

**MINUTES**  
**Plainwell City Council**  
**September 11, 2017**

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Steve Smail of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: Mayor Brooks.
5. Approval of Minutes/Summary:  
**A motion by Keeler, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 08/28/2017 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments: None
7. County Commissioner Report / Presentations:  
Commissioner Don Black noted recent County Commission Board actions.
8. Agenda Amendments:  
Added Item 10E - Rezoning of the parcels located at 542, 548, 554, 600 Allegan St. from Central Business District (CBD) to General Commercial (C-2).  
**A motion by Overhuel, seconded by Keeler, to amend the Agenda accordingly. On a voice vote, all in favor. Motion passed.**
9. Mayor's Report:  
Mayor Pro-Tem Steele remembered 9/11 and thanked Director Bomar and his staff for all their hard works.
10. Recommendations and Reports:
  - A. Superintendent Updike reported having gone out for bid for street sweeping. Only one bid was received and it is recommended to award the contract to Superior Sweeping.  
**A motion by Keeler, seconded by Keeney, to approve the contract with Superior Sweeping for 2017/2018 street sweeping with a total project cost of \$17,000.00. On a roll-call vote, all in favor. Motion passed.**
  - B. Superintendent Pond reported the need to replace the bio-bed media at the Water Renewal Plant, which aids in odor control. The existing bed has reached the end of its useful life.  
**A motion by Keeler, seconded by Keeney, to approve the project with Renewed Earth and AIS re replace the bio-bid media at the Water Renewal Plant for a total project cost of \$11,186.25. On a roll-call vote, all in favor. Motion passed.**
  - C. Superintendent Updike reported bids received for crack filling on Main Street and how it compared with the cost of the city doing the work on its own. The recommendation is to use a local vendor who quoted the lowest price.  
**A motion by Keeler, seconded by Keeney, to approve the project with Bronco Asphalt Maintenance for crack filling on Main Street from Starr Road to the Grand Elk Railroad in the amount of \$7,495.00. On a roll-call vote, all in favor. Motion passed.**
  - D. Community Development Manager Siegel reported that as part of the DNR Recreation Passport Grant, the city must retain the services of a state-registered professional to act at "Prime

Professional” to act as liaison between the city and the state for the grant. Of the bids solicited, one firm submitted a quote.

**A motion by Overhuel, seconded by Keeney, to approve the project with Fleis & Vandenbrink for engineering services for the Sherwood Park Improvements as part of the MDNR Passport Grant in the amount of \$10,000.00. On a roll-call vote, all in favor. Motion passed.**

- E. Community Development Siegel reported that the parcels being bought by Sweetwater’s Donuts on the Mill Property were zoned CBD (Central Business District) and should be C-2 (General Commercial) to better fit the actual use of the property after it is sold. This will allow for more appropriate signage, setbacks and parking. The Planning Commission reviewed the rezoning request and recommends approval. City Manager Wilson noted that the Mill Property was zoned CBD after the city bought it so that any redevelopment could be controlled, knowing that rezoning to actual use was always an option.

**A motion by Keeney, seconded by Keeler, to approve the rezoning of parcels located at 542, 548, 554 and 600 Allegan Street from Central Business District (CBD) to General Commercial (C-2). On a voice vote, all in favor. Motion passed.**

11. Communications:

- A. **A motion by Keeney, seconded by Overhuel, to accept and place on file the August 2017 Investment & Fund Balance Reports and the DRAFT 08/17/2017 Parks & Trees Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$354,382.16 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments

None.

14. Staff Comments

Superintendent Pond reporting working on pricing for the capital projects.

Superintendent Updike updated Council on the timing of the paving project..

Community Development Siegel reported having received comments related to the Redevelopment Ready Community (RRC) certification and working through that process.

Director Bomar reported positive traffic flows around Starr Elementary and that his staff continues to monitor and tweak to improve safety around the school.

Clerk/Treasurer Kelley reported that the auditors are onsite working on year-end.

City Manager Wilson reported that there is a River-to-River Trail meeting on Thursday September 14, 2017 from 5-7pm at the Old Mill. He also reported that the Village of Martin would be receiving a Notice of Violation for six (6) instances dating back to October 2016. He also noted a possible billing issue with Gun Plain Township related to surcharges.

15. Council Comments: None.

16. Adjournment:

**A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:23 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully

Submitted by,

Brian Kelley

Clerk/Treasurer