

City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

AGENDA

Plainwell City Council
Monday, January 22, 2024- 7:00PM
Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 01/08/2024 Regular Meeting
6. General Public Comments
7. County Commissioner Report
8. Agenda Approval
9. Mayor’s Report
10. Recommendations and Reports:

A. Resolution to Authorize General Obligation Bonds

Council will consider adopting Resolution 2024-05 authoring the issuance of General Obligation Limited Tax Bonds in an amount not to exceed \$2,800,00 for the Old Orchard Water/Sewer/Street Project.

B. Resolution to Create Special Assessment District 24-01 – Old Orchard Sewer

Council will consider adopting Resolution 2024-06 (Resolution No.1) to prepare preliminary plans and specifications describing the Old Orchard Sanitary Sewer Special Assessment District 24-01.

C. Audit Services

Council will consider extending the professional services contract with Seigfried Crandall PC to provide independent auditing services for the year ending June 30, 2024, at an annual cost not to exceed \$11,500.

D. Other Post-Employment Benefit ‘OPEB’ Trust Contribution

Council will consider approving a transfer of \$10,829 into the OPEB Trust to cover the actuarially determined ‘normal cost’ for employees covered by the City of Plainwell Retiree Medical Benefit Plan.

11. **Communications:** The December DPS report, and the draft 01/09/2023 DDA/BRA/TIFA meeting minutes.
12. **Accounts Payable - \$539,523.11**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The Island City
Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
January 8, 2024

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Scott Fenner of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/27/2023 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. **A motion by Steele, seconded by Overhuel, to approve the Agenda for the January 08, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Superintendent Pond discussed upgrading the lighting at the Water Renewal Plant Buildings. This upgrade comes with a \$2,362.29 rebate from Consumers Energy, and has a 3-year return on investment in which the energy savings will total the cost of the upgrade.
A motion by Keeney, seconded by Wisnaski, to approve the contract with Michigan Energy Solutions for removal of the remaining fluorescent bulbs and to replace them with L.E.D. lighting for \$6,324.35. On a roll call vote, all in favor. Motion passed.
 - B. Superintendent Pond discussed preventative maintenance and repair for seven Rotork Actuators. These valves were installed in 2005 and have had maintenance work in the past. On-site service cost is approximately \$1,100.00 per valve, covering repair and preventative maintenance. The cost of a full rebuild is approximately \$3,500.00. This quote was provided by a sole source contractor.
A motion by Overhuel, seconded by Keeney, to approve the contract with System Specialties for maintenance and repair of seven Rotork valves for \$7,941.00. On a roll call vote, all in favor. Motion passed.
 - C. Superintendent Pond discussed repair work on the West Clarifier Scum Arm. The Arm was damaged when a fire hose fell in the tank during cleaning. The tank is a backup to the East tank, and will be operable after repairs are made.
A motion by Keeney, seconded by Steele, to approve the contract with W Soule to remove the scum and center well arms and to fabricate and install new arms for \$6,562.00. On a roll call vote, all in favor. Motion passed.

D. Director Callahan discussed the sale of forfeited and seized firearm inventory. Proceeds from the sale of these firearms will go toward the purchase of Glock 45 9mm pistols with red dot sights, replacing the Sig Sauer P320 pistols currently in use by the department.

A motion by Wisnaski, seconded by Keeney, authorizing the Department of Public Safety to sell forfeited and seized weapon inventory, as well department issued Sig Sauer P320 firearms. On a roll call vote, all in favor. Motion passed.

11. New Business:

City Manager Lakamper discussed creating an Old Orchard Special Assessment District. There are 54 homes and 2 vacant lots that would be part of this assessment. The creation of a Special Assessment District would allow the City to assess each of the 56 affected parcels a portion of the cost of upgrading to City Sewer. After discussion, Council decided to proceed with the Special Assessment District.

12. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the December 2023 Investment and Fund Balance reports. On a voice vote, all voted in favor. Motion passed.

13. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$1,036,697.46 for payment of same. On a roll call vote, all voted in favor. Motion passed.

14. Public Comments: None.

15. Staff Comments:

Treasurer/Finance Director Kelley reported working on the budget & policies.

Community Development Manager Siegel reported that the ribbon cutting for MI Grounds went well, and that there was an article in the paper about the business as well.

Manager Lakamper shared that RFQ's are due Friday. An environmental attorney is going over the paperwork.

16. Council Comments: None.

17. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:29 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
January 22, 2024

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: January 17, 2024
SUBJECT: Resolution to Authorize General Obligation Bonds

SUGGESTED MOTION: I motion to adopt Resolution 2024-05 authoring the issuance of General Obligation Limited Tax Bonds in an amount not to exceed \$2,800,000 for the Old Orchard Water/Sewer/Street Project.

BACKGROUND INFORMATION: The cost of the Old Orchard Project is more than the city has in cash reserves. As a result, the Project will need to be funded partially by debt. On November 27, 2023, the Council adopted a resolution of Notice of Intent to issue debt for this project. In the required 45-day referendum period, no petitions were received from the voters asking this item be moved to an election. Also, on December 27, 2023, the Council awarded a bid for the construction portion of this Project, which helped to identify the estimated final cost of the Project.

ANALYSIS: The Old Orchard Project is ready construction. The final estimate of engineering costs has not been completed, pending finalization of the construction plan and schedule. Once that engineering estimate is completed, the actual amount of the bonds needed to be sold will be calculated. The construction will begin in Spring 2024 and should continue the entire 2024 construction season.

BUDGET IMPACT: The adoption of the resolution has no specific budget impact. Once the bonds are sold, the budget can be amended to recognize the bond proceeds and the related construction costs.

CITY OF PLAINWELL
(Allegan County, Michigan)

Resolution No. 2024-05

**RESOLUTION TO AUTHORIZE ISSUANCE OF
GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2024**

Minutes of a regular meeting of the City Council of the City of Plainwell, Allegan County, Michigan, held in the City on January 22, 2024, at 7:00 p.m., local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), the City of Plainwell (the “City”) has the authority to issue bonds to pay the costs of any capital improvement items; and

WHEREAS, the City desires to plan, design, acquire, and construct certain capital improvements, including without limitation, improvements to the City’s water supply system, including without limitation, improving water mains, replacing existing water mains and installing new water mains, and other water main work, all together with their connected services, the restoration of streets, rights-of-way and easements affected by the improvements and other water system improvements the City shall determine to make; improvements to the City’s sanitary sewer system, including without limitation, sewer main improvements, replacing sewer mains, installing new sewer mains, and other sewer main work, the restoration of streets, rights-of-way and easements affected by the improvements, and other sanitary sewer system improvements the City shall determine to make; street construction and reconstruction, including, without limitation, construction, reconstruction and extension of streets, storm sewer and drainage improvements, base construction and reconstruction, street paving, curb and gutter, signage, and restoration; and such other capital improvements as the City shall determine to make (the “Improvements”); and

WHEREAS, the Improvements will enable the City to provide more efficient and better quality public services to City residents; and

WHEREAS, to finance the cost of making the Improvements, the City Council deems it necessary to borrow funds and to issue its General Obligation Limited Tax Bonds, Series 2024 therefor pursuant to the provisions of Act 34.

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. NECESSITY. It is necessary for the public health, safety, and welfare of the City to make the Improvements and issue bonds of the City, pursuant to Act 34, to finance the Improvements.

2. ESTIMATED COST - PERIOD OF USEFULNESS. The cost of the Improvements to be financed, including the payment of engineer's fees, legal, and financial expenses and other expenses incident to the financing of the Improvements, which is currently estimated to be approximately \$3,430,358 is hereby approved and confirmed, and the estimated period of usefulness of the Improvements is determined to be in excess of (20) years.

3. ISSUANCE OF BONDS. To defray a portion of the cost of the Improvements, including legal, engineering, financial, and other expenses, the City shall issue its bonds known as "General Obligation Limited Tax Bonds, Series 2024" (the "Bonds") in the aggregate principal sum of not to exceed \$2,800,000 as finally determined by the Authorized Officer (defined below) at the time of sale. The balance of the cost of the Improvements, if any, shall be paid by grants or funds appropriated by the City.

4. BOND TERMS. The Bonds shall be issued in fully registered form as to both principal and interest, in the denomination of \$5,000 each, or any whole multiple thereof or such other denominations determined by the Authorized Officer. The Bonds shall be numbered consecutively in the order of their registration, shall be dated the date of delivery or such other date approved by the Authorized Officer, and shall be payable serially or as term bonds on such dates, in such years and in such amounts as determined by the Authorized Officer at the time of sale. The Bonds shall bear interest as determined by the Authorized Officer, payable semiannually on such dates as determined by the Authorized Officer at the time of sale. The Authorized Officer may alter or determine the bond terms within the parameters of this resolution as hereafter provided.

5. PAYMENT OF PRINCIPAL AND INTEREST. Both principal of and interest on the Bonds shall be payable in lawful money of the United States of America to the person appearing on the Bond registration books as the registered owner thereof. Payment of principal on the Bonds shall be made at the principal office of the Paying Agent (defined below), upon surrender of the Bonds. Payment of interest on the Bonds shall be paid to the registered owner

at the address as it appears on the registration books as of the determination date. Initially, the determination date shall be the date as of the fifteenth (15th) day of the month prior to the payment date for each interest payment; however, the determination date may be changed by the City to conform to market practice.

6. PLEDGE OF FULL FAITH AND CREDIT, GENERAL OBLIGATION. The City hereby pledges its limited tax, full faith and credit, general obligation for the prompt payment of the principal of and interest on the Bonds as and when due. Each year, the City shall be obligated, as a first budget obligation, to advance money from its general funds to pay the principal of and interest on the Bonds as they become due. In the event there are insufficient moneys for the payment of principal of and interest on the Bonds, the City shall levy a tax on all taxable property in the City for the prompt payment of principal and interest on the Bonds, which tax shall be limited as to rate and amount by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

7. PRIOR REDEMPTION.

(a) Mandatory Redemption. Principal designated as a term bond maturity shall be subject to mandatory redemption, in whole or in part, by lot, at par plus accrued interest, on the redemption dates and in the amounts determined by the Authorized Officer. When term bonds are purchased by the City and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term bonds affected shall be reduced by the principal amount of the Bonds so redeemed in the order determined by the City.

(b) Optional Redemption. The Bonds shall be subject to optional redemption prior to maturity as determined by the Authorized Officer at the time of sale.

(c) Notice of Redemption. Notice of redemption of Bonds shall be given by mail to the Registered Owners of the Bonds to be redeemed not less than thirty (30) days prior to the date fixed for redemption, addressed to the Registered Owner at the registered address shown on the registration books of the City maintained by the Paying Agent. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Paying Agent to redeem the same. So long as the book-entry-only system remains in effect, the Paying Agent will give notice to Cede & Co., as nominee of the Depository Trust

Company, New York, New York (“DTC”), and only Cede & Co. will be deemed to be a holder of the Bonds.

8. PAYING AGENT AND REGISTRATION.

(a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a paying agent, transfer agent and bond registrar (the “Paying Agent”) and is authorized to remove the Paying Agent and appoint a successor Paying Agent. The initial Paying Agent shall be appointed by the Authorized Officer. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.

(b) Book-Entry-Only. At the option of the original purchaser, the Bonds may be issued initially in book-entry-only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for DTC. If this option is selected, DTC will act as securities depository for the Bonds, purchase of the Bonds will be made in book-entry-only form, in the denomination of \$5,000 or any integral multiple thereof, and purchasers will not receive certificates representing their interest in Bonds purchased. Payment of principal and interest will be made by the Paying Agent to DTC. While the Bonds are held in book-entry-only form, then the Bonds shall be transferred in accordance with the procedures established by DTC. So long as the Bonds are registered to DTC or another bond depository, the Paying Agent or bond registrar shall have no responsibility with respect to such transfers. The Authorized Officer shall have the authority from time to time to appoint a successor depository trustee to serve in the place of DTC. While the Bonds are issued in book-entry-only form the Paying Agent shall serve as paying agent only. The Authorized Officer is authorized to sign a Blanket Issuer Letter of Representations or any other related document on behalf of the City in such form approved by the Authorized Officer.

(c) Discontinuance of Book-Entry-Only. In the event the book-entry-only system is not chosen or is discontinued, the following provisions would apply to the Bonds. Registration of the Bonds shall be recorded in the registration books of the City kept by the Paying Agent. Bonds may be transferred only by submitting the same to the Paying Agent, together with a satisfactory instrument of transfer signed by the Registered Owner or the

Registered Owner's legal representative duly authorized in writing, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in denominations of \$5,000 or any integral multiple thereof, in the same outstanding aggregate principal amount as the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption. So long as the Bonds are registered to DTC or another bond depository, the Paying Agent, acting as bond registrar, shall have no responsibility with respect to such transfers.

9. BOND FORM. The Bonds shall be substantially in the form attached hereto as Exhibit A, and incorporated herein, with such changes as are recommended by the City's Bond Counsel and approved by the officers of the City signing the Bonds, whose signature thereon shall be conclusive evidence of such approval.

10. EXECUTION OF BONDS. The Mayor or the Mayor Pro Tem and the Clerk or the Deputy Clerk of the City are hereby authorized and directed to sign the Bonds, either manually or by facsimile signature, on behalf of the City. Upon execution, the Bonds shall be delivered to the purchaser thereof upon receipt of the purchase price in accordance with the accepted bid therefor, plus the accrued interest, if any, to the date of delivery.

11. BONDS MUTILATED, LOST OR DESTROYED. If any Bond shall become mutilated, the City, at the expense of the holder of the Bond, shall execute, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution for the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this Resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft may be submitted to the Paying Agent and, if this evidence is satisfactory to both the City and the Paying Agent and indemnity satisfactory to the Paying Agent shall be given, the City, at the expense of the owner, shall execute, and the Paying Agent shall thereupon

authenticate and deliver, a new Bond of like tenor, which shall bear the statement required by Act 354, Public Acts of Michigan, 1972, as amended, or any applicable law hereafter enacted, in lieu of and in substitution for the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

12. BOND PAYMENT FUND. For payment of principal of and interest on the Bonds, there shall be established and maintained a debt service fund for the Bonds (the “Bond Payment Fund”). The accrued interest, if any, and capitalized interest, if any, received at the time of delivery of the Bonds and such amount of any premium determined by the Authorized Officer shall be placed into the Bond Payment Fund. The City shall budget annually a sufficient amount to pay the annual principal of and interest on the Bonds and deposit such amount in the Bond Payment Fund as needed to make payments of principal and interest as they become due. Moneys in the Bond Payment Fund shall be expended solely for payment of principal and interest on the Bonds that first come due. Any monies remaining in the Bond Payment Fund after the annual payments of principal of and interest on the Bonds shall be transferred to the General Fund or other appropriate fund and shall no longer be pledged hereunder.

13. CONSTRUCTION FUND. Prior to delivery and sale of the Bonds, there shall be established a construction fund (the “Construction Fund”). After deducting the sums that are required to be deposited in the Bond Payment Fund, the balance of the proceeds of the Bonds shall be deposited into the Construction Fund. The moneys on deposit in the Construction Fund from time to time shall be used solely for the purpose for which the Bonds were issued. Any unexpended balance shall be used for such purposes as allowed by law. Any monies remaining in the Construction Fund after payment of all such costs shall be transferred to the Bond Payment Fund. After completion of the Improvements and disposition of any remaining Bond proceeds, pursuant to the provisions of this Section, the Construction Fund shall be closed.

14. INVESTMENT OF FUNDS. Moneys in the funds and accounts established herein may be invested by the City as allowed by law subject to the limitations imposed by arbitrage regulations and Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”).

15. DEPOSITORY AND FUNDS ON HAND. Monies in the several funds and accounts maintained pursuant to this Resolution may be kept in one or more accounts at financial institutions designated by resolution of the City, and if kept in one account, the monies shall be allocated on the books and records of the City in the manner and at the times provided in this Resolution.

16. ADDITIONAL BONDS. In accordance with the provisions of Act 34, the City reserves the right to issue additional bonds, which shall be of equal standing and priority with the Bonds.

17. SALE OF BONDS. The Authorized Officer is authorized to sell the Bonds pursuant to a negotiated sale in accordance with Act 34. It is hereby determined that such negotiated sale is in the best interests of the City and is calculated to be the most cost effective and efficient method to sell the Bonds and provides the City with maximum flexibility in pricing the Bonds. The Authorized Officer is authorized to negotiate a bond purchase agreement, a placement agreement, or other purchase agreement or term sheet (the "Purchase Agreement") with an underwriter or other purchaser (a "Purchaser") to be selected by the Authorized Officer at or prior to the time of the sale of the Bonds. The Authorized Officer may determine that an underwriter may act on behalf of itself and any other underwriters as determined by the Authorized Officer. The Purchase Agreement shall set forth the principal amount of the Bonds, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, purchase price to be paid by the Purchaser and compensation or expenses to be paid to the Purchaser, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Bonds.

Notwithstanding the foregoing, if the Authorized Officer determines that a competitive sale would be in the best interests of the City, the Bonds shall be sold pursuant to a competitive sale. In such case, the Authorized Officer shall set the date and time for sale of the Bonds, which date shall be at least seven (7) days after the publication of the official notice of sale and the Authorized Officer shall cause notice of the sale of the Bonds to be published in The Bond Buyer, which notice shall be in substantially the form attached hereto as Exhibit B, with such changes as are approved by the Authorized Officer. Following the receipt of such bids, the

Authorized Officer is authorized to award the Bonds to the successful bidder therefor or reject all bids and negotiate the sale of the Bonds with a selected Purchaser.

18. AUTHORIZED OFFICER. Notwithstanding any other provision of this Resolution, the Mayor, the City Manager, and the Finance Director/Treasurer of the City, or any one of them acting alone or any number of them acting together (the “Authorized Officer”) are authorized within the limitations set forth below to determine the title of the Bonds, the interest rate or rates, maximum interest rate, amount of discount or premium, amount of maturities, principal amount, amount of good faith deposit, if any, denominations, dates of issuance, dates of maturities, interest payment dates, optional and mandatory redemption rights, and term bond options. The authority granted to the Authorized Officer by this Section, is subject to the following limitations:

- (a) The par amount of the Bonds shall not exceed \$2,800,000.
- (b) The Bonds shall not be sold at a price that would make the true interest cost of the Bonds exceed 7.00%.
- (c) The final maturity date of the Bonds shall not be later than March 1, 2044.
- (d) The Bonds shall not be sold at a price that is less than 98% of the par value of the Bonds.

The Authorized Officer is hereby authorized for and on behalf of the City, without further City Council approval, to: (a) approve the circulation of a preliminary and a final Official Statement describing the Bonds; (b) negotiate the sale of the Bonds and enter into a Purchase Agreement or otherwise award the bid for the sale of the Bonds; (c) purchase municipal bond insurance, if considered necessary, as additional security for the bondholders; (d) apply to rating agencies for a rating on the Bonds; (e) make any elections or designations relating to the Bonds pursuant to the Code; and (f) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

Approval by the City of the matters delegated in this section or any other sections may be evidenced by the execution of an order or by the execution or approval of such documents by the Authorized Officer. The Authorized Officer, together with the Clerk are authorized to execute any documents or certificates necessary to complete the transaction, including, but not limited to, any applications including applications to the Michigan Department of Treasury (including an

Application for State Treasurer’s Approval to Issue Long-Term Securities, applications for waivers, and the submission of any supporting or related documents), any certificates, receipts, orders, agreements, instruments, security reports, a blanket letter of representations, and any certificates relating to federal or state securities laws, rules or regulations, and to pay any fees required by the State of Michigan. The Authorized Officer shall have the power to approve such policies as deemed necessary to comply with federal securities and tax laws, which shall be binding on the City.

19. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on the bonds, shall be deposited in trust, this Resolution shall be defeased and the owners of the bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

20. TAX COVENANT. The City covenants to comply with all requirements of the Code necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary (including the making of such covenants of the City as shall be appropriate) to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

21. QUALIFIED TAX-EXEMPT OBLIGATION. The City reasonably anticipates that the amount of qualified tax-exempt obligations that will be issued by the City and all subordinate entities during the calendar year 2024 shall not exceed \$10,000,000. The City hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Code Section 265(b)(3)(B).

22. MUNICIPAL BOND INSURANCE. The Authorized Officer is hereby authorized to acquire municipal bond insurance to enhance the marketability of the Bonds or to sign such documents as are necessary for the purchaser of the Bonds to acquire municipal bond

insurance. If the City acquires municipal bond insurance from a municipal bond insurer (the “Insurer”), the Authorized Officer, the Clerk, or any one of them, are hereby authorized to take all actions, including the payment of membership fees of a mutual insurance company, and to execute any documents, certificates, orders, applications, agreements, conditions, covenants, or other instruments necessary to effectuate the issuance of the policy of bond insurance, including, but not limited to the execution of an order or agreement containing such provisions as the Insurer may require with respect to the insurance and the Insurer, which shall be binding on the City in the same manner as if contained herein.

23. CONTINUING DISCLOSURE. The City agrees to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12 (the “Rule”) promulgated by the Securities and Exchange Commission (a) on or prior to the date determined by the Authorized Officer, commencing with the first fiscal year ending after the issuance of the Bonds, certain annual financial information and operating data, including audited financial statements for the preceding fiscal year (or if audited financial statements are not available, unaudited financial statements), generally consistent with certain information that was contained or cross-referenced in the Official Statement relating to the Bonds, (b) timely notice of the occurrence of certain material events with respect to the Bonds, and (c) timely notice of a failure by the City to provide the required annual financial information on or before the date specified in (a) above.

24. OFFICIAL STATEMENT. The Preliminary Official Statement relating to the Bonds is hereby authorized and approved with such changes, completions, and revisions as the Authorized Officer shall approve. The Authorized Officer, the Clerk, and the Treasurer of the City, or any of them, are hereby authorized and directed to approve, execute, and deliver the Official Statement on behalf of the City with such changes or modifications as they deem necessary in order to assure that the statements therein are true, and that it does not contain any untrue statement or material fact and does not omit a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading.

25. BOND COUNSEL. The firm of Dickinson Wright PLLC is hereby approved as bond counsel to the City for the issuance of the Bonds and the Authorized Officer is authorized to sign an engagement letter with bond counsel with such fee as is provided in the financial report prepared for the Bonds. The City acknowledges that Dickinson Wright PLLC represents

a number of financial institutions and underwriters in public finance matters, including financial institutions or underwriters that may potentially purchase the Bonds, and consents to Dickinson Wright PLLC's representation of the City as bond counsel and, and waives any conflict of interest arising from such representation of a financial institution or underwriter that may purchase the Bonds in other matters not involving the City.

26. MUNICIPAL ADVISOR. MFCI, LLC is appointed as registered municipal advisor for the issuance of the Bonds.

27. RESOLUTION SUBJECT TO MICHIGAN LAW. The provisions of this Resolution are subject to the laws of the State of Michigan.

28. SECTION HEADINGS. The section headings in this Resolution are furnished for convenience of reference only and shall not be considered to be a part of this Resolution.

29. SEVERABILITY. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Resolution.

30. CONFLICT. Except as provided above, all resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Bonds.

31. EFFECTIVE DATE OF RESOLUTION. This Resolution is determined by the City Council to be immediately necessary for the preservation of the peace, health, and safety of the City and shall be in full force and effect from and after its passage.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

JoAnn Leonard, Clerk
City of Plainwell

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell, Allegan County, Michigan, at a meeting held on January 22, 2024, the original of which is on file in my office. The public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Dated: January 22, 2024

JoAnn Leonard, Clerk

EXHIBIT A

No. ____

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF ALLEGAN**

CITY OF PLAINWELL

GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2024

<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
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Registered Owner: Cede & Co.

Principal Amount:

The City of Plainwell, Allegan County, Michigan (the “City”), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, payable on the first day of [Insert Interest Payment Dates], except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

This Bond is one of a total authorized issue of bonds of even date and like tenor except as to date of maturity, amount and rate of interest, numbered in order of registration, aggregating the principal sum of [Insert Par Amount] issued in accordance with the provisions of Act 34 of the Public Acts of Michigan of 2001, as amended (“Act 34”) and a resolution adopted by the City Council on January 22, 2024, for the purpose of paying the cost of designing, acquiring, and constructing certain capital improvements, including without limitation, improvements to the City’s water supply system, sanitary sewer system, and streets; and such other capital improvements the City shall determine to make.

The City has pledged the limited tax, full faith, credit and resources of the City for the prompt payment of the principal of and interest on the Bonds, in which event the City may levy a tax on all taxable property in the City for the payment of principal and interest on the Bonds, which tax shall be limited as to rate and amount by applicable constitutional, statutory, and charter limitations on the taxing power of the City. The City reserves the right to issue additional

bonds in accordance with the provisions of Act 34 that shall be of equal standing and priority with the Bonds.

Principal of this Bond is payable at the principal office of The Huntington National Bank, Grand Rapids, Michigan, or such other Paying Agent as the City may hereafter designate (the "Paying Agent") by notice mailed to the Registered Owner not less than sixty (60) days prior to the next interest payment date. Interest on this Bond is payable to the Registered Owner of record as of the fifteenth (15th) day of the month preceding the payment date as shown on the registration books of the City maintained by the Paying Agent, by check or draft mailed to the Registered Owner at the registered address.

Bonds or portions of Bonds maturing on [Insert Term Bond Dates] (the "Term Bonds") are subject to mandatory redemption prior to maturity in part, by lot, on each [Insert Date], commencing [Insert Date], and will be redeemed at the par value thereof plus accrued interest to the redemption date on [Insert Date] of each of the following years in the amounts as follows:

<u>Redemption Date</u>	<u>Principal Amount</u>
<u>[Insert Table for Each Term Bond]</u>	

Term Bonds purchased by the City and delivered to the Paying Agent for cancellation or that are redeemed in a manner other than by mandatory redemption, shall reduce the principal amount of the Term Bonds subject to mandatory redemption by the amount of the Bonds so redeemed, in the order determined by the City.

Bonds maturing on or before [Insert Date], shall not be subject to redemption prior to maturity. Bonds maturing on or after [Insert Date], are subject to redemption prior to maturity as a whole or in part, at the option of the City, in such order as the City shall determine, on any dates, on or after [Insert Date]. Bonds called for redemption shall be redeemed at the par value thereof and accrued interest to the date of redemption, without a premium.

Notice of the call of any Bonds for redemption shall be given by first class mail not less than thirty (30) days prior to the date fixed for redemption, to the Registered Owner at the registered address. Bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Paying Agent to redeem such Bonds. Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption of Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed, a new Bond or Bonds in aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. So long as the book-entry-only system remains in effect, the Paying Agent will give notice to Cede & Co., as nominee of The Depository Trust Company, a New York corporation, only, and only Cede & Co. will be deemed to be a holder of the Bonds.

This Bond shall be registered in the name of the Registered Owner on the registration books kept by the Paying Agent and such registration noted hereon, and thereafter no transfer shall be valid unless made upon the registration books and likewise noted hereon. This Bond is exchangeable at the request of the Registered Owner hereof, in person or by his attorney duly authorized in writing, at the office of the Paying Agent, but only in the manner, subject to the limitations and at his sole expense, for other bonds of an equal aggregate amount, upon surrender of this Bond to the Paying Agent. Upon such transfer, a new registered bond or bonds of the same series and the same maturity of authorized denomination will be issued to the transferee in exchange therefor.

The City has designated the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the City including this Bond, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the City of Plainwell, Allegan County, Michigan, by its City Council, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and its Clerk, all as of the Date of Original Issue stated above.

Brad Keeler, Mayor

JoAnn Leonard, Clerk

CERTIFICATE OF REGISTRATION AND AUTHENTICATION

This Bond is one of the City of Plainwell [Insert Amount] General Obligation Limited Tax Bonds, Series 2024 and has been registered in the name of the Registered Owner designated on the face thereof in the bond register maintained for the City.

THE HUNTINGTON NATIONAL BANK

Authentication Date: _____

As Paying Agent/Bond Registrar/Transfer Agent

WRONGFUL USE OF CERTIFICATE

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the City or its agent for registration of transfer, exchange, or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____

EXHIBIT B

OFFICIAL NOTICE OF SALE

[\$[INSERT AMOUNT]]*

*(subject to adjustment as described below)

**CITY OF PLAINWELL
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2024

BIDS: for the purchase of the above bonds (the “Bonds”) will be received by an agent of the undersigned at the Municipal Advisory Council of Michigan (the “MAC”), on the [Insert Date], until [Insert Time], Eastern Time, at which time said bids will be read. Bids may be submitted to the MAC by email only at munibids@macmi.com, but no bid will be received after the time for receiving bids specified above and the bidder bears all risks of transmission failure.

IN THE ALTERNATIVE: Bids may be submitted electronically via PARITY pursuant to this Notice on the same date and until the same time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Notice, the terms of this Notice shall control. For further information about PARITY, potential bidders may contact the Municipal Advisor (identified below) or PARITY at (212) 849-5021.

BOND DETAILS: The bonds will be fully registered bonds of the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof, dated the date of their delivery, and will bear interest from their date payable on [Insert Date], and semiannually thereafter.

The bonds will mature on the first day of [Insert Month] as follows (provided, however, that the amounts set forth below may be adjusted as described under “ADJUSTMENT IN PRINCIPAL AMOUNT” herein):

YEAR	AMOUNT	YEAR	AMOUNT
2025		2035	
2026		2036	
2027		2037	
2028		2038	
2029		2039	
2030		2040	
2031		2041	
2032		2042	
2033		2043	
2034		2044	

TERM BOND OPTION: Bidders shall have the option of designating bonds as serial bonds or term bonds, or both. The bid must designate whether each of the principal amounts shown above represents a serial maturity or a mandatory redemption requirement for a term bond maturity. There may be more than one term bond designated. In any event, the principal amount scheduled for maturity in the years shown above shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made within (1) hour of sale.

PRIOR REDEMPTION:

A. MANDATORY REDEMPTION. Bonds designated as term bonds shall be subject to mandatory redemption at par and accrued interest on the dates and in the amounts corresponding to the annual principal maturities hereinbefore set forth. The bonds or portions of bonds to be redeemed shall be selected by lot.

B. OPTIONAL REDEMPTION. Bonds maturing on or before [Insert Date], are not subject to redemption prior to maturity. Bonds maturing on and after [Insert Date], are subject to redemption prior to maturity, at the option of the City of Plainwell (the "City"), in such order as determined by the City, in whole or in part at any time on and after [Insert Date], in integral multiples of \$5,000 and by lot within a maturity, at par value of the bond or portion of the bond called to be redeemed, plus accrued interest to the redemption date, without a premium.

C. NOTICE OF REDEMPTION. Not less than thirty (30) days' notice of redemption shall be given by first class mail to the registered owner at the registered address. Failure to receive notice of redemption shall not affect the validity of the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the redemption date; provided, funds are on hand with the bond registrar and paying agent to redeem the bonds called for redemption.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 7% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/100 of 1%, or both. Bonds maturing after 2033 shall bear interest at a minimum coupon rate of 4.00%. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. No proposal for the purchase of less than all of the bonds or at a price less than 100% of their par value will be considered.

BOOK-ENTRY-ONLY: At the option of the purchaser, the bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. The bonds will not be issued in book-entry form if the purchaser is willing to accept physical delivery of the bonds in denominations equal to the aggregate principal amount for each maturity and, if necessary, transfer the bonds only in such denominations. If requested by the purchaser of the bonds and determined by an authorized officer of the City, the bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

The book-entry-only system is described further in the preliminary official statement for the owners bonds.

BOND REGISTRAR AND PAYING AGENT: The bonds shall be payable as to principal in lawful money of the United States upon surrender thereof at the corporate trust office of The Huntington National Bank, Grand Rapids, Michigan, the bond registrar and paying agent. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address. As long as DTC, or its nominee Cede & Co., is the registered owner of the bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial of the bonds is the responsibility of DTC participants and indirect participants as described in the preliminary official statement for the bonds. The City from time to time as required may designate a successor bond registrar and paying agent. Alternatively, a City official may serve as bond registrar and paying agent for the bonds.

PURPOSE AND SECURITY: The bonds are to be issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended, to defray all or part of the cost of various capital improvements to the public facilities of the City. The full faith and credit of the City have been pledged to the prompt payment of the principal of and interest on the bonds. The principal of and interest on the bonds are payable as a first budget obligation of the City from its general funds. The ability of the City to raise such funds is subject to applicable constitutional, statutory, and charter limitations on the taxing power of the City.

ADJUSTMENT IN PRINCIPAL AMOUNT: Following receipt of bids and prior to final award, the City reserves the right to increase or decrease the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities. The purchase price will be adjusted proportionately to the adjustment in the principal amount of the bonds, but the interest rates specified by the successful bidder will not change. The successful bidder may not withdraw its bid as a result of any changes made as provided in this paragraph.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of [Insert Amount] and payable to the order of the City will be required of the successful bidder. If a check is used, it must accompany the bid. If a wire transfer is used, the successful bidder is required to wire its good faith deposit to the City not later than Noon, Eastern Standard Time, on the next business day following the sale using the wire instructions provided by the Municipal Advisor. The good faith deposit will be applied to the purchase price of the Bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the City. No interest shall be allowed on the good faith deposit, and checks of the unsuccessful bidders will be promptly returned to such bidder's representative or by registered mail. The good faith check of the successful bidder will be cashed and payment for the balance of the purchase price of the Bonds shall be made at the closing.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost to the City. True interest cost shall be computed by determining the annual interest rate (compounded semiannually) necessary to discount the debt service payments on the bonds from the payment dates thereof to [Insert Date], and to the price bid.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Dickinson Wright PLLC, attorneys of Grand Rapids, Michigan, the original of which will be furnished without expense to the purchaser at the delivery of the bonds. The fees of Dickinson Wright PLLC for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the above bonds, Dickinson Wright PLLC has made no inquiry as to any financial information, statements or material contained in any financial documents, statements, or materials that have been or may be furnished in connection with the authorization, issuance, or marketing of the bonds and, accordingly, will not express any opinion with respect to the accuracy or completeness of any such financial information, statements or materials. By submitting a bid, the bidder consents to the engagement of Dickinson Wright PLLC as bond counsel to the City notwithstanding any representation of the bidder by such firm in matters unrelated to the issuance of the Bonds.

TAX MATTERS: The approving opinion will include an opinion to the effect that under existing law, as enacted and construed on the date of the initial delivery of the bonds, the interest on the bonds is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Interest on the Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals; however, interest on the Bonds is included in the "adjusted financial statement income" of certain corporations that are subject to the federal corporate alternative minimum tax under Section 55 of the Code. The opinion set forth above will be subject to the condition that the City comply with all requirements of the Code, that must be satisfied subsequent to the issuance of the bonds in order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest on the bonds to be included in gross income retroactive to the date of issuance of the bonds. The City has covenanted to comply with all such requirements. The opinion will express no opinion regarding other federal tax consequences arising with respect to the bonds.

The City has designated the bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code.

If the successful bidder will obtain a municipal bond insurance policy or other credit enhancement for the bonds in connection with their original issuance at its expense, the successful bidder will be required, as a condition of delivery of the bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

In addition, the approving opinion of bond counsel will include an opinion to the effect that under existing law, as enacted and construed on the date of the initial delivery of the bonds, the bonds and the interest thereon are exempt from all taxation by the State of Michigan or a political subdivision thereof, except estate taxes and taxes on gains realized from the sale, payment, or other disposition thereof.

ISSUE PRICE: The winning bidder shall assist the City in establishing the issue price of the bonds and shall execute and deliver to the City at Closing an “issue price” or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form provided by Bond Counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the City, and Bond Counsel. All actions to be taken by the City under this Notice of Sale to establish the issue price of the bonds may be taken on behalf of the City by the City’s Municipal Advisor and any notice or report to be provided to the City may be provided to the City’s Municipal Advisor.

The City intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the “competitive sale requirements”) because:

- (1) the City is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the City anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the City anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that competitive sale requirements are satisfied, the winning bidder shall be expected to certify as to the reasonably expected initial offering price of the bonds to the public.

In the event that the competitive sale requirements are not satisfied, the City shall so advise the winning bidder. The City shall treat (i) the first price at which 10% of a maturity of the bonds (the “10% test”) is sold to the public as of the sale date as the issue price of that maturity and (ii) the initial offering price to the public as of the sale date of any maturity of the bonds not satisfying the 10% test as of the sale date as the issue price of that maturity (the “hold-the-offering-price rule”), in each case applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the City if any maturity of the bonds satisfies the 10% test as of the date and time of the award of the bonds. Any maturity of the bonds (and if different interest

rates apply within a maturity, to each separate CUSIP number within that maturity) that does not satisfy the 10% test as of the date and time of the award of the bonds shall be subject to the hold-the-offering-price rule. Bids will not be subject to cancellation in the event that any maturity of the bonds is subject to the hold-the-offering-price rule. Bidders should prepare their bids on the assumption that some or all of the maturities of the bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the bonds.

By submitting a bid, each bidder confirms that, except as otherwise provided in its bid, it has an established industry reputation for underwriting new issuances of municipal bonds, and, further, the winning bidder shall (i) confirm that the underwriters have offered or will offer the bonds to the public on or before the date of award at the offering price or prices (the “initial offering price”), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the bonds, that the underwriters will neither offer nor sell unsold bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public.

The winning bidder shall promptly advise the City when the underwriters have sold 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

The City acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The City further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

(i) “public” means any person other than an underwriter or a related party,

(ii) “underwriter” means (A) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the bonds to the public),

(iii) a purchaser of any of the bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and

(iv) “sale date” means the date that the bonds are awarded by the City to the winning bidder.

OFFICIAL STATEMENT: An electronic copy of the City’s preliminary official statement relating to the bonds may be obtained by contacting the Municipal Advisor at the address referred to below. The preliminary official statement is in a form deemed final by the City for purposes of paragraph (b)(1) of SEC Rule 15c2-12 (the “Rule”), but is subject to revision, amendment, and completion in a final official statement.

After the award of the bonds, the City will provide on a timely basis up to 100 copies of a final official statement, as that term is defined in paragraph (f)(3) of the Rule, at the City's expense in sufficient quantity to enable the successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. Requests for such additional copies of the final official statement shall be made to the Municipal Advisor at the address set forth below within 24 hours of the award of the bonds.

CONTINUING DISCLOSURE: In order to assist bidders in complying with paragraph (b)(5) of the Rule, the City will undertake, pursuant to a resolution adopted by its governing body and a continuing disclosure certificate, to provide annual reports and notices of certain events. A description of these undertakings is set forth in the preliminary official statement and will also be set forth in the final official statement.

CUSIP: It is anticipated that CUSIP numbers will be printed on the bonds, at the option of the purchaser, but neither the failure to print CUSIP numbers nor any improperly printed CUSIP numbers shall be cause for the purchaser to refuse to take delivery of and pay the purchase price for the bonds. The CUSIP Service Bureau's charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311 et seq.

DELIVERY OF BONDS: The City will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC in New York, New York, or such other place or by such other means as may be agreeable to the purchaser and the City. The usual closing documents, including a continuing disclosure certificate (to the extent that the purchaser is subject to the Rule) and a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of the delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder on that day, or any time thereafter until delivery of the bonds, may withdraw its proposal by serving notice of cancellation, in writing, on the undersigned, in which event the City shall return the good faith deposit. Payment for the bonds shall be made in Federal Reserve Funds.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

MUNICIPAL ADVISOR: MFCI, LLC (the "Municipal Advisor") is a Registered Municipal Advisor in accordance with the rules of the Municipal Securities Rulemaking Board. The Municipal Advisor has been retained by the City to provide certain financial advisory services relating to the planning, structuring and issuance of the bonds. The Municipal Advisor is not engaged in the business of underwriting, trading, marketing or the distribution of securities or any other negotiable instruments. The Municipal Advisor's duties, responsibilities, and fees arise solely as a Registered Municipal Advisor to the City and it has no secondary obligation or other responsibility. Further information regarding the bonds may be obtained from the Municipal Advisor, 435 Union Street, Milford, Michigan 48381. Telephone: (313) 782-3011.

JoAnn Leonard, Clerk
City of Plainwell



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: January 17, 2024
SUBJECT: Resolution to Create Special Assessment District 24-01 – Old Orchard Sewer

SUGGESTED MOTION: I motion to adopt Resolution 2024-06 (Resolution No.1) to prepare preliminary plans and specifications describing the Old Orchard Sanitary Sewer Special Assessment District 24-01.

BACKGROUND INFORMATION: On December 27, 2023, the City Council awarded a bid to replace water mains, install sanitary sewer mains, and replace the streets in the Old Orchard neighborhood. The cost of this Project will be funded by cash and a bond issue. Any debt incurred will have to be paid back over a 20-year period, funded by rates and operational reserves.

ANALYSIS: The installation of new sewer mains may qualify as a public improvement. The cost of such public improvement may be defrayed by a special assessment levied against the properties especially benefited. Any assessment would help fund the debt service requirements in the future, thereby minimizing the overall impact of potential rate increases incurred by all utility users.

BUDGET IMPACT: The adoption of the resolution has no specific budget impact.

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-06

At a regular meeting of the City Council for the City of Plainwell held at City Hall on January 22, 2024, and commencing at 7:00 p.m., the following Resolution was offered for adoption by Council Member _____ and was seconded by Council Member _____:

A RESOLUTION DIRECTING THE CITY CLERK TO CAUSE TO BE PREPARED PRELIMINARY PLANS AND SPECIFICATIONS REGARDING CERTAIN PUBLIC IMPROVEMENTS CONSISTING OF INSTALLATION OF SEWER INFRASTRUCTURE FOR THE CITY OF PLAINWELL SPECIAL ASSESSMENT DISTRICT NO. 24-01.

WHEREAS,

- A. Section 4d of the Home Rule Cities Act PA 279 of 1909 (MCL 117.1 *et seq.*) as amended, Chapter X of the City Charter, and Chapter 16 of the City Code of Ordinances authorize the City to defray the costs of public improvements via special assessment upon the properties especially benefited by the public improvements.
- B. Section 16-3 of the City Code provides that the City Council may proceed with the making of public improvements and special assessment on its own initiative.
- C. The City Council tentatively desires to proceed with certain public improvements, to wit: installation of sanitary sewer infrastructure to designated residential units within the City (the "Public Improvements").
- D. If the nature of the Public Improvements to be made is such that a periodic redetermination of the cost will be necessary without a change in the special assessment district boundaries and, at any time during the term of the special assessment district, an actual incremental cost increase exceeds the estimated cost by more than 10%, notice shall be given a hearing afforded to the record owners of property to be assessed. If the actual cost of the Public improvements exceeds the original estimate by 10% or more, whether fixed or periodic, the City Council may determine to assess up to 10% of the cost above the original estimate and to pay any additional cost increase from city funds available for that purpose. In such case, neither notice nor a hearing shall be required.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

- 1. The City Council tentatively desires to proceed with the Public Improvements.
- 2. The City Council tentatively desires to defray the costs of the Public Improvements via a special assessment upon the properties especially benefited by the Public Improvements.

3. The City Clerk shall cause to be prepared preliminary plans and specifications describing the Public Improvements, the location of the Public Improvement, and an estimate of the cost of the Public Improvements on a fixed or periodic basis, as appropriate.
4. If the nature of the Public Improvements to be made is such that a periodic redetermination of costs will be necessary without a change in the special assessment district boundaries, the estimate of cost shall include any projected incremental increases.
5. Upon receipt of the Public Improvement plans, specifications, and cost estimate, the City Clerk shall report the same to the City Council.
6. That all actions heretofore taken by City officials, employees, and agents with respect to the Public Improvements are hereby ratified and confirmed.
7. The above recitals are incorporated as if fully restated herein.
8. That all resolutions or parts of resolutions in conflict with this Resolution are hereby rescinded.
9. This Resolution is effective immediately.

The vote regarding the adoption of this Resolution was as follows:

YEAS: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Brad Keeler
Mayor

JoAnn Leonard,
City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF ALLEGAN)

I, JoAnn Leonard, City of Plainwell Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council at a regular meeting held on January 22, 2024, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 22nd day of January, 2024.

JoAnn Leonard
City Clerk



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: January 18, 2024
SUBJECT: Audit Services

SUGGESTED MOTION: I motion to extend the professional services contract with Siegfried Crandall PC to provide independent auditing services for the year ended June 30, 2024, at an annual cost not to exceed \$11,500.

BACKGROUND INFORMATION: The City Charter requires an annual audit of the city’s financial records by an independent audit firm.

ANALYSIS: In March 2015, the city received bids for independent auditing services. The contract was awarded to Siegfried Crandall PC, which then kept its contract fees flat for seven (7) years. The contract has been extended with Siegfried Crandall since 2022, as the firm has over 30 years of experience with the city, helping to navigate the City through the Paper Mill’s closing and subsequent redevelopment. Their fees are kept low because city staff actually prepares the financial statement for audit review, which is uncommon in small local municipalities.

BUDGET IMPACT: The cost of the services will be included in the 2024/2025 City Budget.



“The Island City”

MEMORANDUM

211 N. Main Street
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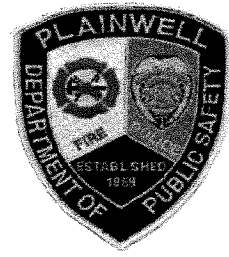
TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: January 18, 2024
SUBJECT: OPEB Trust Contribution

SUGGESTED MOTION: I motion to approve a transfer of \$10,829.00 into the OPEB Trust to cover the actuarially determined “normal cost” for employees covered by the City of Plainwell Retiree Medical Plan.

BACKGROUND INFORMATION: The City maintains a Trust Fund for its Retiree Medical Plan, which is an “other post-employment benefit” (OPEB) offered to members of the POLC and SEIU labor groups. The City recognizes liabilities on its annual financial statements for future costs associated with the Plan, which are determined by an annual actuarial valuation. Per Governmental Account Standards, cost associated for covered employees hired after June 30, 2018 are required to be deposited into a separate Trust account to be paid out in the future when the costs are actually incurred.

ANALYSIS: As of the June 30, 2023 Actuarial Valuation, the City’s minimum required contribution to the Trust is \$10,829.00. The full OPEB Valuation Report was included in the most recent audit and is available for inspection at any time.

BUDGET IMPACT: The recommended contribution amount is included in the 2023/2024 City Budget and funds are available.



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

December 2023

Prepared by Director Kevin Callahan

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	December	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	1	8
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	9	61
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	5
2300	Larceny	6	50
2400	Motor Vehicle Theft	0	4
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	2	23
2700	Embezzlement	0	1
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	3	15
3500	Violation of Controlled Substances Act	1	10
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	1	3
3800	Family Offenses	1	6
4100	Liquor Violations	0	6
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	1
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	3
5000	Obstructing Justice	3	43
5200	Weapons Offenses	1	5
5300	Public Peace	3	56
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	37
5500	Health and Safety	2	86
5600	Civil Rights	0	0
5700	Invasion of Privacy	6	13
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	22
9200	Civil Custody	0	12
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	0	15
9400	False Alarm Activation	5	74
9500	Fires (Other than Arson)	0	5
9700	Accidents, All Other	15	113
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	82	969
9911 & 9912	General Assistance (Other Police Agencies)	65	827
FIRS	Medical First Responder	30	392

Plainwell Department of Public Safety

Complaints/Activities for December 2023

ARRESTS

CUSTODIAL ARRESTS	8	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	9	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	6	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	5	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	2	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	3	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	17	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	33	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	223	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	16	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	239	

OTHER ACTIVITIES

MOTORISTS ASSISTS	6	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	12	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,487	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>
Foot Patrol Min	275	

Plainwell Department of Public Safety

Scheduled Hours By Activity for December 2023

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
1,096

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

55 5.02%

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

237 21.65%

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

377 34.40%

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

*Examples include: General Preventive Patrol, Building Security Checks, Etc.
Note: This also includes any break time the officers take during their shift.*

427 38.96%

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

669 61.04%



ke

December Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 65 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
12/02/2023	13:35	13:51	96 Pine Rd	Build Fire	Extinguish, Salvage & Overhaul	E11, E17, S62, T63	4	6
12/04/2023	12:36	12:45	N. Main St / Bannister St	River Search	Search, Investigate	C2, C3, T63, Boat	6	3
12/05/2023	22:08	22:17	423 W. Plainwell St	Sewer Odor	Investigate, Determine Hazard	C2, C4, E11	4	4
12/09/2023	18:48	18:55	411 Naomi St	Medical	Assist EMS	C4	1	2
12/15/2023	08:51	08:52	200 W. Allegan St	Smoke Detector	Investigate	C2, C6	2	2
12/18/2023	14:05	14:13	1149 M-89 Hwy	Hazard Spill	Control and Confinement, Establish Safe Area	C6, T63	2	2
12/21/2023	12:52	12:56	320 Brigham St	Medical	Assist EMS	C1, S62	2	5

Calls for Service at Plainwell Schools

Plainwell High School: 1
684 Starr Road

Gilkey School: 3
707 S. Woodhams Street

Plainwell Middle School: 1
720 Brigham Street

Starr Elementary: 1
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 1
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Report

There was a total of seven new ordinance violations in December. Seven notifications of violation were made – the violations were for two inoperable cars, two trash and debris, one temporary structure, one improper leaf disposal, and one housing violation. One open ordinance case remains open.

In 2023, there was a total of 69 ordinance calls/incidents. All except one 2023 violation has been resolved.

Two businesses were issued fines for false alarm calls.

Minutes
Plainwell DDA, BRA, and TIFA:
January 09, 2024

1. Call to Order: Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:
Members Present: Randy Wisnaski, Nick Larabel, Cathy Green, Kevin Seckel (7:51 am), Justin Lakamper, Adam Hopkins, Paul Rizzo
Excused: Jim Turley, Angela Ridgway,
Approval of Minutes from 11/14/23: Minutes were approved and placed on file.
4. General Public: None
5. Chairman's Report: None
6. BRA Action Items
 - A. **Motion to accept accounts payable for November of \$1,015.76 was made by Hopkins and seconded by Rizzo. All in favor vote. Motion carried.**
 - B. **Motion to accept accounts payable for December of \$15,125.17 was made by Wisnaski and seconded by Green. All in favor vote. Motion carried**
7. DDA Action Items
 - A. **Discussion/Overview of the Quarterly Revolving Loan.**
 - B. **Motion to accept accounts payable for November of \$1,827.76 was made by Larabel and seconded by Rizzo. All in favor vote. Motion carried.**
 - C. **Motion to accept accounts payable for December of \$1,796.03 was made by Green and seconded by Larabel. All in favor vote. Motion carried**
8. TIFA Action Items
 - A. **Motion to accept accounts payable for November of \$559.34 was made by Larabel and seconded by Wisnaski. All in favor vote. Motion carried.**
9. Communications: 10/23/23, 11/13/2023 and 11/27/23 Council Minutes. Also, the Financial Report/Summary as of 11/31/2023 and 12/31/2023 were approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager Siegel reported:
Businesses opening soon: Auto Motor/Engine Shop
Grants: Match on Main Grant has been postponed. T-Mobile Hometown Grant for Firepit/Brooks Plaza
Budget Prep Work – 2024-2025
Member Comments:
Larabel – commented on the wayfinding signs and how nice they look.
Lakamper – RFQ due date Jan. 12, 2024; Restrictive Covenants on the Mill property
12. Adjournment:
A Motion to adjourn the meeting at 8:03 a.m.

01/18/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 01/05/2024 - 01/18/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	704055	DPS - OIL DRY KC	110.32
	704383	STARTING FLUID/SILICONE SPRAY AS	20.37
	704456	DPW - HOSE END FITTINGS/HOSE LOADER 61	151.21
	704519	DPW - 5.5" VISE #5	155.99
	705078	WR - WELDING ROD STAINLESS BP	42.29
	705264	DPW - SLIP COAT OIL ADDITIVE #5	8.49
	705541	DPW - RAINX ANIT FOG AB	7.99
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			496.66
000009	CONSUMERS ENERGY		
	205368791545	DECEMBER ELECTRIC STREET LIGHTS	114.91
	206169600646	DECEMBER ELECTRIC LED LIGHTS	1,399.05
	206347446413	DECEMBER 2023 ELECTRIC	49.08
	206614350911	DECEMBER ELECTRIC 934 INDUSTRIAL PKWY	2.11
	206614350940	DECEMBER 2023 ELECTRIC TRAFFIC LIGHTS	52.92
	206614350941	DECEMBER 2023 ELECTRIC STREET LIGHTS	2,086.65
TOTAL FOR: CONSUMERS ENERGY			3,704.72
000010	RIDDERMAN & SONS OIL CO INC		
	171677	DPW - 457GL DIESEL 30 - #2 DYED	1,136.21
	171678	DPW - 332GL GASOLINE 5--87 REG 10% ETHANOL	674.13
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,810.34
000014	MICHIGAN GAS UTILIITIES CORP		
	4876435355	DECEMBER 2023 GAS SERVICE CRISPE HOUSE	371.85
	4876660791	WR CUSHMAN LIFT ST GAS SERVICE DECEMBER 2023	58.18
	4876667224	DPW BUILDING DECEMBER 2023 GAS SERVICE	480.93
	4876734555	DPS GAS SERVICE DECEMBER 2023	463.92
	4877197326	DECEMBER 2023 CH GAS SERVICE	115.86
	4877760571	WR PLANT DECEMBER 2023 GAS SERVICE	2,572.91
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			4,063.65
000035	APPLIED INNOVATION		
	2407009	CITY HALL COPIER CHARGES 12/13/2023 - 1/12/2024	315.53
	2408212	DPW/WR - COPIER CHARGES 12/16/2023 - 1/15/2024	56.25
TOTAL FOR: APPLIED INNOVATION			371.78
000046	EMERGENCY VEHICLE PRODUCTS		

	S0018133	DPW - TAHOE #4 NEW RADAR INSTALL KC	435.00
	S0018134	DPS - #1 2018 COMPUTER DOCK INSTALL KC	290.00
TOTAL FOR: EMERGENCY VEHICLE PRODUCTS			725.00
000077	MCMASTER-CARR SUPPLY		
	19169634	WR - ADHESIVE WIRE MARKER/DUCT TAPE BP	84.88
TOTAL FOR: MCMASTER-CARR SUPPLY			84.88
000079	ALLEGAN COUNTY NEWS		
	10149	ADMIN - PUBLIC NOTICES DECEMBER 2023 ORDINANCE 3	360.00
TOTAL FOR: ALLEGAN COUNTY NEWS			360.00
000134	HAROLD ZEIGLER FORD		
	337763	DPS - SERVICE/OIL CHANGE 2023 TAHOE *9122 KC	81.17
	338052	DPS - OIL CHANGE 2019 CHEVROLET IMPALA - JV	68.21
TOTAL FOR: HAROLD ZEIGLER FORD			149.38
000153	FLEIS & VANDENBRINK INC		
	68168	PROFESSIONAL SERVICES NOVEMBER 2023 OLD ORCHAR	3,625.78
	68197	DECEMBER 2023 GENERAL ENGINEERING - IMS MEETING	492.50
	68214	WR - PROFESSIONAL SERVICES WRP PFAS REVIEW DECEM	1,499.25
TOTAL FOR: FLEIS & VANDENBRINK INC			5,617.53
000164	ETNA SUPPLY CO INC		
	S105244119.003	DPW - 1463 SMARTPOINT 510M TC METERS	219,450.00
	S105472699.001	DPW - SENSUS TOUCHPAD (25) WK	250.00
TOTAL FOR: ETNA SUPPLY CO INC			219,700.00
000461	BOB'S HARDWARE		
	88096	DPW - BALLAST CITY HALL LIGHTS AB	74.99
TOTAL FOR: BOB'S HARDWARE			74.99
000674	A-1 ASPHALT INC		
	68155	DPW - 6.5 TONS WINTER MIX ACORN STREET	1,400.00
TOTAL FOR: A-1 ASPHALT INC			1,400.00
001231	ALLEGAN COUNTY CLERKS ASSOC		
	2024	ADMIN - 2024 CLERKS ASSOCIATION DUES GJL BK	30.00
TOTAL FOR: ALLEGAN COUNTY CLERKS ASSOC			30.00
001448	PROFESSIONAL CODE INSPECTIONS		
	23012	DECEMBER 2023 PERMITS	891.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			891.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3596	DPS - DRY CLEANING DECEMBER 2023	35.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			35.00

002030	DRUG SCREEN PLUS INC		
	23DEC1339	ADMIN - RANDOM SCREENING RL AK	47.00
TOTAL FOR: DRUG SCREEN PLUS INC			47.00

002091	ABONMARCHE CONSULTANTS, INC.		
	149992	DECEMBER 2023 GRANT ADMIN SERVICES SOUTHWRIGHT	412.50
TOTAL FOR: ABONMARCHE CONSULTANTS, INC.			412.50

002116	CHARTER COMMUNICATIONS		
	005582801010124	CITY HALL INTERNET/PHONE/TV JANUARY 2024	387.06
	005583601010124	DPW/WR INTERNET SERVICE JANUARY 2024	149.98
TOTAL FOR: CHARTER COMMUNICATIONS			537.04

002281	HOME DEPOT		
	1014835	DPW - SHOVEL TRUCK #6 WK	39.18
	1014836	DPW - 2X6'S/DRIP EDGE (3) SHOP OFFICE JF	44.23
	3010278	DPW - RED OAK BOARDS (5)/SHELLAC CH OFFICE AS	41.04
	312842	DPW - 100W UTILITY LED (3) STREET LIGHTS AB	179.91
	9014269	DPW - 2X8 OLD SCHOOL PICTURES IN CH RL	8.27
	9014274	DPW - 2X8 OLD SCHOOL PICTURES AT CH DR	6.58
	9015071	DPW - PRY BAR SET/SCREWDRIVERS/TAPE MEASURE/TOOL	273.30
	9124066	DPW - 100W LED UTILITY (2) HICKS PARK AS	119.94
TOTAL FOR: HOME DEPOT			712.45

002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2023.12	DPS - DECEMBER 2023 PROFESSIONAL SERVICES	462.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			462.50

002371	RENEWED EARTH INC		
	32157	DPW - JANUARY 2024 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00

002402	STEENSMA LAWN & POWER EQUIPMENT		
	1092793	DPW - STARTER ROPE SNOWBLOWER	1.47
	1094083	WR - NLA PART ORDER BH	29.94
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			31.41

002562	CITY OF ALLEGAN		
	12372	DPW - 4TH QUARTER 2023 WATER TESTING	520.00
TOTAL FOR: CITY OF ALLEGAN			520.00

002603	ELECTION SOURCE		
	24-394	ADMIN - EARLY VOTING BALLOT BAGS BK	204.32
TOTAL FOR: ELECTION SOURCE			204.32

002650	FUEL MANAGEMENT SYSTEM		

	214343	DPS - FUEL FOR POLICE VEHICLES 12/31/2023	569.56
	215021	DPS - FUEL FOR POLICE VEHICLES 12/31/2023	64.26
TOTAL FOR: FUEL MANAGEMENT SYSTEM			633.82

002703	CONTINENTAL LINEN SERVICES INC		
	3796924	DPS RUGS	29.08
	3802595	CH RUGS	31.49
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			60.57

002798	B & B TRUCK EQUIPMENT		
	22584.2	DPW - ROCKPORT ACCESSORIES WATER VAN 2023	19,092.00
TOTAL FOR: B & B TRUCK EQUIPMENT			19,092.00

002869	PLUMMERS ENVIRONMENTAL SERVICES INC		
	24176624	WR - TELEWISE 789.2' SANITARY SEWER / REMOVE HEAVY	2,427.90
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICES INC			2,427.90

003067	HELPNET		
	145-4820	EMPLOYEE ASSISTANCE PROGRAM JAN-MARCH 2024	299.88
TOTAL FOR: HELPNET			299.88

004195	NIEBOER HEATING & COOLING		
	I44054	WR - SAFETY CHECK CONTROL BLDG BOILER BP	410.00
TOTAL FOR: NIEBOER HEATING & COOLING			410.00

004241	GHD SERVICES INC		
	340-0093977	NOVEMBER 2023 UTILITIES/Common Area MAINTENAN	2,279.67
TOTAL FOR: GHD SERVICES INC			2,279.67

004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2024.01TOWN	RETIREE HEALTH INSURANCE JANUARY 2024 - TOWN	268.75
	2024.01WHIT	RETIREE HEALTH INSURANCE JANUARY 2024 - WHITNEY	268.75
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			537.50

004796	SILVERSCRIPT INSURANCE COMPANY		
	2024.01TOWN	RETIREE PRESCRIPTION COVERAGE JANUARY 2024 - TOW	40.40
	2024.01WHIT	RETIREE PRESCRIPTION COVERAGE JANUARY 2024 - WHIT	40.40
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			80.80

004812	FISH WINDOW CLEANING		
	2647-133912	WR - WINDOW CLEANING JANUARY 2024	29.00
TOTAL FOR: FISH WINDOW CLEANING			29.00

004837	MUNIWEB		
	55334	DECEMBER 2023 WEB HOSTING/RESERVATION SCHEDUL	250.00
TOTAL FOR: MUNIWEB			250.00

004840	GREENSTREET MARKETING & DESIGN		
	11092462	DDA - LOGO FOR CITY OF PLAINWELL SOCIAL DISTRICT	200.00
TOTAL FOR: GREENSTREET MARKETING & DESIGN			200.00

004852	PACE ANALYTICAL SERVICES LLC		
	2450232587	WR - MERCURY SAMPLES 01/04/2024 BP	566.03
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			566.03

004855	PLAINWELL ACE HARDWARE		
	15360	DPW - CITY HALL BULBS AB	21.99
	15405	DPW - MARKING PAINT AB	19.98
	15409	DPW - LED T5 48" (5) CITY HALL LIGHTS AB	79.95
	15439	WR - SNOW SHOVEL BH	59.99
	15443	DPW - LED LIGHTS/GUTTER HANGERS FRONT OFFICE JF	177.88
	15445	DPW - DOWNSPOUTS/ELBOW/CONNECTORS FRONT OFF	54.13
	15449	DPW - PAINT / VARNISH STRIPPER / STAIN / BRUSH - AB	79.53
	15452	DPW - RETURNED PARTS JF	(33.56)
	15453	DPW - PAINT FOR GRAFFITI AB	26.00
	15456	DPW - MURIATIC ACID / BREAK CLEANER - AB	23.97
	15459	DPW - BALLAST (2) CITY HALL LIGHTS AB	109.98
	15463	FUNNEL/STRAINER 6QT WELL 7 WK	8.59
	15465	DPW - WIRE WING CONNECT CH LIGHTS AB	8.59
	15471	DPW - HANGER/MISC FASTENERS CH LIGHTS AB	6.07
	15472	DPW - ORGANIZER BINS TRUCK 5 AB	114.98
	15499	WR - AA BATTERIES BP	9.99
	15501	DPW - WRENCH SET/75 PC DRILL & DRIVE SET/DIAGONAL	147.95
	15512	DPW - COAT HOOK(2)/MISC FASTENERS DS OFFICE AB	13.56
	15520	DPW - 20V MX ATMC IMP DRV 1 BAT / PACKOUT ORGAN	138.99
	15522	DPW - 3/16X6" HAMMER DRILL BIT JF	4.99
	15525	DPW - CITY HALL FLAG POLE ADAPTORS - AB	1.78
	15531	DPW - MISC FASTENERS FOR SHOP AB	1.00
	15536	DPW - BATTERIES WK	21.98
	15538	DPW - 2" HOLE SAW/STARTER BIT WK	53.98
	15544	DPW - 2' X 10 PVC PIPE (3)/2' GALV TUBE STRAP (9) #5 A	73.08
	15546	DPW - HANGER (3)/HOOKS (4) TRUCK #5 AS	18.73
	15547	DPW - PVC PIPE SCH40 2" X 10 AS	21.99
	15549	DPW - POSTHOLE DIGGER/SHOVEL/PEN LIGHT/BOLT W/1	124.89
	15553	DPW - MAP GAS/SOLDER WIRE/FLUX/BRUSH ACID 5/16"	59.15
	15559	DPW - GRIND WHEEL (3) SHOP AS	8.97
	15577	DPW - MISC FASTENERS (8)/COIL CHAIN 225' (8) AB	27.20
	15581	DPW - HAND CLEANER SHOP/ 5/8-11 NUTS PLOW BLADI	89.33
	15587	DPW - MARKING PAINT (2) TRUCK #5 AB	19.98
	15589	DPW - LIQUID HANDSOAP REFILL SHERWOOD BATHROO	8.59
	15605	WR - MISC FASTENERS - BH	1.02
TOTAL FOR: PLAINWELL ACE HARDWARE			1,605.22

004886 REPUBLIC SERVICES

	0249-008088376	JANUARY 2024 CITY WIDE RECYCLE	4,523.49
TOTAL FOR: REPUBLIC SERVICES			4,523.49
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004902	BLOOM SLUGGETT PC		
	24678	DECEMBER 2023 LEGAL SERVICES	1,680.00
TOTAL FOR: BLOOM SLUGGETT PC			1,680.00
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005012	UNITED BANK		
	2023.01.12	ACH FEE - UB PAYMENT FILE 01/16/2024	7.00
	2024.01.05	ACH FEE - PAYROLL PRENOTE 01/08/2024	7.00
	2024.01.10	ACH FEE - TAX DISTRIBUTION 01/12/2024	7.00
	2024.01.11	ACH FEE - TAX DISTRIBUTION 01/12/2024 REUPLOAD	7.00
	2024.01.15	ACH FEE - TAX DISTRIBUTION 01/19/2024	7.00
	2024.01.16	RETURNED PAYMENT FEE	7.50
	2024.01.17	ACH FEE - PAYROLL DIRECT DEPOSIT 01/18/2024	7.00
	2024.01.18	ACH FEE - PAYROLL UNION DUES 01/22/2024	7.00
TOTAL FOR: UNITED BANK			56.50
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005029	SPECTRUM PRINTERS		
	77274	2024 ELECTIONS SUPPLIES BK	2,244.91
	77622	ADMIN - 2024 ELECTION SUPPLIES - BK	91.65
TOTAL FOR: SPECTRUM PRINTERS			2,336.56
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005047	STAPLES, INC.		
	3555068481	ADMIN - 2024 DESK CALENDAR GL	21.49
	3555068482	ADMIN - DESK CALENDAR RB	18.89
	3555212966	DPS - COPY PAPER/PAPER TOWELS OL	73.86
	3555273612	DPW - DESK CALENDAR/LYSOL WIPES/TP/LAMINATING P	112.22
	3555273613	ADMIN - COPY PAPER (2) RB	81.34
TOTAL FOR: STAPLES, INC.			307.80
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005085	TRACE ANALYTICAL LABORATORIES, INC.		
	4010788	WR - PFAS ANALYSIS 12/07/2023 BP	812.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC.			812.00
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005095	VITAL RECORDS CONTROL		
	3895928TOL3	AMIN - CH SHREDDING FINAL 2	103.63
TOTAL FOR: VITAL RECORDS CONTROL			103.63
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005124	HEALTHEQUITY INC		
	089S5DU	ADMIN - HSA FEES JANUARY 2024 AK	7.00
TOTAL FOR: HEALTHEQUITY INC			7.00
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005128	PLAINWELL REDI MIX		
	122123-39	DPW - SHERWOOD JEFF LYONS SIDEWALK	412.50
TOTAL FOR: PLAINWELL REDI MIX			412.50
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005134	W SOULE & COMPANY		
	405036	WR - CHECK VALVE REPLACEMENT (3) CUSHMAN ST BP	6,500.00
TOTAL FOR: W SOULE & COMPANY			6,500.00

005139	MAIN STREET BODY & PAINT LLC		
	1055	DPW - SPRAY WAX #6	221.01
TOTAL FOR: MAIN STREET BODY & PAINT LLC			221.01

005144	POWERDMS, INC.		
	Q-209709	DPS - ANNUAL DUES MACP KC	550.00
TOTAL FOR: POWERDMS, INC.			550.00

005171	FLYERS ENERGY LLC		
	CFS-3693218	DPS - FUEL FOR POLICE VEHICLES 1/7/2024	225.27
TOTAL FOR: FLYERS ENERGY LLC			225.27

005175	KENT COMMUNICATIONS INC		
	330461	ADMIN - PRINTING/MAILING EARLY VOTING BROCHURES	1,928.69
	330466	ADMIN - VOTER INFO BROCHURE MAILING GL	18.49
TOTAL FOR: KENT COMMUNICATIONS INC			1,947.18

999999	PASSIFLORA		
	2024.01.10	REIMBURSEMENT FOR LLL COUPON - LADIES LOOT	25.00
TOTAL FOR: PASSIFLORA			25.00

AAESAACH	ALLEGAN AREA EDUCATION SVC AGENCY		
	2024.01.06	2023 TAX COLLECTIONS W/E 01/06/2024	18,257.11
	2024.01.13	2023 TAX COLLECTIONS W/E 01/13/2024	16,431.35
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			34,688.46

ACACH	ALLEGAN COUNTY TREASURER		
	2024.01.06	2023 TAX COLLECTIONS W/E 01/06/2024	6,883.91
	2024.01.13	2023 TAX COLLECTIONS W/E 01/13/2024	7,604.66
TOTAL FOR: ALLEGAN COUNTY TREASURER			14,488.57

CBEFT	HUNTINGTON NATIONAL BANK		
	2023.12	DECEMBER 2023 HUNTINGTON BANK SERVICE FEES	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00

PCSACH	PLAINWELL COMMUNITY SCHOOLS		
	2024.01.06	2023 TAX COLLECTIONS W/E 01/06/2024	79,983.51
	2024.01.13	2023 TAX COLLECTIONS W/E 01/13/2024	69,994.53
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			149,978.04

RDLACH	RANSOM DISTRICT LIBRARY		
	2024.01.06	2023 TAX COLLECTIONS W/E 01/06/2024	2,786.19
	2024.01.13	2023 TAX COLLECTIONS W/E 01/13/2024	2,695.89

TOTAL FOR: RANSOM DISTRICT LIBRARY 5,482.08

REFUND UB BARTL, MARILEE
01/17/2024 UB refund for account: 03-00035400-02 37.99

TOTAL FOR: BARTL, MARILEE 37.99

USDARDACH USDA RURAL DEVELOPMENT
2023.12.28 DEBT SERVICE - PUBLIC SAFETY BUILIDING USDA LOAN 42,945.49

TOTAL FOR: USDA RURAL DEVELOPMENT 42,945.49

TOTAL - ALL VENDORS 539,523.11

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2024.01.18 11:01:36 -05'00'

Brian Kelley, Finance Director/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2024.01.18 15:21:02 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2024.01.18 15:26:21 -05'00'

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A Callahan
Digitally signed by Kevin A Callahan
Date: 2024.01.18 14:01:43 -05'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2024.01.18 11:06:12 -05'00'

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
MICHIGAN GAS UTILITIES CORPORATION
CASE NO. U-21441**

- Michigan Gas Utilities Corporation requests Michigan Public Service Commission for approval of a gas cost recovery plan and factors for the 12 months ending March 31, 2025.
- The information below describes how a person may participate in this case.
- You may call or write Michigan Gas Utilities Corporation, 899 S. Telegraph Rd., Monroe, MI 48161, 734-457-6137 for a free copy of its application. Any person may review the documents at the offices of Michigan Gas Utilities Corporation or on the Commission's website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: Wednesday, February 7, 2024 at 9:00 AM

BEFORE: Administrative Law Judge Christopher S. Saunders

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Michigan Gas Utilities Corporation (MGUC)'s December 28, 2023 application requesting the Commission to: 1) authorize MGUC to implement a 12-month Gas Cost Recovery (GCR) plan for the period from April 1, 2024, through March 31, 2025, as proposed; 2) determine that the decisions underlying the plan are reasonable and prudent; 3) authorize MGUC to implement the GCR factor of \$4.0223 per Mcf and Contingency Factor Matrix for the period from April 1, 2024 through March 31, 2025 as proposed; 4) authorize MGUC to implement a Reservation Charge of \$0.6632 per Mcf to both GCR and Gas Cost Choice customers; 5) determine that the decisions underlying the five-year forecast are reasonable and prudent, and indicate any cost items in the five-year forecast that, on the basis of present evidence, the Commission would be unlikely to permit MGUC to recover from its customers in rates, rate schedules, or gas cost recovery factors established in the future; 6) authorize MGUC to treat as part of its booked cost of gas for purposes of the GCR, reasonably and prudently incurred premiums on financial instruments; and 7) grant MGUC such further relief as may be lawful and proper.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 31, 2024. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Michigan Gas Utilities Corporation's attorney, Paul M. Collins, One Michigan Ave., Ste. 900, Lansing, MI 48933.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21441**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

Reports & Communications:

A. Resolution to Authorize General Obligation Bonds

The cost of the Old Orchard Project is more than the city has in cash reserves, and the Project will need to be funded partially by debt. On November 27, 2023, the Council adopted a resolution of Notice of Intent to issue debt for this project. On December 27, 2023, the Council awarded a bid for the construction portion of this Project, which helped to identify the estimated final cost of the Project. In the required 45-day referendum period, no petitions were received from the voters asking this item be moved to an election. This project is set to begin in the Spring of 2024. Once the engineering estimate is completed, the actual amount of bonds needed to be sold will be calculated.

Recommended action: Consider adopting Resolution 2024-05 authoring the issuance of General Obligation Limited Tax Bonds in an amount not to exceed \$2,800,00 for the Old Orchard Water/Sewer/Street Project.

B. Resolution to Create Special Assessment District 24-01 – Old Orchard Sewer

On December 27, 2023, the Council awarded a bid to replace water mains, install sanitary sewer mains, and replace the streets in the Old Orchard neighborhood. The cost of this Project will be funded by cash and a bond issue. Any debt incurred will be paid back over a 20-year period, funded by rates and operational reserves. The installation of new sewer mains may qualify as a public improvement. The cost of such public improvement may be defrayed by a special assessment levied against the properties especially benefited. Any assessment would help fund the debt service requirements in the future, thereby minimizing the overall impact of potential rate increases incurred by all utility users.

Recommended action: Consider adopting Resolution 2024-06 (Resolution No.1) to prepare preliminary plans and specifications describing the Old Orchard Sanitary Sewer Special Assessment District 24-01.

C. Audit Services

The City Charter requires an annual audit of the City's financial records by an independent auditing firm. Siegfried Crandall PC has been providing this service for Plainwell since 2015.

Recommended action: Consider extending the professional services contract with Siegfried Crandall PC to provide independent auditing services for the year ending June 30, 2024 at an annual cost not to exceed \$11,500.

D. OPEB Trust Contribution

The City maintains a Trust Fund for its Retiree Medical Plan, which is an "other post-employment benefit" (OPEB) offered to members of the POLC and SEIU labor groups. The City recognizes liabilities on its annual financial statements for future costs associated with the Plan, which are determined by an annual actuarial valuation. Per Governmental Account Standards, costs associated for covered employees hired after June 30, 2018 are required to be deposited into a separate Trust account to be paid out in the future when the costs are actually incurred.

Recommended action: Consider approving a transfer of \$10,829 into the OPEB Trust to cover the actuarially determined 'normal cost' for employees covered by the City of Plainwell Retiree Medical Plan.

Reminder of Upcoming Meetings

- February 07, 2024 – Planning Commission – 6:30pm
- **February 12, 2024 – City Council – 7:00pm**
- February 13, 2024 – DDA/BRA/TIFA – 7:30am
- February 15, 2024 – Parks & Trees – 5:00pm
- February 21, 2024 – Planning Commission – 6:30pm

Non-Agenda Items / Materials Transmitted

- Public Notice – Michigan Gas Utilities Corp. Gas Customers – February 7, 2024 9:00am