

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AMENDED AGENDA

Plainwell City Council

Monday, November 12, 2018

7:00PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 10/22/2018 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Presentations – 2018 Scarecrow Contest Winners**
9. **Agenda Amendments**
10. **Mayor's Report**
11. **Recommendations and Reports:**
 - A. Public Hearing & Resolution 18-25 – Rizzo Packaging IFT Application**
Council will hold a Public Hearing to consider an IFT Tax Abatement Application for Rizzo Packaging, Inc. and consider adopting Resolution 18-25 as action on the abatement request.
 - B. Site Plan Review – 950 Lincoln Parkway**
Council will consider approving a site plan for a bin shelter addition for HyTech Springs at 950 Lincoln Parkway.
 - C. DPW – Emergency Repairs on Mill Roof**
Council will consider confirming emergency roof repairs in the old engineering room of the Mill with Carlyle Roofing at \$4,985.00.
 - D. DPW – Disposal of Solid Waste Debris**
Council will consider approving a project to remove storm basin debris, bio-bed mulch and street sweepings for an estimated cost not to exceed \$7,000.00.
 - E. WR – Annual Purchase of Calcium Nitrate (Bioxide)**
Council will consider a contract with Evoqua Water Technologies for chemical purchases for the water renewal process estimated at \$26,100.00.
 - F. Amendment to 401(a) Plan Document**
Council will consider amending the city's 401(a) defined contribution pension plan document to include changes to the hardship distribution provisions.
12. **Communications:** The September 2018 Public Safety Report, the October 2018 Investment and Fund Balance Reports and the Planning Commission Draft 11/07/2018 Meeting Minutes.
13. **Accounts Payable - \$312,950.18**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City

The City of Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
October 24, 2018

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Fenner from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler, Councilman Overhuel, and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 10/08/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report:
Mayor Brooks noted tonight's meeting was another opportunity for candidates for Council to attend and be heard.
10. Recommendations and Reports:
 - A. Superintendent Nieuwenhuis negotiated a three-year contract with Honeytree Nursery to continue the Emerald Ash Borer Treatment Program at the same cost as in previous years.
A motion by Steele, seconded by Overhuel, to approve the three-year contact with Honeytree Nursery for Emerald Ash Borer treatments at an annual cost of \$3,600.00. On a roll-call vote, all in favor. Motion passed.
 - B. Superintendent Nieuwenhuis solicited quotes from providers of street sweeping services. Only one firm bid and maintained pricing similar to the previous provider, which did not offer a bid.
A motion by Overhuel, seconded by Keeler, to approve a contract for street sweeping with Walters Sweeping for an annual cost not to exceed \$18,300.00, with an option to extend the contract. On a roll-call vote, all in favor. Motion passed.
 - C. Superintendent Nieuwenhuis recommends continuing to make purchases through the Mi-Deal Purchasing Program for winter maintenance salt purchases.
A motion by Keeler, seconded by Keeney, to confirm road salt purchases through the MiDeal Purchasing Program. On a voice vote, all in favor. Motion passed.
11. Communications:
 - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the September 2018 Water Renewal Report, the Planning Commission DRAFT 10/17/2018 Meeting Minutes and the M-40/M-89 Corridor Committee Draft 07/31/2018 Meeting Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$112,595.26 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments None

14. Staff Comments

Personnel Manager reported having re-certified her credentials for a three-year period.

Superintendent Nieuwenhuis reported having started the leaf pickup program and that the SAW Grant was underway cleaning storm drains, which is part of the grant process.

Community Development Manager Siegel reported voted being tallied for the Scarecrow Contest to determine three (3) winners. She reported the Arts & Eats Event this past weekend had about 200 people through, and that the Pumpkins In the Park Event was a big success with about 300 people braving the weather. She noted about 800 shoppers at the Outdoor Farmers Market this season and that about 15 vendors are set for the Indoor Farmers Market starting November 3.

Superintendent Pond gave a progress report on the replacement of pumps at the water renewal facility.

Director Bomar reported having sold the 1978 Fire Truck at auction for about \$3,200 and the wheels and tires for about \$1,200. He reported a successful Active Assailant Drive at Plainwell Schools on October 17 and thanked the Otsego Police and Fire Departments, the Allegan County and Kalamazoo County Sheriff's Departments, the Michigan State Police, the FBI, and the Fire Departments from Martin, Hopkins, Cooper and Gun Plain Townships for their participation in the event. Finally he noted that Fire Prevention Month continues for the rest of this month.

Clerk/Treasurer Kelley reminded everyone that the Election Day is November 6, 2018 and that polls will be open 7am until 8pm. He noted that the auditors are tentatively rescheduled for next week to finalize the year-end audit. He reported the near completion of the chart of accounts and beginning the budget process. He also remarked that the Zoning Board of Appeals would hear a zoning variance on November 12.

City Manager Wilson reported the last Chlorinated Organic Compounds testing was completed with the same results at the County's testing – no major findings. He also reported continued negotiations for the School Resource Officer.

15. Council Comments:

Councilman Keeney congratulated Plainwell High School Football for its win over Otsego.

16. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:19 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

SUMMARY
Plainwell City Council
October 22, 2018

1. Mayor Brooks called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Scott Fenner of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele, Keeler, Overhuel, and Keeney. Absent: None.
5. Approved Minutes/Summary of the 10/08/2018 regular meeting.
6. Approved a three-year contract with Honeytree Nursery for Emerald Ash Borer treatments at an annual cost of \$3,600.00.
7. Approved a contract with Walters Nursery for street sweeping services for a cost not to exceed \$18,300.00, with an option to extend the contract.
8. Confirmed road salt purchases through the MiDeal Purchasing Program.
9. Accepted and placed on file the September 2018 Water Renewal Report, the Planning Commission DRAFT 10/17/2018 Meeting Minutes and the M-40/M-89 Corridor Committee Draft 07/31/2018 Meeting Minutes.
10. Approved Accounts Payable for \$112,595.26.
11. Adjourned the meeting at 7:19 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

The City of Plainwell is an equal opportunity provider and employer

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Dean Kapenga, Chairman
Max Thiele, Vice Chairman

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, October 25, 2018 – 1PM
Board Room – County Services Building
9AM **CALL TO ORDER:**

DISCUSSION ITEMS:

1. Central Dispatch_ authorize Radio Project Close out/Final Payment (172-546) (*On October 12, 2018 coverage was tested and found satisfactory 95% coverage with a portable radios. Commissioners were provided with the Coverage Retest Report conducted October 10, 2018 through October 12, 2018 and available to be reviewed. A copy of the document will be sent to Martin Township. The Allegan County Fire Association (5) members thanked the BoC for the purchase of the needed and proficient radio system. ; passed unanimously*)
2. Board of Commissioners—review 2018 Meeting Schedule (*Canceled November 21 2018 and December 27, 2018 meetings; passed unanimously*)
3. Drain Commission revolving fund (*Discussion how fund used, paid back process, and from whom borrowed. Education the BoC of options to finance revolving fund options. The Drain Department borrowed \$2.4 million 2018 for various large projects. BoC will look at options on a future agenda.*)
4. Administrative Update (*Discussion and reports emailed to District #7 municipalities*)
5. County Administrator’s Evaluation (Possible Closed Session) (*Personal comments about Rob Sarro. In my entire work I have never experienced a better employee or peer more cooperate to work with. Rob is a man of character, pragmatic, temperate, a nugget of gold, and all positive other comments that don’t come to me mind at this time.*)

1PM

CALL TO ORDER:

OPENING PRAYER: Commissioner Jim Storey

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

Matt Woolford, Equalization Director—2018 Tax Levies (*No comments*)

INFORMATIONAL SESSION:

Michelle Newton, Director—Probation/Parole (*No comments*)

ADMINISTRATIVE REPORTS: (*e-mailed to District #7*)

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (10/19/18 & 10/26/18) (*\$923,059.25, \$162,785.98; passed unanimously*)

DISTRICT 1
Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

DISTRICT 2
Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4
Mark DeYoung
616-681-9413
mdeyoung@
allegancounty.org

DISTRICT 5
Tom Jessup
269-637-3374
tjessup@
allegancounty.org

DISTRICT 6
Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISTRICT 7
Don Black
269-792-6446
dblack@
allegancounty.org

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

ACTION ITEMS:

1. County of Allegan—2018 Tax Levies (*Report Michigan Department of Treasury form L-4402 for Allegan County year 2018 and approves the levy of the following County Drain Tax for 2018 per specific Drainage Districts \$1,162,908.71; passed unanimously*)
-

DISCUSSION ITEMS:

1. Indigent Defense Funding Agreement (*State proposes to advance 50% of the MIDC grant to local system within 15 days of receiving an executed grant contract. The advance will be followed by two payments of 25% up to the total grant amount. September 27, 2018 BoC took position for State to follow MIDC Grant, pay 100% up front. Discuss on November 8, 2018 agenda.)*
-

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Nothing)*
- District-3-Max R. Thiele-*(Nothing)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(Vote in 2 weeks)*
- District-6-Gale Dugan-*(Otsego Economic Development discussion)*
- District-7-Don Black-*(Historically, 20 years ago the State Police wanted Allegan County to use 800MHz system, and at that time previous BoC had decided to use a less expensive system. Met Greg King (248) 772-5226, from Lakeshore Advantage Allegan County Economic Development Partner.)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-October 25, 2018
(Comments in italics are my opinions and interpretation of the Commission meeting and actions)

Beliefs About Yourself

"The thing always happens that you really believe in; and the belief in a thing makes it happen." Frank Lloyd Wright

ADJOURNMENT: Next Meeting - Thursday, November 8, 2018, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Dean Kapenga, Chairman
Max Thiele, Vice Chairman

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, November 8, 2018 – 1PM
Board Room – County Services Building

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

9AM

DISCUSSION ITEMS:

1. Indigent Defense Planning Update (*Discussion-more information gathering*)
2. Administrative Update
 - a. Quarterly Report Showcase (*Steve Sedore, Pictometry Contract-talk to assessor before opting out partnering with Allegan County. Looked at all projects and time lines like buildings maintenance-roofs, parking lots, carpet, boilers, replace office equipment, well pumps, generators repair and or replacement, custodial services/performance, email maintenance/security, employee considerations, normal utility costs, normal business responsibilities, and consider surprises/emergencies.*)
 - b. Quarterly Capital Improvement Project Report (*\$1,300,000 assigned to capital projects since 2017. 30 projects predicted to complete 2019*)
 - c. Soil Erosion Sedimentation Update (*Wetlands defined and permits within 500 feet of wet lands. Purpose is to protect water quality. Exceptions may be considered when apply for permit. Tabled to future meeting to discuss enforcing infractions of non-compliance.*)

DISTRICT 2

Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4

Mark DeYoung
616-681-9413
mdeyoung@
allegancounty.org

1PM

CALL TO ORDER:

OPENING PRAYER: Commissioner Mark DeYoung

PUBLIC PARTICIPATION: (None)

Robert Genetski—County Clerk/Register of Deeds (*Theile thanked Bob for concise report 2-years in a row and his positive leadership in The Clerk's Office, and serving hearts are felt by public.*)

ADMINISTRATIVE REPORTS:

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

DISTRICT 6

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (11/2/18 & 11/9/18) (*\$345,132.58, \$752,199.23; passed unanimously*)

DISTRICT 7

Don Black
269-792-6446
dblack@
allegancounty.org

ACTION ITEMS:

1. 57th District Court—concurrence with Employee Recognition and Holiday Luncheon (173-699) (*December 7, 2018 will be closed at 12:00 noon; passed unanimously*)
2. Facilities Management—Human Services Boiler Replacement (173-170) (*Failing old and must replace at projected \$100,000.00; passed 6-2 Dugan, Storey*)

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

3. Information Services—award Phone System Bid (173-707) (*Update which started 5 years ago; Cisco \$50,000, Cisco Core Infrastructure \$52,000, County Facility E911 Compliance \$32,000; passed unanimously*)
4. Health Department—Electronic Health Record Management Solutions (173-719) (*To comply with required practice; passed unanimously*)
5. Silver Creek Park grant consideration (*Take The Park Committee recommend pursue State Park Grant Cycle for Silver Creek Park; passed 5-3 Thiele, Jessup, Black. Invest in parks that mostly draw visits and produces revenue and listen to visits changes. West Side #1 visited and Ely Lake #2.*)
6. Ordinance 1014.0 Ban Lawn Fertilizer Containing Phosphorus (*Set a hearing to remove the Ordinance 1010.0; passed 6-1 DeYoung*)

DISCUSSION ITEMS:

1. Ganges Township respond to Symons Drain (*Discussion, who pays \$37,191.60 for engineering in the year 2008 initiated in Ganges Township? August 2018 BoC action stands.*)
2. Local Government Funding Formula (*Send the letter to all municipalities for feed bank and or financial participation; passed 6-1 Dugan*)

CLOSED SESSION –Collective Bargaining

NOTICE OF APPOINTMENTS & ELECTIONS: See attached.

ROUND TABLE:

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Nothing)*
- District-3-Max R. Thiele-*(Nothing)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(Nothing)*
- District-6-Gale Dugan-*(Nothing)*
- District-7-Don Black-*(Thank you to Administrator and Team for opportunity to present at the opening of 2018 Allegan County Leadership Conference)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-November 8, 2018
(Comments in italics are my opinions and interpretation of the Commission meeting and actions)

Finish Strong

"It's not so important who starts the game but who finishes it."

~ John Wooden-John is my hero. Check out his Leadership Pyramid!

ADJOURNMENT: Next Meeting - Thursday, December 13, 2018, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

City of Plainwell

2018 Scarecrow Contest Winners

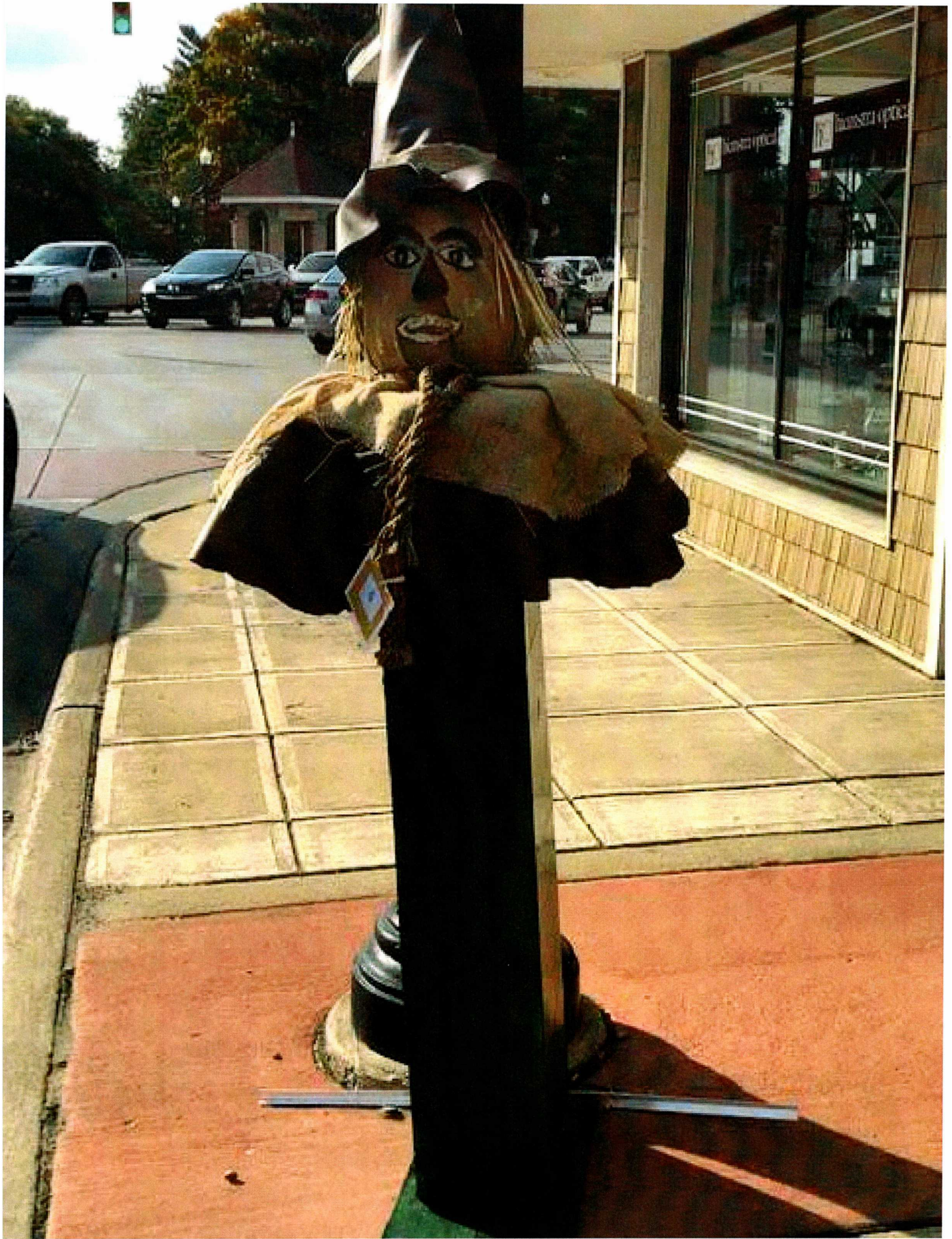
Most Creative Scarecrow – Envy – Michael Jackson

People’s Choice Award – Home Depot

Best in Show – Old Mill Brewpub & Grill – Pez Dispenser







**Resolution 18-25
City of Plainwell
Allegan County, Michigan**

**A RESOLUTION REGARDING THE GRANTING OF ACT 198 TAX
EXEMPTION TO RIZZO PACKAGING, INC., 934 LINCOLN
PARKWAY, PLAINWELL, MI.**

WHEREAS, the City of Plainwell established, pursuant to Act 198 of the Michigan Public Acts of 1974, an Industrial Development District as defined in said Act on the 28th day of October, 1985 with the adoption of Resolution 85-34, and

WHEREAS, Rizzo Packaging, Inc., 934 Lincoln Parkway, Plainwell, Michigan 49080, the applicant, filed with the Clerk of the City of Plainwell, Allegan County, Michigan, an Application for an Industrial Facilities Exemption Certificate on September 28, 2018; and

WHEREAS, the City Clerk has notified in writing the City Assessor of the City of Plainwell and the legislative body of each taxing unit which levies ad valorem property taxes in the unit of a Public Hearing on this application scheduled for November 12, 2018 at 7:00 p.m. and

WHEREAS, notice of said hearing was also published in the Union Enterprise on October 18, 2018; and

WHEREAS, a Public Hearing was held on November 12, 2018 by the local legislative body to afford a hearing to the applicant, City Assessor and representatives of the affected taxing units; and

WHEREAS, the City Council of the City of Plainwell, Michigan, after a hearing thereon, determined that the granting of the Industrial Facility Exemption Certificate considered together with the aggregate amount of Industrial Facilities Exemption Certificates previously granted and currently in force shall not have the affect of substantially impeding the operation of the local government unit or impairing the financial soundness of a taxing unit which levies an ad valorem property tax in the local governmental unit in which the facility is located or to be located; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Plainwell, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted; and

WHEREAS, the City Council of the City of Plainwell, Michigan, has determined that the applicant has complied with all requirements as stated in Section 9 (2) of Act 198 of the Michigan Public Acts of 1974, as amended; and

WHEREAS, the City Council of the City of Plainwell, Michigan desires to approve the application submitted herein:

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

That the City Council of the City of Plainwell, Michigan hereby approves the application of Rizzo Packaging, Inc, 934 Lincoln Parkway, Plainwell, Michigan 49080, Act 198 for Industrial Facilities Exemption for \$743,636 in real property for twelve years.

YES:

NO:

ABSENT:

Brian Kelley, City Clerk

CERTIFICATE:

STATE OF MICHIGAN
COUNTY OF ALLEGAN

I, the undersigned do hereby certify the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell, Michigan at a regular meeting of the City Council held on the 12th day of November, 2018.

Brian Kelley, City Clerk

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Brian Kelly</i>	Date Received by Local Unit <i>09/28/2018</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <i>Rizzo Packaging, Inc.</i>	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code)	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <i>934 Lincoln Hwy.</i>	1d. City/Township/Village (indicate which) <i>City of Plainwell</i>	1e. County <i>Allegan</i>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment	3a. School District where facility is located <i>Plainwell</i>	3b. School Code <i>03010</i>
4. Amount of years requested for exemption (1-12 Years) <div style="text-align: center;"><i>12</i></div>		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

We need additional manufacturing space in our existing building. The primary purpose of the new construction will be warehousing. The new construction will be 24,000 sq. feet.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u><i>743,636</i></u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ _____ Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ <u><i>743,636</i></u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	▶ <u><i>10/1/2018</i></u>	▶ <u><i>12/30/2018</i></u>	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	▶ _____	▶ _____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. <div style="text-align: center;"><i>95</i></div>	10. No. of new jobs at this facility expected to create within 2 years of completion. <div style="text-align: center;"><i>10</i></div>
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV _____

12a. Check the type of District the facility is located in:

Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) <div style="text-align: center;"><i>10-28-95</i></div>	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <i>Phil Broekhuizen</i>	13b. Telephone Number <i>269-685-5808</i>	13c. Fax Number <i>269-685-9007</i>	13d. E-mail Address <i>phil@rizzopackaging.com</i>
14a. Name of Contact Person <i>Same</i>	14b. Telephone Number <i>Same</i>	14c. Fax Number <i>Same</i>	14d. E-mail Address <i>Same</i>
▶ 15a. Name of Company Officer (No Authorized Agents) <i>Bart A. Rizzo</i>			
15b. Signature of Company Officer (No Authorized Agents) <i>Bart A. Rizzo</i>		15c. Fax Number <i>269-685-9007</i>	15d. Date <i>9/27/2018</i>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <i>P.O. Box 278</i>		15f. Telephone Number <i>269-685-5808</i>	15g. E-mail Address <i>bart@rizzopackaging.com</i>

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

OCT 25 2018

Plainwell Treasury Office



City of Plainwell – Zoning Permit Application Rev: 08/2018

Fee: \$5.00 / Additional review fees may be imposed

Date: 10-23-18

Permit #: 18-41

Address of Project: 950 LINCOLN PY. Parcel ID Number: 55-206-020-00

Owner: HPECT SPRING

Contractor: Delta Design Systems, Inc.

Owner's Address: 950 LINCOLN PY PLAINWELL, MI

Contractor Address: 8246 Stadium Dr. Kalamazoo, MI 49009

Owner's Phone Number: 6851768

Contractor Phone Number: 269 353 7800

Work to be done (please check all that apply):

- New Building Construction
- Existing Building Addition/Alteration
- Building Demolition
- Moving a Building
- Fence
- Sign
- Other (please describe):

Zoning District of this property (check):

What is your Zoning District of this property: M-1

General Description of Project (use back of page if necessary):

FREESTANDING SCRAP BIN SHELTER

Will the work performed in this application change the Use of this property? Yes No

Total Cost of Project: \$127,000

After project is complete, the setbacks established will be (if applicable):

Front: 50 ft. Back: - ft. Side: 30 ft. Side - ft.

Does this project involve a (check one): Non-conforming use Non-conforming structure

N/A

Is this a home occupation? NO If so what kind _____

Any type of special equipment use? NO Electrical _____ Plumbing _____

Will this project result in an increase in off-street parking? yes no

I understand that before the issuance of a building permit, I must have an approved Zoning Permit Application. Additionally, the UNDERSIGNED affirms that he/she/they is (are) the owner of subject property authorized to represent the interests of all property owners involved in this application and that the answers and statements herein contained and all maps, plans, and other information herewith submitted and attached are in all respects true to the best of his/her/their knowledge and belief. Additionally, the UNDERSIGNED acknowledges they have received or have been made available all applicable Ordinances relevant to said project, and further, will comply with said Ordinances.

Signature of Applicant(s): [Signature]

Date of Signature(s): 10-23-18

Office Use Only

Is this project consistent with the Master Plan yes no If no please explain on back.

Approved: Denied: _____

Signature and Date of Zoning Administrator (or designate): [Signature]

Remarks:



Preliminary Site Plan Checklist

City of Plainwell Administration Department
 211 N. Main St. Plainwell, MI 49080
 269-685-6821
 Plainwell.org

Project Name: HyTech Springs Parcel Number: 55-206-020-00 Current Zoning District: I

Item	Requirement	Shown	NO – N/A
1.	Provide name, address and phone number of applicant	X	
2.	Provide name, address, phone number and sealed with signatures of Michigan licensed architect, engineer, designer, landscape architect or planner who prepared the plan. Plan should be stamped "Preliminary or titled Preliminary Site Plan	X	
3.	Has the Zoning Permit has been completed?	X	
4.	Include the north arrow, legend, graphic and written scale on all sheets	X	
5.	Include the land description	X	
6.	Include the zoning of the site and adjacent parcels		
7.	Include the gross land area		
8.	Include scale	X	
9.	Include Structure location(s) Dimensions of lot and property lines- Location of all structures on subject and abutting properties- Location of each proposed structure, w/use(s), w/number of stories, gross building area Distances between structures and lot lines, setback lines	X	
10.	Include Occupancy type and Fire exits	X	
11.	Parking and Paving Proper number of parking spots/handicap? Location of loading docks/zone? Adequate loading space? Asphalt or gravel requirement met?	X	
12.	Landscaping Location and volume meets requirement for zoning district	N/A	
13.	Lighting Exterior lighting kept substantially on property?		
14.	Traffic Flow (vehicular and pedestrian) Driveway permit needed? Does traffic circulation provide safe vehicular and pedestrian flow Yes Public safety vehicle access? Fire lanes needed? No	X	
15.	Storm Water Retention Location of proposed storm collection area shown? Is it an adequate size?	X	
16.	Dumpster Location and screening met for zoning district	X	

Item	Requirement	Shown	No- N/A
17.	Water and Sewer Lines (hookups) Will permits be needed? Size and location of water connections/meter(s) ? Is a backflow preventer required? Size and location of sewer connections? Hydrant location 2 on property 245 & 244	N/A X	
18.	Noise, Odor, Particulate, Vibration, Combustible or Hazardous Material Concerns	N/A	
19	Signage Plan Describe plan and show signage plan	N/A	
20	Outside Storage Will outside storage be required? Proper screen age and distances met?	X	
21.	Is Minimum/Maximum Lot Width Requirement Met	X	
22.	Is Minimum/Maximum Lot Area Requirement Met	X	
23.	Is Minimum/Maximum Height Requirement Met	X	
24	Are the Setback Requirements met for the zoning district Front – 30 ft. Back - 30 ft. Side - 20 ft		
25	Is this a phase Construction? If so Description of each phase:		X
26.	Fire Suppression Considerations (if applicable) Is sprinkler needed or recommended No Fire Pump needed (3 stories or more) No	X	
27.	Is this project in a wellhead Protection/Flood Hazard District?		X
28.	Include a brief description of the project – Free standing scrap bin shelter	X	

Reviewed by:

Community Development Manager ___DS 10/25/18__

Public Works Superintendent _____

Director of Public Safety BB 10/25/18_____

Waste Water Superintendent _____

City Manger _____

Internal Use Only

Site Plan Checklist

Date:

Project Name: Bin shelters

Site Address:

Telephone number:

Permit #:

Contact Person:

Parcel #: 55-206-020-00

Email Address:

Approval Date: _____ Planning Commission

Approval Date: _____ City Commission

1. Minutes sent to applicant

2. Conditions of approval none

A. Soil Erosion and Sedimentation control Permit required from Allegan County Water Resources Commissioner

B. Take care of any Fire Department Concerns

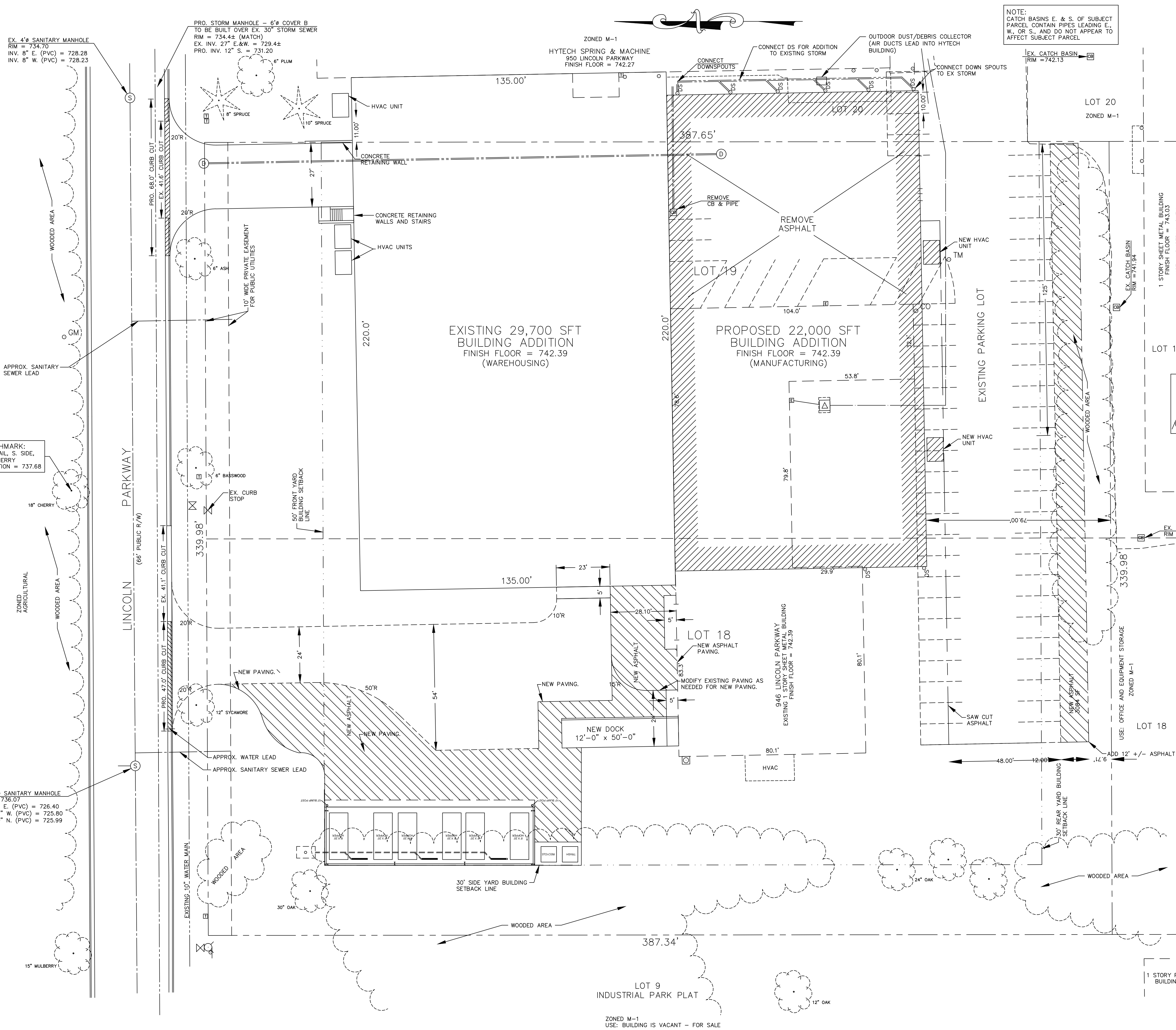
C. Provide a CAD compatible plan

3. Sign Plan Signed by City and Applicant

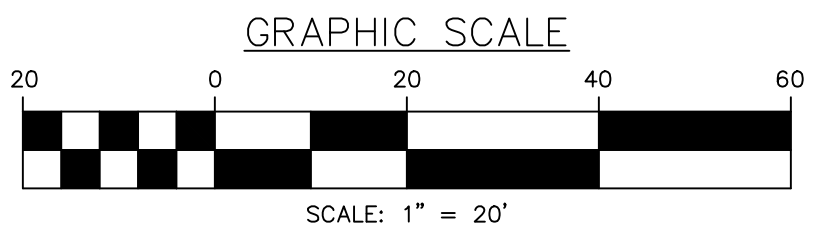
4. Sealed Site Plans sent to PCI: Date _____

5. Site Plan complete: Date _____

6. Easements Required Private Public Date to City Commission _____



NOTE:
CATCH BASINS E. & S. OF SUBJECT PARCEL CONTAIN PIPES LEADING E., W., OR S., AND DO NOT APPEAR TO AFFECT SUBJECT PARCEL.



- LEGEND**
- = EXISTING CONCRETE CURB & GUTTER
 - = EXISTING EDGE OF ASPHALT
 - = EXISTING EDGE OF CONCRETE
 - = EXISTING BUILDING LINE
 - = EXISTING TREE LINE
 - = EXISTING FENCE LINE
 - = EXISTING SANITARY SEWER LINE
 - = EXISTING STORM SEWER LINE
 - = EXISTING GROUND CONTOUR LINE
 - = APPROXIMATE EXISTING BURIED ELECTRIC
 - = PROPERTY LINE
 - = PROPOSED EDGE OF ASPHALT
 - = PROPOSED EDGE OF CONCRETE
 - = PROPOSED BUILDING LINE
 - = PROPOSED STORM SEWER LINE
 - = PROPOSED GROUND CONTOUR LINE
 - ▨ = PROPOSED ASPHALT AREA
 - ▨ = PROPOSED CONCRETE AREA
 - = PROPOSED LEACHING BASIN
 - ⊙ = PROPOSED STORM MANHOLE
 - ⊙ = PROPOSED SPOT ELEVATION
 - ⊙ = EXISTING SPOT ELEVATION
 - ⊙ = EXISTING SANITARY MANHOLE
 - ⊙ = EXISTING SANITARY CLEAN-OUT
 - ⊙ = EXISTING GROUND TRANSFORMER
 - ⊙ = EXISTING ELECTRIC METER
 - ⊙ = EXISTING GAS WITNESS POST
 - ⊙ = EXISTING GAS METER
 - ⊙ = EXISTING TELEPHONE PEDESTAL
 - ⊙ = EXISTING FIBER OPTIC WITNESS POST
 - ⊙ = EXISTING WATER VALVE
 - ⊙ = EXISTING FIRE HYDRANT
 - ⊙ = EXISTING CATCH BASIN
 - ⊙ = EXISTING POST OR BOLLARD
 - ⊙ = EXISTING SIGN
 - ⊙ = EXISTING DECIDUOUS TREE
 - ⊙ = EXISTING CONIFEROUS TREE



TOTAL SITE INFORMATION:

SITE AREA: 338,795 SFT (7.77 AC)
 ZONING: M-1 CLASSIFICATION
 PROPOSED USE: WAREHOUSE/MANUFACTURING FACILITY
 OWNERS: HY-TECH SPRING AND MACHINE
 950 LINCOLN PARKWAY
 PLAINWELL, MI 49080

SITE DRAINAGE:

DRAINAGE FROM EXISTING BUILDING AND PARKING AREA IS TO REMAIN UNCHANGED. THE "NEW" ROOF AREAS WILL DISCHARGE TO GROUND SURFACE PRIOR TO DRAINING TO THE MUNICIPAL SYSTEM.

PARKING:

REQUIRED PARKING (INCLUDES EXIST. FACILITIES AND PROPOSED WAREHOUSE):
 1 SPACE FOR EVERY 350 SFT OF OFFICE = 3,200 SFT / 350 = 9.1 SPACES
 1 SPACE FOR EVERY 2000 SFT WAREHOUSE = 65,108 SFT / 2,000 = 32.5 SPACES
 1 SPACE FOR EVERY 650 SFT OF GROSS FLOOR AREA = 36,682 SFT / 650 = 56.4 SPACES
 TOTAL REQUIRED SPACES = 101.1 SPACES => 101 SPACES
 ACTUAL SPACES PROVIDED => 138

LEGAL DESCRIPTION:

LOTS 18 AND 19, INDUSTRIAL PARK, PLAT NO. 2, BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 29, TOWN 1 NORTH, RANGE 11 WEST, CITY OF PLAINWELL, ALLEGAN COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 12 OF PLATS, PAGES 47 AND 48, ALLEGAN COUNTY RECORDS, EXCEPT THE SOUTH 272.25 FEET THEREOF. CONTAINING 3.02 ACRES MORE OR LESS.

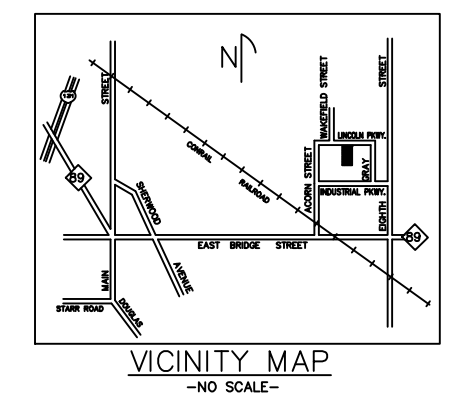
SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE.

NOTE: THIS IS NOT A BOUNDARY SURVEY. PARCEL DIMENSIONS SHOWN ARE BASED ON MEASUREMENTS MADE BETWEEN FOUND MONUMENTATION WHICH HAS NOT BEEN VERIFIED

UTILITY STATEMENT:

THE EXISTING UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY OBSERVATIONS AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATIONS INDICATED, ALTHOUGH THE SURVEYOR DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

NEW ASPHALT:
 3084 PARKING
 1946 DOCK AREA
 1720 DOCK TURN AROUND



JOB NUMBER: 1819

8240 Stadium Drive
 Kalamazoo, Michigan 49009
 phone: (269) 353-7800
 fax: (269) 353-7900

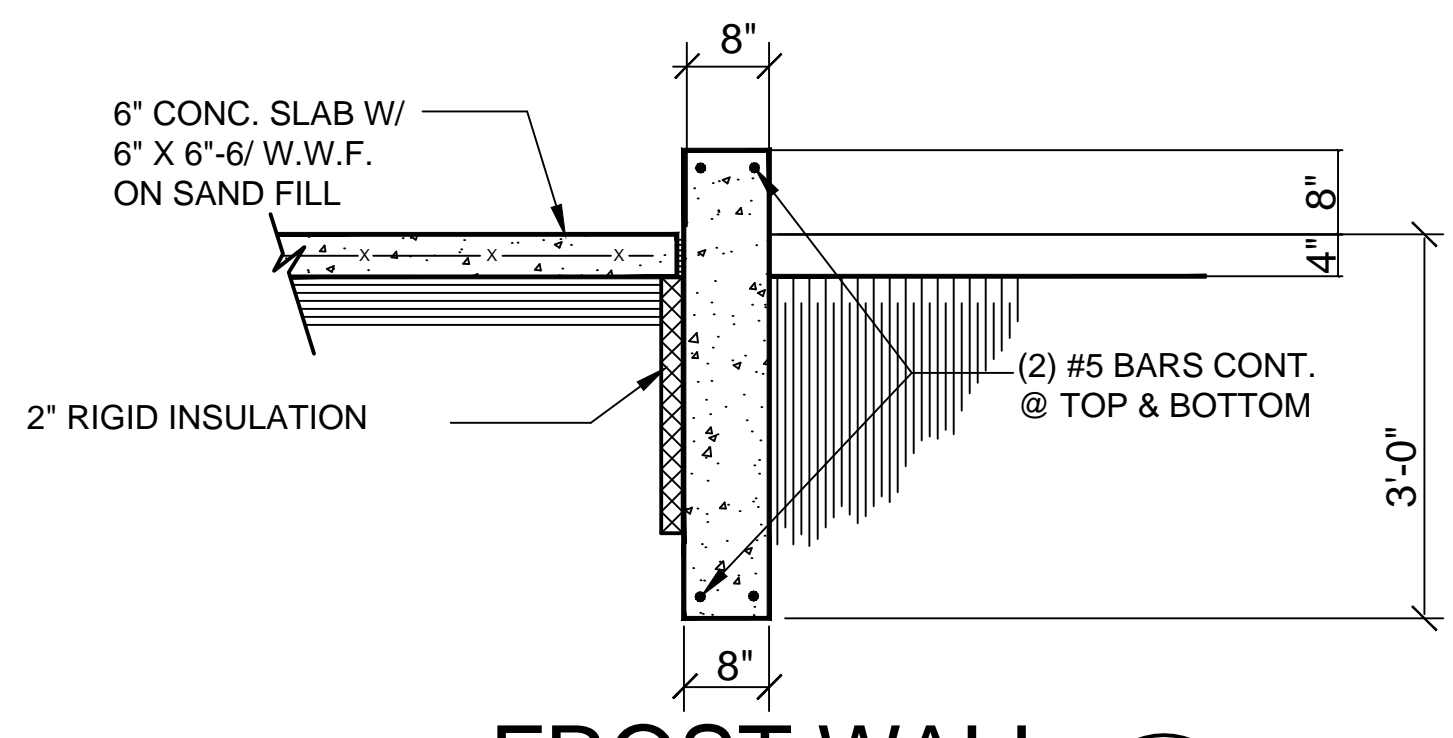
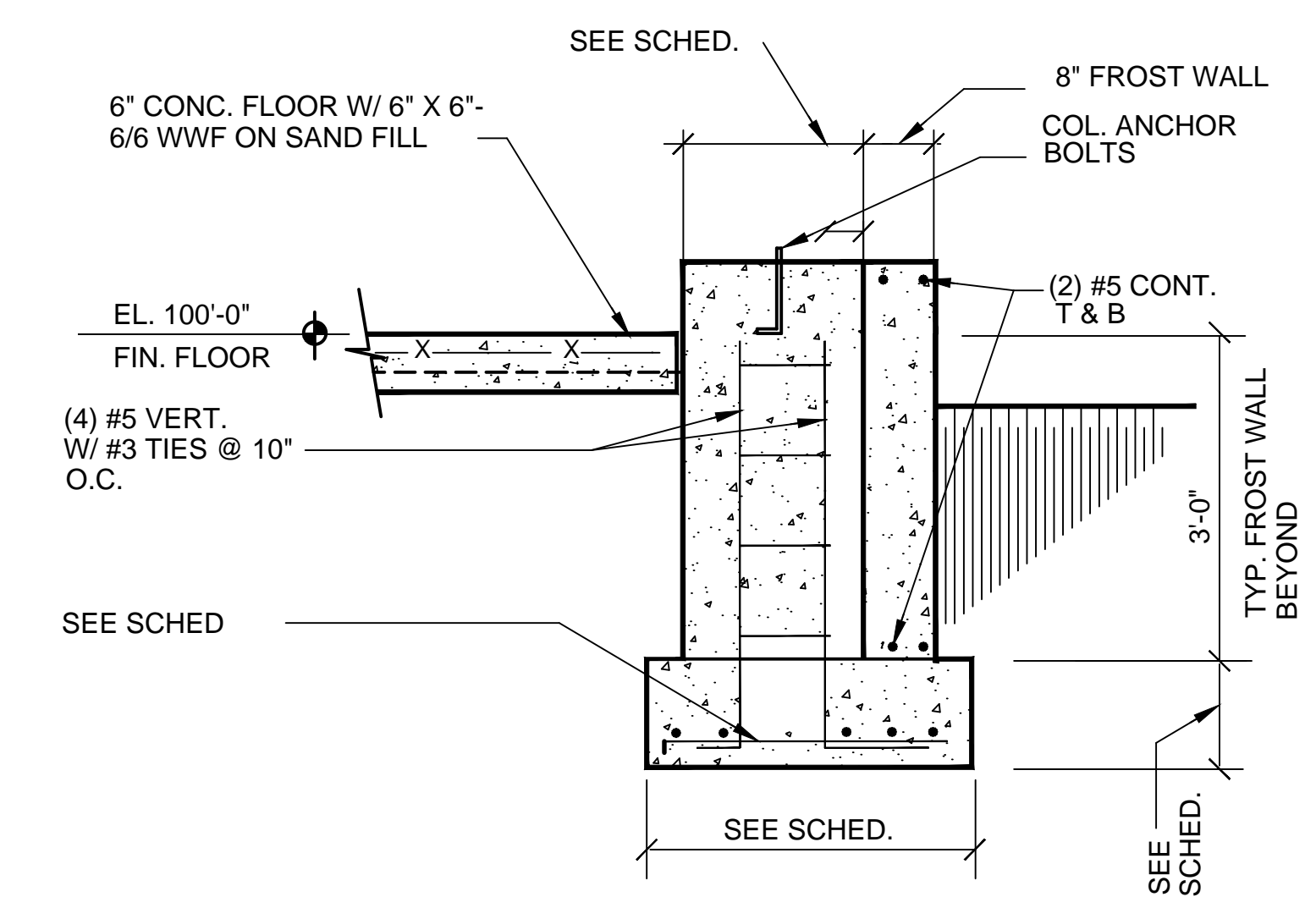
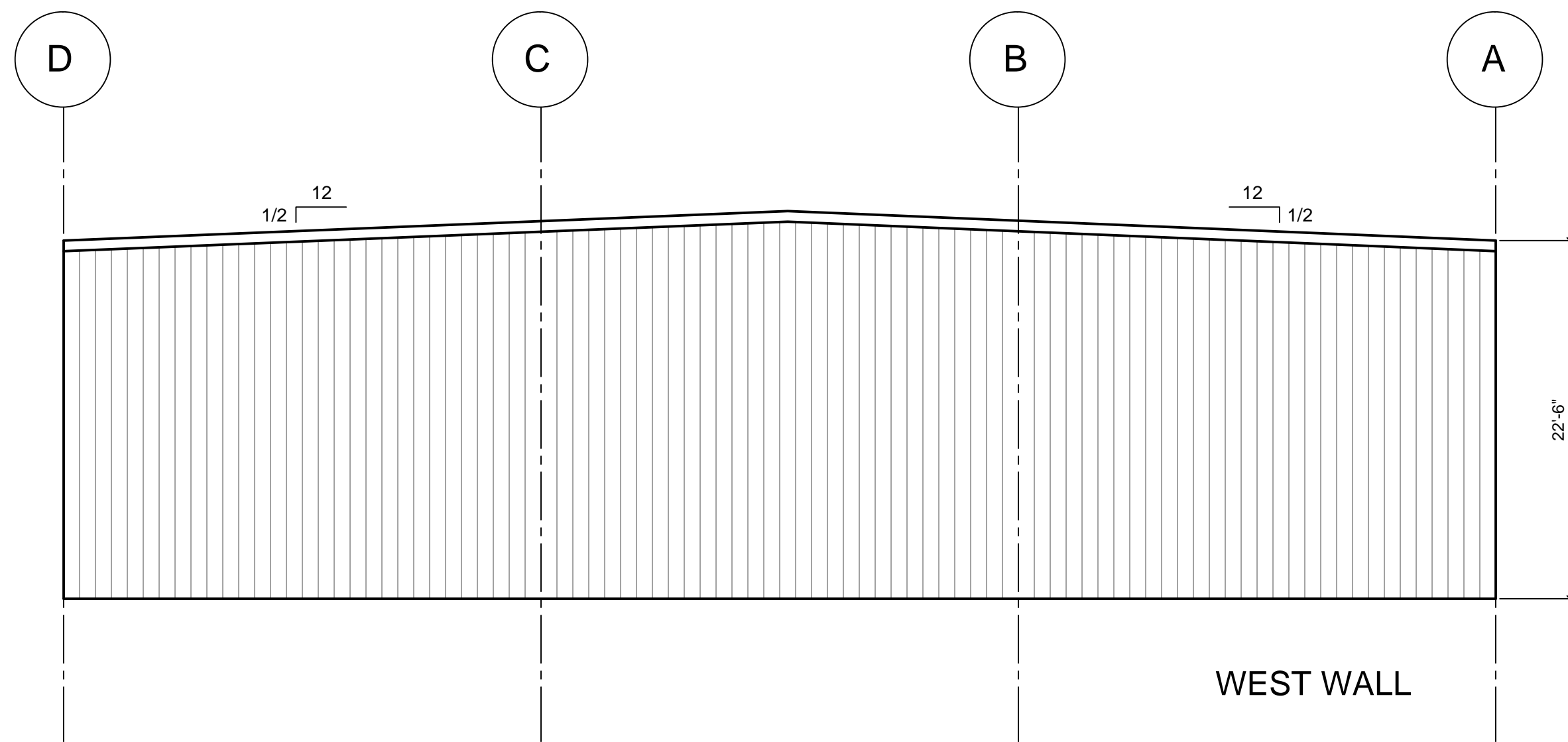
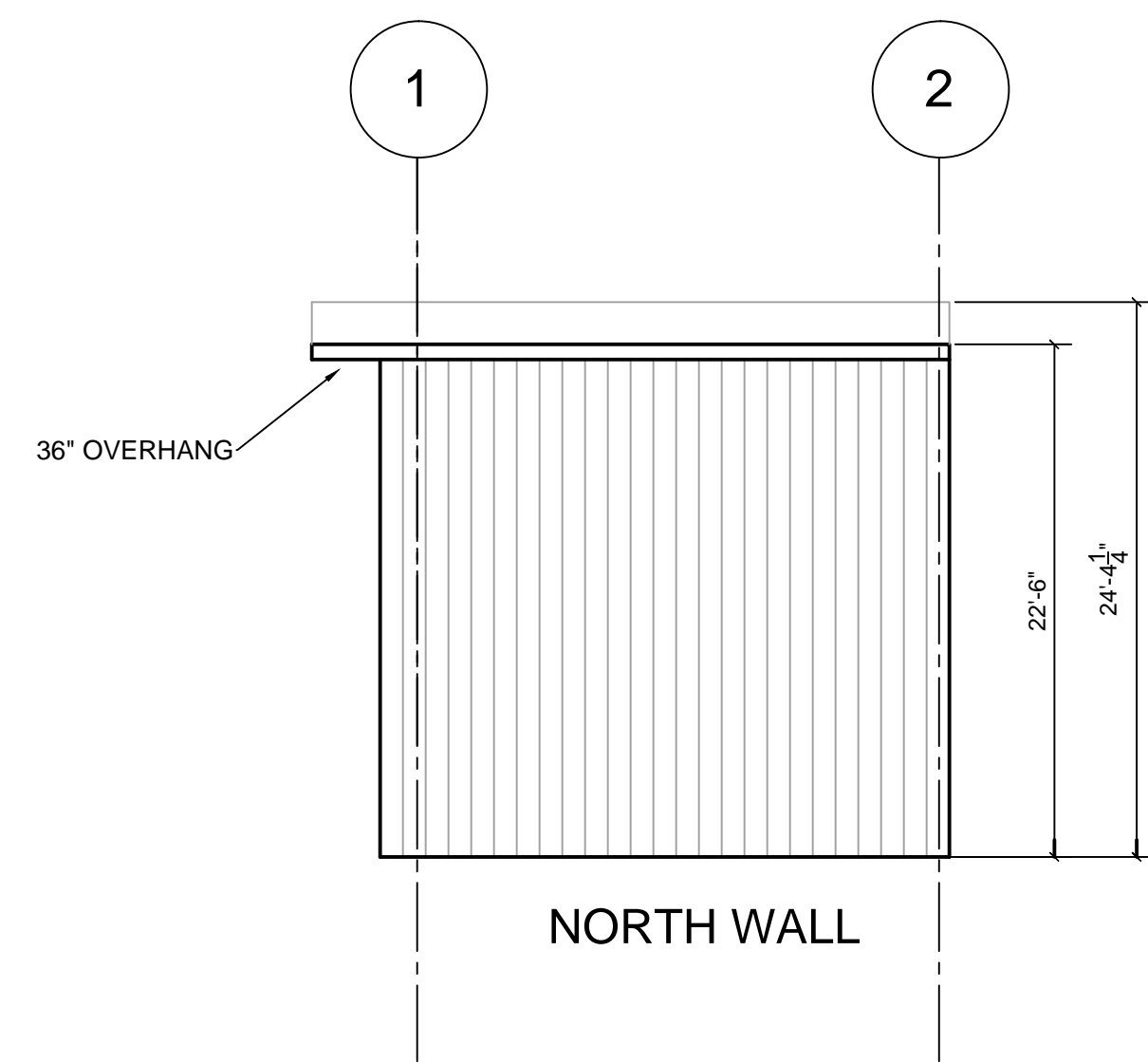
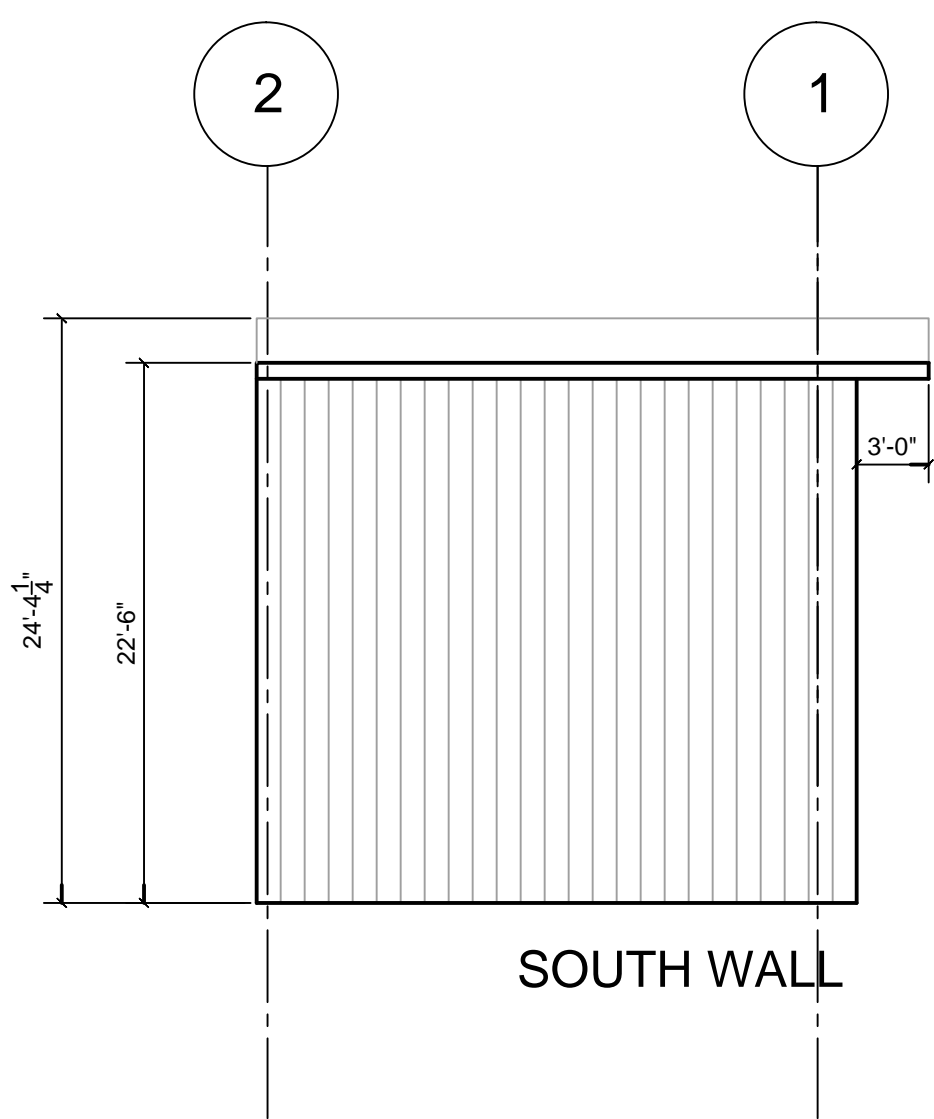
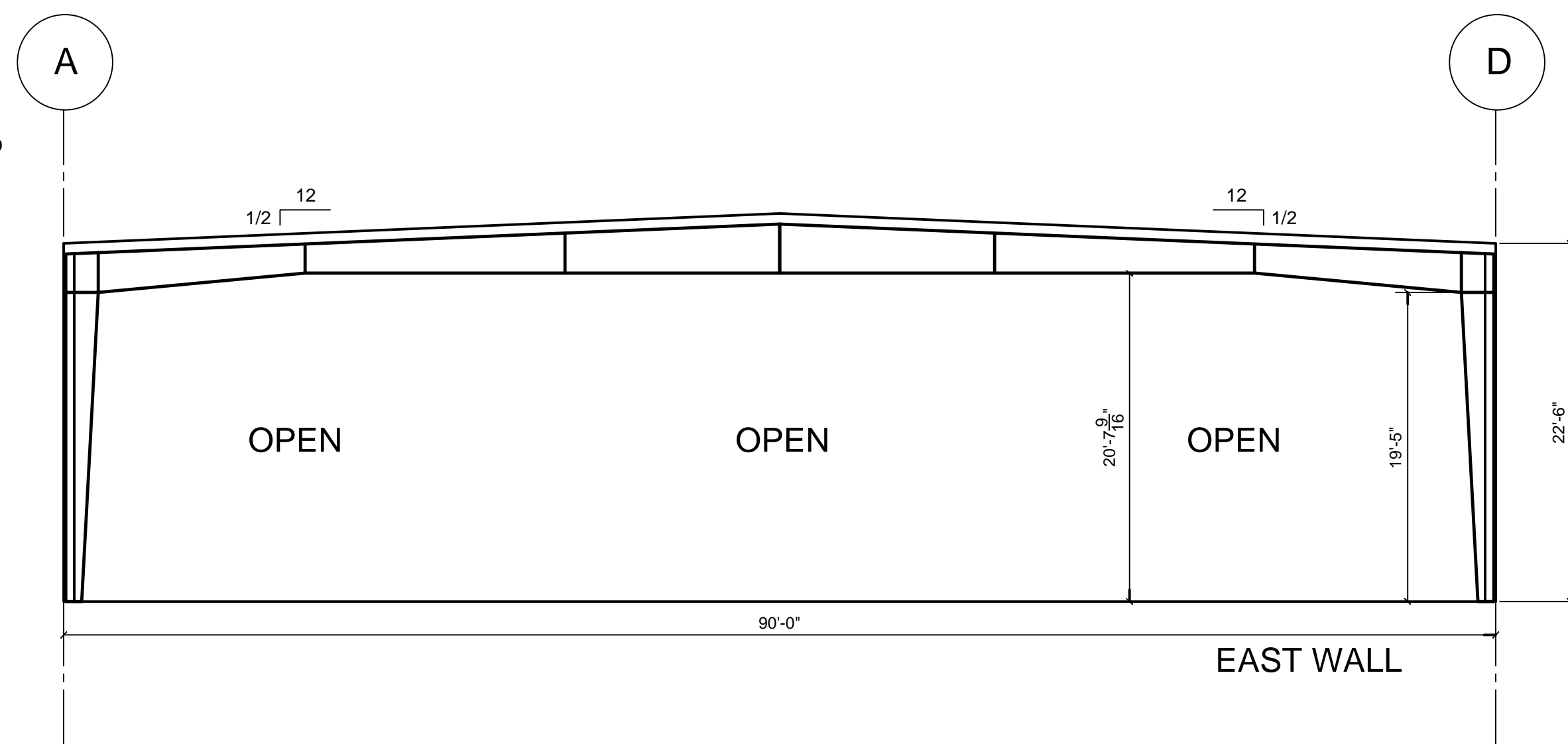
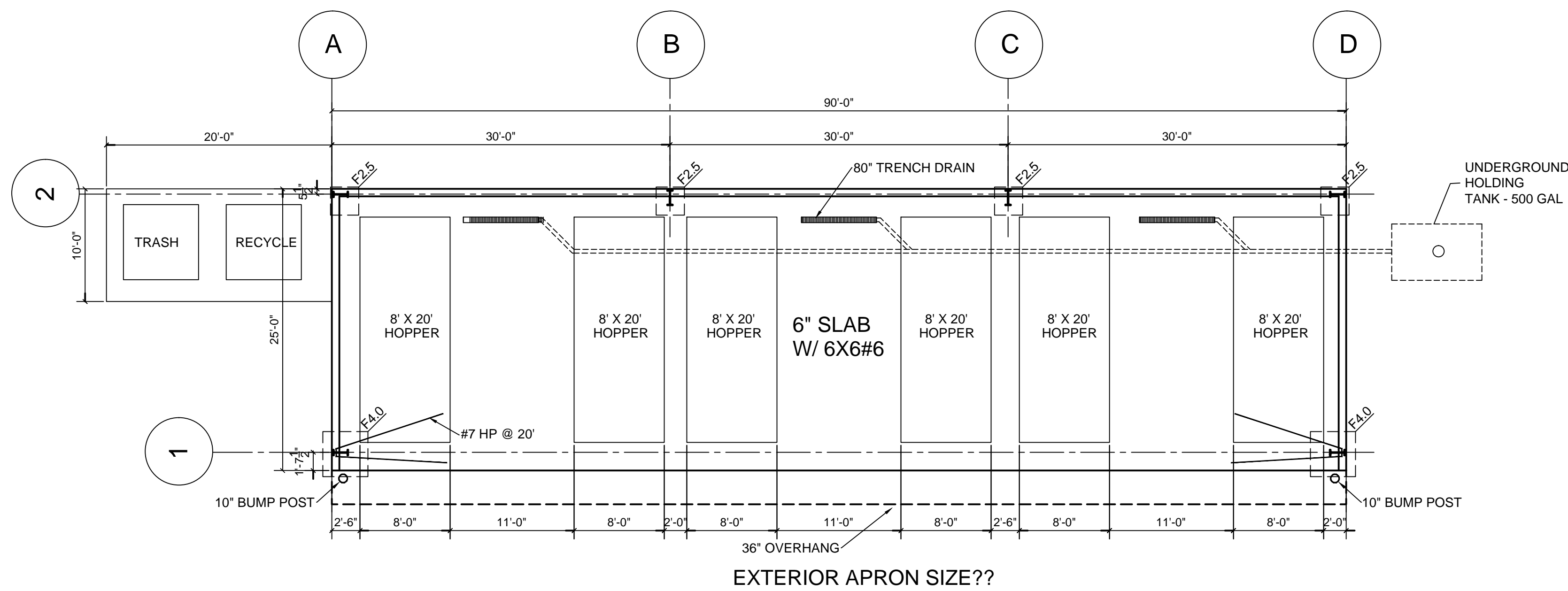
Delta Design Systems, Inc.
 design & build contractors steel building systems

NORTH

HY-TECH SPRING & MACHINE
 950 LINCOLN PARKWAY
 PLAINWELL, MICHIGAN 49080

REVISION	DATE	FOR PERMITS
	23 AUGUST 2018	
	10/2/2018	018 9:52:59 AM, Delta Design Systems, Inc.

C-1



PIER / FOOTING

SEE AMERICAN BUILDINGS' DRAWINGS FOR ANCHOR BOLT SIZE & SPACING

FROST WALL

SCRAP LUGGER SHELTER DESIGN

JOB NUMBER:
 8240 Stadium Drive
 Kalamazoo, Michigan 49009
 phone: (269) 353-7800
 fax: (269) 353-7900

Delta Design Systems, Inc.
 design & build contractors steel building systems

NORTH

HYTECH SPRING
 950 LINCOLN PARKWAY
 PLAINWELL, MI 49080

DATE: 9/25/2018
 REVISION:
 SHEET NO.:

City of Plainwell



"The Island City"

Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Address: www.plainwell.org

To: Erik Wilson, Brian Kelley
From: Robert Nieuwenhuis
Subject: 2018 Brown Field Redevelopment
Date: Nov, 1, 2018

The old engineering room in the mill has experienced some water damage from a roof leak. The water had pooled up on the roof and found its way through a seam in the roof. The roof drains have been cleared and the pool of water is gone, but the wood and roofing materials have been damaged from the water sitting on the roof. I recommend Carlyle Roofing Co. make the repairs needed ASAP before we have issues with snow load. The quote for the repairs on damaged area is \$3,985.00. I would also recommend we have Carlyle Roofing Co. repair seams that could allow water damage to happen in other areas for \$ 1,000.00.

1) Roof Repairs	\$ 3,985.00
2) Seam Repairs	\$ 1,000.00
Total	\$ 4,985.00

Error! Unknown document property name.

www.plainwell.org.

The City of Plainwell is an equal opportunity provider, and employer

Proposal
CARLYLE ROOFING CO., INC.

433 12TH STREET
P.O. BOX 12 * PLAINWELL, MICHIGAN 49080-0012
PHONE (269) 685-8070
FAX (269) 685-5898
info@carlyleroofting.net
www.carlyleroofting.net

TO: City of Plainwell

DATE 10/23/18

CARLYLE ROOFING CO., INC., hereinafter called the Company, proposes to furnish and install:

Plainwell Paper Engineering - roofing and decking repairs

According to the following specifications:

- Tear out the roofing and insulation over the rotten decking in a 6'x21' area.
- Tear out the rotten wood saddle and rotten deck boards in a 5'x20' area
- Screw down new wolmanized center match 2x6 deck boards
- Make new plywood saddle along the wall
- Backfill with new insulation
- adhere new roofing patch over the 6'x21' area

Estimated Cost: \$3,985.00

Full payment of the above work shall be due upon completion.

The Company carries Workman's Compensation and Public Liability Insurance, but does not assume risks of any character under this contract other than that covered by such insurance. The Company disclaims any and all liability for damages to persons or property resulting from mold growth within any part of the building envelope due to moisture entering the building envelope prior to Company's completion of installation of the roof membrane, or as a result of damage to or penetration of the installed roof membrane. Any warranties shall accrue only to the benefit of the original owner named above. It is not transferable to any other person except with the written consent of the Contractor. Any warranties shall assume that normal maintenance procedures are followed by the owner. THIS PROPOSAL IS LIMITED TO -30- DAYS ACCEPTANCE FROM DATE HEREOF.

The Company will not proceed with above work until we receive a signed copy of this agreement.

CARLYLE ROOFING COMPANY, INC.

By: 
GEORGE CARLYLE

CUSTOMER SIGNATURE



Rick Brooks, Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Brad Keeler, Council Member
Todd Overhuel, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

11/05/2018

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Disposal of Street sweepings, Storm basin debris, & Bio-bed spent mulch

We have accumulated some solid waste debris which needs to be sent to landfill. To share expenses, we have combined the waste all together for disposal.

We have between 150 -200 cubic /yds. of material which could be loaded and hauled by a contractor for approximately \$80 to \$100/hr. for loader and two tandem dump truck's.

Analytical \$545
Loading & Hauling \$4,800 est. at 2 days 3 equipment.
Landfill fees \$1,000 est.
\$6,345

Water Renewal has the funding line item 590-540-930-000 50%

Streets Major	203-463-930	33%
Streets Local	202-463-930	17%



Rick Brooks, Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Brad Keeler, Council Member
Todd Overhuel, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

11/05/2018

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Annual purchase of Calcium Nitrate (Bioxide)

This is a budgeted annual chemical purchase for (\$22,500 chemical & \$3,600 equipment maintenance, site visits) totaling \$26,100, line item 590-550-740-000. 80% of this expenditure is invoiced to the Village of Martin and made reimbursable to the City of Plainwell. The chemical is used to treat hydrogen sulfide gas created in the lengthy sewage force main between Martin and Plainwell.

This vendor uses a contract which runs November thru October each year. This company is the regional manufacturer of a reliable quality product found not to foul equipment. This product has one competitor which was one of their suppliers but the product became very poor quality and the equipment was continually down due to fouling, therefore all business with them has been discontinued.

It is my recommendation upon council's approval we authorize the one-year contract with Evoqua Water Technologies.



October 17, 2018

Mr. Bryan Pond
Superintendent
City of Plainwell
129 Fairlane Street
Plainwell, MI 49080
Phone: (269) 685-5153
Fax: (269) 685-1994
Email: BPond@Plainwell.org

**RE: 2018 - 2019 BIOXIDE® FULL SERVICE ODOR CONTROLSM PROGRAM
CITY OF PLAINWELL, MICHIGAN
Evoqua Quote No. Q181017MJ07**

Dear Mr. Pond:

Evoqua Water Technologies LLC would like to thank you for your business and we look forward to serving your odor control needs in the years to come.

The new price for BIOXIDE will be \$2.81/gallon delivered in minimum 2,000 gallon bulk loads. This pricing will take effect on November 1, 2018, and remain firm through October 31, 2019. A \$300 monthly equipment rental fee shall remain the same. The above price is for BIOXIDE and includes two maintenance and optimization services per year.

BIOXIDE, BIOXIDE-AQ and BIOXIDE AE are proprietary processes developed by Evoqua Water Technologies LLC. A license to use Bioxide products is included with the product sale. Patents that cover aspects of the use of Bioxide products include, but are not necessarily limited to, United States Patent Nos. 5,500,368, 6,309,597, 7,087,172, 7,285,217, and 7,553,420 B2. Bioxide, Bioxide-AQ, Bioxide AE, AQUIT and Full Service Odor Control are trademarks of Evoqua Water Technologies LLC.

All deliveries require 5-7 business days' notice from receipt of purchase order. Any applicable taxes due are not included. The attached Evoqua Terms and Conditions are considered part of this notice and shall prevail.

Thanks again for your business. If you have any questions, comments, or if I can be of service to you in any way, please contact me at (941) 313-0736 or via email at Christopher.Clark@Evoqua.com. We look forward to working with you in the years to come.

Sincerely,

Evoqua Water Technologies LLC

Chris Clark

Chris Clark
Technical Sales Representative

RE: 2018 - 2019 BIOXIDE® FULL SERVICE ODOR CONTROLSM PROGRAM
CITY OF PLAINWELL, MICHIGAN
Evoqua Quote No. Q181017MJ07

Evoqua will process your order when we receive acceptance of this proposal, by signing below and returning to sheri.whalen@evoqua.com or via fax to: (941) 359-7985.

Company Name: City of PLAINWELL
This 13th day of November Month 2018 Year
By: Eul J. Whit
Title: CITY MANAGER
P.O. Number _____

EVOQUA WATER TECHNOLOGIES LLC

Standard Terms of Sale

1. **Applicable Terms.** These terms govern the purchase and sale of equipment, products, related services, leased products, and media goods if any (collectively herein "Work"), referred to in Seller's proposal ("Seller's Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is expressly conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms or documents.
2. **Payment.** Buyer shall pay Seller the full purchase price as set forth in Seller's Documentation. Unless Seller's Documentation specifically provides otherwise, freight, storage, insurance and all taxes, levies, duties, tariffs, permits or license fees or other governmental charges relating to the Work or any incremental increases thereto shall be paid by Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller. If Buyer claims a tax or other exemption or direct payment permit, it shall provide Seller with a valid exemption certificate or permit and indemnify, defend and hold Seller harmless from any taxes, costs and penalties arising out of same. All payments are due within 30 days after receipt of invoice. Buyer shall be charged the lower of 1 ½% interest per month or the maximum legal rate on all amounts not received by the due date and shall pay all of Seller's reasonable costs (including attorneys' fees) of collecting amounts due but unpaid. All orders are subject to credit approval by Seller. Back charges without Seller's prior written approval shall not be accepted.
3. **Delivery.** Delivery of the Work shall be in material compliance with the schedule in Seller's Documentation. Unless Seller's Documentation provides otherwise, delivery terms are ExWorks Seller's factory (Incoterms 2010). Title to all Work shall pass upon receipt of payment for the Work under the respective invoice. Unless otherwise agreed to in writing by Seller, shipping dates are approximate only and Seller shall not be liable for any loss or expense (consequential or otherwise) incurred by Buyer or Buyer's customer if Seller fails to meet the specified delivery schedule.
4. **Ownership of Materials and Licenses.** All devices, designs (including drawings, plans and specifications), estimates, prices, notes, electronic data, software and other documents or information prepared or disclosed by Seller, and all related intellectual property rights, shall remain Seller's property. Seller grants Buyer a non-exclusive, non-transferable license to use any such material solely for Buyer's use of the Work. Buyer shall not disclose any such material to third parties without Seller's prior written consent. Buyer grants Seller a non-exclusive, non-transferable license to use Buyer's name and logo for marketing purposes, including but not limited to, press releases, marketing and promotional materials, and web site content.
5. **Changes.** Neither party shall implement any changes in the scope of Work described in Seller's Documentation without a mutually agreed upon change order. Any change to the scope of the Work, delivery schedule for the Work, any Force Majeure Event, any law, rule, regulation, order, code, standard or requirement which requires any change hereunder shall entitle Seller to an equitable adjustment in the price and time of performance.
6. **Force Majeure Event.** Neither Buyer nor Seller shall have any liability for any breach or delay (except for breach of payment obligations) caused by a Force Majeure Event. If a Force Majeure Event exceeds six (6) months in duration, the Seller shall have the right to terminate the Agreement without liability, upon fifteen (15) days written notice to Buyer, and shall be entitled to payment for work performed prior to the date of termination. "Force Majeure Event" shall mean events or circumstances that are beyond the affected party's control and could not reasonably have been easily avoided or overcome by the affected party and are not substantially attributable to the other party. Force Majeure Event may include, but is not limited to, the following circumstances or events: war, act of foreign enemies, terrorism, riot, strike, or lockout by persons other than by Seller or its sub-suppliers, natural catastrophes or (with respect to on-site work), unusual weather conditions.
7. **Warranty.** Subject to the following sentence, Seller warrants to Buyer that the (i) Work shall materially conform to the description in Seller's Documentation and shall be free from defects in material and workmanship and (ii) the Services shall be performed in a timely and workmanlike manner. Determination of suitability of treated water for any use by Buyer shall be the sole and exclusive responsibility of Buyer. The foregoing warranty shall not apply to any Work that is specified or otherwise demanded by Buyer and is not manufactured or selected by Seller, as to which (i) Seller hereby assigns to Buyer, to the extent assignable, any warranties made to Seller and (ii) Seller shall have no other liability to Buyer under warranty, tort or any other legal theory. The Seller warrants the Work, or any components thereof, through the earlier of (i) eighteen (18) months from delivery of the Work or (ii) twelve (12) months from initial operation of the Work or ninety (90) days from the performance of services (the "Warranty Period"). If Buyer gives Seller prompt written notice of breach of this warranty within the Warranty Period, Seller shall, at its sole option and as Buyer's sole and exclusive remedy, repair or replace the subject parts, re-perform the Service or refund the purchase price. Unless otherwise agreed to in writing by Seller, (i) Buyer shall be responsible for any labor required to gain access to the Work so that Seller can assess the available remedies and (ii) Buyer shall be responsible for all costs of installation of repaired or replaced Work. If Seller determines that any claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any repair or replacement made by Seller. Seller's warranty is conditioned on Buyer's (a) operating and maintaining the Work in accordance with Seller's instructions, (b) not making any unauthorized repairs or alterations, and (c) not being in default of any payment obligation to Seller. Seller's warranty does not cover (i) damage caused by chemical action or abrasive material, misuse or improper installation (unless installed by Seller) and (ii) media goods (such as, but not limited to, resin, membranes, or granular activated carbon media) once media goods are installed. THE WARRANTIES SET FORTH IN THIS SECTION 7 ARE THE SELLER'S SOLE AND EXCLUSIVE WARRANTIES AND ARE SUBJECT TO THE LIMITATION OF LIABILITY PROVISION BELOW. SELLER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE.
8. **Indemnity.** Seller shall indemnify, defend and hold Buyer harmless from any claim, cause of action or liability incurred by Buyer as a result of third party claims for personal injury, death or damage to tangible property, to the extent caused by Seller's negligence. Seller shall have the sole authority to direct the defense of and settle any indemnified claim. Seller's indemnification is conditioned on Buyer (a) promptly, within the Warranty Period, notifying Seller of any claim, and (b) providing reasonable cooperation in the defense of any claim.

9. **Assignment.** Neither party may assign this Agreement, in whole or in part, nor any rights or obligations hereunder without the prior written consent of the other party; provided, however, the Seller may assign its rights and obligations under these terms to its affiliates or in connection with the sale or transfer of the Seller's business and Seller may grant a security interest in the Agreement and/or assign proceeds of the agreement without Buyer's consent.

10. **Termination.** Either party may terminate this agreement, upon issuance of a written notice of breach and a thirty (30) day cure period, for a material breach (including but not limited to, filing of bankruptcy, or failure to fulfill the material obligations of this agreement). If Buyer suspends an order without a change order for ninety (90) or more days, Seller may thereafter terminate this Agreement without liability, upon fifteen (15) days written notice to Buyer, and shall be entitled to payment for work performed, whether delivered or undelivered, prior to the date of termination.

11. **Dispute Resolution.** Seller and Buyer shall negotiate in good faith to resolve any dispute relating hereto. If, despite good faith efforts, the parties are unable to resolve a dispute or claim arising out of or relating to this Agreement or its breach, termination, enforcement, interpretation or validity, the parties will first seek to agree on a forum for mediation to be held in a mutually agreeable site. If the parties are unable to resolve the dispute through mediation, then any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in Pittsburgh, Pennsylvania before three arbitrators who are lawyers experienced in the discipline that is the subject of the dispute and shall be jointly selected by Seller and Buyer. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. The Arbitrators shall issue a reasoned decision of a majority of the arbitrators, which shall be the decision of the panel. Judgment may be entered upon the arbitrators' decision in any court of competent jurisdiction. The substantially prevailing party as determined by the arbitrators shall be reimbursed by the other party for all costs, expenses and charges, including without limitation reasonable attorneys' fees, incurred by the prevailing party in connection with the arbitration. For any order shipped outside of the United States, any dispute shall be referred to and finally determined by the International Center for Dispute Resolution in accordance with the provisions of its International Arbitration Rules, enforceable under the New York Convention (Convention on the Recognition and Enforcement of Foreign Arbitral Awards) and the governing language shall be English.

12. **Export Compliance.** Buyer acknowledges that Seller is required to comply with applicable export laws and regulations relating to the sale, exportation, transfer, assignment, disposal and usage of the Work provided under this Agreement, including any export license requirements. Buyer agrees that such Work shall not at any time directly or indirectly be used, exported, sold, transferred, assigned or otherwise disposed of in a manner which will result in non-compliance with such applicable export laws and regulations. It shall be a condition of the continuing performance by Seller of its obligations hereunder that compliance with such export laws and regulations be maintained at all times. BUYER AGREES TO INDEMNIFY AND HOLD SELLER HARMLESS FROM ANY AND ALL COSTS, LIABILITIES, PENALTIES, SANCTIONS AND FINES RELATED TO NON-COMPLIANCE WITH APPLICABLE EXPORT LAWS AND REGULATIONS.

13. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, AND SELLER'S TOTAL LIABILITY ARISING AT ANY TIME FROM THE SALE OR USE OF THE WORK, INCLUDING WITHOUT LIMITATION ANY LIABILITY FOR ALL WARRANTY CLAIMS OR FOR ANY BREACH OR FAILURE TO PERFORM ANY OBLIGATION UNDER THE CONTRACT, SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE WORK. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY.

14. **Rental Equipment / Services.** Any leased or rented equipment ("Leased Equipment") provided by Seller shall at all times be the property of Seller with the exception of certain miscellaneous installation materials purchased by the Buyer, and no right or property interest is transferred to the Buyer, except the right to use any such Leased Equipment as provided herein. Buyer agrees that it shall not pledge, lend, or create a security interest in, part with possession of, or relocate the Leased Equipment. Buyer shall be responsible to maintain the Leased Equipment in good and efficient working order. At the end of the initial term specified in the order, the terms shall automatically renew for the identical period unless canceled in writing by Buyer or Seller not sooner than three (3) months nor later than one (1) month from termination of the initial order or any renewal terms. Upon any renewal, Seller shall have the right to issue notice of increased pricing which shall be effective for any renewed terms unless Buyer objects in writing within fifteen (15) days of issuance of said notice. If Buyer timely cancels service in writing prior to the end of the initial or any renewal term this shall not relieve Buyer of its obligations under the order for the monthly rental service charge which shall continue to be due and owing. Upon the expiration or termination of this Agreement, Buyer shall promptly make any Leased Equipment available to Seller for removal. Buyer hereby agrees that it shall grant Seller access to the Leased Equipment location and shall permit Seller to take possession of and remove the Leased Equipment without resort to legal process and hereby releases Seller from any claim or right of action for trespass or damages caused by reason of such entry and removal.

15. **Miscellaneous.** These terms, together with any Contract Documents issued or signed by the Seller, comprise the complete and exclusive statement of the agreement between the parties (the "Agreement") and supersede any terms contained in Buyer's documents, unless separately signed by Seller. No part of the Agreement may be changed or cancelled except by a written document signed by Seller and Buyer. No course of dealing or performance, usage of trade or failure to enforce any term shall be used to modify the Agreement. To the extent the Agreement is considered a subcontract under Buyer's prime contract with an agency of the United States government, in case of Federal Acquisition Regulations (FARs) flow down terms, Seller will be in compliance with Section 44.403 of the FAR relating to commercial items and those additional clauses as specifically listed in 52.244-6, Subcontracts for Commercial Items (OCT 2014). If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable, and all other terms shall remain in full force and effect. The Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to its conflict of laws provisions. Both Buyer and Seller reject the applicability of the United Nations Convention on Contracts for the international sales of goods to the relationship between the parties and to all transactions arising from said relationship.

**RESOLUTION OF BOARD OF DIRECTORS OF
CITY OF PLAINWELL
TO
AMEND THE CITY OF PLAINWELL
401(a) RETIREMENT PROGRAM**

WHEREAS, City of Plainwell (the "Employer") has previously adopted the City of Plainwell 401(a) Retirement Program (the "Plan"),

NOW, THEREFORE BE IT RESOLVED, that, effective November 23, 2018, by action of the Board of Directors of the Employer taken at a meeting on the _____ day of _____, 2018, and accepted by the Executive Officer of the Plan as attested by the signature hereto, Provision number 36 of the Plan's Adoption Agreement is hereby amended follows

Distributions

Provisions 36. OTHER PERMITTED DISTRIBUTIONS (select all that apply; leave blank if none apply)

B. HARDSHIP DISTRIBUTIONS (Plan Sections 6.12)

Hardship distributions will NOT be allowed (except as otherwise permitted under the Plan without regard to this provision) unless selected below (leave blank if not applicable):

- f. Hardship distributions are permitted from the following Participant Accounts:
1. all Accounts
 2. only from the following Accounts (select one or more):
 - a. Account attributable to Employer matching contributions
 - b. Account attributable to Employer contributions other than matching contributions
 - c. Rollover Account
 - d. Transfer Account (other than amounts attributable to a money purchase pension plan)
 - e. Other: _____ (specify Account(s) and conditions in a manner that is definitely determinable and not subject to Employer discretion)

NOTE: Hardship distributions are NOT permitted from a Transfer Account attributable to pension assets (e.g., from a money purchase pension plan).

Additional limitations. The following limitations apply to hardship distributions:

3. N/A (no additional limitations)
4. Additional limitations (select one or more):
 - a. The minimum amount of a distribution is \$_____ (may not exceed \$1,000).
 - b. No more than _____ distribution(s) may be made to a Participant during a Plan Year.
 - c. Distributions may only be made from Accounts which are fully Vested.
 - d. A Participant does not include a Former Employee at the time of the hardship distribution.
 - e. Hardship distributions may be made subject to the following provisions: _____ (must satisfy the definitely determinable requirement under Regulations §1.401-1(b) and not be subject to Employer discretion).

Beneficiary Hardship. Hardship distributions for Beneficiary expenses are NOT allowed unless otherwise selected below.

5. Hardship distributions for expenses of Beneficiaries are allowed
- Special effective date** (may be left blank if effective date is same as the Plan or Restatement Effective Date; select a. and, if applicable, b.)
- a. effective as of 08-17-2006 (if this is a PPA restatement and the provisions were effective prior to the Restatement Effective Date, then enter the date such provisions were first effective; may not be earlier than August 17, 2006)
- b. eliminated effective as of _____.

FURTHER RESOLVED, that the appropriate officer(s) of the Employer are authorized and directed to take such actions and to execute such documents as are necessary and appropriate to execute this resolution.

Signed at Plainwell, MI this _____ day of _____, 2018.

EMPLOYER: City of Plainwell

Executive Officer

SUMMARY PLAN DESCRIPTION MATERIAL MODIFICATIONS

I INTRODUCTION

This is a Summary of Material Modifications regarding the City of Plainwell 401(a) Retirement Program ("Plan"). Unless stated otherwise, the modifications described in this summary are effective as of September 17, 2018. This is merely a summary of the most important changes to the Plan and information contained in the Summary Plan Description ("SPD") previously provided to you. It supplements and amends that SPD so you should retain a copy of this document with your copy of the SPD. If you have any questions, contact the Administrator. If there is any discrepancy between the terms of the Plan, as modified, and this Summary of Material Modifications, the provisions of the Plan will control.

II SUMMARY OF CHANGES

I. Hardship Distributions

Can I withdraw money from my account in the event of financial hardship?

Hardship distributions. You may withdraw money for financial hardship if you satisfy certain conditions. This hardship distribution is not in addition to your other benefits and will therefore reduce the value of the benefits you will receive at retirement.

Qualifying expenses. A hardship distribution may be made to satisfy certain immediate and heavy financial needs that you have. A hardship distribution may only be made for payment of the following:

- Expenses for medical care (described in Section 213(d) of the Internal Revenue Code) previously incurred by you, your spouse, your dependents or your beneficiaries or necessary for you, your spouse, your dependents or your beneficiaries to obtain medical care.
- Costs directly related to the purchase of your principal residence (excluding mortgage payments).
- Tuition, related educational fees, and room and board expenses for the next twelve (12) months of post-secondary education for yourself, your spouse, your dependents or your beneficiaries.
- Amounts necessary to prevent your eviction from your principal residence or foreclosure on the mortgage of your principal residence.
- Payments for burial or funeral expenses for your deceased parent, spouse, children, other dependents or beneficiaries.
- Expenses for the repair of damage to your principal residence that would qualify for the casualty deduction under the Internal Revenue Code.

The ability to obtain a hardship distribution for certain expenses of your beneficiary is effective 08-17-2006. A beneficiary is someone you designate under the Plan to receive your death benefit who is not otherwise your spouse or dependent.

A hardship distribution can only be made if there is an immediate and heavy financial need. In addition to the expenses listed above, a hardship distribution can be made to pay any federal, state, or local income taxes or penalties reasonably anticipated to result from a hardship distribution. The Administrator must determine, based on all relevant facts and circumstances, whether you have other resources available to satisfy the financial need. For this purpose, your resources will generally include property which is owned by your spouse or minor children.

Account restrictions. You may request a hardship distribution only from the vested portion of the following accounts:

- accounts attributable to Employer matching contributions
- accounts attributable to Employer nonelective contributions



November 9, 2018

ATTN SANDRA LAMORANDIER
CITY OF PLAINWELL
211 N MAIN STREET
PLAINWELL, MI 49080

RE: An Amendment to your City of Plainwell 401(A) Retirement Program

Dear Sandra Lamorandier:

As requested, we are enclosing an amendment to the City of Plainwell 401(A) Retirement Plan. The proposed Amendment reflects a change to the following section(s) of the Adoption Agreement: *HARDSHIP DISTRIBUTIONS*

This amendment must be signed before the effective date of November 23, 2018. The amendment cannot take effect unless we receive a signed copy. **We suggest a return date no later than November 20, 2018.** If you choose not to adopt the amendment, please notify us.

We recommend that you review this with your legal counsel. If the amendment is satisfactory it must be signed by your Executive Officer. Please retain a copy in your records and return a copy to CUNA Mutual Retirement Solutions. When returning the amendment by email or fax, it is not necessary to send us the original document.

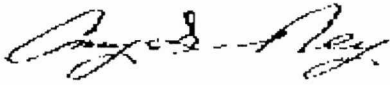
Email:	Intake@BenefitsForYou.com
Fax:	608.236.6110
Mail:	CUNA Mutual Retirement Solutions PO Box 383188 Birmingham, AL 35238
Express:	CUNA Mutual Retirement Solutions 104 Inverness Center Drive Birmingham, AL 35242

A Summary Plan Description Material Modifications (SMM) which reflects the above changes made to your Retirement Plan is included and will be posted on [BenefitsForYou](#) after the signed amendment is returned.

Pension regulations require disclosure of any changes in the provisions or administration of the plan that is contained in the Summary Plan Description. This disclosure can be satisfied by distributing the SMM, which reflects changes to your Plan, to participants and beneficiaries that are eligible and/or have a balance in the Plan. You have 210 days after the close of the plan year in which the amendment was adopted to provide a copy to these individuals. We suggest you review the SMM before distributing it. A copy of this SMM should be kept with the original Summary Plan Description.

If you have questions or would like more information please contact me at 800.356.2644, Ext 847.3591.

Sincerely,



Amy Ney, TPGC
Plan Services Consultant
CUNA Mutual Retirement Solutions

Enclosure

701077

CUNA Mutual Retirement Solutions is a division of CUNA Mutual Group and the marketing name for CPI Qualified Plan Consultants, Inc., a CUNA Mutual Group member company. CUNA Mutual Group is the marketing name for CUNA Mutual Holding Company, a mutual insurance holding company, its subsidiaries and affiliates. Annuity insurance products are issued by CMFG Life Insurance Company, located in Madison, Wisconsin. Each insurer is solely responsible for the financial obligations under the policies and contracts it issues.



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

September 2018

Prepared by Director Bill G. Bomar

B

Plainwell Department of Public Safety

Scheduled Hours By Activity for September 2018

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
918

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

79 8.58%

172 18.78%

347 37.79%

320 34.84%

598 65.16%

Plainwell Department of Public Safety

Complaints/Activities for September 2018

ARRESTS

CUSTODIAL ARRESTS	12	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	17	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	9	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	11	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	1	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	13	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	34	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	216	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	18	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	234	

OTHER ACTIVITIES

MOTORISTS ASSISTS	0	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	13	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,370	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	September	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	6
1200	Robbery	0	1
1300	Aggravated & Non-Aggravated Assault	10	68
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	9
2300	Larceny	9	75
2400	Motor Vehicle Theft	0	4
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	3	18
2700	Embezzlement	0	5
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	4	16
3500	Violation of Controlled Substances Act	2	18
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	2
3700	Obscenity	2	3
3800	Family Offenses	0	8
4100	Liquor Violations	0	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	5	38
5200	Weapons Offenses	0	1
5300	Public Peace	5	85
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	41
5500	Health and Safety	2	20
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	16
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	5	117
9400	False Alarm Activation	4	46
9500	Fires (Other than Arson)	3	21
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	45	376
9900	General Assistance (All Except Other Police Agencies)	82	590
9911 & 9912	General Assistance (Other Police Agencies)	50	373
FIRS	Medical First Responder	33	219



September Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 50 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
09/01/18	0956	1000	692 W. Bridge Street	Medical	Medical	T-62	2	1
09/01/18	1844	1846	411 Naomi Street	Alarm	Investigate	E-15, E-63	2	4
09/07/18	1911		320 Brigham Street	Fire alarm	Cancelled enroute	Patrol	2	0
09/11/18	1247	1248	203 W. Bridge Street	Electrical fire	Investigate, ventilate	E-17, E-11	5	3
09/19/18	2110	1215	611 Morrell Street	Tree on fire	Extinguish	E-11, E-15, E-63	4	3
09/22/18	2257	2259	950 Lincoln Pkwy	Fire alarm	Investigate	E-11	2	3

Calls for Service at Plainwell Schools

Plainwell High School: 10
684 Starr Road

Gilkey School: 0
707 S. Woodhams Street

Plainwell Middle School: 3
720 Brigham Street

Starr Elementary: 4
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 2
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

FIRE & MEDICAL FIRST RESPONDER CALL LOG

OPER	DISPATCH	TOTAL	RESPONSE	LOCATION	REASON FOR ENTRY	ACTION TAKEN	APPARATUS	PSO	P
TZ	19:09	6		300 Block Brigham	fire alarm				
MAN	12:47	58	1	200 Block W Bridge St	Structure Fire	Locate / Investigate	P5, E11, E17		5
CE	21:13	42	2	600 Block Morrell St.	Tree Fire				
TZ	17:00	45	2	400 Block Thomas	burn complaint	Warning on what not to do			
MAN	11:30	90	0	M-89 & US 131	Power cable across highway at Martin	Shut Highway Down	P1,4,5, F1 / E11, T63		4
AS		4 HRS		ASSISTS OUTSIDE THE CITY SHOW JURISDICTION ASSISTED					
AS		1 MIN		ASSISTS TO OUR DEPARTMENT BY AN OUTSIDE AGENCY SHOW THE AGENCY ASSISTING US					
OPER DID NOT RECORD RESPONSE TIME									
OPER ASSESSES TO ASSIST IN ANOTHER JURISDICTION									
MAN	9:19	61	12	1100 Block N Main St	Fall / Dislocated Shoulder	Assessment / Assist EMS	P5		1
MAN	10:07	13	2	600 Block W Bridge St	Seizures	First Responders Called Out			
MAN	14:02	38	9	400 Block N Main St	Suicidal Subject	Assist EMS	P5		1
RY	19:57	16	6	400 Block 105th	Unknown Medical	Assist			
MAN	12:14	16	3	200 Block Robin St	Subject Fell in Home	Assisted Subject Getting Up	P5		1
MAN	16:35	35	4	400 Block N Main St	Suicidal Subject	Calmed Subject Down / Assis	P5		1
TZ	5:42	18	0	400 Block w. Grant st	Medical				
TZ	17:35	24	1	Hill/Park	Medical			2	2
HER	5:36	24	1	HILL/PARK ST	MEDICAL	ASSIST			
TZ	21:25	22	0	600 Block Starr rd	Medical			2	2
TZ	19:15	12	0	600 Block Starr rd	Medical			3	3
TZ	19:59	37		600 Block Starr rd	Medical			3	3
TZ	19:30	17	1	300 Block Brigham	Medical			4	1
TZ	4:50	33	2	400 Block N. Main	Medical			1	1
HER	8:41	24	6	300 Block BRIGHAM	MEDICAL	ASSIST EMS			
HER	12:29	21	1	1100 Block M89	MEDICAL EMERGENCY	ASSIST			
CE	20:59	31	4	400 Block N. Main St.	Medical	Assist PAEMS			
TZ	0:02	24	1	900 Block W. Bridge st	Medical	Assist PEMS		1	1
TZ	4:09	26	3	400 Block Thomas	Medical	Assist PEMS		1	1
TZ	22:57	258	3	200 Block Lesa st	Death			4	3
TZ	22:03	37	3	400 Block N. Main	Medical	Assist PEMS		1	1
HER	5:48	17	2	600 Block ALLEGAN	MEDICAL	ASSIST			
HER	11:05	25	3	1000 Block WEDGEWOOD	MEDICAL	ASSIST			
HER	1:37	18	2	600 Block MELROSE	MEDICAL	ASSIST			
TZ	23:45	30	4	400 Block Riverview dr	1 yr. old Medical	Assist PEMS		1	1
TZ	4:29	128	0	600 Block W. Bridge st	Medical/Mental	Assist PEMS		1	1
MAN	10:35	40	2	1100 Block M-89	Unresponsive Subject	Assessment / Assist EMS	P5		1
CE	3:36	39	3	400 Block N. Main St.	Assist PAEMS				
MAN	10:11	34	7	200 Block Lesa St	Medical First Responder	Assist EMS	P5		1
CE	18:09	27	3	300 Block Brigham St.	Medical				

AS 19 HRS ASSISTS OUTSIDE THE CITY SHOW JURISDICTION ASSISTED
 AS 3 MIN ASSISTS TO OUR DEPARTMENT BY AN OUTSIDE AGENCY SHOW THE AGENCY ASSISTING US
 OPER DID NOT RECORD RESPONSE TIME
 OPER ASSESSES TO ASSIST IN ANOTHER JURISDICTION

POLICE EMERGENCY CALLS (EXCLUDES FIRE AND MFR CALLS)

OFFICER	DISPATCH	TOTAL	RESPONSE	LOCATION	REASON FOR ENTRY	ACTION TAKEN
RY	19:14	12	2	700 Block Jersey	Civil	
RY	0:45	9	0	600 Block Allegan	Loud noise	
RY	2:51	14	2	Jesses	Accident w/people running	Assist
RY	3:32	27	1	1200 Block Carlton	B/E in Progress	Assist
MAN	12:51	94	15	900 Block Charles St	Domestic Assault	Restrained Susp while Dep. Arrested
CE	18:13	42	1	300 Block Brigham St.	General Assist	
RY	11:30	60	3	400 Block Crossoaks	Shoplifter/previous fighting	Assist ofc safety
HER	7:42	23	14	400 Block W.GRANT	CHECK WELFARE	INVESTIGATE
HER	9:27	13	3	400 Block W.CHART	SUSPICIOUS	INVESTIGATE
HER	11:13	52	7	900 Block CHARLES	ASSIST T3 ATL	ASSIST
RY	9:34	176	0	600 Block Starr	Lewd	
RY	16:35	65	0	600 Block Starr	RAW	Assist
FZ	5:39	3	2	400 Block w. Grant st	MDOP	
FZ	21:04	0	0	600 Block Morrell	welfare check	TOT OPD I was Unavailable
MAN	7:42	33	3	Melrose & N Sunset	Subj approached student walking to school	Checked Area / UTL / Spoke with Caller
RY	21:41	19	0	600 Block Morrell	Civil	
MAN	8:04	26	2	1200 Block M-89	Hold-up Alarm	Employee put in Wrong Code
MAN	11:48	42	2	100 Block S Sherwood	Recovery of Stolen Vehicle	Arrest
HER	11:28	27	2	400 Block N.ACORN	INCORRIGIBLE	INVESTIGATE
HER	12:31	44	7	400 Block N.ACORN	FIGHT	INVESTIGATE
HER	11:55	36	7	1000 Block 112TH	DOMESTIC	ASSIST
FZ	21:00	60	4	200 Block Lesa st	Domestic	
FZ	22:13	17	2	500 Block Brigham	Civil	
FZ	22:11	19	3	300 Block Crossoaks	Assist MSP	Scene security
CE	1:00	10	5	100 Block River St.	B&E	Assist 74
MAN	11:57	33	6	400 Block Oaks Crossings	Fight	Search for Suspect
CE	3:39	36	11	S/B 131	Wrong Way Driver	Stopped 131 57mm
ER	12:42	5	5	900 Block Versailles	Domestic	Disregarded
L	14:02	40	1	park/hill	assist allegan parole	arrest and transport
CE	1:52	59	2	1300 Block M89	DV	Assist B6
HER	5:00	60	4	106TH & 8TH	PI ACCIDENT	ASSIST
HER	8:56	64	7	300 Block STARR RD	DOMESTIC	INVESTIGATE
HER	2:34	21	1	200 Block 12TH ST	ALARM	ASSIST
L	18:40	27	7	allegan/island ave	indecent	
L	19:07	110	0	100 Block w second	dv	arrest
RY	21:03	22	4	300 Block W Orleans	DV	Assist
L	15:53	29	9	900 Block versailles	MENTAL HEALTH child dv	assist acsd
CE	4:28	67	7	Pierce & 4th St.	Rollover Crash	Assist ACSD
FZ	19:55	27	3	300 Block Oaks Crossing	Assault/with injuries	Assist ACSD/OPD
RY	16:10	275	10	S Main/Hill	OUID	Arrest
L	7:51	52	3	m89/131	pia	assist acsd
FZ	18:45	31	0	600 Block Morrell st	Civil	
HER	8:55	20	5	1300 Block EM89	DISORDERLY	ASSIST

UZ	3:15	52	4	600 Block Allegan st	Assist removing people	removed people
ER	13:05	10	1	100 Block Allegan St	911 Welfare	Narrative
UZ	21:57	7	7	500 Block S. Woodhams	Peace Officer	
UZ	18:52	23	4	400 Block Oaks crossing	Trespass	Assist OPD,ACSD
CE	23:54	11	2	13th & 102nd	Unknown Accident	UTL
CE	18:40	25	11	300 Block Prince St.	Civil	
UY	15:20	20	1	Keith St	Fleeing	Assist
UY	18:41	16	6	Joes Market	Susp Subject	
UZ	17:45	39	4	131/49	BOL child on freeway	
UY	20:01	34	0	200 Block Washington	Disorderly at little ceasars	Assist to MSP
MAN	11:10	35	2	300 Block Prince St	Domestic Dispute	Referee
MAN	13:34	16		900 Block Versailles	Domestic Disturbance	Called off Before Arrival
CE	17:13	31	10	800 Block Thomas St.	Civil	
CE	19:30	13	0	600 Block Starr Rd.	Assault	
ANN	8:23	97	2	400 Block N Main,	Domestic Assault	Arrest
ANN	13:28	40	5	100 Block Michigan Ave,	Civil	Report- Ex GF Moving Out- Anatasia Sea
ANN	14:51	19	10	1300 Block M89,	Disturbance	Mother/ Son Verbal
CE	21:47	28	4	500 Block Allegan St.	Retail Fraud	
CE	20:01	18	3	900 Block Versailles	DV	Assist B6

LS 41 HRS ASSISTS OUTSIDE THE CITY SHOW JURISDICTION ASSISTED
ME IN CITY 4 MIN ASSISTS TO OUR DEPARTMENT BY AN OUTSIDE AGENCY SHOW THE AGENCY ASSISTING US
; DID NOT RECORD RESPONSE TIME OR WAS CALLED OFF BEFORE ARRIVAL
SES TO ASSIST IN ANOTHER JURISDICTION

ASSISTS OUTSIDE THE CITY

DISPATCH	TOTAL	LOCATION	REASON FOR ENTRY	ACTION TAKEN	APPARATUS	PSO	PC
6:05	95	500 Block 105TH AVE	SUICIDAL SUBJECT	ASSIST			
11:13	52	900 Block CHARLES	ASSIST T3 ATL DAVID VERPLOEGH	ASSIST			
12:29	21	1100 Block M89	MEDICAL EMERGENCY	ASSIST			
5:00	60	106TH & 8TH	PI ACCIDENT	ASSIST			
19:57	16	400 Block 105th	Unknown Medical	Assist			
5:01	74	900 Block Charles St	Domestic Disturbance	Assisted Deputy			
12:51	94	900 Block Charles St	Domestic Assault	Restrained Susp while Dep. Arrested			
11:55	36	1000 Block 112TH	DOMESTIC	ASSIST			
18:51	27	700 Block Brittany	Mental	Assist ACSD			
22:39	5	10th/107th	Assist ACSD	called off before arrival/NRT			
3:49	12	500 Block 10th St.	Alarm	Unfounded			
0:01	12	400 Block 12th St.	Susp. Sit.	Assist T1			
15:53	29	900 Block versailles	MENTAL HEALTH child dv	assist acsd			
4:28	67	Pierce & 4th St.	Rollover Crash	Assist ACSD			
7:51	52	m89/131	pia	assist acsd			
23:45	30	400 Block Riverview dr	1 yr. old Medical	Assist PEMS		1	1
10:35	40	1100 Block M-89	Unresponsive Subject	Assessment / Assist EMS	P5		1
20:01	18	900 Block Versailles	DV	Assist B6			
11:30	90	M-89 & US 131	Power cable across highway at Martin	Shut Highway Down	P1,4,5, F1 / E11, T63		4
1:00	10	100 Block River St.	B&E	Assist 74			
21:03	22	300 Block W Orleans	DV	Assist			
5:04	21	800 Block S. Wilmont	Alarm	Assist OPD			
19:33	37	E Hammond	Suicidal	Assist			
19:17	49	Mitchell st	shoplifter	Assist OPD			
2:51	14	Jesses	Accident w/people running	Assist			
3:32	27	1200 Block Carlton	B/E in Progress	Assist			
11:30	60	400 Block Crossoaks	Shoplifter/previous fighting	Assist ofc safety			
8:04	26	1200 Block M-89	Hold-up Alarm	Employee put in Wrong Code			
22:11	19	300 Block Crossoaks	Assist MSP	Scene security			
0:05	25	1300 Block Centennial	Stop	Assist T1			
1:52	59	1300 Block M89	DV	Assist B6			
5:54	6	300 Block 12th St.	Alarm	FALSE			
19:55	27	300 Block Oaks Crossing	Assault/with injuries	Assist ACSD/OPD			
8:15	45	1300 Block M89	Assist ACSD on TS	Assisted K91			
18:52	23	400 Block Oaks crossing	Trespass	Assist OPD,ACSD			
23:54	11	13th & 102nd	Unknown Accident	UTL			
15:20	20	Keith St	Fleeing	Assist			
14:51	19	1300 Block M89,	Disturbance at lot 88	Mother/ Son Verbal			
12:16	54	1300 Block EM89	ATTEMPT ARSON	ASSIST			
2:34	21	200 Block 12TH ST	ALARM	ASSIST			
8:55	20	1300 Block EM89	DISORDERLY	ASSIST			
20:30		Lynn st	Assist MSP				

LLS

24 HRS

CALLS IN THE CITY WHERE ASSISTANCE WAS RECEIVED BY ANOTHER AGENCY

	DISPATCH	TOTAL	RESPONSE	LOCATION	REASON FOR ENTRY	ACTION TAKEN	APPARATUS	PSI
N	16:35	35	4	400 Block N Main St	Suicidal Subject	Calmed Subject Down / Assisted EMS	P5	
	6:02	38	2	400 Block N Main	Mental	EMS Transport		
N	11:48	42	2	100 Block S Sherwood	Recovery of Stolen Vehicle	Arrest		
R	8:56	64	7	300 Block STARR RD	DOMESTIC	INVESTIGATE		
	18:40	27	7	allegan/island ave	indecent			
	8:30	10	0	TS Bridge/ Acorn	BJM373	Citation		
N	12:47	58	1	200 Block W Bridge St	Structure Fire	Locate / Investigate	P5, E11, E17	
	0:45	9	0	600 Block Allegan	Loud noise			
	21:04	0	0	600 Block Morrell	welfare check	TOT OPD I was Unavailable		
	21:27	0	0	700 Block Benhoy	Suicidal	TOT OPD I was Unavailable		
	23:37	102	3	400 Block Naomi st	Mental	BOL Neg. Contact		
	3:15	52	4	600 Block Allegan st	Assist removing people	removed people		

7 HRS

Calls at Plainwell Schools

OFFICER	DISPATCH	TOTAL	LOCATION	REASON FOR ENTRY
LUTHY	8:10	30	RHS	School presence
LUTHY	11:45	165	HS	Strategos
LUTHY	7:20	120	HS, Starr,RHS	Officer Presence
LUTHY	9:34	176	684 Starr	Lewd
LUTHY	13:30	60	HS	Spoke w/ school
LUTHY	16:35	65	684 Starr	RAW
RANTZ	18:29	40	684 Starr rd	foot patrol
RANTZ	21:25	22	684 Starr rd	Medical
RANTZ	20:45	40	684 Starr rd	foot patrol
RANTZ	19:15	12	684 Starr rd	Medical
RANTZ	19:59	37	684 Starr rd	Medical
CHAPMAN	10:45	45	High School	Lockdown Drill
CHAPMAN	10:15	45	700 Block Brigham St	Vicious Dog Chasing Pedestrians
PELL	8:08	1	601 school dr	assist kalamazoo twp
PELL	10:50	25	720 brigham	assault
LUTHY	8:00	20	HS	Spoke with ferris
PELL	14:30	48	720 brigham	harassment
WELCHER	1:30	180	720 BRIGHAM	VCSA
BRUCE	19:30	13	684 Starr Rd.	Assault
WELCHER			PHS	medicals x 3
WELCHER			PHS	

CALLS 19 HRS

Accident Report Data

DATE	OFFICER	DISPATCH	LOCATION	REASON FOR ENTRY	ACTION TAKEN	JURISDICTION
16/2018	CULVER	11:20	M89/ 12th	PDA	Citation	
16/2018	BRUCE	18:11	E. Bridge & Sherwood	PDA	P30976	
17/2018	WELCHER	5:00	106TH & 8TH	PI ACCIDENT	ASSIST	GUNPLAIN
18/2018	PELL	16:00	204 s main	pda		
20/2018	BRUCE	4:28	Pierce & 4th St.	Rollover Crash	Assist ACSD	Gunplain Twp
21/2018	PELL	7:51	m89/131	pia	assist acsd	gunplain twp
21/2018	WELCHER	2:53	ALLEGAN/PRINCE	PDA	INVESTIGATE	
25/2018	BRUCE	23:54	13th & 102nd	Unknown Accident	UTL	Otsego Twp

Map Data Link:

<https://binged.it/2qdu9zD>

Theft / Damage Crimes

OFFICER	DISPATCH	LOCATION	REASON FOR ENTRY	ACTION TAKEN	JUR
HAPMAN	10:38	500 Block Allegan St	Damage to Property	Contacted Responsible Party / Report	
RANTZ	5:39	400 Block w. Grant st	MDOP		
RANTZ	6:00	400 Block w. Grant st	MDOP		
RANTZ	18:41	200 Block S. Main st	Larceny		
HAPMAN	10:05	600 Block Morrell St	Larceny of Wallet / Money	Report	
HAPMAN	11:48	100 Block S Sherwood	Recovery of Stolen Vehicle	Arrest	
WELCHER	10:30	300 Block 12TH ST	LARCENY	INVESTIGATE	
HAPMAN	9:55	Kenyon Park	Malicious Damage / Turfed Field	Report	
PELL	8:42	200 Block robin	larceny		
CULVER	12:00	900 Block Industrial Pkwy	Larceny	Report	
LUTHY	15:00	300 Block Brigham	MDP		
BRUCE	18:36	500 Block Jersey St.	Larceny		

Map Link:

<https://binged.it/2Rawnet>

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 10/31/2018

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2018.11.01 15:45:33 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$130,762	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		2.31%	
2	270-Day CD	N/A	\$101,444	Chemical Bank	Aimee Kornowicz - 269.324.7096	05/26/2018	02/20/2019	2.00%	112
3	365-Day CD	N/A	\$152,060	Flagstar Bank	Patti Dueweke - 248.312.2468	07/27/2018	07/29/2019	2.15%	271
4	365-Day CD	N/A	\$152,609	Northstar Bank	Julie Smith - 810.329.7104	02/13/2018	02/13/2019	1.75%	105
5	240-Day CD	N/A	\$200,000	Grand River Bank	Christy Vierzen - 616.259.1322	10/12/2018	06/09/2019	2.60%	221
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$736,875.18

Average Yield: 2.16%

Cash Activity for the Month

Cash, beginning of month: \$2,237,784.24

Cash, end of month: \$2,015,321.24

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **10/31/2018**

% OF FISCAL YEAR: **33.70%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	263,071	454,546	1,320,825				
Major Streets	67,748	88,027	78,464	136,900	29,590	102,550	337,673	40.54%
Local Streets	73,526	39,835	44,330	130,397	(46,232)	580	259,900	50.17%
Solid Waste	9,156	2,956	163,163	62,195	103,925	134,582	173,626	35.82%
Fire Reserve	56,229	61,176	82,496	28,155	115,517	126,174	81,413	34.58%
Airport	38,727	44,549	20,691	32,595	32,646	12,585	54,609	59.69%
Revolving Loan	18,787	61,170	3,083	-	64,253	28,268	10,000	0.00%
Capital Improvement	33,380	38,327	82,435	25,097	95,665	105,123	105,098	23.88%
Brownfield BRA	20,534	17,229	36,533	37,042	16,720	25,650	110,971	33.38%
Tax Increment TIFA	57,964	57,104	59,772	19,612	97,265	105,685	59,710	32.85%
Downtown DDA	12,995	9,756	49,258	16,221	42,793	44,961	60,098	26.99%
Sewer	701,829	786,466	483,223	528,983	740,706	749,212	1,565,903	33.78%
Water	289,143	293,634	191,502	233,344	251,792	142,258	533,800	43.71%
Equipment	157,883	151,916	99,900	58,830	192,985	168,286	233,155	25.23%
OPEB**	62,427	62,427	2,021	1,675	62,772	64,285	13,056	12.83%
	<u>1,863,399</u>	<u>2,169,118</u>	<u>2,717,697</u>	<u>2,102,518</u>	<u>2,784,297</u>	<u>2,752,196</u>	<u>5,710,079</u>	<u>36.82%</u>

* - Amounts taken from audited financial statements as of June 30, 2017

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature:	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2018.11.01 15:44:58 -04'00'</small>

**CITY OF PLAINWELL
MINUTES
Planning Commission
October 17, 2018**

1. Call to Order at 7:01 p. m. by Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Rachel Colingsworth, Jim Higgs, Lori Steele, Diana Lubic
Excused: Gary Sausaman
4. Approval of Minutes – 10/17/18
Higgs motioned to approve minutes, as received seconded by Steele. Minutes approved on an all in favor voice vote.
5. Chairperson’s Report: - None
6. New Business:
 - A. Rezoning 712 N. Main from an R1-B/C1 to all R1-B. **Steele motioned and Higgs seconded motion to recommend the rezoning move forward to Council.**
 - B. Site Plan Review – HyTech Springs, 950 Lincoln Parkway, submitted site plans for bin shelter at the rear (south side) of HyTech Springs property.
Higgs motioned, Colignsworth seconded the motion to recommend the site plans to move forward to Council for final approval.
7. Old Business: None
8. Public Comments – None
9. Reports and Communications:
 - A. 10/08/18 Council Minutes
10. Staff Comments:

Siegel reported out that in the month of October 6 building permits were issued
Four Site Plans were issued for 2018 as of October 31, 2018.
12. Commissioner Comments:

Commissioners all agreed on a resolution honoring Chris Haas for her years of service on the Planning Commission.
13. Adjournment:

Lubic adjourned the meeting at 7:30 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

11/08/2018 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 11/12/2018 - 11/12/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000039	A-1 RENT ALL 17008	PROPANE REFILL	77.00
TOTAL FOR: A-1 RENT ALL			77.00
004882	AERIAL HYDRAULIC REPAIR INC 904961	TRUCK #7 REPAIR	342.48
TOTAL FOR: AERIAL HYDRAULIC REPAIR INC			342.48
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN G72642	TINK CLAW CUTTING EDGE	329.90
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			329.90
001645	ALEXANDER CHEMICAL CORPORATION SLS 10075892	CHLORINE AND SULF DIOXIDE	1,312.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			1,312.00
000138	AMERICAN OFFICE SOLUTIONS IN178902	9/22/18 - 10/21/18 PD COPIER	72.86
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			72.86
000035	APPLIED IMAGING 1218856	10/16/18 - 11/15/18 DPW/WR COPIER	38.53
TOTAL FOR: APPLIED IMAGING			38.53
004167	B & B TRUCK FIRE DIVISION MASON DY 1407	ENGINE 11 REPAIR	637.50
TOTAL FOR: B & B TRUCK FIRE DIVISION MASON DY			637.50
000461	BOB'S HARDWARE 56340	KNIFE/BLADE SET/MEMO BOOK WR	29.35
TOTAL FOR: BOB'S HARDWARE			29.35
003024	BRIAN KELLEY 2018-11	MILEAGE TO MEETINGS & ELECTION / MEMBERSHIP FOR	372.39
TOTAL FOR: BRIAN KELLEY			372.39
000189	BRYAN POND 18-19A CLOTHING ALL	18/19 A CLOTHING ALLOWANCE	54.00
TOTAL FOR: BRYAN POND			54.00
001043	BS&A SOFTWARE 120575	11/1/18 - 11/1/19 SOFTWARE SUPPORT	3,809.00
TOTAL FOR: BS&A SOFTWARE			3,809.00
000107	CARTEGRAPH SYSTEMS INC SIN004944	ANNUAL FEE	3,500.00
TOTAL FOR: CARTEGRAPH SYSTEMS INC			3,500.00
002365	C-COMM 18063	FIRE RADIOS	3,028.50
TOTAL FOR: C-COMM			3,028.50
002116	CHARTER COMMUNICATIONS (SPECTRUM) 0036867102718	11/7/18 - 12/6/18 AIRPORT INTERNET	74.00
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			74.00

002219	CLARK TECHNICAL SERVICES		
	304-2018	OCTOBER 2018 SUPPORT	1,457.50
TOTAL FOR: CLARK TECHNICAL SERVICES			1,457.50

000114	COLUMBIA PIPE & SUPPLY CO. INC		
	2833628	PART FOR BOILER	259.77
TOTAL FOR: COLUMBIA PIPE & SUPPLY CO. INC			259.77

004193	COMPASS MINERALS		
	315464	ROAD SALT EARLY FILL (10/5/18)	6,594.83
TOTAL FOR: COMPASS MINERALS			6,594.83

000009	CONSUMERS ENERGY		
	2018-10	10/1/18 - 10/31/18 ELECTRIC BILLS	6,380.86
TOTAL FOR: CONSUMERS ENERGY			6,380.86

002703	CONTINENTAL LINEN SERVICES INC		
	2018-10 CITY HALL	2018-10 CITY HALL RUGS	67.80
	2018-10 DPS/FIRE	2018-10 DPS/FIRE RUGS	41.84
	2018-10 DPW	2018 - 10 DPW UNIFORM/RUGS/ MISC	171.87
	2018-10 WR	2018-10 WR RUGS/UNIFORM/MISC	73.15
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			354.66

000531	CUMMINS BRIDGEWAY, LLC		
	S3-10539	GENERATOR REPAIR DPS	323.42
TOTAL FOR: CUMMINS BRIDGEWAY, LLC			323.42

002391	CYBERMIND INC		
	NET-570	10/1/18 - 12/1/18 WEBSITE FEES	99.90
TOTAL FOR: CYBERMIND INC			99.90

000157	DAVID RANTZ		
	2018-10	MEAL FROM FIRE TRAINING	10.44
TOTAL FOR: DAVID RANTZ			10.44

004136	DICKINSON WRIGHT PLLC		
	1308893	SEPT 2018 SERVICES	114.00
TOTAL FOR: DICKINSON WRIGHT PLLC			114.00

002478	ENGINEERED PROTECTION SYSTEMS INC		
	A750981	12/1/18 - 2/28/18 PUBLIC SAFETY SECURITY	190.02
	S475526	SYSTEM REPAIR DPS/FIRE HALL	102.00
	S475622	SMOKE ALARM REPAIR DPS/FIRE	160.00
	S475635	REPLACED BATTERIES FOR SYSTEM DPS/FIRE	302.80
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			754.82

001947	E-Z TREE TRANSPLANTING INC.		
	102567	2 RESIDENTS REQUESTED TREES SUNSET/MELROSE	150.00
TOTAL FOR: E-Z TREE TRANSPLANTING INC.			150.00

004858	FERGUSON WATERWORKS		
	0059835	FLAGS FOR H2O	119.90
TOTAL FOR: FERGUSON WATERWORKS			119.90

000084	FIDLAR DOUBLEDAY INC		
	R222485-IN	PD CITATION TICKETS	695.91
TOTAL FOR: FIDLAR DOUBLEDAY INC			695.91

004812	FISH WINDOW CLEANING		
	2647-63143	WINDOW CLEANING @ WR	63.00
	2647-63222	WINDOW CLEANING DPS	150.00
TOTAL FOR: FISH WINDOW CLEANING			213.00

000153	FLEIS & VANDENBRINK INC		

50464	3/29/18 - 8/31/18 SHERWOOD AVE PROJECT	26,409.25
50617	9/1/18 - 9/28/18 GIS WATER SYSTEM MAPPING	2,695.00
50652	CONSTRUCTION ENGINEERING SERVICES 8/1/18 - 9/28/1	9,299.42
50703	9/1/18 - 9/28/18 SHERWOOD	6,930.91
TOTAL FOR: FLEIS & VANDENBRINK INC		45,334.58

001685	FRANKLIN HOLWERDA CO	
832500	2 NEW SCREW PUMPS	144,450.00
TOTAL FOR: FRANKLIN HOLWERDA CO		144,450.00

002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID	
31695	PD/FIRE FUEL 10/31/18	690.38
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID		690.38

002651	GBS GOVERNMENTAL BUSINESS INC	
18-34488	KEY/POLL LIST PADS	28.95
18-34544	ELECTION	213.35
18-34607	BLANK MICHIGAN BALLOTS	36.95
TOTAL FOR: GBS GOVERNMENTAL BUSINESS INC		279.25

004241	GHD SERVICES INC	
958588	SEPT 2018 COMMON AREA/CITY UTILITIES CITY HALL	1,283.90
TOTAL FOR: GHD SERVICES INC		1,283.90

000059	GOIN POSTAL LLC	
108533	POSTAGE FOR POLICE DEPT TO MAIL UNIFORMS BACK	18.33
TOTAL FOR: GOIN POSTAL LLC		18.33

004897	GREAT LAKES DRILLING COMPANY	
18-8902	SHERWOOD AVE IMPROVEMENTS	1,813.00
TOTAL FOR: GREAT LAKES DRILLING COMPANY		1,813.00

002776	GUN PLAIN TOWNSHIP	
2018-10	REFUND FOR WATER CONNECTIONS IN GUN PLAIN TOW	885.00
TOTAL FOR: GUN PLAIN TOWNSHIP		885.00

002281	HOME DEPOT	
2018-09	SEPT 2018 STATEMENT	479.10
TOTAL FOR: HOME DEPOT		479.10

004890	JEFFREY HOYT BUILDER	
1179	HANGER WORK @ AIRPORT	250.00
TOTAL FOR: JEFFREY HOYT BUILDER		250.00

000079	KAECHELE PUBLICATIONS INC	
40591	COUNCIL SUMMARIES/ACCURACY TEST	337.45
40592	DDA SECTION	70.00
TOTAL FOR: KAECHELE PUBLICATIONS INC		407.45

004806	L.L. JOHNS & ASSOCIATES INC	
350	AIRPORT INSURANCE 3 YEAR	2,815.00
TOTAL FOR: L.L. JOHNS & ASSOCIATES INC		2,815.00

000047	M & K QUALITY TRUCK SALES OF GR LLC	
182344KZ	OIL DIPSTICK TUBE	53.51
TOTAL FOR: M & K QUALITY TRUCK SALES OF GR LLC		53.51

000682	MAIN-TECH SERVICES INC	
80914	12TH STREET LIFT STATION	657.00
TOTAL FOR: MAIN-TECH SERVICES INC		657.00

000077	MCMMASTER- CAR SUPPLY	
75635186	EAR PLUS FOR WR	68.47
TOTAL FOR: MCMMASTER- CAR SUPPLY		68.47

002140	MICHIGAN ASSOC OF FIRE CHIEFS		
	1963	MAFC ANNUAL DUES B.BOMAR	125.00
TOTAL FOR: MICHIGAN ASSOC OF FIRE CHIEFS			125.00
002286	MICHIGAN ELECTION RESOURCES LLC		
	40759	BALLOT INSTRUCTIONS/CITIZENSHIP STATUS NOTICE	67.90
	41088	BALLOT MARKING INSTRUCTIONS	44.91
TOTAL FOR: MICHIGAN ELECTION RESOURCES LLC			112.81
004769	MOORE ELECTRICAL SERVICES INC		
	106896	REPLACE OLD BULBS IN N BARN LIGHTS	3,525.00
TOTAL FOR: MOORE ELECTRICAL SERVICES INC			3,525.00
000096	NYE UNIFORM CO INC		
	673787	UNIFORM FOR JEFF LEHMANN	142.91
TOTAL FOR: NYE UNIFORM CO INC			142.91
000095	ONE WAY PRODUCTS INC		
	703777	BATH TISSUE/C-FOLD TOWELS FOR DPS	107.36
TOTAL FOR: ONE WAY PRODUCTS INC			107.36
000282	OUDBIER INSTRUMENT CO INC		
	8935	REPLACE O2 SENSOR & CALIBRATE GAS DETECTION SYST	595.60
TOTAL FOR: OUDBIER INSTRUMENT CO INC			595.60
004852	PACE ANALYTICAL SERVICES LLC		
	1846214825	WR SAMPLES	245.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			245.00
004855	PLAINWELL ACE HARDWARE		
	1428	MARKING PAINT FOR H2O LINES	83.86
	1464	FASTENERS FOR AIRPORT	33.19
	1470	MISC FASTENERS FOR AIRPORT	5.76
	1478	FASTENERS/PAINT AIRPORT	8.46
	1517	PUSH BROOM - DPW	15.99
	1519	TAPE	3.58
	1667	DUMPSTER CORRAL	10.57
	1668	DUMPSTER CORRAL	39.54
	1675	PLANTER	25.99
	1680	PIPE/SCREEN FOR #25	9.58
	1693	WR METER PARTS	3.77
	1701	TRUCK #18 FASTENERS/SILICONE	17.89
	1702	ACE CEMENT	15.37
	1713	TRUCK 18 SCREW HEX	24.99
	1726	SAND DISKS TRUCK #61	35.96
	1737	SALT SOFTNER PELLETS	74.90
	1741	GLADE SPRAY	37.33
TOTAL FOR: PLAINWELL ACE HARDWARE			446.73
002247	PLUMBER'S PORTABLE TOILETS		
	373756	RESTROOMS FOR PUMPKINS IN THE PARK	85.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			85.00
001448	PROFESSIONAL CODE INSPECTIONS		
	5847	OCTOBER 2018 PERMITS	8,286.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			8,286.00
003060	R-COMM MEDIA		
	2380	2018 ALLEGAN COUNTY VISITOR GUIDE	500.00
TOTAL FOR: R-COMM MEDIA			500.00
001748	REPUBLIC WASTE SERVICES		
	0249-006145781	11/1/18 - 11/30/18 CITY OFFICE RECYCLE AND MILL MET	496.82

	0249-006146250	11/1/18 - 11/30/18 OFFICE GARBAGE	247.33
TOTAL FOR: REPUBLIC WASTE SERVICES			744.15

004830	RICHMOND, MICHAEL J 2018-1	10/1/18 - 10/31/18 ASSESSING SERVICES	1,400.00
TOTAL FOR: RICHMOND, MICHAEL J			1,400.00

004124	SCHINDLER ELEVATOR CORPORATION 8104914523	PD ELEVATOR INSPECTION SERVICES 11/1/18 - 10/31/19	914.76
TOTAL FOR: SCHINDLER ELEVATOR CORPORATION			914.76

000011	SHOPPERS GUIDE INC 151	OCTOBER 2018 LOOS LEAF/PUMPKINS IN THE PARK/INDC	278.84
TOTAL FOR: SHOPPERS GUIDE INC			278.84

004259	SME 90191	WR SCREW PUMP REPAIR	773.75
	90281	WEDGEWOOD DR REHABILITATION	3,229.75
TOTAL FOR: SME			4,003.50

REFUND UB	ST STEPHEN CHURCH 11/08/2018	UB refund for account: 02-00016300-00	150.00
TOTAL FOR: ST STEPHEN CHURCH			150.00

000962	STATE OF MICHIGAN 761-10377399	WSSN - H2O SUPPLY ANNUAL FEE	1,338.05
TOTAL FOR: STATE OF MICHIGAN			1,338.05

002402	STEENSMA LAWN & POWER EQUIPMENT 555579	BLOWER	999.96
	555581	BLOWER	658.00
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			1,657.96

000500	TRUCK & TRAILER SPECIALTIES, INC. DSO003108	SNOW PLOW BLADES	2,997.81
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			2,997.81

002591	WADE KEYZER 18/19 SHOE ALLOW	18/19 SHOE ALLOWANCE	84.79
TOTAL FOR: WADE KEYZER			84.79

001536	WASHWELL-STADIUM DRIVE GROUP-SOAP 2201	SEPT/OCT 2018 PD DRYCLEANING	45.75
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			45.75

000941	WEST MICHIGAN CRIMINAL JUSTICE 2018-10	SPRING 2018 MCOLES	233.16
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			233.16

000947	WYOMING ASPHALT & PAVING INC. 16518-1	PAVING SALT BARN	2,874.00
	2018-549	ASPHALT	218.70
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			3,092.70

TOTAL - ALL VENDORS			261,804.37

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Cheryl
Pickett

Digitally signed by Cheryl Pickett
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Cheryl
Pickett, email=cpickett@plainwell.org
Date: 2018.11.08 09:47:08 -05'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian
Kelley
Date: 2018.11.09
12:23:42 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan
Pond
Date: 2018.11.08
10:12:35 -05'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar

Digitally signed by Bill
Bomar
Date: 2018.11.09
10:01:34 -05'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert
Nieuwenhuis

Digitally signed by Robert
Nieuwenhuis
Date: 2018.11.09
14:33:42 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

11/09/2018

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 10/23/2018 - 11/15/2018

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: ACH Transaction - Property Tax Distributions					
10/26/2018	CBGEN	1400(A)	ALLEGAN COUNTY TREASURER	2018 SUMMER TAX/INT COLLECTED W/E 10/20/2018	1,055.18
10/26/2018	CBGEN	1401(A)	RANSOM DISTRICT LIBRARY	2018 SUMMER TAX/INT COLLECTED W/E 10/20/2018	150.32
11/02/2018	CBGEN	1405(A)	ALLEGAN COUNTY TREASURER	2018 SUMMER TAX/INT COLLECTED W/E 10/27/2018	744.54
11/02/2018	CBGEN	1406(A)	RANSOM DISTRICT LIBRARY	2018 SUMMER TAX/INT COLLECTED W/E 10/27/2018	106.07
11/09/2018	CBGEN	1412(A)	ALLEGAN COUNTY TREASURER	2018 SUMMER TAX/INT COLLECTED W/E 11/03/2018	1,095.18
11/09/2018	CBGEN	1413(A)	RANSOM DISTRICT LIBRARY	2018 SUMMER TAX/INT COLLECTED W/E 11/03/2018	156.03
Total ACH Transaction:					3,307.32
Check Type: EFT Transfer - Bill Payments					
10/26/2018	CBGEN	1402(E)	FIRST NATIONAL BANK (CREDIT CARD)	Chemical Bank Credit Card Statement 10/24/2018	13,014.30
11/15/2018	CBGEN	1407(E)	CITY OF PLAINWELL	NOVEMBER 2018 CITY UTILITY BILLS	415.65
11/02/2018	CBGEN	1408(E)	STATE OF MICHIGAN	OCTOBER 2018 AIRPORT FUEL SALES TAX	65.64
11/05/2018	CBGEN	1409(E)	CENTURYLINK	OCTOBER 2018 LONG DISTANCE	0.71
11/05/2018	CBGEN	1410(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE NOVEMBER 2018 -	186.76
11/05/2018	CBGEN	1411(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE NOVEMBER 2018 -	180.32
11/09/2018	CBGEN	1414(E)	SILVERSCRIPT INSURANCE COMPANY	NOVEMBER 2018 RETIREE PRESCRIPTION COVER	29.10
11/09/2018	CBGEN	1415(E)	SILVERSCRIPT INSURANCE COMPANY	NOVEMBER 2018 RETIREE PRESCRIPTION COVER	29.10
Total EFT Transfer:					13,921.58
Check Type: Paper Check - Manual Checks					
10/23/2018	CBGEN	13038	AT&T - SBC	9/14/18 - 10/13/18 DPW SECURITY GATE	1,074.35
10/23/2018	CBGEN	13039	CONSUMERS ENERGY	9/1/18 - 9/30/18 ELECTRIC BILLS	3,790.67
10/23/2018	CBGEN	13040	MICHIGAN GAS UTILIITIES CORP.	9/12/18 - 10/10/18 GAS BILLS	86.89
10/23/2018	CBGEN	13041	VERIZON	ALARMS 9/11/18 - 10/10/18	49.95
10/23/2018	CBGEN	13042	CHARTER COMMUNICATIONS (SPECTRUM)	10/19/18 - 11/18/18 DPS/FIRE PHONE/INTER	514.77
10/23/2018	CBGEN	13043	JOYFUL CLEANING - LINDA TUBBS	OCTOBER 2018 CLEANING	1,114.00
10/23/2018	CBGEN	13044	MADISON NATIONAL LIFE INSURANCE CO	NOVEMBER 2018 LIFE INSURANCE	99.88
11/01/2018	CBGEN	13045	PRIORITY HEALTH	NOVEMBER 2018 HEALTH INSURANCE PREMIUM	25,639.09
10/31/2018	CBGEN	13047	POSTMASTER	TO MAIL NOVEMBER UTILITY BILLS	569.75
11/08/2018	CBGEN	13049	CHARTER COMMUNICATIONS (SPECTRUM)	CITY HALL PHONE/INTERNET/TV 09/26 - 12/0	977.56
Total Paper Check:					33,916.91

CBGEN TOTALS:

Total of 24 Checks:

Less 0 Void Checks:

Total of 24 Disbursements:

51,145.81

0.00

51,145.81

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2018.11.09 08:55:26 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:



October 25, 2018

**Board of Commissioners Update
Administrator's Report**

ENGAGEMENT

Employment

Number of Active Regular Full-Time and Regular Part-Time Employees: 356

New Hires: 3

Last Name	First Name	Position
Copeman	Dustin	SSSPP Coordinator
Lovett	Janice	Probation Officer
Garcia	Joe	Maintenance Technician

Left Employment: 1

Last Name	First Name	Position
Monroe	Jason	Medical Examiner Investigator

Open Positions: 13

Law Clerk; (3) Telecommunicator; Drain Maintenance Worker II; Environmental Health Secretary; Registered Sanitarian; PC Network Technician; IRPT Animal Control; Client Financial Svc Clerk FOC; Professional Engineer; Senior Finance Specialist; Park Ranger

For more information regarding these employment matters, please contact Lyn Holoway, HR Manager at (269) 673-0537.

Flu Vaccine Clinics & Mini Health Fair

For all Allegan County employees.

No appointment needed. Drop in when you can!

- **Walk-in Flu Vaccine Clinic** — no cost, wear short sleeves, bring employee ID badge
- **Priority Health, Delta Dental and EyeMed** information
- **Blood pressure** checks & info
- **Wellness assessment & coaching scheduling**—benefit eligible employees
- **Wellness enrollment** for new participants—benefit eligible employees
- **Breast Cancer Awareness & Great American Smoke-out** info
- **Employee Assistance Program (EAP)** info
- **Preventive Care** info
- **Healthy snacks, fun giveaways & more!**

Dates & times for all employees:
Please arrive within timeframes indicated.

Tues. Oct. 23, 3:30 – 4:59 PM, ACSO Training Rm.*

Thurs. Oct. 25, 3:30 – 4:59 PM, ACSO Training Rm.*

Tues. Oct. 30, 11:30 AM - 1:15 PM, Courthouse Circuit Ct. Jury Rm.

Thurs. Nov. 8, 3:45 – 5:15 PM, CSB Nederveld Rm.**

** Park in South lot at Sheriff Complex, use front Lobby door.*

*** Note: This is the FINAL employee flu clinic opportunity.*

The single best way to protect against the flu is to get vaccinated each year.

OPERATIONS

Pictometry Contract Agreements – Twenty-one (21) of the thirty-three (33) units (cities, villages and townships) have returned their signed Aerial Imagery Partnership Agreement with the County for access to the new Pictometry data and have paid their first installment. Of the twenty-one paid, 8 units have paid the total amount for all 3 years. Sixty-three percent (63%) of this year's total amount due has been collected. To assist local units in the use of this technology, training was held on October 2 and 4, giving valuable insight on the program's capabilities.

Pictometry imagery offers agencies the ability to see oblique or "bird's eye" view of all properties. This feature provides users the ability to measure buildings from all sides which will provide better preparation for fieldwork, more accurate record cards and assessments. This tool can also benefit Public Safety, the Health Department and any other local agency that relies on accurate aerial imagery. For more information, please contact Brenda Ritchie, Assistant Director of Equalization, at britchie@allegancounty.org.

Dumont Campus Lagoon Pump Repair Complete – The irrigation pump that supported the lagoon waste water system for the Dumont Campus has been rebuilt and installed. During routine irrigation of the lagoons, the pump that fed the sprinkler system froze up and became inoperable. This unfortunate breakdown happened toward the end of the season which created a time sensitive situation that held the County in a position to miss permitted deadlines for irrigation standards. We worked closely with the supplier to expedite the deployment of the rebuilt pump. The pump was installed and is operating above expectations. The lagoons are irrigating at a rate that will afford the County to meet the deadline set by the Department of Environmental Quality (DEQ) without any issues. For more information on this project please contact Shawn Stenberg, Director of Facilities Management at 269-673-0207.

FINANCIAL

Drain Revolving Fund – Finance and Drain Commission staff recently met to review year-end accounting procedures, and to discuss the \$180,000 long-term advance from the General Fund. Prior to considering changes in advance funding, the concept of inter-Drain loans (as defined by the Drain Code of 1956) will be explored. Formalizing the loan process will allow for all Funds that have positive cash balances to continue to earn interest, and appropriately charge the Drains that are requesting a cash advance. Treasurer Office staff will be asked to participate in a next-step meeting, to establish feasibility and detailed workflow processes. For more information regarding this matter please contact Lorna Nenciarini, Executive Director of Finance at 673-0228.

2017 and 2018 Personal Property Tax Reimbursement – Per Statute, both 2017 PPT corrections and 2018 PPT reimbursements were to be distributed by (Saturday), October 20. At

1:38 pm on the 19th, the Local Community Stabilization Authority stated that it will distribute funds “this week.” No other details have been released. For more information regarding this matter please contact Lorna Nenciarini, Executive Director of Finance at 673-0228.

SERVICES

West Side Park/South Beach Access – Beach access at West Side Park has been closed at the southern access point for the season. In April of this year the ramp affording ADA accessibility to Lake Michigan was determined unsafe for the public due to severe dune erosion and record braking high water levels. The deconstruction process resulted in an amazing ADA viewing platform and a natural entryway through the dune to the beach. The dune proved to be no match for the demands of the patrons of the park; more erosion took place. The park’s staff constructed stairs from the platform to the beach to afford citizens with a safe and easy opportunity to enjoy the beach. Unfortunately, the storm this weekend caused major erosion, losing another ten (10) feet of dunes. Losing this much dune caused the extra stairs to be unsupported and no longer structurally sound for the public. The stairs have been removed and stored for the winter, the plan is to reconnect them in the spring. A guard rail has been put at the end of the platform to afford safe viewings without descending to the beach. The citizens of Allegan County can still enjoy the amazing views of Lake Michigan from the South ramp and wonderful walks along the beach from the North access point. For more information regarding this matter, please contact Brandy Gildea, Parks Coordinator @ 269-673-0378.

April Results



October Erosion



Transportation Service, Mobility Challenge Grant – In May of 2018, the Governor released a Mobility Challenge Grant for the purpose of spurring economic development, and to encourage innovative service models that improve mobility options throughout the State for seniors, veterans and persons with disabilities. Transit Partners, Allegan County Senior and Veteran Services, Allegan County Transportation and Community Action of Allegan County met to identify options to improve mobility in Allegan County. After contacting PlantM, a division of the Economic Development Corporation (MEDC), the team was introduced to the Bosch Group to collaborate on this project and develop an innovative model to improve the transportation needs. Earlier this month, stakeholders were notified that SPLT (a Bosch owned company) was one of 9 recipients of the Mobility Challenge Grant, and Allegan County was selected as eligible for one of three Beta sites for this project. Along with Michigan Department of Transportation (MDOT) Dan Wedge will represent Allegan County to learn more about optional mobility solutions in Pittsburg October 22 – 24. MDOT will send out a press release in the near future. For more information on this project, contact Dan Wedge, Executive Director of Services at 269-686-4529.

Senior Services – The Commission on Aging held its monthly meeting at the First Baptist Church in Plainwell on October 18, 2018 to participate in the community meal and meet with the seniors that participate in the meal program. The COA historically meets out in the public at least once annually as an outreach to meet and greet with seniors in the area. For more information, please contact Sherry Owens, Director at (269) 686-5144.

Senior Millage – On Monday, October 15, during the regular meal delivery, a Home Delivered Meal driver from Community Action of Allegan County found a client on the floor as a result of a heart attack. She hit her head as she collapsed and had been laying on the floor for over three hours. The driver followed training protocol, called 911 and comforted her until the ambulance arrived and the family was notified. This is just one example of how the Senior Millage touches the lives of not only the seniors but their families. For more information, please contact Sherry Owens, Director at (269) 686-5144.

Public Health Animal Shelter Update – Recently, at the Michigan Pet Fund Alliance, the Allegan County Animal Shelter, managed by Wishbone Pet Rescue under the direction of Susan Smith, was recognized for being a “No Kill” shelter.

The Allegan County Animal Shelter has a release rate of 93%. To be recognized it must be over 90%. This means that 93% of the animals entering the shelter are released alive, mostly through adoption.

Our congratulations go out to Susan Smith, Wishbone and the team from the Allegan County Animal Shelter for making it such a success. Please see the attached documents to compare Allegan County to other Counties.

Public Health EH Field Service Delivery Update - Currently 97% of the eligible applications, received through September 22nd, were issued within the timeframe (9/8/2018- 9/22/2018), the 14 business day benchmark. 97% of all customers (9/22/2018 - 10/6/2018) were contacted within 5 business days of submitting their application.

We interviewed for the sanitarian position and made an offer to the candidate. We are waiting to hear back if they have accepted or not. We are interviewing for the vacant EH Secretarial

position this Friday, October 19th. That previous EH secretary moved to a vacant personal health secretary within Public Health.

Public Health/Sharps Collection – To decrease risk of spreading communicable diseases we want to ensure easy access to sharps containers and appropriate disposal. Currently, residents living in a community that collects the recycling surcharge may utilize this service at no additional fee. The historical cost to residents that do not pay a recycling surcharge is \$30.00 per year. See Attachment A.

With the increase rates of diseases that are treated with medications that utilize sharps and the increase in opioid/substance use; Public Health, Allegan County Community Mental Health (ACCMH) Substance Abuse Services, and public safety agencies are collaborating to remove barriers to sharps exchange and increase access. Sharps containers have been purchased by ACCMH through substance abuse prevention services funding and will be placed in public safety offices within the County. For additional questions please call Lisa Letts, lletts@allegancounty.org or Rosemary Graham, rgraham@allegancounty.org or 269-673-5411.

Public Health Update; Otsego Water Quality Investigation – Otsego Township, Otsego City, Plainwell City, and Gun Plain Township municipal water supplies tested for the dioxin, furan, polychlorinated biphenyl (PCB) complete panel. The results were received and TEQ (total toxicity equivalence) calculations were compiled. TEQ is how MDHHS can determine human health impact. The municipal water supplies all demonstrated a TEQ less than 1. Michigan Department of Health and Human Services (MDHHS) concluded that there was no public health hazard with the municipal (city) water supplies.

Based on results received for residential wells tested, all homeowners have been taken off interim alternate water supply. MDHHS has deemed no public health hazard with the private wells that were sampled and will work with homeowners individually on the quality of their water. Michigan Department of Environmental Quality (MDEQ) is resampling 21 wells from the original sampling that had TEQ greater than 1. MDEQ states they are doing the resampling because of quality assurance concerns with the lab who did the original dioxin, furan, PCB complete panel. Those homeowners/ residents were notified of all results via phone and letter by (MDHHS) the weekend of October 12, 2018 and also were able to come to the October 20, 2018 meeting to address additional question/concerns.

A town hall meeting was held on October 20, 2018 at Otsego Middle School (540 Washington Street, Otsego) from 10:00 am until 1:30 pm. Agencies addressed community concerns and shared results/next steps. Approximately 80 residents and 30 individuals from the media, MDHHS, MDEQ, Agency from Toxic Substance and Disease Registry (ATSDR), and US Environmental Protection Agency (EPA) were in attendance. Please see the attached presentation (Attachment B).

Next Steps are as follows:

MDEQ is working with an expert consultant on dioxin and is creating a sampling plan for soils. That information will be shared with the community when the results are received by MDHHS and Allegan County Health Department to post on their website.

MDHHS is waiting on data on the cancer rates comparison from facilities on the 2006 year to ensure there was not duplicate data entry. The next step is to focus on a strong sampling plan to determine what chemicals are in the soil and at what level of contamination. The level of contamination in the soil would be used to determine which residences or activities might result

in exposure to those chemicals. The environmental data is needed before they can determine next steps in a health assessment.

Allegheny County Health Department will continue to update the website and share information that is received from the other agencies. The hotline is being evaluated due to low call volume. We will continue to take questions from citizens, escalate them to the appropriate agency and update the FAQ sheet as needed throughout this investigation.

Any questions please contact the Health Officer, Angelique Joynes @ ajoynes@allegancounty.org or 269-673-5411.



Need to Dispose of Sharps?



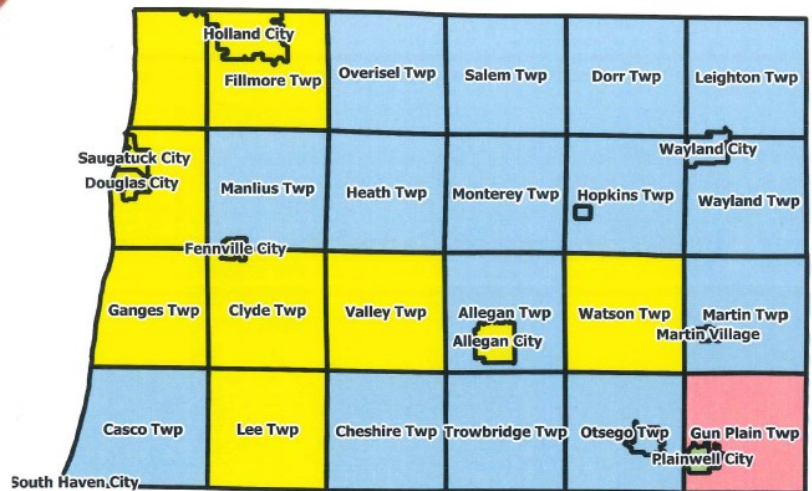
**Drop off
your used
sharps
and sharps
containers**



**You can now drop your home generated Sharps/Needles
at the following locations for little to no charge:**

Allegan County Health Dept., ACHD
3255 122nd Ave, Ste. 200
Allegan, MI 49010
Appointment Required
(269) 673-5415

Drug and Lab Disposal, DLD
331 Broad St.
Plainwell, MI 49080
No Appointment Necessary
Tuesdays & Thursdays 8:00—11:00 am
(800) 685-9824



= \$30 per year @ ACHD
 = free @ ACHD
 = free @ DLD & ACHD
 = free @ DLD or \$30 per year @ ACHD



Otsego Community Meeting Agenda

10 – 11:30am Open House Session: Conversations about environmental testing with local, state, and federal agencies

11:30am – 12:30pm Presentation Session: Provided by the agencies

12:30pm – 1:30pm Question and Answer Session



Otsego Area Update

October 20, 2018



Welcome and Overview

- Residential Well Sampling
- Site Investigations
- City Water Sampling
- Cancer Incident Review
- Next Steps
- Panel Question and Answer Session



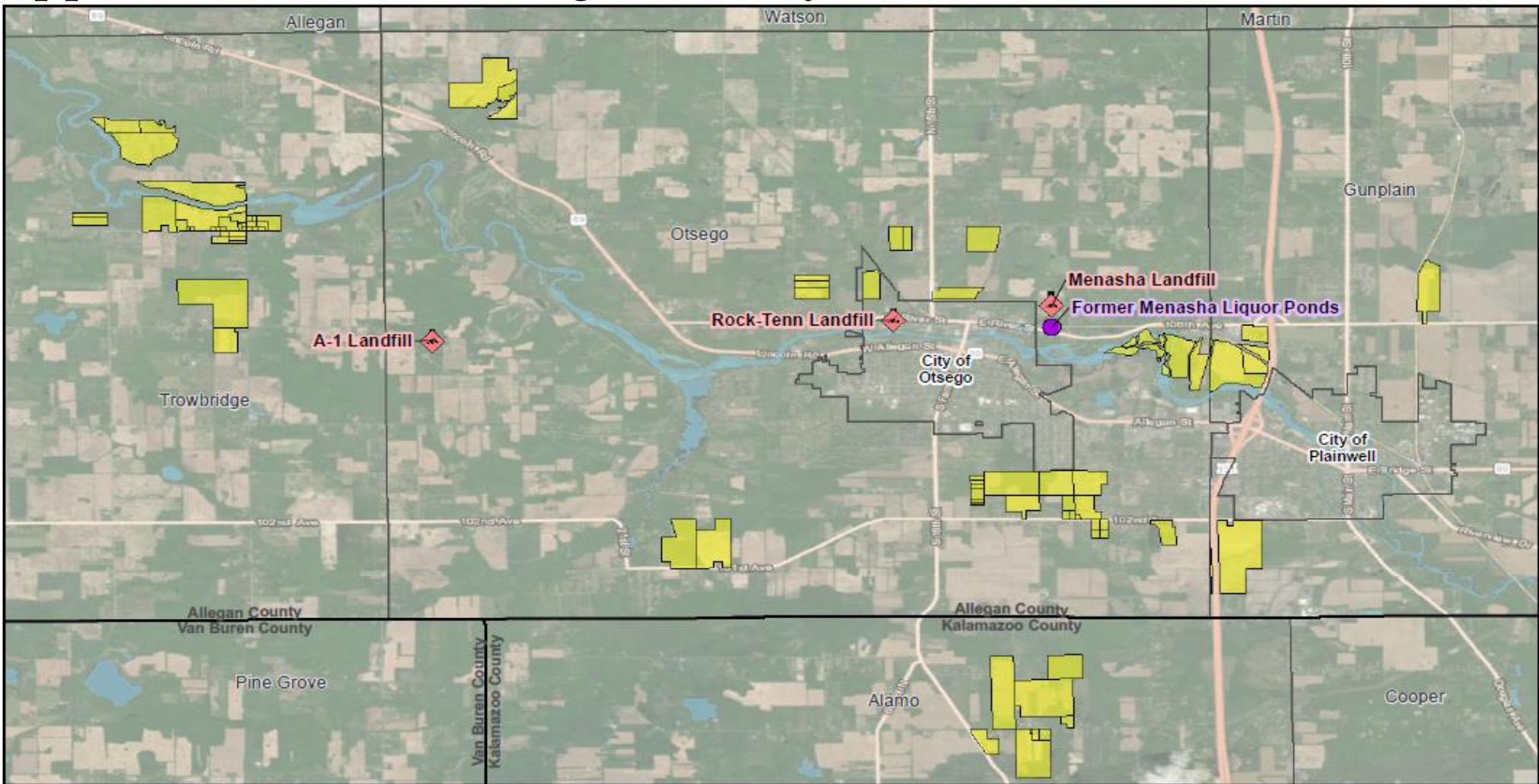
Residential Well Sampling Plan



Identification of Potential Chemical Sources

- DEQ Historical Files
- EPA Historical Files
- Allegan County Historical Files

Potential Source Areas - Menasha Landfill, Rock-Tenn, A-1 Landfill Locations & Sludge Application Fields in Allegan County



AECOM

Date: 8/3/2018

Project #: 60581761



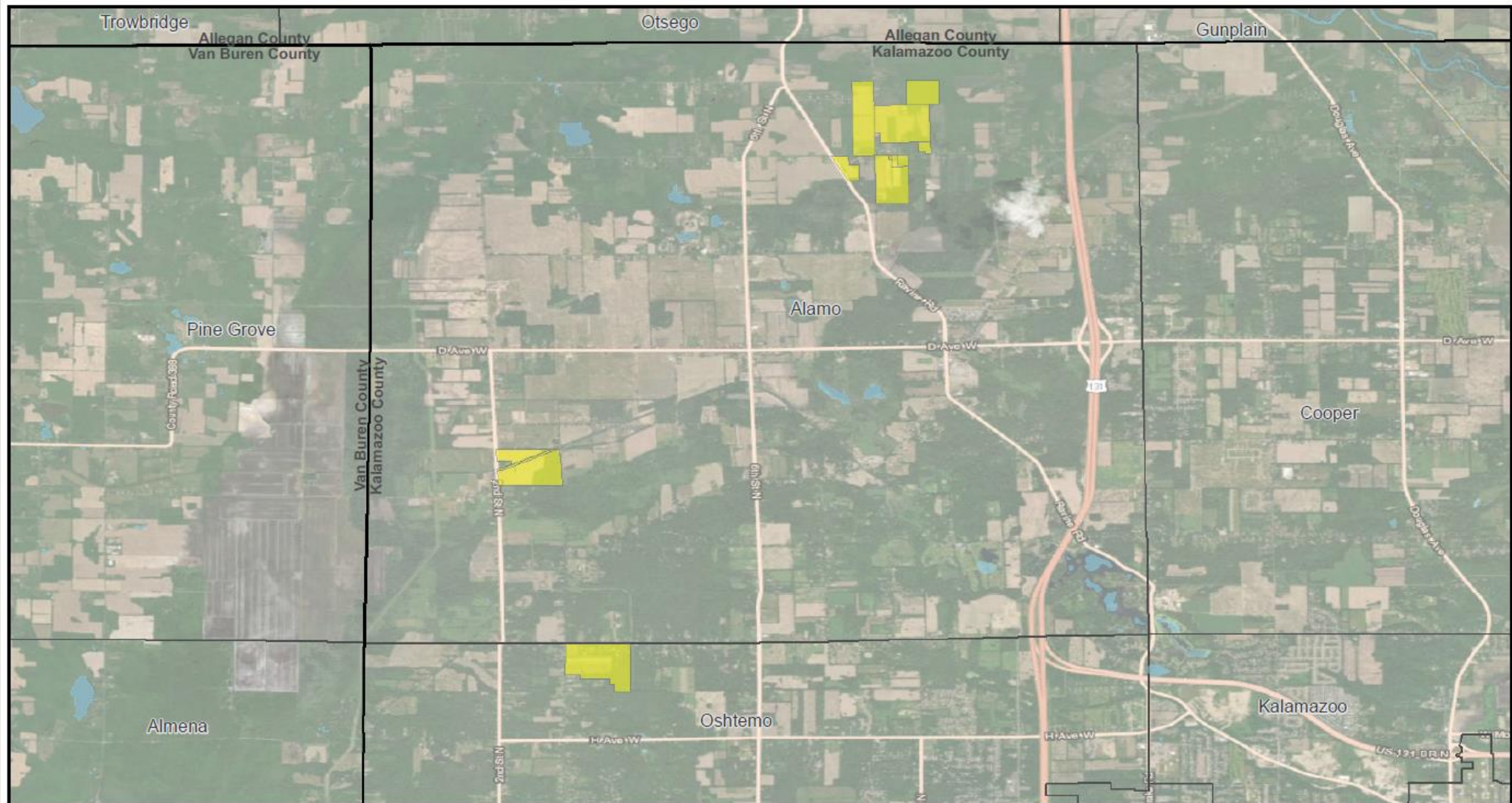
Legend

- Former Menasha Liquor Ponds
- ◆ Landfill
- Land Application of Menasha Biosolids
- Township/City Boundary
- County Boundary

0 1.5 3 Miles

FIGURE 1
POTENTIAL SOURCES
DRAFT
 OTSEGO STUDY AREA
 ALLEGAN COUNTY, MI

Sludge Application Fields in Kalamazoo County



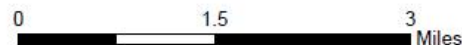
Date: 9/7/2018

Project #: 60581761



Legend

- Land Application of Menasha Waste Sludge
- Township/City Boundary
- County Boundary



POTENTIAL SOURCE AREAS

DRAFT

OTSEGO STUDY AREA
KALAMAZOO COUNTY, MI



Identification of Chemicals for Analysis

- DHHS
- DEQ
- ATSDR
- ACHD
- Identification of Analytical Laboratories



Chemicals Tested for in Private Wells

- Organic – Volatiles
- Organic – Semi volatiles
- Organic – Pesticides
- PCB Aroclors
- Inorganic General Chemistry
- Metals
- Color
- Chlorinated Phenols
- Per and Polyfluoroalkyl Substances
- Dioxin and Dioxin-like Compounds

6,000,000* ppt
(1,000,000 ng/kg/day)



Lowest dose that causes
an effect in rat pups

Illustrating the concept behind a Lifetime Health Advisory: Perfluorooctanoic acid (PFOA)

* Exact numbers have been generalized for illustration
ppt = Parts per trillion



Interim Water – Labor Day Weekend

- Limited information
- Uncertainty of potential results
- Decision was made based on the limited data and uncertainty to offer bottled water to the 18 locations with detections until a dioxin Toxic Equivalence (TEQ) could be calculated for each well
- TEQ have been calculated and all home owners have been removed from interim water

Private Well Results

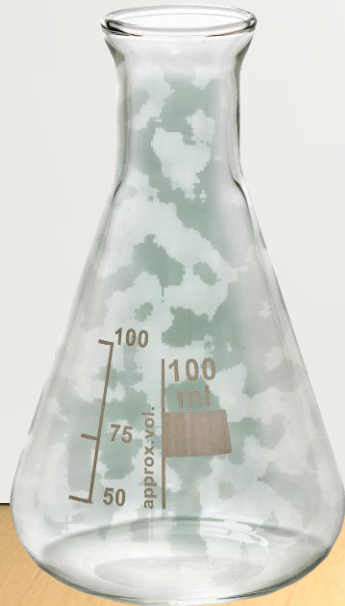
Chemical Name	Health Screening Level	DEQ Part 201	Number of Detects	Range
Tetrahydrofuran	3,400 ppb	95 ppb	1	ND-15 ppb
Heptachlor	0.14 ppb	0.4 ppb	1	ND-0.017 ppb
Arsenic	<u>5.2 ppb</u>	10 ppb	18	ND-10 ppb
Barium	1,400 ppb	2,000 ppb	54	ND-290 ppb
Chromium	<u>3.5 ppb</u>	100 ppb	2	ND-25 ppb
Copper	800 ppb	1,000 ppb	34	ND-63 ppb
Iron	14,000 ppb	<u>300 ppb</u>	44	ND-2,500 ppb
Manganese	<u>430 ppb</u>	<u>50 ppb</u>	40	ND-1,000 ppb
Selenium	35 ppb	50 ppb	1	ND-1.1 ppb
Zinc	2,100 ppb	2,400 ppb	44	ND-710 ppb
PFOA+PFOS	70 ppt	70 ppt	6	ND-35 ppt
Total PFAS	70 ppt	None	8	ND-58 ppt
Dioxin TEQ	<u>12 ppq</u>	Action Level 30 ppq	56*	ND-13.25 ppq

*Some wells were tested by two different laboratories

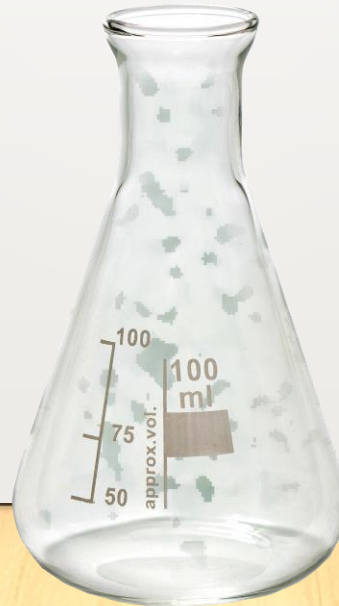
Laboratory Issues

- Lab Blank Contamination
- Split Sample Discrepancies
- Subcontracting Overflow Labs
- Overdue Reporting Times

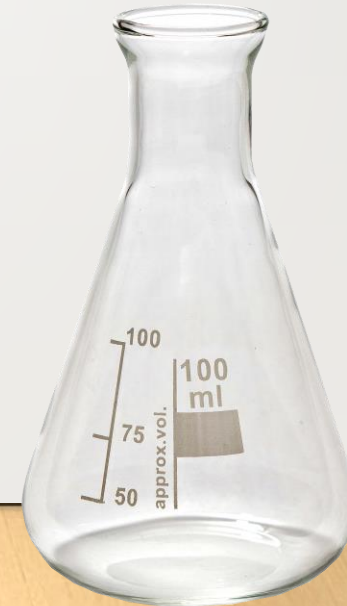
Residuals after analysis



Residuals after cleaning



Clean glassware



Sample Name:	WR1807161000MK	Units:	pg/L	Sample Name:	Method Blank	Units:	pg/L
Lab Code:	E1800820-001	Basis:	NA	Lab Code:	EQ1800297-01	Basis:	NA
Polychlorinated Dibenzodioxins and Polychlorinated Dibenzofurans by HRGC/HRMS				Polychlorinated Dibenzodioxins and Polychlorinated Dibenzofurans by HRGC/HRMS			
Analysis Method:	1613B	Date Analyzed:	09/21/18 17:27	Analysis Method:	1613B	Date Analyzed:	08/10/18 22:02
Prep Method:	Method Sep Funnel/Jar	Date Extracted:	7/27/18	Prep Method:	Method Sep Funnel/Jar	Date Extracted:	7/27/18
Sample Amount:	982mL	Instrument Name:	E-HRMS-08	Sample Amount:	1000mL	Instrument Name:	E-HRMS-08
		GC Column:	DB-5MSUI			GC Column:	DB-5MSUI
Data File Name:	P614649	Blank File Name:	P613933	Data File Name:	P613933	Blank File Name:	P613933
ICAL Date:	03/29/18	Cal Ver. File Name:	P614647	ICAL Date:	03/29/18	Cal Ver. File Name:	P613930

Native Analyte Results

Native Analyte Results

Analyte Name	Result	Q	EDL	MRL	Ion Ratio	RRT	Dilution Factor	Analyte Name	Result	Q	EDL	MRL	Ion Ratio	RRT	Dilution Factor
2,3,7,8-TCDD	ND	U	2.12	5.09			1	2,3,7,8-TCDD	ND	U	1.41	5.00			1
1,2,3,7,8-PeCDD	ND	U	0.531	25.5			1	1,2,3,7,8-PeCDD	ND	U	0.511	25.0			1
1,2,3,4,7,8-HxCDD	ND	U	0.560	25.5			1	1,2,3,4,7,8-HxCDD	0.580JK		0.292	25.0	1.53	1.000	1
1,2,3,6,7,8-HxCDD	ND	U	0.653	25.5			1	1,2,3,6,7,8-HxCDD	1.03J		0.334	25.0	1.34	1.000	1
1,2,3,7,8,9-HxCDD	ND	U	0.555	25.5			1	1,2,3,7,8,9-HxCDD	0.599JK		0.286	25.0	0.96	1.006	1
1,2,3,4,6,7,8-HpCDD	21.2BJ		0.508	25.5	1.07	1.000	1	1,2,3,4,6,7,8-HpCDD	6.73J		0.139	25.0	1.17	1.000	1
OCDD	342B		0.579	50.9	0.87	1.000	1	OCDD	105		1.45	50.0	0.91	1.000	1
2,3,7,8-TCDF	ND	U	1.75	5.09			1	2,3,7,8-TCDF	ND	U	0.620	5.00			1
1,2,3,7,8-PeCDF	ND	U	0.820	25.5			1	1,2,3,7,8-PeCDF	ND	U	0.295	25.0			1
2,3,4,7,8-PeCDF	ND	U	0.907	25.5			1	2,3,4,7,8-PeCDF	ND	U	0.310	25.0			1
1,2,3,4,7,8-HxCDF	1.43BJK		0.383	25.5	1.75	1.000	1	1,2,3,4,7,8-HxCDF	0.756J		0.244	25.0	1.39	1.000	1
1,2,3,6,7,8-HxCDF	ND	U	0.397	25.5			1	1,2,3,6,7,8-HxCDF	0.684J		0.245	25.0	1.15	1.000	1
1,2,3,7,8,9-HxCDF	ND	U	0.522	25.5			1	1,2,3,7,8,9-HxCDF	1.14J		0.285	25.0	1.27	1.000	1
2,3,4,6,7,8-HxCDF	ND	U	0.372	25.5			1	2,3,4,6,7,8-HxCDF	0.606J		0.259	25.0	1.34	1.000	1
1,2,3,4,6,7,8-HpCDF	6.34BJ		0.509	25.5	0.91	1.000	1	1,2,3,4,6,7,8-HpCDF	1.56J		0.203	25.0	1.08	1.000	1
1,2,3,4,7,8,9-HpCDF	1.30BJK		0.687	25.5	1.67	1.000	1	1,2,3,4,7,8,9-HpCDF	0.720JK		0.294	25.0	1.39	1.000	1
OCDF	96.8		1.38	50.9	0.91	1.005	1	OCDF	6.79J		1.16	50.0	0.87	1.005	1

Polychlorinated Dibenzodioxins and Polychlorinated Dibenzofurans by HRGC/HRMS

Analysis Method: 1613B
 Prep Method: Method Sep Funnel/Jar

Toxicity Equivalency Quotient

Analyte Name	Result	DL	MRL	Dilution		TEF - Adjusted Concentration
				Factor	TEF	
2,3,7,8-TCDD	6.07	1.50	5.27	1	1	6.07
1,2,3,7,8-PeCDD	ND	0.792	26.4	1	1	
1,2,3,4,7,8-HxCDD	ND	0.465	26.4	1	0.1	
1,2,3,6,7,8-HxCDD	ND	0.497	26.4	1	0.1	
1,2,3,7,8,9-HxCDD	0.969	0.447	26.4	1	0.1	0.0969
1,2,3,4,6,7,8-HpCDD	2.08	0.153	26.4	1	0.01	0.0208
OCDD	13.6	0.697	52.7	1	0.0003	0.00408
2,3,7,8-TCDF	11.8	1.14	5.27	1	0.1	1.18
1,2,3,7,8-PeCDF	0.967	0.619	26.4	1	0.03	0.0290
2,3,4,7,8-PeCDF	ND	0.609	26.4	1	0.3	
1,2,3,4,7,8-HxCDF	1.39	0.249	26.4	1	0.1	0.139
1,2,3,6,7,8-HxCDF	0.458	0.257	26.4	1	0.1	0.0458
1,2,3,7,8,9-HxCDF	0.787	0.260	26.4	1	0.1	0.0787
2,3,4,6,7,8-HxCDF	0.315	0.255	26.4	1	0.1	0.0315
1,2,3,4,6,7,8-HpCDF	1.56	0.217	26.4	1	0.01	0.0156
1,2,3,4,7,8,9-HpCDF	0.467	0.294	26.4	1	0.01	0.00467
OCDF	15.0	0.758	52.7	1	0.0003	0.00450
Total TEQ						7.72

2005 WHO TEFs, ND = 0

Sample ID: WT1809121205JLB

Client Data

Name: Merit Laboratories, Inc.
 Project: Otsego Study Area
 Date Collected: 12-Sep-2018 12:05

Sample D

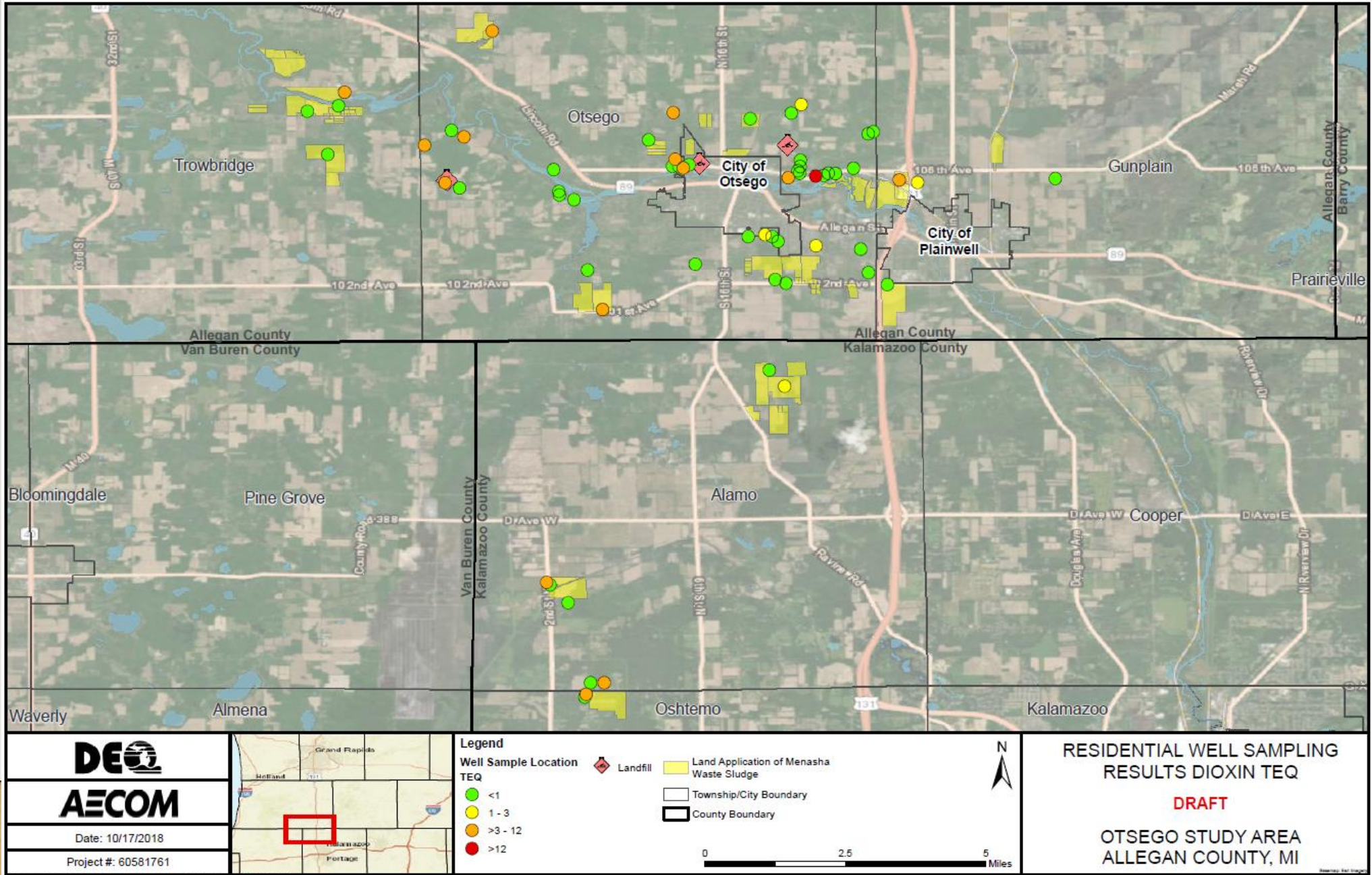
Matrix:
Sample

Analyte	Conc. (pg/L)	DL
2,3,7,8-TCDD	ND	0.875
1,2,3,7,8-PeCDD	ND	1.33
1,2,3,4,7,8-HxCDD	ND	1.52
1,2,3,6,7,8-HxCDD	ND	1.70
1,2,3,7,8,9-HxCDD	ND	1.73
1,2,3,4,6,7,8-HpCDD	ND	1.86
OCDD	ND	1.73
2,3,7,8-TCDF	ND	0.929
1,2,3,7,8-PeCDF	ND	1.25
2,3,4,7,8-PeCDF	ND	1.28
1,2,3,4,7,8-HxCDF	ND	0.553
1,2,3,6,7,8-HxCDF	ND	0.560
2,3,4,6,7,8-HxCDF	ND	0.598
1,2,3,7,8,9-HxCDF	ND	0.859
1,2,3,4,6,7,8-HpCDF	ND	0.853
1,2,3,4,7,8,9-HpCDF	ND	0.790
OCDF	ND	2.01

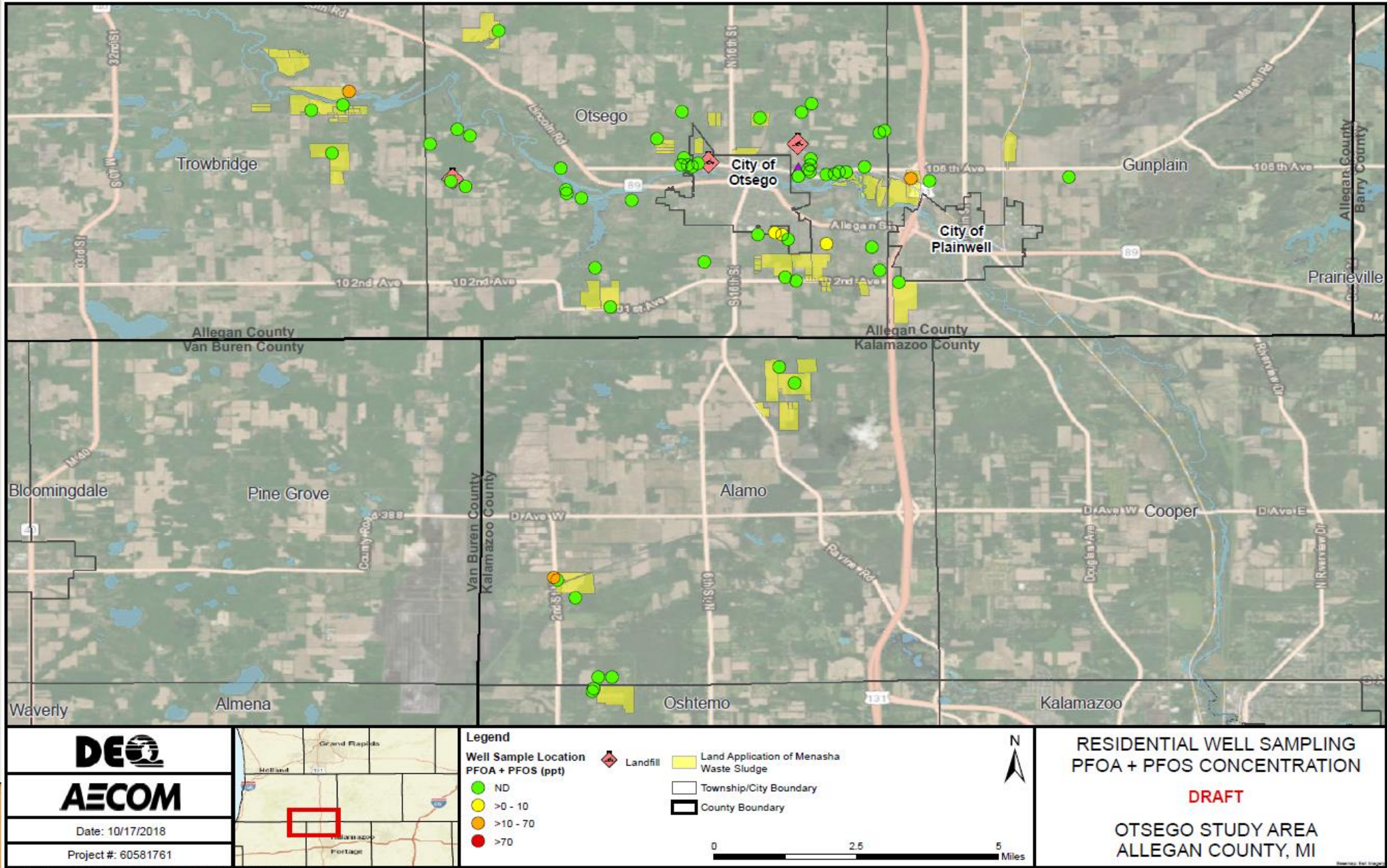


Summary of Site Investigations

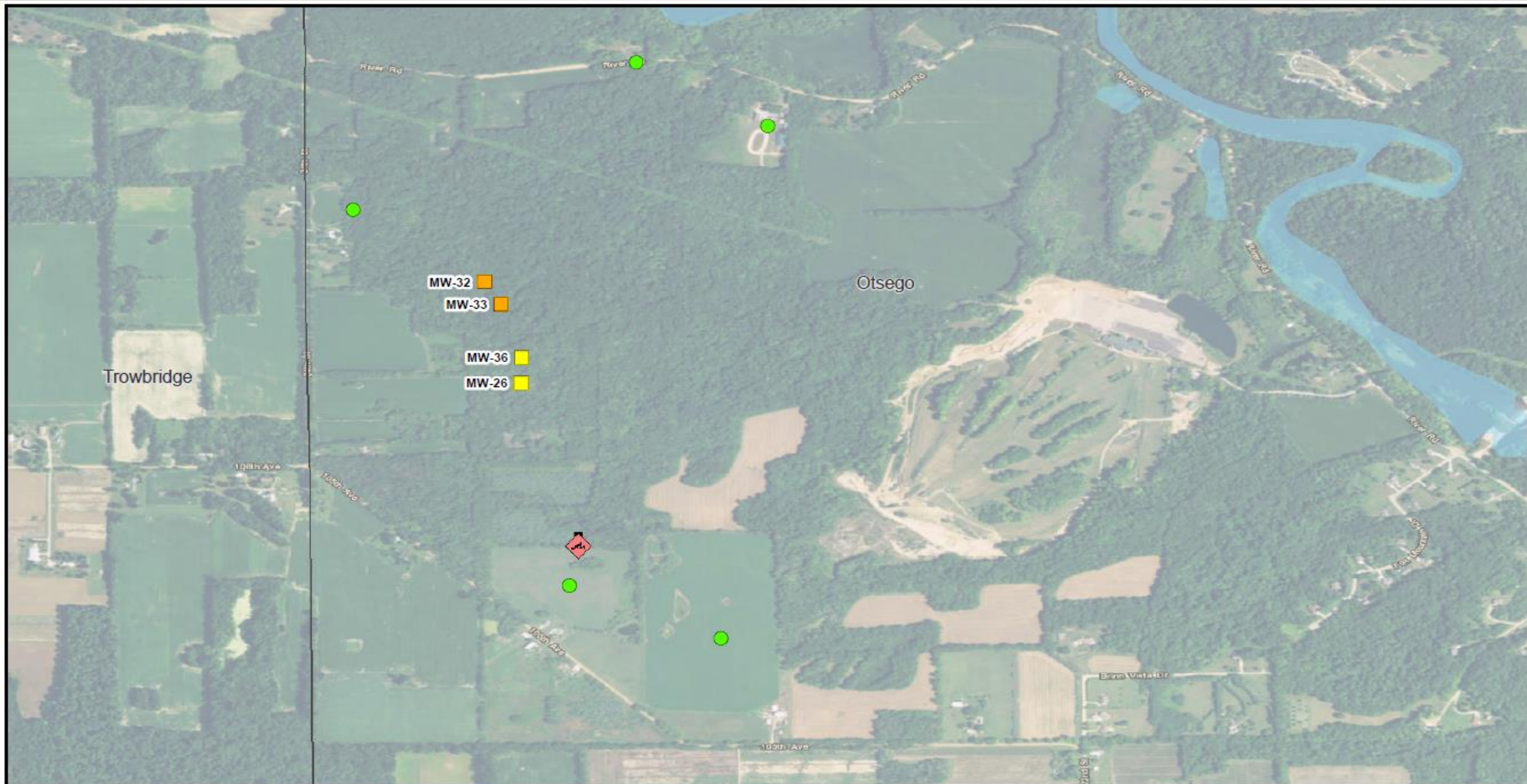
Residential Well Dioxin/Furan Sampling Results



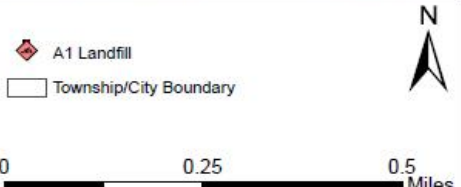


Residential Well Sampling PFOA + PFOS Results

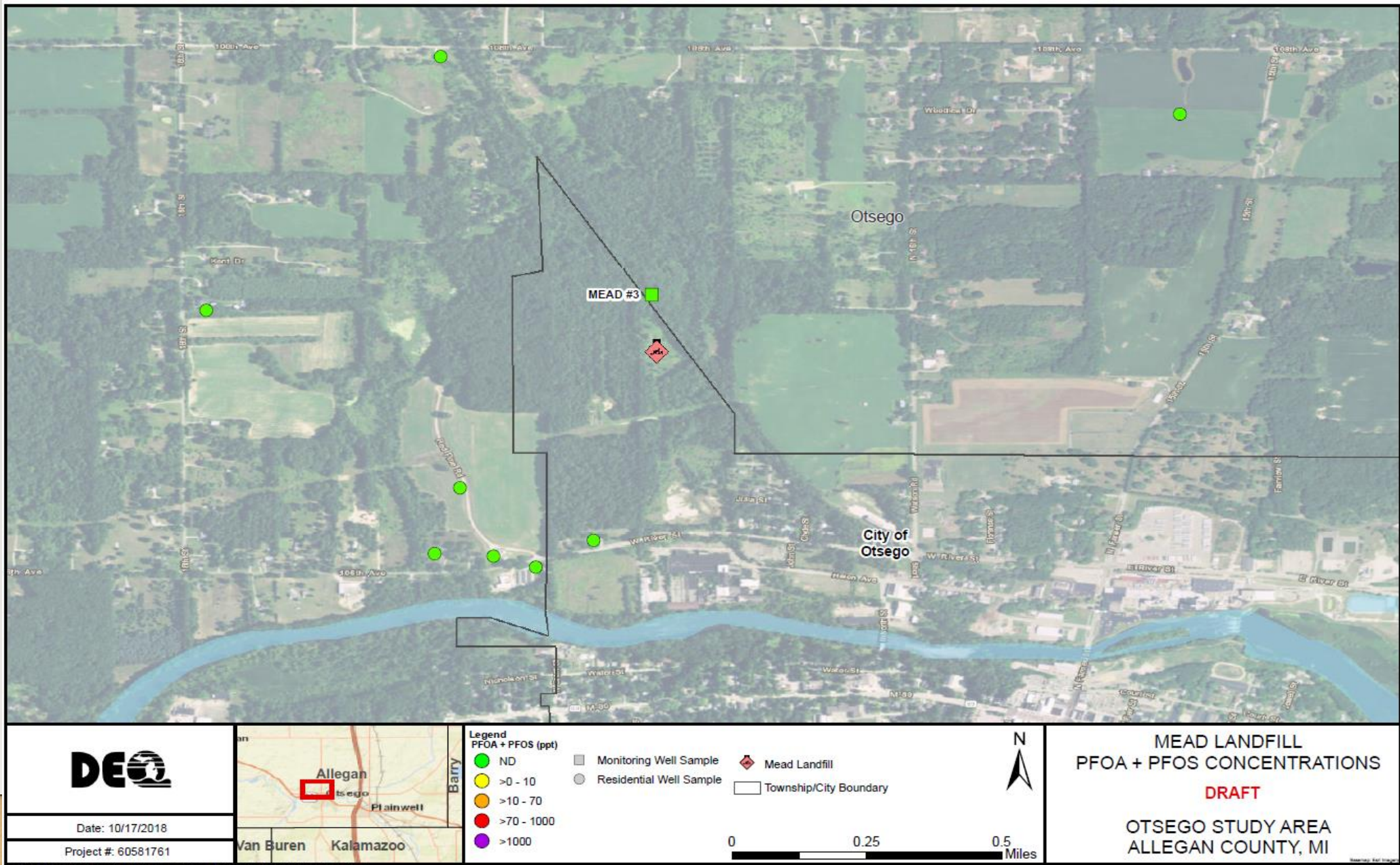


A-Disposal Landfill PFOA + PFOS Groundwater Results

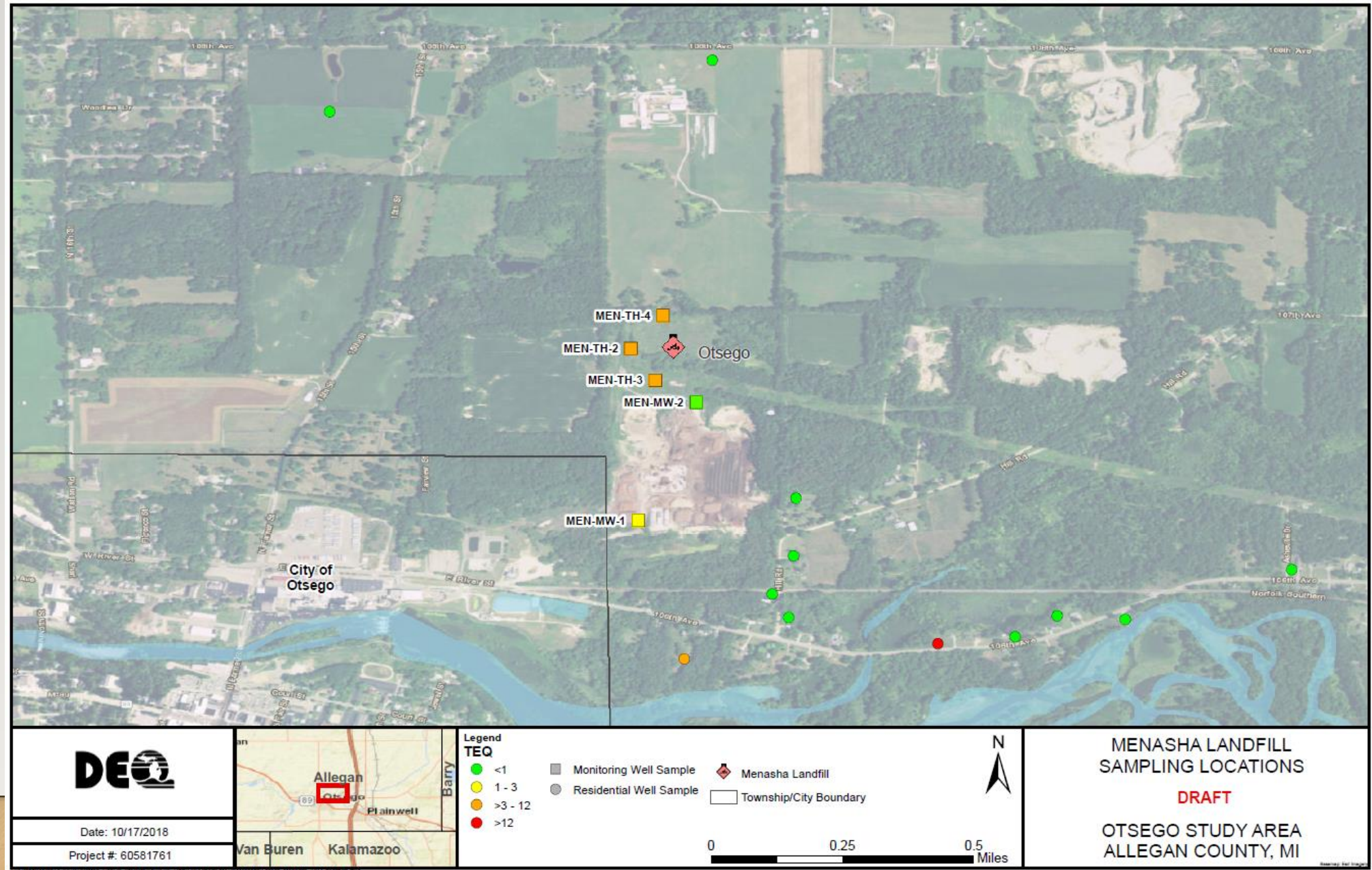


		Legend PFOA + PFOS (ppt)	Monitoring Well Sample Residential Well Sample	A1 Landfill Township/City Boundary		A1 LANDFILL PFOA + PFOS CONCENTRATIONS DRAFT OTSEGO STUDY AREA ALLEGAN COUNTY, MI
		● ND ● >0 - 10 ● >10 - 70 ● >70 - 1000 ● >1000				
		Date: 10/17/2018 Project #: 60581761				

Mead (Rock-Tenn) Landfill PFOA + PFOS Groundwater Results



Menasha Landfill Dioxin/Furan Groundwater Results



Date: 10/17/2018
Project #: 60581761

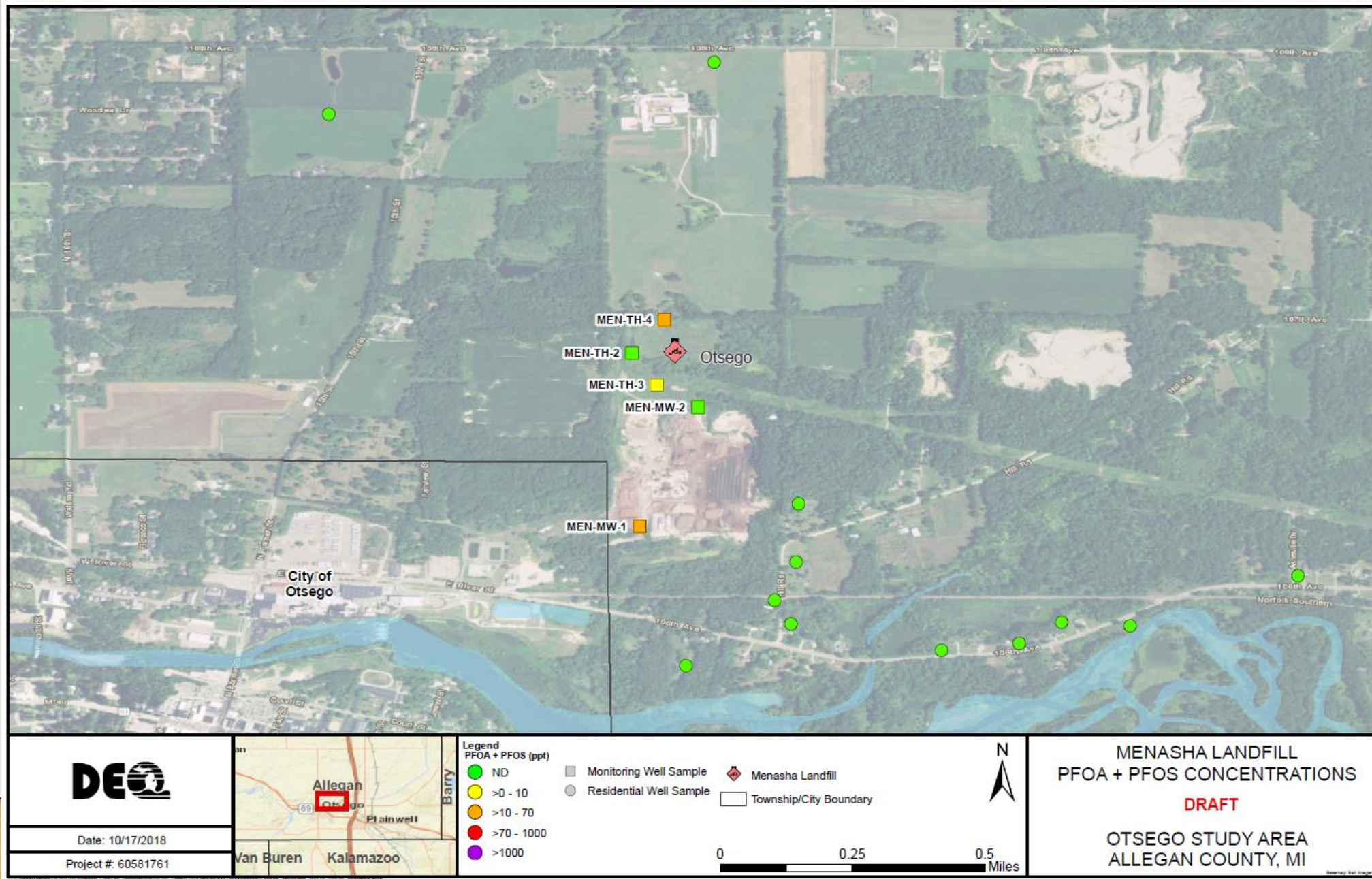


MENASHA LANDFILL SAMPLING LOCATIONS

DRAFT

OTSEGO STUDY AREA
ALLEGAN COUNTY, MI

Menasha Landfill PFOA+ PFOS Groundwater Results

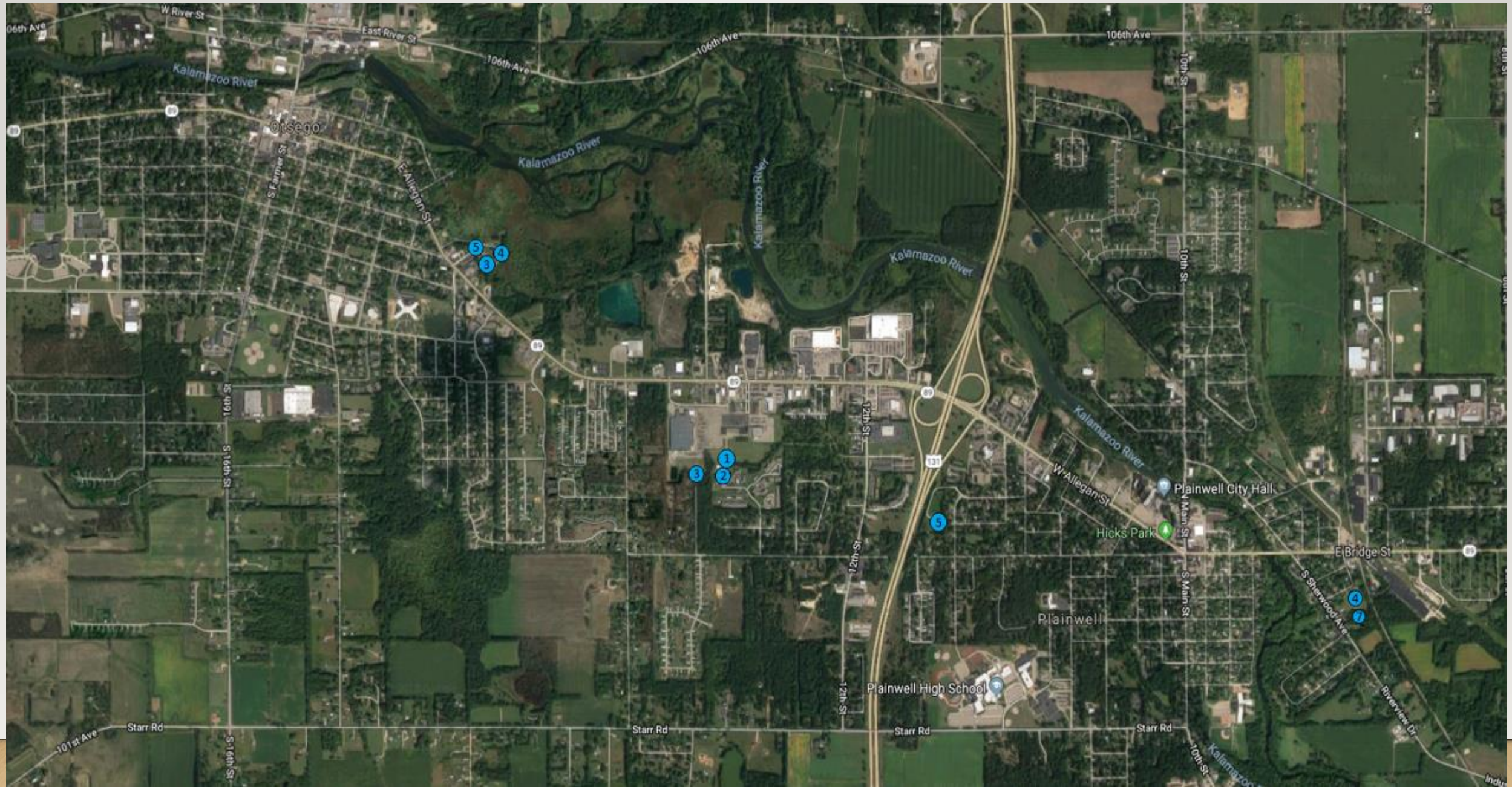




City Water Sampling


City Water Sampling – Chemicals Tested

- Testing Specific to investigation
 - Dioxin and Dioxin Like Compounds
 - Chlorinated Phenols
- Statewide-Community Water Supply Testing
 - Per and Polyfluoroalkyl Substances (PFAS)
- Routine Testing
 - Organic – Volatiles
 - Organic – Semi volatiles (pesticides, herbicides, carbamates)
 - PCB Aroclors
 - Inorganic General Chemistry (nitrate, nitrite, fluoride, chloride, hardness, iron, sodium and sulfate)
 - Metals
 - Cyanide



City Water Sampling – Results

- Testing Specific to investigation
 - Dioxin and Dioxin Like Compounds—samples < 1 ppq TEQ
 - Chlorinated Phenols—none found
- Statewide-Community Water Supply Testing
 - Per and Polyfluoroalkyl Substances (PFAS)—detections at Plainwell Well 5 and Otsego Well 3, but <70ppt
- Routine Testing
 - Organic – Volatiles—**none found, except disinfection byproducts**
 - Organic – Semi volatiles (pesticides, herbicides, carbamates)—**none found**
 - PCB Aroclors—**none found**
 - Inorganic General Chemistry (nitrate, nitrite, fluoride, chloride, hardness, iron, sodium and sulfate)--compounds found within MCLs for Nitrate, nitrite, fluoride; levels typically found in SW Michigan
 - Metals—compounds found within MCLs; levels typically found in SW Michigan
 - Cyanide—none found



City Water Sampling – More Information

- Re-evaluate dioxin sampling for community/city water supplies
- Continue working with partners on investigation

City of Otsego

Aaron Mitchell
City Manager
269-694-6146
amitchell@cityofotsego.org

City of Plainwell

Robert Nieuwenhuis, DPW
Superintendent
269-685-9363
rnieuwenhuis@plainwell.org

Otsego Township

Bryan Winn
Otsego Township Supervisor
269-207-7967

Gun Plain Township

Mike VanDenBerg
Gun Plain Township Supervisor
269-685-9471

**Preliminary Numbers of Invasive Cancer Cases Observed and Expected
Residents of ZIP Codes 49078 and 49080
Comparison to Allegan County Residents
1990-2014**

Cancer Site	Observed	Expected	SIR	95% CI
All Sites	2945	2730.83	1.08	(1.05, 1.11)
Breast	431	406.30	1.06	(0.98,1.15)
Brain and Other Central Nervous System	39	40.31	0.97	(0.73,1.26)
Cervical	23	20.82	1.10	(0.75,1.57)
Colorectal	307	295.17	1.04	(0.94,1.14)
Lung and Bronchus	429	385.98	1.11	(1.02,1.20)
Lymphomas	134	134.85	0.99	(0.86,1.15)
Melanoma of the Skin	127	110.10	1.15	(0.99,1.34)
Ovarian	49	46.71	1.05	(0.82,1.33)
Thyroid	47	40.98	1.15	(0.89,1.46)
Testicular	19	18.99	1.00	(0.66,1.47)

Preliminary data — An increase in the incidence data for 2006 is unexpected and not likely correct.

Work is ongoing to investigate these data and, if needed, rerun these statistics.

Facility audits have been scheduled and will be carried out over the next few months to validate the information.

There is a concern that significant numbers of recurrent cancers were reported as new primary tumors, with this problem being an artifact of facilities initiating new tumor registry systems during this time period.

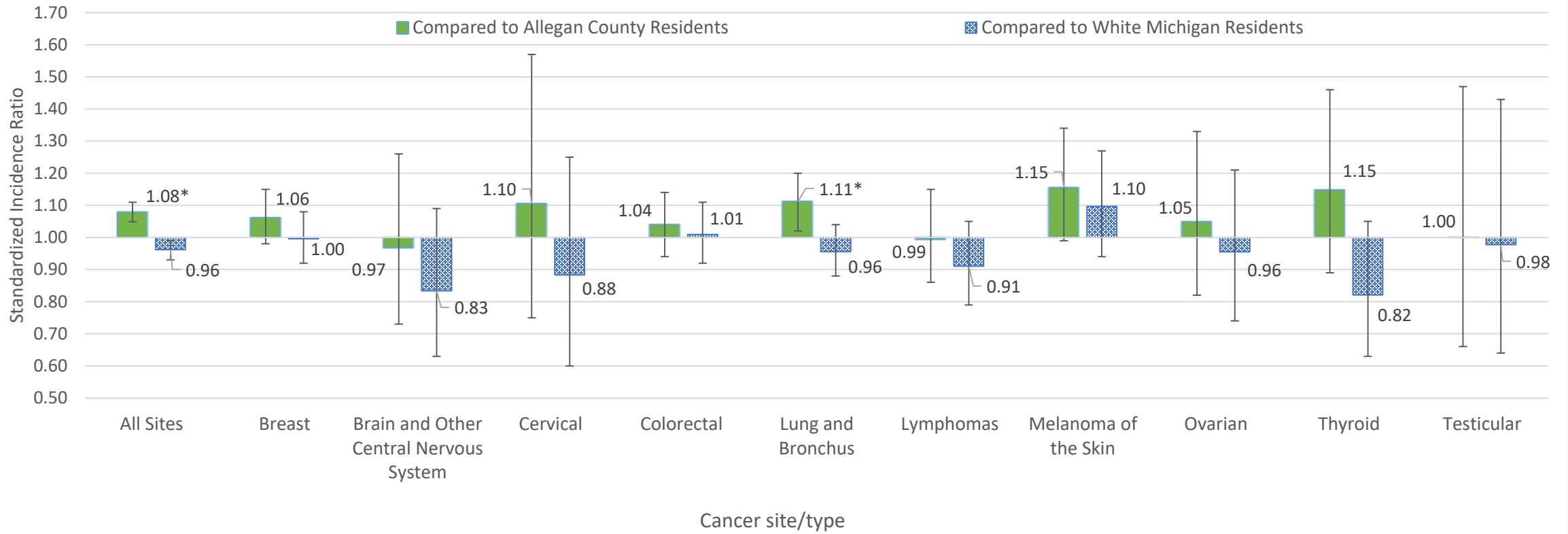
Cancer Incidence Review

Cancer Site	Observed	Expected	SIR	95% CI
All Sites	2945	2730.83	1.08	(1.05, 1.11)
Breast	431	406.30	1.06	(0.98,1.15)
Brain and Other Central Nervous System	39	40.31	0.97	(0.73,1.26)

Observed diagnoses/expected diagnoses = **Standardized Incidence Ratio**

- Greater than 1 = higher cancer rates than expected
- Less than 1 = lower cancer rates than expected

Standardized Incidence Ratios and 95% Confidence Intervals by Invasive Cancer Site Combined ZIP Codes 49078 and 49080 1990 - 2014[†]



*Ratio of observed to expected cases was significantly higher than 1.00 (p < 0.05).

[†] Preliminary data



Next Steps

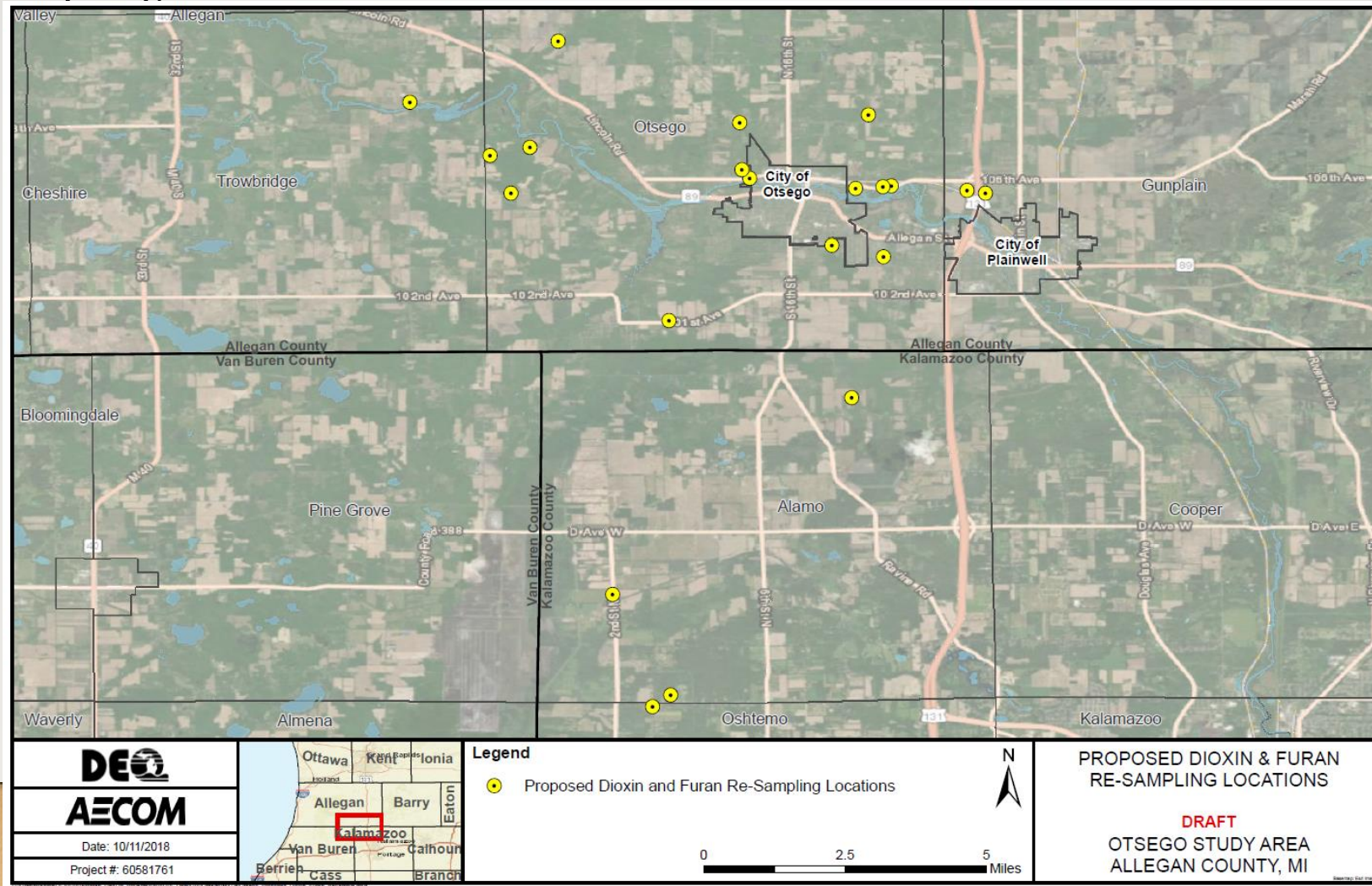


Cancer Incidence Review Next Steps

- Continued work to evaluate age-adjusted rates and standardized incidence ratios for each cancer site individually, over time
- Completion of cancer reporting facility audits to resolve a possible overreporting issue with data from 2006

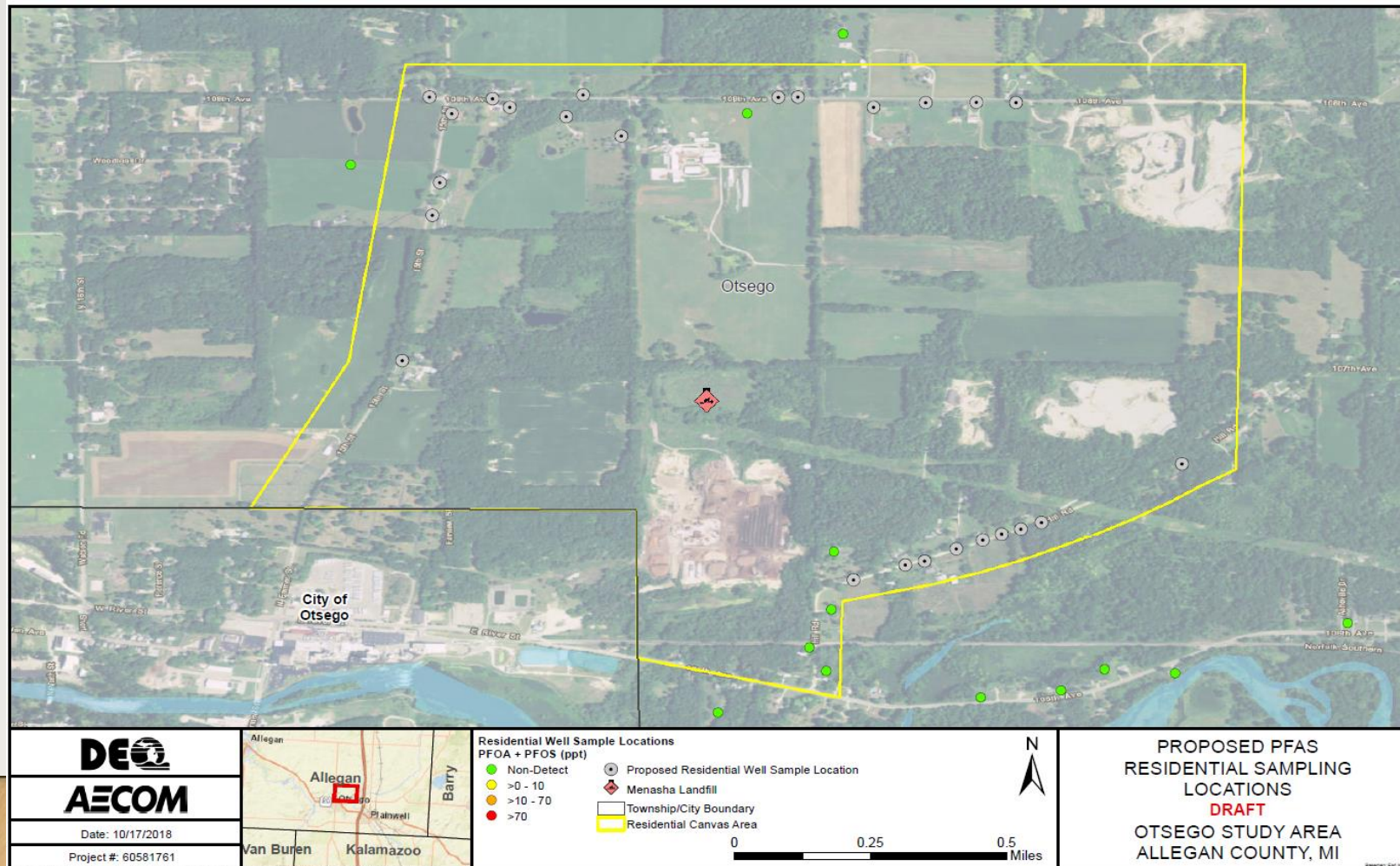
MDEQ Next Steps

- Resampling subset of residential Wells – 21 for Dioxins/Furans



MDEQ Next Steps Continued

- Sampling residential wells for PFAS surrounding Menasha Landfill





MDEQ Next Steps Continued

- Additional Sampling
 - Paper Sludge Sampling - Fields
 - Fly Ash Sampling - Properties
 - Menasha Landfill Sampling
 - County Road Sampling
 - Pond Sampling



Local Health Services

- Communication;
 - Hotline 269-686-4546
 - Otsego List Serv (Send out all communications that get sent to media)
 - Website www.allegancounty.org (Click on the water investigation page)
- Current EH Well Services
 - Loan Evaluations
 - Well Permit and Finals



Allegan County

MICHIGAN

2.7K

TRANSLATE

bing

Quick Links

- News Media Room
- Online Services
- Bidding Opportunities
- Townships, Cities, Villages
- Calendar
- Closures/Holidays
- Public Meeting Notices
- Elections
- Projects
- Recreation
- Residents
- Business
- Government
- Connect With Us

Groundwater Investigations



Search Property Records



Campsite & Pavilion Reservations



Search Tax Records

Pay Delinquent Taxes



Job Opportunities

Boards & Commissions Openings



GIS Services and Maps

Court Services

MORE

Health and Human Services

MORE

Sheriff's Office and Corrections Center

MORE

Pay Traffic Tickets

Personal Health

Order an Accident Report

ENVIRONMENTAL
HEALTH

Fees

Forms & Permits

Soil Erosion

Recycling website

Smoke-Free Air Law

Contact Health Dept.

SERVICES

Groundwater
Investigations

Water Supply

Licensing & Inspections

Food Safety Program

On-Site Sewage Disposal

Environmental Health
3255 122nd Ave., Ste. 200
Allegan, MI 49010
Phone: [\(269\) 673-5411](tel:(269)673-5411)
Fax: (269) 673-4172
[Email Us](#)

HOURS: 8:00am - 5:00pm
Monday - Friday

Groundwater Investigation Sites

Types of Services

- Analysis
- Consultation
- Education

Description

The groundwater investigation program involves the investigation of new and existing groundwater contamination sites, consultation on potential health affects of contaminants, issuing health advisories against the consumption of contaminated water, and long term monitoring in areas of known contamination.

Investigations

<input type="checkbox"/> Edit	Title	Notes
	Site Name : AMFCo (Allegan Metal Finishing Company) (3)	
	Site Name : Mystic View (1)	
	Site Name : Otsego Area (2)	

Contact

Email: alleganeh@allegancounty.orgPhone: [\(269\) 686 4546](tel:(269)686-4546) Hotline
[Information and Updates web page](#)

Visit this webpage for Otsego Area groundwater investigation information.
CLICK ON THIS LINK

Otsego Area

Hotline: [269-686-4546](tel:269-686-4546) (10am - 6pm)

MDHHS Toxicologist: [1-800-648-6942](tel:1-800-648-6942) (8am - 5pm)

Media Inquiries: [269-673-5411](tel:269-673-5411)

 [MDEQ Form Allegan County Well Sampling Request and Questionnaire](#)

Overview

Type	Name
	3_28_2018 Press Release - Health Agencies working with Otsegos Concerned Citizens 03282018
	4_19_2018 MDHHS Otsego Presentation
	4_19_2018 Menasha Presentation
	4_19_2018 Otsego Area Study Presentation.djh
	4_19_2018 RockTenn Presentation

Updates

Type	Name	Notes
	1 FAQ 10 18 18 AJ 	Updated information .Latest FAQ
	1 Otsego Open House 10.20.18	Oct 20 Reminder Open House Scheduled
	2018-10-1 City of Plainwell TEQ Explanation Plain Language Final AC F	Easy terms to understand the total toxic equivalency (TEQ) education sheet
	2018-10-1 City of Plainwell TEQ Explanation Technical Final AC	More detailed information regarding total toxic equivalency (TEQ) education sheet
	2018-10-1 Gun Plain Township Lake Doster TEQ Explanation Technical	More detailed information regarding total toxic equivalency (TEQ) education sheet



Panel Question and Answer Session

- **Allegan County Health Department**
 - Angelique Joynes
- **Michigan Department of Environmental Quality**
 - Chris Lantinga
 - David Haywood
 - Heather Bishop
- **Michigan Department of Health and Human Services**
 - Deb MacKenzie-Taylor
 - Laura Abington
 - Steve Crider



Contact Information

- **Allegan County Health Department**
 - Angelique Joynes AJoynes@ALLEGANCOUNTY.ORG
- **Kalamazoo County Health Department**
 - Vern Johnson vljohn@kalcounty.com
- **Michigan Department of Environmental Quality – Kalamazoo District Office**
 - Chris Lantinga LantingaC@michigan.gov
- **Michigan Department of Health and Human Services**
 - Steve Crider CriderS1@michigan.gov
 - Laura Abington AbingtonL@michigan.gov



November 8, 2018

**Board of Commissioners Update
Administrator's Report**

ENGAGEMENT

Employment

Number of Active Regular Full-Time and Regular Part-Time Employees: 356

New Hires: 4

Last Name	First Name	Position
Croel	Christopher	Telecommunicator
Anes	Hilary	Temp IRPT Legal Secretary
Newbury	Molly	Law Clerk
Schafer	Whitney	Medical Examiner Investigator

Left Employment: 5

Last Name	First Name	Position
Hayes	Larry	Seasonal Maintenance I
Hulst	Alan	Seasonal Maintenance I
Morgan	James	Seasonal Maintenance I
Rutgers	Kenneth	Seasonal Maintenance I
Kuenzli	Elijah	Correction Officer

Open Positions: 11

(2) Telecommunicator; Drain Maintenance Worker II; Environmental Health Secretary; Registered Sanitarian; PC Network Technician; IRPT Animal Control; Client Financial Svc Clerk FOC; Professional Engineer; Senior Finance Specialist; Park Ranger

Health Insurance Update – On October 29th an Employee Rate Sheet was distributed amongst the Joint Employee Group. Since that meeting, work has been done to review the costs and make changes. Please see attached revised 2019 Employee Rate Sheet (Appendix A). The changes in the rate sheet are reflective of the following:

1. Reduced deductibles (\$200 less) did carry a price tag. The County worked with Aon and Priority Health to waive that additional cost. This reduced the 2019 employee rates by **\$80,000** while still retaining the reduced deductible.
2. Incurred But Not Recorded (IBNR) claims (claims incurred in 2018 but not paid until 2019) were appropriately added to the 2019 costs. However, since we are transitioning to a different plan administrator the County has permitted these costs to be deducted from our security deposit on account with Blue Cross Blue Shield for 2019. We believe this still complies with P.A. 152 since the funds on deposit were expensed in a previous year and 2018 employee rates were understood to be based on all claims that would be incurred. This change reduced 2019 employee rates by **\$235,169**.

3. IBNR Administrative Fees (fees to process the additional claims) were also appropriately added to the 2019 costs. However, since we are transitioning to a different plan administrator the County has permitted these costs to be deducted from our security deposit on account with Blue Cross Blue Shield for 2019. We believe this still complies with P.A. 152 since the funds on deposit were expensed in a previous year. This change reduced 2019 employee rates by **\$38,290**.
4. Through the proposal process the County received an Implementation Credit from Priority Health to cover any additional auditing cost etc. We do not anticipate a need for additional services at this time and therefore have applied the credit to the rates. This change reduced 2019 employee rates by approximately **\$27,290**.
5. The remainder of the increased cost for 2019 in comparison to 2018 is related to ensuring that our rates cover the actual cost of the insurance. When reviewing our self-insurance illustrative rate trends, the plans have been underfunded. Employees and the Employer have made the decision each year to utilize BCBS rates (rather than the broker's rates) with the understanding they may be low but with the hope that actual claims experience will average out. Unfortunately, the result has still generally been an average of \$200k-300k of claims absorbed by the Self Insurance Fund and yet not reconciled. Moving forward, going with BCBS or Priority Health, self-insured or fully insured or even we join an insurance pool, the gap has to be closed.

For additional information or questions, please contact Vickie Herzberg, Executive Director of Human Resources at (269) 673-0451.

OPERATIONS

Courthouse Facility Planning – In the process of gathering information, a common concept continued to be expressed across stakeholders, the need for a more comprehensive plan to address all needs within the Courthouse. Over the years, the County has engaged in several space needs studies going back as early as the Maximus Study in 2002 to the most recent study performed by RQAW in 2014. We have completed several planning efforts and several specific projects along the way. However, the absence of a current comprehensive plan makes it difficult to address immediate needs confidently in an efficient and effective manner.

During an October 29, 2018 County Leadership Team (court administrators, elected officials, executive team) meeting, a recommendation was made and supported by those present to delay construction on a permanent space for Indigent Defense and instead dedicate the necessary time over the next few months to develop an analysis of the Courthouse space and a more comprehensive plan on how to address the growing needs of the offices within. Through the very engaging discussion, it was great to learn that there are stakeholders open to options provided certain needs are met. The process will also allow us the opportunity to incorporate the new Indigent Defense Attorney into the development to get a true understanding of how the ID office is going to operate (which based on the current plan is still primarily contracted out).

While we work with everyone to develop an overall building plan, we will be suspending all renovation, repurposing or revitalizing efforts within the building beyond basic maintenance. This will allow the County's Operation Team to better dedicate resources to this planning effort and not create situations that could potentially be undone as a result of the process. It will also ensure all stakeholders needs/requests are fully identified and understood by everyone. We have been receiving requests from individual department to review individual space needs. Based on the October 29 meeting and the commitment to work together, we think having all space and needs identified before final decisions are made is the right way to go.

At present time, this item has been tabled by the Board “until further research on the financial implications, costs and options can be brought to the board.” In concert with the County Administrator, we have maintained communication with the Board Chairman and will continue to update the Board on our progress through Administrative updates until such a time where a more formal presentation can be made. For more information please contact Shawn Stenberg, Director of Facilities Management at 269-673-0207.

Animal Shelter Grinder Pump Replaced – Last month, the sewage grinder pump that services the Animal Shelter experienced a catastrophic failure. Upon review, it was determined that a rebuilt pump would cost around \$1,800 whereas a new one was \$3,200 (not including the labor for removal and installation). To ensure seamless customer service and not shut the shelter down, the facilities maintenance staff worked in conjunction with the city to create a temporary pumping schedule for the shelter. The facilities staff then researched, found a new pump for \$1,500 and replaced it with the use of in-house labor. The grinder pump is now in fine working order and the problem has been resolved. For more information on this project please contact Shawn Stenberg, Director of Facilities Management at 269-673-0207.

Facilities Maintenance Staff Goes to School – Throughout this year, the Facilities Maintenance Team and the Finance Department have been reviewing spending trends with respect to contractual repairs and maintenance of equipment across the County. To help reduce these costs, the FM team has begun focused training to bring these skills, knowledge and ability in house. A key area of attention has been on heating and cooling systems. Partnering with Ottawa County, two members of the Facilities Maintenance Staff have been attending an HVAC Certification Course. They are currently half way through the program and have been bringing the knowledge gained from training back to the County for immediate use and cost savings. For more information on the training initiative please contact Shawn Stenberg, Director of Facilities Management at 269-673-0207.

Energy Reduction Plan: LED Lighting Update – The Facilities, Finance, Health Department and Human Resources Teams have been working together in the development of a safe, ergonomically and cost effective LED lighting energy reduction plan. Initial steps to this plan were to trend the data of safety, ergonomic work environments and cost savings through the deployment of LED lighting. The team has been working closely with Consumers Energy to analyze the data, coordinate rebate opportunities and identify cost savings for the County. The Animal Shelter is serving as the pilot building and had LED lights installed in the month of October. The Facilities Management Staff will be evaluating the energy savings as well as evaluate the environmental impact to employees, visitors and guests. If successful, this pilot project will serve as a model for future deployments. For more information on the green energy project please contact Shawn Stenberg, Director of Facilities Management at 269-673-0207.

Facilities Vulnerability Assessments and Capital Asset Planning Update – The Facilities Teams is working together with Emergency Management and several stakeholders across the organization to establish a proactive assessment of the current vulnerability of our facilities to hostile threats (Operations Based Threat, Risk and Vulnerability Assessment). These assessments are helping the facilities team to prioritize capital planning projects to ensure safe functional facilities in which business is conducted. Originally, the team anticipated the evaluation process to have been complete by October of 2018. However, once the team began working through the process it was discovered that more assistance from stakeholders was needed than previously expected to improve effectiveness and impactful assessments. The team is continuing to work through the process and is expected to complete all the assessments by

September of 2019. For more information on the vulnerability assessment project please contact Shawn Stenberg, Director of Facilities Management at 269-673-0207.

Mass Notification System – With the completion of the fire panel upgrade, the Information Services and Facilities Management teams will begin Phase 1 integration with the new Mass Notification system in order to increasing speed, reach, and success rate of emergency notification communications. Users will have the ability to login and update contact information within the system as well as load an app on their cell phones to receive notifications pushed to them in an emergency. This will help to reach employees that are away from buildings and give them instructions on how to proceed during the emergency event. Both teams are working closely with the Safety and Security team to develop correct language to send out for specific emergency events. Once these have been finalized, they will be loaded into system and testing will be conducted for the organization. For Phase 2, the Mass Notification system will be integrated into the county-wide phone system to send audio, text and images to county desk phones. Integration with the county desktop phones is anticipated to be completed by the end of Q1 2019. For more information, please contact Randy Vanatter, Technical Services Manager of Information Services at rvanatter@allegancounty.org.

FINANCIAL

Fee Study – The 2019 budget letter discussed the need to examine the fee structure for County services. At the December Board meeting, a proposal and full documentation will be shared with the Board, to demonstrate a need to adjust Parks’ camping rates; Health Department restaurant inspection fees (to move to a risk-based rate); and payment for the use of Sheriff Department Reserve personnel. For more information, please contact Lorna Nenciarini at 673-0228.

Veterans’ Services Emergency Payments – Finance and Veterans’ Services staff met recently, to discuss how to ensure that emergency payments are processed efficiently and effectively. No payment request is entered without first securing proper authorization by the Vets Services Board. Due to the time-sensitive nature of the payments, though (e.g.: a Vet will be evicted unless a payment is made by 5 pm on Friday, and the request for help was received by the County on Thursday afternoon), they do not always fit neatly into the County’s once-weekly payment process. “Quick check” guidelines will be examined for opportunities to better meet this vulnerable population’s needs, while maintaining effective internal controls. For more information, please contact Sherry Owens at 269-686-5144.

Economic Development, Networking Event – ReThink West Michigan is a casual, professional networking event. At this event, several West Michigan companies, with current career opportunities, will share some of the exciting initiatives and projects happening in the region. For family members returning back to West Michigan for the Thanksgiving holiday, there's one event they can't miss. Of the six West Michigan locations, Lakeshore Advantage is hosting one in Saugatuck, on November 21, 2018 5:30PM – 8:00PM, several area companies and non-profit organizations are coming together to convince former residents that it's time to take another look at their hometown. The Right Place, Inc. and Hello West Michigan established ReThink West Michigan in Grand Rapids in 2012. It has become a signature event every Thanksgiving eve welcoming hundreds of former Michiganders home for the holiday. Location: Saugatuck Brewing Company, 2948 Blue Star Hwy, Douglas, MI 49406. <https://www.rethinkwm.com/saugatuck>.

Quarterly Grant Update – The Quarter 3 2018 Grants Update and (7) Grant Closeout Reports are attached; Appendix B. For more information, please contact Autumn Morgan, Senior Finance Specialist at 269-673-0238.

SERVICES

Senior & Veteran Services – As reported on October 2, 2018, Medicare annual open enrollment is in full swing. Since the timeframe for this process is very short (October 15 to December 7), counselors are extremely busy assisting Allegan County older adults in selecting the appropriate plan for 2019. Appointment times are filling up rapidly, and we typically see a spike in requests for assistance the last few days. Therefore, Senior Services will be conducting a walk in day for last minute requests on Tuesday, December 4, 2018 from 9AM to 4PM in the Senior Services suite. Medicare recipients who have not yet reviewed options and made their selections for 2019 can come and have a cup of coffee, pick up some information on local resources for senior related needs, and review their Medicare options for the following year. For more information, please contact Sherry Owens, Director at 269-686-5144.

8 Mining Operations working without a valid SESC permit for the 2018 season – In 2017 the BOC approved fee changes for the EH Field Division. These revised fees went into effect in January of 2018. This included fee changes for the SESC program, which encompassed the Gravel and Sand Mining operations. Invoices were sent on February 2, 2018, to all of the known mining operations in Allegan County. This invoice (\$550.00) was for a renewal of their expired permit. As part of the renewal are monthly inspections for the approximately 6 months of operations. It should be noted, this permit renewal is required by the Part 91 Rules from the Michigan Department of Environmental Quality (MDEQ).

Most of the mining operations paid the fee and renewed their permits for the 2018 season. However, there were eight (8) mining operations which did not pay the fee. (Seven (7) mines are owned by one company one (1) by a second company). A second invoice was sent to all violators on March 5, 2018, and a third on May 15, 2018. As of today, payment has not been received for any of these mining operations. Attached is the letter we will be sending to the violators in an effort to bring them into compliance. This letter has been reviewed by administration, legal counsel and the MDEQ.

As we move forward in this regard we have put steps in place which will allow us to be more proactive in obtaining compliance from the violators. In February of 2008, the BOC approved the Allegan County Soil Erosion and Sedimentation Control Ordinance, Ordinance No. 1013.0, Fee Schedule for Municipal Civil Infraction Citations (see attached Appendix C). This ordinance allows us to levy fines on all violators of the SESC Rules, not just mining operations.

We will adhere to the procedure (see attachments, the changed portions are highlighted) for the implementation of this ordinance.

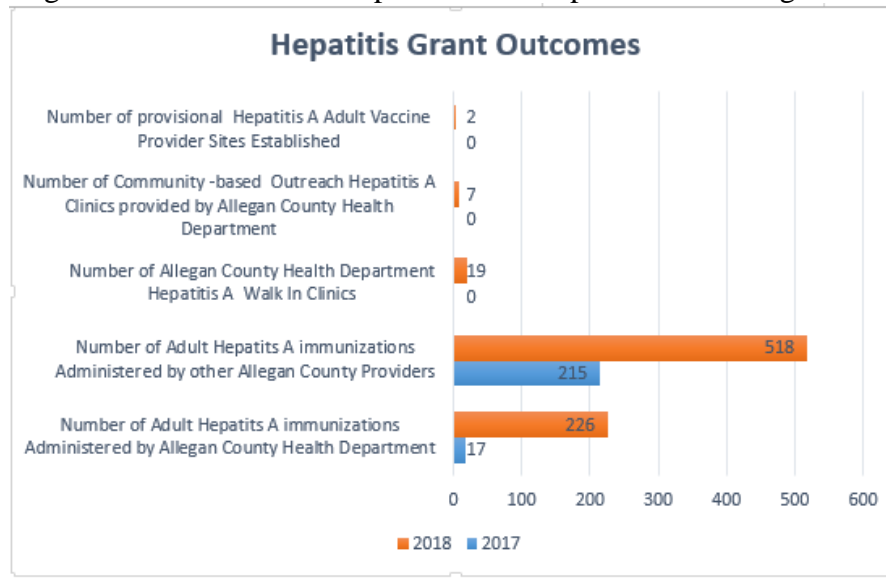
Letter to all Mining Operations: To be sent with the first invoice in 2019 – In an effort to clear up any confusion and to proactively move forward we will be sending a letter (Appendix D) with all the invoices. In the letter we explain the need for the permit renewal and what we will be requiring of all mining operations moving forward. We will work with all operators to bring them into compliance and ensure we are meeting our obligations as we carry-out our duties under Part 91.

Public Health EH Field Service Delivery Update – Currently 98% of the eligible applications, received through October 6, were issued within the timeframe (9/23/2018- 10/6/2018), the 14

business day benchmark; see Appendix E. 99% of all customers (10/7/2018 - 10/20/2018) were contacted within 5 business days of submitting their application.

Public Health Hepatitis A Grant Update – The Allegan County Health Department has completed the grant period related to the additional funding to be utilized to increase access of the Hepatitis A immunization for high risk populations. Utilizing the additional funding the Allegan County Health Department developed and executed a work plan regarding:

- 1) Increasing the number of Adult Hepatitis A Immunization Provider Sites.
- 2) Increasing the number of Community-based Outreach Hepatitis A Immunization Clinics conducted by the Allegan County Health Department.
- 3) Increasing the provision of Adult Hepatitis A Immunization Walk In clinics at the Allegan County Health Department.
- 4) Increasing the number of Adult Hepatitis A doses provided in Allegan County.



As a result of the steps taken by The Allegan County Health Department, the Allegan County Correctional Facility and Allegan General Hospital are operational in their ability to administer grant funded vaccine, enabling their ability to screen and immunize the community at the point of care within their facilities, regardless of the ability to pay.

The Allegan County Public Health Department met the public where they are providing immunizations at Arbor Circle, Veterans Stand Down, Allegan Bridgefest, the Allegan County Sheriff's Department, Campit and the Dunes Resort.

Additional community partners provided Hepatitis A screening and educational materials were The Allegan Area Educational Service Agency, Allegan County Community Mental Health, Healthy Allegan County Coalition, Great Start Collaborative, Allegan County Multi-Agency Collaborative Council, Community Action Agency, the Allegan County Fair and the Allegan Continuum of Care regarding homelessness.

To help mitigate this outbreak nationally and in Michigan we need to increase vaccination rates of all people to provide a herd immunity (enough people are vaccinated so the virus will not spread easily because the vaccinated individuals have antibodies towards the virus). If there are questions please contact the Personal Health Services Manager, Lisa Letts, at 269-673-5411 or lletts@allegancounty.org.

2019 Medical/Dental/Vision Rates (PH without IBNR & without BCBSM Runout Fees)
Allegan County Employee Plans
Effective January 1, 2019

		Full time Rates Per Pay (24)	Part time Rates Per Pay (24)	Med/Den/Vis Annual	PH Only Annual	Hard Cap Annual	Dental & Vision Subsidy	Remaining Cap Hard Cap Annual	ER Benefit
Option 1 - PPO Plan 70% Ded: \$500/\$1,000 Coins Max: \$2,500/\$5,000 Rx: \$10/\$40/\$80/\$40/\$80 Coinsurance: 70%	Single:	\$93.33	\$239.57	\$9,259.32	\$8,814.12	\$6,685.17	\$334.26	\$0.00	\$292.48
	Double:	\$195.18	\$501.01	\$19,364.16	\$18,421.56	\$13,980.75	\$699.04	\$0.00	\$611.66
	Family:	\$254.54	\$653.37	\$25,252.80	\$24,062.52	\$18,232.31	\$911.62	\$0.00	\$797.66
Option 2 - HDHP HSA 100% Ded: \$3,300/\$6,600 TrOOP: \$4,300/\$8,600 Rx: \$10/\$40/\$80 After Deductible Coinsurance: 100%	Single:	\$0.00	\$143.09	\$6,943.92	\$6,518.76	\$6,685.17	\$334.26	\$75.51	\$292.48
	Double:	\$0.00	\$299.25	\$14,521.92	\$13,624.20	\$13,980.75	\$699.04	\$157.87	\$611.66
	Family:	\$0.00	\$390.25	\$18,938.04	\$17,796.24	\$18,232.31	\$911.62	\$205.89	\$797.66
Option 3 - HDHP HSA 80% Ded: \$3,300/\$6,600 TrOOP: \$4,300/\$8,600 Rx: \$10/\$40/\$80 After Deductible Coinsurance: 80%	Single:	\$0.00	\$113.79	\$6,240.60	\$5,821.44	\$6,685.17	\$334.26	\$778.83	\$292.48
	Double:	\$0.00	\$237.96	\$13,050.96	\$12,166.80	\$13,980.75	\$699.04	\$1,628.83	\$611.66
	Family:	\$0.00	\$310.32	\$17,019.72	\$15,892.56	\$18,232.31	\$911.62	\$2,124.21	\$797.66

Rates include health, dental, and vision

Part-time rates are based on the cost of the insurance less 50% of the Hard Cap limits & 50% of the Dental and Vision Subsidy

Please refer to Benefits Guide for plan details.

Preventive Care is covered at 100% on all three plans

2019 IRS HSA Maximum Contributions 100% Plan	Employer Contribution	Max Employee Contribution	Max Employee Bi-Weekly Contribution (26)	Employer Bi-Weekly Contribution (26)
Single * \$3,500	\$75.51	\$3,424.49	\$131.71	\$2.90
Double * \$7,000	\$157.87	\$6,842.13	\$263.15	\$6.07
Family * \$7,000	\$205.89	\$6,794.11	\$261.31	\$7.92
2019 IRS HSA Maximum Contributions 80% Plan	Employer Contribution	Max Employee Contribution	Max Employee Bi-Weekly Contribution (26)	Employer Bi-Weekly Contribution (26)
Single * \$3,500	\$778.83	\$2,721.17	\$104.66	\$29.95
Double * \$7,000	\$1,628.83	\$5,371.17	\$206.58	\$62.65
Family * \$7,000	\$2,124.21	\$4,875.79	\$187.53	\$81.70

* Employees between the ages of 55 and 65 can contribute an additional \$1,000 to their HSA account each year.

HSA Contributions by Allegan County are based on the remaining dollar amounts after applying the Hard Caps & Dental and Vision Subsidy

There is no employer contribution into an HSA plan for Part-time employees



2019 Medical/Dental/Vision Rates (PH without IBNR & without BCBSM Runout Fees)
Allegan County Employee Plans
Effective January 1, 2019

		PH Med/Rx	Delta Dental	EyeMed Vision	PH Impl. Credit	Monthly Total Non-Reslope	Monthly Total Resloped	Annual Total Resloped	Enrollment
Option 1 - PPO Plan 70% Ded: \$500/\$1,000 Coins Max: \$2,500/\$5,000 Rx: \$10/\$40/\$80/\$40/\$80 Coinsurance: 70%	Single:	\$734.51	\$29.07	\$5.01	(\$3.65)	\$764.94	\$771.61	\$9,259.32	17
	Double:	\$1,535.13	\$54.63	\$9.50	(\$7.64)	\$1,591.62	\$1,613.68	\$19,364.16	17
	Family:	\$2,005.21	\$104.74	\$13.96	(\$9.97)	\$2,113.94	\$2,104.40	\$25,252.80	9
Option 2 - HDHP HSA 100% Ded: \$3,300/\$6,600 TrOOP: \$4,300/\$8,600 Rx: \$10/\$40/\$80 After Deductible Coinsurance: 100%	Single:	\$543.23	\$29.07	\$5.01	(\$3.65)	\$573.66	\$578.66	\$6,943.92	24
	Double:	\$1,135.35	\$54.63	\$9.50	(\$7.64)	\$1,191.84	\$1,210.16	\$14,521.92	29
	Family:	\$1,483.02	\$104.74	\$13.96	(\$9.97)	\$1,591.75	\$1,578.17	\$18,938.04	59
Option 3 - HDHP HSA 80% Ded: \$3,300/\$6,600 TrOOP: \$4,300/\$8,600 Rx: \$10/\$40/\$80 After Deductible Coinsurance: 80%	Single:	\$485.12	\$29.07	\$5.01	(\$3.65)	\$515.55	\$520.05	\$6,240.60	36
	Double:	\$1,013.90	\$54.63	\$9.50	(\$7.64)	\$1,070.39	\$1,087.58	\$13,050.96	37
	Family:	\$1,324.38	\$104.74	\$13.96	(\$9.97)	\$1,433.11	\$1,418.31	\$17,019.72	71
	Monthly Totals	\$339,101	\$21,332	\$3,115	(\$2,301)	\$361,246	\$361,246		
	Annual Totals	\$4,069,215	\$255,978	\$37,377	(\$27,612)	\$4,334,958	\$4,334,956	\$4,334,956	



TO: Rob Sarro, County Administrator
From: Autumn Morgan, Senior Finance Specialist
CC: Lorna Nenciarini; Kriss Kraker; Becky Volker
Date: November 2, 2018
Subject: Quarterly Grants Update – July, Aug, Sept 2018

1. Q3 Grant Activity (16 items)

- *CCAB Contract (2019)* – Internal approval to accept \$130,633
- *Child Care Fund Grant (2019)* – BOC approval on 9/13/18 for \$4,620,125 annual budget for grant term of 10/1/18 - 9/30/19
- *CPBC Contract (2018)* – Internal approval for Amendment #4 for reallocation of ELPHS funds
- *CPBC Contract (2018)* – BOC approval on 9/27/18 for Amendment #5 - Emergency Budget for Otsego Water Investigation of \$127,441
- *CPBC Contract (2019)* – BOC approval on 9/27/18 for \$789,039 annual budget for grant term of 10/1/18 - 9/30/19
- *Crime Victims Grant (2019)* – Internal approval to apply for \$121,561
- *EMPG Grant (2019)* – Internal approval to apply
- *Highway Safety (2019)* – Internal approval to apply/accept \$20,000
- *Homeland Security (2016)* – Internal approval for Transfer of Ownership – (62) MegaMover Transporters valued at \$1,487
- *Homeland Security (2017)* – Internal approval to participate/accept
- *MDOT 2017-0003 P9 R1 Operating Grant (2018)* – Internal approval for Project Authorization to increase of funds by \$170,806 for a total of \$247,307
- *MDOT 2017-0003 P12 Capital Grant (2018)* – Internal approval of Project Authorization for \$65,000 for (1) full size van with lift
- *MDOT 2017-0003 P11 Capital Grant (2018)* – Internal approval of Project Authorization for \$280,932 for (4) Buses < 30ft
- *School Nutrition Program (School Year 2018/2019)* – Internal approval to participate/accept
- *Secondary Road Patrol (2019)* – Internal approval to accept \$91,200

- *Snowmobile Grant (Winter 2018/2019)* – Internal approval to apply

2. Upcoming Grant Activity (16 items)

- *CCAB Grant Vendor Contracts (2019)* – Internal approval for RFP bid selection and vendor contracts (This is complete as of the date of this report)
- *Crime Victims (2019)* – Internal approval for contract amendment, increase of \$41,817
- *Hazard Mitigation Planning Grant (2019)* – Internal approval to apply
- *Highway Safety Underage Drinking (2019)* – Internal approval to apply/accept \$4,996 (This is complete as of the date of this report)
- *MDEQ (2019)* – Internal approval to apply
- *MDOT 2017-0003 P14 New Freedom (2019)* – Internal approval for Project Authorization for \$58,000
- *MDOT 2017-0003 P13 Specialized Services (2019)* – Internal approval for Project Authorization for \$106,704
- *MDOT 2017-0003 P10 Job Access (2019)* – Internal approval for Project Authorization for \$102,300
- *Remonumentation (2019)* – Internal approval to apply/accept
- *Remonumentation (2019)* – BOC approval to appoint Peer Review Group
- *SAW Grant Vendor Contract (2018)* – Internal approval for Sole Source vendor contract
- *SCAO Drug Court (2019)* – Internal approval to accept MI Drug Ct and Byrne Jag
- *SCAO Grants (2019)* – Internal approval to accept SSSPP, Sobriety Court, Veterans Treatment Court and Mental Health Court (This is complete as of the date of this report)
- *SCAO Grants Vendor Contracts (FY2019)* – Internal approval for RFP bid selection and vendor contracts (This is complete as of the date of this report)
- *Snowmobile (Winter 2018/2019)* – Internal approval to accept
- *SWET (2019)* – Internal approval to participate/accept

3. Additional Grant Information

- *CDBG Program Income – In Q3 2018, SMCAA (Southwest Michigan Community Action Agency) completed 1 Home Rehab/Emergency Repair projects using Allegan County CDBG Program Income Funds.*

- *County Survey and Remonumentation Plan* – County Surveyor will work with Finance to update the existing 1992 County Survey and Remonumentation Plan, as required by the state. Deadline for completion is March 2020.
- *GED Services and Meth Diversion Program (2019)* – Allegan County Sheriffs Dept GED Services and Meth Diversion programs are ongoing for 2019, however the funding sources have changed to grants that no longer pass through Allegan County.
 GED Services contract with Zeeland Public Schools – Internal approval on 9/4/2018
 Meth Diversion contract with CMH and Arbor Circle – Contract is pending
- *MI Natural Resources Trust Fund Grant (2019)* – Updating Master Plan to apply for 2019 grant to complete Silver Creek Park Campground project.
- *OVW Rural Sexual Assault and Domestic Violence Grant (2019)* – Funding request denied.

4. Grant Closeout (7 Attachments)

CJOs and Assistants (2018)
 FBI CETF (2018)
 Highway Safety (2018)
 Highway Safety Underage Drinking (2018)
 Homeland Security (2016)
 Medical Marihuana (2018)
 School Nutrition Program (School Year 2017/2018)

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
County Juvenile Officers (CJO) and Assistants Grant 2018	10/1/2017 - 9/30/2018
Source of Grant Funding - Agency Name	Federal, State, Local
Michigan Department of Human Resources	State
Submitted by and/or Program Manager	Service Area Requesting
Autumn Morgan	Family Court
Brief summary of Grant program	Provides funding to reimburse a portion of the salary for the Probate Court Juvenile Officer (CJO) and their Assistant. Allegan County currently receives \$13,193 per quarter for both positions. No annual application.

Section II - Application

Request Type	Renewal Grant	Work Order No.	N/A
Funding Sources	Estimated amounts approved with Grant Renewal list	Application Amount	
Grant Funding	\$ 52,776	N/A	
Required Local Match			
County Funding			
TOTAL	\$ 52,776	\$	-

Section IV - Closeout

Funding Sources		Actual Funding/Revenues
Grant Funding		\$ 59,179
Required Local Match		\$ -
County Funding		\$ -
TOTAL		\$ 59,179

Notes or Additional Information

Revenue budget is \$52,776. We received more revenue than expected for 2018, due to the transition from Mike Day and Erin Stender. Current positions are CJO - Jolene Clearwater and CJO Assistant - Erin Stender. There is no application or acceptance process for this grant.

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
FBI Child Exploitation Task Force (FBI CETF) 2018	10/1/2017 - 9/30/2018
Source of Grant Funding - Agency Name	Federal, State, Local
Federal Bureau of Investigation	Local
Submitted by and/or Program Manager	Service Area Requesting
Undersheriff Larsen	Sheriff
Brief summary of Grant program	Agency provides funding for OT Wage expense (no benefits) for officers to participate in FBI CETF Program. Allegan County acts as a vendor for the FBI CETF, this is not a grant. Local officer(s) attend training and cooperates with FBI to assess the specific local child exploitation threats and implement strategy to reduce the threat. No local match is required, max award is \$17,000 per officer per year. No application is required.

Section II - Application

Funding Sources	Estimated amounts approved with Grant Renewal list	Application Amount
Grant Funding	\$ 7,500	N/A - reimbursement based
Required Local Match		
County Funding	\$ 1,625	
TOTAL	\$ 9,125	\$ -

Section IV - Closeout

Funding Sources	Actual Expenditures	Actual Funding/Revenues
	\$ 8,209	
Grant Funding		\$ 6,734
Required Local Match		
County Funding		\$ 1,475
TOTAL	\$ 8,209	\$ 8,209

Notes or Additional Information

FBI CETF Program is not considered a grant.

Metrics and Measurements at Completion - Evaluate Performance and Success

	Reported 146 Hours for FY2018
	1 officer participated (Craig Gardiner, Detective)

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
Highway Safety Grant	10/1/17-9/30/18
Source of Grant Funding - Agency Name	Federal, State, Local
US Dept of Transportation, Office of Highway Safety Planning	Federal
Submitted by and/or Program Manager	Service Area Requesting
Sgt John Damveld	Sheriffs
Brief summary of Grant program	Provides funding for additional traffic enforcement focused on impaired driving, seatbelt violations and distracted driving. Eligible expenses are overtime wages and benefits only. OHSP selects some mandatory "Enforcement Periods". No local match required.

Section II - Application/Acceptance

Request Type	Renewal Grant	Work Order No.	159-151
Funding Sources	Estimated amounts approved with Grant Renewal list	Application Amount	
Grant Funding	\$ 44,000.00	\$	42,968.00
Required Local Match	\$ -	\$	-
County Funding	\$ -	\$	-
TOTAL	\$ 44,000.00	\$	42,968.00

Metrics and Measurements at Application - Identify Goals and Purpose

Plan and execute at least one grant-funded overtime traffic enforcement detail each quarter (OWI, Seatbelt, Distracted Driving enforcement)	Customers - deliver service Engaged Workforce - promote safety
Plan and execute at least one traffic safety community outreach effort each quarter.	Customers - engage and educate Engaged Workforce - promote safety
Average a minimum of 1 stop per billed hour of patrol	Processes - be efficient and cost effective

Section IV - Closeout

Funding Sources	Actual Expenditures	Actual Funding/Revenues
Expenditures	\$ 46,771	\$ -
Grant Funding	\$ -	\$ 42,885
Required Local Match	\$ -	\$ -
County Funding	\$ -	\$ 3,886
TOTAL	\$ 46,771	\$ 46,771

Metrics and Measurements at Completion - Evaluate Performance and Success

Plan and execute at least one grant-funded overtime traffic enforcement detail each quarter (OWI, Seatbelt, Distracted Driving enforcement)	1. Worked 982 hours providing traffic enforcement for impaired driving, distracted driving, and seat belt use. We participated in all mandatory enforcement periods.
Plan and execute at least one traffic safety community outreach effort each quarter.	2. 1448 traffic stops that produced 155 seat belt citations, 296 speeding citations, 227 texting and driving citations, 18 impaired driving arrests, 20 drug investigations, 42 warrant arrests, and 19 other felony arrests.

Average a minimum of 1 stop per billed hour of patrol

3. Fatal crash rate has decreased from FY2017. Fatal crash investigations in FY2017 were 11 while in FY2018 there were 8.

4. During several traffic stops, motorist informed the officer that they knew about extra enforcement because it had been posted on social media. The Sheriffs Dept has made extra efforts to continue to inform and educate the the public.

Notes or Additional Information

Grant expenditures came in higher than expected, and the Sheriffs Dept ended up absorbing the overage in their General Fund OT.

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
Highway Safety Grant - Underage Drinking Enforcement	10/1/17-9/30/18
Source of Grant Funding - Agency Name	Federal, State, Local
US Dept of Transportation, Office of Highway Safety Planning	Federal
Submitted by and/or Program Manager	Service Area Requesting
Sgt John Damveld	Sheriffs
Brief summary of Grant program	Provides funding for additional traffic enforcement focused on Underage Drinking enforcement. Eligible expenses are overtime wages and benefits only. OHSP has no mandatory "Enforcement Periods" for this program. No local match required.

Section II - Application / Acceptance

Request Type	Renewal Grant	Work Order No.	160-473
Funding Sources	Estimated amounts approved with Grant Renewal list	Application Amount	
Grant Funding	\$ 7,500.00	\$	5,000.00
Required Local Match	\$ -	\$	-
County Funding	\$ -	\$	-
TOTAL	\$ 7,500.00	\$	5,000.00

Metrics and Measurements at Application - Identify Goals and Purpose

Plan and execute at least two grant-funded Underage Drinking enforcement details for the year, during periods with an estimated high likelihood of underage drinking (planned for B93 and Allegan County Fair)	Customers - deliver service Engaged Workforce - promote safety
Alcohol Compliance Checks to businesses that have received complaints/citations for selling to minors	Customers - deliver service Engaged Workforce - promote safety

Section IV - Closeout

Funding Sources	Actual Expenditures	Actual Funding/Revenues
Expenditures	\$ 5,582	\$ -
Grant Funding		\$ 4,984
Required Local Match	\$ -	\$ -
County Funding	\$ -	\$ 598
TOTAL	\$ 5,582	\$ 5,582

Metrics and Measurements at Completion - Evaluate Performance and Success

Plan and execute at least two grant-funded Underage Drinking enforcement details for the year, during periods with an estimated high likelihood of underage drinking (planned for B93 and Allegan County Fair)	<ol style="list-style-type: none"> 1. Worked 95.5 hours providing enforcement 2. Enforcement at Allegan County Fair and during prom season 3. Community Education - Collaborate with CMH to provide education to students
Alcohol Compliance Checks to businesses that have received complaints/citations for selling to minors	

Notes or Additional Information

Grant expenditures came in higher than expected, and the Sheriffs Dept ended up absorbing the overage in their General Fund OT.

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
Homeland Security Grant 2016	Sept 1, 2016-May 31, 2019
Source of Grant Funding - Agency Name	Federal, State, Local
Dept of Homeland Security	Federal / State pass-thru
Submitted by and/or Program Manager	Service Area Requesting
Scott Corbin	Emergency Management
Brief summary of Grant program	The 2014 Homeland Security Grant Program is funding provided to the State of Michigan for preparedness, response and recovery efforts. The award is given to Regional Boards to agree on how these funds will be dispersed to the local units of government. The Board consists of 10 Emergency Management Programs each having a vote how these funds will be used. All purchases must support federal, state and locals strategies. VanBuren County is the Regional Fiduciary.

Section II - Application

Request Type	Renewal Grant	Work Order No.	
Funding Sources	Estimated amounts approved with Grant Renewal list		
Grant Funding (reimbursement)	\$ 7,000.00		
Grant Funding (non-cash ex. Equipment)	\$ 25,000.00		
Required Local Match	\$ -		
County Funding	\$ -		
TOTAL	\$ 32,000.00		

Section III - Acceptance

Specific Action Requested	Internal Approval	Work Order No.	156-790
Funding Sources	Actual Award		
Grant Funding	\$ 7,608.65	This amount is for conferences and training reimbursement. The value of equipment received through grant is unknown until the end of the grant period. Estimation of equipment value is about \$10K-15K.	
Grant Funding (non-cash ex. Equipment)	TBD		
Required Local Match	\$ -		
County Funding	\$ -		
TOTAL	\$ 7,608.65		

Section IV - Closeout

Funding Sources	Actual Expenditures	Actual Funding/Revenues
Expenditures	\$ 4,202.48	\$ -
Grant Funding		\$ 4,202.48
Required Local Match	\$ -	\$ -
County Funding	\$ -	\$ -
TOTAL	\$ 4,202.48	\$ 4,202.48

Metrics and Measurements at Completion - Evaluate Performance and Success

	Participation in Michigan Emergency Management Agency (MEMA) Conference and training for 8 individuals
	Received equipment: EMNET Licenses - value \$1,701 (62) MegaMover Transports - value \$1,487

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
Medical Marijuana Operation and Oversight Grant 2018	1/1/2018 - 9/15/2018
Source of Grant Funding - Agency Name	Federal, State, Local
Dept of Licensing & Regulatory Affairs, Bureau of Medical Marijuana Regulation	State
Submitted by and/or Program Manager	Service Area Requesting
Lt Brett Ensfield	Sheriff
Brief summary of Grant program	Grant is available to County law enforcement offices for education, communication and enforcement of Michigan Medical Marijuana Act 2008, MCL 333.26421 to 333.26430. Grant funds are calculated based on proportion of the number of registry identification cards issued or renewed in the County.

Section II - Application

Request Type	Renewal Grant	Work Order No.	163545
Funding Sources	Estimated amounts approved with Grant Renewal list	Application Amount	
Grant Funding	\$ 33,000.00	\$	31,915.00
Required Local Match	\$ -	\$	-
County Funding	\$ -	\$	-
TOTAL	\$ 33,000.00	\$	31,915.00

Metrics and Measurements at Application - Identify Goals and Purpose

Medical Marijuana Enforcement Patrols - Compliance checks, surveillance and respond to complaints (approx 600 hours available)	Customers - Deliver services Engaged Workforce - Promote safety
Coordination with other agencies - continue working with Michigan State Police drug team W.E.M.E.T. Continue the development of a shared database for tracking grows	Customers - Collaborate Processes - Measure and learn from outcomes
Distribute educational flyers to citizens (materials were purchased in 2017)	Customers - Engage and educate citizens
Officer training (if available, there were none available in 2017)	Engaged Workforce

Section III - Acceptance

Specific Action Requested	Internal Approval	Work Order No.	163-544
Funding Sources	Actual Award		
Grant Funding	\$ 31,915.00		
Required Local Match	\$ -		
County Funding	\$ -		
TOTAL	\$ 31,915.00		

Section IV - Closeout

Funding Sources	Actual Expenditures	Actual Funding/Revenues
	31,797	
Grant Funding	\$ -	\$ 31,797
Required Local Match	\$ -	\$ -
County Funding	\$ -	\$ -
TOTAL	\$ -	\$ 31,797

Metrics and Measurements at Completion - Evaluate Performance and Success

Medical Marijuana Enforcement Patrols - Compliance checks, surveillance and respond to complaints (approx 600 hours available)	1. 273.5 Hours Worked for enforcement, surveillance, administrative 2. 98 Compliance Checks, responding to 47 Complaints - Seizure of 77 plants and 10 pounds of marijuana 3. Coordination with other units/teams 4. Continued use and development of a shared database for grows
Coordination with other agencies - continue working with Michigan State Police drug team W.E.M.E.T. Continue the development of a shared database for tracking grows	Coordinated efforts resulted in safer environment for officers and seizure of 255 plants and 48 pounds of marijuana.
Distribute educational flyers to citizens (materials were purchased in 2017)	Information pamphlets and educational materials (plastic bags) were distributed. Materials were available for the numerous inquiries we received from both growers and residents.
Officer training (if available, there were none available in 2017)	No training available

Notes or Additional Information

The program funding was amended mid-year to include some additional equipment to be purchased:

1. Tasers
2. Enclosed Trailer
3. Shipping Container
4. Security Cameras, Interview Cameras, Covert Cameras
5. Protective Gear (Gloves, Masks, Coveralls)
6. K9 Surgery and Medical Exp

Excerpts from Program Report to Granting Agency:
 Accomplishments - This year we saw improvement with the relationship between growers and law enforcement. We continue to educate growers regarding structure layout as this was the largest percentage of violations. We used the database and re-checked growers who had minor violations previously to ensure improvement and full compliance. We assisted WEMET on some tips, this helped alleviate duplication of efforts and provided a safer environment for personnel, in addition to the seizure of 255 plants and 48 pounds of marijuana.

Challenges - The growing season does not match up with the availability of funding as the grant only runs through mid-September, and harvest season is October. We saw an increase in outdoor growing and this brings conflicts with neighbors.

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
School Nutrition Program	July 2017- June 2018
Source of Grant Funding - Agency Name	Federal, State, Local
MI Dept of Human Services	Federal
Submitted by and/or Program Manager	Service Area Requesting
Deb Arms / Joan Laraway	Circuit Ct
Brief summary of Grant program	Provides funding that makes it possible for schools to offer nutritious meals to students for breakfast, lunch and snack. Our Youth Home qualifies for this program and receives dollars according to the amount of meals served.

Section II - Application

Funding Sources	Estimated amounts approved with Grant Renewal list	Application Amount
Grant Funding	\$ 45,000	N/A - reimbursement based
Required Local Match		
County Funding		
TOTAL	\$ 45,000	\$ -

Section IV - Closeout

Funding Sources	Actual Expenditures	Actual Funding/Revenues
Grant Funding		\$ 50,157
Required Local Match		
County Funding		
TOTAL		\$ 50,157

Metrics and Measurements at Completion - Evaluate Performance and Success

# of Breakfasts, Lunches, Snacks	Received reimbursement for: 8,102 Breakfasts 7,933 Lunches 7,916 Snacks
----------------------------------	----------------------------------------------------------------------------------

**ALLEGAN COUNTY HEALTH DEPARTMENT
ADMINISTRATION POLICIES AND PROCEDURES**

SUBJECT: SOIL EROSION AND SEDIMENTATION CONTROL
INSPECTIONS & **INVESTIGATIONS.**

POLICY NUMBER: 609.6.2

REFERENCE NUMBER:

EFFECTIVE DATE: 12/17, 10/18 PREPARED BY: Environmental Health Committee

REVISED DATE: 10/18

REVIEWED DATE: 01/18, 10/18

PURPOSE: Provide a legal basis for regulating Soil Erosion and Sedimentation Control during the construction process.

POLICY: *Allegan County Soil Erosion and Sedimentation Control Ordinance 1013.1* adopted by the Allegan County Board of Commissioners, October 8, 2008, and effective October 16, 2008, and Michigan Department of Environmental Quality (MDEQ) NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT (EXCERPT) Act 451 of 1994 PART 91 SOIL EROSION AND SEDIMENTATION CONTROL shall be used as the basis for evaluating site acceptability, inspecting, and for approving or denying applications for SESC permits.

- PROCEDURE:
1. Inspections shall be performed a minimum of once/month or after a significant rain event or a thaw or as deemed necessary by the EH Services Manager.
 2. Each site shall be routinely visited. Gravel pits, sand mines and borrow pits shall be inspected a minimum of once/month. The inspector shall call ahead to alert the company when the inspection will be performed. Michigan Occupational Safety and Health Administration (MI OSHA) rules, regarding gravel pits, sand mines and borrow pits, shall be adhered to at all times.
 3. Each site visit shall have the SWORD inspection form, 609.6.2a completed and emailed or mailed to the homeowner, applicant, designated agent or responsible party.
 4. Make a printed copy of the inspection to place into internal data base.
 5. If the site is not in compliance as permitted or in violation of the provision of Part 91, the sanitarian shall issue a violation notice, via email, the next business day. (see attached form letter)
 - a. A violation notice shall be sent, using form 609.6.2b (attached) when sediment is leaving the site. (i.e. tracking sediment on the road)
 - b. A violation notice shall be sent when an inspection is made and no SESC measures are installed or not properly installed and maintained.
 - c. A violation notice shall be issued when a previous infraction has not been corrected.
 - d. A violation notice shall be sent when controls are inadequate for the site.

- e. A violation notice shall be sent when operating outside the parameters of the permit.
 - f. A violation notice shall be sent when **operating a site requiring Part 91 coverage without a permit.**
 - i. Sites listed in f. above (operating without a permit) shall receive a Cease & Desist Order upon the expiration of the 5 business day violation notice, if no attempt was made to comply.
 - ii. After the 5 business day Cease & Desist Order has expired, this department will conduct an inspection of the site. Should the site still be in violation, this department will enter into Ordinance 1013.0: SESC Ordinance Infraction Fees (Attached).
6. When any of the above violations are deemed significant threats to the waters of the State of Michigan a “Cease and Desist Order” may be issued and fines levied. The EH Services Manager and MDEQ liaison shall be notified of such an order.
- a. After the 5 business day Cease & Desist Order has expired, this department will conduct an inspection of the site. Should the site still be in violation, this department will enter into Ordinance 1013.0: SESC Ordinance Infraction Fees.
7. All violations are to be corrected within 5 business days of receipt of the notice and re-inspected or proof provided that the violation has been rectified.
8. A final approval notice shall be issued and sent to the homeowner when the site has been stabilized according to acceptable stabilization as allowed in Part 91.

REFERENCES:

Allegan County Soil Erosion and Sedimentation Control Ordinance 1013.1 adopted by the Allegan County Board of Commissioners, October 8, 2008, and effective October 16, 2008:
<http://cms.allegancounty.org/sites/Office/Health/EH/SitePages/Forms.aspx>

Michigan Department of Environmental Quality (MDEQ)
 NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION
 ACT (EXCERPT) Act 451 of 1994 PART 91 SOIL EROSION AND
 SEDIMENTATION CONTROL:
<http://www.bing.com/search?q=mdeq+SESC+part+91&src=IE-SearchBox&FORM=IENTTR&conversationid>



ALLEGAN COUNTY HEALTH DEPARTMENT
 3255 – 122nd Avenue, Suite 200, Allegan, MI 49010
 Environmental Health 269-673-5415

INSPECTION FOR SESC INSPECTION

Applicant Name _____ Date _____
 Location Address _____ City _____ Zip _____
 Township _____ Permit No. _____

TYPE OF INSPECTION	WEATHER	PERMIT REASON	(check all that apply)
<input type="checkbox"/> Preliminary	<input type="checkbox"/> Sunny	<input type="checkbox"/> Lake/Pond	<input type="checkbox"/> None
<input type="checkbox"/> Maintenance	<input type="checkbox"/> Rainy	<input type="checkbox"/> Stream	<input type="checkbox"/> Wetland
<input type="checkbox"/> Final	<input type="checkbox"/> Ground Wet	<input type="checkbox"/> Designated Drain	<input type="checkbox"/> Catch Basin
<input type="checkbox"/> Investigation	<input type="checkbox"/> Ground Dry	<input type="checkbox"/> > one acre	<input type="checkbox"/> Retention/ Detention Area
<input type="checkbox"/> Re-Inspect (SWO)	<input type="checkbox"/> Snow/Frozen		

COMPLIANCE			CONTROLS			
Permit Posted On-Site	<input type="checkbox"/> Y	<input type="checkbox"/> N	Control Installed Per Permitted Plan	<input type="checkbox"/> Y	<input type="checkbox"/> N	
Plans Available On-Site	<input type="checkbox"/> Y	<input type="checkbox"/> N	Controls Properly Maintained	<input type="checkbox"/> Y	<input type="checkbox"/> N	
Sediment Properly Contained	<input type="checkbox"/> Y	<input type="checkbox"/> N	Controls Adequate for the Site	<input type="checkbox"/> Y	<input type="checkbox"/> N	
Earth Change According to Plans	<input type="checkbox"/> Y	<input type="checkbox"/> N	Catch Basins Protected	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A
			Stone Drive In/Functioning	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A

SITE CONDITIONS		
<input type="checkbox"/> Vegetated	<input type="checkbox"/> Steeply Sloped	<input type="checkbox"/> Other _____
<input type="checkbox"/> Disturbed	<input type="checkbox"/> Partially Disturbed	

VIOLATION NOTICE to be sent <input type="checkbox"/> Y <input type="checkbox"/> N	Cease & Desist / Stop Work Order Posted <input type="checkbox"/> Y <input type="checkbox"/> N
Control Measure Violations	Reason(s)
ALL checked violations must be corrected by _____	ALL checked violations must be corrected by _____
<input type="checkbox"/> Silt Fence Improperly Installed	<input type="checkbox"/> Work w/out Permit
<input type="checkbox"/> Silt Fence Over Run/Not Trenched	<input type="checkbox"/> Work Outside Permit
<input type="checkbox"/> Sediment Migrated Off Site	<input type="checkbox"/> Lack of Controls
<input type="checkbox"/> Stone Drive Clogged	<input type="checkbox"/> Control Maintenance Inadequate
<input type="checkbox"/> Check Dams Functioning/Not	<input type="checkbox"/> Sediment into Water
	<input type="checkbox"/> Other

Acceptable Stabilization	
<input type="checkbox"/> Straw/Mulched	<input type="checkbox"/> Grass growing
<input type="checkbox"/> Weeds	<input type="checkbox"/> Sod Laid
<input type="checkbox"/> Landscaping	<input type="checkbox"/> ECB Installed
<input type="checkbox"/> Hydro seeded	<input type="checkbox"/> Detention ponds in and vegetated

Inspector: _____ No change from last inspection **OK to Final**

Inspection Notes:

ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122ND Ave., Suite 200, Allegan, MI 49010

Office Administration
(269) 673-5411
Bioterrorism Preparedness
686-4570
Personal Health
673-5413
673-5415



Communicable Disease
686-4524
Environmental Health
673-5415
Resource Recovery

Soil Erosion and Sedimentation Control **NOTICE OF VIOLATION**

This hereby serves as a Notice of Violation under Part 91, the Soil Erosion and Sedimentation Control Act, Section 324.9117

Violation Description(s): The following are Violation(s) of Part 91 (Administrative Rules) R 324.9116 (Reduction of soil erosion or sedimentation by owner).

1. NO silt fence installed per SESC permit. Install silt fence

Other measures shall be undertaken, as needed, to further stabilize soils on the property. Inspection fees must be paid until entire site is stabilized. **Failure to comply with this notice will result in a Cease and Desist Order.**

You have 5 days within receipt of this letter to implement and maintain the above indicated soil erosion measures in conformance with Part 91, PA 451, Section 324.9118. Failure to comply with this violation and Part 91 will result in case referral to the County Prosecutor and possible civil fines of not less than \$2,500 per day of violation.

Date:
Permit Number:
Property Owner:
Address:
Phone Number:
Legal Description:

If you have any questions regarding this notice please contact Allegan County Health Department at (269) 673-5415.

Sincerely

John L. Johnson, RS
Allegan County Environmental Health Department
cc: Drain Commission

ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122ND Ave., Suite 200, Allegan, MI 49010

Office Administration
(269) 673-5411
Bioterrorism Preparedness
686-4570
Personal Health
673-5413



Communicable Disease
686-4524
Environmental Health
673-5415
Resource Recovery

Soil Erosion and Sedimentation Control Cease and Desist Order

This hereby also serves as a Notice of Violation under Part 91, the Soil Erosion and Sedimentation Control Act, Section 324.9117

DATE

Violation Description: Violation of Part 91 (Administrative Rules) R 324.9116 (Reduction of soil erosion or sedimentation by owner). We requested on DATE via Violation Notice that you EXAMPLE. Since this was not corrected we are now sending the order to cease and desist earth moving activity.

Corrective measures required by DATE:

- You are hereby ordered to cease all earth moving activity on the site that is not pursuant to making corrections outlined in this letter or those forwarded by MDEQ staff.
- EXAMPLE of violation.
- EXAMPLE of violation.

You have 5 days within receipt of this letter to implement and maintain the above indicated soil erosion measures in conformance with Part 91, PA 451, Section 324.9118. Failure to comply with this violation and Part 91 will result in **this department entering into Ordinance 1013.0: SESC Ordinance Infraction Fees**. This Ordinance allows the County to issue Civil Infraction Citations.

Date: DATE
Permit Number: PERMIT #
Property Owner: FIRST & LAST
Owner Address: ADDRESS
Permitted Site Address: ADDRESS

If you have any questions regarding this notice please contact Allegan County Health Department at (269) 673-5415.

Sincerely,

SANITARIAN NAME
Allegan County Environmental Health Department

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

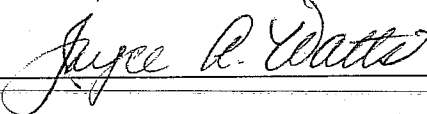
HEALTH DEPARTMENT--APPROVE 2008 SESC ORDINANCE INFRACTION FEES

BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from the Health Department to set fees, as per the attached schedule, for citations issued for municipal civil infractions of Soil Erosion and Sedimentation Control Ordinance No 1013.0, effective immediately; and,

BE IT FURTHER RESOLVED that the Board Chairman and the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and Finance Director is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Black, seconded by Commissioner VanEck to adopt the resolution as presented. Motion carried by roll call vote: Yeas - 11 votes. Nays - 0 votes. Absent - 0 votes.

ATTEST, A TRUE COPY

 _____, Clerk-Register

APPROVED: February 28, 2008

cc: Admin. - Finance - Human Resources - Health Department (RT)

**Allegheny County Soil Erosion and Sedimentation Control Ordinance
Ordinance No. 1013.0**

Adopted under Section 303.

Fee Schedule for Municipal Civil Infraction Citations

Infraction

Fine

Residential:

- | | |
|---------------------------------------|----------|
| a. No permit..... | \$100.00 |
| Repeat Offense..... | \$250.00 |
| b. Other violations..... | \$250.00 |
| c. Violations leading to erosion..... | \$500.00 |
| d. Repeat Offense..... | \$750.00 |

All other Commercial or Industrial Sites such as: Site Development (Plats, Mobile Home parks, Multiple Housing Units, Apartments, Commercial, Industrial, Cut and Fill Operations, Golf Courses, etc.), Utilities and Sand and Gravel Mining:

Infraction

Fine

- | | |
|--------------------------------------------------------------|------------|
| a. No Permit..... | \$750.00 |
| b. Failure to Maintain Sedimentation and erosion controls... | \$750.00 |
| c. Tracking sediment onto roadway..... | \$750.00 |
| d. Failure to stabilize critical areas..... | \$750.00 |
| e. Failure to repair de-stabilized area..... | \$750.00 |
| f. Failure to comply with permit restrictions..... | \$750.00 |
| g. Other violations..... | \$750.00 |
| h. First repeat offense..... | \$1,500.00 |
| i. Second and subsequent repeat offenses..... | \$2,500.00 |
-
-

ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122ND Ave., Suite 200, Allegan, MI 49010

Office Administration

(269)673-5411

Bioterrorism Preparedness

(269)686-4570

Personal Health

(269)673-5413



Communicable Disease

(269)686-4524

Environmental Health

(269)673-5415

Resource Recovery

(269)673-5415

Violation Notice

November 7, 2018

Mr. Trevor Smith
R. Smith & Sons
3641 – 108th Avenue
Allegan, MI 49010

RE: Expired Soil Erosion and Sedimentation Control Permit: 53rd Street Mining Operation

This letter is to certify that the Soil Erosion and Sedimentation Control (SESC) permit is currently expired, at the above mentioned mining operation, and no further work can be done unless a renewal permit is applied for and approved in accordance with plans submitted and permitted under the authority of Part 91, Soil Erosion & Sedimentation Control, of the Natural Resources & Environmental Protection Act, 1994, P.A. 451, as amended.

The original SESC permit #SE925-965 was issued on May 5, 2008, and expired on November 30, 2017. The first invoice, for the renewal permit was sent on February 2, 2018, the second on March 5, 2018, and the third on May 15, 2018. We have not received any payment as of today.

Continuing to work on this property is in violation of Rule 324.9112 (1) of the Natural Resources and Environmental Protection Act (Excerpt), Act 451 of 1994, Part 91, Soil Erosion and Sedimentation Control, which states...

A person shall not maintain or undertake an earth change governed by this part, the rules promulgated under this part, or an applicable local ordinance, except in accordance with this part and the rules promulgated under this part or with the applicable local ordinance...

and in violation of the Allegan County Soil Erosion and Sedimentation Control Ordinance, Ordinance No. 1013.1, Article V – Earth Change Requirements, Section 501 (a) which states...

A landowner or Designated Agent who contracts for, allows, or engages in an earth change in this County shall obtain an Earth Change Permit in the landowners' name from the Allegan County Health Department...

Please remit application and payment of \$550.00, for the annual permit fee, by November 15, 2018. Failure may result in penalties and fines. Your cooperation in this matter is greatly appreciated.

Please contact me at (269) 686-4506 if you have any questions.

Sincerely,

Randy Rapp, R.S.
Environmental Health Services Manager
Allegan County Health Department

ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122ND Ave., Suite 200, Allegan, MI 49010

Office Administration

(269)673-5411

Bioterrorism Preparedness

(269)686-4570

Personal Health

(269)673-5413



Communicable Disease

(269)686-4524

Environmental Health

(269)673-5415

Resource Recovery

(269)673-5415

November 7, 2018

Mr. Gravel Pit Owner

Gravel Pit & Sons

???? – 108th Avenue

Allegan, MI 49010

RE: Renewal of the Soil Erosion and Sedimentation Control Permit for 2019 Mining Season: ?? Street Mining Operation

As you may be aware in 2017 the Allegan County Board of Commissioners approved a revised fee schedule which went into effect January 2018. The purpose of the revision was to better serve the customers and meet the requirements of the Natural Resources and Environmental Protection Act (Excerpt), Act 451 of 1994, Part 91, Soil Erosion and Sedimentation Control and the Allegan County Soil Erosion and Sedimentation Control Ordinance.

This letter is to certify that the Soil Erosion and Sedimentation Control (SESC) permit has expired, at the above mentioned mining operation, and no further work can be done unless a renewal permit (see attached invoice) is applied for and approved in accordance with plans submitted and permitted under the authority of Part 91, Soil Erosion & Sedimentation Control, of the Natural Resources & Environmental Protection Act, 1994, P.A. 451, as amended.

Commencing work on this property, without the permit is in violation of Rule 324.9112 (1) of the Natural Resources and Environmental Protection Act (Excerpt), Act 451 of 1994, Part 91, Soil Erosion and Sedimentation Control, which states...

A person shall not maintain or undertake an earth change governed by this part, the rules promulgated under this part, or an applicable local ordinance, except in accordance with this part and the rules promulgated under this part or with the applicable local ordinance...

and in violation of the Allegan County Soil Erosion and Sedimentation Control Ordinance, Ordinance No. 1013.1, Article V – Earth Change Requirements, Section 501 (a) which states...

A landowner or Designated Agent who contracts for, allows, or engages in an earth change in this County shall obtain an Earth Change Permit in the landowners' name from the Allegan County Health Department...

Please remit the application, necessary plans and payment of \$550.00, for the annual permit fee, by March 31, 2019, to avoid possible penalties and fines. Your cooperation in this matter is greatly appreciated.

Please contact me at (269) 686-4506 if you have any questions.

Sincerely,

Randy Rapp, R.S.
Environmental Health Services Manager
Allegan County Health Department

Environmental Health - Benchmark Data Board of Commissioner Report



	January		February		March		April		May		June		July		August		September		October
Total Applications Received for the Month	108		113		238		201		282		225		203		189		182		131
14 Business Days for the Month are Permits received during	1/1 thru 1/11	1/12 thru 1/22	1/23 thru 2/2	2/3 thru 2/14	2/15 thru 3/2	3/3 thru 3/14	3/15 thru 4/6	4/7 thru 4/20	4/21 thru 5/14	5/15 thru 5/25	5/26 thru 6/8	6/9 thru 6/22	6/23 thru 7/7	7/8 thru 7/21	7/22 thru 8/4	8/5 thru 8/24	8/25 thru 9/7	9/8 thru 9/22	9/23 thru 10/6
Incomplete and/or Unpaid Submissions within 14 Business Days	0	6	19	4	10	7	18	5	16	0	6	11	9	7	11	16	13	18	18
Total Eligible for Completion within 14 business day window	34	34	66	36	60	64	139	99	175	84	120	89	65	77	90	109	60	75	57
Submissions Not Completed within Eligible Time Period	9	5	11	7	3	4	20	15	31	8	16	11	7	6	7	9	2	2	1
Total Completed	25	29	59	29	57	60	119	84	144	76	104	78	58	71	83	100	58	73	56
Percentage Complete	74%	85%	89%	81%	95%	94%	86%	85%	82%	90%	87%	88%	89%	92%	92%	92%	97%	97%	98%

Applications completed prior to 14 day turnaround (only those with proper documentation and fees paid): **Total Completed divided by Total Eligible for Completion within 14 business day window = Percentage Complete**

Number	Percentage
56/57	98%

14 business days from September 23 = October 6

	January		February		March		April		May		June		July		August		September		October
Total Applications Received	108		113		238		201		282		225		203		189		182		131
5 Business Days for Communication	1/1 thru 1/24	1/25 thru 2/2	2/5 thru 2/12	2/13 thru 2/22	2/23 thru 3/2	3/5 thru 3/12	3/13 thru 3/20	3/21 thru 3/30	4/2 thru 4/13	4/16 thru 5/7	5/8 thru 6/1	6/2 thru 6/22	6/23 thru 7/6	7/7 thru 7/21	7/22 thru 8/4	8/5 thru 8/18	8/19 thru 9/7	9/8 thru 9/21	9/22 thru 10/6
Total Eligible for Communication	84	31	24	43	39	43	69	96	80	175	211	165	74	90	99	74	123	93	75
Total Not Communicated to within 5 Business Days	5	1	0	9	5	8	8	9	4	3	0	6	3	2	1	0	3	5	2
Total Communicated to within 5 Business Days	79	30	24	34	34	35	61	87	76	172	211	159	71	88	98	74	120	88	73
Percentage Complete	94%	97%	100%	79%	87%	81%	88%	91%	95%	98%	100%	96%	96%	98%	99%	100%	98%	95%	97%

Customers that have been contacted within 5 business days: **Total Communicated to within 5 Business Days divided by Total Eligible for Communication**

Number	Percentage
106/107	99%

5 business days from October 7 = October 20

OCT 29 2018

City of Plainwell
Clerk/Treasurer's Office

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING FOR THE
ELECTRIC AND NATURAL GAS
CUSTOMERS OF
CONSUMERS ENERGY
COMPANY CASE NO. U-20309

- Consumers Energy Company requests Michigan Public Service Commission's approval for Calculation C credits to its electric and natural gas rates that capture all remaining base-rate impacts of the Federal Tax Cuts and Jobs Act of 2017.
- The information below describes how a person may participate in this case.
- You may call or write, Consumers Energy Company, One Energy Plaza, Jackson, MI 49201-2276 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The prehearing conference in this matter will be held:

DATE/TIME: Friday, November 9, 2018, at 10:00 A.M.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Consumers Energy Company's (Consumers Energy) October 1, 2018 application for addressing Calculation C and associated credits. Consumers Energy is requesting the Commission to: 1) approve the methodology for determining the Calculation C refund amounts, 2) determine that benefits of Calculation C be returned to electric and gas customers as an adjustment to federal income tax expense in future rate cases, and 3) approve that the timing of any benefits of Calculation C subject to the normalization requirements of federal law be determined using the required average rate assumption method.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page.

Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by **November 2, 2018**. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10101 through R 792.10137, and R 792.10401 through R 792.10448.

[CONSUMERS ENERGY COMPANY HAS REQUESTED RATE ADJUSTMENTS AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED RATE ADJUSTMENTS AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER ADJUSTMENTS THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUESTED.]

Reports & Communications:

A. Resolution 18-25 – Rizzo Packaging IFT Application:

Rizzo Packaging made application for an IFT Tax Abatement for its recently approved building addition. Notification has been made to the tax units and to the City Assessor for purposes of tonight's Public Hearing to consider this request.

Recommended action: Consider adopting Resolution 18-25 to confirm the Council's support of the IFT Tax Abatement Request.

B. Site Plan Review – 950 Lincoln Parkway:

Application has been made by HyTech Spring for a freestanding scrap bin shelter to be built on the south side of the property at 950 Lincoln Parkway. The plans have been reviewed by the Planning Commission which recommends approval.

Recommended action: Consider approving the site plan for a bin shelter addition for HyTech Springs at 950 Lincoln Parkway.

C. DPW – Emergency Repairs on Mill Roof:

Superintendent Nieuwenhuis worked with Carlyle Roofing for work to repair roofing over the old engineering room and other parts of the Mill, as a result of water damage due to plugged drainage pipes. The work needed to be contracted prior to additional rain or snow events to minimize further damage.

Recommended action: Consider confirming the emergency roof repairs on the Mill buildings with Carlyle Roofing for \$4,985.00.

D. DPW – Disposal of Solid Waste Debris:

For several years, the Public Works facility has accumulated debris from storm drains and street sweepings. The Water Renewal facility recently replaced its bio-bed media, adding to this debris pile which needs to be removed to avoid contamination issues. Water Renewal and Public Works are collaborating to find a suitable contractor for the project .

Recommended action: Consider approving a project to remove storm basin debris, bio-bed media and street sweepings for an estimated cost not to exceed \$7,000.00.

E. WR – Annual Purchase of Calcium Nitrate (Bioxide):

The Water Renewal Treatment Facility uses calcium nitrate as part of its chemical treatment and has pricing from the region's manufacturer of the chemical. A portion of the cost is recovered from Martin Village for its shared use the product.

Recommended action: Consider approving a contract with Evoqua Water Technologies for chemical purchases for the water renewal process for \$26,100.00.

E. Amendment to 401(a) Plan Document:

The Administrator of the city's defined contribution pension plan recommends changes to the provisions for hardship distributions to remove obsolete restrictions.

Recommended action: Consider approving changes to the city's 401(a) plan document as presented.

Reminder of Upcoming Meetings

- December 13, 2018 – Allegan County Board of Commissioners – 1:00pm
- November 13, 2018 – Plainwell DDA/BRA/TIFA Board – 7:30am
- November 21, 2018 – Plainwell Planning Commission – 7:00pm
- November 26, 2018 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Allegan County Administrator's Report – October 25, 2018
- Allegan County Administrator's Report – November 8, 2018
- Notice of Public Hearing – Consumers Energy – November 9, 2018 – 10:00am