

# City of Plainwell

Zelda Schippers  
EJ Hart  
David O'Bryant  
Adam Hopkins  
Nick Larabel  
Paul Rizzo  
Jim Turley  
Erik Wilson  
Randy Wisnaski



Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

### DDA/TIFA/BRA

### City Hall Council Chambers

December 10, 2019, 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 11/12/19 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
  - A. Accounts Payable for November of \$19,055.33
8. **DDA Action Items**
  - A. Accounts Payable for November of \$834.26
9. **TIFA Action Items**
  - A. Accounts Payable for November of \$582.83
10. **Communications:** 10/28/19, 11/11/19 Council Minutes. Also the Financial Report/Summary as of 11/30/19
11. **Public Comments**
12. **Staff Comments:**

**Community Events**  
December Events: Sat. Dec. 14 – Indoor Market, Christmas Festival, Home Tour  
**Business Updates** – Recycling Bin/Waste Management / no business updates  
**RRC Update** – meeting w/ marketing team
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*  
The City of Plainwell is an equal opportunity provider and employer

*The Island City*

## AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for November in the amount of \$19,055.33

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for November in the amount of \$834.26

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for November in the amount of \$582.83

### **Reminder of Upcoming Meetings**

- December 23 – City Council Meeting - 7:00pm
- December 12 – Parks and Trees Meeting -5:00pm
- Offices closed Tuesday & Thursday Dec.24 & 25 Christmas/ Tuesday, Dec. 31 & Jan. 1 News Years

### **Non-Agenda Items /Training Opportunities/Materials Transmitted**

None at this time

Minutes  
Plainwell DDA, BRA and TIFA:  
November 12, 2019

1. Call to Order - Meeting called to order at 7:32 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Jim Turley, Zelda Schippers, David O'Bryant; Erik Wilson, Nick Larabel, EJ Hart, Randy Wisnaski  
**Excused:** Paul Rizzo, Adam Hopkins
4. Approval of Minutes of Motion by Schippers seconded by O'Bryant to approve 10/08/19 minutes. Motion carried.
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
  - A. **Motion to accept accounts payable for October of \$7,587.90 was made by Schippers and seconded by Hart. Motion carried.**
  - B. Update of Mill Demolition Grant. City Manager Wilson gave a brief update of the MEDC Mill Demolition grant. We just found out that the grant is a 90/10 of the sale of the property. Meaning 90% goes back to the program and the city gets 10% of any sale of property and the property must be sold at true market value.  
The City was granted a 90 day extension to complete everything. No other grantee was given this 90 day extension. The grant is a 5.1 million dollar grant and there is a 10% match.
8. DDA Action Items
  - A. **Motion to accept accounts payable for October of \$788.93 was made by Larabel and seconded by Wisnaski. Motion carried.**
9. TIFA Action Items
  - A. **Motion to accept accounts payable for October of \$1,272.29 was made by Larabel and seconded by Schippers. Motion carried.**
10. Communications:

09/23/19, 09/26/19, 10/14/19 Council Minutes. Also Financial Report/Summary as of 10/31/19 were accepted and placed on file.
11. Public Comments: Cindy Ritz, from Honor Credit Union introduced herself, former member of the Paw Paw DDA.
12. Staff Comments: Community Development Manager reported on:  
**Event updates:** Ladies Leaves and Laughter, Nov. 15; Ribbon Cuttings at 10 a.m. and 2 p.m. Nov. 15; Indoor Market Saturday's from 10 -2 p.m.; Shop Small Saturday, Nov. 30 from 10 a.m. – 2 p.m. Welcome Center at City Hall.  
**Business Updates:** Empty buildings downtown 112 N. Main St., 200 E. Bridge St.; 124 E. Bridge is now on the Market (Champion Law Office) listed at \$135,000 and 127 S. Main St. (Arlene's) is back on the market listed at \$49,900. O'Bryant started a discussion around 127 S. Main St. for the City to deem it a Blighted property, stating it was a major

blight problem and the structural integrity of the inside of the building was not good. City Manager Wilson and Community Development Manager, Siegel, will work with PCI and come up with an action plan.

**Member Comments:**

Hart - Trash is still a problem, people are still dumping illegally

Turley & Hart – mentioned that the owner of the building between Joes and Bridge St.

Deli may be living there again. Truck has been in Haslet's parking lot for a couple days, it was ticketed and now has been moved.

**Adjournment: A Motion by Larabel to adjourn the meeting at 8:24 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

DRAFT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	NOVEMBER 2019 DENTAL & VISION INSURANCE	31.60	15250
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	NOVEMBER 2019 HEALTH INSURANCE PREMIUM	563.44	15252
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	NOVEMBER 2019 LIFE INSURANCE	2.80	15251
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	OCTOBER 2019 DPW UNIFORMS/RUGS/MISC	1.99	15294
443-000-801.000-2020-00001	MILL DEMO PHASE III ENGINEERING	GHD SERVICES INC	MILL DEMO PHASE III	10,879.75	15354
443-000-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	OCTOBER 2019 ATTORNEY SERVICES	520.00	15359
443-000-930.000	SHORE TWO ROOF TRUSSES ON TOP FL	BUILDING RESTORATION INC	MILL BUILDING #2 EMERGENCY ROOF REPAIRS	6,920.00	15291
443-000-930.000	Repair/Maintenance (Outside)	OTIS ELEVATOR COMPANY	12/01/19 - 2/29/20 SERVICE ELEVATOR IN	135.75	
Total For Dept 000 OPERATIONS				19,055.33	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				19,055.33	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
POST DATES 11/01/2019 - 11/30/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	19,055.33
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Total For All Funds:	<u>19,055.33</u>
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12/05/2019 09:23 AM  
 User: JULIE  
 DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 11/01/2019 - 11/30/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-694.025	DDA - Sale of Merchandise	STATE OF MICHIGAN	NOVEMBER 2019 SALES, USE & WITHHOLDING	(0.11)	1663
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	NOVEMBER 2019 DENTAL & VISION INSURANCE	26.23	15250
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	NOVEMBER 2019 HEALTH INSURANCE PREMIUM	274.07	15252
494-000-775.000	Supplies - Repairs and Maintenanc	PLAINWELL ACE HARDWARE	PAINT - FARMERS MARKET SIGN	3.99	15304
494-000-900.000	DDA PRINTING & ADVERTISING	ALLEGAN COUNTY NEWS	HOLIDAY GIFT GUIDE	145.00	
494-000-956.000	Scarecrow contest plaques	B & C TROPHY	Scarecrow contest plaques	46.00	1660
494-000-956.000	Non-Receipted Charge	BRIDGE STREET	Non-Receipted Charge	5.25	1660
494-000-956.000	Frames Ribbon Cutting	WALMART	Frames Ribbon Cutting	3.22	1660
494-000-956.000	Ribbon	WALMART	Ribbon	2.42	1660
494-000-957.022	Wood for Farmer's Market wood si	HOBBY LOBBY #309	Wood for Farmer's Market wood sign	143.10	1660
494-000-957.022	Event Listing 2019 Indoor Market	WHOFISH MEDIA	Event Listing 2019 Indoor Market	25.00	1660
494-000-957.022	DDA Farmers Market Expense	GOOD NEWS PAPER	NOVEMBER 2019 FABULOUS FINDS AD	70.00	15361
494-000-957.022	To Go Coffee Boxes	ISLAND CITY COFFEE	To Go Coffee Boxes	23.98	1660
494-000-957.022	BSD air pot coffee or tea x 2	BRIDGE STREET	BSD air pot coffee or tea x 2	19.08	1660
494-000-957.022	Banner	BANNERS ON THE CHEAP	Banner	47.03	1660
Total For Dept 000 OPERATIONS				834.26	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				834.26	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	834.26
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Total For All Funds:	<u>834.26</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 11/01/2019 - 11/30/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	NOVEMBER 2019 DENTAL & VISION INSURANCE	43.66	15250
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	NOVEMBER 2019 HEALTH INSURANCE PREMIUM	537.55	15252
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INS	NOVEMBER 2019 LIFE INSURANCE	1.62	15251
		Total For Dept 000 OPERATIONS		<u>582.83</u>	
		Total For Fund 450 INDUSTRIAL PARK TIFA		<u><u>582.83</u></u>	

12/05/2019 09:24 AM  
User: JULIE  
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
POST DATES 11/01/2019 - 11/30/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	582.83
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Total For All Funds:	<u>582.83</u>
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**MINUTES**  
**Plainwell City Council**  
**October 28, 2019**

1. Mayor Keeler called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Fenner from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Keeney, Councilmember Overhuel, and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Keeney, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 10/14/2019 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comments:  
David O'Bryant from 902 106<sup>th</sup> Ave. spoke to Council asking them to make permanent the marihuana opt-out.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report:  
Mayor Keeler reminded everyone that the Mill was 18% of the city's tax base when closed and that Council has not raised taxes, nor substantially cut services, to offset that revenue loss. He also welcomed Island City Coffee.
10. Recommendations and Reports:
  - A. City Manager Wilson reported that the Planning Commission had a public hearing on October 16, 2019 to discuss options for marihuana ordinances. Several members of the area community spoke, mostly in opposition to the city "opting-in" to allow recreational marihuana establishments in Plainwell. After public and commissioner comments, the Planning Commission recommends the city continue to opt out of marihuana establishments in the city. The City Attorney opined that the city could repeal Section 57-4 of Ordinance 381 which asked the Planning Commission to come up with an ordinance if the city chose to opt in, as an action item to effectively opt out. There was much discussion that the action before Council applied to recreational marihuana establishments and was silent to medical marihuana, for which the city would have to affirmatively opt-in.  
**A motion by Keeney, seconded by Steele, to approve Ordinance 384 continuing the city's opt-out for recreational marihuana until November 1, 2020. On a voice vote, all in favor. Motion passed.**
  - B. On behalf of Director Bomar, City Manager Wilson presented a report outlining an emergency repair to fire apparatus Truck E-11, which caused that unit to be out of service. The repair company, B&B Fire Service was able to repair the vehicle on-site and return it to service. The repair was authorized under the emergency provisions of the Purchasing Ordinance and, as such, requires Council confirmation.

**A motion by Steele, seconded by Overhuel, to confirm emergency repairs to the brake system for Truck E-11 from B&B Fire Service at a cost of \$5,598.17. On a roll-call vote, all in favor. Motion passed.**

- C. City Manager Wilson reported structural repairs needed in Mill Building #2 related to beam support of the roof. The repairs are still being scoped and priced, but are needed before any heavy snow load. The city believes the cost should not exceed \$12,540.00 and anticipates the cost could be included in the grant being applied for through the Michigan Economic Development Corporation.**

**A motion by Overhuel, seconded by Steele, to approve a project to repair trusses in Mill Building 2 in an amount not to exceed \$12,540.00 and to amend the budget accordingly. On a roll-call vote, all in favor. Motion passed.**

- D. City Manager Wilson reminded Council that Well 5 was taken out of service in April 2018 as a result of state testing having shown trace levels of chemicals, well below state thresholds. Since this well was used only for backup and has not caused any water-flow challenges since being taken offline, the city recommends abandonment and decommissioning this well. Peerless Midwest has offered a quote of \$10,000.00, with other bids being sought.**

**A motion by Wisnaski, seconded by Overhuel, to approve a project to decommission Well 5 at an anticipated cost not to exceed \$10,000.00. On a roll-call vote, all in favor. Motion passed.**

**11. Communications:**

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the September 2019 Public Safety and Water Renewal Reports and the draft Planning Commission Meeting Minutes from 10/16/2019. On a voice vote, all in favor. Motion passed.**

**12. Accounts Payable:**

**A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$215,691.13 for payment of same. On a roll call vote, all in favor. Motion passed.**

**13. Public Comments: None**

**14. Staff Comments:**

Superintendent Nieuwenhuis reported that the city has received approval for grant funding for repairs to the West Bridge Street bridge in the amount of \$262,510 and to the North Main bridge in the amount of \$295,900, with a 5% city match plus engineering. The work will update the façade of the bridges, as both are structurally sound. The work should be done during the 2022 construction season, but there is a possibility of the work being done in 2021. He also report that the final walk-through for the Sherwood Avenue project noted several items to be corrected by the contractor, mostly related to curb and storm drain work.

Community Development Manager Siegel gave a recap on recent weekend events and a report on upcoming events. She also identified a November 6 Public Hearing at the Planning Commission to discuss changes to the approval process for certain site plans.

Superintendent Pond reported the state having sampled effluent for PFCs. Two compounds were found to have extremely low levels of ng/l. These compounds are not regulated and, therefore, have no regulated limits. The findings appear immaterial given the 30 compounds tested.

Clerk Kelley reminded Council and the public that Election Day is November 5, 2019 and that polls will be open in City Hall Council Chambers from 7am until 8pm.

City Manager Wilson updated the Council on the grant application for the mill demolition given SHPO requests.

15. Council Comments:

Mayor Pro Tem Steele asked that more gravel be placed on South Sherwood during construction.

Council Member Wisnaski reported a great turnout for Pumpkins in the Park.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:57 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

November 11, 2019



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Brian Kelley, City Clerk

**MINUTES**  
**Plainwell City Council**  
**November 11, 2019**

1. Mayor Keeler called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Keeney, Councilmember Overhuel, and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 10/28/2019 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comments: None.
7. Community Development Manager Siegel presented the 2019 Scarecrow Contest Winners to Jaqua Realtors (People's Choice) and to Hart's Jewelry (Best in Show)
8. County Commissioner Report:  
Commissioner Rick Cain reported about a recent survey of the lakeshore along Allegan County showing erosion of several areas from South Haven to Holland. He also reported on countywide efforts to evaluate aquifers and their ability to sustain future development. City Manager Wilson noted that the city pays for its own water reliability study and questioned why the county would fund similar studies for the townships for economic development purposes. Commissioner Cain also discussed financial concerns at the county's medical care facility at Dumont Lake.
9. Agenda Amendments: None.
10. Mayor's Report:  
Mayor Keeler reported having attended a well-run veteran's ceremony in Sherwood Park today.
11. Recommendations and Reports:
  - A. Community Development Manager Siegel reported that the Planning Commission recently considered text language changes to the section of the Zoning Ordinance that outlines site plan reviews. The changes relate to the approval process and the circumstances under which the city administrator or Planning Commission could approve permitted site plans without City Council consideration. No other changes to the Zoning Ordinance were considered along with this opportunity to streamline the approval process. The Planning Commission recommends approval of the changes.  
**A motion by Overhuel, seconded by Steele, to approve Ordinance 385 modifying Section 53-128 of the Zoning Ordinance to modify the city's site plan approval requirements. On a voice vote, all in favor. Motion passed.**

- B. DPW Superintendent Nieuwenhuis and City Manager Wilson reported on the Sherwood Avenue Project and some water-related changes to the project that precipitated a delay in completion. The changes improved the water installation work, adding additional valves to the distribution system and avoided numerous residents being without water. Overall the project came in under budget, but additional engineering costs were incurred due to the changes and Council is being asked to approve those changes. **A motion by Wisnaski, seconded by Keeney, to approve a change order for construction engineering on the Sherwood Avenue Project with Fleis & Vandenbrink in the amount of \$21,900.00. On a voice vote, all in favor. Motion passed.**

12. Communications:

- A. **A motion by Keeney, seconded by Steele, to accept and place on file the October 2019 Investment and Fund Balance Reports and the draft Planning Commission Meeting Minutes from 11/06/2019. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$91,712.81 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments: None

15. Staff Comments:

Superintendent Nieuwenhuis reported that the snow delayed some leaf pickup efforts and that the roads were salted but not plowed, which would have made leaf pickup more cumbersome.

Community Development Manager Siegel reminded Council of two (2) ribbon cuttings on Friday November 15 – 10am at Sherwood Park and 2pm at Prevalent Boutique – and Ladies Night later that evening. She also reported a successful opening of the indoor farmer’s market with 130 guests and 2 new vendor requests.

Superintendent Pond reported on a loss of power at one of the plant’s buildings caused by outdated parts. Redundant systems were implemented and the plant was fully operational within a short period of time. A system-wide review of redundancies is being conducted.

Director Bomar reported having attended the International Association of Chiefs of Police conference as a grant recipient. The conference included several helpful classes and that the entire experience was overwhelming but wonderful. He also noted an upcoming Law Enforcement Information Network (LEIN) audit in early December.

Clerk Kelley reported that the Election went well and thanked all the inspectors for their service.

City Manager Wilson reported unanticipated challenges with the MEDC Mill Demolition Grant related to the demolition of buildings 1 and 9. He provided Council an informational packet which included a letter from the State Historic Preservation Office which outlined stipulations related to the demolition that must be completed within 90 days. The packet also included preliminary costs bids for demolition, structural and architectural engineering. He noted that there are several unanswered questions also related to the proceeds from the sale of land and why these strings were not disclosed earlier in the process. After a conference call with the MEDC staff, information will be compiled for Council to provide direction on how to proceed.

City Manager Wilson also reported the Airport Manager Virgil Williams was recently inducted into the West Michigan Aeronautics Hall of Fame in a ceremony at Western Michigan University.

16. Council Comments:

Council Member Overhuel reported that the recent cemetery tour went great.

Mayor Pro Tem Steele inquired about leaves in the road and grain trucks driving down Sherwood.

Council Member Keeney thanked all the veterans.

17. Adjournment:

**A motion by Overhuel, seconded by Steele, to adjourn the meeting at 8:10 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL  
November 25, 2019

  
\_\_\_\_\_  
Brian Kelley, City Clerk



PERIOD ENDING 11/30/2019

% Fiscal Year Completed: 41.80

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2019 NORMAL (ABNORMAL)	MONTH 11/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,146.00	6,146.08	0.00	(0.08)	100.00
443-000-402.041	Captured Tax - AdVal Real - Library	1,157.00	739.48	0.00	417.52	63.91
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	491.00	490.70	0.00	0.30	99.94
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	491.00	490.70	0.00	0.30	99.94
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	638.00	637.91	0.00	0.09	99.99
443-000-402.047	Captured DDA-SCHOOL	12,262.00	3,186.64	0.00	9,075.36	25.99
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,979.00	2,228.13	0.00	750.87	74.79
443-000-402.060	Captured Tax - AdVal Pers - City	506.00	506.01	0.00	(0.01)	100.00
443-000-402.061	Captured Tax - AdVal Pers - Library	95.00	60.88	0.00	34.12	64.08
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	40.00	40.40	0.00	(0.40)	101.00
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	40.00	40.40	0.00	(0.40)	101.00
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	52.00	52.52	0.00	(0.52)	101.00
443-000-402.065	Captured Tax - AdVal Pers - County (All)	245.00	183.44	0.00	61.56	74.87
443-000-664.020	Interest Earned - Investments	200.00	158.28	3.01	41.72	79.14
443-000-676.080	Interfund Transfer In - Capital Improve	65,000.00	25,000.00	5,000.00	40,000.00	38.46
TOTAL REVENUES		90,342.00	39,961.57	5,003.01	50,380.43	44.23
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	34,609.00	10,647.84	2,138.58	23,961.16	30.77
443-000-706.000	Wages - Part Time Employees	277.00	222.72	0.00	54.28	80.40
443-000-713.000	Other Post Employment Benefits	297.00	123.80	24.76	173.20	41.68
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,534.00	770.40	149.34	1,763.60	30.40
443-000-715.010	Health Insurance Premiums	5,319.00	2,187.19	463.88	3,131.81	41.12
443-000-715.012	Health Insurance - FSA - Employer Paid	0.00	1.37	0.00	(1.37)	100.00
443-000-715.013	Health Insurance - HSA - Employer Paid	2,538.00	1,426.15	0.00	1,111.85	56.19
443-000-715.015	Life Insurance	34.00	14.02	2.80	19.98	41.24
443-000-718.000	Retirement Benefits	2,997.00	937.71	185.67	2,059.29	31.29
443-000-724.000	Medical Insurance Opt Out	203.00	70.22	16.89	132.78	34.59
443-000-730.000	Postage	0.00	62.25	0.00	(62.25)	100.00
443-000-743.000	Uniforms	65.00	7.15	1.94	57.85	11.00
443-000-775.000	Supplies - Repairs and Maintenance	100.00	0.00	0.00	100.00	0.00
443-000-801.000	Engineering Services	2,000.00	29,350.85	10,879.75	(27,350.85)	1,467.54
443-000-801.013	Professional Services - Attorney	8,000.00	1,120.00	520.00	6,880.00	14.00
443-000-801.030	Professional Services - Audit	488.00	267.06	0.00	220.94	54.73
443-000-830.000	Contractual Reimbursement CRA Activities	18,857.00	11,102.47	0.00	7,754.53	58.88
443-000-900.000	Printing and Publishing	500.00	71.54	0.00	428.46	14.31
443-000-910.000	Liability Insurance	5,009.00	4,916.58	0.00	92.42	98.15
443-000-910.010	Workers Comp Insurance	399.00	386.72	(32.12)	12.28	96.92
443-000-930.000	Outside Services (RMLB)	7,000.00	7,191.50	7,055.75	(191.50)	102.74
443-000-930.050	Computer Services	50.00	5.94	0.00	44.06	11.88
443-000-940.000	Rentals - Equipment	1,200.00	415.27	0.00	784.73	34.61
443-908-991.000	Principal Payment - Interfund Loans	14,930.00	6,220.85	1,244.17	8,709.15	41.67
443-908-995.000	Interest Payment - Interfund Loans	1,695.00	706.25	141.25	988.75	41.67
TOTAL EXPENDITURES		109,101.00	78,225.85	22,792.66	30,875.15	72.86
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		90,342.00	39,961.57	5,003.01	50,380.43	44.23
TOTAL EXPENDITURES		109,101.00	78,225.85	22,792.66	30,875.15	72.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 11/30/2019  
 % Fiscal Year Completed: 41.80

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2019 (ABNORMAL)	INCREASE	MONTH 11/30/2019 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
NET OF REVENUES & EXPENDITURES		(18,759.00)		(38,264.28)		(17,789.65)		19,505.28	210.73

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 11/30/2019  
 % Fiscal Year Completed: 41.80

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2019 (ABNORMAL)	MONTH 11/30/2019 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	71,700.00	75,521.37	0.00	(3,821.37)	105.33
450-000-664.020	Interest Earned - Investments	600.00	558.19	174.67	41.81	93.03
TOTAL REVENUES		72,300.00	76,079.56	174.67	(3,779.56)	105.23
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	41,883.00	14,793.01	3,161.65	27,089.99	35.32
450-000-706.000	Wages - Part Time Employees	831.00	409.31	0.00	421.69	49.26
450-000-713.000	Other Post Employment Benefits	6.00	2.40	0.48	3.60	40.00
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,144.00	1,078.08	215.98	2,065.92	34.29
450-000-715.010	Health Insurance Premiums	5,483.00	2,125.26	423.16	3,357.74	38.76
450-000-715.012	Health Insurance - FSA - Employer Paid	0.00	4.19	0.00	(4.19)	100.00
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,715.97	0.00	787.03	68.56
450-000-715.015	Life Insurance	20.00	8.17	1.62	11.83	40.85
450-000-718.000	Retirement Benefits	2,182.00	749.39	159.08	1,432.61	34.34
450-000-724.000	Medical Insurance Opt Out	385.00	128.61	32.06	256.39	33.41
450-000-801.030	Professional Services - Audit	92.00	50.59	0.00	41.41	54.99
450-000-910.000	Liability Insurance	402.00	393.89	0.00	8.11	97.98
450-000-910.010	Workers Comp Insurance	249.00	241.34	(20.04)	7.66	96.92
450-000-930.000	Outside Services (RMLB)	0.00	645.00	0.00	(645.00)	100.00
450-000-930.050	Computer Services	50.00	5.94	0.00	44.06	11.88
450-000-940.000	Rentals - Equipment	1,800.00	2,012.78	0.00	(212.78)	111.82
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		59,830.00	24,363.93	3,973.99	35,466.07	43.87
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	76,079.56	174.67	(3,779.56)	105.23
TOTAL EXPENDITURES		59,830.00	24,363.93	3,973.99	35,466.07	43.87
NET OF REVENUES & EXPENDITURES		12,470.00	51,715.63	(3,799.32)	(39,245.63)	399.59

PERIOD ENDING 11/30/2019

% Fiscal Year Completed: 41.80

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2019 (ABNORMAL)	MONTH 11/30/2019 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	24,515.00		24,515.53		0.00		(0.53)	100.00
494-000-402.031	Captured DDA-LIBRARY	4,613.00		2,949.29		0.00		1,663.71	63.93
494-000-402.032	Captured DDA-Capital Impr	1,957.00		1,957.03		0.00		(0.03)	100.00
494-000-402.033	Capture DDA-Fire Reserve	1,957.00		1,957.03		0.00		(0.03)	100.00
494-000-402.034	Capture-DDA-Solid Waste	2,544.00		2,544.16		0.00		(0.16)	100.01
494-000-402.045	Captured DDA-COUNTY	11,881.00		8,887.36		0.00		2,993.64	74.80
494-000-402.060	Captured Tax - AdVal Pers - City	2,593.00		2,459.23		0.00		133.77	94.84
494-000-402.061	Captured Tax - AdVal Pers - Library	488.00		295.78		0.00		192.22	60.61
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	207.00		196.35		0.00		10.65	94.86
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	207.00		196.35		0.00		10.65	94.86
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	269.00		255.25		0.00		13.75	94.89
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,257.00		891.43		0.00		365.57	70.92
494-000-569.000	Local Grants	5,599.00		5,894.37		0.00		(295.37)	105.28
494-000-569.010	Local Donations	0.00		350.00		350.00		(350.00)	100.00
494-000-664.020	Interest Earned - Investments	200.00		423.38		89.48		(223.38)	211.69
494-000-694.000	Miscellaneous Revenue	200.00		300.05		0.00		(100.05)	150.03
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		2,091.50		831.50		408.50	83.66
494-000-694.025	DDA - Sale of Merchandise	1,000.00		14.26		14.26		985.74	1.43
494-000-694.026	DDA - Special Event Revenues	600.00		436.00		140.00		164.00	72.67
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00		0.00		400.00	0.00
494-000-694.494	DDA - Farmer's Market SNAP Sales	0.00		82.00		0.00		(82.00)	100.00
TOTAL REVENUES		62,987.00		56,696.35		1,425.24		6,290.65	90.01
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	18,309.00		5,547.47		1,165.90		12,761.53	30.30
494-000-706.000	Wages - Part Time Employees	1,500.00		0.00		0.00		1,500.00	0.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,443.00		381.36		73.71		1,061.64	26.43
494-000-715.010	Health Insurance Premiums	2,636.00		1,098.20		235.90		1,537.80	41.66
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		722.93		0.00		598.07	54.73
494-000-715.015	Life Insurance	2.00		0.00		0.00		2.00	0.00
494-000-718.000	Retirement Benefits	355.00		15.74		2.90		339.26	4.43
494-000-724.000	Medical Insurance Opt Out	47.00		17.68		3.94		29.32	37.62
494-000-775.000	Supplies - Repairs and Maintenance	100.00		3.99		3.99		96.01	3.99
494-000-801.000	Engineering Services	100.00		0.00		0.00		100.00	0.00
494-000-801.013	Professional Services - Attorney	100.00		0.00		0.00		100.00	0.00
494-000-801.030	Professional Services - Audit	92.00		50.59		0.00		41.41	54.99
494-000-900.000	Printing and Publishing	3,600.00		596.98		145.00		3,003.02	16.58
494-000-910.000	Liability Insurance	513.00		502.85		0.00		10.15	98.02
494-000-910.010	Workers Comp Insurance	84.00		81.42		(6.76)		2.58	96.93
494-000-930.000	Outside Services (RMLB)	500.00		1,726.00		0.00		(1,226.00)	345.20
494-000-930.050	Computer Services	50.00		5.94		0.00		44.06	11.88
494-000-940.000	Rentals - Equipment	650.00		0.00		0.00		650.00	0.00
494-000-956.000	Miscellaneous	1,850.00		394.37		56.89		1,455.63	21.32
494-000-956.021	Special Events	2,000.00		33.58		0.00		1,966.42	1.68
494-000-957.022	DDA Farmers Market Expense	1,000.00		403.06		328.19		596.94	40.31
494-000-957.025	DDA Christmas Ornament Costs	800.00		0.00		0.00		800.00	0.00
494-000-957.036	DDA Movies in the Park	1,500.00		1,163.00		0.00		337.00	77.53
494-000-957.494	DDA - Farmer's Market SNAP Vendor Pymts	0.00		74.00		0.00		(74.00)	100.00
494-000-960.000	Education & Training - Professional	500.00		0.00		0.00		500.00	0.00
494-000-962.000	Memberships & Dues	3,100.00		2,500.00		0.00		600.00	80.65
494-908-991.000	Principal Payment - Interfund Loans	11,666.00		4,860.85		972.17		6,805.15	41.67
494-908-995.000	Interest Payment - Interfund Loans	595.00		247.90		49.58		347.10	41.66

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2019 NORMAL (ABNORMAL)	MONTH 11/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA Expenditures						
TOTAL EXPENDITURES		54,413.00	20,427.91	3,031.41	33,985.09	38.79
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		62,987.00	56,696.35	1,425.24	6,290.65	90.01
TOTAL EXPENDITURES		54,413.00	20,427.91	3,031.41	33,985.09	38.79
NET OF REVENUES & EXPENDITURES		8,574.00	36,268.44	(1,606.17)	(27,694.44)	415.11
TOTAL REVENUES - ALL FUNDS		225,629.00	172,737.48	6,602.92	52,891.52	76.56
TOTAL EXPENDITURES - ALL FUNDS		223,344.00	123,017.69	29,798.06	100,326.31	56.79
NET OF REVENUES & EXPENDITURES		2,285.00	49,719.79	(23,195.14)	(47,434.79)	2,008.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2019 NORMAL (ABNORMAL)	MONTH 11/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	25,142.00	14,803.29	0.00	10,338.71	58.88
INTEREST	INTEREST & RENTS	200.00	158.28	3.01	41.72	79.14
TRANSFER	FUNDS TRANSFERS	65,000.00	25,000.00	5,000.00	40,000.00	38.46
TOTAL REVENUES		90,342.00	39,961.57	5,003.01	50,380.43	44.23
Expenditures						
000	OPERATIONS	92,476.00	71,298.75	21,407.24	21,177.25	78.47
908	DEBT SERVICE	16,625.00	6,927.10	1,385.42	9,697.90	41.67
TOTAL EXPENDITURES		109,101.00	78,225.85	22,792.66	30,875.15	72.86
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		90,342.00	39,961.57	5,003.01	50,380.43	44.23
TOTAL EXPENDITURES		109,101.00	78,225.85	22,792.66	30,875.15	72.86
NET OF REVENUES & EXPENDITURES		(18,759.00)	(38,264.28)	(17,789.65)	19,505.28	210.73

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2019 NORMAL (ABNORMAL)	MONTH 11/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	600.00	558.19	174.67	41.81	93.03
OTHER	OTHER	71,700.00	75,521.37	0.00	(3,821.37)	105.33
TOTAL REVENUES		72,300.00	76,079.56	174.67	(3,779.56)	105.23
Expenditures						
000	OPERATIONS	59,830.00	24,363.93	3,973.99	35,466.07	43.87
TOTAL EXPENDITURES		59,830.00	24,363.93	3,973.99	35,466.07	43.87
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	76,079.56	174.67	(3,779.56)	105.23
TOTAL EXPENDITURES		59,830.00	24,363.93	3,973.99	35,466.07	43.87
NET OF REVENUES & EXPENDITURES		12,470.00	51,715.63	(3,799.32)	(39,245.63)	399.59

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2019 NORMAL (ABNORMAL)	MONTH 11/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	52,488.00	47,104.79	0.00	5,383.21	89.74
INTEREST	INTEREST & RENTS	200.00	423.38	89.48	(223.38)	211.69
UNCLASSIFIED	Unclassified	0.00	82.00	0.00	(82.00)	100.00
OTHER	OTHER	10,299.00	9,086.18	1,335.76	1,212.82	88.22
TOTAL REVENUES		62,987.00	56,696.35	1,425.24	6,290.65	90.01
Expenditures						
000	OPERATIONS	42,152.00	15,319.16	2,009.66	26,832.84	37.95
908	DEBT SERVICE	12,261.00	5,108.75	1,021.75	7,152.25	41.67
TOTAL EXPENDITURES		54,413.00	20,427.91	3,031.41	33,985.09	38.79
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		62,987.00	56,696.35	1,425.24	6,290.65	90.01
TOTAL EXPENDITURES		54,413.00	20,427.91	3,031.41	33,985.09	38.79
NET OF REVENUES & EXPENDITURES		8,574.00	36,268.44	(1,606.17)	(27,694.44)	415.11
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		225,629.00	172,737.48	6,602.92	52,891.52	76.56
TOTAL EXPENDITURES - ALL FUNDS		223,344.00	123,017.69	29,798.06	100,326.31	56.79
NET OF REVENUES & EXPENDITURES		2,285.00	49,719.79	(23,195.14)	(47,434.79)	2,008.36