

# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

### Plainwell City Council

### Tuesday, May 29, 2018

### 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 05/14/2018 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**

**A. Site Plan Review – 962 Industrial Parkway**

Council will consider approving the site plan for a pole barn addition for Gecko Products at 962 Industrial Parkway.

**B. Resolution 18-16 – Designation of Act 51 Street Administrator**

Council will consider adopting a resolution designating DPW Superintendent Robert Nieuwenhuis as the city's Act 51 Street Administrator with the Michigan Department of Transportation.

**C. DPW – 2018 Summer Paving Project**

Council will consider approving the project to pave East Chart Street and Wedgewood Drive with the low-bidder, Wyoming Asphalt, for a total project cost of \$102,000.00

11. **Communications:** The Draft May 16, 2018 Planning Commission Minutes.
12. **Accounts Payable - \$85,456.79**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City  
*The City of Plainwell is an equal opportunity provider and employer*

**MINUTES**  
**Plainwell City Council**  
**May 14, 2018**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Steve Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, and Councilman Overhuel.  
Absent: Councilman Keeney.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 04/23/2018 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments:  
Nate (Nathaniel) Sherman of Wayland Township addressed the Council announcing his candidacy for the position of County Commissioner for District 7. He would like to continue providing effective communications, help balance the budget and provide a fresh perspective to the Board.
7. County Commissioner Report:  
County Commissioner Don Black reported that the Headlee Rollback issue regarding the County millage is a dead issue.
8. Agenda Amendments: None.
9. Mayor's Report:  
Mayor Brooks encouraged everyone to help plant flowers on Saturday May 19.
10. Recommendations and Reports:
  - A. City Manager Wilson introduced DPW Superintendent Robert (Bob) Nieuwenhuis to the City Council. Bob gave a brief description of his qualifications.  
**A motion by Steele, seconded by Keeler, to confirm Robert (Bob) Nieuwenhuis as the new DPW Superintendent. On a voice vote, all in favor. Motion passed.**
  - B. Community Development Manager Siegel reported a proposed new 6000 square foot storage building at Auto Image in the Industrial Park. The plans were reviewed by the Planning Commission which recommends approval.  
**A motion by Steele, seconded by Overhuel, to approve the site plans for a storage building for Auto Image at its facility at 922 Wakefield St. On a voice call vote, all in favor. Motion passed.**
  - C. Community Development Manager Siegel reported on the annual Memorial Day parade and reviewed the route. Public Safety Director remarked that he obtained the required State permit for the M-89 closure.  
**A motion by Steele, seconded by Keeler, to approve Special Event Permit 18-02 for the Memorial Day Parade on May 28, 2018. On a voice vote, all in favor. Motion passed.**
  - D. City Manager Wilson reported to Council that the city had been approached to once again coordinate a July 4 fireworks celebration. JBS and two local churches offered to fund the event, using the city's airport facility. City Clerk/Treasurer Kelley noted that quotes were received for the cost of the fireworks display and that Council should include that in a motion.  
**A motion by Steele, seconded by Keeler, to approve Special Event Permit 18-03 for the July 4, 2018 Fireworks Celebration and to accept the quote from Night Magic for \$7,000 for the cost of the display, and authorize the City Manager to execute all documents related to the approved**

**action. On a roll-call vote, all in favor. Motion passed.**

- E.** City Manager Wilson reported ongoing efforts to treat for the Emerald Ash Borer and that the city could use this year's treatment as an opportunity to reaffirm the action plan for this program.  
**A motion by Keeler, seconded by Overhuel, to approve the 2018 Emerald Ash Borer Treatment by Honey Tree Nursery at a cost of \$3,600.00. On a roll-call vote, all in favor. Motion passed.**
- F.** Superintendent Pond reported the next steps necessary to complete the budgeted project to replace the Hill Street Lift Station, which includes site work, mechanical and electrical components. Quotes from different firms were evaluated.  
**A motion by Keeler, seconded by Overhuel, to approve the project to complete the Hill Street Lift Station Replacement with Balkema Excavating and Moore Electric at a project cost of \$52,805.00. On a roll-call vote, all in favor. Motion passed.**
- G.** City Manager Wilson introduced Phil Doorlag from Wightman & Associates who briefed Council that the signal work at Prince Street had been completed and inspected. He also updated Council on the street project, which has a walk-through scheduled for this week to complete that project.  
**A motion by Keeler, seconded by Overhuel, to approve Pay Estimate 2 to J Ranck Electric for the Prince Street Signal Upgrade for \$6,262.50. On a roll-call vote, all in favor. Motion passed.**
- H.** Clerk/Treasurer Kelley reported that the city annually adopts a resolution for the Board of Review to use when evaluating a property owner's application for a poverty or a hardship exemption of property taxes. The guidelines are tied to the federal poverty rates and for 2018 an asset test has been added to provide the Board of Review additional guidance in its evaluation.  
**A motion by Steele, seconded by Overhuel, to adopt Resolution 18-10 for the 2018 Poverty Guidelines. On a voice vote, all in favor. Motion passed.**

11. Communications:

- A.** **A motion by Steele, seconded by Overhuel, to accept and place on file the March 2018 Public Safety Report, the April 2018 Investment and Fund Balance Reports, the April 2018 Water Renewal Report and the Draft May 2, 2018 Planning Commission Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$172,103.04 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments None.

14. Staff Comments

Personnel Manager Lamorandier noted recent training for Human Resource laws and insurance. She also noted the open enrollment was coming soon for insurance and that interviews had been conducted for the part-time public safety clerk.

Superintendent Nieuwenhuis reported progress with the Dog Park and that concrete and fountain installations were complete and that the fence and agility equipment would be installed very soon.

Superintendent Pond reported a recent DEQ inspection of the industrial pre-treatment process showed no serious deficiencies.

Community Development Manager Siegel reminded Council about an Arts Council dedication in Fannie Pell Park on Wednesday May 16 and that Concerts in the Park start Wednesday May 23 and the Farmers Market starts May 24.

Director Bomar reported continued testing and inter-departmental training drills.

Clerk/Treasurer Kelley reported working on the budget.

City Manager Wilson confirmed testing of Well 5 and the temporary shut-down of this reserve well pending state-wide testing of all municipal wells for PFAS. The city-conducted testing of Well 5 showed PFAS levels below the advisory benchmarks set by the state. He noted that staff would evaluate long-term options for new wells, and that the city is going above and beyond in terms of testing its water. He also reported having me with Plainwell Schools Superintendent Matt Montagne to begin discussions about a School Resource Officer.

15. Council Comments: None.

16. Adjournment:

**A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:43 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

DRAFT

**SUMMARY**  
**Plainwell City Council**  
**May 14, 2018**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Invocation given by Steve Smail from Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele, Keeler and Overhuel. Absent: Keeney.
5. Approved Minutes/Summary of the 04/23/2018 regular meeting.
6. Introduced and confirmed new DPW Superintendent Robert (Bob) Nieuwenhuis.
7. Approved site plan for Auto Image at 922 Wakefield for an additional storage building.
8. Approved Special Event Permit 18-02 for the May 28, 2018 Memorial Day Parade.
9. Approved Special Event Permit 18-03 for the July 4, 2018 Fireworks Display at the Airport with Night Magic at a cost of \$7,000.00.
10. Approved the 2018 Emerald Ash Borer Treatment by Honey Tree Nursery for \$3,600.00.
11. Approved a project to complete the Hill Street Lift Station Replacement with Balkema Excavating and Moore Electric at a project cost of \$52,805.00.
12. Approved Pay Estimate #2 to J Ranck Electric for Prince Street Signal Upgrades for \$6,262.50
13. Adopted Resolution 18-10 for 2018 Poverty Exemptions.
14. Accepted and placed on file the March 2018 Public Safety Report, the April 2018 Investment and Fund Balance Reports, the April 2018 Water Renewal Report and the Draft May 2, 2018 Planning Commission Minutes.
15. Approved Accounts Payable for \$172,013.04.
16. Adjourned the meeting at 7:43 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Dean Kapenga, Chairman**  
**Max Thiele, Vice Chairman**

## BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, May 10, 2018 – 1PM  
Board Room – County Services Building

**DISTRICT 1**  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

8AM  
CLOSED SESSION: To concerned value and or sale p  
**DISCUSSION ITEMS:**

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

1. Non-Gaming Tribe land (*Resolution for Non-Gaming Land to establish a meeting with The Tribe and discuss all submitted questions and or comments to BoC by May 18. I do not believe the meeting will resolve all issues, but a beginning. If looking for an absolute resolution I would have voted no, but yes is to begin;passed 5-2 Thiele, Jessup*)
2. Recycling Depot Stations (*Discusson Salem Township and Broken Arrow sight on M-89 in Trowbridge Township and respective costs annually \$4000.00 and \$6,000.00*)
3. MERS (*Pension firm and plan presentation*)
4. Board Planning (*What doing right and how may we change as a county*)
5. 2018 Capital Report (*Reviewed and Discussed*)
6. Administrative Update (*Received and reviewed printed document. Probation project on schedule room in a room at the Sheriff Complex, move in June. 3 bids on CMH building on North Street. New County maps will be available and included in 2019 budget*)

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

**DISTRICT 4**  
Mark DeYoung  
616-681-9413  
mdeyoung@  
allegancounty.org

1PM  
**CALL TO ORDER:**  
**OPENING PRAYER:** Commissioner Dean Kapenga  
**PLEDGE OF ALLEGIANCE:**  
**PUBLIC PARTICIPATION:**  
**ADDITIONAL AGENDA ITEMS:**  
**APPROVAL OF AGENDA:**  
**PRESENTATIONS:**

**DISTRICT 5**  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

Healthy Michigan (*Abby Oliver on Rereational Marijuana*)  
**INFORMATIONAL SESSION:** Sheriff Frank Baker—Sheriff  
Department  
**ADMINISTRATIVE REPORTS:**

**DISTRICT 6**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (5/4/18 & 5/11/18 *(\$1,319,650.70, \$412,065.82; passed unanimously)*)

**DISTRICT 7**  
Don Black  
269-792-6446  
dblack@  
allegancounty.org

### **ACTION ITEMS:**

1. Facilities Management—establish Janitor position (167-185) (*Pilot experiment by employing full time janitor, monitoring performance and costs; passed unanimously*)

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

2. Recognize Employees (*Recognition employees with plac having retiring after 20 years service; passed 6-1 Thiele*)
3. Board of Commissioners—oppose Amendatory Legislation to Michigan Public Act 93 of 2013 (*Allegan County is in partner with Van Buren County in indigent defense. The state wants a portion of funding returned, passed 5-2 Thiele, Jessup*)

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#### **DISCUSSION ITEMS:**

1. Marriage License Waiver/Fee (167-218) (*For 3-specific reasons 1-a woman is very near giving birth, 2- A soldier is about to be deployed, 3-an individual is very near death and wishes to be married, and reduce from \$15.00 to \$5.00 fee; passed 6-1 Dugan*)
2. Lake Michigan County Municipal Water Source (*Discussion I voiced that all municipalities in District #7 do not perceive water a problem or interest in project at this time and tabled for 60 days; passed unanimously*)
3. Parks Ordinance (168-218) (*Immediate action, \$36,950; passed unanimously*)
4. Non-Gaming Tribal Land (*Immediate action, \$36,950; passed unanimously*)

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#### **BOARDS AND COMMISSIONS REPORTS:**

##### **ROUND TABLE:**

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(WWI memorial restored at West Park on Memorial Day)*
- District-3-Max R. Thiele-*(Nothing)*
- District-4-Mark DeYoung-*(attended Veterans Court successful speaker of recovery to family and community)*
- District-5-Tom Jessup-*(Nothing)*
- District-6-Gale Dugan-*(Rock Tenn fence removed and want to sell the place)*
- District-7-Don Black-*(DEQ to address health inspections not followed by other counties and discuss what rules may be relaxed.)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-May 24, 2018  
*(Comments in italics are my opinions and interpretation of the Commission meeting and actions)*

#### ***Planning=Success***

*(Planning, planting, nurturing, disciplining, reaping)*

*“I am a very lucky person; the harder I work the luckier I am”, Cora Black*

**ADJOURNMENT:** Next Meeting – Thursday, April 26, 2018, 7PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



APR 26 2018

Plainwell Treasury Office

City of Plainwell - Zoning Permit Application Rev: 2/2010

Fee: \$5.00 / Additional review fees may be imposed

Date: 4/26/18

Permit #: 2018-12

Address of Project: 962 Industrial Park way Parcel ID Number: 55-206-028-00

Owner: MIKE KALINOVITZ

Contractor: SIAUVE

Owner's Address:

Contractor Address:

Owner's Phone Number: Contractor Phone Number:

Work to be done (please check all that apply):

- Building Construction, Demolition, Fence, Other, Existing Building Addition/Alteration, Moving a Building, Sign

Zoning District of this property (check):

- Single Family Residential (R-1A), Single and Two Family Residential (R-1C), Planned Mobile Home (R-MH), Planned Unit Development (PUD), Central Business (CBD), Community Service (C-S), General Manufacturing (M-2), Single Family Residential (R-1B), Multi-Family Residential (R-2), Local Commercial (C-1), General Commercial (C-2), Service Business (SB), Restricted Manufacturing (M-1)

General Description of Project (use back of page if necessary):

ADDITION

Will the work performed in this application change the Use of this property? Yes No X

Total Cost of Project: 325,000

After project is complete, the setbacks established will be (if applicable):

Front: 136' ft. Back: 222' ft. Side: 37'-6" ft. Side 70' ft.

Does this project involve a (check one): Non-conforming use Non-conforming structure N/A

Is this a home occupation? If so what kind Any type of special equipment use? Electrical Plumbing

Is this project consistent with the Master Plan yes no If no please explain on back.

Will this project result in an increase in off-street parking? yes no

I understand that before the issuance of a building permit, I must have an approved Zoning Permit Application. Additionally, the UNDERSIGNED affirms that he/she/they is (are) the owner of subject property authorized to represent the interests of all property owners involved in this application and that the answers and statements herein contained and all maps, plans, and other information herewith submitted and attached are in all respects true to the best of his/her/their knowledge and belief. Additionally, the UNDERSIGNED acknowledges they have received or have been made available all applicable Ordinances relevant to said project, and further, will comply with said Ordinances.

Signature of Applicant(s): Date of Signature(s):

Office Use Only

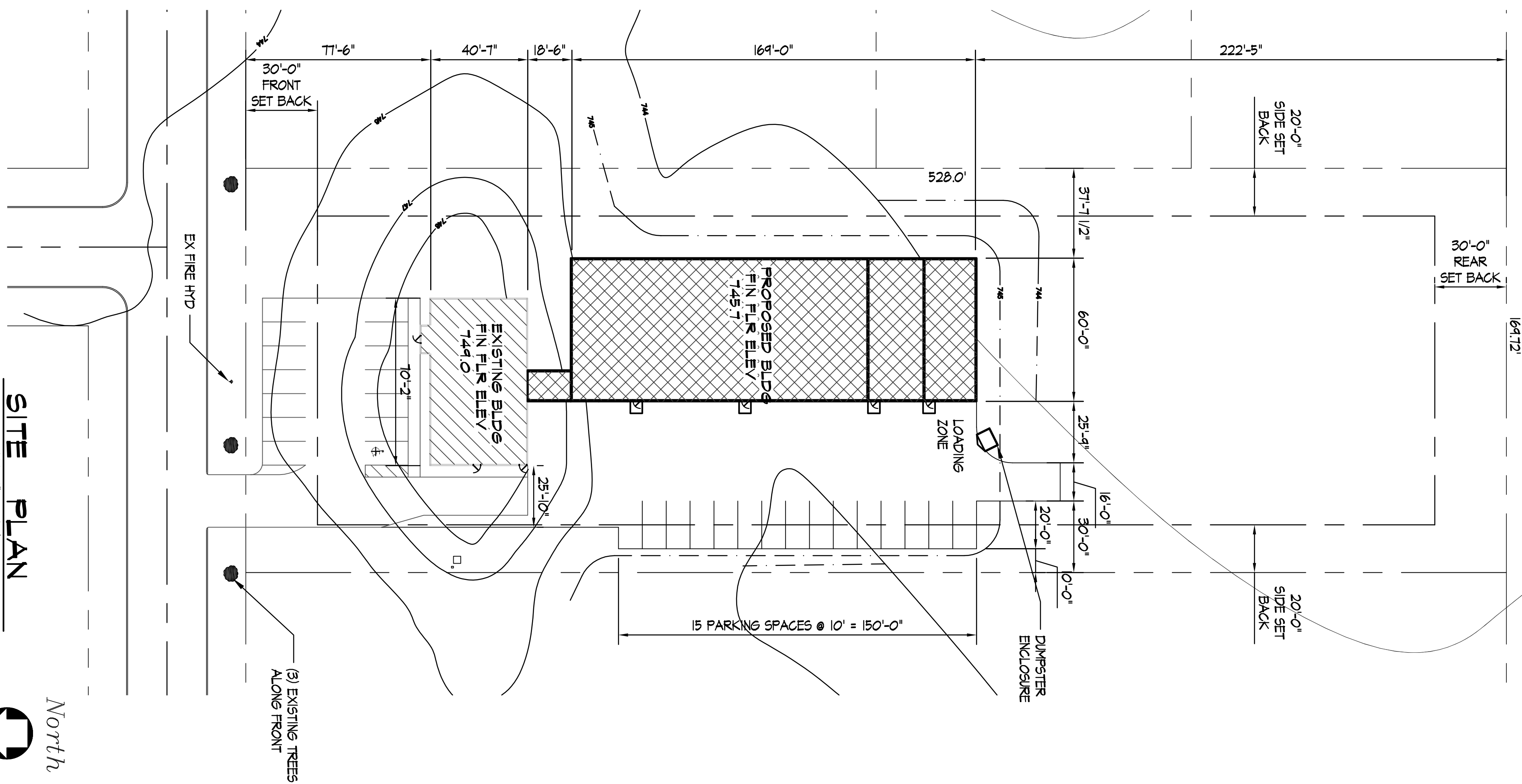
Approved: Denied:

Signature and Date of Zoning Administrator (or designate):

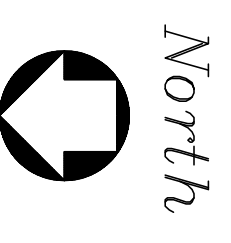
Remarks:

Planning - May 16th





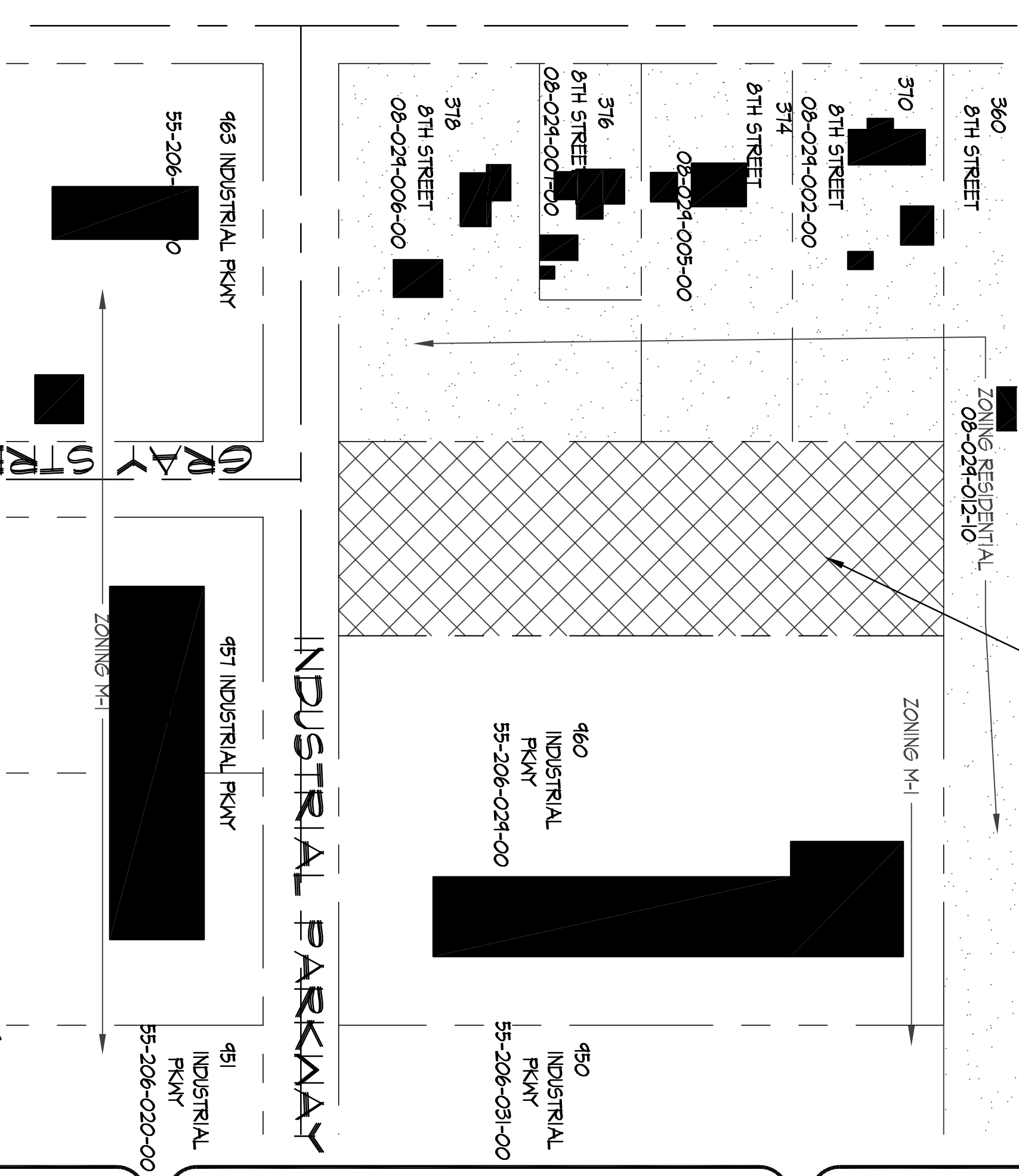
**SITE PLAN**  
SCALE 1" = 30'-0"



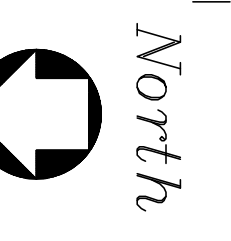
**GENERAL NOTES:**

1. OWNER: 462 INDUSTRIAL PARKWAY LLC - MIKE KALAVITZ (269) 561-8462
  2. SITE ADDRESS: 462 INDUSTRIAL PARKWAY PLAINWELL, MICHIGAN 44080
  - LEGAL DESCRIPTION: LOT 28, INDUSTRIAL PARK PLAT 2
  3. ZONING: M-1
  4. USE GROUP - F-1 LOW HAZARD FACTORY
  5. CONSTRUCTION TYPE: YB
  6. SITE AREA: 528.0' X 164.12' = 84,612.2 SQ FT (2.06 ACRES)
- BUILDING AREA:**
- |                             |                                 |
|-----------------------------|---------------------------------|
| EXISTING (OFFICE)           | = 40'-1" X 10'-2" = 2,948 SQ FT |
| NEW CONNECTOR               | 164'-0" X 60'-0" = 10,140 SQ FT |
| TOTAL NEW                   | 10,574 SQ FT                    |
| <b>TOTAL BUILDING AREA:</b> | <b>13,222 SQ FT</b>             |
- GROSS AREA:**
- |                                |                                     |
|--------------------------------|-------------------------------------|
| OFFICE: 3,244                  | ● 350 SQ FT / PARKING SPACE = 43    |
| MANUFACTURING 1,218            | ● 650 SQ FT / PARKING SPACE = 112   |
| WAREHOUSE 2,100                | ● 2,000 SQ FT / PARKING SPACE = 139 |
| <b>TOTAL PARKING PROVIDED:</b> | <b>= 218 ⇒ 22</b>                   |
- TOTAL PARKING REQUIRED:** 24 INCLUDING 1 BARRIER FREE
1. LIGHTING: EXISTING: DECORATIVE LAMPS EACH SIDE OF FRONT DOOR  
DOUBLE SPOT AT CENTER OF WEST EXISTING WALL  
NEW - (10) SOFT DOWN LIGHTS AT BOTH EAST & WEST SIDE OF NEW BUILDING
  2. DUMPSTER: FULL ENCLOSURE AT SOUTH END OF DRIVEWAY
  3. PARKING AND DRIVE AREA FULL PAVED WITH BITUMINOUS PAVING
  4. SITE DRAINAGE: EXISTING FRONT PARKING LOT = DRAINING TO GRASS AREA TO EAST  
NEW BUILDING AND PAVED AREA = SLOPED TO SOUTH TO DRAIN IN OPEN GRASS AREA TO SOUTH
  5. UTILITIES: WATER AND SEWER: CITY OF PLAINWELL - ELECTRICAL AND GAS - UNDERGROUND FROM STREET SUPPLY (TRANSFORM AT WEST SIDE OF PROPERTY)

**EXISTING UTILITIES**



**VICINITY PLAN**  
SCALE 1" = 100'-0"



**PRELIMINARY SITE PLAN**

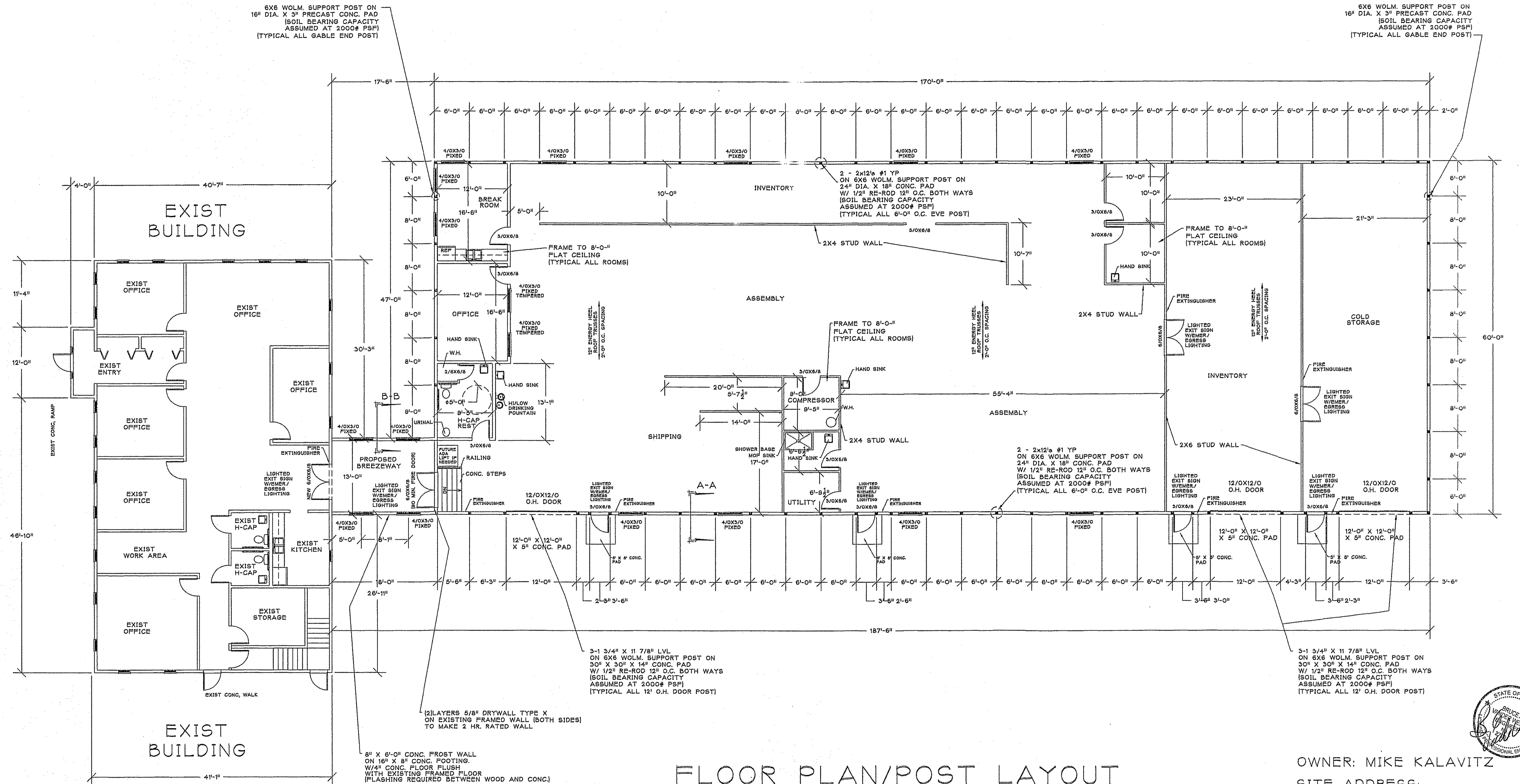
NO.	DATE	REVISION
7		
6		
5		
4		
3		
2		
1		



**BUILDING ADDITION**  
**MIKE KALAVITZ**  
962 INDUSTRIAL PARKWAY PLAINWELL, MICHIGAN

**Vander Weele**  
Design Consultants, P.C.  
6330 Torrington \* Kalamazoo, Michigan 49009  
(269) 372-7227 Fax: (269) 372-3964  
e mail.. bvanderweele@vanderweele.com

**SITE PLAN**  
PROJECT NO. **9413**  
SHEET NO. **C101**  
DRAWN BY: BAV  
ISSUE DATE: 4/16/18  
PILOT SCALE



## FLOOR PLAN/POST LAYOUT

TOP OF WINDOW TO BE SET AT 7'-0" O.F.F.

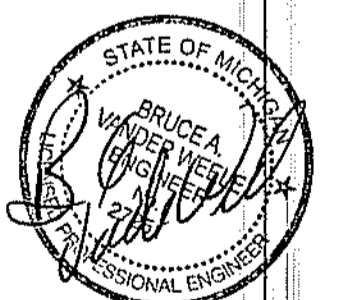
OWNER: MIKE KALAVITZ  
 SITE ADDRESS:  
 962 INDUSTRIAL PARKWAY  
 PLAINWELL, MI 49080

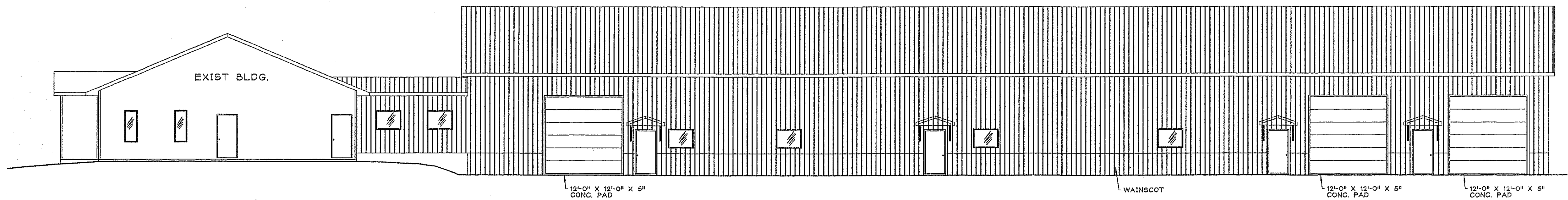
\*\* NOTE: ROB'S DESIGN'S IS A PROFESSIONAL RESIDENTIAL DESIGN SERVICE. ALL FEDERAL, STATE, & LOCAL CODES, ORDINANCES, REGULATIONS, ETC. ARE TO BE CONSIDERED AS PART OF THE SPECIFICATIONS FOR EACH BUILDING AND ARE TO TAKE PRECEDENCE OVER ANYTHING SHOWN, DESCRIBED OR IMPLIED WHERE ANY DISCREPANCIES MAY OCCUR. THE SITE CONDITIONS MAY VARY. 1ST STEP DESIGNS LIMITED CANNOT WARRANT THE SUITABILITY OF THESE PLANS FOR USE ON EACH SPECIFIC SITE. DIMENSIONS MUST BE VERIFIED BY THE CONTRACTOR BEFORE CONSTRUCTION BEGINS. DIMENSIONS ARE NOT THE RESPONSIBILITY OF THE DESIGNER ONCE CONSTRUCTION HAS BEGUN. THIS DRAWING AND DESIGN IS THE COPYRIGHTED PROPERTY OF ROB'S DESIGN'S.

ALL WORK TO COMPLY WITH  
 2015 MICHIGAN BUILDING CODE

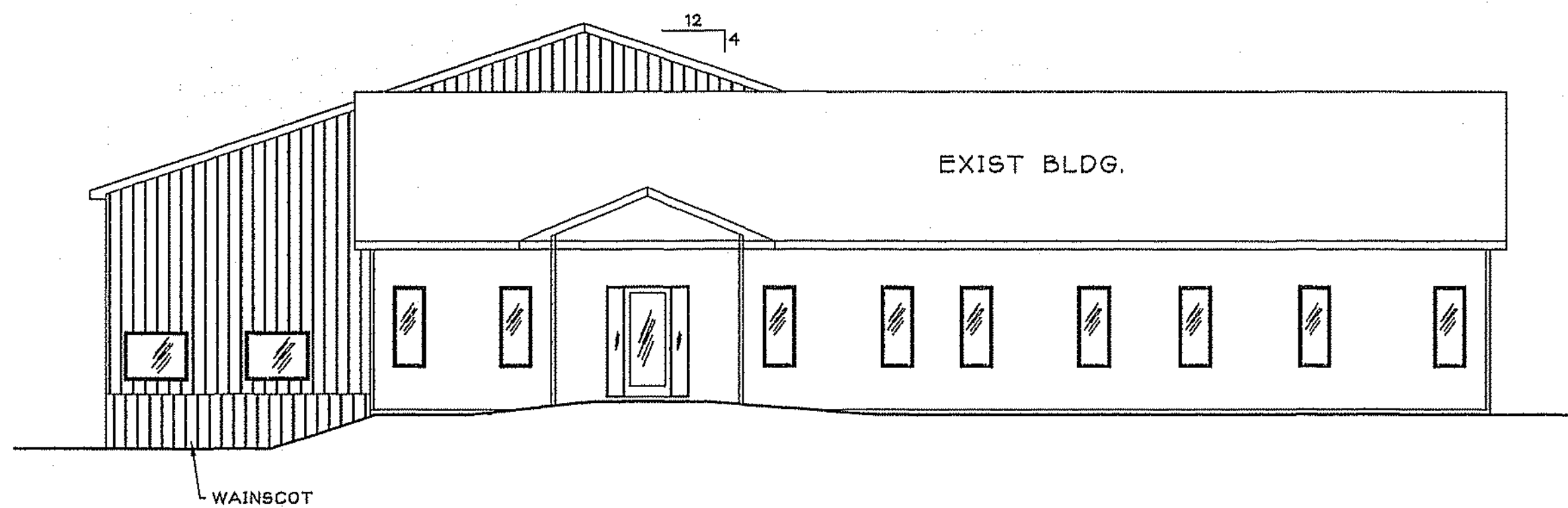
PROFESSIONAL DESIGN OVERSIGHT  
 PROVIDED BY BRUCE VANDERWEELE, P.E.

<b>ROB'S DESIGN'S</b>	
RESIDENTIAL AND LIGHT COMMERCIAL DESIGNS	
PLAINWELL, MI 49080	
SCALE: 1/8" = 1'-0"	DRAWN BY: ROB
DATE: 3/17/18	REVISED: 4/18/18
KALAVITZ1	
<b>ADDITION TO EXIST. BUILDING</b>	
MIKE KALAVITZ	
SHT 2 OF 2	

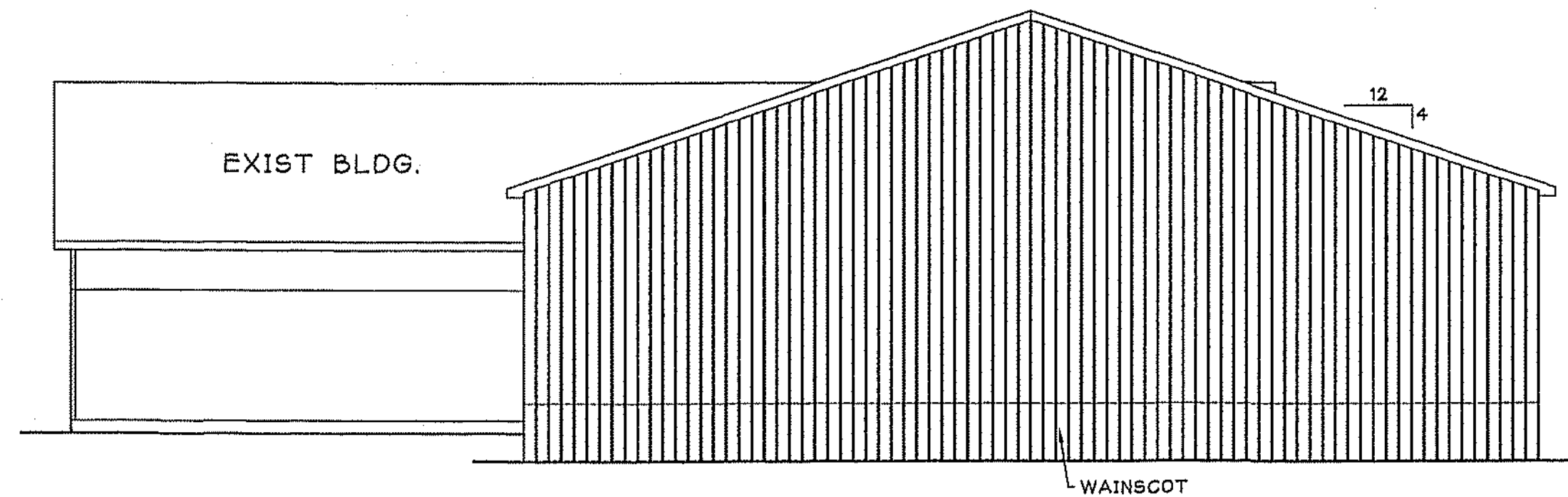




WEST ELEVATION



NORTH ELEVATION



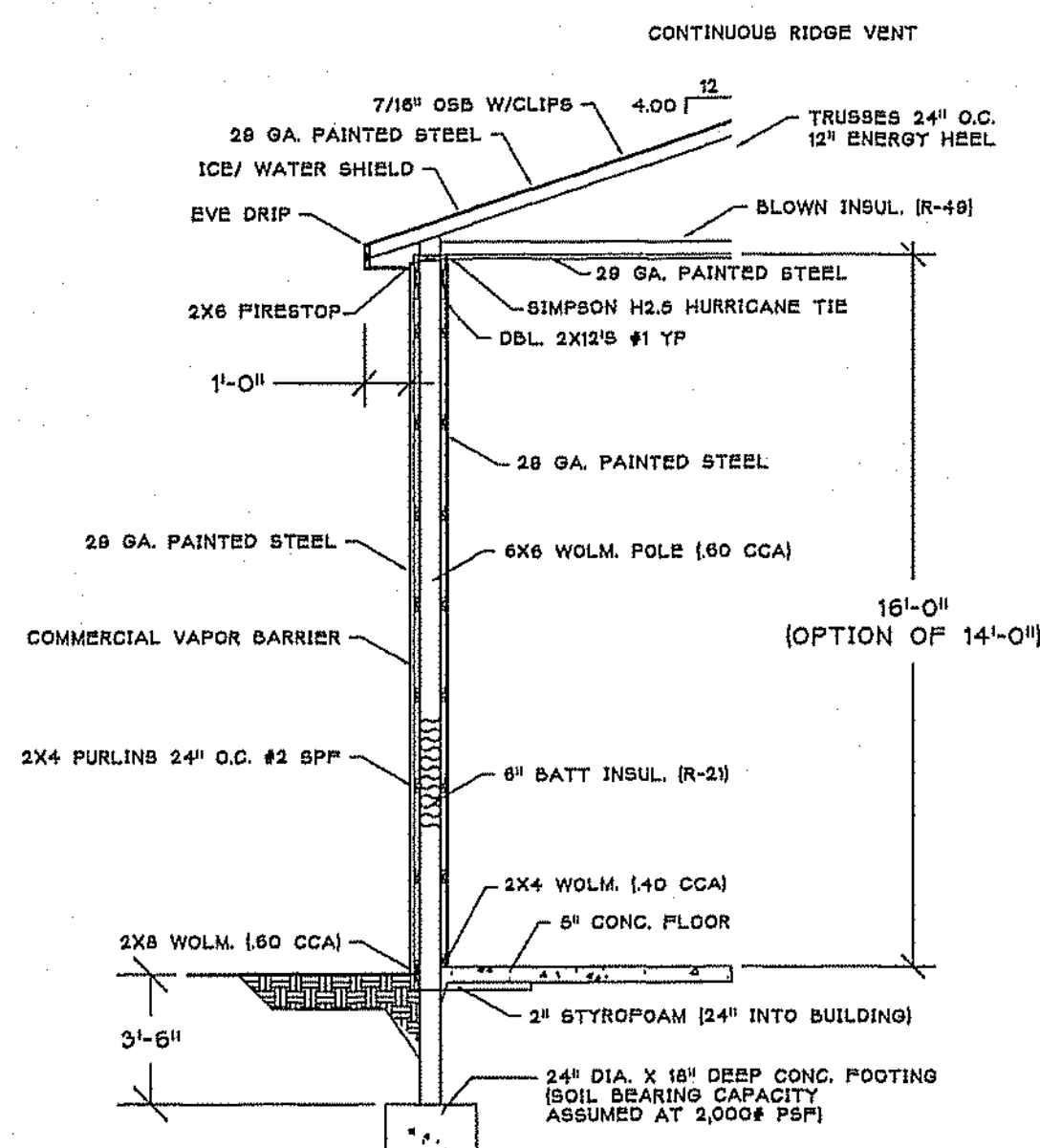
SOUTH ELEVATION

DESIGN DATA	
CONSTRUCTION TYPE	VB(5B)
USE GROUP	I INDUSTRIAL
EXPOSURE CATEGORY	B
IMPORTANCE FACTOR	1.0
GROUND SNOW LOAD	35 PSF
BASIC WIND SPEED	115 MPH
VELOCITY PRESSURE	19.8 PSF
INTERNAL PRESSURE COEFFICIENT	+0.18 & -0.18
SEISMIC IMPORTANCE FACTOR	1.0
SEISMIC DESIGN CATEGORY	A
CODE JURISDICTION	2015 MBC
CLIMATE ZONE	5A

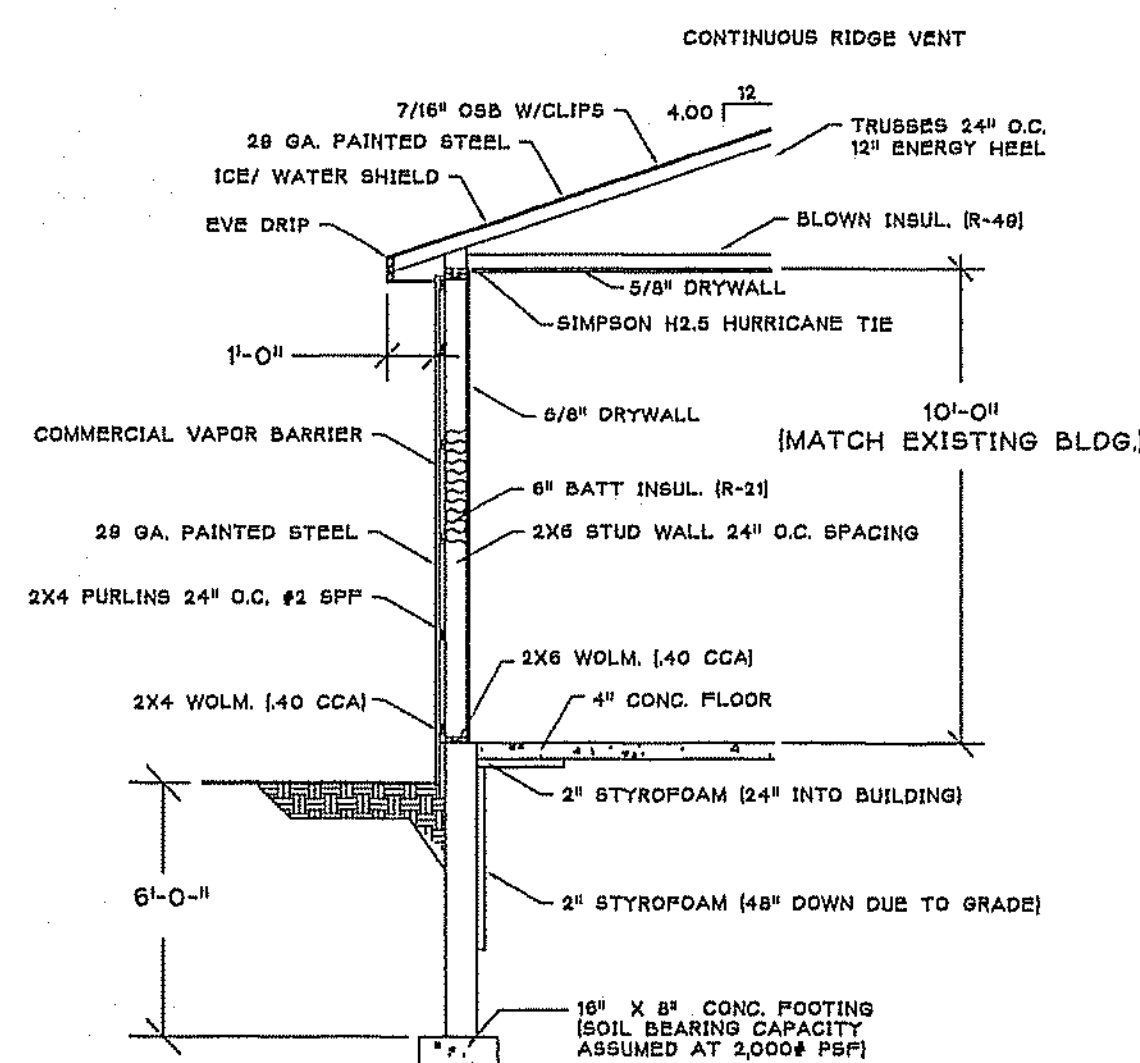
- NOTES:
- UNLESS OTHERWISE NOTED ALL WINDOW AND DOOR HEADERS TO BE AT LEAST DOUBLE 2 X 12'S WITH 1/2" PLYWOOD FILLERS
  - ALL FLOORS AND LINES OF EGRESS TO HAVE SLIP RESISTANT SURFACES
  - ALL MEANS OF EGRESS DOORS: HANDLES, PULLS, LATCHES, LOCKS AND OTHER OPERATING DEVICES SHALL BE A MAXIMUM OF 48" ABOVE FINISHED FLOOR AND OPERATED WITH ONE HAND AND SHALL NOT REQUIRE TIGHT GRASPING, TIGHT PINCHING OR TWISTING OF THE WRIST TO OPERATE
  - FASTENERS FOR PRESERVATIVE TREATED WOOD SHALL BE OF HOT-DIPPED, ZINC-COATED GALVANIZED, STAINLESS STEEL, SILICON BRONZE, COPPER OR OTHER CORROSION-RESISTANT MATERIAL
  - FIRE BLOCKING REQUIRED ON ALL OVERHANGS NOT TO EXCEED 20' INTERVALS
  - ALL EXIT DOORS TO BE EQUIPPED WITH LIGHTED EXIT SIGNS
- EACH ATTIC AREA TO HAVE A MIN. ACCESS OPENING OF 22" X 30".
- VENTILATION RATE TO BE 1 CF/FT. OF VENTILATION FOR EVERY 150 CF/FT. OF ATTIC AREA WHEN BOTH SOFFIT AND RIDGE VENTS ARE INSTALLED.
- EACH ATTIC AREA TO BE A MAXIMUM OF 3,000 SQ. FT. DRAFTSTOP IN ATTIC AREA CONSISTING OF 1 LAYER OF 1/2" DRYWALL OR 1/2" OSB CONTINUOUS FROM CEILING TO ROOF DECK.
- ALL DOORS AND HARDWARE MUST MEET MBC (1008.1.8 TO 1008.1.8.2) AND ANSI (D08.4 & 404.2.7).
- ALL EXPOSED PIPES AND SURFACES MEET ANSI (806.4) OCCUPANCY LOAD OF 15 OR FEWER

ROOF TRUSS DATA:

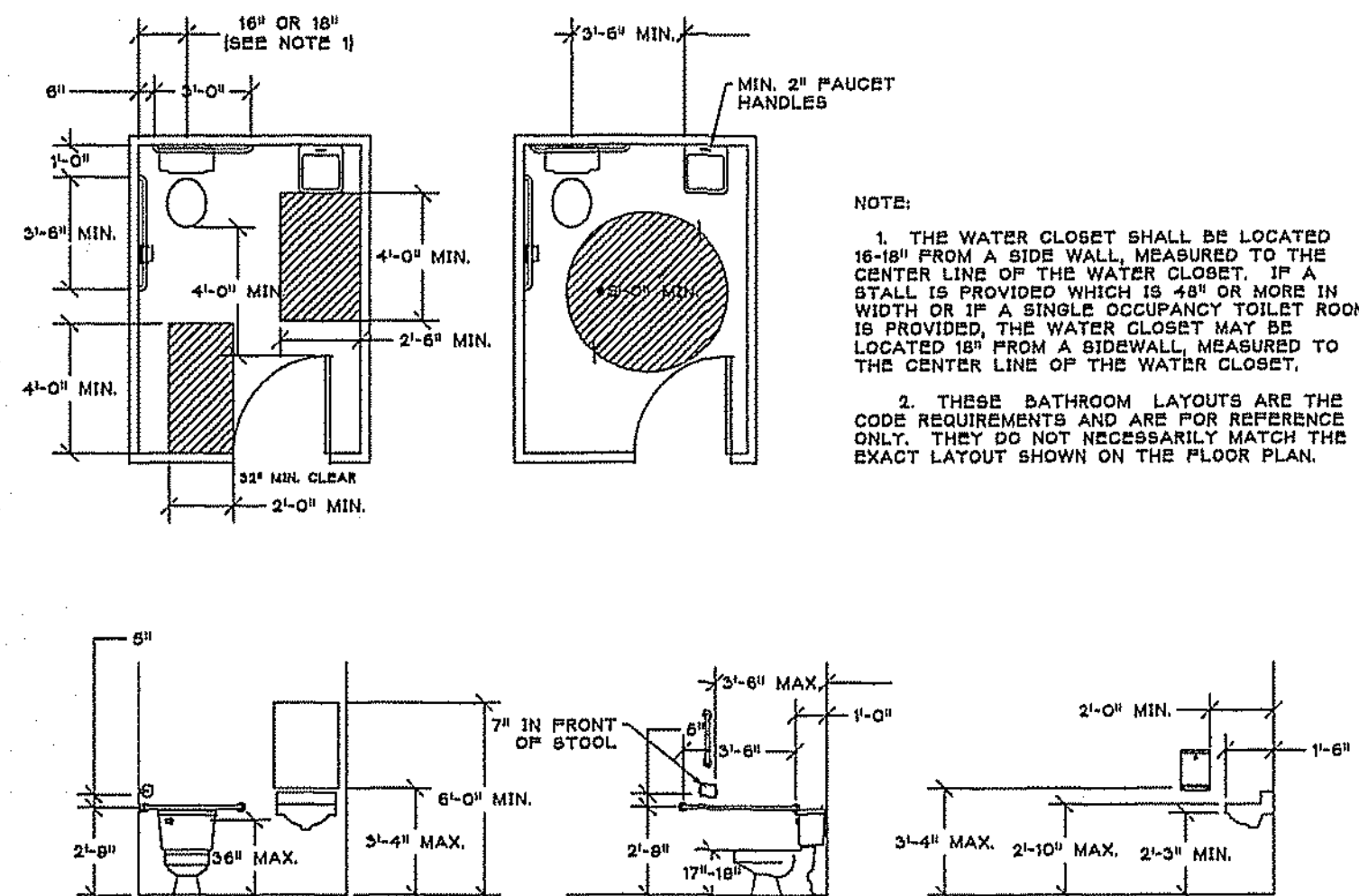
TOP CHORD LIVE LOAD:	40.00 PSF
TOP CHORD DEAD LOAD:	7.00 PSF
BOTTOM CHORD LIVE LOAD:	0.00 PSF
BOTTOM CHORD DEAD LOAD:	10.00 PSF
TOTAL UNIFORM LOADING	57.00 PSF



SECTION A-A



SECTION B-B



- NOTE:
- THE WATER CLOSET SHALL BE LOCATED 18-18\"/>
  - THESE BATHROOM LAYOUTS ARE THE CODE REQUIREMENTS AND ARE FOR REFERENCE ONLY. THEY DO NOT NECESSARILY MATCH THE EXACT LAYOUT SHOWN ON THE FLOOR PLAN.

OWNER: MIKE KALAVITZ  
 SITE ADDRESS:  
 962 INDUSTRIAL PARKWAY  
 PLAINWELL, MI 49080

ALL WORK TO COMPLY WITH  
 2015 MICHIGAN BUILDING CODE

PROFESSIONAL DESIGN OVERSIGHT  
 PROVIDED BY BRUCE VANDERWEELE, P.E.

STATE OF MICHIGAN  
 BRUCE VANDERWEELE  
 LICENSED PROFESSIONAL ENGINEER  
 No. 10000

ROB'S DESIGN'S  
 RESIDENTIAL AND LIGHT COMMERCIAL DESIGNS  
 PLAINWELL, MI 49080

SCALE: 1/8" = 1'-0" DRAWN BY: ROB  
 DATE: 3/17/18 REVISED: 4/18/18 KALAVITZ

ADDITION TO EXIST. BUILDING  
 MIKE KALAVITZ

SHT 1 OF 2

## RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

*This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.*

**MAIL TO:** Michigan Department of Transportation, Financial Operations  
Division, P.O. Box 30050, Lansing, MI 48909.  
or Fax to: 517-373-6266

**NOTE:** Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner \_\_\_\_\_

offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate Robert (Bob) Nieuwenhuis

DPW Superintendent as the single Street Administrator for the City or Village of

Plainwell in all transactions with the State Transportation Department

as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting

of the governing body of this municipality on the 29th day of

May, 2018

CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS	DATE
	<u>bkelley@plainwell.org</u>	<u>05/30/2018</u>
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS	DATE
	<u>rnieuwenhuis@plainwell.org</u>	<u>05/30/2018</u>
ADDRESS OF CITY OR VILLAGE OFFICE		P.O.BOX
<u>211 N. Main St.</u>		
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER
<u>Plainwell</u>	<u>49080</u>	<u>(269) 685-6821</u>

# City of Plainwell



"The Island City"

Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Address: [www.plainwell.org](http://www.plainwell.org)

---

To: Eric Wilson, Brian Kelley  
From: Robert Nieuwenhuis  
Subject: 2018 Paving Bids  
Date: May 23, 2018

The City issued a RFP for 2018 Local and Major Street paving for the following streets.

Chart St. (two sections) S. Main to S. Andrews/ S. Andrews to Hicks  
Wedgewood

On Wednesday, May 23, 2018 at noon the City opened the bids that we received.

- 1) Michigan Paving LS \$143,000 MS \$27,000
- 2) Reith Riley LS \$115,254 MS \$18,029
- 3) J Allen LS \$98,270 MS \$16,060
- 4) Black Gold LS \$92,500 MS \$16,500
- 5) Wyoming LS \$88,243 MS \$13,757

After reviewing all the bids they were all bonded and similar in scope. I would recommend the low bid with Wyoming Asphalt Paving. This project is expected to be completed between the dates of July 2, 2018 and October 15, 2018. The contractor will let us know no less than three days prior to start for notification to go out to public affected by construction.

Error! Unknown document property name.

[www.plainwell.org](http://www.plainwell.org).

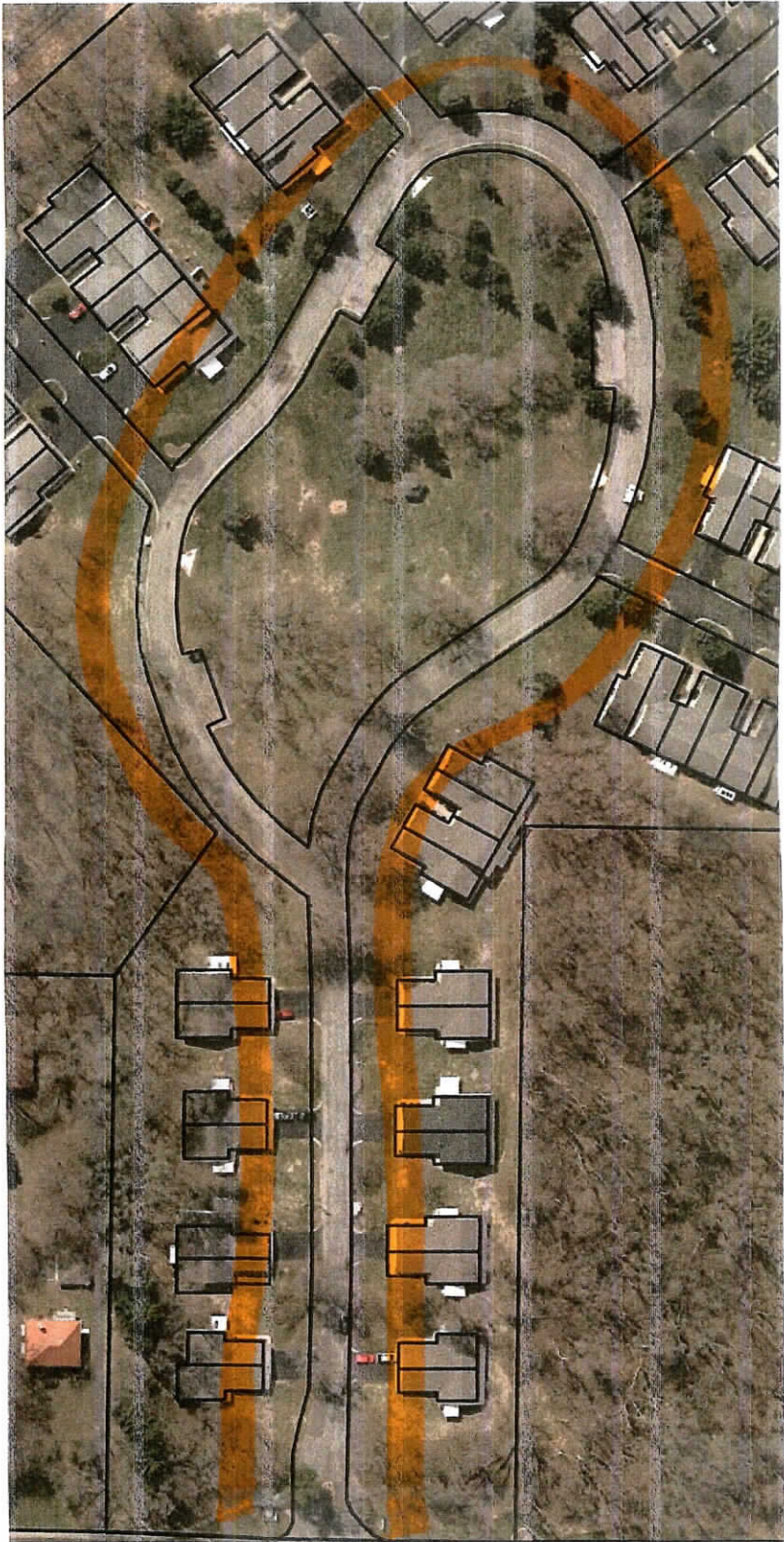
*The City of Plainwell is an equal opportunity provider, and employer*

CITY OF PLAINWELL  
 2018 PAVING BID OPENING  
 MAY 23, 2018 - 12NOON  
 CITY HALL CONFERENCE ROOM

**BID for Local Streets portion of project**  
 Supplemental pricing to rebuild top 1' sanitary  
 Supplemental pricing to rebuild top 1' storm

**BID for Major Streets portion of project**  
 Supplemental pricing to rebuild top 1' sanitary  
 Supplemental pricing to rebuild top 1' storm

Wyoming Asphalt	Rieth Riley	J Allen	Michigan Paving	Black Gold Transport
88,243	115,254	98,270	143,500	92,500
1,500	790	250	750	700
1,500	790	250	750	700
13,757	18,029.50	16,060	27,000	16,500
1,500	790	250	750	700
1,500	790	250	750	700



**CITY OF PLAINWELL  
MINUTES  
Planning Commission  
May 16, 2018**

1. Call to Order at 7:00 p. m. by Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Chris Haas, Rachel Colingsworth, Lori Steele, Diana Lubic, Jim Higgs  
Excused: Gary Sausaman
4. Approval of Minutes – 05/02/18  
**Haas Motioned to approve minutes, as received seconded by Lawson. Minutes approved on an all in favor voice vote.**
5. Chairperson’s Report: - None
6. New Business:
  - A. **Site Plan Review** for Gecko Products addition of a pole barn. Plans were reviewed and Higgs motioned to move the plan forward to City Council for final approval, seconded by Haas. **Site Plans approved to move forward to City Council with an all in favor voice vote.**
  - B. Lubic closed meeting at 7:10 p.m. to open the Public Meeting at 7:11 p.m. for Special Use Permit for 122 W. Hill St., by the Plainwell Counseling Center. Cheryl Parente-Roggow presented to the Commission their plans regarding the house and use of the space. Commissioners asked about landscaping, took comments from Mr. Marshal Howrigan, 121 W. Grant St. who is in favor of the Counseling Center taking ownership of this property, that backs up to his property and he felt that they will be better neighbors then the previous owners.  
Lubic closed the Public Hearing at 7:24 p.m. **a motion was made by Higgs and seconded by Haas to approve and move forward the Special Use Permit to City Council. It was approved by an all in favor voice vote.**
7. Old Business: None
8. Public Comments – None
9. Reports and Communications:
  - A. None
10. Staff Comments:

Siegel reported that a \$650 dollar donation was received from Anna R. Pipp Foundation to be used for the Michigan Milestone Plaque celebrating Plainwell’s 150 year celebration in 2019.
12. Commissioner Comments:



Lawson mentioned the Ransom District Library expansion and was surprised to hear about it in the paper. Steele agreed that this was a poor way to announce to the Community about the millage and questioned why they were building on the same location. Haas commented that announcements were made via newsletters, emails and meetings for the public had been already been taken place.

Higgs asked if parts of the library will be preserved, Haas responded yes. This will be on the August Primary.

13. Adjournment:

The meeting was adjourned at 7:43 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

05/23/2018 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 EXP CHECK RUN DATES 05/30/2018 - 05/30/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000035	APPLIED IMAGING		
	1130609	5/16/18 - 6/15/18 DPW COPIER	27.04
	1131130	5/13/18 - 6/12/18 CITY HALL COPIER	351.99
TOTAL FOR: APPLIED IMAGING			379.03
000843	B & C TROPHY		
	43709	EMBROIDERED SHIRTS	105.00
TOTAL FOR: B & C TROPHY			105.00
REFUND UB	BASSETT J. KEVIN		
	05/22/2018	UB refund for account: 02-00022100-00	35.04
TOTAL FOR: BASSETT J. KEVIN			35.04
000461	BOB'S HARDWARE		
	52387	DOG PARK	55.17
TOTAL FOR: BOB'S HARDWARE			55.17
000009	CONSUMERS ENERGY		
	9312803856	LAND LEASE 2ND DIVISION/M-89 STARTED 2013	100.00
TOTAL FOR: CONSUMERS ENERGY			100.00
003042	DANCING DOGS QUILT SHOP		
	2018-05	MAY 2018 GOLDEN TICKET PAYOUT	30.00
TOTAL FOR: DANCING DOGS QUILT SHOP			30.00
000867	DETROIT PUMP & MFG INC		
	1051135	CHEM PUMP PARTS	120.86
TOTAL FOR: DETROIT PUMP & MFG INC			120.86
004136	DICKINSON WRIGHT PLLC		
	1258054	APRIL 2018 LEGAL SERVICES	209.00
TOTAL FOR: DICKINSON WRIGHT PLLC			209.00
002149	DONNIE'S AUTO REPAIR		
	2018-05	2006 TRUCK #4 DPW REPAIR	127.50
TOTAL FOR: DONNIE'S AUTO REPAIR			127.50
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A741868	6/1/18 - 8/31/18 PUBLIC SAFETY/FIRE SECURITY	190.02
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			190.02
000164	ETNA SUPPLY CO INC		
	S102618316001	DOG PARK	74.69
	S102620171.001	MISC DPW	89.55
TOTAL FOR: ETNA SUPPLY CO INC			164.24
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM		
	903533486	FY 17/18 ANNUAL PURCHASE OF BIOXIDE + MISC (MARTI	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM			300.00
000153	FLEIS & VANDENBRINK INC		
	49191	UPDATE PLAINWELL WHP PROGRAM - CITY'S HALF	1,500.00
TOTAL FOR: FLEIS & VANDENBRINK INC			1,500.00
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		
	14138	PD GAS 5/15/18	564.77

TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			564.77
004241	GHD SERVICES INC 923130	COMMON AREA UTILITIES/MAIN MARCH 2018	1,887.93
TOTAL FOR: GHD SERVICES INC			1,887.93
002288	GREAT LAKES AUTOMATION SUPPLY S106843697.001	SPARE BACKUP RELAY FOR SCREEN WR	266.28
TOTAL FOR: GREAT LAKES AUTOMATION SUPPLY			266.28
000134	HAROLD ZEIGLER INC 276919	2015 PD FORD EXPLORER OIL CHANGE	40.27
TOTAL FOR: HAROLD ZEIGLER INC			40.27
004876	HISTORICAL SOCIETY OF MICHIGAN (THE 43	MILESTONE AWARD	715.00
TOTAL FOR: HISTORICAL SOCIETY OF MICHIGAN (THE			715.00
004205	HOEKSTRA ROOFING COMPANY INC. 11987	ROOF REPAIR BACK BARN @ DPW	293.37
TOTAL FOR: HOEKSTRA ROOFING COMPANY INC.			293.37
002301	JOYFUL CLEANING - LINDA TUBBS 989	MAY 2018 CLEANING	964.00
TOTAL FOR: JOYFUL CLEANING - LINDA TUBBS			964.00
000885	KENDALL ELECTRIC INC S106885308.001	WR	223.20
TOTAL FOR: KENDALL ELECTRIC INC			223.20
001993	KERKSTRA PORTABLE RESTROOMS INC 121651	HANDI-CAP RESTROOMS FOR SHERWOOD PARK	100.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			100.00
000682	MAIN-TECH SERVICES INC 80510	FY 17/18 CONTRACTOR ASSISTANCE FOR PUMPS AND EC	376.00
TOTAL FOR: MAIN-TECH SERVICES INC			376.00
000609	MIDWAY CHEVROLET 58282	PD CAR #2 DOOR REPAIR/OIL CHANGE	188.45
TOTAL FOR: MIDWAY CHEVROLET			188.45
002622	MIDWEST CUSTOM EMBROIDERY 16726	2018 EMPLOYEE RECOG - K. BROWN - D. KUITERT	76.00
TOTAL FOR: MIDWEST CUSTOM EMBROIDERY			76.00
002708	MORGAN BIRGE' & ASSOCIATES 35188	MAY 2018 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			130.00
000488	NATIONAL FLAG COMPANY 199846	2018 FLAG POLES FOR OUR DOWNTOWN CITY FLAGS	895.00
TOTAL FOR: NATIONAL FLAG COMPANY			895.00
004807	OTIS ELEVATOR COMPANY CVK65023618	6/1/18 - 8/31/18 SERVICE ELEVATOR IN THE BACK OF TH	131.43
TOTAL FOR: OTIS ELEVATOR COMPANY			131.43
004261	OTSEGO-PLAINWELL CHAMBER OF COMMERC 1-2018	JAN 2018 ECONOMIC DEVELOP SERVICES JAN 2018	625.00
	2-2018	ECONOMIC DEVELOPMENT SERVICES APRIL 2018	625.00
TOTAL FOR: OTSEGO-PLAINWELL CHAMBER OF COMMERC			1,250.00
004852	PACE ANALYTICAL SERVICES LLC		

	1846208363	DRINKING WATER COMPLIANCE TESTING + MISC WR	2,210.00
	1846208570	DRINKING H2O SAMPLES	154.00
	1846208650	WR	440.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			2,804.00
-----			
002031	PATRICIA SAUSAMAN		
	2018-05	TRAINING MILEAGE	44.15
TOTAL FOR: PATRICIA SAUSAMAN			44.15
-----			
004855	PLAINWELL ACE HARDWARE		
	695	FOR PUMP TO EMPTY # 4 DPW	17.40
	702	SOULE FOUNTAIN MISC	6.99
	707	KENYON PARK IRRIGATION	1.99
	708	PD MISC	3.99
	714	EQUIP EDGE TRIMMER BATTERY	79.98
	715	IRRIGATION @ SHERWOOD PARK	12.57
	716	IRRIGATION @ SHERWOOD PARK	19.97
	719	RAKE	27.98
	721	FOR ACE HARDWARE LAWN REPAIR	59.98
	737	KENYON IRRIGATION	26.99
	739	PARK MISC	11.16
	748	DOG PARK	44.35
	752	COOK PARK MISC	2.95
	756	OUTDOOR LIGHT SIGN MISC PD	30.57
	760	ACE WATER BOX REPLACED	6.99
	763	PARK BATHROOMS CLEANING SUPPLIES	23.94
	767	WR	13.76
	768	PARKS MISC	17.57
	776	SHOP MISC	18.99
	777	WATER MISC FOR FLOWERS	25.96
	780	SHOP MISC	17.98
	782	REN RACE CLEANER	24.99
	799	SOAP FIRE DEPT	7.59
	804	BANNER ARMS	40.77
	805	FLAG POLES	26.99
	806	BANNER ARMS	5.37
	820	POLICE MISC	8.98
	827	POLICE MISC	31.17
TOTAL FOR: PLAINWELL ACE HARDWARE			617.92
-----			
002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	7392	DOG PARK	656.25
	7408	CURBS	216.00
	7462	DOG PARK	268.00
	7520	GRANT ST CURB	154.00
	7569	DOG PARK	446.50
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			1,740.75
-----			
004866	PRO DRINKING FOUNTAINS		
	86140	DRINKING FOUNTAIN FOR THE DOG PARK	4,795.50
TOTAL FOR: PRO DRINKING FOUNTAINS			4,795.50
-----			
000880	QUALITY PRODUCTS SALES &		
	53818	LIQUID PROPANE 4/25/18	14.14
TOTAL FOR: QUALITY PRODUCTS SALES &			14.14
-----			
004823	RACQUET SPORTS		
	11898	PICKLEBALL COURTS	10,700.00
TOTAL FOR: RACQUET SPORTS			10,700.00
-----			
000964	RAPA ELECTRIC INC		
	R1023912	WEST DIGESTER MOTOR	1,507.16
TOTAL FOR: RAPA ELECTRIC INC			1,507.16
-----			

000013	RATHCO SAFETY SUPPLY INC		
	161036	DOG PARK SIGNS	103.44
TOTAL FOR: RATHCO SAFETY SUPPLY INC			103.44
-----			
002371	RENEWED EARTH INC		
	26129	SCULPTURE	68.25
	26131	DOG PARK	369.60
	26140	DOG PARK	369.60
TOTAL FOR: RENEWED EARTH INC			807.45
-----			
004870	RIGHT WAY CONTROL (WEED MGT SPECIA)		
	16420	WEED CONTROL ON WR GROUNDS	480.00
TOTAL FOR: RIGHT WAY CONTROL (WEED MGT SPECIA)			480.00
-----			
000734	SAFETY KLEEN CORP		
	76570515	MISC	301.86
TOTAL FOR: SAFETY KLEEN CORP			301.86
-----			
000472	SANDY LAMORANDIER		
	2018-05	MILEAGE FOR 2 SEMINARS	31.60
TOTAL FOR: SANDY LAMORANDIER			31.60
-----			
002740	STATE OF MICHIGAN		
	551-514220	SEX OFFENDER FEE NEWTON	30.00
TOTAL FOR: STATE OF MICHIGAN			30.00
-----			
002402	STEENSMA LAWN & POWER EQUIPMENT		
	509517	CREDIT FOR OVERCHARGE	(14.83)
	512419	SMALL MOWER MISC	208.79
	513469	MISC	97.34
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			291.30
-----			
004875	TOTAL ENERGY SYSTEMS LLC		
	300302	GAS GENERATOR REPAI FOR DPS	552.75
TOTAL FOR: TOTAL ENERGY SYSTEMS LLC			552.75
-----			
002653	VAN MANEN OIL COMPANY		
	2163638	DIESEL GAS DPW 5/2/18	620.83
	2163639	REGULAR GAS DPW 5/2/18	1,100.61
TOTAL FOR: VAN MANEN OIL COMPANY			1,721.44
-----			
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	1963	OLD MISSING INVOICE DEC 2017 DRYCLEANING	46.00
	2062	APRIL 2018 DRYCLEANING	40.25
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			86.25
-----			
004814	WILLIAMS & WORKS		
	84979	INDUSTRIAL ZONING RESOLUTION	65.25
TOTAL FOR: WILLIAMS & WORKS			65.25
-----			
000947	WYOMING ASPHALT & PAVING INC.		
	2018-039	ASPHALT	246.28
	2018-09	ASPHALT	443.12
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			689.40
-----			
TOTAL - ALL VENDORS			38,801.92

**INVOICE AUTHORIZATION**

**Person Compiling Report**

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Cheryl  
Pickett**

Digitally signed by Cheryl Pickett  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Cheryl  
Pickett, email=cpickett@plainwell.org  
Date: 2018.05.23 16:06:23 -04'00'

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian  
Kelley  
Date: 2018.05.25  
12:11:00 -04'00'

**Bryan Pond, Water Renewal Plant Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan  
Pond  
Date: 2018.05.25  
09:36:13 -04'00'

**Bill Bomar, Public Safety Director**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar**

Digitally signed by Bill  
Bomar  
Date: 2018.05.23  
17:06:15 -04'00'

**Bob Nieuwenhuis, Public Works Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert  
Nieuwenhuis**

Digitally signed by Robert  
Nieuwenhuis  
Date: 2018.05.24  
10:27:20 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2018.05.25 10:01:21 -04'00'

05/25/2018

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
INVOICE ENTRY DATES 05/24/2018 - 05/25/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Vendor Cc	Vendor Name	Invoice	Description	Amount
000009	CONSUMERS ENERGY	05/07/2018	Electric 03/29/2018 - 04/29/2018	3,135.99
TOTAL FOR: CONSUMERS ENERGY				3,135.99
000010	RIDDERMAN & SONS OIL CO INC	38618	2 CASES PHILLIPS MEGAPLEX XD3 GREASE	46.40
TOTAL FOR: RIDDERMAN & SONS OIL CO INC				46.40
000034	VERIZON	9807404234	DPW/WR ONE TALK PHONES 04/30 - 06/17/2018	1,051.72
TOTAL FOR: VERIZON				1,051.72
000053	POSTMASTER	05/07/2018	Mailed Contract Docs to F&V	7.90
TOTAL FOR: POSTMASTER				7.90
000059	GOIN POSTAL LLC	05/07/2018	Shipped Lab PFAS Samples	155.71
TOTAL FOR: GOIN POSTAL LLC				155.71
000149	SPARTAN DISTRIBUTORS	11765633	REMOTE READY RAIN DIAL	157.20
TOTAL FOR: SPARTAN DISTRIBUTORS				157.20
000153	FLEIS & VANDENBRINK INC	49169	ENGINEERING SERVICES TO MAY 4, 2018	2,078.98
TOTAL FOR: FLEIS & VANDENBRINK INC				2,078.98
000243	JIFFY PRINT	04/27/2018	Return pumps - shipping cost	25.13
TOTAL FOR: JIFFY PRINT				25.13
000609	MIDWAY CHEVROLET	58807	BRAKE WORK - 2012 CHEVY TAHOE	1,022.42
TOTAL FOR: MIDWAY CHEVROLET				1,022.42
000991	SAFETY SERVICES INC			

05/16/2018	Safety Equipment	265.09
TOTAL FOR: SAFETY SERVICES INC		265.09
-----		
001081	MIKE BRUCE	
	17-18 SHOE ALLOWANC 8" TACTICAL SZ WP MERRELL BOOTS	128.95
TOTAL FOR: MIKE BRUCE		128.95
-----		
001669	DR HOOKS SIGNS INC	
04/27/2018	Updike honorarium	40.00
TOTAL FOR: DR HOOKS SIGNS INC		40.00
-----		
002116	CHARTER COMMUNICATIONS (SPECTRUM)	
04/27/2018	DPS Phones/Internet/TV to 05/18/2018	541.83
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)		541.83
-----		
002231	MILLER CANFIELD	
05/10/2018	HR Spring Training Fetzer Center	90.00
TOTAL FOR: MILLER CANFIELD		90.00
-----		
002459	KHRMA	
04/25/2018	KHRMA Membership	234.00
TOTAL FOR: KHRMA		234.00
-----		
002527	C.O.P.S. TRUST INSURANCE	
2018.06	JUNE 2018 DENTAL & VISION INSURANCE	1,487.00
TOTAL FOR: C.O.P.S. TRUST INSURANCE		1,487.00
-----		
002743	LERMA INC.	
04/16/2018	Sausaman LERMA Annual Dues	60.00
TOTAL FOR: LERMA INC.		60.00
-----		
004206	MADISON NATIONAL LIFE INSURANCE CO	
1299332	JUNE 2018 LIFE INSURANCE PREMIUMS	98.99
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO		98.99
-----		
004785	PRIORITY HEALTH	
181360002428	JUNE 2018 HEALTH INSURANCE PREMIUMS	28,409.55
TOTAL FOR: PRIORITY HEALTH		28,409.55
-----		
004830	RICHMOND, MICHAEL J	
2018.06	JUNE 2018 ASSESSING SERVICES	1,400.00
TOTAL FOR: RICHMOND, MICHAEL J		1,400.00
-----		
004855	PLAINWELL ACE HARDWARE	
835	PADLICK - FARMER'S MARKET	5.99
		-----



TOTAL FOR: PLAINWELL ACE HARDWARE 5.99

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999999	MISCELLANEOUS VENDOR		
	04/24/2018	Non receipted charge	43.54
	04/26/2018	Kitchen supplies	9.35
	04/26/2018	DVDs and sleeves for Varley	38.42
	04/27/2018	Kitchen supplies	10.48
	04/30/2018	UCC filing - Revolving Loan	15.00
	04/30/2018	Flags for parade and cemetery	388.55
	05/01/2018	Monthly Constant Contact Support	45.00
	05/03/2018	Shirts for DPW Superintendent	129.93
	05/04/2018	Lunch at off-site training (Muskegon)	9.89
	05/16/2018	Boat Motor	70.71
	05/16/2018	Frames for employee certificates	20.95
	05/19/2018	Dog Waste Container	445.97
	05/21/2018	Banner for fireworks event	50.13
	05/22/2018	Paper and file folders	59.48

TOTAL FOR: MISCELLANEOUS VENDOR 1,337.40

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TOTAL - ALL VENDORS 41,780.25

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## INVOICE AUTHORIZATION

### Person Compiling Report

**Brian Kelley, City Clerk/Treasurer**

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**  
Digitally signed by Brian Kelley  
Date: 2018.05.25 11:01:00 -04'00'

Insert Signature:

**Brian Kelley**  
Digitally signed by Brian Kelley  
Date: 2018.05.25 11:01:08 -04'00'

### Bryan Pond, Water Renewal Plant Supt.

**Bill Bomar, Public Safety Director**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

**Bill Bomar**  
Digitally signed by Bill Bomar  
Date: 2018.05.25 11:33:10 -04'00'

### Bob Nieuwenhuis, Public Works Supt.

**Erik J. Wilson, City Manager**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert Nieuwenhuis**  
Digitally signed by Robert Nieuwenhuis  
Date: 2018.05.25 11:34:47 -04'00'

Insert Signature:

**Erik Wilson**  
Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org  
Date: 2018.05.25 12:30:59 -04'00'

05/25/2018

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 05/16/2018 - 05/22/2018

Check Date	Bank	Check	Vendor Name	Description	Amount
<b>Bank CBGEN Chemical Bank - General AP Account</b>					
Check Type: EFT Transfer					
05/16/2018	CBGEN	1310(E)	CHEMICAL BANK	APRIL 2018 CHEMICAL BANKING FEES	304.04
Total EFT Transfer:					304.04
Check Type: Paper Check					
05/18/2018	CBGEN	12351	MLIVE MEDIA GROUP	3/1/18 - 3/21/18 MISSING INVOICE FROM MA	452.54
05/22/2018	CBGEN	12352	AT&T - SBC	4/14/18 - 5/13/18 DPW SECURITY GATE	1,438.66
05/22/2018	CBGEN	12353	MICHIGAN GAS UTILIITIES CORP.	4/10/18 - 5/9/18 GAS BILLS	2,145.26
05/22/2018	CBGEN	12354	CHARTER COMMUNICATIONS (SPECTRUM)	5/19/18 - 6/18/18 DPS/FIRE	534.12
Total Paper Check:					4,570.58
<b>CBGEN TOTALS:</b>					
Total of 5 Checks:					4,874.62
Less 0 Void Checks:					0.00
Total of 5 Disbursements:					<u><u>4,874.62</u></u>

# Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2018.05.25 11:07:13 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org  
Date: 2018.05.25 13:57:20 -04'00'



Received

MAY 23 2018

City of Plainwell  
Clerk/Treasurer's Office

200 OTTAWA AVENUE, N.W., SUITE 1000  
GRAND RAPIDS, MI 49503-2427  
TELEPHONE: (616) 458-1300  
FACSIMILE: (844) 670-6009  
<http://www.dickinsonwright.com>

SCOTT G. SMITH  
SGSmith@dickinsonwright.com  
(616) 336-1044

May 17, 2018

Erik Wilson, City Manager  
City of Plainwell  
211 N. Main Street  
Plainwell, Michigan 49080-1397

Dear Erik:

As we discussed, for 38 years I have been blessed to serve as general and special legal counsel for communities throughout Michigan. Plainwell is one of those communities I have been privileged to serve. It has been exhilaratingly rewarding to help community leaders encountering challenges and embracing opportunities. I treasure conversations addressing legal issues, community engagement, disparate personalities, and myriad complexities. I remain impressed by your commitment to advancing the best interests of Plainwell's citizens.

Any success resulted from the work of the Dickinson Wright team of outstandingly talented, bright, and committed colleagues in the state's best law firm. The team has never been better than the one currently assembled. Ron Bultje, Crystal Bultje, Nick Curcio, Emily Rysberg, Kester So, Roger Swets, Peter Webster, Dick Wendt and, beginning June 1, Jessica Wood, form a team of municipal lawyers without any peer. In addition, the municipal finance, utility, environmental, real estate, employment and labor, employee benefits, election law, condemnation, litigation, and other specialists on whom that team relies make Dickinson Wright's local government client service without parallel. You have worked with Nick Curcio, Ryan Mitchell, Roger Swets, and Emily Rysberg and know first-hand the quality of their work.

I have decided to take on a new challenge. The City of Wyoming recently sought in-house legal counsel. I accepted that position to begin July 1, 2018.

This corresponds with some personal joys. As some of you know, in late 2016, we were blessed with the birth of 2 grandchildren. In late April, we welcomed triplets. Later this month, we will welcome a sixth grandchild.

We soon will be contacting you to ensure Plainwell continues to be well-served by the Dickinson Wright team.

Sincerely,  
  
Scott G. Smith

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE ELECTRIC  
CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-20134**

- Consumers Energy Company requests Michigan Public Service Commission approval for authority to increase its rates for the generation and distribution of electricity and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write, Consumers Energy Company, One Energy Plaza, Jackson, MI 49201-2276 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The prehearing conference in this matter will be held:

**DATE/TIME:** Friday, June 1, 2018, at 10:00 A.M.

**BEFORE:** Administrative Law Judge Sharon L. Feldman

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan 48917

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Consumers Energy Company's (Consumers Energy) May 14, 2018 application of Consumers Energy Company for authority to increase its rates for the generation and distribution of electricity. Consumers Energy seeks Commission's approval: 1) to adjust its retail electric rates so as to provide additional revenue of \$58 million annually above levels established in Case No. U-18322 based on a projected 12-month test year ending December 31, 2019; 2) to adjust its existing retail electric rates so as to produce a rate of return on common equity of not less than 10.75%; 3) to implement an investment recovery mechanism to recover the annual revenue requirement for the six specified electric distribution programs associated with 2020 and 2021 average incremental rate base and the associated direct expenses beyond the level ultimately approved in test year ending December 31, 2019 rates; and to adjust its retail electric rates in each

of those years to provide an incremental rate increase sufficient to provide incremental annual revenue of \$49 million and \$48 million, respectively, and be subject to reconciliation; 4) to modify rates, rules, and regulations; 5) for accounting requests and regulatory asset treatment, as appropriate, related to the its proposed EV Foundational Infrastructure Program, and its cloud-based solutions costs and authorize Consumers Energy to record its Traverse City Service Center acquisition adjustment in Account 406 for amortization over 15 years; and 6) for other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by **May 29, 2018**. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's request may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10101 through R 792.10137, and R 792.10401 through R 792.10448.

**[CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT] REQUESTED.]**

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE NATURAL GAS  
CUSTOMERS OF  
MICHIGAN GAS UTILITIES CORPORATION  
CASE NO. U-20036**

Received  
**MAY 23 2018**  
City of Plainwell  
Clerk/Treasurer's Office

- Michigan Gas Utilities Corporation requests Michigan Public Service Commission's approval to reconcile its 2017 energy waste reduction costs and revenues and to revise its surcharges.
- The information below describes how a person may participate in this case.
- You may call or write, Michigan Gas Utilities Corporation, 899 S. Telegraph Road, Monroe, MI 48161, (800) 401-6402 for a free copy of its application. Any person may review the application at the offices of Michigan Gas Utilities Corporation.
- The prehearing conference in this matter will be held:

**DATE/TIME:**                    **Thursday, June 14, 2018, at 9:00 A.M.**

**BEFORE:**                        Administrative Law Judge Mark D. Eyster

**LOCATION:**                      Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan 48917

**PARTICIPATION:**            Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Michigan Gas Utilities Corporation's (MGUC) March 14, 2018 application for authority to reconcile its 2017 Energy Waste Reduction (EWR) costs and revenues and to revise its surcharges. MGUC requests that the Commission authorize MGUC to roll-in the net cumulative underrecovery of \$319,399 and revise its EWR surcharge rates beginning August 1, 2018 through December 31, 2019.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).



Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by **June 7, 2018**. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Michigan Gas Utilities Corporation's attorney, Sherri A. Wellman, at Miller, Canfield Paddock & Stone, P.L.C., One Michigan Avenue, Suite 900, Lansing, MI 48933.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Michigan Gas Utilities Corporation's request may be reviewed on the Commission's website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets), and at the office of Michigan Gas Utilities Corporation. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, as amended, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10101 through R 792.10137, and R 792.10401 through R 792.10448.

## **Reports & Communications:**

### **A. Site Plan Review – 962 Industrial Parkway:**

Site plans are included in the Council Packet for pole barn building addition for Gecko Products at 962 Industrial Parkway. The Planning Commission reviewed the application, plans and checklist at its May 16, 2018 meeting and recommends approval.

**Recommended action:** Consider the site plan for a pole barn building addition for Gecko Products at 962 Industrial Parkway.

### **B. Resolution 18-16 – Designation of Act 51 Street Administrator:**

The Michigan Department of Transportation coordinates Act 51 funding issues through each municipality's Street Administrator. With the recent retirement of Superintendent Updike, the city must officially designate the new DPW Superintendent as the city's Street Administrator.

**Recommended action:** Consider adopting the resolution designating DPW Superintendent Robert Nieuwenhuis as the city's Act 51 Street Administrator with the Michigan Department of Transportation.

### **C. DPW – 2018 Summer Paving Project:**

On May 23, 2018, bids were opened from vendors for the 2018 Summer Paving Project, which is Chart Street – South Main to Hicks – and Wedgewood Drive. Superintendent Nieuwenhuis reviewed the bids and included documentation in the packet recommending the low bidder, Wyoming Asphalt, for a project cost of \$102,000

**Recommended action:** Consider approving the project to pave East Chart Street and Wedgewood Drive with the low-bidder, Wyoming Asphalt, for a total project cost of \$102,000.00.

## **Reminder of Upcoming Meetings**

- June 14, 2018 – Allegan County Board of Commissioners – 1:00pm
- June 12, 2018 – Plainwell DDA/BRA/TIFA Board – 7.30am
- June 6, 2018 – Plainwell Planning Commission – 7:00pm
- June 11, 2018 – Plainwell City Council – 7:00pm

## **Non-Agenda Items / Materials Transmitted**

- Letter from Attorney Scott Smith regarding the city's legal team
- Notice of June 1, 2018 Consumers Energy Notice of Hearing – 10:00am
- Notice of June 14, 2018 Michigan Gas Utility Notice of Hearing – 9:00am