

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council Monday October 23, 2017 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary** – 10/09/2017 Regular and 10/12/2017 Special Meetings
6. **General Public Comments**
7. **County Commissioner Report**
8. **Presentations**
 - A. *Employee Recognitions – John Varley, Dan Neeson & Sandy Lamorandier*
9. **Agenda Amendments**
10. **Mayor's Report**
11. **Recommendations and Reports:**
 - A. **WR – Removal of Bio-Bed Media**

Council will consider confirming a project with Dale Hubbard Inc. (Clean Earth) for \$4,706.90 to remove the now-obsolete bio-bed media.
 - B. **WR – Preventative Maintenance/Repair of a Rotark Valve**

Council will consider approving a project with System Specialties Inc. for \$5,131.00 to repair and warranty a failed Rotark valve.
12. **Communications:** The September 2017 Public Safety Report, the DRAFT 10/10/2017 DDA-BRA-TIFA Minutes, the DRAFT 07/25/2017 M-40/M-89 Corridor Minutes.
13. **Accounts Payable - \$50,477.49**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
October 09, 2017

1. Mayor pro tem Steele called the regular meeting to order at 7:02 PM in City Hall Council Chambers.
2. Scott Smail of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Absent: Councilman Keeney and Mayor Brooks
5. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 09/25/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report / Presentations: None.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel reported to Council about the volunteer efforts to put on the annual Tree Lighting and Holiday Parade, on Friday, December 1 and Sat. December 2. These annual events are well attended.
A motion by Keeler, seconded by Overhuel, to approve Special Event Permit 2017-13 – Tree Lighting/Holiday Parade. On a voice vote, all in favor. Motion passed.
 - B. City Manager, Wilson spoke to Council regarding adoption to renew the franchise agreement with Charter Communications and allow the City Manager to execute all related documents.
A motion by Overhuel, seconded by Keeler, to approve the renewal of the franchise agreement with Charter Communications and allow the City Manager to execute related documents. On a roll-call vote, all in favor. Motion passed.
 - C. City Manager, Wilson spoke to Council regarding the bid of \$16,500 to add 2,452 sq. ft. of 4" sidewalk on N. Anderson.
A motion by Keeler, seconded by Overhuel, to approve the \$16,500 for the addition of 2,452 sq. ft. of 4" sidewalk along N. Anderson St. On a roll-call vote, all in favor. Motion Passed.
 - D. City Manager, Wilson spoke to Council regarding approving the Russet Street pavement patch from Wyoming Asphalt & Paving Inc. for \$3,775.00.
A motion by Overhuel, seconded by Keeler, to approve the Russet Street pavement patch by Wyoming Asphalt & Paving in the amount of \$3,775.00. On a roll-call vote, all in favor. Motion Passed.
11. Communications:
 - A. **A motion by Keeler, seconded by Overhuel, to accept and place on file the August 2017 Public Safety Report, the September 2017 Investment and Fund Balance Reports, the**

Draft, 9/12/2017 DDA-BRA-TIFA Minutes. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$95,995.57 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments

None.

14. Staff Comments

Superintendent Pond reporting

Community Development Siegel briefed Council on upcoming events including the Scarecrow Stroll Contest, Pumpkin in the Park and Arts and Eats all scheduled for Sat. Oct. 21. Siegel also announced the Ribbon Cutting for Beltone Hearing is scheduled for Thursday, Oct. 12 at 131 S. Main St. Ste 3 at 4 p.m.

Director Bomar reported on the new radios for the department with a go live date of November 1. He also commented on pistols that were purchased two years ago have all been recalled and new pistols are on order for replacement of the recalled pistols.

15. Council Comments: None.

16. Adjournment:

A motion by Overhuel, seconded by Keeler, to adjourn the meeting at 7:25 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Denise Siegel

Community Development Manager

SUMMARY
Plainwell City Council
October 9, 2017

1. Mayor pro tem Steele called the regular meeting to order at 7:02 PM in Council Chambers at City Hall.
2. Invocation given by Scott Smail at Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Steele, Keeler and Overhuel. Absent: Brooks and Keeney.
5. Approved Minutes/Summary of 09/25/2017 regular meeting.
6. Approved Special Event Permit 2017-13 – Tree Lighting/Holiday Parade.
7. Approved renewal of franchise agreement with Charter Communications.
8. Approved project for sidewalk additions on North Anderson for \$16,500.
9. Approved project with Wyoming Asphalt & Paving for \$3,775 for a Russet Street repair.
10. Accepted and placed on file the August 2017 Public Safety Report, the September 2017 Investment and Fund Balance reports and the DRAFT 09/12/2017 DDA-BRA-TIFA Minutes.
11. Approved Accounts Payable for \$95,995.57.
12. Adjourned the meeting at 7:25 pm.

Submitted by,
Denise Siegel
Community Development Manager

MINUTES
Plainwell City Council
Special Meeting
October 12, 2017
5:00 PM

1. Mayor Rick Brooks call the special meeting to order at 5:04 PM in the City Hall Chambers.
2. Pledge of Allegiance was given.
3. Roll Call: Present- Mayor Brooks, Councilman Keeler, Councilman Keeney.
Absent- Councilman Overhuel, Mayor Pro-Tem Steele.
4. General Public Comments: None
5. Recommendations and Reports:

City Manager Wilson reported on the Prince Street Extension Project bid opening that occurred on October 11, 2017. Manager Wilson provided an overview to the project and stated he was pleased that we had 10 bidders for the project. Manager Wilson thanked all the companies that submitted bids. City Engineer Phil Doorlag was in attendance and stated we were fortunate to receive this many bids so late in the year. **A motion by Keeler and supported by Keeney to award a contract for the Prince Street Extension Project to Kalin Construction Company in the amount of \$185,090.60 contingent upon concurrence by USDA Rural Development and allow City Manager to execute all documents. On a voice vote, all voted in favor. Motion passed.**

6. Public Comments: None
7. Staff Comments: None
8. Council Comments: None

9. Adjournment:

A motion by Keeler, seconded by Keeney, to adjourn the meeting at 5:25 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted,
Erik Wilson, City Manager

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Dean Kapenga, Chairman
Tom Jessup, Vice Chairman

ANNUAL BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, October 12, 2017 – 7PM
Board Room – County Services Building

DISTRICT 1
Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

3PM
DISCUSSION ITEMS:

1. Digital Counties Survey Winner Presentation (*National Technological Award, 3rd Place; used to improve business for Allegan County*)
2. Collective Bargaining Agreements Update (*Letter sent to Judge Buck regarding BoC ; passed unanimously*)
3. 2018 Budget (*Discussed*)
4. Administrative Update (*Concerned about the rate of increase; sometimes seems like we don't have insurance*)

DISTRICT 2
Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

7PM
CALL TO ORDER:
OPENING PRAYER: Commissioner Mark DeYoung
PLEDGE OF ALLEGIANCE:
ROLL CALL:
APPROVAL OF MINUTES: Attached
September 28, 2017
PUBLIC PARTICIPATION:
ADDITIONAL AGENDA ITEMS:
APPROVAL OF AGENDA:
PRESENTATIONS:
Sheriff's Office—M.A.D.D. Awards (*5 Deputies arrested 162 drunk drivers in 2016.*)
PROCLAMATIONS:
INFORMATIONAL SESSION:
Craig Atwood, Managing Director—Road Commission
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
616-681-9413
mdeyoung@
allegancounty.org

DISTRICT 5
Tom Jessup
269-637-3374
tjessup@
allegancounty.org

DISTRICT 6
Gale Dugan
269-694-5276
gdugan@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (10/6/17 & 10/13/17) (*\$462,030.53, \$476,835.93; passed unanimously*)

DISTRICT 7
Don Black
269-792-6446
dblack@
allegancounty.org

ACTION ITEMS:

1. County of Allegan—2018 General Appropriations Act (*\$31,850,343 ; passed unanimously*)

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

2. Collective Bargaining Agreements Update (*Ratify POLC Deputy Unit; passed unanimously*)
3. Board of Commissioners—2018 Road Commissioner Compensation (*\$7,919,11 to Chair, \$7,310.50 Member, per diem consistent with BoC, \$20,000 life insurance; passed unanimously*)

NOTICE OF APPOINTMENTS & ELECTIONS:

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Nothing)*
- District-3-Max R. Thiele-*(Absent)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(How to finance community policing. Attended MAC finance committee and cost of local government is increasing and discussion how to finance or get more money or do less.)*
- District-6-Gale Dugan-*(Rode with a deputy to understand their work load and area to cover)*
- District-7-Don Black-*(Thanks to Ryan Lewis for publishing discussion on Headlee Over-ride)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-September 28, 2017
(Comments in italics are my opinions and interpretation of the Commission meeting and actions)

***We just passed the 2018 Budget for Allegan County and take it very seriously to be-
Responsible***

"The man who complains about the way the ball bounces is likely to be the one who dropped it."

~ Lou Holtz

ADJOURNMENT: Next Meeting - Thursday, October 26, 2017, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

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July - September 2017 Employee Recognition

Congratulating 30 Years of Service

John Varley – Department of Public Safety

Public Safety Officer - June 18, 1987

School Liaison Officer - 1999 to 2007

Detective Sergeant 2007 – 2017

Deputy Director - May 2017 – current

Congratulating 30 Years of Service

Dan Neeson – Department of Public Works

Water Operator

August 10, 1987 – current

Congratulating 40 Years of Service

Sandra Lamorandier – Administration Department

Part Time-Police Department- April 22, 1974 – July 1977

Full Time-Administration various jobs - July 14, 1977

Personnel Manager – July 2002 – current



Rick Brooks, Mayor
Lori Steel Mayor Pro-Tem
Roger Kenney, Council Member
Brad Keeler, Council Member
Todd Overhuel, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

10/19/2017

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelly City Treasurer

RE: Removal of Mulch from Bio-Bed

The skid steer we rented only removed 90% of the mulch. To remove the remaining mulch we had to have Clean Earth our contracted vendor do the work. The project remains approximately \$7,000 under budget and is near completion.

With councils approval I am recommending we pay the invoice for \$4706.90.

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Bryan D. Pond, Superintendent
129 Fairlane Street
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Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

10/19/2017

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelly City Treasurer

RE: Preventative maintenance & repair of one Rotork Valves

Installed in 2005 the Rotork vales are mechanically controlled valve operators. The valves operate twelve times per day and have been very reliable. We have one failed valve which needs repair and the other are recommended for preventive maintenance. By purchasing the PM the valves will be fully warrantied as new.

The cost to do the repairs and PM is \$5131.00 and the line item from which it is drawn has an adequate balance.

With councils approval I am recommending we approve the work through System Specialties which is the Rotork representative in our area.



390 Enterprise Ct. Ste 200 Bloomfield Hills, MI 48302 www.sysspec.com Phone 800-686-9341 or 248-332-0099 Fax 248-332-4919

October 18, 2017

Quote # SK101817RT-1

Byron Pond
City of Plainwell
141 N. Main St
Plainwell, MI 49080
Email: bpond@plainwell.org

Reference: Preventative maintenance of 8 Rotork Actuators / Replacement IQT500

Byron,

Systems Specialties is pleased to offer this firm quotation for the following Rotork products/services.

Qty 8	Preventative Maintenance of IQT500 actuators	\$350.00 / each
	<ul style="list-style-type: none"> • Plus \$350.00 travel fee for technician • Each unit will be fully inspected and returned to service fully warrantied • Additional parts will be an extra charge if found to be failed or approaching failure • Additional cost will be brought to customer's attention prior to work being completed • Service date TBD 	\$3150.00 total

Options for IQT500 currently out of service

Qty 1	Repair of IQT500
	<ul style="list-style-type: none"> • Cost includes new motor (MOD5 IQT500) • Comprehensive maintenance kit (WIT82004) • Labor and travel • If scheduled with above preventative maintenance, deduct \$350.00 from this price • Service date TBD

\$2331.00
- 350.00
\$1981.00

TOTAL \$5131.00 PM & repair

Qty 1	Replacement of IQT500
	<ul style="list-style-type: none"> • 8 week lead time

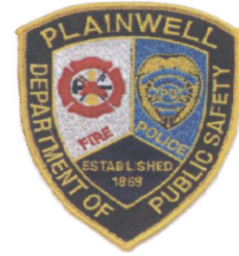
~~\$4542.00~~

Delivery: See above
Terms: The prices in this quotation are good for thirty days.
Terms: Net 30 days
Freight: FOB Shipping Point

Should we be favored with an order, please make your PO out to:

Systems Specialties Company
390 Enterprise Court
Bloomfield Hills, MI 48302
Fax: 248.332.4919

We are best known by the quality of the products we represent and the service we render these quality products.



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

September 2017

Prepared by Director Bill G. Bomar

A handwritten signature in black ink, appearing to be the initials "BB", is located in the bottom left corner of the page.

Plainwell Department of Public Safety

Scheduled Hours By Activity for September 2017

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Total Hours
887

Percentage of Total Hours

95 10.75%

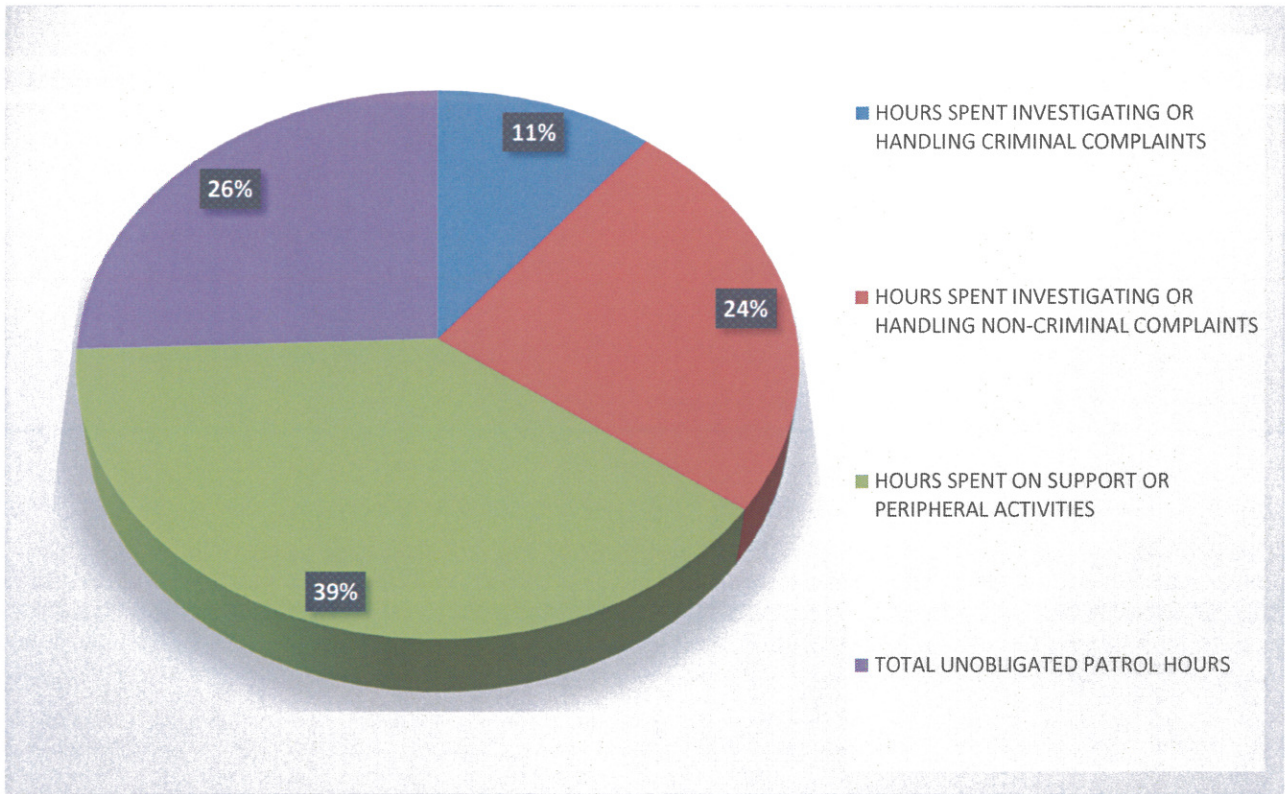
216 24.30%

349 39.34%

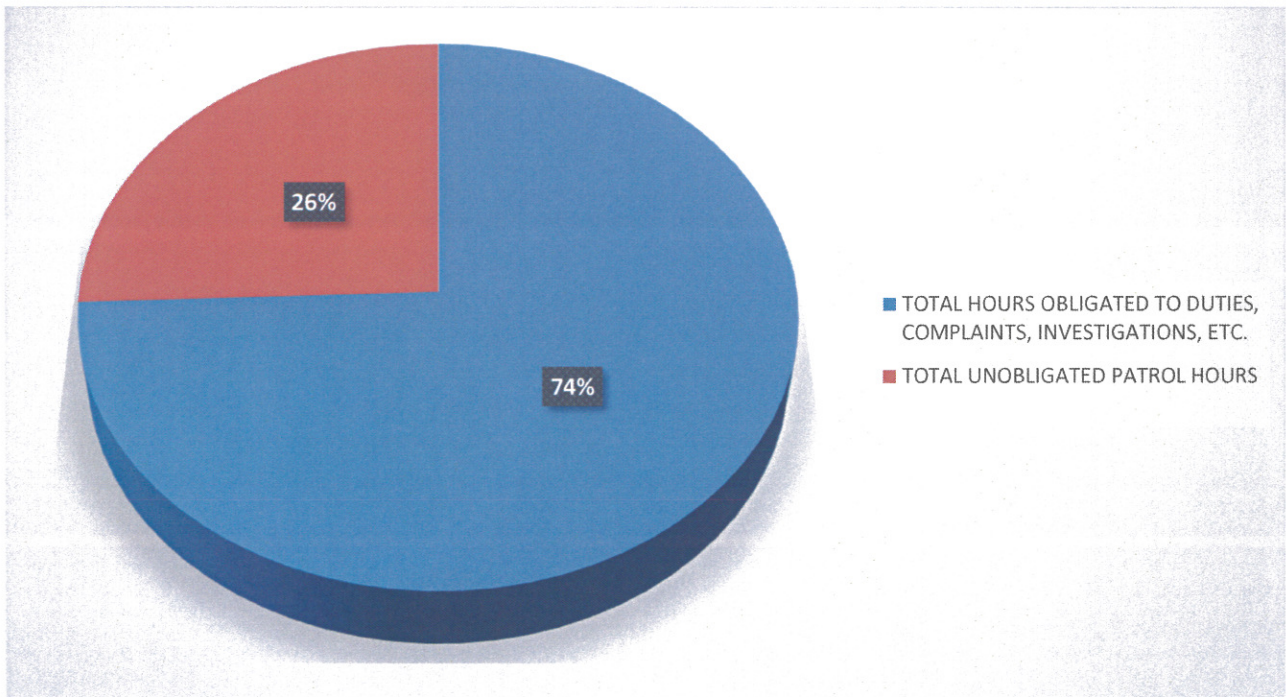
227 25.62%

660 74.38%

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS	10.75%
HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS	24.30%
HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES	39.34%
TOTAL UNOBLIGATED PATROL HOURS	25.62%



TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.	74.38%
TOTAL UNOBLIGATED PATROL HOURS	25.62%



Plainwell Department of Public Safety

Complaints/Activities for September 2017

ARRESTS

CUSTODIAL ARRESTS	13	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	27	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	6	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	4	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	3	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	27	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	40	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	224	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	12	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	236	

OTHER ACTIVITIES

MOTORISTS ASSISTS	74	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	12	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	5,104	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	September	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	5
1200	Robbery	0	1
1300	Aggravated & Non-Aggravated Assault	9	51
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	10
2300	Larceny	5	50
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	4	19
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	2	25
3500	Violation of Controlled Substances Act	1	11
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	1
3800	Family Offenses	0	3
4100	Liquor Violations	1	6
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	0
5000	Obstructing Justice	4	40
5200	Weapons Offenses	0	5
5300	Public Peace	9	52
5400	Traffic Investigations - Any Criminal Traffic Complaints	5	44
5500	Health and Safety	1	21
5600	Civil Rights	0	0
5700	Invasion of Privacy	1	14
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	20	110
9400	False Alarm Activation	6	37
9500	Fires (Other than Arson)	2	26
9700	Accidents, All Other	0	9
9800	Inspections, Unfounded FIRS	33	332
9900	General Assistance (All Except Other Police Agencies)	57	542
9911 & 9912	General Assistance (Other Police Agencies)	59	445
FIRS	Medical First Responder	17	212



Plainwell Department of Public Safety

September 2017 Monthly Report



Live Car Fire Training on September 6, 2017

Submitted By: Director Bill Bomar



September 2017 Report Summary

Community Events:

We had one neighborhood meeting reference traffic.

Training:

This month's training consisted of rifle qualification and car fires. The Police Officers qualified from a distance of 100 yards with the AR-15. After the rifle qualifications we brought the whole department together and worked on car fire extinguishment. We went through several live car fire scenarios.

Foot Patrol

The officers performed 12 hours of foot patrol and had 162 citizen contacts.

Traffic Issue:

Eric Wilson advised that a group of neighbors from Anderson and Grant Street had concerns over careless driving in their neighborhood. An invitation was hand delivered to the residents by PSO Rantz and Deputy Director Varley to attend a meeting at the Public Safety building on October 12th, at 6:00 p.m., to discuss the issues. We will keep you posted on the developments of this issue.

Notable Incidents:

On September 22, at 8:23 a.m., Officer Pell, Deputy Director Varley, and Director Bomar were dispatched to a hostage situation and a stabbing at 119 2nd Avenue, Plainwell. The suspect who was stabbed was treated at Borgess Hospital and then released into our custody. The suspect was charged with unlawful imprisonment, interfering with a 911 call and habitual felony offender.

Miscellaneous:



September Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 59 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
09/13/17	0845	0855	684 Starr Rd	Vehicle fire	Out on arrival, investigate	E-11	4	1

Calls for Service at Plainwell Schools

Plainwell High School: 9
684 Starr Road

Gilkey School: 2
707 S. Woodhams Street

Plainwell Middle School: 2
720 Brigham Street

Starr Elementary: 3
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 1
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Minutes
Plainwell DDA, BRA and TIFA:
October 10, 2017

1. Call to Order - Meeting called to order at 7:32 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, Nick Larabel, Erik Wilson, EJ Hart, Adam Hopkins
Excused: Mayor Rick Brooks, Tracee Dunlop
4. Approval of Minutes of 09/12//2017 minutes
5. General Public: Barb Bechtel
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for September of \$6,016.39 was made by Rizzo and seconded by Turley. Motion carried.**
8. DDA Action Items
 - A. **Motion to accept accounts payable for September of \$1,591.06 was made by Larabel and seconded by Turley. Motion carried.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for August of \$1,519.89 was made by Hart and seconded by Larable. Motion carried.**
10. Communications:

8/14/17, 8/28/17, and 9/11/2017 Council Minutes. Also the Financial report/summary as of 09/31/17 was approved and placed on file.
11. Public Comments: Barb Bechtel (Barbed Wire Café) requested that someone look at the traffic in the alleyway that runs between Campbell's and Design Street, from W. Bridge to W. Chart St. concerned cars are traveling too fast in that alleyway. City Manager Wilson asked her to send him a formal request and he will have Public Safety look into the situation.
12. Staff Comments: Siegel commented on Scarecrow Stroll, Pumpkins in the Park, Arts and Eats, and Downtown Trick or Treating. Also mentioned the Ribbon Cutting for Beltone Hearing on Thurs. Oct. 12 at 4 p.m. located 131 S. Main St. Ste. 3
City Manager, Wilson reported on the progress and issues with Sweetwater are that we are under a very tight timeline with the paving of N. Prince St.
13. Member Comments: Turley has requested that we continue to look into changing the parking in the back lot, west of N. Main St. and North of E. Bridge St. , to angle parking.

Adjournment: A Motion by Hart supported by Rizzo to adjourn the meeting at 8:08 a.m. was made and passed.

Submitted by Denise Siegel, Community Development Manager

DRAFT

M-40/M-89 Corridor Committee Minutes

July 25, 2017

10:00 a.m.

Allegan County Road Commission

1308 Lincoln Road

Allegan, Michigan 49010

1. Welcome and Introductions

Robert Kaarlie welcomed everyone and introductions occurred at 10:00 a.m. People in attendance included:

- Larry Brown, Allegan County Road Commission
- J.P. Damveld, Allegan County Sheriff Department
- Linda Evans, Allegan Township
- Marc Fredrickson, Michigan Department of Transportation
- Aaron Haskin, City of Allegan
- Elisa Hoekwater, Macatawa Area Coordinating Council
- Dean Kapenga, Allegan County Board of Commissioners
- Robert Kaarlie, Allegan County Road Commission
- Jim Pitsch, Salem Township
- Ron Remington, Valley Township
- Harry Smith, Valley Township
- Jason Cole, Michigan Department of Transportation
- Russ VanDam, Overisel Township
- Michael VanDenBerg, Gun Plain Charter Township
- Marv Voss, Cheshire Township
- Nora Balgoyen-Williams, Allegan County Economic Development Commission
- Dave Bee, West Michigan Regional Planning Commission

2. Review of Minutes

A MOTION WAS MADE BY Michael VanDenBerg to accept the minutes of January 31, 2017. **SUPPORTED BY** Dean Kapenga. **MOTION PASSED.**

3. Guest Speaker – Nora Balgoyen-Williams, Director, Allegan County Economic Development Commission

Dave Bee introduced Nora Balgoyen-Williams to the Committee and told everyone it's nice to hear from other types of organizations to see the relationship to transportation. She provided a brief history of economic development in Allegan County and then provided a handout. The handout detailed the first quarter of 2017 and provided information about jobs, investment, training, on-site calls, projects, business attraction efforts, business retention/development, and other information. Questions afterwards related to transportation and it was pointed out that while Allegan County has no large hubs for transit, that it has the best maintained road system in Michigan – due in-large

part to township support and contributions. Ms. Balgoyen-Williams informed everyone of the next local units of government meeting on July 31 in Allegan Township at 7:00 p.m.

4. MDOT Update

Marc Fredrickson told the Committee of several enhancements to the island near the Tulip City Truck Stop and also discussed repairing rutting occurring on M-40. Jason Cole discussed next year's M-40 project in Hamilton and told the group that there will be no detour, but it will be covered by temporary widening of lanes and flagging. He also discussed the restriping project in the City of Allegan and that they will work around the Fair's schedule. The traffic signal in Otsego at Park Street has been turned into a flashing signal and will be removed. He also discussed a traffic modeling project along with Larry Brown's input.

Jim Pitsch asked about the 100th Street Bridge across US-131. Michael VanDenBerg discussed a flooding issue with a resident's driveway – he will forward information to Jason Cole.

5. Allegan County Road Commission Update

Larry Brown provided an update that included discussion of the 30th Street crossing of the Rabbit River, paving Patterson Road, and progress on paving and chip-sealing for the season.

6. West Michigan Regional Planning Commission Update

D. Bee told the group about opportunities for communities to secure grants from the U.S. Economic Development Administration. He also mentioned 2017's Transportation Asset Management Program.

7. Macatawa Area Coordinating Council

Elisa Hoekwater also discussed Transportation Asset Management and invited everyone to a Green Infrastructure Workshop in August.

8. Local Businesses/Communities/Other Organizations – Updates, Issues, and Concerns

There was no update.

9. Discussion of Long and Short Term Goals

There was some discussion about removing the short term goal related to speed in the City of Allegan, but the one action is limited to one area and not necessarily the whole City. D. Bee said he would continue to clean up and shorten the list of issues, goals, and actions.

10. Round Table/ Corridor Issues

Dean Kapenga asked Larry Brown about guardrails and round-a-bouts. L. Brown replied that the Road Commission is working on an inventory of guardrails and that round-a-bouts are studied on a one-on-one basis. He did mention that the one round-a-bout in

Allegan County has worked well. Acquiring rights-of-way for round-a-bouts is more expensive due to the size of their typical footprint.

Jim Pitsch started a discussion about shoulders, bike lanes, and bicycling.

Russ VanDam mentioned that the Road Commission addressed an issue related to 38 and 142.

Linda Evans mentioned that Allegan Township is adding shoulders on 30th Street for bicycles.

There was some discussion about the signal that was removed at the US-131 and 132nd Street interchange and that no additional improvements are planned.

Elisa Hoekwater detailed a pilot program on 8th Street using temporary tape to create a road diet reducing four lanes to two with a left turn center lane and bicycle lanes.

There was some additional discussion involving bicycles including BR-35 which passes through Allegan County (on its way between New Orleans and Sault Saint Marie).

11. Future Meeting Dates and Locations

Remaining meeting date for 2017 is October 31 at Allegan County Road Commission offices at 10:00 a.m.

12. Future Agenda Items

Several ideas were presented for topics including bicycle lanes and MDOT's plan.

13. Other Business

There was no other business

14. Adjournment

The meeting adjourned at 11:30 a.m.

10/19/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 10/24/2017 - 10/24/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000039	A-1 RENT ALL		
	15545	PROPANE REFILL	128.45
	15546	PROPANE REFILL	214.90
TOTAL FOR: A-1 RENT ALL			343.35
004173	AERZEN USA CORPORATION		
	SPI-17-002983	FILTERS FOR BLOWERS WR	577.48
TOTAL FOR: AERZEN USA CORPORATION			577.48
001645	ALEXANDER CHEMICAL CORPORATION		
	SCL 10017440	CREDIT - DEPOSIT REFUND	(800.00)
	SCL 10017696	CREDIT - DEPOSIT REFUND	(600.00)
	SLS 10064113	CHLORINE DPW	199.75
	SLS 10064115	FY 17-18 ANNUAL PURCHASE OF CHLORINE & SULFUR DI	1,771.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			570.75
000056	ALLEGAN COUNTY TREASURER		
	17-236	2016 BOR/TAX TRIBUNAL CHARGE BACKS	1,191.86
TOTAL FOR: ALLEGAN COUNTY TREASURER			1,191.86
000035	APPLIED IMAGING		
	1010082	9/13/17 - 10/12/17 CITY HALL COPIER	124.21
TOTAL FOR: APPLIED IMAGING			124.21
004167	B & B TRUCK FIRE DIVISION MASON DY		
	576	FIRE ENGINE 16-11 REPAIR	336.36
TOTAL FOR: B & B TRUCK FIRE DIVISION MASON DY			336.36
002323	BELLE TIRE		
	30412042	PD SEASONAL CHANGE OVER ON TIRES	60.00
TOTAL FOR: BELLE TIRE			60.00
000087	BILL G BOMAR		
	2017-10	MEAL ALLOWANCE OCT 2017	9.53
TOTAL FOR: BILL G BOMAR			9.53
000461	BOB'S HARDWARE		
	47729	DPW	34.59
TOTAL FOR: BOB'S HARDWARE			34.59
003024	BRIAN KELLEY		
	2017-10	MILEAGE TO MEETINGS	195.81
TOTAL FOR: BRIAN KELLEY			195.81
004845	BRONCO ASPHALT MAINTENANCE		
	2208	CRACK SEALING ON MAIN STREET	8,295.00
TOTAL FOR: BRONCO ASPHALT MAINTENANCE			8,295.00
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	2017-10 DPS/FIRE	10/19/17 - 11 /18/17	513.15
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			513.15
002890	CHEF CONTAINER LLC		
	419223	2017 - 2018 MONTHLY RECYCLING SERVICES	2,445.30
TOTAL FOR: CHEF CONTAINER LLC			2,445.30

002219	CLARK TECHNICAL SERVICES		
	294-2017	SEPT 2017 SUPPORT	728.75
TOTAL FOR: CLARK TECHNICAL SERVICES			728.75

000009	CONSUMERS ENERGY		
	2017-09 A	9/1/17 - 9/30/17 ELECTRIC BILLS	3,248.46
TOTAL FOR: CONSUMERS ENERGY			3,248.46

002703	CONTINENTAL LINEN SERVICES INC		
	2017-09 CITY HALL	2017-09 CITY HALL RUGS	43.04
	2017-09 DPS/FIRE	2017-09 DPS/FIRE RUGS	38.74
	2017-09 DPW	2017-09 DPW RUGS/UNIFORMS/MISC	130.80
	2017-09 WR	2017-09 WR UNIFORMS/RUGS/ MISC	59.34
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			271.92

000157	DAVID RANTZ		
	2017-10	MEALS FOR TRAINING	10.00
TOTAL FOR: DAVID RANTZ			10.00

REFUND UB	ECKERT, LUCILLE		
	10/19/2017	UB refund for account: 02-00026401-00	64.04
TOTAL FOR: ECKERT, LUCILLE			64.04

002889	EJ USA, INC (EAST JORDAN IRON WOR)		
	110170090795	ACE HARDWARE & SANITARY STORM	794.70
TOTAL FOR: EJ USA, INC (EAST JORDAN IRON WOR)			794.70

000164	ETNA SUPPLY CO INC		
	S102385413.001	ACE HARDWARE/STORM MISC	624.44
	S102386358.002	DPW H2O PARTS	236.00
	S102386358-001	MISC DPW WATER PARTS	498.00
	S102388001.001	MISC H2O PARTS	477.00
TOTAL FOR: ETNA SUPPLY CO INC			1,835.44

000581	FADER EQUIPMENT INC		
	123226	ACE HARDWARE PROJECT	395.00
TOTAL FOR: FADER EQUIPMENT INC			395.00

000166	FISHER SCIENTIFIC		
	3730686	WR	84.65
	4135845	WR	139.78
TOTAL FOR: FISHER SCIENTIFIC			224.43

001215	FLIER'S		
	114069	WR TANK	89.00
TOTAL FOR: FLIER'S			89.00

002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		
	1728801	PD FUEL 10/15/17	473.06
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			473.06

003067	HELPNET (BBC-HELPNET)		
	15537	10/1/17 - 12/1/17 EMPLOYEE ASSISTANCE PROGRAM	299.88
TOTAL FOR: HELPNET (BBC-HELPNET)			299.88

002281	HOME DEPOT		
	2017-09	SEPT 2017 STATEMENT	481.05
TOTAL FOR: HOME DEPOT			481.05

004244	JONS TO GO PORTABLE RESTROOMS		
	107572	2017 RESTROOM FOR PUMPKINS IN THE PARK	98.00
TOTAL FOR: JONS TO GO PORTABLE RESTROOMS			98.00

002301	JOYFUL CLEANING - SID TUBBS		

	920	OCTOBER 2017 CLEANING	964.00
TOTAL FOR: JOYFUL CLEANING - SID TUBBS			964.00

000113	KAR LAB INC		
	713804	GRIT SAMPLE WR	700.00
	714535	DRINKING H2O SAMPLES	112.00
TOTAL FOR: KAR LAB INC			812.00

002140	MICHIGAN ASSOC OF FIRE CHIEFS		
	955	2018 MEMBERSHIP FOR B. BOMAR	125.00
TOTAL FOR: MICHIGAN ASSOC OF FIRE CHIEFS			125.00

000014	MICHIGAN GAS UTILIITIES CORP.		
	2017-10	9/9/17 - 10/10/17 GAS BILLS	1,100.10
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP.			1,100.10

000609	MIDWAY CHEVROLET		
	52650	PD CAR REPAIR	161.44
TOTAL FOR: MIDWAY CHEVROLET			161.44

002622	MIDWEST CUSTOM EMBROIDERY		
	16443	2017 EMPLOYEE RECOG S. WILFINGER	69.58
TOTAL FOR: MIDWEST CUSTOM EMBROIDERY			69.58

002708	MORGAN BIRGE' & ASSOCIATES		
	30632	OCT 2017 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			130.00

001413	NORTH CENTRAL NCL OF WISCONSIN INC		
	396096	WR LAB SUPPLIES	370.93
	396097	WR LAB SUPPLIES	690.05
TOTAL FOR: NORTH CENTRAL NCL OF WISCONSIN INC			1,060.98

000096	NYE UNIFORM CO INC		
	621339	J. LEHMANN - BOOTS/UNIFORM	284.36
	621342	PANTS FOR J. LEHMANN	68.50
TOTAL FOR: NYE UNIFORM CO INC			352.86

002247	PLUMBER'S PORTABLE TOILETS		
	368041	9/12/17 - 10/10/17 FARMERS MARKET	80.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			80.00

002371	RENEWED EARTH INC		
	25610	YARD BLEND TO COVER STUMPS	51.30
TOTAL FOR: RENEWED EARTH INC			51.30

004830	RICHMOND, MICHAEL J		
	2017-11	ASSESSING SERVICES NOV 2017	1,300.00
TOTAL FOR: RICHMOND, MICHAEL J			1,300.00

000472	SANDY LAMORANDIER		
	2017-10	MILEAGE TO A SEMINAR	52.43
TOTAL FOR: SANDY LAMORANDIER			52.43

000100	SIEGFRIED CRANDALL PC		
	93826	AUDIT SERVICES FOR JUNE 30, 2017	9,400.00
TOTAL FOR: SIEGFRIED CRANDALL PC			9,400.00

002673	STATE OF MICHIGAN MDOT		
	591-8179607	TRAFFIC SIGNAL ENERGY (STARR RD) JAN - MARCH 2017	141.87
TOTAL FOR: STATE OF MICHIGAN MDOT			141.87

000971	SUPERIOR SWEEPING SERVICE INC		
	27184	STREET SWEEPING	4,250.00

TOTAL FOR: SUPERIOR SWEEPING SERVICE INC 4,250.00

002653	VAN MANEN OIL COMPANY		
	2133534	DIESEL GAS DPW 10/2/17	465.93
	2133535	REGULAR GAS DPW 10/2/17	497.54
TOTAL FOR: VAN MANEN OIL COMPANY			963.47

002201	VOSS LIGHTING		
	20161889-00	STREET LIGHTS BULBS	503.76
TOTAL FOR: VOSS LIGHTING			503.76

000941	WEST MICHIGAN CRIMINAL JUSTICE		
	2017-10	SPRING 2017 MCOLES	236.74
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			236.74

004814	WILLIAMS & WORKS		
	83365	SWEETWATERS	62.25
TOTAL FOR: WILLIAMS & WORKS			62.25

000947	WYOMING ASPHALT & PAVING INC.		
	555	ASPHALT 9/25/17	89.45
	578	RUSSETT ASPHALT 10/2/17	224.28
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			313.73

TOTAL - ALL VENDORS 45,842.63

INVOICE AUTHORIZATION

Person Compiling Report
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.
Insert Signature: <div style="float: right; text-align: right;"> <p>Cheryl Pickett</p> <small>Digitally signed by Cheryl Pickett DN: c=US, st=Michigan, I=Plainwell, o=City of Plainwell, ou=CoP, cn=Cheryl Pickett, email=cpickett@plainwell.org Date: 2017.10.19 09:35:43 -04'00'</small> </div>

Brian Kelley, City Clerk/Treasurer
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="float: right; text-align: right;"> <p>Brian Kelley</p> <small>Digitally signed by Brian Kelley DN: c=US, st=MI, I=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org Date: 2017.10.20 12:55:23 -04'00'</small> </div>

Bryan Pond, Water Renewal Plant Supt.
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="float: right; text-align: right;"> <p>Bryan Pond</p> <small>Digitally signed by Bryan Pond Date: 2017.10.20 09:26:36 -04'00'</small> </div>

Bill Bomar, Public Safety Director
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="float: right; text-align: right;"> <p>Bill Bomar</p> <small>Digitally signed by Bill Bomar Date: 2017.10.19 15:47:17 -04'00'</small> </div>

Rick Updike, Public Works Supt.
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="float: right; text-align: right;"> </div>

Erik J. Wilson, City Manager
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="float: right; text-align: right;"> <p>Erik Wilson</p> <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, I=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2017.10.20 14:44:23 -04'00'</small> </div>

10/19/2017

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 10/06/2017 - 10/31/2017

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank APPNC PNC Accounts Payable Checking					
<i>Check Type: EFT Transfer</i>					
10/31/2017	APPNC	456(E)	PNC BANK (SERVICE CHARGE)	OCTOBER 2017 PNC BANK CHARGES	84.08
<i>Total EFT Transfer:</i>					<u>84.08</u>
APPNC TOTALS:					
Total of 1 Checks:					84.08
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					<u><u>84.08</u></u>
Bank CBGEN Chemical Bank - General AP Account					
<i>Check Type: ACH Transaction</i>					
10/13/2017	CBGEN	1166(A)	ALLEGAN COUNTY TREASURER	2017 SUMMER TAX/INTEREST COLLECTED W/E 1	558.92
10/13/2017	CBGEN	1167(A)	RANSOM DISTRICT LIBRARY	2017 SUMMER TAX/INTEREST COLLECTED W/E 1	79.44
10/20/2017	CBGEN	1168(A)	ALLEGAN COUNTY TREASURER	2017 SUMMER TAX/INTEREST COLLECTED W/E 1	491.15
10/20/2017	CBGEN	1169(A)	RANSOM DISTRICT LIBRARY	2017 SUMMER TAX/INTEREST COLLECTED W/E 1	69.67
<i>Total ACH Transaction:</i>					<u>1,199.18</u>
<i>Check Type: EFT Transfer</i>					
10/17/2017	CBGEN	1170(E)	CHEMICAL BANK	OCTOBER 2017 EBANKING FEES	173.94
<i>Total EFT Transfer:</i>					<u>173.94</u>
<i>Check Type: Paper Check</i>					
10/06/2017	CBGEN	11473	CDW-G	COMPUTER WARRANTIES	211.38
10/10/2017	CBGEN	11474	MASTERCARD	SEPT 2017 DPS MASTERCARD	169.72
10/10/2017	CBGEN	11475	VERIZON	8/24/17 - 9/23/17 CELL PHONE BILLS	959.58
10/10/2017	CBGEN	11476	FUEL MANAGEMENT SYSTEM PACIFIC PRID	PD GAS 9/30/17	461.98
10/10/2017	CBGEN	11477	STATE OF MICHIGAN MDOT	2018 AIRPORT LICENSE FEE	50.00
10/18/2017	CBGEN	11478	EFFICIENTGOV	ANNUAL GRANT ADVERTISING 2017-2018	1,195.00

10/19/2017

CBGEN

11526

PLAINWELL ROTARY CLUB

2017/2018 MEMBERSHIP DUES - WILSON

130.00

Total Paper Check:

3,177.66

CBGEN TOTALS:

Total of 12 Checks:

4,550.78

Less 0 Void Checks:

0.00

Total of 12 Disbursements:

4,550.78

REPORT TOTALS:

Total of 13 Checks:

4,634.86

Less 0 Void Checks:

0.00

Total of 13 Disbursements:

4,634.86

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
DN: c=US, st=MI, l=City of Plainwell,
o=Internet Widgits Pty Ltd, cn=Brian
Kelley, email=bkelley@plainwell.org
Date: 2017.10.20 12:55:02 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson
Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Erik
Wilson, email=ewilson@plainwell.org
Date: 2017.10.20 14:43:47 -04'00'

To: Julie Stout, Alicia Kershaw, Ryan Lewis, and General Public

From: Don Black, Commissioner District #7

Subject: 2-Meetings, J.C. Wheeler Library 1576 S. Main St. Martin October 23, 2017- 6:00pm, and Ransom Library 180 S. Sherwood Ave. Plainwell November 16, 2017-7:00pm.

Hi to residents of Plainwell, Gun Plain Township, Martin Township, Martin Village and Wayland Township. You are all in District #7.

I have decided not to seek re-election and my term ends 2018. I want to encourage you to consider serving your community, or encourage a friend, understand time commitment, and I will answer questions.

Some questions and or points to consider:

- Why not?
- Serve your community
- Follow your God-given call or using gifts/talents
- Make a difference
- Are you a leader?
- Have you always wanted to be a leader?
- Are you fiscal responsible?
- You may want to, but have never held a public office.
- I will be available on the 2-above dates to encourage you, or your friend.

If time allows I will share a few stories. Once I was asked if I would share my best and my worst experience serving the public, I agreed. The man said, "Tell me the worst experience first".

Sincerely, Don Black

OCT 16 2017

City of Plainwell
Clerk/Treasurer's Office

**COMBINED NOTICE
NOTICE TO PUBLIC OF NO SIGNIFICANT IMPACT
ON THE ENVIRONMENT AND
NOTICE TO PUBLIC OF REQUEST FOR RELEASE OF FUNDS**

Date Published: October 12, 2017

City of Allegan, Mi.
(Name of Applicant)

112 Locust, Allegan, Mi. 49010
(Street, City, Zip Code)

269-673-5511
(Telephone Number)

TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS:

On or about October 30, 2017 the above named City of Allegan, Mi. will request the Michigan Strategic Fund to release Federal funds under Title I of the Housing and Community Development Act of 1974 (P.L. 93-383) for the following project:

Lumberman Lofts/Shoppes at the Penny's Block
(Project Title or Name)

To Rehabilitate an approximately 9,000 Sq. Ft two story building, (4) four 1,000 Sq. Ft. white box commercial 1st floor spaces and turn 5,000 Sq. Ft. on the 2nd floor into one & two bedroom apartments.
(Purpose or Nature of the Project)

118 Locust St. Allegan, Mi.
(Location - City, County, State - of Project)

\$1,397,460.00
(Estimated Cost of Project)

Finding of No Significant Impact

It has been determined that such request for release of funds will not constitute an action significantly affecting the quality of the human environment and accordingly the above-named City of Allegan, Michigan has decided not to prepare an Environmental Impact Statement (EIS) under the National Environmental Policy Act of 1969 (P.L. 91-190).

The reasons for such decision not to prepare an EIS are as follows:

- 1.) Allegan, Mi. has determined that the project will not significantly affect the human environment.

An Environmental Review Record respecting the proposed project has been made by the above-named City of Allegan, Michigan which documents the environmental review of the project and more fully sets forth the reasons why an EIS is not required. This Environmental Review Record is on file at the above address and is available for public examination and copying upon request at 112 Locust St. Allegan, Mi. 49010 between the hours of 8am and 5pm.

No further environmental review of such project is proposed to be conducted prior to the request for release of federal funds.

Public Comments on Finding

All interested agencies, groups, and persons disagreeing with this decision are invited to submit written comments for consideration by the City of Allegan Mi. at 112 Locust St. Allegan, MI. 49010 on or before October 27, 2017. All such comments so received will be considered and the Allegan Mayor will not request the release of federal funds or take any administrative action on the proposed project prior to the date specified in the preceding sentence.

Release of Funds

The City of Allegan will undertake the project described above with Community Development Block Grant funds from the Michigan Strategic Fund under Title I of the Housing and Community Development Act of 1974. The City of Allegan is certifying to the Michigan Strategic Fund that City of Allegan and Rachel McKenzie in her official capacity as Mayor Consent to accept the jurisdiction of the federal courts if an action is brought to enforce responsibilities in relation to environmental reviews, decision-making, and action; and that these responsibilities have been satisfied. The legal effect of the certification is that upon its approval Allegan Mayor may use the Block Grant funds and the Michigan Strategic Fund will have satisfied its responsibilities under the National Environmental Policy Act of 1969.

Objections to Michigan Strategic Fund Release of Funds

The Michigan Strategic Fund will accept an objection to its approval only if it is on one of the following bases:

- a) The certification was not in fact executed by the responsible entity's Certifying Officer
- b) The responsible entity has failed to make one of the two findings pursuant to 58.40 or to make the written determination required by 58.35, 58.47 or 58.53 for the project, as applicable.
- c) The responsible entity has omitted one or more of the steps set forth at subpart E of this part for the preparation, publication and completion of an EA.
- d) The responsible entity has omitted one or more of the steps set forth at subparts F and G of this part for the conduct, preparation, publication and completion of an EIS.
- e) The recipient or other participants in the development process have committed funds, incurred costs or undertaken activities not authorized by this part before release of funds and approval of the environmental certification by HUD (or the state).
- f) Another Federal agency acting pursuant to 40 CFR part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality.

Objections must be prepared and submitted to the Michigan Strategic Fund, c/o Michigan Economic Development Corporation, 300 North Washington Square, 4th Floor, Lansing, Michigan 48913.

Objections to the release of funds on bases other than those stated above will not be considered by the Michigan Strategic Fund. No objection received after November 14, 2017 will be considered by the Michigan Strategic Fund.

Rachel McKenzie,
Mayor, City of Allegan

Reports & Communications:

A. WR – Removal of Bio-Bed Media:

As part of the larger project to replace the bio-bed media at the Water Renewal Plant, the old media needed to be cleaned out and disposed of. Superintendent Pond worked with a vendor which was already working on this project to add this component to the scope of work performed.

Recommended action: Consider confirming the project with Dale Hubbard Inc. for \$4,706.90 to remove the now-obsolete bio-bed media.

B. WR – Preventative Maintenance/Repair of a Rotark Valve:

One (1) mechanical valve operator installed in 2005 has failed and needs replacement. Superintendent Pond reached out to the manufacturer, which recommends repair of the failed valve and preventative maintenance to warranty the work.

Recommended action: Consider approving the project with System Specialties Inc. for \$5,131.00 to repair and warranty a failed Rotark valve.

Reminder of Upcoming Meetings

- October 26, 2017 – Allegan County Board of Commissioners – 7pm
- October 31, 2017 – M40/M-89 Corridor Committee – Road Commission – 10am
- November 7, 2017 – Plainwell DDA/BRA/TIFA Board – 7.30am
- November 1, 2017 – Plainwell Planning Commission – 7pm
- November 13, 2017 – Plainwell City Council – 7pm

Non-Agenda Items / Materials Transmitted

- Combined Notice – City of Allegan CDBG Project
- Public Meetings with Commissioner Don Black – Ransom District Library – November 16, 2017 7pm