

City of Plainwell

Richard Brooks, Mayor
Zelda Schippers
EJ Hart
Tracee Dunlop
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson



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“The Island City”

AGENDA DDA/TIFA/BRA City Hall Conference Room March 14, 2017 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 02/14/17 Meeting Minutes**
5. **General Public**
6. **Chairman’s Reports**

7. **BRA Action Items**
 - A. Accounts Payable for February of \$64.02
8. **DDA Action Items**
 - A. Accounts Payable for February of \$2161.81
 - B. Parking Lot Striping - Updated Quote
9. **TIFA Action Items**
 - A. Accounts Payable February of \$56.00
 - B. Picnic for Industrial Park Businesses
 - C. Acquiring additional acreage for Industrial Park

10. **Communications:** 01/23/17 and 02/13/17 Council Minutes. Also the Financial Report/Summary as of 02/28/17.
11. **Public Comments**
12. **Staff Comments**
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The City of Plainwell is an equal opportunity provider and employer

The Island City

AGENDA ITEMS

7. BRA Action Items:

A. Accounts Payable:

Recommended Action: Consider approving the BRA payables for February in the amount of \$64.02

8. DDA Action Items:

A. Accounts Payable:

Recommended Action: Consider approving the DDA payables for February in the amount of \$2161.81

B. Discuss the parking lot stripping layout and quote

9. TIFA Action Items:

A. Accounts Payable:

Recommended Action: Consider approving the TIFA payables for February in the amount of \$56.00

B. Discussion on picnic for the Industrial park businesses

C. Discussion about acquiring additional land

Minutes
Plainwell DDA, BRA and TIFA:
February 14, 2017

1. Call to Order - Meeting called to order at 7:33 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Erik Wilson, EJ Hart, Paul Rizzo, Mayor Rick Brooks, Zelda Schippers & Tracee Dunlop
Excused: Nick Larabel, Adam Hopkins
4. Approval of Minutes of 01/10/2017 minutes
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for January of \$763.08 was made by Brooks and seconded by Turley. Motion carried.**
 - B. **Motion to spend \$1,400 on the survey for the road construction project north of M89 and across from Prince Street, for Sweet Waters was made by Wilson and seconded by Hart. Motion carried.**
8. DDA Action Items -
 - A. **Motion to accept accounts payable for the month of January of \$1,754.07 was made by Rizzo and seconded by Dunlop. Motion carried.**
 - B. Discussion of the parking lot stripping of the northeast parking lot was brought by Hart. Turley will bring an updated quote to restripe and put in angle parking, from Tustin's to next meeting, March 14, 2017. Jim has met with Chief Bomar to discuss the handicap parking spots. City should take care of this cost.
9. TIFA Action Items
 - A. **Motion to accept accounts payable for the month of January of \$578.81 and was made by Hart and seconded by Dunlop. Motion carried.**
10. Communications:
12/27/17 and 01/09/17 Council Minutes and Financial Report/summary as of 01/31/17 was approved and placed on file.
11. Public Comments: Barb Bechtel, from the Plainwell Diner, suggested a Flea Market on Saturday's to be held in the gravel parking lot of the Mill on Saturday's.
12. Staff Comments:
Event Updates
 - a. River to River Non-Motorized Trail public meetings and updates
 - b. Art Hop – date and time March 10, 5-9 / After Party begins at 9 p.m. at Old Mill
 - c. Dog Park Fundraising Campaign – shared Facebook page, Patronicity grant, and the fund raising goal of \$50,000.Member Comments: None
13. Adjournment: **A Motion by Dunlop supported by Rizzo to adjourn the meeting at 8:26 a.m. was made and passed.**

03/08/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 02/01/2017 - 02/28/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTH - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	MARCH 2017 HEALTH INS	42.01	10581
443-000-715.015	Life Insurance	MADISON NATIONAL LIFE INS.	MARCH 2017 LIFE INS	2.80	10592
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES INC	2017-01 DPW UNIFORM, RUGS, MISC	3.80	10527
443-000-930.050	Computer Services	BS&A SOFTWARE	2017/2018 SOFTWARE SUPPORT	15.41	10497
		Total For Dept 000 OPERATIONS		64.02	
		Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTH - BRA		64.02	
Fund Totals:					
			Fund 443 - BRA	64.02	
			Total For All Funds:	64.02	

03/08/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 02/01/2017 - 02/28/2017
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 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DDA FUND					
Dept 000 OPERATIONS					
494-000-202.494	A/P - 2014 Downtown Dollars	PURPLE AWNING	2017 GOLDEN TICKET	100.00	10537
494-000-202.494	A/P - 2014 Downtown Dollars	RWE HEALTHY LIVING	2017 GOLDEN TICKETS	25.00	10546
494-000-202.494	A/P - 2014 Downtown Dollars	CAMPBELL PHARMACY	2017 GOLDEN TICKETS	90.00	10553
494-000-202.494	A/P - 2014 Downtown Dollars	PLAINWELL DINER	2017 GOLDEN TICKET	20.00	10595
494-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	MARCH 2017 HEALTH INS	21.56	10581
494-000-930.000	Rep & Maint Outside Servi	PNC BANK (CREDIT CARD)	JAN 2017 STATEMENT	64.84	1068
494-000-930.050	Computer Services	BS&A SOFTWARE	2017/2018 SOFTWARE SUPP.	15.41	10497
494-000-956.000	Miscellaneous	PNC BANK (CREDIT CARD)	JAN 2017 STATEMENT	125.00	1068
494-000-956.021	Special Events	BROWN SHELAGH	2017 ART HOP MUSIC	300.00	10599
494-000-960.000	Education & Training	PNC BANK (CREDIT CARD)	JAN 2017 STATEMENT	275.00	1068
494-000-962.000	Association Memberships	OTSEGO-PLAINWELL CHAMBER OF PYT 2 OF 4 2017		625.00	10539
		Total For Dept 000 OPERATIONS		1,661.81	
Dept 970 CAPITAL OUTLAY					
494-970-971.000	Capital Purchase	R-COMM MEDIA	2017 VISITORS GUIDES	500.00	10589
		Total For Dept 970 CAPITAL OUTLAY		500.00	
		Total For Fund 494 DDA FUND		2,161.81	
		Fund Totals:			
			Fund 494 DDA FUND	2,161.81	
			Total For All Funds:	2,161.81	

03/08/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 02/01/2017 - 02/28/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUST PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	MARCH 2017 HEALTH INS	39.74	10581
450-000-715.015	Life Insurance	MADISON NATIONAL LIFE INS.	MARCH 2017 LIFE INS	0.85	10592
450-000-930.050	Computer Services	BS&A SOFTWARE	2017/2018 SOFTWARE SUPPORT	15.41	10497
		Total For Dept 000 OPERATIONS		56.00	
		Total For Fund 450 INDUST PARK TIFA		56.00	
Fund Totals:					
			Fund 450 INDUST PARK TIFA	56.00	
			Total For All Funds:	56.00	

MINUTES
Plainwell City Council
January 23, 2017

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Matt Hooper of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Keeler and Councilman Keeney. Absent: Mayor Brooks and Councilman Overhuel.
5. Approval of Minutes/Summary:
A motion by Keeney, supported by Keeler, to accept and place on file the Council Minutes and Summary of the 01/09/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public / County Commissioner:
None
7. Agenda Amendments: None.
8. Mayor's Report: None
9. Recommendations and Reports:
 - A. Superintendent Updike noted an annual permitting process allowing city staff to work within the state highway right of way. The resolution is filed with the State and authorizes the DPW Superintendent and City Manager to apply with the Michigan Department of Transportation for the necessary permit to work within the State highway Right of Way on behalf of the city.
A motion by Keeney, supported by Keeler, to adopt Resolution 17-08, Performance Resolution for Governmental Agencies. On a voice vote, all in favor. Motion passed.
 - B. Director Bomar briefed Council about recent changes to the parking lot behind old city hall and the addition of speed bumps, which has helped slow traffic through that area. With the addition of signage at both entrances stating "No Thru Traffic", Director Bomar recommends adoption of Traffic Control Orders 461 and 462 authorizing the signs and related enforcement.
A motion by Keeler, supported by Keeney, to approve Traffic Control Orders 461 and 462 as presented. On a voice vote, all in favor. Motion passed.
 - C. Director Bomar briefed Council about a 2011 vehicle purchased by the County for emergency responses that has been housed at the Plainwell Public Safety building under a use agreement between the County and the City. The "Prime Mover" was purchased with grant funding by the county and is deployed regionally for emergency situations, with the city having limited access for its own purposes. The County would like to transfer ownership to the city, which would make the vehicle more available for city training and for other city needs. The city would be required to insure and maintain the vehicle, while making it available for regional emergency needs.
A motion by Keeler, supported by Keeney, to accept the transfer of ownership of the 2011 Ford F350 "Prime Mover" and authorize the City Manager to execute all documents related to the approved action. On a voice vote, all in favor. Motion passed.
 - D. Dan Veldhuizen of Siegfried Crandall PC presented the city's audited financial statements from June 30, 2016 to the Council. He noted that there were no reported internal control weaknesses, which is not typical with smaller government organizations. He reported that the city is financially healthy and that the staff is responsible in stewarding the resources available. He noted that Plainwell is one of three of his clients which actually prepares the financial statements for audit and that there were

no adjust adjustments. He praised the city's work on the long-term capital improvement plan.
A motion by Keeney, supported by Keeler, to accept and place on the file the audited financial statements as of and for the year ended June 30, 2016. On a roll-call vote, all in favor. Motion passed.

10. Communications:

A motion by Keeney, seconded by Keeler to accept and place on file the December 2016 DPS Report, the 2016 Building Permit report, the Draft January 12, 2017 Parks & Trees Minutes, the January 10, 2017 DDA/BRA/TIFA Minutes, the December 2016 Water Renewal Report and the October 25, 2016 M40/M-89 Corridor Minutes. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeney, supported by Keeler, that the bills be allowed and orders drawn in the amount of \$136,249.90 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments

None.

13. Staff Comments

Community Development Manager Siegel reported that the RRC Grant Self-Evaluation has been submitted for review. She noted working on fundraising for the dog park. Finally, she noted a February 4, 2017 ribbon-cutting ceremony for Dance Kraze.

Superintendent Updike noted work on GIS map and information reporting.

Personnel Manager Lamorandier reported reviewing recent law changes and their impact on the city.

Superintendent Pond noted continued work on major projects.

Director Bomar invited Council to a March 9 training for elected officials to discuss recent medical marijuana law changes.

City Manager Wilson noted that he's asked representatives from GHD to provide a briefing to Council about 2017 cleanup of the mill site.

14. Council Comments:

None.

15. Adjournment:

A motion by Keeler, supported by Keeney to adjourn the meeting at 7:33 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
February 13, 2017

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Steve Smail of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Overhuel and Councilman Keeney.
Absent: Councilman Keeler.
5. Approval of Minutes/Summary:
A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 01/23/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public / County Commissioner:
None
7. Agenda Amendments:
A motion by Steele, supported by Keeler, to add Item 9E – Resolution 17-09 USDA Grant Application, to the Agenda. On a voice vote, all in favor. Motion passed.
8. Mayor's Report: None
9. Recommendations and Reports:
 - A. Superintendent Pond reported that the system originally installed in 1980 with minor upgrades over the years, is in need of replacement for operational and efficiency purposes. He noted the three quotes that he received, one of which did not to the specifications of the requested. He noted that RW LaPine had taken over Suburban Mechanical, which has worked on this system in the past..
A motion by Keeney, supported by Overhuel, to award a contract for the replacement of the Control Building HVAC system in the amount of \$72,000, and to authorize the City Manager to execute all documents related to the approved action. On a roll-call vote, all in favor. Motion passed.
 - B. Superintendent Updike briefed Council on the availability of a 2006 Chevrolet C-8500 Dump Truck at auction. Staff has reviewed the vehicle and it exceeds the expectations for a replacement unit, which is included in the budget. Superintendent Updike noted that this would be the biggest and best vehicle in the fleet, if he wins the bid.
A motion by Keeney, supported by Steele, to approve the purchase of a 2006 Chevrolet C-8500 Dump Truck as presented in the Rangebid.com auction, for an amount not to exceed \$65,000. On a roll-call vote, all in favor. Motion passed.
 - C. Director Bomar briefed Council about the ongoing County project to upgrade radios and pagers county-wide. The equipment has been purchased and is being deployed by County. The County wishes to transfer ownership of the equipment to the city, which accepts the maintenance and upkeep of the equipment. The equipment being transferred is valued in excess of \$150,000.
A motion by Overhuel, supported by Steele, to accept the transfer of ownership of portage and mobile radios and pager equipment from Allegan County, in the amount of \$150,515 and authorize the City Manager to execute all documents related to the approved action. On a voice vote, all in favor. Motion passed.
 - D. City Manager Wilson briefed Council on an expansion at Darby Metal Treating that requires installation of a hydrogen tank on the property. The setback requirements encroach on a city outlet

on Wakefield Avenue in the Industrial Park. The Outlot is used for storm water retention purposes and the city has no other plans for that land and recommends a lease agreement with Darby Metal Treating to allow the setback requirements for the hydrogen tank. The tank is needed for continued upgrades to the operations at Darby Metal Treating, which has already added space to the existing facility and plans more expansion to the north. Tom Darby spoke to the great working relationship with the city over the years and Council appreciated how much his businesses have meant for the Park and the city has a whole.

A motion by Keeney, supported by Overhuel, to enter into a lease agreement with Darby Metal Treating Inc., allowing the necessary setback for the installation of a liquid hydrogen tank on the DMT property, and to authorize the City Manager to execute all documents related to the approved action. On a voice vote, all in favor. Motion passed.

- E. City Manager Wilson reminded Council of the requirements of the buy/sell with Sweetwaters to install 90' of road north of M-89 to extend Prince Street. There may be grant funds available through the USDA which could extend that project to 400' to the north, including the installation of water and sewer. Such a project would allow for future marketing opportunities for other properties along Prince Street North. The Resolution authorizes the City Manager to act as liaison with the USDA for grant application and processing purposes.

A motion by Steele, supported by Keeney, to adopt Resolution 17-09 as presented authorizing the City Manager to apply for grant funds with the USDA. On a voice vote, all in favor. Motion passed.

10. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the 2016 DPS Annual Report and the January 2017 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeney, supported by Steele, that the bills be allowed and orders drawn in the amount of \$306,230.67 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments

None.

13. Staff Comments

Superintendent Updike reported that the gas company is working on re-laying gas mains on First and Second Avenues.

Community Development Manager Siegel noted that the Art Hop is scheduled for March 10 at 5pm with an After Party starting at 9pm at the Old Mill. She also noted that many fundraising efforts are underway for the Dog Park. Finally, she noted work on an application for a USDA Farmers Market Promotion Grant.

Superintendent Pond noted completion of upgrades the Wedgewood and Peach Court lift stations. He noted having attended training last week.

Director Bomar highlighted components of DPS Annual Report, specifically citing a reduction in crime in Plainwell of 14%. Councilman Keeney asked for and was given an update on the investigation related to the recent Clark Station incident.

Personnel Manager Lamorandier reported seeking and advertising for seasonal laborers in the parks.

Clerk/Treasurer Kelley noted work on the budget and upcoming election training on February 22 and 23.

City Manager Wilson noted that he continues working on the Capital Improvement Project.

14. Council Comments:

None.

15. Adjournment:

A motion by Steele, supported by Overhuel, to adjourn the meeting at 7:32 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

City Clerk/Treasurer

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA								
Revenues								
443-000-402.040	Captured - City	2,185.00		2,185.31	0.00		(0.31)	100.01
443-000-402.041	Captured - Library	262.00		261.20	0.00		0.80	99.69
443-000-402.042	Captured - Cap Improvement	172.00		172.43	0.00		(0.43)	100.25
443-000-402.043	Captured - Fire Reserve	172.00		172.43	0.00		(0.43)	100.25
443-000-402.044	Captured - Solid Waste	224.00		224.16	0.00		(0.16)	100.07
443-000-402.047	Captured DDA-SCHOOL	4,750.00		4,750.54	0.00		(0.54)	100.01
443-000-402.048	Captured - County	1,051.00		1,049.08	0.00		1.92	99.82
443-000-402.060	Captured - AV - Personal - CITY	646.00		646.31	0.00		(0.31)	100.05
443-000-402.061	Captured - AV - Personal - LIBRARY	77.00		77.25	0.00		(0.25)	100.32
443-000-402.062	Captured - AV - Personal - CAP IMP	51.00		51.00	0.00		0.00	100.00
443-000-402.063	Captured - AV - Personal - FIRE RES	51.00		51.00	0.00		0.00	100.00
443-000-402.064	Captured - AV - Personal - S WASTE	66.00		66.30	0.00		(0.30)	100.45
443-000-402.065	Captured - AV - Personal - COUNTY	311.00		310.27	0.00		0.73	99.77
443-000-664.020	Interest Inc-Investments	0.00		26.53	5.97		(26.53)	100.00
443-000-673.000	Rev-Sale Fixed Assets-Lan	0.00		1,000.00	0.00		(1,000.00)	100.00
443-000-676.080	Rev-Transfer from Cap Improvement	60,000.00		40,000.00	5,000.00		20,000.00	66.67
TOTAL REVENUES		70,018.00		51,043.81	5,005.97		18,974.19	72.90
Expenditures								
443-000-703.000	Full Time Wages	32,099.00		17,160.55	2,013.45		14,938.45	53.46
443-000-706.000	Part Time Wages	1,037.00		52.09	3.42		984.91	5.02
443-000-713.000	Other Post Employment Benefits	762.00		508.00	63.50		254.00	66.67
443-000-715.000	Social Security (FICA)	2,406.00		1,232.73	144.20		1,173.27	51.24
443-000-715.010	Health Insurance	7,190.00		6,365.54	(115.52)		824.46	88.53
443-000-715.012	FSA - Employer Paid	0.00		5.38	2.12		(5.38)	100.00
443-000-715.015	Life Insurance	34.00		25.23	2.80		8.77	74.21
443-000-718.000	Retirement Benefits	2,776.00		1,526.59	177.37		1,249.41	54.99
443-000-724.000	Med Insurance Buyouts	108.00		69.29	8.97		38.71	64.16
443-000-743.000	Uniforms	0.00		36.60	3.80		(36.60)	100.00
443-000-775.000	Rep & Maint Supplies	0.00		22.70	0.00		(22.70)	100.00
443-000-801.013	Prof Services/Attorney	0.00		19.00	0.00		(19.00)	100.00
443-000-801.030	Profess Service-Audit	488.00		487.83	0.00		0.17	99.97
443-000-830.000	Contractual Reimbursement CRA Activities	7,514.00		7,512.96	2,797.68		1.04	99.99
443-000-850.000	Communications	0.00		20.55	0.00		(20.55)	100.00
443-000-910.000	Liability Insurance	4,679.00		4,475.30	0.00		203.70	95.65
443-000-910.010	Workers Comp Insurance	298.00		285.69	0.00		12.31	95.87
443-000-930.000	Repair/Maintenance (Outside)	7,000.00		148.12	0.00		6,851.88	2.12
443-000-930.050	Computer Services	0.00		47.65	15.41		(47.65)	100.00
443-000-940.000	Equipment Rental	1,000.00		314.85	0.00		685.15	31.49
443-000-956.000	Miscellaneous	0.00		26.04	0.00		(26.04)	100.00
TOTAL EXPENDITURES		67,391.00		40,342.69	5,117.20		27,048.31	59.86
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA:								
TOTAL REVENUES		70,018.00		51,043.81	5,005.97		18,974.19	72.90
TOTAL EXPENDITURES		67,391.00		40,342.69	5,117.20		27,048.31	59.86
NET OF REVENUES & EXPENDITURES		2,627.00		10,701.12	(111.23)		(8,074.12)	407.35

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 450 - INDUST PARK TIFA								
Revenues								
450-000-402.040	Captured - AV - Real - CITY	14,874.00		14,863.42	(10.14)		10.58	99.93
450-000-402.041	Captured - AV - Real - LIBRARY	1,841.00		1,776.24	(1.21)		64.76	96.48
450-000-402.042	Captured - AV - Real - CAP IMP	1,173.00		1,172.56	(0.80)		0.44	99.96
450-000-402.043	Captured - AV - Real - FIRE RES	1,173.00		1,172.56	(0.80)		0.44	99.96
450-000-402.044	Captured - AV - Real - S WASTE	1,525.00		1,524.38	(1.04)		0.62	99.96
450-000-402.048	Captured - AV - Real - COUNTY	7,151.00		7,135.54	(133.26)		15.46	99.78
450-000-402.060	Captured - AV - Personal - CITY	6,839.00		8,038.26	0.00		(1,199.26)	117.54
450-000-402.061	Captured - AV - Personal - LIBRARY	819.00		960.67	0.00		(141.67)	117.30
450-000-402.062	Captured - AV - Personal - CAP IMP	540.00		634.30	0.00		(94.30)	117.46
450-000-402.063	Captured - AV - Personal - FIRE RES	540.00		634.30	0.00		(94.30)	117.46
450-000-402.064	Captured - AV - Personal - S WASTE	701.00		824.53	0.00		(123.53)	117.62
450-000-402.065	Captured - AV - Personal - COUNTY	3,288.00		3,857.43	0.00		(569.43)	117.32
450-000-664.020	Interest Inc-Investments	0.00		214.23	29.96		(214.23)	100.00
450-000-694.000	Revenue-Miscellaneous	0.00		1,000.00	0.00		(1,000.00)	100.00
TOTAL REVENUES		40,464.00		43,808.42	(117.29)		(3,344.42)	108.27
Expenditures								
450-000-703.000	Full Time Wages	28,203.00		17,478.04	2,187.54		10,724.96	61.97
450-000-706.000	Part Time Wages	0.00		496.76	0.00		(496.76)	100.00
450-000-713.000	Other Post Employment Benefits	28.00		18.64	2.33		9.36	66.57
450-000-715.000	Social Security (FICA)	2,101.00		1,258.66	151.83		842.34	59.91
450-000-715.010	Health Insurance	3,039.00		5,917.56	(112.07)		(2,878.56)	194.72
450-000-715.012	FSA - Employer Paid	0.00		15.94	6.34		(15.94)	100.00
450-000-715.015	Life Insurance	11.00		7.77	0.85		3.23	70.64
450-000-718.000	Retirement Benefits	1,135.00		724.70	86.11		410.30	63.85
450-000-724.000	Med Insurance Buyouts	20.00		12.96	1.69		7.04	64.80
450-000-801.013	Prof Services/Attorney	1,000.00		0.00	0.00		1,000.00	0.00
450-000-801.030	Profess Service-Audit	92.00		92.41	0.00		(0.41)	100.45
450-000-850.000	Communications	0.00		0.56	0.00		(0.56)	100.00
450-000-910.000	Liability Insurance	372.00		355.81	0.00		16.19	95.65
450-000-910.010	Workers Comp Insurance	179.00		171.60	0.00		7.40	95.87
450-000-930.000	Rep & Maint Outside Servi	1,000.00		1,950.00	0.00		(950.00)	195.00
450-000-930.050	Computer Services	0.00		47.65	15.41		(47.65)	100.00
450-000-940.000	Equipment Rental	1,500.00		1,198.86	0.00		301.14	79.92
450-000-956.000	Miscellaneous	600.00		0.00	0.00		600.00	0.00
TOTAL EXPENDITURES		39,280.00		29,747.92	2,340.03		9,532.08	75.73
Fund 450 - INDUST PARK TIFA:								
TOTAL REVENUES		40,464.00		43,808.42	(117.29)		(3,344.42)	108.27
TOTAL EXPENDITURES		39,280.00		29,747.92	2,340.03		9,532.08	75.73
NET OF REVENUES & EXPENDITURES		1,184.00		14,060.50	(2,457.32)		(12,876.50)	1,187.54

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DDA FUND									
Revenues									
494-000-402.030	Captured - AV - Real - CITY	13,349.00		13,348.68		0.00		0.32	100.00
494-000-402.031	Captured - AV - Real - LIBRARY	1,598.00		1,595.18		0.00		2.82	99.82
494-000-402.032	Captured - AV - Real - CAP IMP	1,053.00		1,053.02		0.00		(0.02)	100.00
494-000-402.033	Captured - AV - Real - FIRE RES	1,053.00		1,053.02		0.00		(0.02)	100.00
494-000-402.034	Captured - AV - Real - S WASTE	1,369.00		1,368.99		0.00		0.01	100.00
494-000-402.045	Captured - AV - Real - COUNTY	6,418.00		6,407.10		0.00		10.90	99.83
494-000-402.060	Captured - AV - Personal - CITY	2,502.00		2,502.14		0.00		(0.14)	100.01
494-000-402.061	Captured - AV - Personal - LIBRARY	300.00		298.99		0.00		1.01	99.66
494-000-402.062	Captured - AV - Personal - CAP IMP	197.00		197.45		0.00		(0.45)	100.23
494-000-402.063	Captured - AV - Personal - FIRE RES	197.00		197.45		0.00		(0.45)	100.23
494-000-402.064	Captured - AV - Personal - S WASTE	257.00		256.68		0.00		0.32	99.88
494-000-402.065	Captured - AV - Personal - COUNTY	1,203.00		1,200.91		0.00		2.09	99.83
494-000-664.020	Interest Inc-Investments	0.00		41.10		6.46		(41.10)	100.00
494-000-694.000	Revenue-Miscellaneous	1,500.00		1,257.00		0.00		243.00	83.80
494-000-694.022	DDA - Farmers Market Entry Fee	4,000.00		1,495.00		0.00		2,505.00	37.38
494-000-694.025	DDA - Sale of Merchandise	1,000.00		900.00		15.00		100.00	90.00
494-000-694.026	DDA - Special Event Revenues	0.00		1,616.00		200.00		(1,616.00)	100.00
494-000-694.036	DDA Donations - Movies in the Park	500.00		0.00		0.00		500.00	0.00
TOTAL REVENUES		36,496.00		34,788.71		221.46		1,707.29	95.32
Expenditures									
494-000-703.000	Full Time Wages	13,022.00		8,111.13		1,044.58		4,910.87	62.29
494-000-706.000	Part Time Wages	700.00		1,803.24		0.00		(1,103.24)	257.61
494-000-715.000	Social Security (FICA)	1,050.00		704.88		72.48		345.12	67.13
494-000-715.010	Health Insurance	0.00		2,726.88		(55.11)		(2,726.88)	100.00
494-000-727.000	Office Supplies	25.00		0.00		0.00		25.00	0.00
494-000-775.000	Rep & Maint Supplies	1,000.00		0.00		0.00		1,000.00	0.00
494-000-801.030	Profess Service-Audit	92.00		92.41		0.00		(0.41)	100.45
494-000-900.000	Printing & Publishing	2,500.00		1,975.82		0.00		524.18	79.03
494-000-910.000	Liability Insurance	479.00		458.15		0.00		20.85	95.65
494-000-910.010	Workers Comp Insurance	55.00		52.73		0.00		2.27	95.87
494-000-930.000	Rep & Maint Outside Servi	3,000.00		902.84		64.84		2,097.16	30.09
494-000-930.050	Computer Services	0.00		47.65		15.41		(47.65)	100.00
494-000-940.000	Equipment Rental	500.00		0.00		0.00		500.00	0.00
494-000-956.000	Miscellaneous	1,000.00		658.78		125.00		341.22	65.88
494-000-956.021	Special Events	1,300.00		698.82		300.00		601.18	53.76
494-000-957.022	DDA Farmers Market Expense	700.00		462.83		8.75		237.17	66.12
494-000-957.025	DDA Christmas Ornament Costs	800.00		778.70		0.00		21.30	97.34
494-000-957.036	DDA Movies in the Park	2,200.00		2,492.93		0.00		(292.93)	113.32
494-000-960.000	Education & Training	0.00		275.00		275.00		(275.00)	100.00
494-000-962.000	Association Memberships	0.00		1,250.00		625.00		(1,250.00)	100.00
494-908-991.000	Principal Payment - Interfund Loans	11,323.00		7,548.64		943.58		3,774.36	66.67
494-908-995.000	Interest Payment - Interfund Loans	938.00		625.36		78.17		312.64	66.67
494-970-971.000	Capital Purchase	0.00		500.00		500.00		(500.00)	100.00
TOTAL EXPENDITURES		40,684.00		32,166.79		3,997.70		8,517.21	79.06
Fund 494 - DDA FUND:									
TOTAL REVENUES		36,496.00		34,788.71		221.46		1,707.29	95.32
TOTAL EXPENDITURES		40,684.00		32,166.79		3,997.70		8,517.21	79.06
NET OF REVENUES & EXPENDITURES		(4,188.00)		2,621.92		(3,776.24)		(6,809.92)	62.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 02/28/2017

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
TOTAL REVENUES - ALL FUNDS		146,978.00		129,640.94		5,110.14		17,337.06	88.20
TOTAL EXPENDITURES - ALL FUNDS		147,355.00		102,257.40		11,454.93		45,097.60	69.40
NET OF REVENUES & EXPENDITURES		(377.00)		27,383.54		(6,344.79)		(27,760.54)	7,263.54

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA								
Revenues								
443-000-402.040	Captured - City	2,185.00		2,185.31	0.00		(0.31)	100.01
443-000-402.041	Captured - Library	262.00		261.20	0.00		0.80	99.69
443-000-402.042	Captured - Cap Improvement	172.00		172.43	0.00		(0.43)	100.25
443-000-402.043	Captured - Fire Reserve	172.00		172.43	0.00		(0.43)	100.25
443-000-402.044	Captured - Solid Waste	224.00		224.16	0.00		(0.16)	100.07
443-000-402.047	Captured DDA-SCHOOL	4,750.00		4,750.54	0.00		(0.54)	100.01
443-000-402.048	Captured - County	1,051.00		1,049.08	0.00		1.92	99.82
443-000-402.060	Captured - AV - Personal - CITY	646.00		646.31	0.00		(0.31)	100.05
443-000-402.061	Captured - AV - Personal - LIBRARY	77.00		77.25	0.00		(0.25)	100.32
443-000-402.062	Captured - AV - Personal - CAP IMP	51.00		51.00	0.00		0.00	100.00
443-000-402.063	Captured - AV - Personal - FIRE RES	51.00		51.00	0.00		0.00	100.00
443-000-402.064	Captured - AV - Personal - S WASTE	66.00		66.30	0.00		(0.30)	100.45
443-000-402.065	Captured - AV - Personal - COUNTY	311.00		310.27	0.00		0.73	99.77
443-000-664.020	Interest Inc-Investments	0.00		26.53	5.97		(26.53)	100.00
443-000-673.000	Rev-Sale Fixed Assets-Lan	0.00		1,000.00	0.00		(1,000.00)	100.00
443-000-676.080	Rev-Transfer from Cap Improvement	60,000.00		40,000.00	5,000.00		20,000.00	66.67
TOTAL REVENUES		70,018.00		51,043.81	5,005.97		18,974.19	72.90
Expenditures								
000	OPERATIONS	67,391.00		40,342.69	5,117.20		27,048.31	59.86
TOTAL EXPENDITURES		67,391.00		40,342.69	5,117.20		27,048.31	59.86
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA:								
TOTAL REVENUES		70,018.00		51,043.81	5,005.97		18,974.19	72.90
TOTAL EXPENDITURES		67,391.00		40,342.69	5,117.20		27,048.31	59.86
NET OF REVENUES & EXPENDITURES		2,627.00		10,701.12	(111.23)		(8,074.12)	407.35

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017	MONTH 02/28/2017	NORMAL	(ABNORMAL)	
Fund 450 - INDUST PARK TIFA								
Revenues								
450-000-402.040	Captured - AV - Real - CITY	14,874.00		14,863.42	(10.14)		10.58	99.93
450-000-402.041	Captured - AV - Real - LIBRARY	1,841.00		1,776.24	(1.21)		64.76	96.48
450-000-402.042	Captured - AV - Real - CAP IMP	1,173.00		1,172.56	(0.80)		0.44	99.96
450-000-402.043	Captured - AV - Real - FIRE RES	1,173.00		1,172.56	(0.80)		0.44	99.96
450-000-402.044	Captured - AV - Real - S WASTE	1,525.00		1,524.38	(1.04)		0.62	99.96
450-000-402.048	Captured - AV - Real - COUNTY	7,151.00		7,135.54	(133.26)		15.46	99.78
450-000-402.060	Captured - AV - Personal - CITY	6,839.00		8,038.26	0.00		(1,199.26)	117.54
450-000-402.061	Captured - AV - Personal - LIBRARY	819.00		960.67	0.00		(141.67)	117.30
450-000-402.062	Captured - AV - Personal - CAP IMP	540.00		634.30	0.00		(94.30)	117.46
450-000-402.063	Captured - AV - Personal - FIRE RES	540.00		634.30	0.00		(94.30)	117.46
450-000-402.064	Captured - AV - Personal - S WASTE	701.00		824.53	0.00		(123.53)	117.62
450-000-402.065	Captured - AV - Personal - COUNTY	3,288.00		3,857.43	0.00		(569.43)	117.32
450-000-664.020	Interest Inc-Investments	0.00		214.23	29.96		(214.23)	100.00
450-000-694.000	Revenue-Miscellaneous	0.00		1,000.00	0.00		(1,000.00)	100.00
TOTAL REVENUES		40,464.00		43,808.42	(117.29)		(3,344.42)	108.27
Expenditures								
000	OPERATIONS	39,280.00		29,747.92	2,340.03		9,532.08	75.73
TOTAL EXPENDITURES		39,280.00		29,747.92	2,340.03		9,532.08	75.73
Fund 450 - INDUST PARK TIFA:								
TOTAL REVENUES		40,464.00		43,808.42	(117.29)		(3,344.42)	108.27
TOTAL EXPENDITURES		39,280.00		29,747.92	2,340.03		9,532.08	75.73
NET OF REVENUES & EXPENDITURES		1,184.00		14,060.50	(2,457.32)		(12,876.50)	1,187.54

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DDA FUND								
Revenues								
494-000-402.030	Captured - AV - Real - CITY	13,349.00		13,348.68	0.00		0.32	100.00
494-000-402.031	Captured - AV - Real - LIBRARY	1,598.00		1,595.18	0.00		2.82	99.82
494-000-402.032	Captured - AV - Real - CAP IMP	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.033	Captured - AV - Real - FIRE RES	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.034	Captured - AV - Real - S WASTE	1,369.00		1,368.99	0.00		0.01	100.00
494-000-402.045	Captured - AV - Real - COUNTY	6,418.00		6,407.10	0.00		10.90	99.83
494-000-402.060	Captured - AV - Personal - CITY	2,502.00		2,502.14	0.00		(0.14)	100.01
494-000-402.061	Captured - AV - Personal - LIBRARY	300.00		298.99	0.00		1.01	99.66
494-000-402.062	Captured - AV - Personal - CAP IMP	197.00		197.45	0.00		(0.45)	100.23
494-000-402.063	Captured - AV - Personal - FIRE RES	197.00		197.45	0.00		(0.45)	100.23
494-000-402.064	Captured - AV - Personal - S WASTE	257.00		256.68	0.00		0.32	99.88
494-000-402.065	Captured - AV - Personal - COUNTY	1,203.00		1,200.91	0.00		2.09	99.83
494-000-664.020	Interest Inc-Investments	0.00		41.10	6.46		(41.10)	100.00
494-000-694.000	Revenue-Miscellaneous	1,500.00		1,257.00	0.00		243.00	83.80
494-000-694.022	DDA - Farmers Market Entry Fee	4,000.00		1,495.00	0.00		2,505.00	37.38
494-000-694.025	DDA - Sale of Merchandise	1,000.00		900.00	15.00		100.00	90.00
494-000-694.026	DDA - Special Event Revenues	0.00		1,616.00	200.00		(1,616.00)	100.00
494-000-694.036	DDA Donations - Movies in the Park	500.00		0.00	0.00		500.00	0.00
TOTAL REVENUES		36,496.00		34,788.71	221.46		1,707.29	95.32
Expenditures								
000	OPERATIONS	28,423.00		23,492.79	2,475.95		4,930.21	82.65
908	DEBT SERVICE	12,261.00		8,174.00	1,021.75		4,087.00	66.67
970	CAPITAL OUTLAY	0.00		500.00	500.00		(500.00)	100.00
TOTAL EXPENDITURES		40,684.00		32,166.79	3,997.70		8,517.21	79.06
Fund 494 - DDA FUND:								
TOTAL REVENUES		36,496.00		34,788.71	221.46		1,707.29	95.32
TOTAL EXPENDITURES		40,684.00		32,166.79	3,997.70		8,517.21	79.06
NET OF REVENUES & EXPENDITURES		(4,188.00)		2,621.92	(3,776.24)		(6,809.92)	62.61
TOTAL REVENUES - ALL FUNDS								
		146,978.00		129,640.94	5,110.14		17,337.06	88.20
TOTAL EXPENDITURES - ALL FUNDS								
		147,355.00		102,257.40	11,454.93		45,097.60	69.40
NET OF REVENUES & EXPENDITURES		(377.00)		27,383.54	(6,344.79)		(27,760.54)	7,263.54