

MINUTES
Plainwell City Council
August 22, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Ken Fritz of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney, and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 08/08/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report: Mayor Keeler reported that Vivian Warnement's funeral would be held Friday at 11am at St. Margaret's, with a 10am visitation.
Director Callahan provided an update on Public Safety Officer Jeff Welcher's son.
Mayor Keeler asked everyone to keep the Warnement family and the Welcher family in their prayers.
10. Recommendations and Reports:
 - A. Superintendent Nieuwenhuis reported that the salt truck was currently functional but would likely need repairs soon. The truck uses a conveyor belt system that has been adjusted as much as possible, and without repair or replacement, the system may fail during the winter.
A motion by Overhuel, seconded by Keeney, to approve a contract with Truck and Trailer Specialties in the amount of \$10,596.00. On a roll call vote, all voted in favor. Motion passed.
 - B. Community Development Manager Siegel reported that the Michigan Economic Development Corporation required certain policies to be in place for any community using Community Development Block Grant funds. This policy addresses requirements for contracts covered by Section 3 of the Housing and Urban Development Act of 1968.
A motion by Steele, seconded by Wisnaski, to approve the Economic Opportunities Policy for Section 3 Covered Contracts. On a roll call vote, all voted in favor. Motion passed.
 - C. Clerk Fenger reported that the proposed Purchasing Policy had not changed substantially from the draft presented during the first read. Staff has reviewed the proposed policy after the first read and had no further changes to recommend.

The City of Plainwell is an equal opportunity employer and provider

A motion by Keeney, seconded by Wisnaski, to approve the amended Purchasing Policy as presented. On a roll call vote, all voted in favor. Motion passed.

D. Clerk Fenger reported on the changes made to the Council Chambers Rental Policy made after the first read to address questions and concerns brought up by various Councilmembers. The policy addresses rental requests outside of business hours, along with providing access to the building and the expectations for behavior before, during, and after the rental.

A motion by Steele, seconded by Overhuel, to approve the Council Chambers Rental Policy. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the July 2022 DPS Report, the July 2022 WR Report, the draft 8/9/2022 DDA/BRA/TIFA minutes and the draft 8/11/2022 Parks & Trees minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$645,085.36 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer Kelley reported that he was wrapping up summer tax collection and preparing for winter tax collection, as well as preparing for the annual audit and working with Personnel Manager Lamorandier on training.

Superintendent Nieuwenhuis reported the Walnut Woods paving project was going well, and provided an expected timeline of the project. He noted that the crew performing the water service material inspection had completed the easy locations and moved on to the locations in concrete or asphalt.

Personnel Manager Lamorandier reported continued work on cleaning, moving, and training.

Community Development Manager Siegel reported there was a meeting scheduled for the following week between City personnel and the owners of the Warnement building to further discuss plans for the building. She also noted that the Master Plan community workshop went well.

Director Callahan reported the director's car was listed for sale, and sealed bids were being accepted at the Department of Public Safety until September 2nd. The sealed bids will be opened at 4:45pm on September 2nd. He also noted a new on-call fire fighter had been hired, and would be meeting the Council as soon as his schedule would allow. He noted that the first round of training with the active violence incident shields had been completed, and a second round was scheduled. He also reported that the SRT grant for body cameras was in the final stages, and once the paperwork was completed, he would be ordering the cameras.

Clerk Fenger reported that the County had released the notes from the August 2, 2022 Primary Election, and had remarked "Good Job" with no other issues for both the City's precinct and absent voter counting board. She thanked all the election workers for their help with running an outstanding election.

Manager Wilson reported that the LARA representative had confirmed there was still gas in the tanks at the Clark Station. He noted that he was working with Ridderman Oil to remove the gas, and would be sending a courtesy letter to the station owners alerting them of the City's plans. Manager Wilson reported potentially good news on the ARPA funding for the Old Orchard project, with more information coming soon, and that the Walnut Woods project was going well. He noted that the storm drain was being upgraded during the paving project, and that Superintendent Nieuwenhuis was doing a great job managing the project.

Judy Shoemaker, city resident, noted that there would be a memorial for Jerry Shoemaker on August 5th and invited everyone to attend. She also told a story about Jerry and his friend, Paul Warnement, shooting rats along the river when they were young, until one day Jerry fell in. He and Paul made a pact not to tell Jerry's mother, and thought they had gotten away with it, until Mrs. Warnement, Paul's mother, stopped Jerry's mother and asked how Paul was doing after his fall into the river.

15. Council Comments:

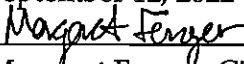
Councilmember Steele offered prayers to the Welcher family and stated that she was sorry to hear about Vivian's passing. She reminded everyone that music in the band shell was happening tonight and encouraged everyone to attend.

Director Callahan reminded everyone that the County would be starting to mill and fill on 102nd Ave from 11th to 16th Street and 102nd Ave would be down to 1 lane starting Wednesday.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:45 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL
September 12, 2022


Margaret Fenger, City Clerk