

City of Plainwell

Richard Brooks, Mayor
Zelda Schippers
EJ Hart
Tracee Dunlop
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson



Department of Administration Services
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“The Island City”

AGENDA DDA/TIFA/BRA City Hall Council Chambers July 09, 2019 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 06/11/19 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Accounts Payable for June of \$550.95
8. **DDA Action Items**
 - A. Accounts Payable for June of \$385.34
 - B. Revolving Loan Report
 - C. Resignation letter for Tracee Dunlop and acceptance of David O’Bryant as the new DDA Board Member
9. **TIFA Action Items**
 - A. Accounts Payable for June of \$547.68
10. **Communications:** 06/10/19 Council Minutes. Also the Financial Report/ Summary as of 06/30/19
11. **Public Comments**
12. **Staff Comments:**

Community Events – Movies under the Stars July 26 & Aug. 2
Business Updates – Empty buildings are 112 N. Main St.; 200 E. Bridge St. and 712 E. Bridge St.
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
The City of Plainwell is an equal opportunity provider and employer*

The Island City

AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for June in the amount of \$550.95

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for June in the amount of \$385.34

B. Revolving loan report

C. A motion needed to accept Dunlop's resignation and accept O'Bryant's application as a member of the DDA Board

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for June in the amount of \$547.68

Minutes
Plainwell DDA, BRA and TIFA:
June 11, 2019

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Paul Rizzo, Erik Wilson, Nick Larabel, EJ Hart,
Zelda Schippers, Adam Hopkins
Excused: Mayor Richard Brooks, Tracee Dunlop
4. Approval of Minutes of Motion by Higgs, seconded by Turley to approve 05/14/19 minutes. Motion carried.
5. General Public: David O'Bryant, owner of 126 E. Bridge St. Highland Ridge Jewelry
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for May of \$6611.98 was made by Rizzo and seconded by Schippers. Motion carried.**
 - B. **Motion to accept and move forward to City Council the 2019/2020 BRA budget as presented was made by Larabel and seconded by Rizzo.**
8. DDA Action Items
 - A. After discussion regarding the \$999.00 expense for weeding of the downtown **a Motion to accept accounts payable for May of \$1814.01 was made by Hopkins and seconded by Larabel. Motion carried.**
 - B. **Motion to accept and move forward to City Council the 2019/2020 DDA budget as presented was made by Hopkins and seconded by Larabel.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for May of \$595.26 was made by Hart and seconded by Larabel. Motion carried.**
 - B. **Motion to accept and move forward to City Council the 2019/2020 TIFA budget as presented was made by Hart and seconded by Larabel.**
10. CIP review – a review of the CIP was given by City Manager, Erik Wilson. This was just an informational review explaining the process, the report and projects chosen for 2019.
11. Communications:
05/13/19 Council Minutes and 05/31/19 Financial Report were accepted and placed on file.
12. Public Comments: None
13. Staff Comments: Community Development Manager reported out:

Business Updates: Only 2 empty buildings downtown remain on the market. The Energy Mill is listed at \$270,000, located at 712 E. Bridge St. Reported that the 118 E. Bridge St. has been indicated by the bank that it has sold.

City Manager, Erik Wilson mentioned the Sun Theatre parking lot and what a great job our DPW has done on beautifying the lot, he encourages everyone to take a look at it.

14. Member Comments: Jim Turley mentioned that the traffic flow in the parking lot is getting better, the new painted lines and angle striping has made a difference.

Adjournment: A Motion by Turley supported by Hart to adjourn the meeting at 8:09 a.m. was made and passed.

Submitted by Denise Siegel, Community Development Manager

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2019 HEALTH INSURANCE	547.86	13876
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	DPW RUGS/UNIFORMS MAY 2019	2.26	13962
443-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	MAY 2019	0.83	13904
Total For Dept 000 OPERATIONS				<u>550.95</u>	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				<u>550.95</u>	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	550.95
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Total For All Funds:	<u>550.95</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 06/01/2019 - 06/30/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2019 HEALTH INSURANCE	260.78	13876
494-000-900.000	Printing and Publishing	KAEHELE PUBLICATIONS INC	MAY 2019 DDA ADVERTISING	35.00	13933
494-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	MAY 2019	0.83	13904
494-000-957.022	Farmers Market Banner	SIGNSONTHECHEAP	Farmers Market Banner	88.73	1551
Total For Dept 000 OPERATIONS				385.34	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				385.34	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	385.34
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Total For All Funds:	<u>385.34</u>
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June 30, 2019

CITY OF PLAINWELL
 OUTSTANDING REVOLVING LOANS
 AS OF June 30, 2019

RECIPIENT	ORIGINAL LOAN	ORIGINAL LOAN DATE	STATUS	LAST PAYMENT DATE	PRINCIPAL PAID TO DATE	INTEREST PAID TO DATE	DELQ AMOUNT	DELQ DAYS	LOAN BALANCE	PAYOFF DATE	
Elliott's Remodeling	9,000.00	25-Sep-2008	Paid in Full	5/20/2016	9,000.00	389.75	-	-	-	5/20/2016	- Property sold - paid by Title Company at closing
Island City Computers	5,000.00	3-Jun-2012	Loss	6/2/2016	2,106.95	142.98	2,893.05	1,662	2,893.05		- Agreed to start \$50/month payments March 2016 - made 2 payments of \$50 since then
CPR Properties 2013	10,000.00	30-May-2013	Paid in Full	9/13/2017	10,000.00	238.14	-	-	-	9/13/2017	
H&H Auto Body LLC	3,500.00	22-Oct-2014	Paid in Full	7/30/2015	3,500.00	14.09	-	-	-	7/30/2015	
Hart's Jewelry	2,550.00	27-Sep-2013	Paid in Full	7/27/2015	2,550.00	25.56	-	-	-	7/27/2015	
London Grill-Plainwell, Inc.	10,000.00	2-Aug-2013	Paid in Full	2/4/2016	10,000.00	188.66	-	-	-	2/4/2016	
Plainwell Flowers	8,000.00	22-Sep-2014	Paid in Full	10/5/2016	8,000.00	109.62	-	-	-	10/5/2016	
Thomas Holmes	7,000.00	23-Jun-2014	Paid in Full	12/5/2018	7,000.00	177.90	-	-	-	12/5/2018	
Total Property Management	10,000.00	7-Jun-2013	Paid in Full	6/4/2018	10,000.00	254.73	-	-	-	6/4/2018	
101 S. Main St.	10,000.00	1-Oct-2013	Late	3/7/2019	8,988.86	295.84	1,011.14	456	1,011.14		
Onalee Boettcher	8,452.37	14-Oct-2015	Paid in Full	1/7/2019	8,452.37	185.02	-	-	-	1/7/2019	
H&H Auto Body 2015	4,350.00	23-Nov-2015	Paid in Full	10/24/2016	4,350.00	21.54	-	-	-	10/24/2016	
Turley Properties LLC	8,000.00	23-Nov-2015	Paid in Full	4/13/2018	8,000.00	147.18	-	-	-	4/13/2018	
RWEats Healthy Living LLC	10,000.00	19-May-2016	Paid in Full	4/13/2018	10,000.00	153.15	-	-	-	4/13/2018	
Barbara Taylor Bechtel	10,000.00	12-Jan-2017	Late	5/28/2019	4,344.95	184.51	427.80	76	5,655.05		
John Roggow	10,000.00	12-Dec-2017	Current	6/10/2019	2,948.62	128.30	-	-	7,051.38		
James Turley	10,000.00	1-Jun-2018	Late	6/14/2019	1,957.13	94.87	170.22	30	8,042.87		
									24,653.49		
Loans from G01 Grant									37,099.36		= Cash on hand at 06/30/2019
All others in G03 Grant									61,752.85		

NEW LOAN INFORMATION

RECIPIENT NAME	APPLICANT TYPE	ADDRESS	ZIP	FUNDED BY	LOAN AMOUNT	NAICS CODE	PURPOSE	JOBS CREATED	JOBS SAVED	APPLICATION DATE	CLOSING DATE	TERM (MONTHS)	MATURITY DATE	PAYMENT AMOUNT	INTEREST	RACE	GENDER	ETHNICITY	SOURCE
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June 27, 2019

Dear City of Plainwell / DDA

I have really appreciated being part of the Plainwell DDA and working with the community over the last few years to assist in moving the city forward. With my shop closing and other priorities in my life it's time for me to move on to other projects. Please consider this as my formal resignation. It has been an honor to work with the Plainwell community and I know the future is in good hands.

Thank you,

Tracee Dunlop

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 06/01/2019 - 06/30/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450	INDUSTRIAL PARK TIFA				
Dept 000	OPERATIONS				
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2019 HEALTH INSURANCE	546.85	13876
450-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	MAY 2019	0.83	13904
		Total For Dept 000 OPERATIONS		547.68	
		Total For Fund 450 INDUSTRIAL PARK TIFA		547.68	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 06/01/2019 - 06/30/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	547.68
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Total For All Funds:	<u>547.68</u>
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MINUTES
Plainwell City Council
June 10, 2019

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmember Keeler, Councilmember Overhuel and Councilmember Keeney. Absent: None.
4. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 05/28/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
5. Robert Beltran from Lighthouse Baptist Church gave the invocation.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. Clerk Kelley reported having communicated with five (5) board members on various Boards and Commissions, each of whose term expire on June 30. Each member expressed desire to continue serving. The Mayor reviewed the list and has recommended re-appointment of each member, as presented, subject to City Council confirmation.
A motion by Keeney, seconded by Keeler, to confirm the Mayor's appoint of Nicholas Larabel to the BRA/TIFA/DDA Board, William Parsons to the Compensation Board, Matthew Bradley to the Parks & Trees Commission, and Diana Lubic and Gary Sausaman to the Planning Commission. On a voice vote, all voted in favor. Motion passed.
11. Communications:
 - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the April 2019 Public Safety Report, the May 2019 Investment Report and the May 2019 Fund Balance Report. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:
A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$146,777.34 for payment of same. On a roll call vote, all in favor. Motion passed.
13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reported paint and landscaping work at the Sun Lot, as well as having moved 29 tons of asphalt on West Bridge on June 10.

Community Development Manager Siegel reported several Sesquicentennial Celebration events in coordination with this week's Plainwell Days Festival. She also reported having received a letter of approval from the Michigan DNR for the previously approved Sherwood Park Bathroom. Finally she invited Council to a Friday June 14 ribbon cutting event for Highland Ridge at 126 East Bridge at 11.30am.

Director Bomar reported Bob Farris as the City's new Part-Time Police Officer. He also reported retired Public Safety Officer Aaron Chapman has been retained to train the staff on reporting requirements within the Department.

Clerk/Treasurer Kelley reported Amanda Kersten as the city's new Accounts Payable/Finance Clerk, taking over for Cheryl Pickett who is transitioning to the Department of Public Works. He also reported working on property taxes which will be issued by month's end.

Personnel Manager Lamorandier reported ongoing work with documenting and orienting new hires.

City Manager Wilson thanked DPW Superintendent Nieuwenhuis and his staff for their work on the Sun Lot.

15. Council Comments: None

16. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:17 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	06/30/2019 (ABNORMAL)	MONTH 06/30/2019	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
Revenues									
443-000-402.040	Captured Tax - AdVal Real - City Tax	4,609.00		4,609.73		0.00		(0.73)	100.02
443-000-402.041	Captured Tax - AdVal Real - Library	556.00		867.45		0.00		(311.45)	156.02
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	368.00		368.04		0.00		(0.04)	100.01
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	368.00		368.04		0.00		(0.04)	100.01
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	478.00		478.44		0.00		(0.44)	100.09
443-000-402.047	Captured DDA-SCHOOL	9,359.00		9,358.65		0.00		0.35	100.00
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,223.00		2,234.29		0.00		(11.29)	100.51
443-000-402.060	Captured Tax - AdVal Pers - City	549.00		548.59		0.00		0.41	99.93
443-000-402.061	Captured Tax - AdVal Pers - Library	66.00		103.23		0.00		(37.23)	156.41
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	44.00		43.80		0.00		0.20	99.55
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	44.00		43.80		0.00		0.20	99.55
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	57.00		56.94		0.00		0.06	99.89
443-000-402.065	Captured Tax - AdVal Pers - County (All)	265.00		265.89		0.00		(0.89)	100.34
443-000-664.020	Interest Earned - Investments	95.00		273.46		26.42		(178.46)	287.85
443-000-676.080	Interfund Transfer In - Capital Improve	75,000.00		75,000.00		6,250.00		0.00	100.00
TOTAL REVENUES		94,081.00		94,620.35		6,276.42		(539.35)	100.57
Expenditures									
443-000-703.000	Salaries/Wages - Full Time Employees	33,980.00		29,234.50		3,614.00		4,745.50	86.03
443-000-706.000	Wages - Part Time Employees	272.00		302.10		125.22		(30.10)	111.07
443-000-713.000	Other Post Employment Benefits	300.00		300.36		25.03		(0.36)	100.12
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,486.00		2,128.05		274.92		357.95	85.60
443-000-715.010	Health Insurance Premiums	5,164.00		5,085.46		392.05		78.54	98.48
443-000-715.012	Health Insurance - FSA - Employer Paid	25.00		16.04		1.46		8.96	64.16
443-000-715.013	Health Insurance - HSA - Employer Paid	2,537.00		2,034.19		0.00		502.81	80.18
443-000-715.015	Life Insurance	34.00		33.87		0.00		0.13	99.62
443-000-718.000	Retirement Benefits	2,941.00		2,421.52		197.42		519.48	82.34
443-000-724.000	Medical Insurance Opt Out	175.00		168.88		14.64		6.12	96.50
443-000-743.000	Uniforms	65.00		59.05		2.26		5.95	90.85
443-000-775.000	Supplies - Repairs and Maintenance	100.00		(9.98)		0.00		109.98	(9.98)
443-000-801.000	Engineering Services	2,000.00		0.00		0.00		2,000.00	0.00
443-000-801.013	Professional Services - Attorney	8,000.00		3,854.00		0.00		4,146.00	48.18
443-000-801.030	Professional Services - Audit	353.00		352.52		0.00		0.48	99.86
443-000-830.000	Contractual Reimbursement CRA Activities	14,240.00		14,510.17		0.00		(270.17)	101.90
443-000-910.000	Liability Insurance	4,725.00		4,725.00		0.00		0.00	100.00
443-000-910.010	Workers Comp Insurance	399.00		395.41		0.00		3.59	99.10
443-000-930.000	Outside Services (RMLB)	15,000.00		5,620.77		0.00		9,379.23	37.47
443-000-930.015	Administrative Services - Accounting	0.00		200.00		0.00		(200.00)	100.00
443-000-930.050	Computer Services	50.00		30.58		0.83		19.42	61.16
443-000-940.000	Rentals - Equipment	1,500.00		1,231.44		368.36		268.56	82.10
443-908-991.000	Principal Payment - Interfund Loans	14,782.00		14,781.96		1,231.83		0.04	100.00
443-908-995.000	Interest Payment - Interfund Loans	1,843.00		1,842.96		153.58		0.04	100.00
TOTAL EXPENDITURES		110,971.00		89,318.85		6,401.60		21,652.15	80.49
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:									
TOTAL REVENUES		94,081.00		94,620.35		6,276.42		(539.35)	100.57
TOTAL EXPENDITURES		110,971.00		89,318.85		6,401.60		21,652.15	80.49
NET OF REVENUES & EXPENDITURES		(16,890.00)		5,301.50		(125.18)		(22,191.50)	31.39

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
PERIOD ENDING 06/30/2019
% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	06/30/2019	(ABNORMAL)	MONTH 06/30/2019	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2019	MONTH 06/30/2019	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	61,261.00	59,571.62	0.00	1,689.38	97.24
450-000-664.020	Interest Earned - Investments	889.00	884.23	69.49	4.77	99.46
TOTAL REVENUES		62,150.00	60,455.85	69.49	1,694.15	97.27
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	40,843.00	40,391.88	3,773.75	451.12	98.90
450-000-706.000	Wages - Part Time Employees	816.00	713.42	85.09	102.58	87.43
450-000-713.000	Other Post Employment Benefits	14.00	14.40	1.20	(0.40)	102.86
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,059.00	2,927.90	277.12	131.10	95.71
450-000-715.010	Health Insurance Premiums	5,208.00	5,161.89	385.54	46.11	99.11
450-000-715.012	Health Insurance - FSA - Employer Paid	102.00	63.31	5.84	38.69	62.07
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,856.75	0.00	646.25	74.18
450-000-715.015	Life Insurance	20.00	20.33	0.00	(0.33)	101.65
450-000-718.000	Retirement Benefits	2,123.00	1,881.85	167.68	241.15	88.64
450-000-724.000	Medical Insurance Opt Out	277.00	266.09	23.06	10.91	96.06
450-000-801.013	Professional Services - Attorney	0.00	60.00	0.00	(60.00)	100.00
450-000-801.030	Professional Services - Audit	67.00	66.78	0.00	0.22	99.67
450-000-910.000	Liability Insurance	379.00	379.00	0.00	0.00	100.00
450-000-910.010	Workers Comp Insurance	249.00	246.76	0.00	2.24	99.10
450-000-930.000	Outside Services (RMLB)	1,800.00	0.00	0.00	1,800.00	0.00
450-000-930.050	Computer Services	50.00	30.58	0.83	19.42	61.16
450-000-940.000	Rentals - Equipment	1,800.00	454.02	48.00	1,345.98	25.22
450-000-956.000	Miscellaneous	400.00	914.75	0.00	(514.75)	228.69
450-000-962.000	Memberships & Dues	0.00	295.00	0.00	(295.00)	100.00
TOTAL EXPENDITURES		59,710.00	55,744.71	4,768.11	3,965.29	93.36
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	60,455.85	69.49	1,694.15	97.27
TOTAL EXPENDITURES		59,710.00	55,744.71	4,768.11	3,965.29	93.36
NET OF REVENUES & EXPENDITURES		2,440.00	4,711.14	(4,698.62)	(2,271.14)	193.08

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	06/30/2019 (ABNORMAL)	MONTH 06/30/2019 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	20,969.00		20,969.42		0.00		(0.42)	100.00
494-000-402.031	Captured DDA-LIBRARY	2,526.00		2,706.95		0.00		(180.95)	107.16
494-000-402.032	Captured DDA-Capital Impr	1,674.00		1,673.90		0.00		0.10	99.99
494-000-402.033	Capture DDA-Fire Reserve	1,674.00		1,673.90		0.00		0.10	99.99
494-000-402.034	Capture-DDA-Solid Waste	2,176.00		2,176.09		0.00		(0.09)	100.00
494-000-402.045	Captured DDA-COUNTY	10,115.00		7,987.63		0.00		2,127.37	78.97
494-000-402.060	Captured Tax - AdVal Pers - City	2,717.00		1,917.98		0.00		799.02	70.59
494-000-402.061	Captured Tax - AdVal Pers - Library	327.00		1,599.13		0.00		(1,272.13)	489.03
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	217.00		153.15		0.00		63.85	70.58
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	217.00		153.15		0.00		63.85	70.58
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	282.00		199.09		0.00		82.91	70.60
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,310.00		3,104.51		0.00		(1,794.51)	236.99
494-000-569.000	Local Grants	5,500.00		5,668.01		0.00		(168.01)	103.05
494-000-664.020	Interest Earned - Investments	162.00		460.13		26.76		(298.13)	284.03
494-000-694.000	Miscellaneous Revenue	200.00		15.00		0.00		185.00	7.50
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		2,390.00		45.00		110.00	95.60
494-000-694.025	DDA - Sale of Merchandise	1,000.00		960.75		0.00		39.25	96.08
494-000-694.026	DDA - Special Event Revenues	600.00		1,160.00		0.00		(560.00)	193.33
494-000-694.036	DDA Donations - Movies in the Park	400.00		500.00		0.00		(100.00)	125.00
TOTAL REVENUES		54,566.00		55,468.79		71.76		(902.79)	101.65
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	17,867.00		15,009.50		1,106.45		2,857.50	84.01
494-000-706.000	Wages - Part Time Employees	1,500.00		841.52		0.00		658.48	56.10
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,411.00		1,101.63		75.69		309.37	78.07
494-000-715.010	Health Insurance Premiums	2,558.00		2,509.21		182.78		48.79	98.09
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		906.00		0.00		415.00	68.58
494-000-715.015	Life Insurance	2.00		0.00		0.00		2.00	0.00
494-000-718.000	Retirement Benefits	346.00		106.51		3.66		239.49	30.78
494-000-724.000	Medical Insurance Opt Out	47.00		45.43		3.93		1.57	96.66
494-000-775.000	Supplies - Repairs and Maintenance	2,000.00		40.15		0.00		1,959.85	2.01
494-000-801.000	Engineering Services	5,200.00		0.00		0.00		5,200.00	0.00
494-000-801.030	Professional Services - Audit	67.00		66.78		0.00		0.22	99.67
494-000-900.000	Printing and Publishing	3,000.00		3,504.00		35.00		(504.00)	116.80
494-000-910.000	Liability Insurance	484.00		484.00		0.00		0.00	100.00
494-000-910.010	Workers Comp Insurance	84.00		83.24		0.00		0.76	99.10
494-000-930.000	Outside Services (RMLB)	500.00		478.75		(764.25)		21.25	95.75
494-000-930.050	Computer Services	50.00		30.58		0.83		19.42	61.16
494-000-940.000	Rentals - Equipment	650.00		162.03		0.00		487.97	24.93
494-000-956.000	Miscellaneous	1,850.00		240.97		0.00		1,609.03	13.03
494-000-956.021	Special Events	2,000.00		825.02		0.00		1,174.98	41.25
494-000-957.022	DDA Farmers Market Expense	1,000.00		623.73		88.73		376.27	62.37
494-000-957.025	DDA Christmas Ornament Costs	800.00		1,370.40		0.00		(570.40)	171.30
494-000-957.036	DDA Movies in the Park	1,500.00		1,639.00		0.00		(139.00)	109.27
494-000-960.000	Education & Training - Professional	500.00		25.00		0.00		475.00	5.00
494-000-962.000	Memberships & Dues	3,100.00		375.00		0.00		2,725.00	12.10
494-908-991.000	Principal Payment - Interfund Loans	11,550.00		11,550.00		962.50		0.00	100.00
494-908-995.000	Interest Payment - Interfund Loans	711.00		711.00		59.25		0.00	100.00
TOTAL EXPENDITURES		60,098.00		42,729.45		1,754.57		17,368.55	71.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	06/30/2019 (ABNORMAL)	MONTH 06/30/2019	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:									
	TOTAL REVENUES	54,566.00		55,468.79		71.76		(902.79)	101.65
	TOTAL EXPENDITURES	60,098.00		42,729.45		1,754.57		17,368.55	71.10
	NET OF REVENUES & EXPENDITURES	(5,532.00)		12,739.34		(1,682.81)		(18,271.34)	230.28
	TOTAL REVENUES - ALL FUNDS	210,797.00		210,544.99		6,417.67		252.01	99.88
	TOTAL EXPENDITURES - ALL FUNDS	230,779.00		187,793.01		12,924.28		42,985.99	81.37
	NET OF REVENUES & EXPENDITURES	(19,982.00)		22,751.98		(6,506.61)		(42,733.98)	113.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2019	MONTH 06/30/2019	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	18,986.00	19,346.89	0.00	(360.89)	101.90
INTEREST	INTEREST & RENTS	95.00	273.46	26.42	(178.46)	287.85
TRANSFER	FUNDS TRANSFERS	75,000.00	75,000.00	6,250.00	0.00	100.00
TOTAL REVENUES		94,081.00	94,620.35	6,276.42	(539.35)	100.57
Expenditures						
000	OPERATIONS	94,346.00	72,693.93	5,016.19	21,652.07	77.05
908	DEBT SERVICE	16,625.00	16,624.92	1,385.41	0.08	100.00
TOTAL EXPENDITURES		110,971.00	89,318.85	6,401.60	21,652.15	80.49
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		94,081.00	94,620.35	6,276.42	(539.35)	100.57
TOTAL EXPENDITURES		110,971.00	89,318.85	6,401.60	21,652.15	80.49
NET OF REVENUES & EXPENDITURES		(16,890.00)	5,301.50	(125.18)	(22,191.50)	31.39

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2019 NORMAL (ABNORMAL)	MONTH 06/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	889.00	884.23	69.49	4.77	99.46
OTHER	OTHER	61,261.00	59,571.62	0.00	1,689.38	97.24
TOTAL REVENUES		62,150.00	60,455.85	69.49	1,694.15	97.27
Expenditures						
000	OPERATIONS	59,710.00	55,744.71	4,768.11	3,965.29	93.36
TOTAL EXPENDITURES		59,710.00	55,744.71	4,768.11	3,965.29	93.36
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	60,455.85	69.49	1,694.15	97.27
TOTAL EXPENDITURES		59,710.00	55,744.71	4,768.11	3,965.29	93.36
NET OF REVENUES & EXPENDITURES		2,440.00	4,711.14	(4,698.62)	(2,271.14)	193.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 06/30/2019
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2019 NORMAL (ABNORMAL)	MONTH 06/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	44,204.00	44,314.90	0.00	(110.90)	100.25
INTEREST	INTEREST & RENTS	162.00	460.13	26.76	(298.13)	284.03
OTHER	OTHER	10,200.00	10,693.76	45.00	(493.76)	104.84
TOTAL REVENUES		54,566.00	55,468.79	71.76	(902.79)	101.65
Expenditures						
000	OPERATIONS	47,837.00	30,468.45	732.82	17,368.55	63.69
908	DEBT SERVICE	12,261.00	12,261.00	1,021.75	0.00	100.00
TOTAL EXPENDITURES		60,098.00	42,729.45	1,754.57	17,368.55	71.10
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		54,566.00	55,468.79	71.76	(902.79)	101.65
TOTAL EXPENDITURES		60,098.00	42,729.45	1,754.57	17,368.55	71.10
NET OF REVENUES & EXPENDITURES		(5,532.00)	12,739.34	(1,682.81)	(18,271.34)	230.28
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		210,797.00	210,544.99	6,417.67	252.01	99.88
TOTAL EXPENDITURES - ALL FUNDS		230,779.00	187,793.01	12,924.28	42,985.99	81.37
NET OF REVENUES & EXPENDITURES		(19,982.00)	22,751.98	(6,506.61)	(42,733.98)	113.86