

**CITY OF PLAINWELL
MINUTES
Planning Commission
Wednesday, September 7, 2022**

1. Call to Order at 7:02 pm by Colingsworth
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Rachel Colingsworth, Jay Lawson, Lori Steele, Stephen Bennett, Dale Burnham
Excused: Jim Higgs, Gary Sausaman
4. Approval of Minutes – 08/17/2022
motion to approve minutes was made by Steele and seconded Lawson. All in favor to approve minutes and place them on file.
5. Chairperson’s Report: - Colingsworth provided an update on Walnut Woods repaving project.
6. Public Comments- none
7. New Business: Sidewalk Signs Ordinance updates
Changes were discussed re: height of the sidewalk signs, materials, and that a permit will be required with a drawing or picture of the sign for approval but no fee will be charged for the permit. **A motion was made by Steele to allow the Community Development Manager to make final changes. It was seconded by Lawson with final ordinance presented to Planning for approval. All in favor vote motion passed.**
9. Old Business – Discussion regarding moving the meeting time to 6:30 pm. **A motion was made by Steele and seconded by Lawson to request to City Council that the meeting time be changed to 6:30 pm beginning in January of 2023. A roll call vote was taken:
4 – yes and 1 – no. Request is moving forward for final approval by City Council**
10. Reports and Communications: 08/08/2022 were reviewed and placed on file.
11. Public Comments – None
12. Staff Comments: - Update on downtown businesses and rental rehab grant.
13. Commissioner Comments:
Bennett – signed up for the virtual RRC Board Trainings that begin Sept. 14
Steele – Inquired about updates on the Warnament Building.
Burnham – Resigned from the Planning Commission effective immediately
14. Adjournment: Colingsworth adjourned the meeting at 7:54 p.m.

Minutes submitted by Denise Siegel, Community Development Manager