

City of Plainwell

Nick Larabel
Paul Rizzo
EJ Hart
David O'Bryant
Adam Hopkins
Jim Turley
Angela Ridgway
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA DDA/TIFA/BRA City Hall Council Chambers August 10, 2021 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary** –06/08/21 Meeting Minutes
5. **Special Guest** – Matt Bush and Allison Maxwell, Dog and The Bank Restaurant
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Mill Demolition updates
 - B. Mill Demo Pay App #6
 - C. Change Order Asbestos Encapsulation Bld #3
 - D. Accounts Payable for July of \$ 7,043.98
8. **DDA Action Items**
 - A. Ornaments for 2020-2021
 - B. Merchant Group Updates – Angela Ridgway
 - C. Accounts Payable for July of \$ 2,261.03
9. **TIFA Action Items**
 - A. Phase I environmental for the Meert Property
 - B. Accounts Payable for July of \$ 1,325.22
10. **Communications:** 06/21, 6/28 Special Meeting and 07/12/2021 Council Minutes. Also, the Financial Report/ Summary as of 07/31/21
11. **Public Comments**
12. **Staff Comments:**

Community Updates: Movies in the Park; Car Show Monday’s at Dean’s;
Businesses: Fortress of Solitude has moved into the former Elle Building,
Thrivent Financial has closed and HAVEL has moved into the Sun Theatre Suite #2
IHSI has major roof damage that cause major damage to their office space
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.



The City of Plainwell is an equal opportunity provider and employer

The Island City

Minutes
Plainwell DDA, BRA and TIFA:
June 8, 2021

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
 2. Pledge of Allegiance
 3. Roll Call
Members Present: Jim Turley, Nick Larabel, EJ Hart, Erik Wilson, Randy Wisnaski, David O'Bryant, Paul Rizzo, Angela Ridgway; Adam Hopkins
 4. Approval of Minutes of 05/11/21: minutes were approved to place on file.
 5. Special Guest: None
 6. Chairman's Report: None
 7. Budget Action Items:
 - A. Review/Change/Recommend the 2021-2022 Budget. BRA budget no changes; TIFA budget no changes. **DDA Budget a motion to add up to \$9,000 for Wayfinding Signs and \$9,000 for new Christmas lights was made by Hart and seconded by Larabel, all in favor vote. Motion passed.**
 - B. **A motion to recommend additions to the DDA budget and move the BRA DDA TIFA budget forward to City Council for approval was made by Hart and seconded by Rizzo. All in favor vote. Motion passed.**
 8. BRA Action Items
 - A. Mill Demolition updates: Last building being completed; GHD is being paid for oversight of the project.
 - B. **Motion to accept accounts payable for May of \$1,370.31 was made by Hart and seconded by Rizzo. All in favor vote. Motion carried.**
 9. DDA Action Items
 - A. Merchant Meeting Updates were given by Ridgway. She mentioned Plainwell Fest Days this Saturday; noted the speed bumps behind her shop we in place and working well; Also, she mentioned an issue with bikes and electric scooter on the downtown sidewalks, wanted to bring it the City's attention. Public Safety and DPW are looking into the signs and will be patrolling more downtown.
 - B. **Motion to accept accounts payable for May of \$1,370.31 was made by Larabel and seconded by Ridgway. All in favor vote. Motion carried.**
 10. TIFA Action Items
 - A. 425 Conditional Land Transfer Agreement updates. Wilson, City Manager, commented that Gun Plain Township will host a public hearing in the next 15-30 days. They have accepted the terms in the agreement.
 - B. **Motion to accept accounts payable for May of \$656.32 was made by Hart and seconded by Wisnaski. All in favor vote. Motion carried.**
- 10: Communications: 04/26 & 05/10/2021 Council Minutes. Also, the Financial Report/ Summary as of 05/31/2021 **were approved and placed on file.**

11. Public Comments: None

12. Staff Comments: Community Development Manager, Siegel reported:

Community Updates:

Plainwell Festival Days scheduled for June 12

Downtown Map/Kiosk – is up.

Otsego Plainwell Chamber agreement updates – we have not received any further information / proposal from them. Ridgway mentioned that Szilagyi, President of the Chamber spoke with her and Hart, asking for their support of a continued \$2500 agreement. No commitment from either of them was given.

Businesses:

New tattoo parlor behind Beyond Staging opening soon. By appointment only.

200 E. Bridge St. – target open date September

Elle Salon has closed / Blue Nose Shop closed

13. Member Comments:

Wilson, City Manager, mentioned that City Hall was having the roof replaced and after the next meeting he would be giving a Mill walk through/tour to anyone on the board who is interested.

14. Adjournment: **A Motion to adjourn the meeting 8:36 a.m. was made by Larabel and seconded by Turley.**

Submitted by Denise Siegel, Community Development Manager

PAYMENT APPLICATION


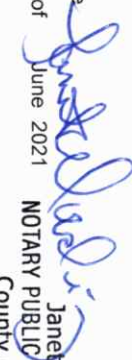
TO: City of Plainwell 211 N. Main Street Plainwell MI 49080 Attn: Accounts Payable Melching Inc 3662 Airline Road Muskegon MI 49444 FOR:	PROJECT NAME AND LOCATION: PaperMill Demo Plainwell Inc Mill Decommissioning & Demo Proj 200 Allegan Street Plainwell MI 49080	ARCHITECT: ARCHITECT:	APPLICATION # 6 PERIOD THRU: 05/28/2021 PROJECT #s: DATE OF CONTRACT: 07/16/2020	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
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CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT		\$3,665,250.00
2. SUM OF ALL CHANGE ORDERS		\$84,543.00
3. CURRENT CONTRACT AMOUNT	(Line 1 +/- 2)	\$3,749,793.00
4. TOTAL COMPLETED AND STORED	(Column G on Continuation Page)	\$3,187,699.00
5. RETAINAGE:		
a. 10.00% of Completed Work		\$318,769.90
b. 0.00% of Material Stored		\$0.00
(Column F on Continuation Page)		
Total Retainage (Line 5a + 5b or Column I on Continuation Page)		\$318,769.90
6. TOTAL COMPLETED AND STORED LESS RETAINAGE		\$2,868,929.10
(Column D + E on Continuation Page)		
7. LESS PREVIOUS PAYMENT APPLICATIONS		\$2,548,729.80
8. PAYMENT DUE		\$320,199.30
9. BALANCE TO COMPLETION		\$880,863.90
(Line 3 minus Line 6)		

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Melching Inc
 By:  Date: 6/15/21
 Brandon Murphy
 State of: Michigan
 County of: Muskegon
 Subscribed and sworn to before
 me this 15th day of June 2021

 Janet Woodring
 NOTARY PUBLIC - STATE OF MICHIGAN
 County of Muskegon
 My Commission Expires 5/14/2025
 Acting in the County of Muskegon

My Commission Expires: May 14 2025

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: _____ Date: _____
 By: _____ Date: _____

CONTINUATION PAGE

PROJECT: PaperMill Demo
 Plainwell Inc Mill Decommissioning & Demo
 Project

APPLICATION #: 6
 DATE OF APPLICATION: 06/14/2021
 PERIOD THRU: 05/28/2021
 PROJECT #:

Payment Application containing Contractor's signature is attached.

A	B	C	D		E		F	G	H	I
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD	AMOUNT THIS PERIOD	AMOUNT THIS PERIOD				
1	General Conditions	\$119,000.00	\$100,200.00	\$0.00	\$0.00	\$0.00	\$100,200.00	84%	\$18,800.00	
2	General & Site Temp Facilities & Controls	\$50,000.00	\$36,500.00	\$5,000.00	\$0.00	\$0.00	\$41,500.00	83%	\$8,500.00	
3	Asbestos Abatement	\$517,000.00	\$491,150.00	\$25,850.00	\$0.00	\$0.00	\$517,000.00	100%	\$0.00	
4 IV A	Env. Decom. Bldgs 1, 1A, 4, 4A, 5, 5A 5B, 6, 6A, 7, 9, 14, 29 & Train Shed Floor	\$620,000.00	\$620,000.00	\$0.00	\$0.00	\$0.00	\$620,000.00	100%	\$0.00	
4 IV B1	Env. Decommissioning Bldg 2 First Floor	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$0.00	\$65,000.00	100%	\$0.00	
4 IV B2	Env. Decommissioning Bldg 2 Basement	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	100%	\$0.00	
4 IV B3	Env. Decom. Bldgs 2/14- Painted Bldg Mat'l within Bldg 14/S, Wall of Floor	\$101,000.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	69%	\$31,000.00	
4 IV C1	Env. Decommissioning Bldg 3 First Floor	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$0.00	\$42,000.00	100%	\$0.00	
4 IV C2	Env. Decommissioning Bldg 3 Basement	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	100%	\$0.00	
4 IV D 1	Env. Decommissioning Bldg 10 First Floor	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	100%	\$0.00	
4 IV D 2	Env. Decommissioning Bldg 10 Basement	\$51,000.00	\$51,000.00	\$0.00	\$0.00	\$0.00	\$51,000.00	100%	\$0.00	
5	Demolition	\$1,034,000.00	\$672,100.00	\$175,000.00	\$0.00	\$0.00	\$847,100.00	82%	\$186,900.00	
6	Salvage for Reuse - Cancelled	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100%	\$0.00	
7	Salvation for Historical Preservation	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	100%	\$0.00	
8 A	Site Restoration - Bldg 2 - Beam Replacement & Roof Stabilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
8 B	Site Restoration - Bldg 2 -West Wall	\$90,000.00	\$81,000.00	\$0.00	\$0.00	\$0.00	\$81,000.00	90%	\$9,000.00	
SUB-TOTALS		\$2,741,500.00	\$2,211,450.00	\$275,850.00	\$0.00	\$0.00	\$2,487,300.00	91%	\$254,200.00	

CONTINUATION PAGE

PROJECT: PaperMill Demo
 Plainwell Inc Mill Decommissioning & Demo
 Project
 APPLICATION #: 6
 DATE OF APPLICATION: 06/14/2021
 PERIOD THRU: 05/28/2021
 Payment Application containing Contractor's signature is attached

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
8 C	Site Restoration - Bldg 2- South Wall	\$56,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	54%	\$26,000.00	
8 D	Site Restoration - Bldg 3 - South Wall	\$220,000.00	\$110,000.00	\$0.00	\$0.00	\$110,000.00	50%	\$110,000.00	
8 E	Site Restoration - Bldg 3 - North Wall - Roll up Door Area	\$67,000.00	\$61,950.00	\$5,050.00	\$0.00	\$67,000.00	100%	\$0.00	
8 F	Site Restoration - Bldg 10 - West Wall	\$46,000.00	\$9,200.00	\$0.00	\$0.00	\$9,200.00	20%	\$36,800.00	
9 1X A	Backfill & Restoration 1X A 21AA	\$50,294.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,294.00	
9 1X B	Backfill & Restoration 1X B General Fill	\$161,456.00	\$144,656.00	\$0.00	\$0.00	\$144,656.00	90%	\$16,800.00	
10	Top Soil	\$54,000.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	56%	\$24,000.00	
11	Seeding	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10,000.00	
12	Safety	\$10,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	80%	\$2,000.00	
13	Mobilization / Demobilization	\$30,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	50%	\$15,000.00	
14 Alt 1	Restoration of one steel truss to original configuration(Cancelled)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
14 Alt 3	Reclaimed timber, bricks and related componets from Bldg 1	\$85,000.00	\$85,000.00	\$0.00	\$0.00	\$85,000.00	100%	\$0.00	
14 Alt 4	Replace rotted wood beams in Bldg 2 with Salvaged Beams	\$24,000.00	\$12,000.00	\$12,000.00	\$0.00	\$24,000.00	100%	\$0.00	
15	Additional Insurance Premium	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	100%	\$0.00	
16	Building 2 Roofing	\$55,000.00	\$27,500.00	\$5,500.00	\$0.00	\$33,000.00	60%	\$22,000.00	
17	Water Tower - Not on List to Demo	(\$5,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0%	(\$5,000.00)	
SUB-TOTALS		\$3,665,250.00	\$2,774,756.00	\$328,400.00	\$0.00	\$3,103,156.00	85%	\$562,094.00	

CONTINUATION PAGE

Payment Application containing Contractor's signature is attached.

PROJECT: PaperMill Demo
 Plainwell Inc Mill Decommissioning & Demo Project
 APPLICATION #: 6
 DATE OF APPLICATION: 06/14/2021
 PERIOD THRU: 05/28/2021
 PROJECT #s:

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
18	CO # 1 - Fire Protection Line Basement Bldg 2&3	\$4,945.00	\$4,945.00	\$0.00	\$0.00	\$4,945.00	100%	\$0.00	
19	CO # 2 - Install WACO Shoring Tower Bldg #3	\$6,854.00	\$6,854.00	\$0.00	\$0.00	\$6,854.00	100%	\$0.00	
20	CO # 3 - Rafter Beams and Exterior Bricks	\$34,500.00	\$34,500.00	\$0.00	\$0.00	\$34,500.00	100%	\$0.00	
21	Change Order # 4 Item 14 Alt 1 deleting from scope	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
24	CO # 11 - Bulging West Wall Area of Bldg 2	\$6,580.00	\$0.00	\$6,580.00	\$0.00	\$6,580.00	100%	\$0.00	
25	CO # 8 - Stiffening of Partial Rotted Wood Beams Bldg 2	\$19,217.00	\$0.00	\$19,217.00	\$0.00	\$19,217.00	100%	\$0.00	
26	CO # 7 - Additional Asbestos	\$10,867.00	\$10,867.00	\$0.00	\$0.00	\$10,867.00	100%	\$0.00	
27	CO # 13 - DLD - Disposal of Prev profiled chem waste	\$1,580.00	\$0.00	\$1,580.00	\$0.00	\$1,580.00	100%	\$0.00	
TOTALS		\$3,749,793.00	\$2,831,922.00	\$355,777.00	\$0.00	\$3,187,699.00	85%	\$562,094.00	

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a

check from: City of Plainwell

in the sum of: \$320,199.30 Three Hundred Twenty Thousand One Hundred Ninety Nine and 30/100

payable to: Melching Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: City of Plainwell

located at: Plainwell Inc Mill Decommissioning & Demo Project
200 Allegan Street Plainwell MI 49080
Parcel 55-030-076-01

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: City of Plainwell

through: May 28 2021

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 06/15/2021

Company: Melching Inc

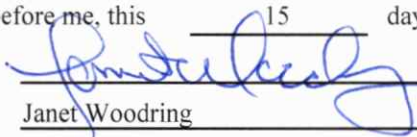
Signature: 

By: Brandon Murphy, Vice President
(Name & Title)

State of: Michigan

County of: Muskegon

Subscribed and sworn to before me, this 15 day of June 2021

Notary Public Signature: 

Notary Public Name: Janet Woodring

My Commission Expires: May 14 2025

Janet Woodring
NOTARY PUBLIC - STATE OF MICHIGAN
County of Muskegon
My Commission Expires 5/14/2025
Acting in the County of Muskegon



SWORN STATEMENT

State of Michigan

County of Muskegon

Melching Inc, being sworn, states the following:

Melching Inc (deponent), is the (contractor) (subcontractor) for an improvement to the following real property in City of Plainwell, MI (state), described as follows (insert legal description of property):

Plainwell Paper Mill Project 180 Michigan Ave, Plainwell MI Application 6
Parcel 55-030-076-01

The following is a statement of each subcontractor and supplier, and laborer for whom payment of wages or fringe benefits and withholdings is due but unpaid, with whom the (contractor) (subcontractor) has (contracted) (subcontracted) for performance under the contract with the owner or lessee of the property, and the amounts due to the persons as of the date of this statement are correctly and fully set forth opposite their names:

Name, Address and Telephone & Fax Numbers of Subcontractor, Supplier or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owning	Balance to Complete	Amount of Laborer Wages Due but Unpaid	Amount of Laborer Fringe Benefits and Withholdings Due but Unpaid
DM CONTRACTING	Contract Labor	241,752.22	241,752.22	-	-	-	-
Young Environmental	Environmental	702,432.53	661,494.54	40,921.02	-	-	-
Young Environmental	Safety Monitoring	3,567.00	2,763.00	804.00	-	-	-
Building Restoration	Contract Labor	509,457.00	284,330.25	123,931.77	101,194.98	-	-
Ottawa County Farms - Republic Services	Sanitation/Waste	106,936.16	86,718.16	20,218.00	-	-	-
Top Grade Aggregate	LimeStone	\$ 6,233.84	6,233.84	-	-	-	-
High Grade Materials	Sand	\$ 51,611.11	46,721.57	\$4,889.54	-	-	-
US Ecology	Land Fill	66,525.80	61,028.92	5,496.88	-	-	-
J & H Fuel	Fuel	\$ 42,817.42	35,239.37	7,578.05	-	-	-
Cloverdale Equipment	Rental Equip	\$ 151,660.30	\$ 110,574.17	\$ 41,086.13	-	-	-
B & R Trailer	Trailer Rental	10,146.75	8,804.51	1,342.24	-	-	-
Grand Davo Crane	Rigging	35,318.00	18,868.00	16,450.00	-	-	-
SME	Monitoring	12,934.52	10,896.12	2,038.40	-	-	-
Diamond Concrete Cutting	Saw Cutting	14,769.00	13,581.00	1,188.00	-	-	-
Division 7	Roofing	67,732.73	43,041.66	-	24,691.07	-	-
TOTAL:		2,023,894.38	1,632,047.33	265,944.03	125,886.05	-	-

(Some columns are not applicable to all persons listed)

The contractor has not procured material from, or subcontracted with, any person other than those set forth and owes no money for the improvement other than the sums set forth.

I make this statement as the contractor to represent to the owner or lessee of the property and his or her agents that the property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth in this statement and except for claims of construction liens by laborers that may be provided under section 109 of the construction lien act, 1980 PA 497, MCL 570.1109.

WARNING TO OWNER OR LESSEE: AN OWNER OR LESSEE OF THE PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING UNDER SECTION 109 OF THE CONSTRUCTION LIEN ACT, 1980 PA 497, MCL 570.1109, TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, BY TELEPHONE, OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 108 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE, OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS AFTER RECEIVING THE REQUEST.

Brandon Murphy, Vice President
Deponent



WARNING TO DEPONENT: A PERSON WHO GIVES A FALSE SWORN STATEMENT WITH INTENT TO DEFRAUD IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, 1980 PA 497, MCL 570.1110.

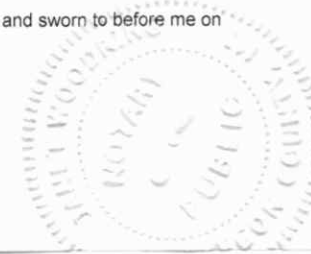
Subscribed and sworn to before me on

June 15, 2021

Janet Woodring



Notary Public, Muskegon County, MI (State)
Acting in Muskegon County
My Commission Expires: May 14 2025





PLAINWELL PAPER MILL

APPLICATION NUMBER

6

Period Through

5/28/2021

Item	Work Description	Scheduled amount	Amount		Amount This Period	% Complete To Date	Balance to Completion
			Previous Periods	Period			
1	Base Bid	3,496,250.00	2,617,756.00	316,400.00	75%	562,094.00	
2	Alternate 1	-	-	-	0%	-	
3	Alternate 3	85,000.00	85,000.00	-	100%	-	
4	Alternate 4	24,000.00	12,000.00	12,000.00	100%	-	
5	Additional Insurance	60,000.00	60,000.00	-	100%	0.00	
6	Change Order 1	4,945.00	4,945.00	-	100%	0.00	
7	Change Order 2	6,854.00	6,854.00	-	100%	0.00	
8	Change Order 3	34,500.00	34,500.00	-	100%	-	
9	Change Order 11	6,580.00	-	6,580.00	100%	-	
10	Change Order 8	19,217.00	-	19,217.00	100%	-	
11	Change Order 7	10,867.00	10,867.00	-	100%	-	
12	Change Order 13	1,580.00	-	1,580.00	100%	-	
Sub totals		3,749,793.00	2,831,922.00	355,777.00		562,094.00	

Total Complete to Date 3,187,699.00

Retainage 10% 318,769.90
 Previously Invoiced 2,548,729.80

Total Amount This Application 320,199.30

Brandon Murphy
 Vice President

(Acknowledgment by Surety)

STATE OF MICHIGAN)
) ss:
COUNTY OF MUSKEGON)

Party Waiving Lien - Name B & R Mobile Homes Inc
- Address 8510 Algoma Ave Rockford, MI 49341

Role (Underline One): CONTRACTOR **Supplier** Subcontractor
 Laborer **Other**

Payment Received From - Name Melching Inc

Description of Services Equipment Rental - for Plainwell Paper Project - 180 Michigan Ave
Plainwell MI - Parcel 55-030-076-01

- Accumulated Payment Amount \$ 8,804.51 *paid through 5.17.21*
LAST INVOICE PAID 874313

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature *Shaw Brown*
Name (Print or Type) SIMONE BROWN
Capacity (Print or Type) JP
Date 6-14-21
Email B&R Sales and Leasing <brsalesandleasing@gmail.com>

Acknowledgment by Supplier

STATE OF MICHIGAN
COUNTY OF WASHTENAW

Party Waiving Lien Name: Wendye Rentals, LLC
Address: 7751 Interpike Drive, Suite M-4008

Role Underline One: CONTRACTOR Supplier Supportcontractor
Other

Payment Received From Name: MGS Building

Description of Services: Equipment Rental for Bluewell Paper Project - 180 Michigan Ave
Flint, MI 48906

Accumulated Payment Amount: \$10,574.00

Upon actual receipt of the stated accumulated payment amount, as consideration and satisfaction for furnishing material, labor or services in connection with the named project, the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release all claims, liens or rights of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON:

Signature: *Ed Van Sweden*
Name (Print): ED VAN SWEDEN
Capacity (Print): VP/CM
Date: 6-9-21
Title: Wendye Rentals, equipment

(Acknowledgment by Surety)

STATE OF MICHIGAN)
)
COUNTY OF MUSKEGON) ss.:

Party Waiving Lien - Name Diamond Concrete Sawing
- Address Dept 4020 PO Box 30516 Lansing MI 48909-8016

Role (Underline One):
 CONTRACTOR Supplier Subcontractor
 Laborer Other

Payment Received From - Name Melching Inc

Description of Services Concrete Cutting - for Plainwell Paper Project – 180 Michigan Ave
Plainwell MI – Parcel 55-030-076-01

Accumulated Payment Amount \$ 13,581.00

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature *Ed Drozdowski*
Name (Print or Type) Ed Drozdowski
Capacity (Print or Type) COO
Date 6/10/2021
Email Becky Hernandez <BeckyH@diamondconcretesawing.com>

(Acknowledgment by Surety)

STATE OF MICHIGAN)
)
COUNTY OF MUSKEGON) ss :

Party Waiving Lien - Name Division 7 Building Contractors
- Address 8179 Neptune Drive, MI 49009

Role (Underline One) CONTRACTOR Supplier Subcontractor
 Laborer Other

Payment Received From - Name Melching Inc


Description of Services Membrane Roofing - for Plainwell Paper Project - 180 Michigan Ave
Plainwell MI - Parcel 55-030-076-01

Accumulated Payment Amount \$ 43,041.66

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature 
Name (Print or Type) Brandon Grozier
Capacity (Print or Type) V.P.
Date 6/9/21
Email breanna.klaassen@d7bci.com

(Acknowledgment by Surety)

STATE OF MICHIGAN)
)
COUNTY OF MUSKEGON) ss.:

Party Waiving Lien - Name High Grade Materials
- Address 3512 Alegen Ave Rockford, MI 49341

Role (Underline One):
 CONTRACTOR Supplier Subcontractor
 Laborer Other

Payment Received From - Name Melching Inc

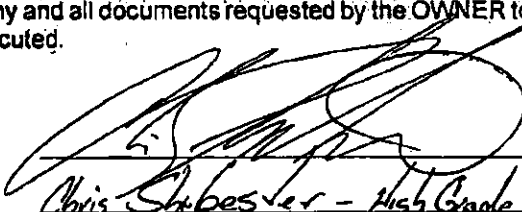
Description of Services Sand - for Plainwell Paper Project - 180 Michigan Ave
Plainwell MI - Parcel 55-030-076-01

Accumulated Payment Amount \$ 46,721.57

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature 
Name (Print or Type) Chris Stuber - High Grade Materials
Capacity (Print or Type) Credit Manager
Date 6/8/2001
Email an@Highgradematerials.com

(Acknowledgment by Surety)

STATE OF MICHIGAN)
) ss.:
COUNTY OF MUSKEGON)

Party Waiving Lien - Name J H Oil
- Address 1995 E Troy Ave Suite A Indianapolis, IN 46203

Role (Underline One): CONTRACTOR Supplier Subcontractor
 Laborer Other

Payment Received From - Name Melching Inc

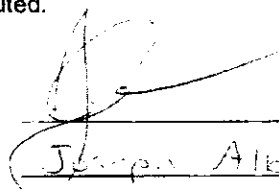
Description of Services Fuel - for Plainwell Paper Project - 180 Michigan Ave
Plainwell MI - Parcel 55-030-076-01

Accumulated Payment Amount \$ 35,239.37

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature 
Name (Print or Type) Joseph Albens
Capacity (Print or Type) CFO
Date 6-9-2021
Email Julie Smith (jhbap@jhoil.com)

(Acknowledgment by Surety)

STATE OF MICHIGAN)
)
COUNTY OF MUSKEGON) ss.:

Party Waiving Lien - Name Young Environmental
- Address G-5305 N Dort Hyway Flint MI 48505

Role (Underline One):
 CONTRACTOR Supplier **Subcontractor**
 Laborer Other

Payment Received From - Name Melching Inc


Description of Services Safety - for Plainwell Paper Project - 180 Michigan Ave
Plainwell MI - Parcel 55-030-076-01

Accumulated Payment Amount \$ 2,763.00

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature 
Name (Print or Type) KRIS THIEL
Capacity (Print or Type) VP/GM
Date 6/8/2021
Email Darlene Linn (Dlinn@yeci.us)

(Acknowledgment by Surety)

STATE OF MICHIGAN)
) ss.:
COUNTY OF MUSKEGON)

Party Waiving Lien - Name Young Environmental
- Address G-5305 N Dort Hyway Flint MI 48505

Role (Underline One):
 CONTRACTOR Supplier **Subcontractor**
 Laborer Other

Payment Received From - Name Melching Inc

Description of Services Environmental for Plainwell Paper Project – 180 Michigan Ave
Plainwell MI – Parcel 55-030-076-01

Accumulated Payment Amount \$ 661,494.54

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature *[Handwritten Signature]*
Name (Print or Type) KARL THIEL
Capacity (Print or Type) VP/GM
Date 6/8/2021
Email Darlene Linn (Dlinn@yeci.us)

(Acknowledgment by Surety)

STATE OF MICHIGAN)
)
COUNTY OF MUSKEGON) ss.:

Party Waiving Lien - Name DM Contracting LLC
- Address 1995 E Troy Ave Suite A Indianapolis, IN 46203

Role (Underline One): CONTRACTOR Supplier Subcontractor
 Laborer Other

Payment Received From - Name Melching Inc

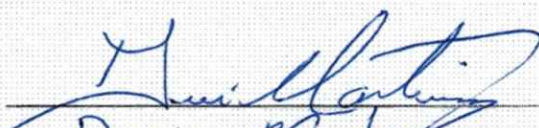
Description of Services Temp Contract Labor - for Plainwell Paper Project - 180 Michigan Ave
Plainwell MI - Parcel 55-030-076-01

Accumulated Payment Amount \$ 241,752.22

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature 
Name (Print or Type) Denis Martinez
Capacity (Print or Type) Manager
Date 6/8/2021
Email Denis Martinez (Denismart1862@gmail.com)

(Acknowledgment by Surety)

STATE OF MICHIGAN)
) ss.
COUNTY OF MUSKEGON)

Party Waiving Lien - Name Building Restoration, Inc
- Address 2423 Bayne Road Kalamazoo, MI 49004

Role (Underline One): CONTRACTOR Supplier Subcontractor
 Laborer Other

Payment Received From - Name Melching Inc


Description of Services Contract Labor - for Plainwell Paper Project - 180 Michigan Ave
Plainwell MI - Parcel 55-030-076-01

Accumulated Payment Amount \$ 284,330.25 THROUGH FEBRUARY 28, 2021

Upon actual receipt of the stated accumulated payment amount as consideration and satisfaction for furnishing material, labor or services in connection with the named premises location the undersigned, being duly authorized by the party waiving the Lien, by signing this Partial Waiver of Lien does waive, surrender and release any and all Lien, claim or right of Lien (asserted or unasserted) to the date of this Partial Waiver of Lien.

The undersigned covenants that any and all documents requested by the OWNER to effectuate this Partial Waiver of Lien shall be executed.

AUTHORIZED PERSON

Signature 
Name (Print or Type) Greg Terzu
Capacity (Print or Type) PRESIDENT
Date 6/9/2021
Email mmaurer@gobri.com



Date: 07/28/21 Invoice/Proposal Number: CO#1 Request – B3 Vent Removal/Roofing

To: City of Plainwell Project: Plainwell Paper

Attn: Erik Wilson

Phone: 269 685-6821 Fax: -

The following is a change order request for the removal of the vent sections on the Building #3 roof and infill:

Division 7 \$6,317.38 (See Attached)

- New materials for install of roofing at removed vent sections along B3 Roof

Melching \$2,500

- Provide lift for access during work
- Oversight and safety of work

Subtotal \$8,817.38

OH&P 10%

Total \$9,699

Proposal / Invoice Total: \$9,699 (Nine Thousand Six Hundred and Ninety-Nine)

Authorized By: Erik G. White, City Manager 7-29-2021

Submitted By: Brandon Murphy / Vice President

TERMS: PAYMENT DUE UPON RECEIPT OF INVOICE FOR COMPLETED WORK OR PHASE OF COMPLETED WORK A SERVICE CHARGE OF 1.5% WILL BE ADDED TO PAST DUE ACCOUNTS. FAILURE TO PAY PAST DUE AMOUNTS WILL RESULT IN YOUR BEING LIABLE FOR ALL OF MELCHING INC'S. COLLECTION FEES, ATTORNEY FEES AND/OR COURT COSTS REQUIRED TO COLLECT PAST DUE AMOUNTS AND AS RELATED TO THE CONSTRUCTION LIEN ACT. CHANGES TO THESE TERMS MUST BE IN WRITING.



8179 Neptune Dr
 Kalamazoo, MI 49009
 (269) 388-7428 / (616) 676-6856
 dispatch@d7bci.com

Estimate

ESTIMATE#	51440
DATE	07/19/2021
PO#	

CUSTOMER
Melching Demolition Inc James Greenfield 200 Allegan St Plainwell, MI 49080 (616) 318-7479

SERVICE LOCATION
Melching Demolition Inc James Greenfield Plainwell Paper Mill 200 Allegan st Plainwell, MI 49080 (616) 318-7479

DESCRIPTION Change order to pull and infill vents off of building 3.

Estimate			
Description	Qty	Rate	Total
Repair Services - Non-Profit Rate	64.00	62.00	3,968.00
Membrane - EPDM - 60-Mil Reinforced Black per SF	500.00	1.24	620.00
1/2" Fiberboard 4'x8'	9.00	48.86	439.74
2" Metal Seam Fastening Plates per piece	235.00	0.16	37.60
3" Fastener per Piece	339.00	0.49	166.11
Metal Insulation Plates - 3"	112.00	0.17	19.04
Fire, T-Joint Covers (Black) - Per Piece	48.00	6.83	327.84
Fire, Black Lap Sealant - Per Tube	6.00	12.15	72.90
Seam Tape - 6-Inch Pressure Sensitive Black, per Foot	235.00	3.88	911.80
Primer, Firestone EPDM QuickPrime Plus, Per Gallon	2.00	45.88	91.76
Materials Discount		337.41	-337.41

CUSTOMER MESSAGE

Estimate Total: \$6,317.38

7/20/2021

Estimate# 58150764

PRE-WORK SIGNATURE

Signed By:

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 07/01/2021 - 07/31/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA							
Dept 000 OPERATIONS							
443-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	JULY 2021 DENTAL & VISION	2021.07	07/01/21	36.20	17517
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JULY 2021 HEALTH INSURANCE PREMIUM	211670001745	07/01/21	704.28	17522
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE	JULY 2021 LIFE INSURANCE COVERAGE	1449981	07/01/21	3.56	17521
443-000-910.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL LEA	GENERAL LIABILITY INSURANCE - FISCA	3720206	07/01/21	5,996.00	17520
443-000-910.010	WORKERS COMP 2021/2022	MML WORKERS COMP FUND	WORKERS COMP INSURANCE FOR 2021/202	3323206.	07/01/21	303.94	17516
Total For Dept 000 OPERATIONS						7,043.98	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHO						7,043.98	

08/04/2021 01:32 PM
User: BKELLEY
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 07/01/2021 - 07/31/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 443 BROWNFIELD REDEVELOPMENT AUT			7,043.98	
			Total For All Funds:			7,043.98	
--- TOTALS BY GL DISTRIBUTION ---							
		443-000-715.010	Health Insurance Premiums			740.48	
		443-000-715.015	LIFE INSURANCE			3.56	
		443-000-910.000	LIABILITY INSURANCE			5,996.00	
		443-000-910.010	WORKERS COMP 2021/2022			303.94	



Plainwell Paper Mill
2020-2021

Sales Quotation



Master Order Number	273568
Order Date	8/ 2/21
Customer's P/O Number	
Ship Via	GROUND
Requested Ship Date	
In Hand Date	
Event Date	
Customer Number	142896
Salesperson	111 STEPHEN MCWILLIAMS
Terms	DUE ON RECEIPT
Job ID	Paper Mill

Sold to: Denise Siegel
 City of Plainwell
 141 N. Main Street
 Plainwell, MI 49080

Final Ship to: Denise Siegel
 City of Plainwell
 211 N. Main St
 Plainwell, MI 49080

p: (269)685-6821
 f:
 e: dsiegel@plainwell.org

Order # 273568

Quantity	Item number	Description	Unit Price	Extended Price
100	W200	3-1/4" TREASURED SCENES GLASS BALL ORNAMENTS FROST GOLD	5.63 e	563.00
100	AIC-F	ADD'L FRONT IMPRINT COLOR	.38 E	38.00
100	AIC-F	ADD'L FRONT IMPRINT COLOR	.38 E	38.00
100	SSI	SECOND SIDE IMPRINT	.58 E	58.00

Imprint

FRONT BACK (TBD)

PLAINWELL PAPER MILL

DRAWING

2020-2021

IMPRINT COLORS - BLACK, RED, BLUE

BACK - BLACK

FONT - GARAMOND

-- Continued --

Order # 273569

Quantity	Item number	Description	Unit Price	Extended Price
1	ART	EMAIL PROOF & FACTORY ART	85.00	85.00
1		TS PROMO PACK	N/C	N/C
Subtotal				782.00
Discount				-38.00
Shipping				46.59
Sales Tax				
Grand Total				790.59
Net Due				790.59

Comments
<p style="text-align: center;">****OVER-UNDER RUN NOTICE****</p> <p>DUE TO VARIOUS IMPRINTING METHODS USED, AN OVER-RUN OR UNDER-RUN OF 5-10% MAY OCCUR WHICH IS DEEMED ACCEPTABLE AND WILL BE INVOICED ACCORDINGLY. PLEASE READ MORE ABOUT THIS AT http://www.keystonespecialties.com/overruns</p> <p>SHIPPING WAS ESTIMATED AND COULD BE CORRECTED AFTER SHIPMENT COST HAS BEEN FINALIZED.</p> <p>DISCOUNT SHOWN IS FOR ORDERING BEFORE JULY 31ST (\$38.00)</p> <p>The password for credit card authorization form is Ksi2021* (case sensitive)</p>

FINALIZE ORDER

Prepaid - ck# _____ Amt:\$ _____	Please sign to approve the quote and place your order.
	Authorized Signature: _____ Date: _____
	Printed Name: _____ Title: _____

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 07/01/2021 - 07/31/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 494	DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Dept 000	OPERATIONS						
494-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	JULY 2021 DENTAL & VISION	2021.07	07/01/21	29.29	17517
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JULY 2021 HEALTH INSURANCE PREMIUM	211670001745	07/01/21	320.88	17522
494-000-715.015	Life Insurance	MADISON NATIONAL LIFE	JULY 2021 LIFE INSURANCE COVERAGE	1449981	07/01/21	0.14	17521
494-000-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	PICTURE HANGING STRIPS	8285		7.99	
494-000-900.000	Printing and Publishing	CHRISTIE FONTAINE	GRAPHIC DESIGN - 112 N MAIN ST HIST	2021.07	07/26/21	45.00	17601
494-000-910.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL LEA	GENERAL LIABILITY INSURANCE - FISCA	3720206	07/01/21	647.99	17520
494-000-910.010	WORKERS COMP 2021/2022	MML WORKERS COMP FUND	WORKERS COMP INSURANCE FOR 2021/202	3323206.	07/01/21	74.74	17516
494-000-957.036	Movies in the Park	SWANK MOTION PICTURES	Movies in the Park	07/01/2021	07/27/21	960.00	388
494-000-960.000	Education & Training - Pr	MICHIGAN DOWNTOWN ASSO	MDA ANNUAL STATEWIDE CONFERENCE - D	E2261		175.00	
			Total For Dept 000 OPERATIONS			2,261.03	
			Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY			2,261.03	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 07/01/2021 - 07/31/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:			Fund 494 DOWNTOWN DEVELOPMENT AUTHORI			2,261.03	
--- TOTALS BY GL DISTRIBUTION ---			Total For All Funds:			<u>2,261.03</u>	
	494-000-715.010		Health Insurance Premiums			350.17	
	494-000-715.015		Life Insurance			0.14	
	494-000-775.000		Supplies - Repairs and Maintenance			7.99	
	494-000-900.000		Printing and Publishing			45.00	
	494-000-910.000		LIABILITY INSURANCE			647.99	
	494-000-910.010		WORKERS COMP 2021/2022			74.74	
	494-000-957.036		Movies in the Park			960.00	
	494-000-960.000		Education & Training - Professional			175.00	



July 2, 2021

City of Plainwell
211 N. Main Street
Plainwell, MI 49080

Attention: Mr. Erik J. Wilson, City Manager

RE: PROPOSAL FOR PERFORMING A PHASE I ENVIRONMENTAL SITE ASSESSMENT FOR THE SITE LOCATED AT 830 MILLER ROAD, PLAINWELL, MICHIGAN

Dear Mr. Wilson:

Wightman & Associates, Inc. (Wightman) is a full-service engineering, surveying, architectural, and environmental firm with a strong local presence, experienced professional staff, and a passion to meet our clients' expectations. We believe people flourish when they partner with a team of dynamic problem solvers. As such, Wightman is pleased to present the following proposal for conducting a Phase I Environmental Site Assessment (ESA) for the site located at 830 Miller Road (Parcel No. 08-020-056-00), Plainwell, Michigan.

Following is a description of the work Wightman shall perform for this project along with the proposed cost.

PHASE I ESA

The four primary components of a Phase I ESA are as follows:

- Records Review – review local, state, and federal environmental data bases along with historical topographic maps, aerial photographs, and Sanborn maps.
- Site Reconnaissance – site inspection looking for visual evidence of potential sources of contamination (underground storage tanks (USTs), stressed vegetation, stained soils, etc.).
- Interviews with past and present owners and occupants of the property.
- Final Report – a report that documents all findings, opinions and conclusions and puts forth our recommendations for the need for any further work.

The purpose of a Phase I ESA is to satisfy one of the requirements to qualify for the innocent landowner defense under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), and to help quantify potential environmental liabilities that may impair the value of the property. A standard was developed by the American Society for Testing and Materials (ASTM) which defines the customary practice for conducting a Phase I Environmental Site Assessment (ASTM E1527-13). This Standard Practice is intended to permit an entity to satisfy the requirements of the "all appropriate inquiry" as defined in the federal regulations.

All work conducted for the Phase I ESA shall be performed according to ASTM Standard E 1527-13.

Please be advised that ASTM Standard E 1527-13 does not include an investigation into the following non-scope considerations:

- Asbestos Containing Materials
- Radon
- Lead Based Paint

ALLEGAN

A 1670 LINCOLN RD. (M-40)
ALLEGAN, MI 49010
o 269.673.8465

BENTON HARBOR

A 2303 PIPESTONE RD.
BENTON HARBOR, MI 49022
o 269.927.0100

KALAMAZOO

A 433 E. RANSOM ST.
KALAMAZOO, MI 49007
o 269.327.3532

ROYAL OAK

A 306 S. WASHINGTON AVE., SUITE 200
ROYAL OAK, MI 48067
o 248.791.1371

Mr. Erik J. Wilson, City Manager
City of Plainwell
7/2/2021
Page 2

- Lead in Drinking Water
- Wetlands
- Regulatory Compliance
- Health and Safety
- Endangered Species
- Indoor Air Quality
- High Voltage Power Lines

These are services above and beyond the scope of this proposal. This proposal does not include a search for environmental liens on the property. We can perform these services for an additional fee.

Wightman proposes to perform this Phase I ESA in Plainwell, Michigan for a cost of **\$3,000.00**. It is reasonably expected that the project can be completed within three weeks of receiving authorization to proceed.

The proposed cost includes the delivery of an electronic copy of the Phase I ESA. Should the client request a paper copy of the report, a per page charge shall be added to the cost as indicated on the attached Wightman Standard Terms and Conditions.

Our services will be invoiced upon the completion of the report. If the project is cancelled prior to completion, you will be invoiced and responsible for fees incurred up to the date of cancellation. The payment is due upon receipt of the invoice. Wightman accepts Visa, MasterCard or Discover as an option for payment of invoices and retainers.

Any changes in the scope of work outlined above may result in a change to the estimated cost.

If this proposal is acceptable to you, please sign and date where indicated below. We look forward to working with you on this project. If you have any questions, please do not hesitate to give me a call. This proposal shall expire if not executed and delivered to Wightman within 30 days of the date of the proposal.

Sincerely,

WIGHTMAN & ASSOCIATES, INC.



Gary T. Blinkiewicz, LPG, CPG
garyb@gowightman.com

Proposal Accepted By:

Name _____

Title _____

Date _____





Standard Terms and Conditions

Updated 7/1/2021

1. Agreement. Wightman & Associates, Inc. (hereinafter "Consultant") shall provide to the Client the scope of services described in Consultant's Proposal attached hereto. These Standard Terms and Conditions are incorporated into Consultant's Proposal, and together may be referred to as the "Agreement" and shall reflect the professional services (or "Project") for which Consultant is responsible. This Agreement shall be the full extent of the Consultant's obligations. The Consultant shall not be responsible for any obligations or costs except as contained in the Agreement.
2. Authorization. Client shall provide Consultant written authorization to proceed, provided that this signed Agreement by Client shall give the Consultant the right to proceed with the Project.
3. Standard of Care. The Consultant's Standard of Care for the purposes of this Agreement shall be that consistent with the level of care and skill ordinarily exercised by members of its profession currently practicing under similar conditions in similar locations.
4. Terms of Payment/Late Payment Actions/Fees. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1 ½ %) per month, or the maximum rate allowed by law, whichever is less, on past due accounts.
5. Scope of Services/Additional Services/Changes. If the services covered by this Agreement have not been completed within twelve (12) months of the date of this Agreement (unless otherwise stipulated in the proposal), through no fault of Consultant, extension of Consultant's services beyond that time shall be compensated as "Additional Services." All Additional Services shall be billed separately and the scope of the services and compensation shall be mutually agreed between the parties, but in any case, not less than Consultant's Hourly Rate, and all of Consultant's Reimbursable Expenses shall also be paid by Client to Consultant, in the amounts set forth below.
6. Hidden Conditions. Consultant is not responsible for latent deficiencies or hidden or concealed conditions not discovered by Consultant within the scope of its services. If Consultant has reason to believe that such a condition may exist, it will advise Client as to the nature of the suspected condition and its significance. Client will be responsible for all risks associated with this condition and for undertaking, at its sole cost and expense, additional investigation and corrective work, if required. If Consultant repairs or corrects any such deficiencies or conditions, Consultant shall be compensated for the same, as Additional Services.
7. Betterment. If, due to Consultant's negligence, a required item or component of the project is omitted from Consultant's construction documents, Consultant shall not be responsible for paying the cost required to add such item or component to the extent that such item or component should have been included in the original construction documents. Consultant shall not be responsible or liable for any cost or expense that provides betterment or upgrades or enhances the value of the Project.
8. Opinions of Cost. Consultant's opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, other contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Client's budget or from Consultant's opinions or estimates of probable construction cost.
9. Code Interpretations. The Client acknowledges that the requirements of the Americans with Disabilities Act, as amended ("ADA") (as well as all state and local laws, codes, or ordinances), will be subject to various and possibly contradictory interpretations. Consultant will endeavor to use reasonable professional efforts to interpret applicable ADA and other building code requirements as they may apply to Consultant's services. Consultant cannot and does not promise, warrant, or guarantee that its services will comply with interpretations of building code requirements as they apply currently or in the future and unless the Consultant is negligent, the Client shall pay for any additional costs or expenses which are necessary to keep the Project in compliance with the ADA and all other laws, codes, or ordinances. Any changes made by Consultant shall be billed as Additional Services.
10. Use of Drawings, Specifications, and Other Documents. The drawings, specifications and other documents prepared by Consultant for this project are instruments of Consultant's services for use solely with respect to this Project and, unless otherwise provided, Consultant shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright.
11. Retaining Records. Consultant will retain pertinent records relating to the services performed for a period of five years following submission of the report, during which period the records will be made available to Client at reasonable times.
12. Insurance Coverage. Consultant shall maintain the following types of insurance: (a) Professional Liability; (b) Commercial General Liability; (c) Workers' Compensation; (d) Employers' Liability; (e) Hired and non-owned automobiles. Client shall be responsible for purchasing and maintaining its own commercial liability and property insurance, including an all-risk policy covering all damages or casualty which occurred to the Project in an amount not less than the then full replacement cost of the Project. The Client's commercial liability insurance policy shall be written for an amount of not less than \$1 million, single-limit coverage. The Client's commercial liability and property insurance policy shall not be cancelled or modified without Consultant having received not less than thirty (30) days prior written notice. Consultant shall be named an additional insured on the Client's insurance policies. Client and Consultant waive rights against each other for loss, damage and/or liability to the extent covered by the insurance policies required to be maintained hereunder and each insurance policy hereunder shall contain a waiver of the insurer's rights of subrogation.
13. Limitations/Exclusions. Client agrees that Consultant's total, aggregate liability to Client and any third parties arising from Consultant's professional acts, errors or omissions, shall not exceed Consultant's total fee received for the Project.
14. The Law/Suspension/Termination/Non-Severability. All obligations arising prior to termination of this Agreement shall survive the completion of the services and termination of this

Agreement. This Agreement shall be governed in all respects by the laws of the State of Michigan.

15. Indemnity. Except for the limitations set forth herein, Consultant agrees to indemnify and hold the Client harmless from all damage, liability or cost (including reasonable attorney fees and costs of defense) to the extent caused by Consultant's negligent acts, errors, or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom the Consultant is legally liable. The Client agrees to indemnify and hold Consultant harmless, from all damage, liability or cost (including reasonable attorney fees and costs of defense) to the extent caused by the Client's negligent acts, errors or omissions and by those for whom the Client is legally liable.
16. Force Majeure Clause. Neither party will be liable or responsible to the other party, or be deemed to have breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by any: (i) flood, fire, or explosion; (ii) war, terrorism, invasion, riot, or other civil unrest; (iii) embargoes or blockades in effect on or after the date of this Agreement; (iv) national or regional emergency – including, but not limited to, pandemic, uncontrollable, and/or imminent spread of contagious disease; or (v) strikes, labor stoppages or slowdowns, or other industrial disturbances (each of the foregoing, a "Force Majeure").
17. Certificate of Merit Requirement. Client shall make no claim for professional negligence, either directly or by way of a cross complaint against Consultant, unless Client has first provided Consultant with a written certification executed by an independent consultant currently practicing in the same discipline as Consultant and licensed in the state where the Project issue is located. This certification shall: (a) contain the name and license number of the certifier; (b) specify the acts or omissions that the certifier contends are not in conformance with the Standard of Care for a consultant performing professional services under similar circumstances; and (c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the Standard of Care. This certificate shall be provided to Consultant not less than thirty (30) calendar days prior to the filing of any claim. This Certificate of Merit clause will take precedence over any existing state law in force at the time of any claim.
18. Jurisdiction and Venue. Notwithstanding anything in this Agreement to the contrary, Client agrees that any suit related to any dispute related to this Agreement shall be heard in the appropriate Court in the county of the Project. Client agrees that the appropriate County court shall have the subject matter jurisdiction and will be the appropriate venue for any interpretation or dispute related to this Agreement.
19. Termination. Consultant may terminate this Agreement for convenience by written notice to Client and in such event, the Consultant shall be paid only for all work under this Agreement that Consultant has completed to the date of termination on a prorated, equitable basis as reasonably determined by Consultant and which shall include Consultant's prorated profits, general conditions, and overhead.

20. Billing Rates.

Principal	\$250.00/hour
Licensed Staff VI	\$210.00/hour
Licensed Staff V	\$190.00/hour
Licensed Staff IV	\$175.00/hour
Licensed Staff III.....	\$155.00/hour
Licensed Staff II.....	\$140.00/hour
Licensed Staff I.....	\$125.00/hour
Professional Staff V	\$150.00/hour
Professional Staff IV	\$135.00/hour
Professional Staff III	\$115.00/hour
Professional Staff II	\$100.00/hour
Professional Staff I	\$90.00/hour
Technician VI.....	\$120.00/hour
Technician V.....	\$110.00/hour
Technician IV.....	\$100.00/hour
Technician III.....	\$90.00/hour
Technician II.....	\$80.00/hour
Technician I.....	\$70.00/hour
Administrative.....	\$75.00/hour
3-Person Survey Crew	\$195.00/hour
2-Person Survey Crew	\$160.00/hour
1-Person Survey Crew	\$125.00/hour
3-Person Survey Crew (Construction Staking)	\$210.00/hour
2-Person Survey Crew (Construction Staking)	\$175.00/hour
1-Person Survey Crew (Construction Staking)	\$140.00/hour
Expert Witness/Testimony	\$400.00/hour
Drone Pilot/Technician	\$150.00/hour
High Definition Laser Scanning Technician	\$150.00/hour
High Definition Laser Scanner Fee	\$150.00/hour
Aerial Drone Equipment.....	\$150.00/hour

Reimbursable Expenses. Compensation for reimbursable expenses shall be computed as a multiple of 1.1 times the expense incurred for the following: Outside Consultants, Travel, Lodging, Postage, UPS, FedEx, Messenger, and Outside Reproduction. Compensation for mileage expenses shall be computed as a multiple of 1.1 times the Federal Rate. In-House Prints/Copies/Plots shall be charged as follows:

- Black & White Prints/Copies
 - 8 ½ x 11 \$0.19/sheet
 - 8 ½ x 14 \$0.19/sheet
 - 11 x 17 \$0.19/sheet
- Color Prints/Copies
 - 8 ½ x 11 \$0.85/sheet
 - 8 ½ x 14 \$0.85/sheet
 - 11 x 17 \$1.25/sheet
- Black & White Plots
 - 12 x 18 \$1.50/sheet
 - 18 x 24 \$2.75/sheet
 - 24 x 36 \$5.00/sheet
 - 30 x 42+ \$7.50/sheet
- Color Plots
 - 12 x 18 \$9.00/sheet
 - 18 x 24 \$18.00/sheet
 - 24 x 36 \$30.00/sheet
 - 30 x 42+ \$42.00/sheet

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 07/01/2021 - 07/31/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 450 INDUSTRIAL PARK TIFA							
Dept 000 OPERATIONS							
450-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	JULY 2021 DENTAL & VISION	2021.07	07/01/21	47.68	17517
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JULY 2021 HEALTH INSURANCE PREMIUM	211670001745	07/01/21	607.10	17522
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE	JULY 2021 LIFE INSURANCE COVERAGE	1449981	07/01/21	1.54	17521
450-000-910.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL LEA	GENERAL LIABILITY INSURANCE - FISCA	3720206	07/01/21	420.77	17520
450-000-910.010	WORKERS COMP 2021/2022	MML WORKERS COMP FUND	WORKERS COMP INSURANCE FOR 2021/202	3323206.	07/01/21	248.13	17516
Total For Dept 000 OPERATIONS						1,325.22	
Total For Fund 450 INDUSTRIAL PARK TIFA						1,325.22	

08/04/2021 01:34 PM
User: BKELLEY
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 07/01/2021 - 07/31/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 450 INDUSTRIAL PARK TIFA			1,325.22	
			Total For All Funds:			<u>1,325.22</u>	
---	TOTALS BY GL DISTRIBUTION	---					
		450-000-715.010	Health Insurance Premiums			654.78	
		450-000-715.015	LIFE INSURANCE			1.54	
		450-000-910.000	LIABILITY INSURANCE			420.77	
		450-000-910.010	WORKERS COMP 2021/2022			248.13	

MINUTES
Plainwell City Council
June 21, 2021

1. Mayor Keeler called the special meeting to order at 7:00 PM in Plainwell City Hall Council Chambers.
2. Pledge of Allegiance was recited.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, and Councilmember Wisnaski. Absent: Councilmember Overhuel and Councilmember Keeney.
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Overhuel and Councilmember Keeney. On a voice vote, all in favor. Motion passed.
4. New Business:
 - A. City Manager Wilson gave a briefing on roof repairs needed on Mill Buildings 2 and 3. He discussed the full roof repairs could not be part of the grant proceeds, but would be funded by the EGLE Loan. The work being recommended is to encapsulate the roof to maintain a warranty for the work completed.
A motion by Wisnaski, seconded by Steele, to approve a contract with Melching, Inc. for encapsulation of asbestos roofing on Buildings #2 and #3 at a cost of \$125,049.22. On a roll call vote, all in favor. Motion passed.
 - B. City Manager Wilson gave a report on the draft 2021/2022 city budget. He highlighted items from each fund. He noted a pending 2022 retirement of a long-term administrative employee and the reallocation of job functions to a new City Clerk (Deputy Clerk to start). There was discussion of future revenues after development of the mill property. The Council discussed paving of the Old Orchard as a priority and whether it was time to install water/sewer infrastructure throughout the neighborhood. Council asked a survey of homeowners be done to determine the viability of special assessment to help fund. Council then discussed the Solid Waste Fund and debated the viability of the city looking into composting itself. There were discussions of the challenges, regulations, leaching and locations of such a compost pile. Council thanked the City Manager for his work on the budget.
A motion by Steele, seconded by Keeney, to set a public hearing for July 26, 2021 to consider a proposed Act 425 Conditional Land Transfer Agreement with Gun Plain Township. On a voice vote, all in favor. Motion passed.
5. Public Comments: None.
6. Council Comments: None.
7. Adjournment:
A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 4:38 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
June 28, 2021



Brian Kelley, City Clerk

MINUTES
Plainwell City Council
June 28, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 06/14/2021 regular meeting and the Council Minutes of the 06/21/2020 special meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments:
Added Item 10g to Amend a Notice of Public Hearing for a proposed Act 425 Conditional Land Transfer Agreement.
9. Mayor's Report:
Mayor Keeler reported a complete City Manager evaluation with all good marks. City Manager Wilson thanked Council and staff for their support.
10. Recommendations and Reports:
 - A. Clerk Kelley reported having communicated with four (4) board members on various Boards and Commissions, each of whose term expires on June 30. Each member expressed desire to continue serving. The Mayor reviewed the list and has recommended re-appointment of each member, as presented, subject to City Council confirmation.
A motion by Steele, seconded by Overhuel, to confirm the Mayor's appointment of four (4) citizens to various Boards & Commissions effective July 1, 2021 as presented. On a voice vote, all voted in favor. Motion passed.
 - B. Superintendent Nieuwehnhuis provided a quote from M&K Truck Centers for repairs to Truck 12. He reported that Martin Spring and Power Automotive had already looked at the truck, but were unable to provide a quote for repairs. This truck is used in the leaf pickup, paving and snow plowing operation.
A motion by Keeney, seconded by Wisnaski, to approve the quote from M&K Truck Centers for \$8,242.45 for repairs to Truck 12. On a roll call vote, all voted in favor. Motion passed.
 - C. Treasurer Kelley presented several budget amendments to account for 2020/2021 projects previously approved but not accounted for in the budget, and for changes to cost distributions.
The City of Plainwell is an equal opportunity employer and provider

A motion by Steele, seconded by Overhuel, to approve the 2020/2021 Budget Amendments as presented. On a roll call vote, all voted in favor. Motion passed.

- D. Treasurer Kelley presented a schedule of fines and fees for the upcoming 2021/2022 Budget Year with no recommended changes from the prior year.**

A motion by Wisnaski, seconded by Steele, to adopt Resolution 2021-09 for the 2021/2022 Fines and Fees and asked staff to review the listing to confirm that costs are being covered. On a voice vote, all voted in favor. Motion passed.

- E. A motion by Steele, seconded by Overhuel, to open a Public Hearing at 7:14pm for the 2021/2022 Plainwell City Budget. On a voice vote, all in favor. Motion passed.**

City Manager Wilson presented the 2021/2022 Plainwell City Budget showing the revenues and expenditures for all funds city-wide, specifically identifying challenges faced by the Solid Waste, Water and Motor Pool Funds. This budget reflects reinstatement of non-furloughed work schedules. He reported capital projects recommend, including a 3rd dump truck to streamline the paving operation, and discussed upcoming projects to be included in a later bond request.

One citizen asked questions about the comparative financial situations with Otsego City and asked about the history of taxable values when the Mill was operational.

A motion by Steele, seconded by Overhuel, to close the Public Hearing at 7:41pm. On a voice vote, all in favor. Motion passed.

A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2021-10 for the General Fund Appropriations for the 2021/2022 Plainwell City Budget. On a roll call vote, all voted in favor. Motion passed.

A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2021-11 for the Special and Operating Funds Appropriations for the 2021/2022 Plainwell City Budget. On a roll call vote, all voted in favor. Motion passed.

- F. Treasurer Kelley presented a listing of confirming and blanket purchase orders for approval for Fiscal Year 2022. He explained that the city has ongoing contracts requiring purchase orders, and routinely works with preferred and sole-source vendors where sometimes individual purchases would exceed \$1,000 requiring a purchase order. Using blanket purchase orders allows the department to efficiently approve purchases without delays writing purchase orders.**

A motion by Wisnaski, seconded by Steele, to approve 31 confirming and blanket purchase orders for Fiscal Year 2022 as presented. On a roll call vote, all in favor. Motion passed.

- G. Clerk Kelley reminded Council that it set a July 26, 2021 public hearing to consider the Act 425 Agreement with Gun Plain Township. There is a 30-day comment period required before action can be taken on the 425 Agreement. The Clerk misunderstood and thought the 30-day period related to the notice of the public hearing, but it actually applies to the time after the public hearing. The miscommunication was corrected by the City Attorney who recommends Council to amend the Notice of Public Hearing to be held on July 12, 2021 instead, with notices to be distributed by the Clerk as required.**

A motion by Steele, seconded by Keeney, to amend the Notice of Public Hearing to July 12, 2021 to consider the Act 425 Conditional Land Transfer Agreement, rescinding the July 26, 2021 Public

Hearing, and to direct the City Clerk to publish and distribute all Notices related to the approved action. On a voice vote, all voted in favor. Motion passed.

11. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the May 2021 Public Safety Report and the May 2021 Water Renewal Report. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$300,148.91 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier reported training staff her job duties and announced a new baby arrival for one of the administrative staff!

Superintendent Nieuwenhuis reported staff dealing with more than 6" of rain recently received!

Community Development Manager Siegel reported that there are 161 businesses in Plainwell, including 61 in the Downtown District and 37 in the Industrial Park. She reported working on a Michigan Gas Utility Grant for wayfinding signs. She noted working with the City Planner for a food truck regulation and permits.

Director Bomar reported the apprehension of the perpetrator of a recent break-in at the Presbyterian Church.

Clerk/Treasurer Kelley reports 2021 Summer Property Tax Statements will be mailed on Wednesday, June 30 as well as utility bills. He noted working on setting up for the new budget year and evaluating election law changes.

City Manager Wilson reported the City will take possession of the William Crispe Community House on July 1, with associated costs of insurance, utilities and maintenance. He noted that the city will make every effort to remain true to the history of the building. He thanked Council once again for their evaluation.

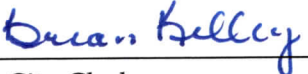
15. Council Comments:

Councilmember Wisnaski reported about 40 cars at the June 21, 2021 Dean's Car Cruise and that there was good public safety presence. He noted one semi-truck struggled to negotiate the left turn from Oak to Sherwood. Superintendent Nieuwenhuis reported additional signage for appropriately detouring traffic.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:27 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
July 12, 2021


Brian Kelley, City Clerk

MINUTES
Plainwell City Council
July 12, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Brian Warren from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele and Councilmember Wisnaski. Absent: Councilmember Overhuel and Councilmember Keeney.
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Overhuel and Councilmember Wisnaski. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 06/28/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report:
Commissioner Rick Cain reported that the County is once again meeting in person. They are discussing how to use the American Rescue Plan Funds received. He noted the County is considering countywide endeavors. He noted the courthouse project is coming along
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. City Manager Wilson reminded Council of an earlier request from Dean's Ice Cream to temporarily close North Sherwood on Monday evenings for a Car Cruise evening to allow more cars and less congestion. Council granted temporary approval on June 14, with reconsideration on July 12. Staff discussed costs associated with the street closures and Council deliberated a Special Event Permit.
A motion by Steele, seconded by Wisnaski, to approve the Special Event Permit for Dean's Ice Cream closing North Sherwood on Monday Evenings. On a voice vote, all voted in favor. Motion passed.
 - B. **A motion by Steele, seconded by Wisnaski, to open a Public Hearing at 7:16pm to consider a proposed Act 425 Conditional Land Transfer Agreement. On a voice vote, all voted in favor. Motion passed.**

Clerk Kelley reported that Notice had been posted at City Hall and in the Kalamazoo Gazette of this Public Hearing to consider a proposed Act 425 Conditional Land Transfer Agreement with Gun Plain Township. The subject property is located at the corner of Miller Road and 8th Street. The agreement allows the property to become City of Plainwell property with Gun Plain Township receiving one mil from the property tax levy for a 50-year period, with a 50-year renewal. The agreement has been approved by the Gun Plain Township Board and adoption of the proposed Resolution confirms the City's

approval of the agreement, subject to a 30-day window during which concerns may be submitted, by petition, to the Gun Plain Township Clerk. After 30 days, the agreement will be considered final.

Public Comments – questions were asked about land divisions inside the subject property, and whether tax abatements would be considered in the district. City Manager Wilson noted that no engineering has been done related to the project to-date, but it is estimated the land could be split into 5-acre lots, but that has yet to be determined. He also noted that City Council has historically considered tax abatement requests favorably.

A motion by Wisnaski, seconded by Steele, to close the Public Hearing at 7:27pm. On a voice vote, all voted in favor. Motion passed.

A motion by Wisnaski, seconded by Steele, to adopt Resolution 2021-12 approving the proposed Act 425 Conditional Land Transfer Agreement with Gun Plain Township. On a roll call vote, all voted in favor. Motion passed.

- C. Treasurer Kelley reported the city's award of \$395,333 of American Rescue Plan Act Fiscal Recovery Fund Funding by the federal government, through the State of Michigan. The funds will be paid in two (2) annual installments and the city has until December 31, 2024 to incur eligible costs. The application names the City Treasurer as the contract person for the funds as approved by the City Manager. The recommended action is to authorize the City Manager to execute the documents on behalf of the city and to amend the budget to create Fund 285 – Stimulus Grant Fund – for the revenue and related future costs. **A motion by Steele, seconded by Wisnaski, to accept the American Rescue Plan Funding in the amount of \$395,333, authorizing the City Manager to execute all documents, and to amend the budget to add Fund 285 – Stimulus Grant Fund. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

- A. **A motion by Steele, seconded by Wisnaski, to accept and place on file the June 2021 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$212,589.40 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier reported ongoing training.

Superintendent Nieuwenhuis reported the city has received a Drinking Water Asset Management (DWAM) Grant award of \$269,950 to identify, catalog and test drinking water assets, similar to the SAW Grant. He also reported that the road striping project is nearing completion. He noted that he is working on equipment sales and purchases to be presented to Council at the next meeting. Finally, he noted that the city spent two full days collecting leaves and brush last week.

Community Development Manager Siegel reported having submitted a grant application for painting restoration on some downtown buildings, and noted an upcoming River-to-River Trail meeting.

Superintendent Pond provided an update on the Morrow Dam Cleanup Project.

Director Bomar reported with sadness the resignation of Records Clerk Joy Sausaman, Full-Time Public Safety Officer Eric Luthy and Part-Time Public Safety Officer Jeff Glerum.

Clerk/Treasurer Kelley reported 2021 Summer Property Tax Statements were mailed on Wednesday, June 30 and are due August 16. Anyone needing a copy of their tax bill should contact City Hall or check the website.

City Manager Wilson reported a meeting with a contractor at Crispe House on July 13 to discuss ADA compliance upgrades. He noted a 90-day reporting period for the Clark Station on South Main will end mid-August. He reported that the contractor is waterproofing Mill Buildings 2, 3 and 10. He noted working with EPA on institutional controls relative to the mill cleanup, and that a Request for Qualifications for a mill developer is nearing completion.

15. Council Comments: None

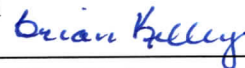
16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 8:00 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

July 26, 2021



Brian Kelley, City Clerk

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2021	MONTH 07/31/2021	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,074.00	6,074.14	6,074.14	(0.14)	100.00
443-000-402.041	Captured Tax - AdVal Real - Library	1,105.00	731.68	731.68	373.32	66.22
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	488.00	488.17	488.17	(0.17)	100.03
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	488.00	488.17	488.17	(0.17)	100.03
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	635.00	634.63	634.63	0.37	99.94
443-000-402.047	Captured DDA-SCHOOL	20,670.00	7,405.74	7,405.74	13,264.26	35.83
443-000-402.048	Captured Tax - AdVal Real - County (All)	3,043.00	2,202.95	2,202.95	840.05	72.39
443-000-402.060	Captured Tax - AdVal Pers - City	9,283.00	9,283.05	9,283.05	(0.05)	100.00
443-000-402.061	Captured Tax - AdVal Pers - Library	1,688.00	1,118.25	1,118.25	569.75	66.25
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	746.00	746.10	746.10	(0.10)	100.01
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	746.00	746.10	746.10	(0.10)	100.01
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	970.00	969.93	969.93	0.07	99.99
443-000-402.065	Captured Tax - AdVal Pers - County (All)	4,651.00	3,366.77	3,366.77	1,284.23	72.39
443-000-664.020	Interest Earned - Investments	0.00	3.25	3.25	(3.25)	100.00
443-000-676.080	Interfund Transfer In - Capital Improve	80,000.00	6,666.67	6,666.67	73,333.33	8.33
TOTAL REVENUES		130,587.00	40,925.60	40,925.60	89,661.40	31.34
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	38,984.00	3,176.06	3,176.06	35,807.94	8.15
443-000-706.000	Wages - Part Time Employees	579.00	137.65	137.65	441.35	23.77
443-000-713.000	Other Post Employment Benefits	283.00	23.62	23.62	259.38	8.35
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,841.00	233.71	233.71	2,607.29	8.23
443-000-715.010	Health Insurance Premiums	6,956.00	543.07	543.07	6,412.93	7.81
443-000-715.013	Health Insurance - HSA - Employer Paid	3,237.00	0.00	0.00	3,237.00	0.00
443-000-715.015	Life Insurance	43.00	3.56	3.56	39.44	8.28
443-000-718.000	Retirement Benefits	3,729.00	326.82	326.82	3,402.18	8.76
443-000-724.000	Medical Insurance Opt Out	122.00	16.86	16.86	105.14	13.82
443-000-730.000	Postage	100.00	0.00	0.00	100.00	0.00
443-000-743.000	Uniforms	65.00	0.00	0.00	65.00	0.00
443-000-775.000	Supplies - Repairs and Maintenance	500.00	0.00	0.00	500.00	0.00
443-000-801.000	Engineering Services	1,000.00	0.00	0.00	1,000.00	0.00
443-000-801.013	Professional Services - Attorney	2,000.00	0.00	0.00	2,000.00	0.00
443-000-801.030	Professional Services - Audit	353.00	0.00	0.00	353.00	0.00
443-000-830.000	Contractual Reimbursement CRA Activities	37,940.00	0.00	0.00	37,940.00	0.00
443-000-900.000	Printing and Publishing	250.00	0.00	0.00	250.00	0.00
443-000-910.000	Liability Insurance	5,700.00	5,996.00	5,996.00	(296.00)	105.19
443-000-910.010	Workers Comp Insurance	305.00	303.94	303.94	1.06	99.65
443-000-930.000	Outside Services (RMLB)	6,000.00	0.00	0.00	6,000.00	0.00
443-000-930.050	Computer Services	500.00	0.00	0.00	500.00	0.00
443-000-940.000	Rentals - Equipment	2,000.00	653.96	653.96	1,346.04	32.70
443-000-956.000	Miscellaneous	100.00	0.00	0.00	100.00	0.00
443-908-991.000	Principal Payment - Interfund Loans	15,230.00	1,269.17	1,269.17	13,960.83	8.33
443-908-995.000	Interest Payment - Interfund Loans	1,395.00	116.25	116.25	1,278.75	8.33
TOTAL EXPENDITURES		130,212.00	12,800.67	12,800.67	117,411.33	9.83
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		130,587.00	40,925.60	40,925.60	89,661.40	31.34
TOTAL EXPENDITURES		130,212.00	12,800.67	12,800.67	117,411.33	9.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 07/31/2021
 % Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
			NORMAL	(ABNORMAL)	MONTH 07/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
NET OF REVENUES & EXPENDITURES		375.00		28,124.93		28,124.93		(27,749.93)	7,499.98

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDY USED
		AMENDED BUDGET	07/31/2021 NORMAL (ABNORMAL)	MONTH 07/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	81,334.00	0.00	0.00	81,334.00	0.00
450-000-664.020	Interest Earned - Investments	180.00	13.31	13.31	166.69	7.39
TOTAL REVENUES		81,514.00	13.31	13.31	81,500.69	0.02
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	46,108.00	3,438.38	3,438.38	42,669.62	7.46
450-000-706.000	Wages - Part Time Employees	0.00	121.84	121.84	(121.84)	100.00
450-000-713.000	Other Post Employment Benefits	30.00	2.50	2.50	27.50	8.33
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,357.00	250.89	250.89	3,106.11	7.47
450-000-715.010	Health Insurance Premiums	6,828.00	479.78	479.78	6,348.22	7.03
450-000-715.013	Health Insurance - HSA - Employer Paid	3,290.00	0.00	0.00	3,290.00	0.00
450-000-715.015	Life Insurance	22.00	1.54	1.54	20.46	7.00
450-000-718.000	Retirement Benefits	2,360.00	209.00	209.00	2,151.00	8.86
450-000-724.000	Medical Insurance Opt Out	311.00	32.06	32.06	278.94	10.31
450-000-801.013	Professional Services - Attorney	2,500.00	0.00	0.00	2,500.00	0.00
450-000-801.030	Professional Services - Audit	67.00	0.00	0.00	67.00	0.00
450-000-910.000	Liability Insurance	400.00	420.77	420.77	(20.77)	105.19
450-000-910.010	Workers Comp Insurance	249.00	248.13	248.13	0.87	99.65
450-000-930.000	Outside Services (RMLB)	200.00	0.00	0.00	200.00	0.00
450-000-940.000	Rentals - Equipment	2,200.00	190.57	190.57	2,009.43	8.66
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		68,722.00	5,395.46	5,395.46	63,326.54	7.85
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		81,514.00	13.31	13.31	81,500.69	0.02
TOTAL EXPENDITURES		68,722.00	5,395.46	5,395.46	63,326.54	7.85
NET OF REVENUES & EXPENDITURES		12,792.00	(5,382.15)	(5,382.15)	18,174.15	42.07

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2021 (NORMAL (ABNORMAL))	MONTH 07/31/2021 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	26,174.00	26,635.52	26,635.52	(461.52)	101.76
494-000-402.031	Captured DDA-LIBRARY	4,740.00	3,208.14	3,208.14	1,531.86	67.68
494-000-402.032	Captured DDA-Capital Impr	2,091.00	2,140.49	2,140.49	(49.49)	102.37
494-000-402.033	Capture DDA-Fire Reserve	2,091.00	2,140.49	2,140.49	(49.49)	102.37
494-000-402.034	Capture-DDA-Solid Waste	12,591.00	2,782.72	2,782.72	9,808.28	22.10
494-000-402.045	Captured DDA-COUNTY	2,718.00	9,659.94	9,659.94	(6,941.94)	355.41
494-000-402.060	Captured Tax - AdVal Pers - City	2,044.00	1,830.79	1,830.79	213.21	89.57
494-000-402.061	Captured Tax - AdVal Pers - Library	370.00	220.50	220.50	149.50	59.59
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	163.00	147.15	147.15	15.85	90.28
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	163.00	147.15	147.15	15.85	90.28
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	212.00	191.29	191.29	20.71	90.23
494-000-402.065	Captured Tax - AdVal Pers - County (All)	983.00	663.97	663.97	319.03	67.55
494-000-569.000	Local Grants	6,874.00	0.00	0.00	6,874.00	0.00
494-000-664.020	Interest Earned - Investments	135.00	13.81	13.81	121.19	10.23
494-000-694.022	DDA - Farmers Market Entry Fee	2,200.00	200.00	200.00	2,000.00	9.09
494-000-694.025	DDA - Sale of Merchandise	0.00	9.44	9.44	(9.44)	100.00
494-000-694.026	DDA - Special Event Revenues	300.00	0.00	0.00	300.00	0.00
494-000-694.036	DDA Donations - Movies in the Park	800.00	0.00	0.00	800.00	0.00
TOTAL REVENUES		64,649.00	49,991.40	49,991.40	14,657.60	77.33
Expenditures						
494-000-703.000	Salaries/Wages - Full Time Employees	18,449.00	1,324.35	1,324.35	17,124.65	7.18
494-000-713.000	Other Post Employment Benefits	0.00	0.78	0.78	(0.78)	100.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,334.00	89.86	89.86	1,244.14	6.74
494-000-715.010	Health Insurance Premiums	2,848.00	255.79	255.79	2,592.21	8.98
494-000-715.013	Health Insurance - HSA - Employer Paid	1,260.00	0.00	0.00	1,260.00	0.00
494-000-715.015	Life Insurance	1.00	0.14	0.14	0.86	14.00
494-000-718.000	Retirement Benefits	132.00	13.46	13.46	118.54	10.20
494-000-724.000	Medical Insurance Opt Out	13.00	3.94	3.94	9.06	30.31
494-000-730.000	Postage	100.00	0.00	0.00	100.00	0.00
494-000-775.000	Supplies - Repairs and Maintenance	100.00	7.99	7.99	92.01	7.99
494-000-801.030	Professional Services - Audit	67.00	0.00	0.00	67.00	0.00
494-000-900.000	Printing and Publishing	1,800.00	45.00	45.00	1,755.00	2.50
494-000-910.000	Liability Insurance	616.00	647.99	647.99	(31.99)	105.19
494-000-910.010	Workers Comp Insurance	75.00	74.74	74.74	0.26	99.65
494-000-930.000	Outside Services (RMLB)	200.00	0.00	0.00	200.00	0.00
494-000-930.050	Computer Services	50.00	0.00	0.00	50.00	0.00
494-000-940.000	Rentals - Equipment	200.00	0.00	0.00	200.00	0.00
494-000-956.000	Miscellaneous	400.00	0.00	0.00	400.00	0.00
494-000-956.021	Special Events	2,000.00	0.00	0.00	2,000.00	0.00
494-000-957.022	DDA Farmers Market Expense	425.00	0.00	0.00	425.00	0.00
494-000-957.025	DDA Christmas Ornament Costs	800.00	0.00	0.00	800.00	0.00
494-000-957.036	DDA Movies in the Park	1,500.00	960.00	960.00	540.00	64.00
494-000-960.000	Education & Training - Professional	100.00	175.00	175.00	(75.00)	175.00
494-000-962.000	Memberships & Dues	1,430.00	0.00	0.00	1,430.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,900.00	991.67	991.67	10,908.33	8.33
494-908-995.000	Interest Payment - Interfund Loans	361.00	30.08	30.08	330.92	8.33
494-970-713.000	Other Post Employment Benefits	9.00	0.00	0.00	9.00	0.00
494-970-971.000	Capital Purchase	18,000.00	0.00	0.00	18,000.00	0.00
TOTAL EXPENDITURES		64,170.00	4,620.79	4,620.79	59,549.21	7.20

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2021	MONTH 07/31/2021	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
	TOTAL REVENUES	64,649.00	49,991.40	49,991.40	14,657.60	77.33
	TOTAL EXPENDITURES	64,170.00	4,620.79	4,620.79	59,549.21	7.20
	NET OF REVENUES & EXPENDITURES	479.00	45,370.61	45,370.61	(44,891.61)	9,471.94
	TOTAL REVENUES - ALL FUNDS	276,750.00	90,930.31	90,930.31	185,819.69	32.86
	TOTAL EXPENDITURES - ALL FUNDS	263,104.00	22,816.92	22,816.92	240,287.08	8.67
	NET OF REVENUES & EXPENDITURES	13,646.00	68,113.39	68,113.39	(54,467.39)	499.15

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2021	MONTH 07/31/2021	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
	TAXES	50,587.00	34,255.68	34,255.68	16,331.32	67.72
	INTEREST	0.00	3.25	3.25	(3.25)	100.00
	TRANSFER	80,000.00	6,666.67	6,666.67	73,333.33	8.33
TOTAL REVENUES		130,587.00	40,925.60	40,925.60	89,661.40	31.34
Expenditures						
	000 OPERATIONS	113,587.00	11,415.25	11,415.25	102,171.75	10.05
	908 DEBT SERVICE	16,625.00	1,385.42	1,385.42	15,239.58	8.33
TOTAL EXPENDITURES		130,212.00	12,800.67	12,800.67	117,411.33	9.83
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		130,587.00	40,925.60	40,925.60	89,661.40	31.34
TOTAL EXPENDITURES		130,212.00	12,800.67	12,800.67	117,411.33	9.83
NET OF REVENUES & EXPENDITURES		375.00	28,124.93	28,124.93	(27,749.93)	7,499.98

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2021	MONTH 07/31/2021	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	180.00	13.31	13.31	166.69	7.39
OTHER	OTHER	81,334.00	0.00	0.00	81,334.00	0.00
TOTAL REVENUES		81,514.00	13.31	13.31	81,500.69	0.02
Expenditures						
000	OPERATIONS	68,722.00	5,395.46	5,395.46	63,326.54	7.85
TOTAL EXPENDITURES		68,722.00	5,395.46	5,395.46	63,326.54	7.85
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		81,514.00	13.31	13.31	81,500.69	0.02
TOTAL EXPENDITURES		68,722.00	5,395.46	5,395.46	63,326.54	7.85
NET OF REVENUES & EXPENDITURES		12,792.00	(5,382.15)	(5,382.15)	18,174.15	42.07

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2021 (NORMAL (ABNORMAL))	MONTH 07/31/2021 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
	TAXES	54,340.00	49,768.15	49,768.15	4,571.85	91.59
	INTEREST	135.00	13.81	13.81	121.19	10.23
	OTHER	10,174.00	209.44	209.44	9,964.56	2.06
TOTAL REVENUES		64,649.00	49,991.40	49,991.40	14,657.60	77.33
Expenditures						
	000 OPERATIONS	33,900.00	3,599.04	3,599.04	30,300.96	10.62
	908 DEBT SERVICE	12,261.00	1,021.75	1,021.75	11,239.25	8.33
	970 CAPITAL OUTLAY	18,009.00	0.00	0.00	18,009.00	0.00
TOTAL EXPENDITURES		64,170.00	4,620.79	4,620.79	59,549.21	7.20
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		64,649.00	49,991.40	49,991.40	14,657.60	77.33
TOTAL EXPENDITURES		64,170.00	4,620.79	4,620.79	59,549.21	7.20
NET OF REVENUES & EXPENDITURES		479.00	45,370.61	45,370.61	(44,891.61)	9,471.94
TOTAL REVENUES - ALL FUNDS						
		276,750.00	90,930.31	90,930.31	185,819.69	32.86
TOTAL EXPENDITURES - ALL FUNDS						
		263,104.00	22,816.92	22,816.92	240,287.08	8.67
NET OF REVENUES & EXPENDITURES		13,646.00	68,113.39	68,113.39	(54,467.39)	499.15

AGENDA ITEM

8. **BRA Action Items:**

- A. Mill Demolition Progress Updates
- B. Mill Demo pay out #6
- C. Change Order Asbestos Encapsulation Bld #3 Board to consider giving permission to City Manager to adjust pay app once we have engineers' comments.
- D. Accounts Payable:
Recommended Action: Consider confirming the BRA payables for July in the amount of \$ 7,043.98

9. **DDA Action Items:**

- A. Ornaments Board will consider purchasing ornaments for 2020-2021. Creating 10 years of annual Ornaments
- B. Merchant updates of events downtown
- C. Accounts Payable:
Recommended Action: Consider confirming the DDA payables for July in the amount of \$ 2,261.03

10. **TIFA Action Items:**

- A. Accounts Payable:
Recommended Action: Consider confirming the TIFA payables for July in the amount of \$ 1,325.22

Reminder of Upcoming Meetings

- August 12 – Parks and Trees Meeting -5:00pm
- August 18 – Planning Commission Meeting - 7:00pm
- August 23 – City Council Meeting – 7:00pm

Non-Agenda Items /Training Opportunities/Materials Transmitted

