F. Superintendent Updike reporting the beginning of a multi-year project to replace influent screw pumps for Water Renewal. The first component is the engineering phase included in the Council Packet. Superintendent Pond will work with the engineers on this project.

**A motion by Steele, seconded by Keeney, to approve engineering project with Fleis & Vandenbrink for design of the influent screw pump project in the amount of \$37,114. On a roll-call vote, all in favor. Motion passed.**

G. Superintendent Updike reported that Superintendent Pond issued bid requests for a 3-year contract for tank cleaning. Two firms bid and Superintendent Pond recommends the low-bidder, Clean Earth, which has been cleaning the tanks for many years.

**A motion by Steele, seconded by Keeney, to approve the 3-year contract with Clean Earth for tank cleaning at an annual cost of \$27,400. On a roll-call vote, all in favor. Motion passed.**

11. Communications:

**A. A motion by Steele, seconded by Keeney, to accept and place on file the June and July 2017 Water Renewal Reports, the 2016..2017 Water Renewal Plant Asset Management Plan and the July 2017 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$329,762.22 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments

None.

14. Staff Comments

Superintendent Updike reported the summer paving project should start shortly after Labor Day.

Director Bomar provided an update for Council about the county-wide radio upgrade project.

Clerk/Treasurer Kelley reported closing three inactive PNC bank accounts, adding new CDs and continuing audit prep work.

15. Council Comments:

Mayor Pro-Tem Steele asked Director Bomar to place the speed limit tracker on South Sherwood.

16. Adjournment:

**A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:27 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully

Submitted by,

Brian Kelley

Clerk/Treasurer

DRAFT

**SUMMARY**  
**Plainwell City Council**  
**August 14, 2017**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Invocation given by Don Mejeur of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele and Keeney. Absent: Keeler and Overhuel.
5. Approved Minutes/Summary of 08/24/2017 regular meeting.
6. Adopted Resolution 17-20 updating the Approved Financial Institutions.
7. Approved 2017/2018 budget amendment for the 2016/2017 encumbrance rollover.
8. Approved purchase of a 318G Model Skid Steer from AIS Construction for \$34,177.37 and selling the used model at auction with a minimum selling price of \$8,000.
9. Approved the upgrade of the Cartegraph DPW software for \$9,400.
10. Approved the purchase of a John Deere 4x2 Gator from Steensma Lawn & Garden, with trading in the existing Gator, for a net cost of \$6,525.71.
11. Approved an engineering project with Fleis & Vandenbrink for \$37,114 for design related to replacement of influent screw pumps.
12. Approved a 3-year contract with Clean Earth for Water Renewal tank cleaning for \$27,400 per year.
13. Accepted and placed on file the June & July 2017 Water Renewal Reports, the 2016/2017 Water Renewal Plant Asset Management Plan & the July 2017 Investment & Fund Balance Reports.
14. Approved Accounts Payable for \$329,762.22.
15. Adjourned the meeting at 7:27 pm.

Submitted by,  
Brian Kelley  
Clerk/Treasurer

**MINUTES**  
**Plainwell City Council**  
**August 17, 2017**

1. Mayor Brooks called the special meeting to order at 10:01 AM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler and Councilman Keeney.  
Absent: Councilman Overhuel.
4. Recommendations and Reports:
  - A. There was an open discussion of the fundraising campaign for the Dog Park. The campaign required contributions to be \$20,000 during the period from May 18 through August 18, in order for the city to qualify for an additional \$20,000 of grant funding. As of the meeting time, approximately \$13,000 had been raised by the Community, with two days left. It was noted that no one contribution could exceed \$7,000. Councilman Keeney asked if contributions after any Council action would reduce the amount actually contributed by the city.  
**A motion by Keeney, seconded by Steele, to approve the allocation of city funds to contribute to the Patronicity Dog Park Fundraising Campaign to reach the \$20,000 goal, in an amount not to exceed \$7,000. On a roll-call vote, all in favor. Motion passed.**
5. Adjournment:  
**A motion by Steele, seconded by Keeney, to adjourn the meeting at 10:10 AM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Sandra Lamorandier  
Deputy City Clerk

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Dean Kapenga, Chairman**  
**Tom Jessup, Vice Chairman**

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## BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, August 24, 2017 – 1PM  
Board Room – County Services Building

**DISTRICT 1**  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

9AM

1. Environmental Health Services – Angelique Joynes, Public Health Officer *(All leaders, contractors and general public to update with specific focus on septic/well/SESC permits, loan evaluations, and related field services. Many concerns, complaints and suggestions were aired. Health Department will develop resolutions by Sept. 14, 2017 for the BoC.)*

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

CLOSED SESSION

Collective Bargaining Agreements Update (closed session possible)

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

1PM

**CALL TO ORDER:**

**OPENING PRAYER:** Commissioner Tom Jessup

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF MINUTES:** Attached

August 10, 2017

**PUBLIC PARTICIPATION:**

**ADMINISTRATIVE REPORTS:** *(Storm damage to Westside Park*

*Broadwalk and plan will be brought to future BoC.)*

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (8/18/17 & 8/25/17) *(\$484,649.00, \$356,881.60 ; passed unanimously)*

**DISTRICT 5**  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

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**ACTION ITEMS:**

1. Board of Commissioners—modify 2017 Elected/Chief Deputies Salary *(Adjusted wages, chief deputies receive 20% over their respective elected position ; passed unanimously)*
2. Facilities Management—award Courthouse Air Handling Units Replacement Services Bid (159-603) *(Replace 3 air handers not to exceed \$321,000 and not to exceed \$32,145 to install; passed unanimously)*
3. City of Otsego—request property easement/John Street *( Honored request to release 33' of property Rock-Tenn for city to extend the road; passed unanimously)*

**DISTRICT 6**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

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**DISCUSSION ITEMS:**

1. Public Health—modify Soil Erosion and Sedimentation Control Permit Fee Schedule (159-605) TABLED 8/10/17 *(No action, above morning discussion may impact the Fee Schedule.)*
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**DISTRICT 7**  
Don Black  
269-792-6446  
dblack@  
allegancounty.org

### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

**NOTICE OF APPOINTMENTS & ELECTIONS:**

**APPOINTMENTS:**

**ELECTIONS:**

1. Economic Development Commission: *(Open for Art/Culture)*

- Utilities Representative—new 1 year term
- Private Sector Representative—new 1 year term

2. Parks Advisory Board:

- One Representative—new term

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

**REQUEST FOR PER DIEM/MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

- District-2-Jim Storey-*(Nothing)*
- District-1-Dean Kapenga-*(Nothing)*
- District-3-Max R. Thiele-*(Nothing)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(Nothing)*
- District-6-Gale Dugan-*(Nothing)*
- District-7-Don Black-*(Economic Development Committee met at the Saugatuck Brewing Co and toured. EDC discussed what does Allegan County offer visitors something different than other places? How can Allegan County be a specific destination; event, experience, activity etc? How can Allegan County market self with a line; come to Allegan County because we offer..... )*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-August 24, 2017

*(Comments in italics are my opinions and interpretation of the Commission meeting and actions)*

*Attitude*

*Before you speak, ask yourself, "Do I want to make a point, or do I want to make a difference?" -Luke Jackson*

**ADJOURNMENT:** Next Meeting - Thursday, September 14, 2017, 1PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**





Permit No: 2017-09

Please complete this application to request a special event permit. Applications are processed in 21-30 days. If the application is approved, a permit will be mailed to the applicant. If the application is not approved, the applicant will be notified by phone. There is a \$5.00, non-refundable, administrative processing fee.

**Applicant Information:**

<b>Sponsoring Organization:</b> Plainwell Arts Council	
<b>Contact Name:</b> Chris Haas	<b>Email:</b> Haaschris@live.com
<b>Address:</b> 472 E. Bridge St.	
<b>Daytime Phone:</b> 685-3152	<b>Evening Phone:</b> same

**Event Information:**

**Type of Event:** 20th Annual Island City Bridge & Poker walk

**Describe in Detail the Activities Planned:**

Walk of the 7 Bridges plus for donation of \$25+ Poker Walk

**Location in Which Event will be Held:**

Begin & end at Fannie Pell. Walk the 7 bridges throughout town

	<b>Date</b>	<b>Time</b>	<b>Day of Week</b>
<b>Setup</b>	9-4-17	8:00	Monday
<b>Event Starts</b>	9-4-17	9:00	Monday
<b>Event Ends</b>	9-4-17	11:00	Monday
<b>Dismantle</b>			

**Number of People Expected to Attend the Event:** Event dependent on weather for turnout. Numbers are hard to guess.

**Event Details:**

- Is event sponsored by a nonprofit organization? YES  NO
- Will participants or spectators be charged an admission fee? YES  NO
- Will there be alcohol for sale? YES  NO
- Will there be food for sale? YES  NO
- Will there be merchandise for sale? YES  NO
- Will there be a vendor participation fee? YES  NO
- Do you have insurance?  YES  NO
- Will any items be distributed?  YES  NO
- Will the event be advertised? If so, how? Papers/radio/flyers/posters  YES  NO
- Does the event require on-site security? YES  NO
- Does the event require on-site medical service? YES  NO
- Does the event require street closure? If so, indicate route YES  NO
- Do you plan to have sound amplification? YES  NO
- Is electrical power required (for sound amplification, lighting, etc)? YES  NO

If yes, please show items on a site plan and describe how power is to be provided.

- Portable generator
- PGE temporary power service
- Other, please describe

**Tents or Structures**

Are you installing or constructing any structures, including buildings, climbing structures, stages, tents, canopies, etc.? YES  NO

If yes, please show structures on a site plan (attach). Also, please describe type, size and number of structures.

Permittees shall be responsible for the procurement of and payment for any electrical energy used during the event.

Permittees are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be borne by the permittee.

As the applicant, I hereby agree to abide by the terms set forth in this application and the ordinances of the City of Plainwell. I understand the failure to do so may lead to the cancellation of the event, or the denial of future permit applications.

Yes, I agree to the above terms       No, I do not agree to the above

Send this application to:

The City of Plainwell  
141 N. Main Street  
Plainwell, MI 49080

**HOLD HARMLESS AGREEMENT**

Title of Event: 20th Annual Island City Bridge Walk Date of Event: 9-4-17

Name of Applicant: Chris Haas

Address: 472 E. Bridge St. Phone: 685-3152

Name of Event Sponsor: Plainwell Arts Council

Address: P.O. Box 383 Plainwell, MI 49080 Phone: 685-3161

**HOLD HARMLESS AGREEMENT**

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s) \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of Officer of Sponsoring Organizations: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

I declare under penalty of perjury that the information provided in this application is correct.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**AFFIDAVIT OF APPLICANT (TO BE COMPLETED BY ALL APPLICANTS)**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief and I have read, understand, and agree to abide by the rules and regulations and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager

**\*\*Office Use Only\*\***

**Permit Approved: YES NO**

**Name and Title:**

**Comments:**

# City of Plainwell



“The Island City”

Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
Brad Keeler, Council Member  
Roger Keeney, Council Member

Department of Public Works  
126 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-9363  
Fax: 269-685-7278  
Web: [www.plainwell.org](http://www.plainwell.org)

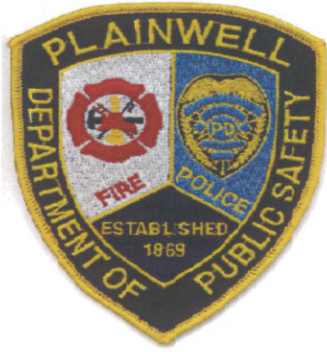
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To: Erik J. Wilson, City Manager  
From: Rick Updike, Public Works Superintendent  
Subject: Installation of a Water Valve by City Services  
Date: August 25, 2017

When water was extended north on Anderson from Bannister to feed the Bandshell and Trestle Bridge additional valves were needed to isolate the Bannister and Anderson mains but those valves were not installed. A water main break or system maintenance on either East Bannister or the 200 block of North Anderson disrupts water service to the businesses in Trestle Bridge, the new Ace Hardware and Jim Koestner Inc. Installing two new valve will eliminate a water outage to some of those businesses, dependent on where the break or maintenance occurs. The City has had two such main breaks in the past.

The Plainwell Departments of Public Works (DPW) recently contracted City Services, a division of Etna Supply, to cut in a valve on N. Anderson Street. Cutting in a valve does not require shutting down the water system, depressurizing the water main or issuing a boil water directive. The valve on Anderson was installed now, before the road was paved. That preliminary work will allow a leaking fire protection valve serving Ace Hardware to be replaced next week without any disruption in service or boil water directive.

It is my recommendation that Council approve the payment of \$5,750 to City Services for cutting in a valve on N. Anderson Street.



# Plainwell Department of Public Safety

## July 2017 Monthly Report



The photo above is Public Safety Officers training during a Trench Rescue Class put on by Oshtemo Fire.

**Submitted By: Director Bill Bomar**



# July 2017 Report Summary

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## Community Events:

The Public Safety department had a presence at the annual fireworks event, both fire fighters and police officers kept everyone safe.

## Training:

This month's fire training was a very intensive Trench Rescue scenario.



We were trained by the premier trench rescue team in West Michigan, Oshtemo Fire Department. They are the Region 5 Responders for Trench Rescue. They have over \$200,000 worth of trench rescue equipment that we were able to train with. All of the PSOs that attended the training received an operations level trench rescue certificate.

The above photo is a trench rescue scenario where the PSOs worked along with Oshtemo Fire Department during the training behind the DPW.

On the Law Enforcement side of training this month we covered the use of force policy and procedures. We went over several scenarios and tied them into our policies. We also discussed several use of force situations the officers were involved in this month.

## Foot Patrol

This month the officers had a total of seven hours of foot patrol in the downtown business district. These officers had 227 citizen contacts during their foot patrol.

## Traffic Issue:

The Fireworks event held at the Airport on July 4<sup>th</sup> is always a large traffic event. The public Safety department made sure traffic ran smoothly as the citizens made their way home. We responded to three car fires this month two of the fires were on US HWY 131 near M89. The other was behind Wesco. All were extinguished without incident.

## Notable Incidents:

This month we responded to three structure fires. There were two residential fires and one industry fire. The most notable fire occurred at the Drug and Lab complex where 100 lbs of foam insulation ignited. The fire was extinguished without damage to the building. Director Bomar and Deputy Director Varley investigated the cause of the fire along with management from DLD. The cause was discovered to be human error in the mixing processes. DLD has changed policy and procedure to make sure an incident like this does not occur in the future.



## Miscellaneous:

This month several of the Public Safety officers participated in a team building activity. We kayaked the Kalamazoo River from D Ave back to Plainwell. This gave them a closer look at their river rescue area.



# PLAINWELL PUBLIC SAFETY

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Police, Fire and Medical First Responder Services

# MONTHLY REPORT

## July 2017

Prepared by Director Bill G. Bomar

A handwritten signature in blue ink, consisting of the letters "B" and "B" intertwined.



# Plainwell Department of Public Safety

## Scheduled Hours By Activity for July 2017

*The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.*

### TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

**The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.**

*Totals of all the below mentioned areas.*

### HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

**The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.**

*Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.*

### HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

**The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.**

*Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.*

### HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

**The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.**

*Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.*

### TOTAL UNOBLIGATED PATROL HOURS

**The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.**

*Examples include: General Preventive Patrol, Building Security Checks, Etc.*

**Note:** This also includes any break time the officers take during their shift.

### TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

*It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.*

Total Hours  
852

Percentage of Total Hours

100 11.75%

208 24.47%

281 32.99%

262 30.79%

590 69.21%

# Plainwell Department of Public Safety

## Complaints/Activities for July 2017

### ARRESTS

CUSTODIAL ARRESTS	13	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	43	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

### TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	16	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations.(Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	12	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	2	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	1	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	27	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	58	

### COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	210	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	18	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	228	

### OTHER ACTIVITIES

MOTORISTS ASSISTS	45	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	3	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	5,359	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	1	<i>The number of business' found unlocked or unsecured.</i>

# Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	July	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	5
1200	Robbery	0	1
1300	Aggravated & Non-Aggravated Assault	4	34
<b>PROPERTY CRIMES</b>			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	8
2300	Larceny	6	36
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	1	13
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	5	21
3500	Violation of Controlled Substances Act	3	8
<b>MORALS/DECENCY CRIMES</b>			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	0
3800	Family Offenses	2	3
4100	Liquor Violations	0	3
<b>PUBLIC ORDER CRIMES</b>			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	0
5000	Obstructing Justice	4	33
5200	Weapons Offenses	0	5
5300	Public Peace	7	37
5400	Traffic Investigations - Any Criminal Traffic Complaints	7	34
5500	Health and Safety	3	19
5600	Civil Rights	0	0
5700	Invasion of Privacy	1	11
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
<b>GENERAL NON-CRIMINAL</b>			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal ( Reports Only - Does not include Citations Issued)	7	76
9400	False Alarm Activation	1	28
9500	Fires (Other than Arson)	6	21
9700	Accidents, All Other	0	9
9800	Inspections, Unfounded FIRS	39	254
9900	General Assistance (All Except Other Police Agencies)	63	424
9911 & 9912	General Assistance (Other Police Agencies)	49	326
<b>FIRS</b>	Medical First Responder	20	176



## July Reports for Plainwell Department of Public Safety

### **PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION**

The Plainwell Department of Public Safety was dispatched to 48 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

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### **Fire Suppression/Call Out Incident Report**

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
07/03/17	10:13	10:17	320 Brigham Street	Medical	Medical	E-11	4	6
07/04/17	12:23	12:34	320 Brigham Street	Medical	Medical	E-11	1	5
07/07/17	09:02	09:03	203 W. Bridge Street	Alarm	Investigate	Patrol car	1	1
07/08/17	23:57	23:59	111 Kester Street	Trash fire	Extinguish	Patrol car	1	1
07/09/17	21:51	22:01	405 Jersey Street	Smoke	Investigate	E-11, E-63	3	8
07/12/17	16:45	16:47	551 Allegan Street	Vehicle fire	Investigate	E-11	3	2
07/19/17	21:19	21:20	331 Broad Street	Structure fire	Extinguish, ventilate	E-11, E-17, E-63	5	9
07/20/17	14:34	14:46	700 Eley Street	Medical	Medical	E-11	3	1

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### **Calls for Service at Plainwell Schools**

Plainwell High School: 2  
684 Starr Road

Gilkey School: 1  
707 S. Woodhams Street

Plainwell Middle School: 1  
720 Brigham Street

Starr Elementary: 0  
601 school Drive

Early Childhood Development: 0  
307 E. Plainwell Street

Renaissance School: 0  
422 Acorn Street

Admin, Maintenance & Bus Garage: 0  
600 School Drive

**MINUTES  
CITY OF PLAINWELL  
PARKS & TREES COMMISSION  
July 13, 2017**

1. Matthew Bradley called the meeting to order at 5:00 PM.
2. Roll Call: Present: Marsha Keeler, Matthew Bradley, Bunny LaDuke, Sandy Lamorandier. Absent: Justin Burchett, Todd Overhuel. Also attending: Public Works Superintendent Rick Updike.
3. Approval of Minutes:

***Sandra Lamorandier moved to accept and place on file the minutes and summary of June 15, 2017. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.***

4. Parks:  
Sherwood Park Maintenance Report - Marsha Keeler  
Marsha reported that the planters along the sidewalk do not look like they are full enough, but the other planters are all beautiful.

Pell Park Maintenance Report - Bunny LaDuke

Bunny reported that she sees no problem in the park. Sandy noted that the kayak business is very busy. Commissioners commented on the abundant number of kayakers on the river and on the mill race, as well as in Darrow, Sherwood and Pell Parks.

Sandy noted that the sculpture bed had irrigation turned off three weeks ago but it is still too wet for the plantings to thrive; only the alyssum likes soil that wet. Gina Barry was present and suggested using iris. Commissioners noted that their blooming season is very short and the plants can get very tall. We need to research some water garden plants that would love perennially wet soil.

Hicks Park Maintenance Report - Todd Overhuel

Todd was not present. Bunny reported that the bare spots are back on each side of the sidewalk under the park trees and reminded Rick that she is waiting for the DPW crew to put down edging in a nice curve before she plants those areas with ferns.

Cook Park Maintenance Report

Sandy noted that a resident near upper Cook made several negative comments, feeling that the park is neglected, and that residents were not being informed of the potential dog park coming to the park. The resident reported that a baby swing had the center cut out so someone's child could fit, and that the action on a spring toy was in the wrong direction. Rick noted that he checked the spring toy and could find nothing wrong, and that he is looking for an interchangeable child swing. Commissioners suggested sending residents surrounding the park a letter, perhaps included with the water bills, with information on the potential dog park and on the potential Kalamazoo Valley River Trail extension. They noted several events were held throughout the town and in the park itself promoting the dog park, and it has been in many city postings and electronic news letters, as well as being discussed in many meetings over the last several months.

Commissioners noted good progress on the pickle ball courts.

Kenyon Park Maintenance Report – Matthew Bradley

Matthew reported that the park looks good and is heavily used. Rick noted that, with the irrigation repaired, the grass is green and beautiful. Matthew asked what other organized sports use the park; Rick stated that Rocket football practices out there. Matthew asked about the softball league; Rick stated that they renegotiated their contract and pay for field usage. Matthew noted that the infield of

one field is about 1/3-flooded with the recent heavy rains. Rick is aware of the drainage issue; Bunny suggested researching a surfactant such as is used on farms to help drainage.

Darrow Park Maintenance Report - Sandy Lamorandier

Sandra reported that the park looks good, except that the Magiera memorial tree is being over-grown by the surrounding shrubbery. She asked that the DPW trim the bushes back.

Riverwalk, Band Shell & CBD Maintenance Report

Matthew stated that he walked it today and saw no problem. Sandy noted that the flowers are wonderful.

5. New Business

A. Remove or Relocate Tree At Industrial Park Sign on Acorn Street

Sandy reported that the Industrial Park Board would like to extend the sign on Acorn Street and add the capacity to post information, e.g. "XXX is hiring". To do that, they would need to remove or relocate the adjacent tree. Rick noted that underground utilities abound on that corner and suggested that no decision be made until a MISSDIG can be called in and the situation evaluated. He remembers that the reason the water spigot is located in its position is because of the utilities underground. Bunny, noting the difficulty and expense in extending an existing sign in an attractive manner, asked if they could not just as effectively remove the sign and install one a few feet further away from the tree. Sandy is not sure what the IP Board intends or whether that would be feasible. Bunny will talk to Erik Wilson about it. Rick will call in a MISSDIG and evaluate the responses. Consensus was to table further discussion until the MISSDIG is marked.

6. Open Business

A. Election of Officers

***Sandra Lamorandier nominated Matthew Bradley as Chairperson. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.***

***Sandra Lamorandier nominated Bunny LaDuke as Vice-Chairperson. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.***

Sandy noted that she researched Justin's term of office, and it expires in December, not September. It will be his decision if he continues until December but he has stated that he will not re-up.

B. Dog Park update

Bunny suggested sending out donation envelopes to spur the fund-raising efforts for the dog park. Commissioners noted the urgency that has to be directed into this effort if we are to make the August 18 deadline. Sandy will talk to Denise and see where she stands on suggestions made at the last meeting. Commissioners suggested five or six little ads in each issue of the Shoppers Guide between now and then, and that we reserve and use the top right corner of the front page, if available, to promote dog park funding efforts. They asked if any local events are planned.

C. Plainwell Auto Landscape Update

Rick reported that he will be unable to address the landscape adjacent to Plainwell Auto until the street and airport paving projects occurring this month are finished.

7. Public Comments

Gina Barry reported that the grate on the trestle bridge hurts her dogs' feet, and they refuse to cross there. She stated that a lot of her friends are complaining about it; it needs a plank surface. Rick noted that the city owns the trestle and the spur. When the Kalamazoo Valley River Trail is extended, he plans to incorporate a path to the downtown, including re-decking the trestle with wide but separated bike paths and pedestrian walkways. He noted that the trestle deck was upgraded a couple of years ago to include safer decking and two handrails. Sandy noted that the trestle is part of the character and history of Plainwell. Rick will see if there is a low-cost resolution.

Gina Barry asked why the walkway under M-89 at the bridge by the library is posted as no entry. Rick noted that it does not conform to code. There was an opportunity a few years ago to upgrade it and extend it to the library itself, but the library declined to participate with the city in funding the project. It is essentially a path to nowhere, although residents use it to access the library anyway.

8. Staff Comments

None.

9. Chairman's Report

None.

10. Commissioners' Comments

Bunny LaDuke commended the Public Works Department for doing a fantastic job taking care of the city. She noted that residents along Allegan Street do not pull the weeds from the joints on top of the curbs, and asked if it would be possible to have the debt crew do that work. Rick noted that our access to the debt crew was cut to one shortened day, less than half of the hours we used to have available. Commissioners suggested that a request to maintain the adjacent curb lawn could be added to the informational mailer. Gina mentioned that she might have access to a volunteer crew to walk the curb lawn and pull weeds for community service credit. She asked about high school students; Sandy noted that we have little response from them for various projects that we have promoted there.

Matthew Bradley questioned the responsibility for repairing the playground turfed at Gilkey School. It is the school's responsibility.

Matthew Bradley invited anyone interested to join him on his periodic Biking Tour de Parks, about an eight mile bike trip.

Sandy Lamorandier noted that Denise Siegel recently appeared on Channel 3 with Laurie Moore, promoting the dog park project. Commissioners noted the need for quick and heavy promotion of the project, suggesting that Denise ask Tracie to help with advertising. Rick Updike volunteered to write the newsletter to inform and to promote both projects accomplished and planned by the Parks & Trees Commission.

Commissioners commended the Public Works Department for their rapid and effective response to the bridge basket vandalism, noting how quickly the basket were replanted and replaced, and how well they look.

11. Next Meeting

The next meeting will be Thursday, August 17, 2017 at 5 PM.

12. Adjournment

***Sandra Lamorandier moved to adjourn the meeting. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.***

There being no further business, the meeting adjourned at 6:22 PM.

Minutes Respectfully Submitted,  
Sheryl Gluchowski  
Deputy Clerk

Minutes  
Plainwell DDA, BRA and TIFA:  
August 8, 2017

1. Call to Order - Meeting called to order at 7:32 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, Adam Hopkins, Nick Larabel, Erik Wilson & EJ Hart  
Excused: Mayor Rick Brooks, Tracee Dunlop
4. Approval of Minutes of 07/11/2017 minutes
5. General Public: Jeff Steele & Deb Hileski; Barb Bechtel
6. Chairman's Report: None
7. BRA Action Items
  - A. **Motion to accept accounts payable for July of \$7,821.79 was made by Hart and seconded by Schippers. Motion carried.**
8. DDA Action Items
  - A. **Motion to accept accounts payable for the month of July of \$3,211.26 was made by Larabel and seconded by Turley. Motion carried.**
  - B. **Motion to approve a \$10,000 Revolving Loan to Jeff Steele & Deb Hileski, for the future "Treasures by the River" art gallery was made Wilson and seconded by Schippers. Motion Carried.**
  - C. It was decided through a hand vote that the former Plainwell Fire Department, now Design Street, would be the featured building on the 2017 Ornament.
9. TIFA Action Items
  - A. **Motion to accept accounts payable for the month of July of \$1,490.18 was made by Hart and seconded by Turley. Motion carried.**
10. Communications:

7/10/17 Council Minutes and Financial Report/summary as of 07/31/17 was approved and placed on file.
11. Public Comments: None
12. Staff Comments: Update on the Dog Park Fundraiser was given; along with the next 2 weeks fundraiser events. Deadline for the MEDC Campaign is Friday, Aug. 18 at 5 p.m. Report on the Movies under the Stars was given by Hopkins & Siegel. Wilson reported out on Sweetwater's regarding Prince St. expansion and rezoning of the property from CBD to C-2.
13. Member Comments: Rizzo inquired about the Hire Now Sign  
Adjournment: **A Motion by Hart supported by Schippers to adjourn the meeting at 7:59 a.m. was made and passed.**





## "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager  
FROM: Brian Kelley, City Clerk/Treasurer  
DATE: August 25, 2017  
SUBJECT: Accounts Payable Register

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**ACTION RECOMMENDED:** The City Council should consider approving the Invoice Approval Register and the Off-Cycle Payment Authorization reports, as presented.

The City Council reviews and approves the Accounts Payable total at each Council Meeting, which includes an Invoice Approval Register and an Off-Cycle Payment Authorization report. The Invoice Approval Register lists the regular billings issued to the city and consists, primarily, of paper checks. The Off-Cycle Payment Authorization report includes automated clearing house (ACH) payments, paper checks and electronic funds transfer (EFT) payments.

The attached documents cover the period from August 10 through August 31, 2017 and includes the following breakdown:

Paper checks in regular bill listing:	\$ 43,875.32
Other paper checks issued off-cycle:	46,183.97
ACH payments for property taxes:	623,120.40
ACH payments for city business:	-
EFT payments (auto-pay payments):	8,434.86
Total Accounts Payable	<u>\$ 721,614.55</u>

08/23/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 POST DATES 08/28/2017 - 08/28/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
001645	ALEXANDER CHEMICAL CORPORATION		
	SCL 10017286	FY 17/18 ANNUAL PURCHASE OF CHLORINE & SULFUR DI	(700.00)
	SCL 10017438	DEPOSIT REFUND	(100.00)
	SLS 10062704	FY 17/18 ANNUAL PURCHASE OF CHLORINE & SULFUR DI	1,565.25
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			765.25
002805	ALLEGAN COUNTY EQUALIZATION DEPT		
	2017-016	2017 ANNUAL MAINT LERMS LICENSE	1,515.00
TOTAL FOR: ALLEGAN COUNTY EQUALIZATION DEPT			1,515.00
000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2017-07	JULY 2017 WORK CREW PARTIAL	72.00
	2017-09	2017 JUNE WORK CREW	360.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			432.00
003036	ALLSHRED SERVICES		
	101317	SHREDDING - AUGUST 2017	53.35
TOTAL FOR: ALLSHRED SERVICES			53.35
000002	AT&T - SBC		
	2017-08 AIRPORT FUEL	7/14/17 - 8/13/17 AIRPORT FUEL PUMP	119.55
	2017-08 CITY DATA	7/14/17 - 8/13/17 CITY DATA GATE	133.17
	2017-08 DPS	7/14/17 - 8/13/17 DPS NON-PUBLISHED #	171.49
	2017-08 DPS TRAINING	7/14/17 - 8/13/17 DPS TRAINING ROOM	275.81
	2017-08 DPW	7/14/17 - 8/13/17 DPW SECURITY GATE	139.17
	2017-08 DPW CENTRAL	7/14/17 - 8/13/17 DPW CENTRAL DIALER	564.81
	2017-08 WR	7/14/17 - 8/13/17 WR	539.19
TOTAL FOR: AT&T - SBC			1,943.19
REFUND UB	BERG JAMES JR		
	08/23/2017	UB refund for account: 04-00052100-00	77.63
TOTAL FOR: BERG JAMES JR			77.63
000461	BOB'S HARDWARE		
	46078	WR	42.15
	46124	WR	13.56
TOTAL FOR: BOB'S HARDWARE			55.71
001423	BORGESS MEDICAL CENTER		
	133300C10634	IMMUNIZATION/DRUG SCREEN	120.00
TOTAL FOR: BORGESS MEDICAL CENTER			120.00
000107	CARTEGRAPH SYSTEMS INC		
	SIN003536	CARTEGRAPH UPGRADE	3,500.44
TOTAL FOR: CARTEGRAPH SYSTEMS INC			3,500.44
002018	CDW-G		
	JTB8015	SCANNING MACHINES	960.00
	JTF5820	DPW SUPER VIEWSONIC	1,019.18
	JTF5822	WR COMPUTER	1,461.70
	JTM1104	COMPUTER FOR DPW SUPER	1,863.58
	JTM9279	WR SUPER COMPUTER MISC	164.00
	JTN1900	COMPUTER MISC	164.00
TOTAL FOR: CDW-G			5,632.46
002116	CHARTER COMMUNICATIONS (SPECTRUM)		

	2017-08 DPS/FIRE	8/19/17 - 9/18/17 DPS/FIRE INTERNET/PHONE	518.92
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			518.92
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002890	CHEF CONTAINER LLC		
	413479	2017/2018 MONTHLY RECYCLING SERVICES	2,445.30
TOTAL FOR: CHEF CONTAINER LLC			2,445.30
-----			
000009	CONSUMERS ENERGY		
	2017-07 A	6/28/17 - 7/27/17 LIFT STATION	420.90
TOTAL FOR: CONSUMERS ENERGY			420.90
-----			
REFUND TAX	CORELOGIC CENTRALIZED REFUNDS		
	08/23/2017	Sum Tax Refund 55-030-108-10	718.36
	08/23/2017	Sum Tax Refund 55-100-055-00	625.21
	08/23/2017	Sum Tax Refund 55-320-017-00	553.13
TOTAL FOR: CORELOGIC CENTRALIZED REFUNDS			1,896.70
-----			
001610	DALE W. HUBBARD, INC (CLEAN EARTH)		
	2-10972	REMOVAL OF LEAKING FORCE MAIN SEWAGE FROM BIO:	987.50
	2-11082	TV TRAILER TO TELEWISE SEWER LINE	833.00
	2-11116	OPEN SEWER MAIN TO PLAINWELL CANNING CO	2,089.90
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)			3,910.40
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000295	DAN NEESON		
	2017-08 NEESON	CDL LICENSE RENEWAL 2017	25.00
TOTAL FOR: DAN NEESON			25.00
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000944	DEATON TRUCKING		
	9170	DPW	391.44
TOTAL FOR: DEATON TRUCKING			391.44
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004136	DICKINSON WRIGHT PLLC		
	1184922	JULY 2017 LEGAL SERVICES	3,705.00
TOTAL FOR: DICKINSON WRIGHT PLLC			3,705.00
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002246	ELHORN ENGINEERING CO.		
	270589	WATER TREATMENT CHEMICALS	380.00
TOTAL FOR: ELHORN ENGINEERING CO.			380.00
-----			
004798	ENDRESS + HAUSER		
	6001901348	WR	116.23
TOTAL FOR: ENDRESS + HAUSER			116.23
-----			
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A728368	9/1/17 - 11/30/17 DPS/FIRE	184.50
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			184.50
-----			
000164	ETNA SUPPLY CO INC		
	S102321926.001	BLANKET PO FOR WATER PARTS	87.00
TOTAL FOR: ETNA SUPPLY CO INC			87.00
-----			
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM		
	903212604	FY 17-18 ANNUAL PURCHASE OF BIOXIDE REIMBURSABL	600.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM			600.00
-----			
004812	FISH WINDOW CLEANING		
	2647-48882	WINDOW WASHING WR	22.00
TOTAL FOR: FISH WINDOW CLEANING			22.00
-----			
001215	FLIER'S		
	113412	WR	511.00
TOTAL FOR: FLIER'S			511.00
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002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		

	1721201A	PD/FIRE 8/15/17 BALANCE OF BILL	4.00
	1722701	PD GAS 8/15/17	485.47
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			489.47
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REFUND UB	HARRISON, RICHARD		
	08/23/2017	UB refund for account: 07-00000003-00	22.75
TOTAL FOR: HARRISON, RICHARD			22.75
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004205	HOEKSTRA ROOFING COMPANY INC.		
	10648	DPW ROOF REPAIR	533.46
TOTAL FOR: HOEKSTRA ROOFING COMPANY INC.			533.46
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003098	HOPKINS ADAM		
	2017 MOVIES	2017 MOVIES AT OLD FIRE HALL	1,050.00
TOTAL FOR: HOPKINS ADAM			1,050.00
-----			
REFUND UB	JAGER, JOHN & JEANNE		
	08/23/2017	UB refund for account: 06-00087763-02	3.08
TOTAL FOR: JAGER, JOHN & JEANNE			3.08
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004244	JONS TO GO PORTABLE RESTROOMS		
	104277	8/14/17 - 9/7/17 RESTROOMS FOR MOVIES	87.50
TOTAL FOR: JONS TO GO PORTABLE RESTROOMS			87.50
-----			
002301	JOYFUL CLEANING - SID TUBBS		
	893	AUGUST 2017 CLEANING	964.00
TOTAL FOR: JOYFUL CLEANING - SID TUBBS			964.00
-----			
000113	KAR LAB INC		
	710700	DRINKING H2O SAMPLES	570.00
	711129	DRINKING H2O SAMPLES	112.00
	711256	H2O SAMPLES DPW 8/9/17	28.00
	711391	HWO SAMPLES DPW 8/10/17	28.00
TOTAL FOR: KAR LAB INC			738.00
-----			
REFUND TAX	LERETA ATTN: REFUNDS		
	08/23/2017	Sum Tax Refund 55-100-042-00	1,175.62
TOTAL FOR: LERETA ATTN: REFUNDS			1,175.62
-----			
000356	LOCK MASTER SECURITY LLC		
	7926	REPAIR	92.50
TOTAL FOR: LOCK MASTER SECURITY LLC			92.50
-----			
001703	LOGIN / IACP NET		
	30655	ANNUAL BILL 10/4/17 - 10/3/18 IACP SERVICE	275.00
TOTAL FOR: LOGIN / IACP NET			275.00
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004206	MADISON NATIONAL LIFE INSURANCE CO		
	1265585	SEPT 2017 LIFE INS	98.99
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			98.99
-----			
000911	MICHIGAN ASSOC OF PLANNING		
	27451	CLASS FOR D. LUBIC ON MACKINAC ISLAND	450.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING			450.00
-----			
000014	MICHIGAN GAS UTILITIES CORP.		
	2017-08	7/12/17 - 8/9/17 GAS BILLS	924.65
TOTAL FOR: MICHIGAN GAS UTILITIES CORP.			924.65
-----			
000609	MIDWAY CHEVROLET		
	50983	OIL CHANGE PD CAR	38.41
TOTAL FOR: MIDWAY CHEVROLET			38.41
-----			
002708	MORGAN BIRGE' & ASSOCIATES		

	29226	AUGUST 2017 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			130.00
004837	MUNICIPAL WEB SERVICES		
	52669	REDEVELOPMENT OF CITY WEBSITE	2,040.00
TOTAL FOR: MUNICIPAL WEB SERVICES			2,040.00
001413	NORTH CENTRAL NCL OF WISCONSIN INC		
	393902	WR LAB SUPPLIES	310.45
TOTAL FOR: NORTH CENTRAL NCL OF WISCONSIN INC			310.45
000096	NYE UNIFORM CO INC		
	614810	DRUG TEST KITS	53.91
TOTAL FOR: NYE UNIFORM CO INC			53.91
004807	OTIS ELEVATOR COMPANY		
	CVK65023917	9/1/17 - 11/30/17 SERVICE ELEVATOR IN THE BACK OF TI	127.26
TOTAL FOR: OTIS ELEVATOR COMPANY			127.26
002065	OUTDOOR SOLUTIONS GROUP		
	3255	MOWING 122 W HILL ST/920 E BRIDGE ST	144.34
TOTAL FOR: OUTDOOR SOLUTIONS GROUP			144.34
002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	6531	CHART STREET WORK	295.00
	6537	GRANT STREET WORK	324.50
	6553	WEST GRANT STREET WORK	383.50
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			1,003.00
002247	PLUMBER'S PORTABLE TOILETS		
	366882	PARTIAL MONTH 7/18/17 - 8/15/17 201 BANNISTER MU!	20.00
	366883	7/118/17 - 8/15/17 RESTROOM FOR FARMERS MKT	80.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			100.00
000013	RATHCO SAFETY SUPPLY INC		
	158810	SIGN	12.00
	158811	DPW SIGN	63.75
TOTAL FOR: RATHCO SAFETY SUPPLY INC			75.75
REFUND UB	SHUGARS, LYNN		
	08/23/2017	UB refund for account: 04-00059001-02	4.72
TOTAL FOR: SHUGARS, LYNN			4.72
002402	STEENSMA LAWN & POWER EQUIPMENT		
	457440	TRIMMER	287.96
	457686	CHAIN SAW	871.96
	559463	WEED WHIP - OLD UNPAID BILL FROM MAY	871.96
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			2,031.88
002653	VAN MANEN OIL COMPANY		
	2116485	DPW DIESEL FUEL 8/15/17	540.65
	2116486	DPW REGULAR GAS 8/15/17	772.05
TOTAL FOR: VAN MANEN OIL COMPANY			1,312.70
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	1781	APRIL 2017 PD DRYCLEANING (OLD BILL FROM APRIL)	57.25
	1847	JULY 2017 PD DRYCLEANING	23.50
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			80.75
000947	WYOMING ASPHALT & PAVING INC.		
	348	ASPHALT 7/29/17	44.72
	385	ASPHALT 8/5/17	162.99
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			207.71

**INVOICE AUTHORIZATION**

**Person Compiling Report**

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Cheryl Pickett**

Digitally signed by Cheryl Pickett  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Cheryl  
Pickett, email=cpickett@plainwell.org  
Date: 2017.08.23 11:50:18 -04'00'

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.08.24 18:34:11 -04'00'

**Bryan Pond, Water Renewal Plant Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan Pond  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Bryan  
Pond, email=bpond@plainwell.org  
Date: 2017.08.25 07:44:34 -04'00'

**Bill Bomar, Public Safety Director**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar**

Digitally signed by Bill  
Bomar  
Date: 2017.08.23  
16:44:24 -04'00'

**Rick Updike, Public Works Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Rick Updike**

Digitally signed by Rick Updike  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, cn=Rick Updike,  
email=rupdike@plainwell.org  
Date: 2017.08.24 07:27:13 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.08.25 10:45:59 -04'00'

08/24/2017

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 08/10/2017 - 08/31/2017

Check Date	Bank	Check	Vendor Name	Description	Amount
<b>Bank APPNC PNC Accounts Payable Checking</b>					
Check Type: EFT Transfer					
08/31/2017	APPNC	451(E)	PNC BANK (SERVICE CHARGE)	AUGUST 2017 PNC BANK SERVICE CHARGES	125.63
Total EFT Transfer:					<u>125.63</u>
APPNC TOTALS:					
Total of 1 Checks:					125.63
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					<u><b>125.63</b></u>
<b>Bank CBGEN Chemical Bank - General AP Account</b>					
Check Type: ACH Transaction					
08/18/2017	CBGEN	1125(A)	ALLEGAN COUNTY TREASURER	2017 SUMMER TAX COLLECTED W/E 08/12/2017	347,771.01
08/18/2017	CBGEN	1126(A)	RANSOM DISTRICT LIBRARY	2017 SUMMER TAX COLLECTED W/E 08/12/2017	49,467.15
08/25/2017	CBGEN	1130(A)	ALLEGAN COUNTY TREASURER	2017 SUMMER TAX COLLECTED W/E 08/19/2017	192,098.77
08/25/2017	CBGEN	1131(A)	RANSOM DISTRICT LIBRARY	2017 SUMMER TAX COLLECTED W/E 08/19/2017	28,181.19
08/23/2017	CBGEN	1132(A)	ALLEGAN COUNTY TREASURER	2017 SUMMER IFT DISTRIBUTION	5,602.28
Total ACH Transaction:					<u>623,120.40</u>
Check Type: EFT Transfer					
08/10/2017	CBGEN	1122(E)	SILVERSCRIPT INSURANCE COMPANY	MONTHLY RETIREE SCRIPT PREMIUM	29.70
08/10/2017	CBGEN	1124(E)	SILVERSCRIPT INSURANCE COMPANY	MONTHLY RETIREE SCRIPT PREMIUM - TOWN	33.50
8/25/2017	CBGEN	1133(E)	PNC BANK (CREDIT CARD)	AUGUST 18, 2017 CREDIT CARD STATEMENT	8,246.03
Total EFT Transfer:					<u>8,309.23</u>
Check Type: Paper Check					
08/14/2017	CBGEN	11256	FLEIS & VANDENBRINK INC	GENERAL CONSULTATION THROUGH 03/24/2017	1,582.40
08/22/2017	CBGEN	11257	RANSOM DISTRICT LIBRARY	2017 SUMMER IFT DISTRIBUTION	1,830.61
08/22/2017	CBGEN	11258	STATE OF MICHIGAN	2017 SUMMER IFT DISTRIBUTION	11,351.11
08/25/2017	CBGEN	11314	PRIORITY HEALTH	SEPTEMBER 2017 HEALTH INSURANCE	31,419.85

Total Paper Check:

46,183.97

**CBGEN TOTALS:**

Total of 11 Checks:

677,613.60

Less 0 Void Checks:

0.00

Total of 11 Disbursements:

**677,613.60**

**REPORT TOTALS:**

Total of 12 Checks:

677,739.23

Less 0 Void Checks:

0.00

Total of 12 Disbursements:

**677,739.23**

# Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.08.24 18:35:15 -04'00'

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.08.25 10:45:28 -04'00'



## Michigan Goes T2. This tough Rotary Lobe Pump also yields cost savings

The TORNADO® T2 rotary lobe pump from NETZSCH has been doing a remarkable job solving difficult pumping application requirements in Western Michigan.

The communities of Plainwell and Otsego have benefited with huge cost savings and reliable service. Both are relatively small cities, so this translates into a significant reduction to their operating costs.

The City of Plainwell, was initially using a reciprocating pump to move raw sludge and biosolids from primary clarifiers to the anaerobic digesters. The percentage of solids was approximately 4% by volume and, in some cases, could get as high as 6% by volume. Due to the lack of a screen, the size of the solids could not be controlled which often caused the pump to jam. The wear on the moving parts was excessive and maintenance, requiring replacement of parts, was frequent and expensive. The spare parts were large and heavy because of the general design of the reciprocating pump. This created safety issues during handling in addition to the cost.

The Plainwell water treatment plant is a relatively small facility so space is a consideration. The reciprocating pumps not only required a large footprint for their installation, but also additional elbow room for maintenance work. The plant is managed by three people, and the frequent maintenance also resulted in schedule disruption for the personnel who handle multiple tasks. The entire arrangement was inefficient and the cost, in terms of time and money, was too high.

Centrifugal pumps were installed as an alternative, but they presented their own set of problems. The centrifugal pumps had to be sized much larger as a result of their low efficiencies and ended up raising the cost of power consumption. The varying solid content in the sludge also caused this pump type to be unsuitable for this application.

Bryan Pond, Facilities Supervisor, started looking for a reliable and cost effective solution, and solicited bids for new lobe pumps. These pumps were to be installed in consecutive years for budgetary reasons.

The NETZSCH TORNADO® T2 rotary lobe pump was selected for the application as it offered a competitive price along with ease of maintenance. The first pump was installed in February 2015. It was installed with temporary piping until the second pump was purchased and made operational in 2016.

After both pumps were in place, the piping was converted to a permanent arrangement. The pumps were coupled with VFD's and a flow meter was added to optimize flow control. As reflected in the picture above (right), the two pumps fit nicely on just one of the old pump pads. They have a nice small footprint, and provide extra space around the installation.

The first pump has been operating for more than 2 years with no problems.



The NETZSCH TORNADO® T2 Rotary Lobe Pumps in the Plainwell Water Renewal facility requires only a small footprint while providing easy access for maintenance.

During this time, it has been periodically inspected, but did not require any maintenance nor replacement of parts. The customer has been very satisfied with the performance of the pump, and is impressed by the low wear observed after a long period of usage.

Bryan Pond stated that the installation of the NETZSCH TORNADO® T2 rotary lobe pumps has been the best choice they could have made. These pumps have solved the problems they were experiencing with other pump types, and has freed up their time for other projects. They have a high confidence in the reliability of the T2 pumps and no longer worry about the pump side of their operations at all.



The City of Otsego WWTP installation of NETZSCH TORNADO® T2 Rotary Lobe Pumps.

## News travels fast, and good news travels faster.

In the neighboring community of the City of Otsego, the water treatment plant was experiencing similar difficulties, and were at a loss for finding the right solution. They too had tried different pump types, including reciprocating and centrifugal pumps.

At that time, the Otsego Waste Water Treatment plant had plunger pumps that had been rebuilt many times throughout their years of usage. They were installed in a small pump room which made service a struggle as the pumps were piped together with cross tie piping so that the Primary and Secondary sludge pumps could back each other up. This significantly reduced access to the pumps making maintenance extremely difficult.

Luke Keyzer, the Facilities Manager at the Otsego WWTP, happened to discuss his

facility's pumping setbacks with Bryan Pond, and learned that the NETZSCH TORNADO® T2 rotary lobe pump could be the right solution for them, too.

So when the Primary sludge pump was again in need of a rebuild requiring a piston, packing gland, packing, and several other components, it was a pleasant surprise for the City of Otsego personnel to find that the price of a new NETZSCH TORNADO® T2 rotary lobe pump was close to the price of just the spare parts for the plunger pump!

The Primary plunger pump had to be disassembled in parts for removal so that the new NETZSCH TORNADO® T2 rotary lobe pump could be installed. The Primary T2 pump was installed in March of 2016. The Secondary T2 pump was installed in June of 2016. The piping was also modified to enable better access to both of the pumps. Now, each pump can easily be inspected and serviced.

It should be noted that while the layout of the pump systems was modified to allow this easy access and more space for inspection, maintenance and service, to date the pumps have been operating without trouble. There has been no need for maintenance and the plant is very pleased with their new rotary lobe pumps.

As the word continues to spread about the success of the NETZSCH TORNADO® T2 pump, more communities are reaching out to solve their Waste Water Treatment problems with this pump solution.

### Plainwell Pump Data

Pump type:	TORNADO® T2
Capacity:	60 gpm / 13.6 m <sup>3</sup> /hr
Pressure:	45 psi / 3.1 bar
Medium:	raw sludge
Temperature:	70°F / 20°C
Speed:	255 rpm

### Otsego Pump Data

Pump type:	TORNADO® T2
Capacity:	100 gpm / 22.7 m <sup>3</sup> /hr
Pressure:	30 psi / 2.06 bar
Medium:	digested sludge
Temperature:	75°F / 25°C
Speed:	340 rpm

### Contact NETZSCH

NETZSCH customers rely on our rigorous standards in design, engineering and manufacturing to deliver products with absolute functional reliability and exceptional quality. NETZSCH service, like NETZSCH quality, is geared to surpass our customers' expectations.

**Phone: 610-363-8010**

**E-mail: [npa@netsch.com](mailto:npa@netsch.com)**

**[www.pumps.netsch.com](http://www.pumps.netsch.com)**

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE NATURAL GAS CUSTOMERS OF  
MICHIGAN GAS UTILITIES CORPORATION  
CASE NO. U-17940-R**

Received

**AUG 23 2017**

City of Plainwell  
Clerk/Treasurer's Office

- Michigan Gas Utilities Corporation requests Michigan Public Service Commission approval to reconcile its gas cost recovery (GCR) costs and revenues for the 12 months ending March 31, 2017.
- The information below describes how a person may participate in this case.
- You may call or write Michigan Gas Utilities Corporation, 899 South Telegraph Road, Monroe, Michigan 48161, (800) 401-6402 for a free copy of its application. Any person may review the application at the offices of Michigan Gas Utilities Corporation.
- The first public hearing in this matter will be held:

**DATE/TIME:** **Tuesday, September 19, 2017, at 9:00 a.m.**  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Mark E. Cummins**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Michigan Gas Utilities Corporation's (MGUC) June 30, 2017 application requesting approval to reconcile its GCR costs and revenues for the 12 month period from April 1, 2016, through March 31, 2017. MGUC also requests for Commission authorization to roll-in the cumulative under-recovered balance of \$2,164,067 into its 2017/2018 GCR plan period gas costs for GCR customers, and roll-in the cumulative over-recovered balance of \$1,268,490 into its 2017/2018 GCR plan period reservation costs.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by September 12, 2017. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon MGUC's attorney, Paul M. Collins, Miller, Canfield, Paddock and Stone, P.L.C., One Michigan Avenue, Suite 900, Lansing, Michigan 48933.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of MGUC's request may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Michigan Gas Utilities Corporation. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

August 18, 2017

## **Reports & Communications:**

### **A. Special Event Permit 2017-009 – Labor Day Bridge Walk:**

This is an annual event for Labor Day festivities. Because this involves road closures, Council approval is requested.

**Recommended action:** Consider approving Special Event Permit 2017-009 for the annual Bridge Walk.

### **B. DPW – Water Valve on North Anderson Street:**

In response to a leaking valve and in preparation for the paving project on North Anderson, an 8” water valve was recently installed.

**Recommended action:** Consider confirming the emergency project with City Services Inc to install a new 8” water valve on North Anderson in the amount of \$5,750.00.

## **Reminder of Upcoming Meetings**

- September 14, 2017 – Allegan County Board of Commissioners – 1pm
- September 12, 2017 – Plainwell DDA/BRA/TIFA Board – 7.30am
- September 6, 2017 – Plainwell Planning Commission – 7pm
- September 11, 2017 – Plainwell City Council – 7pm

## **Non-Agenda Items / Materials Transmitted**

- Article from Netzch Pumps North America LLC
- Michigan Gas Utility – Public Hearing – September 19, 2017