

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA Plainwell City Council Monday, April 22, 2019 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 04/08/2018 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Resolution 19-09 – Setting a Public Hearing for Tokusen HyTech IFT Application**
Council will consider adopting Resolution 19-09 to set a Public Hearing for Tuesday, May 28, 2019 to consider an IFT Tax Abatement Application from Tokusen HyTech, Inc.
 - B. **Resolution 19-10 – Rehabilitate North Main and West Bridge Street Bridges**
Council will considering adopting Resolution 19-10 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges.
 - C. **DPW – Request to sell equipment & purchase a Zero-Turn Tractor**
Council will consider approving idle equipment items to be sold at auction and to purchase a zero-turn tractor from Steensma Lawn & Power Equipment at a net cost of \$6,540.00, after selling existing equipment for trade-in value.
 - D. **DPW – Request to purchase a plotter printer**
Council will consider approving the trade-in of the existing plotter printer for a new printer from Engineering Supply & Imaging at a net cost of \$4,600.00.
12. **Communications:** The February and March 2019 Public Safety Reports and the March 2019 Water Renewal Report
13. **Accounts Payable - \$47,211.22**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City

The City of Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
April 8, 2019

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Overhuel, Keeler and Keeney.
Absent: None
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 03/25/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel reported the annual Arbor Day event is scheduled for April 26, 2019 with a planting for Diana Lubic in Cook Park.
A motion by Steele, seconded by Keeler, to adopt Resolution 19-07 as presented. On voice vote, all voted in favor. Motion passed.
 - B. Superintendent Nieuwenhuis reported opportunities for grant funding for bridge repairs and improvements. Council authority is required for consideration of grant awards.
A motion by Keeler, seconded by Keeney, to adopt Resolution 19-08 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges. On voice vote, all voted in favor. Motion passed.
11. Communications:
 - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the March 2019 Investment and Fund Balance Reports and the Parks & Trees January 17, 2019 Meeting Minutes. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:
A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$114,732.70 for payment of same. On a roll call vote, all in favor. Motion passed.
13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reporting hydrant flushing will take place Wednesday the 10th starting at 2am. The process will change from the past and will force more water through the system to clear more sediment while maintaining the water pressure. Residents should expect some temporary discoloration on Wednesday. He also noted a few lingering issues with leaf pickups.

Community Development Manager Siegel reported tying up some loose ends with projects and with the RRC certification. She noted the Easter Egg Hunt will take place April 13.

Director Bomar reporting having chosen Joe Culver to replace retired Public Safety Officer Aaron Chapman, subject to offer acceptance and screenings. Officer Culver is a current part-time member of the Department.

Clerk/Treasurer Kelley reported working on the budget.

City Manager Wilson briefed Council on the Sherwood Street Road project. Bids were opened by MDOT last week and the budget is being approved this week. The project came in slightly over budget and will limit the city's cash reserves, but he and Treasurer Kelley have a plan to fund that project with available cash and temporary loans from the sewer fund until the new water bonds can be issued. The Sherwood Street project is tentatively scheduled for July 8 through September 18, 2019. He also updated Council on public safety union negotiations, the SRO position, the CIP and the Consumers Energy project behind Plainwell Flowers.

15. Council Comments:

None.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:40 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

SUMMARY
Plainwell City Council
April 8, 2019

1. Mayor Brooks called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele, Overhuel, Keeler and Keeney. Absent: None.
5. Approved Minutes/Summary of the 03/25/2019 regular meeting.
6. Adopted Resolution 19-07 designating April 26, 2019 as Arbor Day.
7. Adopted Resolution 19-08 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges.
8. Accepted and placed on file the March 2019 Investment and Fund Balance Reports and the Parks & Trees January 17, 2019 Meeting Minutes.
9. Approved Accounts Payable for \$114,732.70.
10. Adjourned the meeting at 7:40 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

**Resolution 19-09
City of Plainwell
Allegan County, Michigan**

**A RESOLUTION SETTING A PUBLIC HEARING FOR AN
INDUSTRIAL FACILITIES TAX EXEMPTION FOR TOKUSEN
HYTECH INC. WITH THE CITY ASSESSOR AND AFFECTED LOCAL
TAXING UNITS**

WHEREAS, pursuant to 1974 PA 198, MCLA Sec. 207.551; MSA 7.800 (1), the City Council established the Plainwell City Industrial Development District on October 28, 1985; and,

WHEREAS, TOKUSEN HYTECH, INC., the sole owner of Real property and proposed Personal property located within said District, at 950 Lincoln Parkway, has applied for an Industrial Facilities Exemption Certificate under the provisions of the aforementioned Act; and,

WHEREAS, 1974 PA 198, Sec. 5(2) provides that before acting upon an application for an Industrial Facilities Certificate the City Council shall afford the applicant, the assessor and representatives of the affected taxing units an opportunity for a hearing;

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

- (1) That the City Council shall meet at the Plainwell City Hall on May 28, 2019, at 7:00 o'clock p.m. local time, and shall provide the City Assessor and a representative of each of the taxing units an opportunity to be heard on the question of the application of TOKUSEN HYTECH, INC., for an Industrial Facilities Exemption Certificate with regard to installation of improvements and/or machinery and/or equipment and/or buildings within Plainwell City Industrial Development District, as follows:
- (2) That the City Clerk immediately inform, by letter, the City Assessor and the legislative body of each taxing unit which levies ad valorem property taxes in the City of Plainwell on the property located within the Plainwell City Industrial Development District, as follows:
 - (a) That the City of Plainwell has established the Plainwell City Industrial Development District and has now received and will

consider an application for a Facilities Exemption Certificate for improvements and/or machinery and/or equipment and/or buildings being installed within said district; said district limited to Real and Personal property;

- (b) That the City Council shall meet at 7:00 o'clock p.m. local time at City Hall on May 28, 2019, to afford the City Assessor and a representative of each said taxing unit an opportunity to be heard with regard to the said application;
- (c) That, as to the Plainwell City Industrial Development District, the Facilities Exemption Certificate would be in the amount of \$3,502,376 for project costs attributable to the district prior to this date.

YEAS:
NAYS:
ABSTAIN:
ABSENT:

RESOLUTION DECLARED .

Dated: April 22, 2019

Brian Kelley, City Clerk

CERTIFICATE

I, Brian Kelley, the duly qualified and acting clerk of the City of Plainwell, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Plainwell City Council at a regular meeting held Monday, April 22, 2019, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Brian Kelley, City Clerk

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and one copy of this form and the required attachments (two complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires one complete set (one original). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call 517-373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date Received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Tokusen Hytech, Inc		▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3495	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 950 Lincoln Parkway		▶ 1d. City/Township/Village (indicate which) Plainwell	▶ 1e. County Allegan
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		▶ 3a. School District where facility is located Plainwell Community Schools	▶ 3b. School Code 03010
4. Amount of years requested for exemption (1-12 Years) 12			

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

The project is a 22,000 sqft expansion addition to existing facility as well as additional covered space (2700 sqft) for waste storage. Construction is preengineered rigid frame buildings. The additional space is to support growth of manufacturing capacity in our Swiss Machining processes as well as to relayout the facility for improved flow.

6a. Cost of land and building improvements (excluding cost of land)	▶ \$1,432,376
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures	▶ \$2,070,000
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	▶ \$3,502,376
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	10/22/2018	05/15/2019	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	05/15/2019	12/31/2020	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 145	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 10
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	

▶ 12a. Check the type of District the facility is located in:

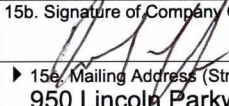
Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 04/05/2019	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Richard Graff	13b. Telephone Number (269) 685-1768	13c. Fax Number (269) 685-9250	13d. E-mail Address rgraff@hytechspring.com
14a. Name of Contact Person Richard Graff	14b. Telephone Number (269) 685-1768	14c. Fax Number (269) 685-9250	14d. E-mail Address rgraff@hytechspring.com
▶ 15a. Name of Company Officer (No Authorized Agents) Richard Graff, PRESIDENT.			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (269) 685-9250	15d. Date 04/05/2019
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 950 Lincoln Parkway, MI 49080		15f. Telephone Number (269) 685-1768	15g. E-mail Address

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. School Code	
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

NOTICE

POST WHERE CLEARLY VISIBLE FROM ROADWAY

Any person destroying this Permit before the completion of this building will be punished to the full extent of the law.

BUILDING PERMIT NO. 18023
FOR Manufacturers Spire Addition
Owner HyTech Spools & Machine
Address 950 Lincoln Parkway Sts. Road Ave.
between _____ and _____
Expiration or Renewal Date 6mo. Abandonment
Date Issued 10-1-18 Inspector PCZ



RE: Abatements
Scott Musser
to:
RGraff@hytechspring.com
04/05/2019 02:51 PM
Hide Details
From: Scott Musser <Scott@deltadesignsystems.com>
To: "RGraff@hytechspring.com" <RGraff@hytechspring.com>,

We started foundations on Monday October 22, 2018.

Scott Musser
Delta Design Systems, Inc.
(269)353-7800

From: RGraff@hytechspring.com [<mailto:RGraff@hytechspring.com>]
Sent: Friday, April 05, 2019 2:46 PM
To: Scott Musser
Subject: RE: Abatements

Scott,

Spoke with Denise. The deadline is 6 months after the footers went in. Do you know when that was?

Best Regards,
Richard Graff
HyTech Spring and Machine Corp.

From: Scott Musser <Scott@deltadesignsystems.com>
To: "RGraff@hytechspring.com" <RGraff@hytechspring.com>,
Date: 04/05/2019 11:53 AM
Subject: RE: Abatements

Good morning Richard,

Enclosed is a copy of the building permit which was received on 10/1/18. That makes it 6 months as of this past Monday.

We did not do anything on this for you. I don't think the City will have a problem with the 6 month time limit, I thought it was a year.

We would suggest contacting Denise at the City to get the ball rolling:

Denise Siegel
Community Development Manager
City of Plainwell
269-685-6821

Scott Musser
Delta Design Systems, Inc.
(269)353-7800

From: RGraff@hytechspring.com [<mailto:RGraff@hytechspring.com>]
Sent: Friday, April 05, 2019 11:41 AM
To: Scott Musser
Subject: Abatements

Scott,

I was talking to Jill Bland at Southwest Michigan first today about abatements. She said we had to apply for any abatements within 6 months of footer permits. Did you by chance do anything on this? Do you know when the permit was issued? If longer than 6 months do you know if there is a way around it?

Best Regards,
Richard Graff
HyTech Spring and Machine Corp.

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by **Mimecast Ltd**, an innovator in Software as a Service (SaaS) for business. Providing a **safer** and **more useful** place for your human generated data. Specializing in; Security, archiving and compliance. To find out more [Click Here](#). [attachment "Hytech Building Permit.pdf" deleted by Richard Graff/HyTech]

Disclaimer

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Tokusen HyTech Expansion Purchased and Planned Equipment

Equipment Model	Type	Qty	Estimated Install Date	Value	Ext Cost
Purchased					
L12-1M7	Swiss Turning Center	1	5/1/2019	205,000.00	205,000.00
K16EVII	Swiss Turning Center	1	5/1/2019	239,000.00	239,000.00
L20E-2M8	Swiss Turning Center	1	6/15/2019	209,000.00	209,000.00
Future					
L12-1M7	Swiss Turning Center	2	Early 2020	205,000.00	410,000.00
K16EVII	Swiss Turning Center	3	Mid 2020	239,000.00	717,000.00
Miyano CNC Lathe	Horizontal Lathe	1	Mid 2020	290,000.00	290,000.00
Total				2,070,000.00	

Legal Description of Tokusen HyTech facility expansion.

LOT 23 LOT 24 & LOT 20 EXCEPT THE S 307.25' INDUSTRIAL PARK PLAT #2 (98)

Resolution 19-10 City of Plainwell

A RESOLUTION TO REHABILITATE BRIDGES SN 323 ON WEST BRIDGE STREET AND SN 325 ON NORTH MAIN STREET:

WHEREAS, The State of Michigan is currently calling for Local Bridge projects to be completed in their 2023 fiscal year, and

WHEREAS, Scott Engineering of Grand Rapids, Michigan inspected City bridges in August 2017 and the present MDOT rating qualifies two bridge for State of Michigan funding for rehabilitation, and

WHEREAS, the State allows the two projects to be combined into one application, and

WHEREAS, The total estimated construction cost for rehabilitation of the West Bridge Street bridge, SN 323 rated as (5) Fair, is \$262,510. The City's portion of this project would include a 5% match for construction costs to be coupled with a 95% contribution from the State. The City's 5% match would be approximately \$13,126. , and

WHEREAS, The total estimated construction cost for rehabilitation of the North Main Street bridge, SN 325 rated as Fair (6), is \$295,000. The City's portion of this project would include a 5% match for construction costs to be coupled with a 95% contribution from the State. The City's 5% match would be approximately \$14,795.

WHEREAS, The City of Plainwell Department of Public Works recommends that City Council, by resolution, apply for State of Michigan funding to rehabilitate a bridge over the Kalamazoo River Mill Race at West Bridge Street and the Kalamazoo River at North Main Street;

NOW, THEREFORE, the Plainwell City Council gives authorization to apply for an MDOT grant with a 5% construction contribution to be budgeted in the 2023 fiscal year, with the estimated total construction cost to the City of Plainwell to be \$27,921.

YES:

NO:

ABSENT:

DATED: **April 22, 2019**

Brian Kelley, City Clerk

I, Brian Kelley, City Clerk of the City of Plainwell, Allegan County Michigan, do hereby certify that I have completed the foregoing Resolution and the original is on file in my office and that this is a true and correct copy.

Brian Kelley, City Clerk

City of Plainwell



“The Island City”

Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Address: www.plainwell.org

To: Erik Wilson, Brian Kelley
From: Robert Nieuwenhuis
Subject: Equipment Fund 2019
Date: April/18/2019

This Memo is to ask Council for permission to send equipment to auction and sell for trade in value. The DPW staff has been doing some spring cleaning and organizing over the last few weeks. During that process we have found some equipment that isn't needed in our day to day operations, and some that needs to be upgraded. Listed below are the items we would like to auction off.

- (6) Chainsaws various sizes
- (1) Chop Saw
- (1) Trailer sprayer with extra tank
- (1) Flammable liquid storage box
- (1) Tire Balancer
- (2) Ready heaters
- (1) Push mower
- (1) 50 gallon drum vacuum
- (1) Dual tire jack

The City has a 1973 John Deer 1020 Tractor that has a 1973 BMV brush hog and a 1996 batwing mower for attachments. These pieces of equipment are utilized for our retention ponds and mowing the large grassy areas in the parks. The last few years we have had to spend a significant amount of money on replacement parts and maintenance. I recommend selling or trading in this tractor with the attachments as a group package. We will need to replace this tractor and attachments with a new zero turn. The cost of the new mower after the trade in value would be around \$6,000.00. I recommend both the selling of the tractor for the fair trade in price and the purchase of a new mower; it would save the City money in the long run on maintaining an older piece of equipment that is limited in its uses.

DPW Superintendent
Robert Nieuwenhuis

www.plainwell.org.

The City of Plainwell is an equal opportunity provider, and employer

STEENSMA

LAWN & POWER EQUIPMENT

"We can help!"

7561 Stadium Drive
 Kalamazoo, MI 49009
 Phone (269) 375-6476
 Fax (269) 375-8193

361 12th Street
 Plainwell, MI 49080
 Phone (269) 685-9557
 Fax (269) 685-9712

www.steensmalawn.com

Date: 1/7/2019

Invoice #

QUOTATION

INVOICE

Name	City of Plainwell
Address	126 Fairlane St
City	Plainwell MI 49080
Phone	

TERMS:
 Also Long as these 2018 are in stock

SALESMAN	F.O.B	SHIP VIA	FOLLOW UP DATE
Tom Myland			

QUANTITY	DESCRIPTION	AMOUNT
1	2018 Exmark Lazer S Series LZD850EKA724W0 29.5 h,p, Kawaski 72" Cutting width EFI Engine Suspension Seat List \$ 15,317.00 (Model Year 2019 \$400.00 more)	\$11,039.00
1	Exmark 116-8431 Operator Control Discharge List \$439.00	\$351.00
	Trade In:	
1	1973 John Deere 1020 Gas Utility Tractor	-\$2,750.00
1	1996 Befco 15' Folding Grooming Mower	-\$1,500.00
1	72" BMB Rotary Cutter	-\$600.00
	Sub Total	\$6,540.00
	Sales Tax	
	TOTAL	\$6,540.00

Above prices good for _____ days.

Signature: _____

City of Plainwell



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Brad Keeler, Council Member
Roger Keeney, Council Member

Department of Public Works
126 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-93631
Fax: 269-685-7278
www.plainwell.org

To: Erik J. Wilson, City Manager
Plainwell City Council

From: Sheryl Gluchowski, Administrative Assistant DPW/WR

Subject: Plotter Purchase

Date: April 18, 2019

Several years ago, the City purchased a plotter from Engineering Supply and Imaging (ESI). It no longer works and the City planned to purchase a replacement unit under the SAW grant. We have received an offer from Engineering Supply and Imaging to replace our plotter under an incentive program that is very beneficial to us.

The HP T830 36” plotter/copier/scanner is currently priced at \$5600 at Engineering Supply, which includes delivery, installation and training. This unit will accommodate blueprints, and will use paper rolls already on hand from the old plotter. I did some research and the price compares very well. CDW, which is where much of our City electronics are purchased, is at \$5995 and the prices go up from there with other providers. In addition, ESI will give us \$1000 cash back for our plotter during April. No one else will offer us that for a non-working plotter.

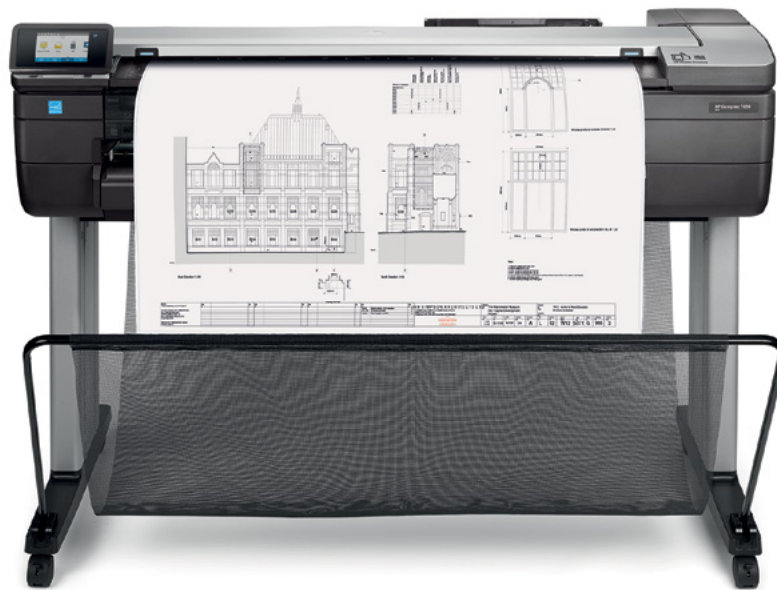
With this in mind, we ask that Council approve allowing the DPW to commit to purchasing an HP T830 36” plotter/copier/scanner at a net cost of \$4600 (\$5600 - \$1000) under the SAW grant.



HP DesignJet T830 Multifunction Printer

Multifunction reinvented—built-in scanner at an unbeatable price¹

Print, scan, copy, and share—robust, compact 36-inch Wi-Fi MFP for office and construction



ROBUST—Damage-resistant for offices and job sites

- Half the size,² built to last—this robust MFP handles activity at challenging sites, even construction
- Produces prints 3 times faster than previous HP models—see A1/D-size prints delivered in 25 seconds
- Choose from 40- to 300-ml HP ink cartridges to fit your print volume, large supplies can reduce interventions
- Transport and onsite dust, damage protection with optional HP DesignJet Rugged Case

CONVENIENT—Easy operation helps users save time

- Complete tasks intuitively—almost 3 times faster vs other devices³—one touchscreen works like a smartphone
- Cut waste by 50%—print at half scale with automatic sheet feeder/tray; cut extra work, waste of wide rolls⁴
- No LAN needed—move this MFP any time, any place your Wi-Fi signal can reach with wireless connectivity⁵

COLLABORATION—Mobile print/scan for team sharing

- Use integrated scanning to capture and share feedback, enable archiving, and more
- The printer creates its own Wi-Fi network for easy connectivity with Wi-Fi Direct
- Conveniently scan, share, print right from your smartphone or tablet;⁵ enjoy a smartphone-like experience
- Manage scans from your mobile device with the HP AiO Printer Remote app,⁶ enabled by HP Mobile Printing

For more information, please visit
hp.com/go/designjetT830

¹ Based on 36-inch Wi-Fi integrated MFPs available in the market as of September, 2015.

² The HP DesignJet T830 Multifunction Printer is the most compact 36-inch device performing large-format print/scan/copy functions and is at least half the size (without the legs) based on H x W x L specifications published as of September, 2015.

³ Usability compared to competitive alternatives and based on internal HP testing and methodology in September, 2015 evaluating ease-of-use for first-time users comparing the time and additional assistance required to complete the task of copying a color A0-size document and scaling it down to A3 size on the HP DesignJet T830 Multifunction Printer with a single touchscreen compared to using a separate printer and standalone scanner.

⁴ Printing on sheets eliminates the extra work and cutting waste of printing on performance equivalent roll-based printers in the market as of September, 2015. For example, printing at half scale (13.5 inches) on a typical (36-inch) roll results in over 50% paper waste and additional labor to cut.

⁵ Local printing requires mobile device and printer to be on the same network (usually Wi-Fi access points bridge wireless to wired connections) or have a direct wireless connection. Wireless performance is dependent on physical environment and distance from access point. Wireless operations are compatible with 2.4 GHz operations only. Remote printing requires an Internet connection to an HP web-connected printer. Wireless broadband use requires separately purchased service contract for mobile devices. Check with service provider for coverage and availability in your area. See hp.com/go/designjetmobility for more details.

⁶ The HP All-in-One Printer Remote mobile app is available for Apple® iPad, iPhone, and iPod Touch running iOS v7.0 or later and for Android™ mobile devices running Android™ v4.4 or later. The HP All-in-One Printer Remote mobile app is available for free from the Apple® App Store for Apple® mobile devices and from the Google Play Store for Android™ mobile devices.

Technical specifications

Print	Line drawings ⁷	25 sec/page on A1/D, 82 A1/D prints per hour	
	Print resolution	Up to 2400 x 1200 optimized dpi	
	Margins (top x bottom x left x right)	Roll: 5 x 5 x 5 x 5 mm (0.2 x 0.2 x 0.2 x 0.2 in) Sheet: 5 x 5 x 5 x 5 mm (0.2 x 0.2 x 0.2 x 0.2 in)	
	Ink types	Dye-based (C, M, Y); pigment-based (mK)	
	Printheads	1 (C, M, Y, mK)	
	Line accuracy	+/- 0.1% ⁸	
	Minimum line width	0.02 mm (0.0008 in) (HP-GL/2 addressable)	
	Guaranteed minimum line width	0.07 mm (0.0028 in) (ISO/IEC 13660:2001(E)) ⁹	
	Media	Handling	Sheet feed, roll feed, input tray, media bin, automatic cutter
		Size	Rolls: 279 to 914 mm (11 to 36 in) Sheets: 210 x 279 to 914 x 1897 mm (8.3 x 11 to 36 x 74.7 in) Standard sheets: A4, A3, A2, A1, A0 (A, B, C, D, E)
Thickness		Up to 0.3 mm (11.8 mil)	
Scan		Scan speed	Color: up to 3.81 cm/sec (1.5 in/sec) Grayscale: up to 11.43 cm/sec (4.5 in/sec)
	Scan/copy resolution	600 dpi	
	Maximum scan	Size: 914mm x 2.77m (36x109in) Thickness: 0.8 mm (0.03 in)	
Copy	Reduction/enlargement	50 to 400%	
	Maximum copies	Up to 99 copies	
	Copier settings	Content type, Lighter/Darker, Background noise removal, Background color removal, Blue print invert, Translucent media, Color, Scan full width (36-in), Auto De-skew, Resize, Copy Margins, Quality	
Applications	Line drawings, Renderings, Presentations		
Memory	1 GB		
Connectivity	Interfaces (standard)	Gigabit Ethernet (1000Base-T), Wi-Fi, Hi-Speed USB 2.0 certified connector	
	Print languages (standard)	HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP PCL 3 GUI, URF	
	Printing paths	Windows and Mac printer drivers, Apple AirPrint driver, print from USB pen drive	
	Mobile printing capability features	Wi-Fi Direct and local Wi-Fi connectivity to enable mobile printing and scanning via HP ePrint, Apple AirPrint™ and HP All-in-One printer remote App. Supports printing from most smartphones and tablets using these operating systems: Android, iOS	
	Drivers (included)	HP-GL/2, HP-RTL drivers for Windows; HP PCL 3 GUI driver for Mac OS X and Windows	
Dimensions (w x d x h)	Printer	1403 x 629 x 1155 mm (55.2 x 24.8 x 45.5 in)	
	Shipping	1578 x 575 x 646 mm (62.5 x 22.6 x 25.4 in)	
Weight	Printer	62.5 kg (137.8 lb)	
	Shipping	85 kg (187.4 lb)	
What's in the box	HP DesignJet T830 MFP, printhead, ink cartridges, printer stand, spindle, quick reference guide, setup poster, startup software, power cord, refeed preventers		
Environmental ranges	Operating temperature:	5 to 40°C (41 to 104°F)	
	Storage temperature:	-25 to 55°C (-13 to 131°F)	
	Operating humidity:	20 to 80% RH	
Acoustic	Sound pressure:	48 dB(A) (printing); < 16 dB(A) (sleep)	
	Sound power:	6.5 B(A) (printing); < 3.4 B(A) (sleep)	
Power consumption	35 watts (printing), 3.5 watts (sleep), 0.2 watts (standby)		
	Input voltage (auto ranging):	100 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3 Hz), 1.2 A max	
Certification	Safety	USA and Canada (CSA certified), EU (LVD and EN 60950-1 compliant), Russia (EAC), Singapore (PSB), China (CCC), India (BIS)	
	Electromagnetic	Compliant with Class B requirements, including: USA (FCC rules), Canada (ICES), EU (EMC/R&TE Directives), Australia (ACMA), New Zealand (RSM), China (CCC), Japan (VCCI); Certified as Class A product: Korea (KCC)	
	Environmental	ENERGY STAR, EPEAT Silver, CE marking (including RoHS, WEEE, REACH). In compliance with WW RoHS materials restriction requirements in China, Korea, India, Vietnam, Turkey, Serbia, and Ukraine	
Warranty	One-year limited warranty. Warranty and support options vary by product, country and local legal requirements.		

Ordering information

Product	F9A30A	HP DesignJet T830 36-in Multifunction Printer
Accessories	B3Q37A	HP DesignJet 36-in Spindle
	N7P47AA	HP USB 3.0 to Gigabit Adapter
	N9M07A	HP DesignJet Rugged Case ¹⁰
Original HP printhead	F9J81A	HP 729 DesignJet Printhead Replacement Kit
Original HP ink cartridges	F9J61A	HP 728 40-ml Yellow DesignJet Ink Cartridge
	F9J62A	HP 728 40-ml Magenta DesignJet Ink Cartridge
	F9J63A	HP 728 40-ml Cyan DesignJet Ink Cartridge
	F9J64A	HP 728 69-ml Matte Black DesignJet Ink Cartridge
	F9J65A	HP 728 130-ml Yellow DesignJet Ink Cartridge
	F9J66A	HP 728 130-ml Magenta DesignJet Ink Cartridge
	F9J67A	HP 728 130-ml Cyan DesignJet Ink Cartridge
	F9J68A	HP 728 300-ml Matte Black DesignJet Ink Cartridge
	F9K15A	HP 728 300-ml Yellow DesignJet Ink Cartridge ¹¹
	F9K16A	HP 728 300-ml Magenta DesignJet Ink Cartridge ¹¹
Original HP large format printing materials	F9K17A	HP 728 300-ml Cyan DesignJet Ink Cartridge ¹¹
	C1861A	HP Bright White Inkjet Paper (FSC® certified) ¹² ♻️ ¹³ 914 mm x 45.7 m (36 in x 150 ft)
	Q1397A	HP Universal Bond Paper (FSC® certified) ¹² ♻️ ¹³ 914 mm x 45.7 m (36 in x 150 ft)
	Q1413B	HP Universal Heavyweight Coated Paper (FSC® certified) ¹² ♻️ ¹³ 914 mm x 30.5 m (36 in x 100 ft)
	Q1421B	HP Universal Satin Photo Paper (FSC® certified) ¹² ♻️ ¹⁴ 914 mm x 30.5 m (36 in x 100 ft)
Service and support	UC744E	HP Installation Service with Network Setup
	U1XV4E	HP Preventive Maintenance Service
	U8TY8E	HP 2 year NBD* DesignJet T830 HW Support
	U8PH3E	HP 3 year NBD* DesignJet T830 HW Support
	U8TY9E	HP 4 year NBD* DesignJet T830 HW Support
	U8PH4E	HP 5 year NBD* DesignJet T830 HW Support
	U8PH5PE	HP 1 year Post Warranty NBD* DesignJet T830 HW Support
	U8TZOPE	HP 2 year Post Warranty NBD* DesignJet T830 HW Support

* Next Business Day.

HP DesignJet Support Services offer solutions for business critical environments — installation, extended support and maintenance, as well as a variety of value-added services. For more information, please visit hp.com/go/designjetsupport.

Use **Original HP inks** and printheads to experience consistent high quality and reliable performance that enable less downtime. These critical components are designed and engineered together as an optimized printing system to provide precise line accuracy as well as dark blacks. For more information, visit hp.com/go/OriginalHPInks.

For the entire **HP Large Format Printing Materials** portfolio, please see HPLFMedia.com.

Eco Highlights

- ENERGY STAR® certified and EPEAT Silver registered¹⁵
- Free, convenient HP ink cartridge recycling¹⁶
- FSC®-certified papers¹² and a range of recyclable HP media with a take back program¹⁶

Please recycle large-format printing hardware and printing supplies.

Find out how at our website
hp.com/ecosolutions

⁷ Mechanical printing time. Printed in Fast mode with Economode on, using HP Bright White Inkjet Paper (bond) and Original HP inks.

⁸ +/-0.1% of the specified vector length or +/-0.2 mm (whichever greater) at 23°C (73°F), 50-60% relative humidity, on A0/E HP heavyweight media in Best or Normal mode with HP Matte Film.

⁹ Measured on HP Matte Film.

¹⁰ Available as of January, 2016.

¹¹ Available as of March 2016

¹² BMG trademark license code FSC®-C115319, see fsc.org. HP trademark license code FSC®-C017543, see fsc.org. Not all FSC®-certified products are available in all regions. For information about HP large format printing materials, please visit HPLFMedia.com.

¹³ Can be recycled through commonly available recycling programs.

¹⁴ In North America and Asia (including Japan), recyclable in consumer collection systems that can accept mixed paper (may not be recyclable in your area); in Europe recyclable in consumer collection systems that accept liquid packaging.

¹⁵ EPEAT registered where applicable and/or supported. See epeat.net for registration status by country.

¹⁶ Program availability varies. Please check hp.com/recycle for details. Many HP printing materials are recyclable through commonly available recycling programs. For information about HP large format printing materials, please visit HPLFMedia.com.



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PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

February 2019

Prepared by Director Bill G. Bomar

BS

Plainwell Department of Public Safety

Scheduled Hours By Activity for February 2019

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

832

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

55

6.66%

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

185

22.25%

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

365

43.89%

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

226

27.20%

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

606

72.80%

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Plainwell Department of Public Safety

Complaints/Activities for February 2019

ARRESTS

CUSTODIAL ARRESTS	9	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	14	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	11	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	16	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	1	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	38	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	17	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	83	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	156	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	11	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	167	

OTHER ACTIVITIES

MOTORISTS ASSISTS	38	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	12	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,809	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	145	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	February	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	3
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	8	14
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	0
2300	Larceny	2	2
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	1	6
2700	Embezzlement	1	1
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	2
3500	Violation of Controlled Substances Act	3	5
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	0
3800	Family Offenses	0	1
4100	Liquor Violations	0	1
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	1	1
5000	Obstructing Justice	3	6
5200	Weapons Offenses	1	1
5300	Public Peace	4	12
5400	Traffic Investigations - Any Criminal Traffic Complaints	2	9
5500	Health and Safety	5	6
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	3
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	20	31
9400	False Alarm Activation	1	3
9500	Fires (Other than Arson)	1	5
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	23	54
9900	General Assistance (All Except Other Police Agencies)	50	103
9911 & 9912	General Assistance (Other Police Agencies)	42	83
FIRS	Medical First Responder	34	76



February Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 42 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
2/1/19	0722	0726	960 Industrial Parkway	Electrical fire	Investigate, shut down	E-17	3	3
2/4/19	1523	1531	691 W. Bridge Street	Fire in oven	Investigate	E-17	6	5
2/5/19	1718	1729	US131	Accident	Medical	E-17, T-63	5	5
2/8/19	904	906	US131	Multiple accidents	Traffic control	E-11, T-63	6	1
2/14/19	2151	2156	1029 S. Apple Court	Odor of Smoke	Investigate, shut down power	E-17	4	4
2/24/19	1104	1110	219 Gilkey Street	Wire down	Establish safe area, notify other	E-15, E-17, T-63	4	6

Calls for Service at Plainwell Schools

Plainwell High School: 3
684 Starr Road

Gilkey School: 2
707 S. Woodhams Street

Plainwell Middle School: 0
720 Brigham Street

Starr Elementary: 2
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 1
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

March 2019

Prepared by Director Bill G. Bomar

A handwritten signature in blue ink, consisting of a stylized letter 'B' with a vertical line extending downwards from its base.

Plainwell Department of Public Safety

Scheduled Hours By Activity for March 2019

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
906

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

80 8.83%

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

230 25.41%

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

412 45.46%

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

184 20.29%

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

722 79.71%

Plainwell Department of Public Safety

Complaints/Activities for March 2019

ARRESTS

CUSTODIAL ARRESTS	11	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	13	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	7	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	9	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	0	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	24	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	14	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	54	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	227	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	8	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	235	

OTHER ACTIVITIES

MOTORISTS ASSISTS	18	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	3	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	7	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,652	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	March	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	3
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	7	21
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	0
2300	Larceny	4	6
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	1	7
2700	Embezzlement	0	1
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	3	5
3500	Violation of Controlled Substances Act	6	11
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	0
3800	Family Offenses	0	1
4100	Liquor Violations	0	1
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	4	10
5200	Weapons Offenses	0	1
5300	Public Peace	5	17
5400	Traffic Investigations - Any Criminal Traffic Complaints	2	11
5500	Health and Safety	0	6
5600	Civil Rights	0	0
5700	Invasion of Privacy	2	5
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	17	48
9400	False Alarm Activation	4	7
9500	Fires (Other than Arson)	4	9
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	37	91
9900	General Assistance (All Except Other Police Agencies)	63	166
9911 & 9912	General Assistance (Other Police Agencies)	46	129
FIRS	Medical First Responder	30	106



March Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 44 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
3/1/19	0325	0329	217 W. Allegan Street	Gas leak	Traffic control	E-17, T-63	2	3
3/5/19	0741	0745	US 131	Accident	Manpower, traffic control	T-63, patrol	4	3
3/16/19	1812	1814	691 W. Bridge Street	Medical	Medical	Patrol & personal	3	4
3/18/19	0933	0939	1204 Carlton Court	Structure fire	Manpower & equipment.	E-11, E-17, T-63	3	6
3/21/19	0536	0537	323 Acorn Street	Alarm	Investigate	Patrol	2	1
3/21/19	1356	1356	323 Acorn Street	Alarm	Investigate	Patrol	4	0
3/22/19	1213	1218	950 Lincoln Parkway	Structure fire	Extinguish, investigate	E-11, E-17, T-63	4	6
3/23/19	0820	0822	323 Acorn Street	Alarm	Investigate	Patrol	2	3
3/23/19	2309	2310	121 Mariette Street	Medical	Medical	T-63, patrol	2	4
3/23/19	2041	2044	209 Maple Street	Structure fire	Extinguish, investigate	E-11, E-17, T-63	4	5
3/24/19	1319	1324	209 Maple Street	Structure rekindle	Extinguish	E-11, E-17	3	5

Calls for Service at Plainwell Schools

Plainwell High School: 5
684 Starr Road

Gilkey School: 0
707 S. Woodhams Street

Plainwell Middle School: 3
720 Brigham Street

Starr Elementary: 5
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 1
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Water Renewal

Superintendent: Bryan Pond

March 2019



Significant Department Actions and Results

The screw pump project is closed out and complete. the manufacturer took it upon themselves to correct a small vibration which was within the specification.

With Jerry's retirement, Kim bid on and was awarded the full time position at WR. Her training started in the lab and is going well.

The annual Mercury report and IPP report were completed and filed as part of our plant permit.

Pending Items (including CIP)

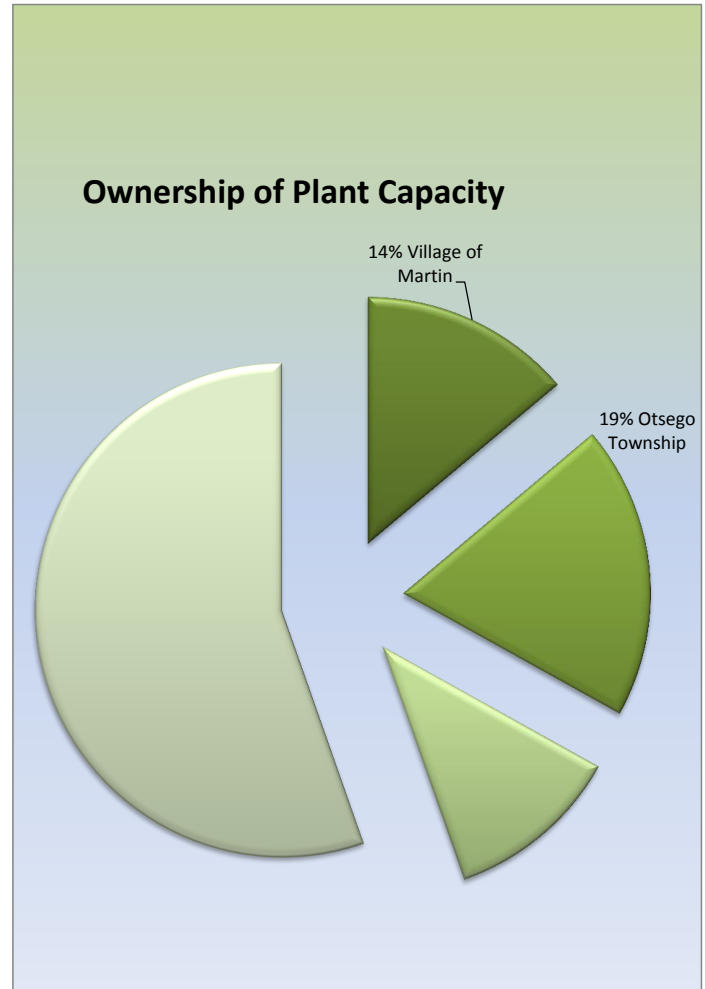
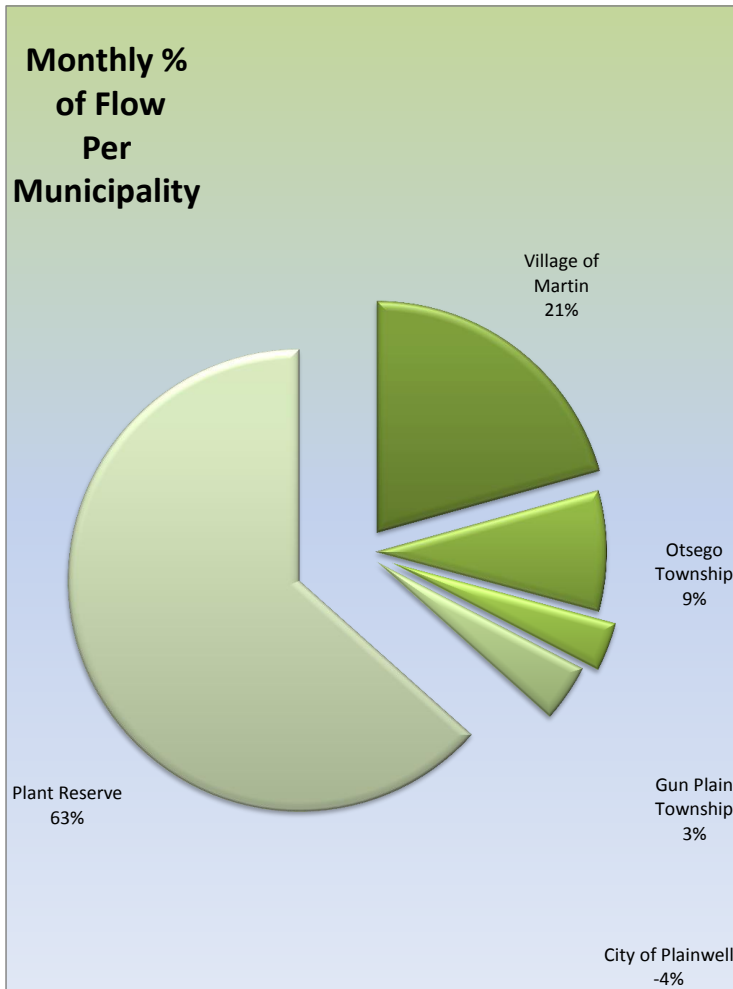
Expenditure Summary/Issues

	<u>(budgeted)</u>		<u>(completed)</u>
Replace Hill St lift Station	\$90,000	100%	\$86,550
Replace 1980 Screw Pumps Pumps, install, engineering	\$300,000	100%	\$241,800
Replace Scada Radios & Antennas & Programming	<u>\$21,448</u>	100%	<u>\$21,488</u>
TOTALS	\$411,448		\$349,838

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	8,602,740			
Gun River MH Park	468,000			
US 131 Motor Sports Park	0			
Total:	9,070,740			
AVG. DAILY:	323,955	180,000	-80%	14%
Otsego Township	Total: 3,713,928			
AVG. DAILY:	132,640	250,000	47%	19%
Gun Plain Township	Total: 1,021,000			
North Point Church	1,000			
North 10th Street	298,280			
Gores Addition	170,000			
AVG. DAILY	53,224	150,000	65%	12%
City of Plainwell	Total: -1765606			
AVG. DAILY:	-56955.03	720,000	108%	55%
Avg. Daily Plant Flow from entire service district	0.39			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	21.20
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	18
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

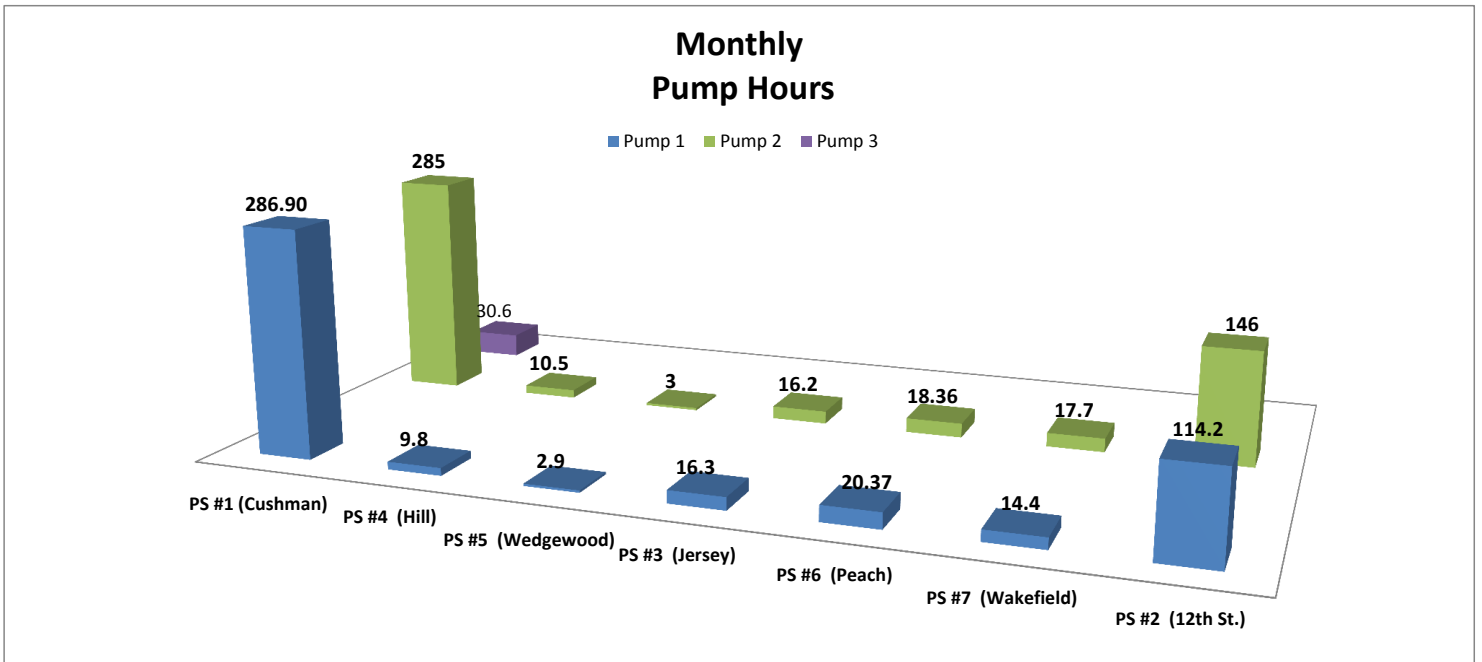
1.0 mg/l	0.45	0.42
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	2
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A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

04/18/2019 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 04/22/2019 - 04/22/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000035	APPLIED IMAGING 1321679	4/13/19 - 5/12/19 CITY HALL COPIER	76.34
TOTAL FOR: APPLIED IMAGING			76.34
004803	ARROW ENERGY INC 92963	AIRPORT FUEL 4/9/19 1352 GALLONS	5,530.79
TOTAL FOR: ARROW ENERGY INC			5,530.79
REFUND UB	BLINK, FRANK 04/17/2019	UB refund for account: 03-00030900-03	49.22
TOTAL FOR: BLINK, FRANK			49.22
004894	BORGESS CORPFIT OCCUPATIONAL HEALTH 346152	DOT PHYSICAL 3/3/19 J. GILLILAND	70.00
	347771	DOT PHYSICAL 3/15/19 D. MCCLELLAN	70.00
TOTAL FOR: BORGESS CORPFIT OCCUPATIONAL HEALTH			140.00
000155	BRAVE INDUST FASTENERS 144652	HOSE ASSY	77.96
TOTAL FOR: BRAVE INDUST FASTENERS			77.96
002527	C.O.P.S. TRUST INSURANCE 2019-05	MAY 2019 INSURANCE	1,761.57
TOTAL FOR: C.O.P.S. TRUST INSURANCE			1,761.57
002365	C-COMM 18384	DETECTIVE VEHICLE EQUIPMENT SWAP OUT	1,604.95
TOTAL FOR: C-COMM			1,604.95
002361	CLARK HILL PLC ATTORNEYS AT LAW 862665	MARCH 2019 ATTORNEY FEES	110.00
TOTAL FOR: CLARK HILL PLC ATTORNEYS AT LAW			110.00
002219	CLARK TECHNICAL SERVICES 122	MARCH 2019 COMPUTER IT SERVICES	1,251.25
TOTAL FOR: CLARK TECHNICAL SERVICES			1,251.25
002703	CONTINENTAL LINEN SERVICES INC 2019.03CH	MARCH 2019 CITY HALL RUGS	45.20
	2019.03DPS	MARCH 2019 DPS RUGS	41.84
	2019.03DPW	MARCH 2019 DPW UNIFORM/RUGS/DELIVERY	144.86
	2019.03WR	MARCH 2019 WATER RENEWAL UNIFORMS/RUGS/DELIV	55.38
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			287.28
002391	CYBERMIND INC NET-768	MARCH 2019 WEBSITE FEES	49.95
	NET-810	APRIL 2019 WEBSITE FEES	49.95
TOTAL FOR: CYBERMIND INC			99.90
001669	DR HOOKS SIGNS INC 140186	CORRECTED SIGN FOR D. LUBIC/SIGN FOR MODERN WO	47.00
TOTAL FOR: DR HOOKS SIGNS INC			47.00
002819	ERIC LUTHY 17/18 & 18/19 SHOE	17/18 & 18/19 SHOE ALLOWANCE	301.54
TOTAL FOR: ERIC LUTHY			301.54

000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM 903951084	RECURRING ODOR CONTROL CHARGE	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM)			300.00
004917	FASTSIGNS KALAMAZOO 335-29589	SIGNS FOR HYDRANT FLUSHING	204.51
TOTAL FOR: FASTSIGNS KALAMAZOO			204.51
004858	FERGUSON WATERWORKS 0070867	METER PIT SUPPLIES	539.54
	0070904	SPRAY GREASE & RAPTOR WRENCH	150.02
TOTAL FOR: FERGUSON WATERWORKS			689.56
004912	FIRST DUE FIRE SUPPLY 19-352	STRUCTURAL GLOVE	86.95
TOTAL FOR: FIRST DUE FIRE SUPPLY			86.95
000153	FLEIS & VANDENBRINK INC 52073	WELLHEAD PROTECTION 2018/2019	4,000.00
TOTAL FOR: FLEIS & VANDENBRINK INC			4,000.00
004241	GHD SERVICES INC 988226	FEB 2019 COMMON AREA CITY HALL	2,664.59
TOTAL FOR: GHD SERVICES INC			2,664.59
000059	GOIN POSTAL LLC 112813	DPS POSTAGE	47.63
TOTAL FOR: GOIN POSTAL LLC			47.63
003081	GRIFFIN PEST SOLUTIONS INC 2019-04	DPW TERMITE PROTECTION APRIL 2019	312.00
TOTAL FOR: GRIFFIN PEST SOLUTIONS INC			312.00
004918	H & H TIMBER 2019-04	WOOD FOR TRAILERS AT THE DPW	350.00
TOTAL FOR: H & H TIMBER			350.00
000309	JOHN VARLEY 18/19 SHOE ALLOWANCE	18/19 SHOE ALLOWANCE	396.23
TOTAL FOR: JOHN VARLEY			396.23
000079	KAECEHE PUBLICATIONS INC 41698	MARCH 2019 NEWSPAPER PRINTINGS	291.40
	41699	DDA PLAINWELL SECTION 03/28/2019	35.00
TOTAL FOR: KAECEHE PUBLICATIONS INC			326.40
000133	KALAMAZOO VALLEY COMMUNITY COLLEGE S0203036	WELDING CLASS 3/12/19	1,600.00
TOTAL FOR: KALAMAZOO VALLEY COMMUNITY COLLEGE			1,600.00
000682	MAIN-TECH SERVICES INC 90412	12TH ST LIFT STATION #2 PUMP JAN-MAR 2019	3,697.60
	90416	LIFT STATION MAINT CLARIFIERS 1 & 2	723.00
TOTAL FOR: MAIN-TECH SERVICES INC			4,420.60
000014	MICHIGAN GAS UTILIITIES CORP. 2019-04	3/12/19 - 4/9/19 GAS BILLS	2,279.87
	2019-04 A	3/13/19 - 4/10/19 GAS BILL 140 FORBES ST	77.62
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP.			2,357.49
000609	MIDWAY CHEVROLET 119163	BOLT FOR TRUCK #17	3.11
	119237	WEATHER STRIPPING FOR TRUCK #17	141.15

TOTAL FOR: MIDWAY CHEVROLET		144.26
002708	MORGAN BIRGE' & ASSOCIATES 48848 APRIL 219 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES		130.00
004837	MUNICIPAL WEB SERVICES 53405 MARCH 2019 WEBSITE FEES	200.00
TOTAL FOR: MUNICIPAL WEB SERVICES		200.00
000744	OVERHEAD DOOR CO INC INVOHD000160538 REPAIR GARAGE DOOR AT WR	481.00
TOTAL FOR: OVERHEAD DOOR CO INC		481.00
004852	PACE ANALYTICAL SERVICES LLC 1950107811 WR MERCURY SAMPLING 1950108715 FOR WR IPP PROGRAM/PERMIT	170.00 565.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC		735.00
004855	PLAINWELL ACE HARDWARE 2571 TRUCK #17 2572 RETURN TRUCK #17 2584 TORCH FOR SHOP 2585 PAINTING WELLHOUSES 2586 CAR WASH FOR SHOP 2589 SUPPLIES FOR TRUCK 17 REPAIR 2632 SEED AND FERTILIZER 2650 WINDEX FOR DPS 2656 BANNER ARM REPAIR 2658 FLUSHING 2664 RUBBER BOOTS 2666 DOG PARK FOUNTAIN REPAIR 2679 WELL #4 & WELL #7 BATTERIES 2683 WR HYDRAULIC CEMENT/SEALER 2693 TRUCK #17 PARTS 2694 CHARGER MAINTAINER WR	29.84 (3.20) 5.59 21.70 6.99 4.78 48.98 10.98 16.80 21.53 28.99 28.98 14.18 35.97 10.88 51.98
TOTAL FOR: PLAINWELL ACE HARDWARE		334.97
004891	PRAETORIAN DIGITAL 010134-9780 GRANT FINDER SUBSCRIPTION 2018/2019	598.00
TOTAL FOR: PRAETORIAN DIGITAL		598.00
002371	RENEWED EARTH INC 26984 APRIL 2019 YARD WASTE MONTHLY BILL	1,250.00
TOTAL FOR: RENEWED EARTH INC		1,250.00
002688	RHINO'S PUB DD1 DOWNTOWN DOLLARS	15.00
TOTAL FOR: RHINO'S PUB		15.00
002644	RIETH-RILEY CONSTRUCTION CO INC 144320 COLD PATCH 3/25/19 7178727 COLD PATCH 3/18/19 7178729 COLD PATCH 3/19/19	787.60 225.80 281.80
TOTAL FOR: RIETH-RILEY CONSTRUCTION CO INC		1,295.20
000734	SAFETY KLEEN CORP 79462280 SOLVENT FOR DPW EQUIP	342.98
TOTAL FOR: SAFETY KLEEN CORP		342.98
001281	SENSUS METERING SYSTEMS ZA19005430 AUTOREAD SOFTWARE SUPPORT JUNE 2019-JUNE 2020	1,715.95
TOTAL FOR: SENSUS METERING SYSTEMS		1,715.95

002402	STEENSMA LAWN & POWER EQUIPMENT		
	585968	FASTENER FOR MOWER	2.78
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			2.78

000720	TRANSCENDIA (MARSHALL PLASTICS)		
	2019-04	DRUMLINERS FOR THE DPW	400.00
TOTAL FOR: TRANSCENDIA (MARSHALL PLASTICS)			400.00

000500	TRUCK & TRAILER SPECIALTIES, INC.		
	DS0004341	PARTS TO REBUILD TRUCK #17	1,847.25
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			1,847.25

002653	VAN MANEN OIL COMPANY		
	2211521	DIESEL FUEL DPW 4/2/19	872.51
	2211522	REGULAR GAS DPW 4/2/19	960.08
TOTAL FOR: VAN MANEN OIL COMPANY			1,832.59

000034	VERIZON		
	9827846522	3/11/19 - 4/10/19 UTILITY MACHINE CELL SERVICE	45.57
TOTAL FOR: VERIZON			45.57

000714	WEBB CHEMICAL SERVICES		
	899157	WR FERRIC CHLORIDE	4,045.80
TOTAL FOR: WEBB CHEMICAL SERVICES			4,045.80

000941	WEST MICHIGAN CRIMINAL JUSTICE		
	3724	FALL 2018 MCOLES	260.23
	3808	TASER INSTRUCTOR RECERT PELL	100.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			360.23

004814	WILLIAMS & WORKS		
	87640	UPDATED ZONING MAPS FOR THE CITY	37.36
TOTAL FOR: WILLIAMS & WORKS			37.36

004828	WRIGHT FENCE COMPANY LLC		
	2319A	NEW FENCE COMPLETE @ HILL ST LIFT STATION	1,450.00
TOTAL FOR: WRIGHT FENCE COMPANY LLC			1,450.00

TOTAL - ALL VENDORS			46,357.70

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature: **Cheryl Pickett**
Digitally signed by Cheryl Pickett
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Cheryl
Pickett, email=cpickett@plainwell.org
Date: 2019.04.18 11:46:53 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Brian Kelley**
Digitally signed by Brian Kelley
Date: 2019.04.18
17:35:18 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Bryan Pond**
Digitally signed by Bryan Pond
Date: 2019.04.18
14:10:23 -04'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Robert Nieuwenhuis**
Digitally signed by Robert Nieuwenhuis
Date: 2019.04.18
14:25:26 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Erik Wilson**
Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Erik
Wilson, email=ewilson@plainwell.org
Date: 2019.04.18 16:00:04 -04'00'

04/18/2019

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 04/05/2019 - 04/16/2019


Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: EFT Transfer - Automatic Payments					
04/05/2019	CBGEN	1528(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE APRIL 2019 - WH	196.88
04/05/2019	CBGEN	1529(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MARCH 2019 - TO	190.10
04/10/2019	CBGEN	1530(E)	SILVERSCRIPT INSURANCE COMPANY	APRIL 2019 RETIREE PRESCRIPTION COVERAGE	30.80
04/10/2019	CBGEN	1531(E)	SILVERSCRIPT INSURANCE COMPANY	APRIL 2019 RETIREE PRESCRIPTION COVERAGE	30.80
04/16/2019	CBGEN	1532(E)	CHEMICAL BANK	MARCH 2019 CHEMICAL BANK SERVICE CHARGES	330.94
Total EFT Transfer:					<u>779.52</u>
Check Type: Paper Check - Manual Checks					
04/09/2019	CBGEN	13682	CHARTER COMMUNICATIONS (SPECTRUM)	AIRPORT INTERNET 04/07 - 05/06/2019	74.00
Total Paper Check:					<u>74.00</u>
CBGEN TOTALS:					
Total of 6 Checks:					853.52
Less 0 Void Checks:					0.00
Total of 6 Disbursements:					<u><u>853.52</u></u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

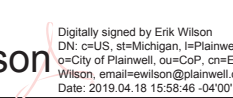
Insert Signature:


 Digitally signed by Brian Kelley
 Date: 2019.04.18 14:38:05 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:


 Digitally signed by Erik Wilson
 DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=COP, cn=Erik Wilson, email=ewilson@plainwell.org
 Date: 2019.04.18 15:58:46 -04'00'

M-40/M-89 CORRIDOR COMMITTEE

April 30, 2019

10:00 a.m.

**Allegan County Road Commission
1308 Lincoln Road, Allegan, Michigan 49010.**

AGENDA

1. Welcome and Introductions
2. Review of Minutes (Enclosed)
3. Guest Speaker – D/Lt. Phil McNabney, Michigan State Police
4. MDOT Update
5. Allegan County Road Commission Update
6. West Michigan Regional Planning Commission Update
7. Macatawa Area Coordinating Council
8. Local Businesses – Issues & Concerns
9. Election of Officers for 2019
10. Update Long and Short-Term Goals (Current list enclosed)
11. Round Table/Corridor Issues
12. Future Meeting Dates
 - July 30
 - October 29
13. Future Agenda Items
14. Other Business
15. Adjournment

M-40/M-89 Long and Short Term Issues, Goals, and Actions (April 24, 2018)

Long-Term Issues, Goals, and Actions (Over Five Years into the Future)

#	Issue	Goal	Actions
1.	Vehicles lack the ability to pass slower moving vehicles between Allegan and M-89 (to the northwest)	Construct and maintain a passing relief lane between Allegan and 28th Street.	The Michigan Department of Transportation (MDOT) and the Allegan County Road Commission (ACRC) will investigate the feasibility of adding passing relief lanes.
Note: Currently this project is not likely to occur due to limited funding for capacity expansion and the large number of curb cuts in the corridor.			
2.	Traffic in commercial area of Otsego Township.	Promote efficient movement of traffic through Otsego Township's commercial corridor.	MDOT, ACRC, Otsego Township, the cities of Otsego and Plainwell, and local businesses have made changes over the years, but continuous evaluation and improvements are necessary.
3.	Economic growth can lead to additional traffic and congestion.	Ensure effects of economic growth are addressed through proper planning.	MDOT and ACRC will work with the area's economic developers and businesses to anticipate the needs of business. Seek MDOT Economic Development Grants when appropriate.
4.	Partial Interchange at US-131 & 106th Avenue limits access to and from US-131.	Develop complete interchange.	Determine interest of impacted communities and feasibility of improving interchange. Determine frequency of traffic turning around on US-131. MDOT is monitoring congestion on US-131 and an interstate access justification report is needed to progress.

Short-Term Issues, Goals, and Actions (Within Next Five Years)

#	Issue	Goal	Actions
1.	Traffic conflicts near Allegan Middle & High Schools include pedestrian issues (lack of adequate sidewalks and designated crossing areas) access management issues, and education issues (students, teachers, parents).	Improve flow of traffic and overall safety for vehicle traffic and pedestrians around Allegan High School and Middle School.	MDOT, ACRC, the City of Allegan, the Middle School, and the High School will work to improve access management techniques, street markings/signage, education, and other improvements. Continue working with City, Schools, and MDOT on Safe Routes 2 School Program. The City, Township, and MDOT have evaluated sidewalks on the north side of M-40/M-89. Currently working on 2018 grant.
2.	Left turns and pedestrian access often difficult at busy traffic times at the Allegan M-40/M-89/M-222 signals	Improve traffic flows at three intersections in Allegan: Cedar-Monroe, Cedar Cutler, Cedar Jenner	No plans for Cedar and Jenner. Improvements to Cedar-Cutler completed in 2014.
3.	Speed of traffic in Allegan is often excessive	Promote the smooth and safe flow of traffic through the City of Allegan	MDOT and the City of Allegan have met and a pilot project/road diet was implemented summer 2017.
4.	There are several schools along M-40/M-89	Ensure access to and from schools is safe.	Changes implemented to schools in Allegan and Hamilton.
5.	Pathway in Allegan City and Allegan Township from Church to McDonalds is deteriorated.	Strive to maintain pathways to encourage use by pedestrians and others.	Allegan City will work with Allegan Township and MDOT to determine appropriated funding options for necessary improvements, as included in M-89 Joint Corridor Study. Responsibility for maintenance will also be determined/established.
6.	Non-motorized facilities are becoming a more important part of a complete transportation system (see short-term issues 1 & 5)	Improve non-motorized facilities. Include 8' shoulders on all new construction. Improve pedestrian facilities in developed	MDOT and ACRC will include opportunities for non-motorized facilities in planning and development. Currently part of MDOT's Project Development process. Communities should develop non-

		areas – such as sidewalks and crosswalks.	motorized plans and include specific projects. The City of Allegan will incorporate Complete Streets program into Master Plan. The Joint M-89 Corridor Plan will be used to guide improvements.
7.	The intersection of 48th and M-40 is an angle not compatible with M-40 for cross-traffic.	Realign the intersection at 48th and M-40.	ACRC and MDOT will work together to redesign and fund improvements to 48th and M-40. This task will be performed MDOT Grand Region.
8.	One-way traffic on Trowbridge and Hubbard streets in the City of Allegan create traffic issues.	Convert Trowbridge and Hubbard streets to two-way traffic pattern with proper intersection alignment.	The City of Allegan has met with MDOT to design and construct a set of two-way streets that improve traffic flow along the corridor through the City of Allegan. The City has acquired land necessary to realign intersection of Hubbard & Marshall. Improvements scheduled for 2022.

Items Removed due to completion or other reasons

1.	Left turns difficult at 111 th and M-89, but currently there is inadequate pavement to improve through striping changes.	Improve intersection.	MDOT has plans to improve intersection in 2011. Action is progressing, project to be let in February 2011.
2.	Lack of designated acceleration/deceleration lanes near Tulip City Truck Stop impede traffic.	Provide appropriate lanes in area to promote smooth flow of traffic.	ACRC, MACC, and MDOT will coordinate a traffic study of the area and develop list of appropriate implementation actions.
3.	The cost of asphalt and other transportation-related costs limit the amount of work that can be performed.	Determine the feasibility of sharing services/contracting between ACRC, cities, villages, schools, and others.	ACRC and interested cities, villages, and school districts will contact the Michigan Municipal League Foundation and Michigan's Shared Services Initiative to assist in determining if money can be saved by combining road maintenance efforts.
4.	Pedestrians have a difficult time crossing US-131 on M-89 between Otsego and Plainwell.	Provide improved non-motorized facilities on M-89 at the US-131 interchange/bridge.	MDOT will include opportunities for non-motorized facilities in planning and development. Design will occur, but funding for improvements is uncertain. Accomplished in 2012. Inquire about impact of Burger King across street from High School.
5.	It is often difficult to determine the effects of improvements to a corridor related to safety.	Perform a Road Safety Audit (RSA) in April 2009	Evaluate and review with Safe Routes 2o School Program and add action items in January meeting of Corridor. Implement action plan established by SR2S program. Improve sidewalks on Water Tower Hill in 2012. Follow development of Allegan City/Township Corridor study/Complete Streets. Evaluate Bridge Road into Allegan (4 lane to 3 lane)
6.	The construction of M-6 has not completely solved the issue of trucks on the corridor	Market M-6 to trucking companies to promote time savings and to decrease commercial traffic along M-40/M-89	Performed O & D study in 2011, need to market M-6 to trucking companies. Presented 7-31-2012
7.	Commercial Vehicles on M-40/M-89	Determine the long-term effects of M-6 on commercial traffic along the M-40/M-89 Corridor	MDOT and ACRC will look at the commercial traffic count trends to determine the effects of M-6. Work with J. Latham on O & D study. Present findings to M40/M89 Committee.
8.	Lack of knowledge of other bypasses	Contact a community with a bypass	Meet with Manager of Constantine to hear about process the Village experienced.
9.	Intersection of M-40 and 141st Avenue has several	Reconfigure intersection to address	Project is scheduled for construction in 2013. Project will be let by

	challenges.	challenges.	the end of 2012.
10.	Left turns and pedestrian access often difficult at busy traffic times at the Allegan M-40/M-89/M-222 signals	Improve traffic flows at three intersections in Allegan: Cedar-Monroe, Cedar-Cutler, Cedar-Jenner	Traffic signals and cabinets will be updated at Cedar & Cutler, and Cedar & Monroe in 2012/13 Construction Summer 2013.
11.	Pathway in Allegan City and Allegan Township from Church to McDonalds is deteriorated	Strive to maintain pathways to encourage use by pedestrians and others	Working on joint sign ord.
12.	Traffic at M-40 and 136 th Avenue near school.	Determine if the flashing beacon installed 1-09 helps traffic conditions.	Perform study after installation of beacon to compare with traffic prior to installation – study to occur in Spring 2011. Crash data indicates improvements addressed problem. No further actions warranted.
13.	Vehicles lack the ability to pass slower moving vehicles between Otsego and Allegan	Determine the feasibility of a passing relief lane or additional travel lane(s) between Otsego and Allegan	The Michigan Department of Transportation (MDOT) and the Allegan County Road Commission (ACRC) will investigate the feasibility of adding passing relieve lanes.
14.	Lack of designated accel and decel lanes near Tulip City Truck Stop impede traffic.	Provide appropriate lanes in area to promote smooth flow of traffic.	Improvements to area are scheduled for 2016.
15.	Traffic Signal at North Street in Otsego is seen as unnecessary.	Ensure all corridor signals are performing intended functions.	MDOT will not take any actions until it is determined if the new college will locate in the area.
16.	Slow-moving trucks negatively impact traffic	Establish a truck check station to determine if trucks are over-loaded.	The MSP Motor Carrier Division needs to be informed of this issue and consulted for appropriate actions. Determine if a Commercial Vehicle Enforcement Site is feasible.
17.	Truck and automobile traffic in the City of Allegan (see short-term issues 1, 3, & 4)	Determine the long-term feasibility of a bypass around the City of Allegan	MDOT, ACRC, the City of Allegan, and Allegan Township will determine the long-term feasibility of a bypass or other solutions to traffic in the City.
18.	Area around interchange of M-40 and I-196 has many congestion issues and potential safety issues.	Promote the smooth and safe flow of traffic around the M-40/I-196 Interchange	The M-40/M-89 Corridor Committee will support the implementation of the “Preferred Alternative Recommendations” identified in the M-40 Operational/Safety Analysis (Ten Action Items attached). Improvements scheduled for 2016.
19.	(Focus on one of ten actions) Area around interchange of M-40 and I-196 has many congestion issues and potential safety issues.	Promote the smooth and safe flow of traffic around the M-40/I-196 Interchange	Along M-40 between the I-196 bridge structure and the I-196 eastbound ramps, widen the pavement to facilitate two southbound M-40 through lanes and a southbound right turn pocket and construct a new loop ramp for the southbound M-40 to eastbound movement. Improvements scheduled for 2016.
20.	Residents have identified issues with access to Corridor north of Allegan between Monroe Road and the Kalamazoo River crossing	Ensure safe access to and from neighborhoods north of Allegan.	ACRC, Allegan Township, and MDOT have evaluated intersections in area and made improvements such as the installation of intersection warning signs for River Ridge Drive.

Reports & Communications:

A. Resolution 19-09 – Setting a Public Hearing for Tokusen HyTech IFT Application:

Application has been made by Tokusen HyTech, Inc. for an IFT Tax Abatement for a building addition. Council must afford a Public Hearing to the applicant, the City Assessor and representatives from each of the affected taxing unit prior to approving the request. The Public Hearing is scheduled for Tuesday, May 28, 2019.

Recommended action: Consider adopting the Resolution as presented.

B. Resolution 19-10 – Rehabilitate West Bridge and North Main Street Bridges:

The State asked for local bridge projects for the 2023 construction year. Council adopted a similar resolution at the April 8, 2019 meeting, but engineers have updated the request for language changes and updated costs, which allows the city to apply for grant funding to cover 95% of the cost of the projects.

Recommended action: Consider adopting Resolution 19-10 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges.

C. DPW – Request to sell equipment & purchase a Zero-Turn Tractor:

Superintendent Nieuwenhuis identified a number of equipment items that are no longer used in the operations and could be sold at auction. There is also a tractor with attachments that could be sold for trade-in value and replaced with a zero-turn mower from Steensma Lawn & Power Equipment. The City Charter requires Council approval prior to any asset disposal.

Recommended action: Consider approving the sale of equipment at auction and to purchase a zero-turn tractor from Steensma Lawn & Power Equipment at a net cost of \$6,540.00, after selling existing equipment for trade-in value.

C. DPW – Request to purchase a plotter printer:

Superintendent Nieuwenhuis reports the existing plotter printer is no longer in service. The company from which the printer was purposed offered to give the city value for the current printer to offset the cost of a new model. The company will install the new printer, which will improve the DPW options offering printing of blueprints and maps.

Recommended action: Consider approving the trade-in of the existing plotter printer for a new printer from Engineering Supply & Imaging at a net cost of \$4,600.00.

Reminder of Upcoming Meetings

- April 25, 2018 – Allegan County Board of Commissioners – 1:00pm
- May 14, 2018 – Plainwell DDA/BRA/TIFA Board – 7:30am
- May 1, 2018 – Plainwell Planning Commission – 7:00pm
- May 13, 2018 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Agenda for April 30, 2019 M-40/M-89 Corridor Committee Meeting – 10:00am