

City of Plainwell

Nick Larabel
Paul Rizzo
EJ Hart
David O'Bryant
Adam Hopkins
Jim Turley
Angela Ridgway
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA
DDA/TIFA/BRA
City Hall Council Chambers
February 14, 2023 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 01/10/2023 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Updates on Mill Property
 - B. Accounts Payable for January of \$2,812.86
8. **DDA Action Items**
 - A. Payout request 1 and 2 Rental Rehab
 - B. Food Truck Rallies hosted by Experiential learning Center of Kalamazoo
 - C. Accounts Payable for January of \$97.00
9. **TIFA Action Items**
 - A. Accounts Payable for January of \$0.00
10. **Communications:** 12/27/2022 & 01/09/2023 Council Minutes. Also, the Financial Report/Summary as of 01/31/2023
11. **Public Comments**
12. **Staff Comments:**

Events: Chocolate Stroll and Art Hop
Businesses: Nothing new to report
Grants: Match on Main w/Mosaic Distillery;
Projects: Rental Rehab project; Master Plan; Fitness Court;
13. **Member Comments**
14. **Adjournment**

Note: All public comments limited to two minutes, when recognized please rise and give your name and address.

The City of Plainwell is an equal opportunity provider and employer

The Island City

Minutes
Plainwell DDA, BRA, and TIFA:
January 10, 2023

1. Call to Order - Meeting called to order at 7:31 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call
Members Present: Randy Wisnaski, Paul Rizzo, Erik Wilson, Adam Hopkins, Jim Turley, Angela Ridgway
Excused: EJ Hart, Nick Larabel, David O'Bryant
Approval of Minutes of 12/13/22: Minutes were approved to place on file.
4. Chairman's Report: None
5. BRA Action Items
 - A. Mill update by Wilson, City Manager – Demolition project closed out; work in the mill being completed for lighting and electrical; Roof work being completed.
 - B. Motion to accept accounts payable for December of \$1,317.50 was made by Turley and seconded by Wisnaski. All in favor vote. Motion carried.**
6. DDA Action Items
 - A. Business Updates, Siegel, Community Development Manager – 64 businesses in our downtown; 4 buildings for sale, 3 occupied 1 vacant; One business closed at the end of December.
 - B. Knox Box information presented and discussed.
 - C. Revolving Loan Quarterly Report shared; Available funds at the end of December approximately \$21,000.00
 - D. Motion to accept accounts payable for December of \$3,572.66 was made by Rizzo and seconded by Wisnaski. All in favor vote. Motion carried.**
7. TIFA Action Items
 - A. Business updates – one new business in the Park bringing in 15-20 new employees.
 - B. Entry sign will be updated over the next few weeks.
 - C. Motion to accept accounts payable for December of \$1,443.30 was made Hopkins and seconded by Turley All in favor vote. Motion carried.**
9. Communications: 11/28/22 and 12/12/2022 Council Minutes. Also, the Financial Report/ Summary as of 12/31/2022 was approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:
Events: Chocolate Stroll and Art Hop
Businesses: 143 Tattoo Company, 126 E. Bridge St.; Arcadia OT office, 131 S. Main Suite 5
Projects –Masterplan and Community Recreation Plan; Rental Rehab underway;
12. Member Comments:
Turley – Inquired about the vacant property in the Industrial Park. Grant is on hold at this point.

Adjournment: A Motion to adjourn the meeting at 8:06 a.m. was made by Hopkins and seconded by Rizzo.

Submitted by Denise Siegel, Community Development Manager

DRAFT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 01/01/2023 - 01/31/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
243-443-775.000	Supplies - Repairs and Maintenanc	PLAINWELL ACE HARDWARE	DPW - WOOD SHIMS & SUPPLIES FOR MILL I	16.57	25468
243-443-775.000	Supplies - Repairs and Maintenanc	PLAINWELL ACE HARDWARE	DPW - TOOLING FOR MILL RL	13.98	25468
243-443-775.000	Supplies - Repairs and Maintenanc	PLAINWELL ACE HARDWARE	DPW - DRILL BITS FOR MILL DR	9.98	25468
243-443-775.000	Supplies - Repairs and Maintenanc	PLAINWELL ACE HARDWARE	DPW - TAPE AND NO TRESPASSING SIGN FOR	25.33	25506
243-443-931.000	WEST GATE MILL PROPERTY REPAIR	WRIGHT FENCE COMPANY LLC	WR - GARAGE GATE REPAIR PLUS EXTRA WHEE	750.00	25567
243-443-931.000	Outside Services (RMLB)	ALLEGAN COUNTY SHERIFFS DE	DPW - SHERIFFS WORK CREW ASSIST AUGUST	72.00	25547
243-443-931.000	CONDITIONAL ASSESSMENT FOR REPOR	NELSON BREECH NAVE	WORK IN PAPER MILL & GROUNDS EW	500.00	25557
243-443-931.000	ARCHITECH SERVICES LEAD PAINT BR	NELSON BREECH NAVE	ARCHITECTURAL SERVICES 9.5HRS EW	1,425.00	25557
Total For Dept 443 PUBLIC WORKS				2,812.86	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY F				2,812.86	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 243 BROWNFIELD REDI	2,812.86
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Total For All Funds:	<u>2,812.86</u>
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1. Project Title: **Southwright Apartments** 2. Grant No.: **MSC 221019-RR**
 3. Name and Address of Grantee: **City of Plainwell** 4. Federal ID No.: **38-60004724**
 5. Request No.: **Admin 1** **211 N Main Street, Plainwell, MI 49080** 6. Grant Term: From: **8/1/2022** To: **3/31/2023**
 7. Final Request: Yes No 8. Dates Expenditures Incurred (do not cross state fiscal years 9/30)*: From: **12/17/2021** To: **7/31/2022**

9. Total Amount Requested: **7,110.00**

10. Use 1 Column for each Project Activity (from Attachment A-Project Budget; i.e. Construction, address of façade, etc.) *	CGA	Environmental Consultant	Lead Abatement	Lead and Asbestos Testing	TOTAL
a. Approved Grant Budget (CDBG Funds Only)	15,000.00	5,350.00	12,735.00	1,050.00	34,135.00
b. Total CDBG Funds Previously Requested		-			-
c. Max CDBG Funds Available for this Request	15,000.00	5,350.00	12,735.00	1,050.00	34,135.00
d. Request for Reimbursement	710.00	5,350.00		1,050.00	7,110.00
e. Request for Advance					-
f. Balance of funds available after this request	14,290.00	-	12,735.00	-	27,025.00

For State Staff use only

Amount Approved

11. Match	Local Match	Private Match	Other Match	MATCH TOTAL
a. Match this Period		3,000.00		3,000.00
b. Match Previously Reported				-
c. Total Match to Date	-	3,000.00	-	3,000.00

12. Grantee Comments:
Admin expenses. Match for sub slab soil gas testing.

Certification*: I certify by **initialing** all that are applicable below (enter n/a if not applicable):

- NA a. Wages have been paid in accordance with the Federal Labor Standards (Davis Bacon).
- EPW b. Requested funds are for activities within the scope of the approved Environmental Review, Grant Agreement and/or RLF Agreement. Funds requested were incurred after the environmental release of funds if applicable.
- EPW c. Documentation is attached reflecting CDBG eligible expenditures and all required match funds reported on this payment request. These expenditures are based on the CDBG percentage of project costs from the Grant Agreement. *Loan projects attach documentation showing costs meet program requirements and are within permitted date range.*
- NA d. All previously requested CDBG funds have been expended.
- EPW e. For first payments, the items required on the Pre-Disbursement Requirements form have been submitted.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Signature: Eric J. Wilson Date: 9-6-22
 Typed/Printed Name & Title: Eric J. Wilson, City Manager
 State Agency Approval & Date: _____

For State Staff use only

* See the 'Payment Request Instructions' or 'Payment Request Instructions Loan' tab for directions

DISBURSEMENT REQUEST

1. Project Title	City of Plainwell Southwright Apartments
3. Grantee Name	City of Plainwell
Address	211 North Main Street, Plainwell, MI 49080
5. Request #	1
7. Final Request (Yes or No)	No
9. Amount Requested	\$ 69,202.50

2. Grant #	MSC 221019-RR		
4. FEIN #	38-60004724		

6. Grant Term	FROM	08/01/22	TO	03/30/23
8. Expenditures Incurred (if FROM prior to 9/30 then TO cannot be after State FY 9/30)	FROM	10/01/22	TO	01/23/23

10. PROJECT ACTIVITY	Construction				CDBG TOTAL	Env Review	CGA	Test-Ld Asb Rad	ADMIN TOTAL	TOTAL
a) Grant Budget	240,000.00				240,000.00	5,350.00	15,000.00	13,785.00	34,135.00	274,135.00
b) Previously Requested	0.00				0.00	5,350.00	710.00	1,050.00	7,110.00	7,110.00
c) Available	240,000.00	0.00	0.00	0.00	240,000.00	0.00	14,290.00	12,735.00	27,025.00	267,025.00
d) Amt Requested	56,317.50				56,317.50		150.00	12,735.00	12,885.00	69,202.50
e) Balance Available	183,682.50	0.00	0.00	0.00	183,682.50	0.00	14,140.00	0.00	14,140.00	197,822.50

11. MATCH SUMMARY	Private				TOTAL	TO DATE	Amt	Percentage	Per Grant/Amendment
a) Match Budget	83,382.00				83,382.00	CDBG wo Admin	56,317.50	40.20%	75.00%
b) Previously Reported	2,913.05				2,913.05	Match Expended	83,782.00	59.80%	25.00% MET
c) This Period	80,868.95				80,868.95	TOTAL	140,099.50	100.00%	100.00%
d) Match Needed	-400.00	0.00	0.00	0.00	-400.00				

12. Grantee Comments: 75% of cost are covered by CDBG Funds and 25% are covered by Private Funds

CERTIFICATION: I certify by initialing all that are applicable below (enter n/a if not applicable):

- NA a) Wages have been paid in accordance with the Federal Labor Standards (Davis Bacon).
- EJW* b) Requested funds are for activities within the scope of the approved Environmental Review, Grant Agreement and/or RLF Agreement. Funds requested were incurred after the environmental release of funds if applicable.
- EJW* c) Documentation is attached reflecting CDBG eligible expenditures and all required match funds reported on this payment request. These expenditures are based on the CDBG percentage of project costs from the Grant Agreement. Loan projects attach documentation showing costs meet program requirements and are within permitted date range.
- EJW* d) All previously requested CDBG funds have been expended.
- NIA* e) For first payments, the items required on the Pre-Disbursement Requirements form have been submitted.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Signature *Eric J. Wilson*
 Print Name & Title ERIC J. WILSON, CITY MANAGER
 State Approval _____

Date 1-27-23

 Date _____

AMOUNT APPROVED

SWORN STATEMENT

Commitment No.: _____ Draw # 1 Date: 1/12/23

Lender: _____ Address: _____ Phone: _____
 Contractor: Russell construction Address: 30600 22nd st kalamazoo mi 49009 Cell: 269 377-5068
 Alt. Contact: _____ Phone: _____
 Owner: Chad Russell Address: _____ Phone: _____
 Deponent _____ State of Michigan, County of _____ being duly sworn, deposes and says that Chad Russell

Is the (owner, contractor or sub-contractor) owner for an improvement to the following described real property situated in the County of Van Beuren, Michigan, described as follows, 30600 22nd st Kalamazoo Mi 49009 of _____
 Property Address: 30600 22nd st Kalamazoo M, 49009

That the following is a complete statement of each contractor, subcontractor, supplier, and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, and for which laborer the payment of fringe benefits and withholdings is earned by unpaid, with whom the (contractor) (subcontractor) has (contracted) (subcontracted) for performance under the contract with the owner or lessee thereof, and that the amount due to the persons as of the date hereof are correctly and fully set forth opposite their names.
 That (he) (she) has not employed or procured material from, contracted or subcontracted with, any person or persons, firm, or corporations other than those below-mentioned, and owes no monies for the construction of said buildings or improvements other than the sums set forth hereinafter.
 That (he) (she) makes the foregoing statements as the (owner) (contractor) (subcontractor) or as of the (owner) (contractor) (subcontractor) for the purpose of representing to the owner or lessee of the aforementioned premises and his or her agents and the mortgagee and Sun Title Agency and its underwriter that the aforementioned property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth below.

	NAME, ADDRESS AND PHONE NUMBER OF SUBCONTRACTOR SUPPLIER, OR LABORER	TYPE OF IMPROVEMENT FURNISHED	TOTAL CONTRACT PRICE	Change Orders +/-	ADJUSTED CONTRACT AMOUNT	AMOUNT ALREADY PAID	CURRENT REQUEST	TOTAL RETENTION HELD	BALANCE TO COMPLETE	WAIVER
1A										
B	<u>Russell construction</u>	<u>Permits</u>	<u>1,690.00</u>		<u>1,690.00</u>	<u>0.00</u>	<u>1690.00</u>		<u>0.00</u>	
C										
2A										
B	<u>Rusasell construction</u>	<u>Demolition (labor and dumpster fees)</u>	<u>13,310.00</u>		<u>13,310.00</u>	<u>0.00</u>	<u>11000.00</u>		<u>2,310.00</u>	
C										
3A										
B	<u>Russell construction</u>	<u>General construction fees</u>	<u>17,500.00</u>		<u>17,500.00</u>	<u>0.00</u>	<u>5000.00</u>		<u>12,500.00</u>	
C										
4A										
B		<u>windows</u>	<u>9,500.00</u>		<u>9,500.00</u>	<u>0.00</u>	<u>7000.00</u>		<u>2,500.00</u>	
C	<u>Russell construction</u>									
5A										
B	<u>Tipton plumbing</u>	<u>Plumbing</u>	<u>27,500.00</u>		<u>27,500.00</u>	<u>0.00</u>	<u>13000.00</u>		<u>14,500.00</u>	
C										
6A										
B	<u>Pro Duct</u>	<u>HVAC</u>	<u>32,000.00</u>		<u>32,000.00</u>	<u>0.00</u>	<u>19000.00</u>		<u>13,000.00</u>	
C										
7A										
B	<u>Woolslly Electric</u>	<u>Electrical</u>	<u>36,000.00</u>		<u>36,000.00</u>	<u>0.00</u>	<u>1900.00</u>		<u>34,100.00</u>	
C										
8A										
B	<u>Russell construction</u>	<u>Rough Carpentry</u>	<u>5,000.00</u>		<u>5,000.00</u>	<u>0.00</u>	<u>4000.00</u>		<u>1,000.00</u>	
C										
	SUBTOTALS CONTINUED ON NEXT PAGE		142,500.00	0.00	142,500.00	0.00	62,590.00	0.00	79,910.00	

WARNING TO OWNER: An owner or lessee of the above-described property may not rely on this sworn statement to avoid the claim of a subcontractor, supplier, or laborer who has provided a notice of furnishing or a laborer who may provide a notice of furnishing pursuant to section 109 of the construction lien act to the designee or to the owner of lessee if the designee is not named or has died.

	NAME, ADDRESS AND PHONE NUMBER OF SUBCONTRACTOR SUPPLIER, OR LABORER	TYPE OF IMPROVEMENT FURNISHED	TOTAL CONTRACT PRICE	Change Orders +/-	ADJUSTED CONTRACT AMOUNT	AMOUNT ALREADY PAID	CURRENT REQUEST	TOTAL RETENTION HELD	BALANCE TO COMPLETE	WAIVER
9A	Russell construction	Finish Carpentry	5,000.00		5,000.00	0.00			5,000.00	
B										
C										
10A	Vandam painting pluss	Painting	20,000.00		20,000.00	0.00			20,000.00	
B										
C										
11A	Wooten Drywall and plastering	drywall labor and materials	20,000.00		20,000.00	0.00			20,000.00	
B										
C										
12A		Trim package including labor	22,000.00		22,000.00	0.00			22,000.00	
B										
C										
13A	Keen kitchen's and bath and labor to	kitchen and bathroom cabinets	35,000.00		35,000.00	0.00			35,000.00	
B										
C										
14A	Pro souce for materials and labor to	Flooring	20,000.00		20,000.00	0.00			20,000.00	
B										
C										
15A	Lowes home inprovement and labor to	appliances	14,500.00		14,500.00	0.00			14,500.00	
B										
C										
16A		performance bond	7,400.00		7,400.00	0.00			7,400.00	
B										
C										
17A		Contingencys	33,530.00		33,530.00	0.00	12,500.00		21,030.00	
B										
C										
18A					0.00	0.00			0.00	
B										
C										
19A					0.00	0.00			0.00	
B										
C										
20A					0.00	0.00			0.00	
B										
C										
21A					0.00	0.00			0.00	
B										
C										
22A					0.00	0.00			0.00	
B										
C										
23A					0.00	0.00			0.00	
B										
C										
24A					0.00	0.00			0.00	
B										
C										
25A					0.00	0.00			0.00	
B										
C										
SUBTOTALS CONTINUED ON NEXT PAGE			319,930.00	0.00	319,930.00	0.00	75,090.00	0.00	244,840.00	
	NAME, ADDRESS AND PHONE NUMBER OF SUBCONTRACTOR SUPPLIER, OR LABORER	TYPE OF IMPROVEMENT FURNISHED	TOTAL CONTRACT PRICE	Change Orders +/-	ADJUSTED CONTRACT AMOUNT	AMOUNT ALREADY PAID	CURRENT REQUEST	TOTAL RETENTION HELD	BALANCE TO COMPLETE	WAIVER
26A					0.00	0.00			0.00	
B										
C										
27A					0.00	0.00			0.00	
B										
C										
28A					0.00	0.00			0.00	
B										
C										
29A					0.00	0.00			0.00	
B										
C										
30A					0.00	0.00			0.00	
B										
C										
31A					0.00	0.00			0.00	
B										
C										
32A					0.00	0.00			0.00	
B										
C										
33A					0.00	0.00			0.00	
B										
C										
34A					0.00	0.00			0.00	
B										
C										
35A					0.00	0.00			0.00	
B										
C										
36A					0.00	0.00			0.00	
B										
C										
37A					0.00	0.00			0.00	
B										
C										
38A					0.00	0.00			0.00	
B										
C										
39A					0.00	0.00			0.00	
B										
C										
40A					0.00	0.00			0.00	
B										
C										
41A					0.00	0.00			0.00	
B										
C										
42A					0.00	0.00			0.00	
B										
C										
SUBTOTALS CONTINUED ON NEXT PAGE			319,930.00	0.00	319,930.00	0.00	75,090.00	0.00	244,840.00	

	NAME, ADDRESS AND PHONE NUMBER OF SUBCONTRACTOR SUPPLIER, OR LABORER	TYPE OF IMPROVEMENT FURNISHED	TOTAL CONTRACT PRICE	Change Orders + / -	ADJUSTED CONTRACT AMOUNT	AMOUNT ALREADY PAID	CURRENT REQUEST	TOTAL RETENTION HELD	BALANCE TO COMPLETE	WAIVER
43A					0.00	0.00			0.00	
B										
C										
44A					0.00	0.00			0.00	
B										
C										
45A					0.00	0.00			0.00	
B										
C										
46A					0.00	0.00			0.00	
B										
C										
47A					0.00	0.00			0.00	
B										
C										
48A					0.00	0.00			0.00	
B										
C										
49A					0.00	0.00			0.00	
B										
C										
50A					0.00	0.00			0.00	
B										
C										
51A					0.00	0.00			0.00	
B										
C										
52A					0.00	0.00			0.00	
B										
C										
TOTALS			319,930.00	0.00	319,930.00	0.00	75,090.00	0.00	244,840.00	

WARNING TO DEPONENT: A person, who with intent to defraud, gives a false sworn statement is subject to criminal penalties as provided in section 110 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being section 570.1110 of the Michigan Compiled Laws.

Release of Lien

For a valuable consideration paid to the undersigned deponent, the receipt whereof is hereby confessed and acknowledged, the undersigned hereby waive, release, and relinquish any and all claims or right of lien which the undersigned now have or may have hereafter upon the premises described in the above sworn statement, for labor and material, general supervisions construction, or otherwise.

ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, BY TELEPHONE, OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 108 OR 109A, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE, OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS AFTER RECEIVING THE REQUEST.

Deponent

Date

Subscribed and sworn to before me this _____ Day of _____
by _____

Invoice

January 26, 2023

Attn: Denise Siegel

Job Name: Southwick apartments

Invoice Number: 22081

Description	Labor	Materials	Total
Permit fee		\$1,690	\$1,690
Demolition as per proposal	\$10,400	\$600	\$11,000
General construction fees include contractor admin, billing, coordination with subcontractors	\$5,000		\$5,000
Window materials and shipping and handling		\$7,000	\$7,000
Plumbing materials per receipts and labor to install	\$6,500	\$6,500	\$13,000
HVAC materials per receipts and shipping and handling	\$4,500	\$14,500	\$19,000
Electrical labor	\$1,900		\$1,900
Rough carpentry to frame walls	\$2,000	\$2,000	\$4,000
Contingency – additional structural framing needed due to review by architect		\$12,500	\$12,500
TOTAL	\$30,300	\$44,790	\$75,090

RUSSELL CONSTRUCTION

30600 22nd Street Kalamazoo, MI 49009

CHADRUSSELLCONSTRUCTION@GMAIL.COM

(269)377-5068



RUSSELL CONSTRUCTION
RESIDENTIAL • COMMERCIAL

Thank you

Chad Russell

RUSSELL CONSTRUCTION

30600 22nd Street Kalamazoo, MI 49009

CHADRUSSELLCONSTRUCTION@GMAIL.COM (269)377-5068

MATERIALS RECEIPT

DUMPSTER

SUPPLIER

MULDER'S ADVANCE RECYCLING & DISPOSAL



Invoice

Bill To
 Russell Construction, LLC
 30600 22nd Street
 Kalamazoo, MI 49009

Ship To
 127 E. Bridge St
 Plainwell, MI

Date	Invoice No.	P.O. Number	Terms
01/12/23	19312		Net 30

Date of Service	Unit #	Description	Amount
01/12/23	30-01D	Container Delivery	0.00
01/12/23	30-01S	30 Yd Service/Remove	475.00
01/12/23	Fuel Surcharge	Fuel Surcharge	49.02
Payments/Credits			\$0.00
Balance Due			\$524.02

Please remit payment to:
 Mulder's Advance Recycling
 3333 Ravine Rd
 Kalamazoo, MI 49006

MATERIALS RECEIPT

WINDOWS

SUPPLIER

WOODWORKS SPECIALTIES COMPANY



SOLD BY:
Woodwork Specialties Company
Kalamazoo

SOLD TO:

CREATED DATE
12/14/2022

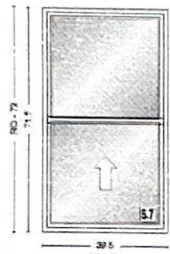
LATEST UPDATE
12/14/2022

OWNER
DAVE VANOOSTEN

Abbreviated Quote Report - Customer Pricing

QUOTE NAME	PROJECT NAME	QUOTE NUMBER	CUSTOMER PO#	TRADE ID
CHAD RUSSELL	PLAINWELL	3350302		

ORDER NOTES:	DELIVERY NOTES:



Item	Qty	Operation	Location	Unit Price	Ext. Price
100	2	Fixed/Active	FRT.	\$552.46	\$1,104.92
RO Size = 40" x 72"		Unit Size = 39 1/2" x 71 1/2"			

100SHS 3' 3 1/2"X5' 11 1/2", Unit, 100 Series Single-Hung-Insert, Equal Sash, No Flange w/Exterior Accessory Kerf (Insert), Black Exterior Frame, Black Exterior Sash/Panel, w/White Interior Frame, w/White Interior Sash/Panel, Fixed/Active, Dual Pane Low-E Standard Argon Fill Stainless Glass / Grille Spacer, Auto Lock, Slim Line, 1 Sash Locks White, Black, Half Screen, Fiberglass

Unit #	U-Factor	SHGC	ENERGY STAR	Clear Opening/Unit #	Width	Height	Area (Sq. Ft)	Comments:
A1	0.3	0.31	NO	A1	36.0000	32.0390	8.00980	

MATERIALS RECEIPTS

PLUMBING

SUBCONTRACTOR

TIPTON PLUMBING



FEL- KALAMAZOO #1474
 409 E. KALAMAZOO AVENUE
 KALAMAZOO, MI 49007-0000

Phone: 269-349-6608
 Fax: 269-349-7050

Deliver To: CRAIG From: Shannon Hickman Comments:

16:49:28 JAN 20 2023

FERGUSON ENTERPRISES #2000
 Order Confirmation
 Phone: 269-349-6608
 Fax: 269-349-7050

Order No: 6738361
 Order Date: 01/20/23
 Writer: SJH

Req Date: 01/25/23

Ship Via: COUNTER PICK-UP
 Terms: NET 10TH PROX

Sold To: TIPTON PLUMBING LLC
 876 11TH ST
 PLAINWELL, MI 49080

Ship To: CUSTOMER PICK-UP

Cust PO#: PLAINWELL APRT

Job Name: .

Item	Description	Quantity	Net Price	UM	Total
BRE340T61NCWW264	CCY 40G 240V 4500W ELEC TALL WHTR	2	709.570	EA	1419.14
BRE250T61NCWW264	CCY 50G 4.5KW RES ELEC WHTR 6YR	1	771.730	EA	771.73
L301104PNL	LF 3/4 FNPT X PRESS DIELEC UNION	6	16.944	EA	101.66
Net Total:					\$2292.53
Tax:					\$137.55
Freight:					\$0.00
Total:					\$2430.08

WARRANTY PROVISIONS

The purchaser's sole and exclusive warranty is that provided by the manufacturer, if any. Seller makes no express or implied warranties. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. Complete Terms and Conditions are available upon request or can be viewed on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.
 COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.
 Buyer shall accept delivery of products within 60 days of Seller receiving the products at Seller's warehouse. If Buyer causes or requests a delay in delivery of the products, Buyer may be subject to storage fees and additional costs caused by such delay. Seller reserves the right to requote the products and reschedule the delivery date, subject to manufacturer's lead times and price increases, if Buyer is unable to accept delivery within 60 days.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to complete a survey about your orders:

<https://survey.medallia.com/?bidsorder&fc=1474&on=27869>



FEL- KALAMAZOO #1474
 409 E. KALAMAZOO AVENUE
 KALAMAZOO, MI 49007-0000

Phone: 269-349-6608
 Fax: 269-349-7050

Deliver To: CRAIG
 From: Shannon Hickman
 Comments:

11:18:35 JAN 17 2023

Page 1 of 2

FERGUSON ENTERPRISES #2000

Order Confirmation
 Phone: 269-349-6608
 Fax: 269-349-7050

Order No: 6733327
 Order Date: 01/17/23
 Writer: SJH

Req Date: 01/19/23

Ship Via: COUNTER PICK-UP
 Terms: NET 10TH PROX

Sold To: TIPTON PLUMBING LLC
 876 11TH ST
 PLAINWELL, MI 49080

Ship To: CUSTOMER PICK-UP

Cust PO#: PLAINWELL APRT

Job Name:

Item	Description	Quantity	Net Price	UM	Total
OTS6032LABFWH	60X32 LH FRP T&S WHIT	2	495.700	EA	991.40
OTS6032RABFWH	60X32 RH FRP T&S WHIT	1	495.700	EA	495.70
DR10000PFTMF	UNIV T&S ROUGH VLV BDY COLD EXP	3	52.980	EA	158.94
W901PPPVCPC	PP PVC S40 W&O CP	3	30.659	EA	91.98
DR10000PFSMF	UNIV SHWR ROUGH VLV BDY COLD EXP	1	49.200	EA	49.20
PDWVSTJ	1-1/2 PVC DWV SAN TEE	3	2.331	EA	6.99
PDWVRKJ	2X1-1/2 PVC DWV RED COUP	3	1.910	EA	5.73
U163841	50 # STRUCTOLITE GYPSUM PLASTER	2	20.642	EA	41.28
PDWVCK	2 PVC DWV COUP	10	0.861	EA	8.61
PDWVSTKJ	2X2X1-1/2 PVC DWV SAN TEE	8	3.035	EA	24.28
P40FCPK10	2X10 PVC S40 FOAM CORE PIPE	80	109.200	C	87.36
S5537W	2 WHIT ABS J HOOK W/ NAIL	50	0.792	EA	39.60
UF4930500	1/2X20 AQUAPEX STRT LGTH BLUE PRINT	100	0.520	FT	52.00
UF4920500	1/2X20 AQUAPEX STRT LGTH RED PRINT	100	0.520	FT	52.00
PEXLFBDE9D	LF 1/2 BRS FEM DE 90 ELL F1960	4	12.023	EA	48.09
O39128	LF IMOB QT F1960 PEX HAMM	4	49.736	EA	198.94
O38543	WMOB 1/4 TURN HAMM VLV PROPEX	4	68.917	EA	275.67
PDWVPTK	2 PVC DWV P TRAP	5	6.035	EA	30.18
PDWVPTJ	1-1/2 PVC DWV P TRAP	3	4.953	EA	14.86
PDWVSTK	2 PVC DWV SAN TEE	8	3.435	EA	27.48
PFAAVBX	AAV WALL BOX W GRILLE	4	18.645	EA	74.58
P40FCPJ10	1-1/2X10 PVC S40 FOAM CORE PIPE	20	82.132	C	16.43
PDWV4K	2 PVC DWV 45 ELL	6	1.953	EA	11.72
PDWVS4K	2 PVC DWV ST 45 ELL	6	1.992	EA	11.95
PDWV9K	2 PVC DWV 90 ELL	12	2.108	EA	25.30
PDWV30RCMK	3X2 PVC DWV S30 RED COUP	2	6.749	EA	13.50
PF536JU	1-1/2X6 16 GA STUD GUARD	35	0.668	EA	23.38
PF957	5X8 16GA SELF NAILING BOCA PLT	25	2.271	EA	56.78
UQ4690512	LF 1/2 PROPEX RNG W/ ST BLAC PRINT	100	0.230	EA	23.00
S525162PB	STRONG ARM W/2 PLAS PEX BENDS	6	6.113	EA	36.68
S525161PB	STRONG ARM W/1 PLAS PEX BEND	4	5.102	EA	20.41
PEXPPD	LF 1/2 EP F1960 PLUG	50	1.224	EA	61.20
O31020	32 OZ PVC MED CLR CMNT	1	13.132	EA	13.13



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<https://survey.medallia.com/?bidsorder&fc=1474&on=27869>

FERGUSON ENTERPRISES #2000
Order Confirmation

Fax: 269-349-7050

11:18:35 JAN 17 2023

Reference No: 6733327

O30758	32 OZ PURP PRMR - NSF LISTED	1	16.588	EA	16.59
--------	------------------------------	---	--------	----	-------

Net Total:	\$3104.94
Tax:	\$186.31
Freight:	\$0.00
Total:	\$3291.25

WARRANTY PROVISIONS

The purchaser's sole and exclusive warranty is that provided by the manufacturer, if any. Seller makes no express or implied warranties. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. Complete Terms and Conditions are available upon request or can be viewed on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>

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<https://survey.medallia.com/?bidsorder&fc=1474&on=27869>

MATERIALS RECEIPTS

HVAC

SUPPLIER PRO-DUCT

QUOTE






3323 Lousma Dr Se
 Grand Rapids MI 49548
 (616) 452-8741
 www.michigantemperaturesupply.com

Valid Thru	Quote Date	Quote #
01/20/23	12/21/22	4287399-00
Job Name		Page #
MINI SPIT 2 UNITS		1
Sales Rep		
Adam S		
Instructions		

Bill To: 401640	Pro-Duct 27033 Lake Dr Lawton, MI 49065
---------------------------	--

Ship To:	Pro-Duct 27033 Lake Dr Lawton, MI 49065
-----------------	--

Terms	Ship Via
10TH PROX B	Cust Pickup

Line #	Product And Description	Quantity	Qty U/M	Unit Price	Ext. Price
1	A-VMH36QV-1 Mini-Split Outdoor Unit 230V 12.5SEER Multi-Head	2	ea	3658.21	7316.42
2	B-VMH18SV-1 Mini-Split Indoor Unit 18K Btu Wall Mount	4	ea	768.68	3074.72
3	04080850FW Line Set 50' 1/4X1/2 Mini split	4	ea	224.92	899.68
					
4	7603-902 Wire Control 250' 14/4 Heatcontrl	1	ea	479.22	479.22
					
7	MA-HP6-2P Heatpump Stand 6"	8	ea	4.26	34.08
					
8	7800-206 Thermostat Wired VMH SD Mini Split	4	ea	35.90	143.60

6 Lines Total	Sub-total	11947.72
	Taxes	716.86
	Total	12664.58

Backordered items will be shipped when in stock. Claims must be made within 15 days of invoicing. No returns on electrical items or items that have been installed. Returned merchandise subject to inspection and restock fees will apply. Orders less than \$50 will be subject to a \$5 handling charge.

MATERIALS RECEIPTS

ROUGH CARPENTRY

SUPPLIER

WOODWORK SPECIALTIES COMPANY

CONTRACTOR - CHAD RUSSELL CONSTRUCTION

CUSTOMER COPY



INVOICE

2301-865913 PAGE 1 OF 1

SOLD TO
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009

SHIP TO
CHAD RUSSELL Perfect Image Plainwell MI 49009 269-377-5068

CODY

ACCOUNT	JOB
RUS10	0
SOLD ON	1/13/2023 7:50:57 AM
DELIVER ON	1/12/2023
BRANCH	1000
CUSTOMER PO#	
STATION	WK02
CASHIER	SCOTTM
SALESPERSON	HOUSE
ORDER ENTRY	SHERI

Quantity	UM	Item	Description	D	T	Price	Per	Amount
Order: 2301-C65800								
50	EA	2414S	2X4X14 SPF		Y	11.8300	EA	591.50
30	EA	2412S	2X4X12 SPF		Y	10.1400	EA	304.20
60	EA	2410S	2X4X10 SPF		Y	4.7900	EA	287.40

Payment Method(s)

Charge to Acct 1,254.09

MI 6.00%	SubTotal	1,183.10
	Sales Tax	70.99
	Deposit	
Please Pay This Amount		1,254.09

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

CUSTOMER COPY



INVOICE

2301-866207 PAGE 1 OF 1

SOLD TO
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009

SHIP TO
PERFECT IMAGE KALAMAZOO MI 49009 269-377-5068

ASAP

ACCOUNT	JOB
RUS10	0
SOLD ON	1/18/2023 11:48:39 AM
DELIVER ON	1/18/2023
BRANCH	1000
CUSTOMER PO#	
STATION	WK02
CASHIER	SCOTTM
SALESPERSON	HOUSE
ORDER ENTRY	SCOTTM

Quantity	UM	Item	Description	D	T	Price	Per	Amount
130	EA	2410S	2X4X10 SPF		Y	5.1400	EA	668.20
Order: 2301-C66178								

Payment Method(s)

Charge to Acct 708.29

MI 6.00%	SubTotal	668.20
	Sales Tax	40.09
	Deposit	
Please Pay This Amount		708.29

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

MATERIALS RECEIPTS

ADDITIONAL STRUCTURAL FRAMING – CONTINGENCY COSTS

CONTRACTOR CHAD RUSSELL CONSTRUCTIONS

CUSTOMER COPY



INVOICE

2212-864415 PAGE 1 OF 1

SOLD TO	JOB ADDRESS
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009	CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009 269-377-5068

ACCOUNT	JOB
RUS10	0
SOLD ON	12/19/2022 1:42:02 PM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	
STATION	WK02
CASHIER	SCOTTM
SALESPERSON	HOUSE
ORDER ENTRY	SCOTTM

Quantity	UM	Item	Description	D	T	Price	Per	Amount
Order: 2212-C63833								
12	EA	3448SB	3/4X4X8 SHOP GRADE BIRCH/ *D3 MAPLE**		Y	82.8900	EA	994.68
12	EA	2410S	2X4X10 SPF		Y	6.2300	EA	74.76

Payment Method(s)

Charge to Acct 1,133.61

MI 6.00%	SubTotal	1,069.44
	Sales Tax	64.17
	Deposit	
Please Pay This Amount		1,133.61

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

CUSTOMER COPY



INVOICE

2212-864436 PAGE 1 OF 1

SOLD TO
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009

SHIP TO
CHAD RUSSELL 112 MAIN ST PLAINWELL MI 49080 269-377-5068

CALL 1HR BEFORE/ PARKING LOT
BEHIND JOES PIZZA

ACCOUNT	JOB
RUS10	0
SOLD ON	12/19/2022 3:37:52 PM
DELIVER ON	12/19/2022
BRANCH	1000
CUSTOMER PO#	
STATION	WK02
CASHIER	SCOTTM
SALESPERSON	HOUSE
ORDER ENTRY	SCOTTM

Quantity	UM	Item	Description	D	T	Price	Per	Amount
Order: 2212-C64316								
200	EA	2410S	2X4X10 SPF		Y	6.2300	EA	1,246.00
50	EA	2416S	2X4X16 SPF		Y	10.6300	EA	531.50

Payment Method(s)

Charge to Acct 1,884.15

MI 6.00%	SubTotal	1,777.50
	Sales Tax	106.65
	Deposit	
Please Pay This Amount		1,884.15

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

CUSTOMER COPY



INVOICE

2212-864566 PAGE 1 OF 1

SOLD TO	SHIP TO
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009	CHAD RUSSELL PLAINWELL MI 49009 269-377-5068

BEHIND JOES PIZZA

ACCOUNT	JOB
RUS10	0
SOLD ON	12/21/2022 9:02:53 AM
DELIVER ON	12/21/2022
BRANCH	1000
CUSTOMER PO#	
STATION	WK02
CASHIER	SCOTTM
SALESPERSON	HOUSE
ORDER ENTRY	SCOTTM

Quantity	UM	Item	Description	D	T	Price	Per	Amount
Order: 2212-C64526								
40	EA	9LVL	1-3/4" X 9-1/2"LVL 4 - 10'		Y	9.5300	EA	381.20
432	EA	12LVL	1-3/4" X 11-7/8" LVL 8 - 14', 16 - 20'		Y	12.1000	EA	5,227.20
12	EA	HHUS410	HHUS410 3-1/2"X9" FACE MOUNT HANGER DOUBLE LVL		Y	14.1322	EA	169.59

Payment Method(s)

Charge to Acct 6,124.67

MI 6.00%	SubTotal	5,777.99
	Sales Tax	346.68
	Deposit	
Please Pay This Amount		6,124.67

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

CUSTOMER COPY



INVOICE

2212-864630 PAGE 1 OF 1

SOLD TO	JOB ADDRESS
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009	CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009 269-377-5068

ACCOUNT	JOB
RUS10	0
SOLD ON	12/22/2022 7:14:56 AM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	PLAINWELL APTS
STATION	WK03
CASHIER	DUANEB
SALESPERSON	HOUSE
ORDER ENTRY	

Quantity	UM	Item	Description	D	T	Price	Per	Amount
400	EA	7269110225	5/16 X 4 GRK SCREW 1PC		Y	0.7497	EA	299.88
2	EA	7269112221	5/16X3-1/8 STRUCTURAL 100 count		Y	54.7400	EA	109.48
2	EA	7269112231	5/16X5-1/8 STRUCTURAL		Y	54.1000	EA	108.20

Payment Method(s)

Charge to Acct 548.61

	SubTotal	517.56
	Sales Tax	31.05
	MI 6.00%	
	Deposit	
Please Pay This Amount		548.61

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

CUSTOMER COPY



INVOICE

2301-865054 PAGE 1 OF 1

SOLD TO
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009

JOB ADDRESS
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009 269-377-5068

ACCOUNT	JOB
RUS10	0
SOLD ON	1/3/2023 7:07:04 AM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	PERFECT IMAGE
STATION	WK12
CASHIER	DUANEB
SALESPERSON	HOUSE
ORDER ENTRY	

Quantity	UM	Item	Description	D	T	Price	Per	Amount
56	EA	12LVL	1-3/4" X 11-7/8" LVL 4 - 14'		Y	12.1000	EA	677.60

Payment Method(s)

Charge to Acct 718.26

	SubTotal	677.60
	Sales Tax	40.66
	MI 6.00%	
	Deposit	
Please Pay This Amount		718.26

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

CUSTOMER COPY



INVOICE

2301-865186 PAGE 1 OF 1

SOLD TO	SHIP TO
CHAD RUSSELL 30600 22nd Street KALAMAZOO MI 49009	CHAD RUSSELL PERFECT IMAGE KALAMAZOO MI 49009 269-377-5068

ACCOUNT	JOB
RUS10	0
SOLD ON	1/4/2023 9:45:03 AM
DELIVER ON	1/4/2023
BRANCH	1000
CUSTOMER PO#	PERFECT IMAGE
STATION	WK04
CASHIER	ADAM
SALESPERSON	HOUSE
ORDER ENTRY	DUANEB

Quantity	UM	Item	Description	D	T	Price	Per	Amount
200	EA	2410S	2X4X10 SPF		Y	6.2300	EA	1,246.00
			Order: 2301-C65121					

Payment Method(s)

Charge to Acct 1,320.76

MI 6.00%	SubTotal	1,246.00
	Sales Tax	74.76
	Deposit	
Please Pay This Amount		1,320.76

20% HANDLING CHARGE ON ALL RETURNED ITEMS. SPECIALTY ITEMS ARE NOT RETURNABLE. ALL CLAIMS FOR RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL AND MADE WITHIN 30 DAYS. THERE IS A 1-1/2 % PER MONTH SERVICE CHARGE ON ALL PAST DUE BALANCES.

Signature _____

BUILDING PERMIT FEE

Joelle Regovich

Subject: FW: Receipts for Southwick apartments.

From: Chad Russell <chadrussellconstruction@gmail.com>

Sent: Monday, January 23, 2023 11:39 AM

To: Joelle Regovich <jregovich@abonmarche.com>

Cc: Denise Siegel <DSiegel@plainwell.org>

Subject: Re: Receipts for Southwick apartments.

Hello

Your permit is ready for 112 N MAIN ST. The fee is \$ 1690.00. Payable to the municipality the job is located in . We accept Cash, Check, or Money Order. Please bring the payment to Professional Code Inspections, 1575 142nd Ave. Dorr, MI 49323

Thank you,
The Building Department

Professional Code Inspections of Michigan

1575 142nd Ave

Dorr, MI 49323

Hours: M-F 8:00 am-12:00 pm and 12:30 pm-4:30 pm

616-877-2000

Chad Russell

chadrussellconstruction@gmail.com

269 377 5068

MATCH

CONTRACT

<p>Triterra 1305 S. Washington Avenue, Suite 102 Lansing, Michigan 48910 (517) 702-0470</p>	
Grant Southwick 112 N. Main Street Plainwell, Michigan 49080 269-491-7547	Proposal No.: P22-2677 Date: May 5, 2022
1. Scope of Work: <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 80%;"> <p style="margin-left: 40px;">Sub-Slab Soil Gas Investigation</p> <p>Property: 112 N. Main Street (Parcel ID #55-160-066-00) Plainwell, Michigan 49080</p> </div> <div style="width: 15%; text-align: right;"> <p>\$3,000.00</p> </div> </div> <p>2. Attachments: NA</p> <p>3. Documents Incorporated by Reference: N/A</p>	Price (Check Appropriate Box) <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p><input type="checkbox"/> Fixed Price</p> <p>\$ _____</p> <p><input checked="" type="checkbox"/> Time and Materials</p> <p>\$ <u>3,000.00</u></p> </div> <div style="width: 35%;"></div> </div>
Authorization and acceptance of this Contract includes acceptance of the terms above, including all attachments, the Terms and Conditions appearing on the reverse side hereof, and all documents incorporated by reference above. Terms of Payment: <u>0</u> % upon execution of Contract; subsequent invoices due on receipt. This Contract is subject to and governed by the Terms and Conditions appearing on the reverse side hereof, including provisions limiting remedies and disclaiming warranties.	
Authorized by Client: Grant Southwick By: _____ Date: _____ (Signature) Name: _____ Title: _____	Accepted by Consultant: Triterra <div style="text-align: center;"> </div> By: _____ Date: <u>05/05/2022</u> Name: <u>Meredeth Crane</u> Title: <u>Senior Project Scientist</u>

TRANSACTIONS FROM 01/01/2020 TO 01/18/2023

Date	GL Number	JNL	Type	DESC	Reference #	Debits	Credits	Activity DR(CR)
Grant Rehab112 Rental Rehab Grant 112 N Main Street								
101-005-540.000 State Grant								
09/29/2022	101-005-540.000	CR	RCPT	RENTAL REHAB PAY APP 1	300022		7,110.00	
Total 101-005-540.000:							7,110.00	(7,110.00)
101-010-674.112 Private Donations - Rental Rehab Grant								
10/26/2022	101-010-674.112	CR	RCPT	LOCAL GRANT PROCEEDS 10/26/2022			80,468.95	
Total 101-010-674.112:							80,468.95	(80,468.95)
101-701-801.013 Professional Services - Attorney								
10/12/2022	101-701-801.013	AP	INV	BLOOM SLUGGETT PC/LEGAL SERVICES SEPTE	23117	1,392.00		
11/14/2022	101-701-801.013	AP	INV	BLOOM SLUGGETT PC/PROFESSIONAL SERVICE	23226	737.00		
Total 101-701-801.013:						2,129.00		2,129.00
101-701-801.701 Professional Services - Planning								
10/17/2022	101-701-801.701	AP	INV	BUILDERS UNLIMITED INC/ADMIN - LEAD &	B2231	12,735.00		
10/26/2022	101-701-801.701	AP	INV	AAA LEAD INSPECTIONS, INC/LEAD CLEARAN	9539	400.00		
Total 101-701-801.701:						13,135.00		13,135.00
TOTAL FOR GRANT Rehab112 Rental Rehab Grant 112 N Main Street						15,264.00	87,578.95	(72,314.95)

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 OPERATIONS					
248-000-201.248	Accounts Payable - Downtown Doll	PASSIFLORA	DDA - GOLDEN TICKET REIMBURSEMENT DS	10.00	25529
248-000-201.248	Accounts Payable - Downtown Doll	A BUSHEL AND A PECK	DDA - GOLDEN TICKET REIMBURSEMENT DS	40.00	25530
Total For Dept 000 OPERATIONS				50.00	
Dept 443 PUBLIC WORKS					
248-443-900.000	Printing and Publishing	SHOPPERS GUIDE INC	DDA - PRINTING GOLDEN TICKETS	47.00	25483
Total For Dept 443 PUBLIC WORKS				47.00	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				97.00	

02/01/2023 12:36 PM

User: JULIE

DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 01/01/2023 - 01/31/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 248 DOWNTOWN DEVELC	97.00
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Total For All Funds:	<u>97.00</u>
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MINUTES
Plainwell City Council
December 27, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Peter Dams of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/12/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: Peter Dams stated the city looks beautiful in the winter, and remarked that he was proud to be a resident of the city.
7. County Commissioner Report: County Commissioner Gale Dugan provided an update on the December 8th County Commissioner meeting. He reported on the tax foreclosure settlement due to new foreclosure laws, the anticipated remodel of the Allegan County Courthouse and potential reorganization of County buildings, as well as the possibility of a 3rd judgeship being added for Allegan County. He also wished everyone a Happy New Year and hoped everyone has a successful 2023.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Clerk Fenger reported that she had reached out to each member up for reappointment and three of them had confirmed their willingness to continue serving. She also reported that one member of the Board of Review decided not to return, and one member of the community had applied for the position. She noted that appointments are Mayoral, subject to City Council's confirmation.
A motion by Overhuel, seconded by Keeney, to confirm the Mayor's appointment of several community members to various boards and commissions. On a voice vote, all voted in favor. Motion passed.
 - B. Treasurer/Finance Director Kelley reported that during a routine review of financial institutions he had found an additional bank that appeared to meet the requirements laid out in the City Charter for approved financial institutions. He stated that after following the due diligence processes, he felt comfortable recommending that the financial institution Southern Michigan Bank & Trust of Coldwater, Michigan be added to the list of approved financial institutions as depositories.
A motion by Steele, seconded by Wisnaski, to approve Resolution 2022-20 City of Plainwell Approved Financial Institutions as Depositories. On a roll call vote, all voted in favor. Motion passed.

- C. Superintendent Nieuwenhuis reported that the SCADA alarms currently use 3G service, and Verizon will be ending all 3G service in January 2023. The SCADA alarms are vital to the water service processes and must be maintained. He noted that Perceptive Controls would be able to install the software and modem to upgrade the service to 4G to allow the SCADA alarms to continue functioning.
A motion by Wisnaski, seconded by Keeney, to approve a contract with Perceptive Controls for installation of new Win 911 software and modem in an amount not to exceed \$7,500.00. On a roll call vote, all voted in favor. Motion passed.
- D. Superintendent Pond reported that the contract involved installation of the previously approved purchases of boiler sludge tubes and valves. He reported asking a second company for a bid however they were unable to get to the work until March at the earliest. He noted that the installation would improve the heat transfer process and lower the gas bill back to the regular levels.
A motion by Keeney, seconded by Steele, to approve a contract with RW LaPine for installation of the boiler tubes and valves in the amount of \$6,996.00. On a roll call vote, all voted in favor. Motion passed.
- E. Manager Wilson reported that Division 7 completed the previous work and held the warranty on the mill property roofs. He stated that the mill property had monthly inspections done for the roofs when it was operational, and recommended starting semi-annual or annual inspections to ensure future issues were caught early.
A motion by Steele, seconded by Overhuel, to approve a 1 year contract with Division 7 and authorize Division 7 to complete roof repair work on Buildings 3, 12 & 16 in the amount of \$11,411.05. On a roll call vote, all voted in favor. Motion passed.
- F. Manager Wilson reported this project was a continuation of the project brought to City Council at the previous meeting. He requested an updated quote from Esper Electric with all aspects of the project broken down into separate portions, which Esper Electric provided. He noted that the project could be approved as a whole, or separate portions could be approved, depending on which ones City Council wished to move forward.
A motion by Overhuel, seconded by Steele, to approve a project with Esper Electric for various electrical projects in the mill buildings for the total amount of \$20,715.00. On a roll call vote, all voted in favor. Motion passed.
- G. Manager Wilson reported that the last remaining obstacle to removing the fencing around the mill property was the lead paint on various parts of the building. Due to the grants involved and the historic nature of the building, the Michigan Department of Environmental, Great Lakes & Energy (EGLE) and the Michigan State Historic Preservation Office (SHPO) were both involved in various aspects of the project. Manager Wilson noted that SHPO required a historic architect to approve of the lead paint abatement methods to ensure there is no damage to the building. Nelson Breech Nave and Analytical Testing & Consulting Services will work together to manage the project and create a report for each agency involved. While that work is on-going, Manager Wilson will continue to work with EGLE to find an approved contractor to perform the actual abatement portion of the project.
A motion by Keeney, seconded by Wisnaski, to approve a contract for a lead paint abatement project with Nelson Breech Nave, AIA, Architect in the amount of \$1,800.00 and Analytical Testing & Consulting Services, Inc. in the amount of \$11,650.00. On a roll call vote, all voted in favor. Motion passed.
- H. Manager Wilson reported that as part of the grant process and the Memorandum of Agreement with SHPO required an assessment of the remaining historical buildings in the mill property. Building 1 was

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demolished, while Buildings 2 & 3 remain. The mill property is on the National Register of Historic Places and the assessment is needed to show the buildings remain in good condition and weren't damaged during the demolition process. Nelson Breech Nave is a historical architect that will conduct the assessment and create a report detailing the assessment for SHPO.

A motion by Steele, seconded by Overhuel, to approve a contract for an assessment of Buildings 2 & 3 with Nelson Breech Nave, AIA, Architect in the amount not to exceed \$6,400.00. On a roll call vote, all voted in favor. Motion passed.

- I. Clerk Fenger reported that the five resolutions designated Resolutions 2023-01 through 2023-05 were annual resolutions setting Ordinance Enforcement Officers, Council meeting dates, employee holiday dates, street flag dates and street closure processes. She noted that no significant changes had been made to the resolutions except for the updating of various personnel identified in the ordinance enforcement officer list and the street closure resolution.

A motion by Overhuel, seconded by Steele, to adopt Resolutions 2023-01 thru 2023-05 for Ordinance Enforcement Officers, 2023 Council Meeting Dates, 2023 Employee Holiday Dates, 2023 Street Flag Dates and 2023 Street Closures. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the November Water Renewal report and the draft 12/13/2022 DDA/BRA/TIFA meeting minutes. On a voice vote, all voted in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$339,241.91 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley reported focusing on the budget, policy updates and winter tax collections.

Superintendent Nieuwenhuis reported that DPW was focused on hauling snow.

Director Callahan reported that the Department of Public Safety participated in the local Shop with a Hero event, with about 130 children shopping at Meijer with about \$150 per child thanks to a generous donor. He noted that about 30 heroes participated, and Plainwell DPS sent 8 people to participate. He also noted that teachers from Plainwell Public Schools wrapped the gifts during the event.

Clerk Fenger reported working on a Council training/refresher course, including topics such as parliamentary procedures, and anything else Councilmembers would like more information on.

Manager Wilson noted that training for Councilmembers is a requirement as part of being a Redevelopment Ready Community (RRC), and the City of Plainwell is currently a certified RRC.

Manager Wilson reported that he was working on organizing a retreat for Councilmembers and staff, and was looking at January or February for dates. He thanked staff for putting together the holiday luncheon, and thanked the Councilmembers for attending.

15. Council Comments:

Councilmember Overhuel said he hoped everyone had a good Christmas.

Councilmember Steele thanked staff for the holiday luncheon and said the food was good and the company was better. She hoped everyone had a wonderful Christmas and hoped everyone has a Happy New Year.

Councilmember Keeney said since he was out of town for Christmas, he wished everyone a Merry Christmas and a Happy New Year. He also thanked DPW for their work on snow removal.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:55 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully

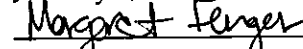
Submitted by,

Margaret Fenger

City Clerk

MINUTES APPROVED BY CITY COUNCIL

January 9, 2023



Margaret Fenger, City Clerk

MINUTES
Plainwell City Council
January 9, 2023

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Dan Martin of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/27/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Dan Veldhuizen, Siegfried Crandall PC, presented the audited financial statements. He noted that out of 120 government clients, only 2, including Plainwell, had Finance Directors that were capable of preparing certain reports which saved the City time and money. He reported that the City was in a good position based on these reports, and recommended that it might be beneficial to set aside more money for Other Postemployment Liabilities (OPEB).
A motion by Steele, seconded by Overhuel, to accept and place on file the audited financial statements. On a voice vote, all voted in favor. Motion passed.
 - B. **A motion by Steele, seconded by Overhuel, to open the public hearing at 7:15pm to hear comments on Ordinance 393 regarding proposed amendments to the zoning ordinance. On a voice vote, all voted in favor. Motion passed.**

Community Development Manager Siegel detailed the amendments and noted that a variance application had been submitted for the same project, however it was denied based on the recommendations of the City Planner.

Nathaniel Mehmed, Williams & Works, noted that a variance has certain circumstances that must be met for approval, and if the circumstances don't apply, the variance shouldn't be approved. He also noted that approving variances does weaken the ordinance, which is why he recommended amending the ordinance instead.

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Manager Wilson reported that the proposed ordinance amendment would increase the allowed height only in the commercial district along the US Route 131 corridor, not the central business district. He also noted that the proposed amendment would apply to every site within the designated district, and was not specific to one site like a variance would be.

No public comment.

A motion by Steele, seconded Overhuel, to close the public hearing at 7:21pm. On a voice vote, all voted in favor. Motion passed.

A motion by Steele, seconded by Wisnaski, to approve Ordinance 393 Zoning Amendment. On a roll call vote, all voted in favor. Motion passed.

- C. **A motion by Steele, seconded by Overhuel, to open the public hearing at 7:23pm to hear comments on the proposed Recreation Plan. On a voice vote, all voted in favor. Motion passed.**

Community Development Manager Siegel detailed the process for updating the 5 year Recreation Plan, which included working with Superintendent Nieuwenhuis, Nathaniel Mehmed of Williams & Works, the Parks & Trees Commission, and the community as a whole.

Cory Redder, Parks & Trees Commission, noted that this was his first time working on the Recreation Plan as a newly appointed Commission member, and he appreciated the opportunity.

A motion by Steele, seconded Overhuel, to close the public hearing at 7:27pm. On a voice vote, all voted in favor. Motion passed.

A motion by Steele, seconded by Overhuel, to adopt Resolution 2023-06 A Resolution Adopting the City of Plainwell Five Year Recreational Plan 2023 Thru 2028. On a roll call vote, all voted in favor. Motion passed.

- D. Superintendent Nieuwenhuis reported that the DPW building had several windows, a door, and some siding that needed to be repaired. He recommended adding a sliding window for customer service purposes as well, which could easily be included in the repair project. DPW employees would perform the work with materials purchased from Wood Works Specialties. Superintendent Nieuwenhuis estimated the cost of building materials would be \$5,200.00.

Director Callahan noted that this improvement would improve safety at the building.

Manager Wilson noted that protective film could be added to the window at the same time as the doors at City Hall.

A motion by Steele, seconded by Overhuel, to approve a purchase of building materials from Wood Works Specialties in the amount of \$5,200.00 and approve protective film on the window and the City Hall door in an amount not to exceed \$1,000.00. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the December 2022 DPS Report, the December 2022 Investment and Fund Balance reports, and the draft 12/15/2022 Parks & Trees**

meeting minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$748,360.42 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley reported working on the budget & policies.

Community Development Manager Siegel reported 2 new businesses had opened downtown: Arcadia Occupational Therapy and 143 Tattoo. She noted with Old Plank closing, this brought the total number of businesses downtown to 64. She noted that there would be a merchant meeting Thursday at 8:30am with herself, Superintendent Nieuwenhuis, Director Callahan, and Manager Wilson attending, and invited the Councilmembers to attend.

Superintendent Pond reported that work was in progress on the previously approved boiler project.

Director Callahan reported there had been an uptick of vehicle break-ins in Allegan County, with a couple isolated incidents in the City's parks. He reminded everyone to lock their vehicles and never leave valuables in a vehicle. He also noted that today was National Law Enforcement Officer Appreciation Day, and stated that he appreciated every law enforcement officer working.

Clerk Fenger reported working on prepping for 2023 by moving all 2022 records to storage and organizing the election paperwork and equipment.

Manager Wilson reported showing the Mill property to 3 prospective businesses, and noted that all approved electrical work had been initiated, with parts ordered and work expected to begin soon.

Superintendent Nieuwenhuis reported that Otsego Township has their well pump house built, however all instruments still need to be installed. He estimated it would take another 2 months of work to complete, during which time the township would still need to purchase water from the city.

15. Council Comments:

Councilmember Wisnaski said hats off to Treasurer/Finance Director Kelley for another outstanding audit. He also thanked Community Development Manager Siegel for coming in on a Saturday for the open house at 143 Tattoo.

Councilmember Keeney wished everyone a Happy New Year.

Councilmember Steele thanked Community Development Manager Siegel, and noted that 143 Tattoo was really nice inside. She also thanked Councilmember Wisnaski for coming to the open house. She thanked Treasurer/Finance Director Kelley for being embarrassed during the audit presentation, and noted that the auditor clearly thought the world of him, so he shouldn't be embarrassed about the praise. She also thanked all law enforcement officers.

Councilmember Overhuel told Treasurer/Finance Director Kelley good job on the audit, and noted that he wasn't surprised one bit by the auditor's praise of Treasurer/Finance Director Kelley. He noted that Community Development Manager Siegel, Superintendent Nieuwenhuis and Cory Redder along with the other Parks & Trees Commission members had put in a lot of effort on the Recreation Plan and thanked them for their hard work.

16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:45 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL

January 23, 2023



Margaret Fenger, City Clerk

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 (NORMAL (ABNORMAL))	MONTH 01/31/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
243-000-404.040	Captured Tax Real - BR - City Tax	6,197.00	6,197.34	0.00	(0.34)	100.01
243-000-404.041	Captured Tax Real - BR - Library	1,123.00	1,123.00	0.00	0.00	100.00
243-000-404.042	Captured Tax Real - BR - Capital Impr	504.00	504.28	0.00	(0.28)	100.06
243-000-404.043	Captured Tax Real - BR - Fire Reserve	504.00	504.28	0.00	(0.28)	100.06
243-000-404.044	Captured Tax Real - BR - Solid Waste	656.00	655.58	0.00	0.42	99.94
243-000-404.047	Captured Tax Real - DDA - School	19,098.00	19,098.02	0.00	(0.02)	100.00
243-000-404.048	Captured Tax Real - BR - County Taxes	3,495.00	3,503.94	0.00	(8.94)	100.26
243-000-413.060	Captured Tax Pers - City Tax	7,163.00	7,163.25	0.00	(0.25)	100.00
243-000-413.061	Captured Tax Pers - Library	1,298.00	1,298.05	0.00	(0.05)	100.00
243-000-413.062	Captured Tax Pers - Capital Improvement	583.00	582.90	0.00	0.10	99.98
243-000-413.063	Captured Tax Pers - Fire Reserve	583.00	582.90	0.00	0.10	99.98
243-000-413.064	Captured Tax Pers - Solid Waste	757.00	757.77	0.00	(0.77)	100.10
243-000-413.065	Captured Tax Pers - County Taxes	4,040.00	4,050.14	0.00	(10.14)	100.25
243-000-504.000	Federal Grant	25,000.00	0.00	0.00	25,000.00	0.00
243-000-665.000	Interest Earnings - Investments	100.00	2,446.44	541.43	(2,346.44)	2,446.44
243-000-684.000	Miscellaneous Revenue	0.00	144,000.00	0.00	(144,000.00)	100.00
243-000-699.401	Interfund Transfer In - Cap Improvement	60,000.00	35,000.00	3,333.33	25,000.00	58.33
TOTAL REVENUES		131,101.00	227,467.89	3,874.76	(96,366.89)	173.51
Expenditures						
243-443-703.000	Salaries/Wages - Full Time Employees	41,538.00	22,362.79	3,174.14	19,175.21	53.84
243-443-704.001	Wages - Part Time Employees	3,083.00	2,353.10	17.72	729.90	76.33
243-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,269.00	1,938.15	240.32	1,330.85	59.29
243-443-712.001	Cash in Lieu of Benefits - Insurance Buy	390.00	228.85	40.01	161.15	58.68
243-443-713.001	Overtime Pay	0.00	1,748.42	0.00	(1,748.42)	100.00
243-443-716.000	Retirement - Defined Contribution 401a	3,603.00	2,039.78	288.91	1,563.22	56.61
243-443-718.001	Health Insurance Premiums - Current EE	7,113.00	3,801.70	180.61	3,311.30	53.45
243-443-718.013	Health Insurance - HSA - Employer Paid	1,992.00	839.55	62.94	1,152.45	42.15
243-443-723.001	Retiree Health Care - OPEB	123.00	71.96	(3.02)	51.04	58.50
243-443-725.001	Fringe Benefit - Life Insurance	43.00	25.41	3.60	17.59	59.09
243-443-725.010	Workers Comp Insurance	240.00	154.80	0.00	85.20	64.50
243-443-767.000	Clothing - Uniforms	65.00	3.75	0.00	61.25	5.77
243-443-775.000	Supplies - Repairs and Maintenance	0.00	2,855.25	65.86	(2,855.25)	100.00
243-443-801.000	Professional Services - Engineering	11,000.00	0.00	0.00	11,000.00	0.00
243-443-801.013	Professional Services - Attorney	3,000.00	1,270.33	0.00	1,729.67	42.34
243-443-801.030	Professional Services - Auditor	2,874.00	373.88	44.51	2,500.12	13.01
243-443-830.000	Contractual Reimbursement CRA Activities	33,891.00	22,996.74	0.00	10,894.26	67.86
243-443-900.000	Printing and Publishing	250.00	0.00	0.00	250.00	0.00
243-443-931.000	Outside Services (RMLB)	1,000.00	3,947.00	2,747.00	(2,947.00)	394.70
243-443-935.001	Property Liability Insurance	6,186.00	6,050.44	0.00	135.56	97.81
243-443-940.000	Rentals - Equipment	3,600.00	4,157.68	22.77	(557.68)	115.49
243-443-948.000	Computer Services	0.00	6.53	0.00	(6.53)	100.00
243-900-972.000	Capital Outlay - Contracted Services	0.00	11,206.76	0.00	(11,206.76)	100.00
243-905-991.001	Debt Service - Principal -Interfund Loan	15,382.00	8,972.95	1,294.59	6,409.05	58.33
243-905-993.001	Debt Service - Interest - Interfund Loan	1,242.00	724.78	90.86	517.22	58.36
243-965-995.101	Interfund Transfer Out - General Fund	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		189,884.00	98,130.60	8,270.82	91,753.40	51.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2023 (ABNORMAL)	MONTH	01/31/2023 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND									
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:									
TOTAL REVENUES		131,101.00		227,467.89		3,874.76		(96,366.89)	173.51
TOTAL EXPENDITURES		189,884.00		98,130.60		8,270.82		91,753.40	51.68
NET OF REVENUES & EXPENDITURES		(58,783.00)		129,337.29		(4,396.06)		(188,120.29)	220.02

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
247-000-583.000	Local Grants	82,349.00	86,682.78	0.00	(4,333.78)	105.26
247-000-665.000	Interest Earnings - Investments	150.00	839.09	526.13	(689.09)	559.39
TOTAL REVENUES		82,499.00	87,521.87	526.13	(5,022.87)	106.09
Expenditures						
247-443-703.000	Salaries/Wages - Full Time Employees	48,562.00	26,590.43	3,632.72	21,971.57	54.76
247-443-704.001	Wages - Part Time Employees	166.00	197.84	49.71	(31.84)	119.18
247-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,627.00	1,918.54	266.57	1,708.46	52.90
247-443-712.001	Cash in Lieu of Benefits - Insurance Buy	855.00	412.09	70.01	442.91	48.20
247-443-716.000	Retirement - Defined Contribution 401a	2,538.00	1,433.11	189.65	1,104.89	56.47
247-443-718.001	Health Insurance Premiums - Current EE	6,719.00	3,889.48	406.94	2,829.52	57.89
247-443-718.013	Health Insurance - HSA - Employer Paid	1,968.00	902.05	121.00	1,065.95	45.84
247-443-723.001	Retiree Health Care - OPEB	0.00	0.00	(2.50)	0.00	0.00
247-443-725.001	Fringe Benefit - Life Insurance	22.00	11.91	1.70	10.09	54.14
247-443-725.010	Workers Comp Insurance	242.00	167.79	0.00	74.21	69.33
247-443-801.013	Professional Services - Attorney	1,000.00	1,044.50	0.00	(44.50)	104.45
247-443-801.030	Professional Services - Auditor	71.00	70.82	8.43	0.18	99.75
247-443-931.000	Outside Services (RMLB)	500.00	630.00	0.00	(130.00)	126.00
247-443-935.001	Property Liability Insurance	435.00	127.42	0.00	307.58	29.29
247-443-940.000	Rentals - Equipment	1,500.00	636.18	0.00	863.82	42.41
247-443-948.000	Computer Services	0.00	6.53	0.00	(6.53)	100.00
247-443-955.000	Miscellaneous Expense	500.00	0.00	0.00	500.00	0.00
247-443-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		69,005.00	38,038.69	4,744.23	30,966.31	55.12
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		82,499.00	87,521.87	526.13	(5,022.87)	106.09
TOTAL EXPENDITURES		69,005.00	38,038.69	4,744.23	30,966.31	55.12
NET OF REVENUES & EXPENDITURES		13,494.00	49,483.18	(4,218.10)	(35,989.18)	366.71

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDY USED
		AMENDED BUDGET	NORMAL	01/31/2023 (ABNORMAL)	MONTH 01/31/2023	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Revenues									
248-000-404.030	Captured Tax Real - DDA - City Tax	29,290.00		29,290.21		0.00		(0.21)	100.00
248-000-404.031	Captured Tax Real - DDA - Library	5,307.00		5,306.83		0.00		0.17	100.00
248-000-404.032	Captured Tax Real - DDA - Capital Impr	2,383.00		2,383.18		0.00		(0.18)	100.01
248-000-404.033	Captured Tax Real - DDA - Fire Reserve	2,383.00		2,383.18		0.00		(0.18)	100.01
248-000-404.034	Captured Tax Real - DDA - Solid Waste	3,098.00		3,098.21		0.00		(0.21)	100.01
248-000-404.045	Captured Tax Real - DDA - County Taxes	16,518.00		16,558.67		0.00		(40.67)	100.25
248-000-413.060	Captured Tax Pers - City Tax	1,974.00		1,974.15		0.00		(0.15)	100.01
248-000-413.061	Captured Tax Pers - Library	358.00		357.63		0.00		0.37	99.90
248-000-413.062	Captured Tax Pers - Capital Improvement	161.00		160.65		0.00		0.35	99.78
248-000-413.063	Captured Tax Pers - Fire Reserve	161.00		160.65		0.00		0.35	99.78
248-000-413.064	Captured Tax Pers - Solid Waste	209.00		208.84		0.00		0.16	99.92
248-000-413.065	Captured Tax Pers - County Taxes	1,113.00		1,115.93		0.00		(2.93)	100.26
248-000-583.000	Local Grants	6,835.00		7,194.59		0.00		(359.59)	105.26
248-000-642.001	Sales of Merchandise - DDA	0.00		56.71		0.00		(56.71)	100.00
248-000-654.001	Charges for Service - Farmers Market Fee	2,200.00		3,143.82		0.00		(943.82)	142.90
248-000-654.102	Special Event Revenues - DDA	300.00		1,625.00		0.00		(1,325.00)	541.67
248-000-654.103	Donations - Movies In the Park - DDA	0.00		1,650.00		0.00		(1,650.00)	100.00
248-000-665.000	Interest Earnings - Investments	156.00		741.28		441.80		(585.28)	475.18
248-000-684.000	Miscellaneous Revenue	0.00		10.00		0.00		(10.00)	100.00
TOTAL REVENUES		72,446.00		77,419.53		441.80		(4,973.53)	106.87
Expenditures									
248-443-703.000	Salaries/Wages - Full Time Employees	18,899.00		9,664.00		1,384.22		9,235.00	51.13
248-443-704.001	Wages - Part Time Employees	458.00		0.00		0.00		458.00	0.00
248-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	1,408.00		652.48		92.69		755.52	46.34
248-443-712.001	Cash in Lieu of Benefits - Insurance Buy	60.00		40.00		7.50		20.00	66.67
248-443-716.000	Retirement - Defined Contribution 401a	126.00		9.18		2.64		116.82	7.29
248-443-718.001	Health Insurance Premiums - Current EE	3,160.00		1,862.87		258.83		1,297.13	58.95
248-443-718.013	Health Insurance - HSA - Employer Paid	864.00		398.25		66.58		465.75	46.09
248-443-723.001	Retiree Health Care - OPEB	79.00		46.27		12.48		32.73	58.57
248-443-725.001	Fringe Benefit - Life Insurance	1.00		0.46		0.05		0.54	46.00
248-443-725.010	Workers Comp Insurance	69.00		47.05		0.00		21.95	68.19
248-443-775.000	Supplies - Repairs and Maintenance	50.00		0.00		0.00		50.00	0.00
248-443-801.030	Professional Services - Auditor	71.00		70.82		8.43		0.18	99.75
248-443-851.000	Postage	100.00		3.06		1.68		96.94	3.06
248-443-900.000	Printing and Publishing	1,800.00		774.02		47.00		1,025.98	43.00
248-443-931.000	Outside Services (RMLB)	200.00		362.50		0.00		(162.50)	181.25
248-443-935.001	Property Liability Insurance	669.00		195.97		0.00		473.03	29.29
248-443-948.000	Computer Services	50.00		13.07		0.00		36.93	26.14
248-443-955.000	Miscellaneous Expense	400.00		270.56		0.00		129.44	67.64
248-443-960.000	Education & Training - Professional	200.00		0.00		0.00		200.00	0.00
248-443-962.000	Memberships & Dues	1,930.00		450.00		0.00		1,480.00	23.32
248-775-880.021	Community Promotion - Special Events	2,850.00		2,791.22		0.00		58.78	97.94
248-775-881.022	Farmers Market Costs - DDA	850.00		804.85		0.00		45.15	94.69
248-775-881.036	Movies in the Park Costs - DDA	700.00		0.00		0.00		700.00	0.00
248-900-971.000	Capital Purchase	15,000.00		8,666.31		0.00		6,333.69	57.78
248-905-991.001	Debt Service - Principal -Interfund Loan	24,159.00		14,092.75		3,034.83		10,066.25	58.33
248-905-993.001	Debt Service - Interest - Interfund Loan	242.00		141.19		10.30		100.81	58.34
TOTAL EXPENDITURES		74,395.00		41,356.88		4,927.23		33,038.12	55.59

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	01/31/2023 (ABNORMAL)	MONTH 01/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:									
	TOTAL REVENUES	72,446.00		77,419.53		441.80		(4,973.53)	106.87
	TOTAL EXPENDITURES	74,395.00		41,356.88		4,927.23		33,038.12	55.59
	NET OF REVENUES & EXPENDITURES	(1,949.00)		36,062.65		(4,485.43)		(38,011.65)	1,850.32
	TOTAL REVENUES - ALL FUNDS	286,046.00		392,409.29		4,842.69		(106,363.29)	137.18
	TOTAL EXPENDITURES - ALL FUNDS	333,284.00		177,526.17		17,942.28		155,757.83	53.27
	NET OF REVENUES & EXPENDITURES	(47,238.00)		214,883.12		(13,099.59)		(262,121.12)	454.89

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
D01	Taxes	46,001.00	46,021.45	0.00	(20.45)	100.04
D08	Interest and rentals	100.00	2,446.44	541.43	(2,346.44)	2,446.44
D09	Other	0.00	144,000.00	0.00	(144,000.00)	100.00
05	Transfer in	60,000.00	35,000.00	3,333.33	25,000.00	58.33
UNCLASSIFIED	Unclassified	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		131,101.00	227,467.89	3,874.76	(96,366.89)	173.51
Expenditures						
443	PUBLIC WORKS	123,260.00	77,226.11	6,885.37	46,033.89	62.65
900	CAPITAL OUTLAY	0.00	11,206.76	0.00	(11,206.76)	100.00
905	DEBT SERVICE	16,624.00	9,697.73	1,385.45	6,926.27	58.34
965	TRANSFERS TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		189,884.00	98,130.60	8,270.82	91,753.40	51.68
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		131,101.00	227,467.89	3,874.76	(96,366.89)	173.51
TOTAL EXPENDITURES		189,884.00	98,130.60	8,270.82	91,753.40	51.68
NET OF REVENUES & EXPENDITURES		(58,783.00)	129,337.29	(4,396.06)	(188,120.29)	220.02

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
D08	Interest and rentals	150.00	839.09	526.13	(689.09)	559.39
D04	State grants	82,349.00	86,682.78	0.00	(4,333.78)	105.26
TOTAL REVENUES		82,499.00	87,521.87	526.13	(5,022.87)	106.09
Expenditures						
443	PUBLIC WORKS	69,005.00	38,038.69	4,744.23	30,966.31	55.12
TOTAL EXPENDITURES		69,005.00	38,038.69	4,744.23	30,966.31	55.12
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		82,499.00	87,521.87	526.13	(5,022.87)	106.09
TOTAL EXPENDITURES		69,005.00	38,038.69	4,744.23	30,966.31	55.12
NET OF REVENUES & EXPENDITURES		13,494.00	49,483.18	(4,218.10)	(35,989.18)	366.71

PERIOD ENDING 01/31/2023

% Fiscal Year Completed: 58.90

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
D01	Taxes	62,955.00	62,998.13	0.00	(43.13)	100.07
D08	Interest and rentals	156.00	741.28	441.80	(585.28)	475.18
D09	Other	0.00	10.00	0.00	(10.00)	100.00
D04	State grants	6,835.00	7,194.59	0.00	(359.59)	105.26
UNCLASSIFIED	Unclassified	2,500.00	6,475.53	0.00	(3,975.53)	259.02
TOTAL REVENUES		72,446.00	77,419.53	441.80	(4,973.53)	106.87
Expenditures						
443	PUBLIC WORKS	30,594.00	14,860.56	1,882.10	15,733.44	48.57
775	SPECIAL EVENTS	4,400.00	3,596.07	0.00	803.93	81.73
900	CAPITAL OUTLAY	15,000.00	8,666.31	0.00	6,333.69	57.78
905	DEBT SERVICE	24,401.00	14,233.94	3,045.13	10,167.06	58.33
TOTAL EXPENDITURES		74,395.00	41,356.88	4,927.23	33,038.12	55.59
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		72,446.00	77,419.53	441.80	(4,973.53)	106.87
TOTAL EXPENDITURES		74,395.00	41,356.88	4,927.23	33,038.12	55.59
NET OF REVENUES & EXPENDITURES		(1,949.00)	36,062.65	(4,485.43)	(38,011.65)	1,850.32
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		286,046.00	392,409.29	4,842.69	(106,363.29)	137.18
TOTAL EXPENDITURES - ALL FUNDS		333,284.00	177,526.17	17,942.28	155,757.83	53.27
NET OF REVENUES & EXPENDITURES		(47,238.00)	214,883.12	(13,099.59)	(262,121.12)	454.89

AGENDA ITEMS

7. **BRA Action Items:**

A. Recommended Action: Informational updates on Mill Site

B. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for January in the amount of \$2,812.86

8. **DDA Action Items:**

A. Review of Payout Requests 1 &2 for Rental Rehab

B. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for January in the amount of \$97.00

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for January in the amount of \$0.00

A reminder of Upcoming Meetings/Events:

- February 11 – Chocolate Stroll
- February 15 – Planning Commission at 6:30 p.m. / Council Chambers
- February 16 – Parks and Trees Meeting 5:00 p.m. / City Hall Conference Room
- February 27 – City Council Meeting at 7:00 p.m./ Council Chambers