

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA
Plainwell City Council
Monday, July 22, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes – 07/08/2024 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**

A. Purchase of two Motor Starters for use at 12th Street Pump Station

Council will consider approving the purchase and installation of two motor starters and required fuses and wiring by Esper Electric for \$10,140.00.

B. Annual Purchase of Polymer for FY2024-2025

Council will consider approving the purchase of nine 55-gallon drums of Solve 137 Polymer from Water Solve LLC for \$10,800.00.

C. Purchase of Bobcat ZT7000 Mower

Council will consider approving the purchase of one Bobcat 72” Zero-Turn Mower from Bobcat of Michiana for \$12,570.00.

11. **Communications:** The June Department of Public Safety and Water Renewal monthly reports, the draft 7/9/24 DDA/BRA/TIFA meeting minutes and the draft 7/11/24 Parks & Trees meeting minutes.
12. **Accounts Payable - \$482,580.58**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Agenda Subject to Change

**Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
Plainwell is an equal opportunity provider and employer**

MINUTES
Plainwell City Council
July 8, 2024

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation: Given by Anthony Vanvolkinburg of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski.
Absent: Councilmember Keeney
A motion by Wisnaski, seconded by Steele, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 06/10/2024 regular meeting and the 06/18/2024 special meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda approval:
A motion by Steele, seconded by Overhuel, to approve the Agenda for the July 8, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Finance Director/Treasurer Kelley discussed USA Earthworks LLC Pay Application #3 for work done on the Old Orchard Project.
A motion by Wisnaski, seconded by Steele, approving USA Earthworks Pay Application #3 in the amount of \$322,568.92. On a roll call vote, all voted in favor. Motion passed.
 - B. Finance Director/Treasurer Kelley discussed the annual purchase of Lexipol Software for the Public Safety Department.
A motion by Steele, seconded by Wisnaski, approving the renewal of Lexipol Policy Software for the Public Safety Department in the amount of \$7,518.78. On a roll call vote, all voted in favor. Motion passed.
 - C. Finance Director/Treasurer Kelley discussed the purchase of new computers and monitors from CDW-G.
A motion by Overhuel, seconded by Wisnaski, approving the purchase of seven computers and nine monitors from CDW-G, using MiDeal pricing and installation from Clark Technical Services at a total project cost not to exceed \$14,000.00. On a roll call vote, all voted in favor. Motion passed.
 - D. Assistant Superintendent Keyzer discussed the annual purchase of ferric chloride.
A motion by Wisnaski, seconded by Steele, approving the purchase of ferric chloride from Alexander Chemical Corporation for \$31,860.00. On a roll call vote, all voted in favor. Motion passed.

E. Assistant Superintendent Keyser discussed the annual purchase of chlorine gas and sulfur dioxide.
A motion by Steele, seconded by Wisnaski, approving the purchase of chlorine gas and sulfur dioxide from Alexander Chemical Corporation for \$9,417.00. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the June 2024 Investment and Fund Balance Reports, the draft 6/11/2024 DDA/BRA/TIFA meeting minutes and the draft 6/13/2024 Parks & Trees meeting. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$235,107.82 for payment of the same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: Commissioner Dugan gave an update on happenings throughout Allegan County. He addressed the issue with the Tornado Siren Emergency Alert system, noting the Allegan County is aware of the problem and is working toward a solution.

14. Staff Comments:

Treasurer/Finance Director Kelley stated summer property tax bills have been mailed, and that payments are due by August 15th. He continues to work on audits papers, as well as preparing for the August Election.

Superintendent Nieuwenhuis shared the Old Orchard project is staying within the proposed deadlines. DPW will begin clearing drains and looking at ways to support better drainage in Walnut Woods and the New Orchard.

Community Development Manager Siegel stated that she hopes to have the lead abatement project wrapped up in the next few weeks. National Fish and Wildlife Foundation (NFWF) has reestablished communication about the dam project. Mayor's Joint has been sold. The new signs for James R. Higgs Industrial Park have been ordered.

Assistant Superintendent Keyser shared that he is learning a lot about Plainwell larger water system.

Clerk Leonard shared that absentee ballots have been mailed. She has added several new election inspectors to Plainwell's Election Staff, and is looking forward to working with the Election Team at the upcoming August Election.

15. Council Comments:

Mayor Pro-Tem Steele questioned why there were firecrackers and fireworks in Sherwood Park.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:43pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
July 22, 2024

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Luke Keyser, Assistant Superintendent
DATE: July 19th, 2024
SUBJECT: Purchase and Installation of two Motor Starters for 12th Street Pump Station

SUGGESTED MOTION: I motion to approve the installation of two combination motor starters and required fuses and wiring by Esper Electric for \$10,140.

BACKGROUND INFORMATION: The pump station currently runs on Variable Frequency Drives. There is an issue with one drive currently. While getting quotes to replace, we discovered that the station will run better without the VFD's. We have a quote from SunSource for VFD's (no labor). The motor starters will be cheaper replacing both VFD's.

ANALYSIS: Esper is a reliable company that we have used in the past. We recently changed pumps at the station, and the use of motor starters will improve operation and reliability.

BUDGET IMPACT: This will impact the fund 590-540-931.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Luke Keyzer, Deputy Superintendent of Water Renewal
DATE: July 16, 2024
SUBJECT: Purchase of Polymer for FY 24-25

SUGGESTED MOTION: I motion to approve the purchase of nine 55 gallon drums of Solve 137 polymer from Water Solve LLC for \$10800.

BACKGROUND INFORMATION: Polymer is added to the wastewater to settle out suspended solids.

ANALYSIS: Water Solve has held this price for the last two years, but had to increase \$100 The product is very effective and has worked very well since we have used this product.

BUDGET IMPACT: This will impact the fund 590-540-753 which has been budgeted for in this fiscal year.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond Superintendent of Water Renewal
DATE: July 22, 2024
SUBJECT: Purchase of Bobcat ZT7000 Mower

SUGGESTED MOTION:

I motion to approve the purchase of one Bobcat 72" Zero-Turn Mower from Bobcat of Michiana for the cost of \$12,570.

BACKGROUND INFORMATION:

The City currently has two 72" Toro lawn mowers, both of which are decades old one is used for parts only, and the other has had continued problems with the mower blade spindles.

ANALYSIS:

Bobcat of Michiana has one in stock which they will deliver to us for a price of \$12,570. This would be an exact match for the one purchased in November of 2023 minus the electronic fuel injection. The Mi. Deal pricing for this exact mower is not available as John Deere is the named vendor for this year. I have attached pricing when this exact mower was available through Carleton Equipment when it was part of Mi. Deal \$14,471.76 Both quotes are attached.

BUDGET IMPACT:

This is a budgeted purchase for a stand on leaf blower in the Equipment Fund for \$12,000 this fiscal year. The blower will not be purchased in lieu of the mower purchase.



Quotation Number: **RT639940**
 Expiration Date: **Aug 15, 2024**
 Prepared By: **Robert Tauteris**
 Phone: +15743202415
 Email: robert.tauteris@bobcatofmichiana.com

Customer
City of Plainwell
 211 N MAIN ST
 PLAINWELL, MI, 49080-1370
 Phone: +12692077321

Contact

Dealer
Bobcat of Michiana, Elkhart, IN
 28747 OLD US 33
 ELKHART, IN, 46516-1681

Item Name	Item Number	Quantity	Price Each	Total
ZT7072SP - ZT7000 Zero Turn Riding Mower	9997011	1	16,689.00	16,689.00

Serial number:
 999701101985

Standard Equipment:

Engine:
 Kawasaki FX1000V Gas Engine
 Deck:
 AirFXTM Cutting System
 Air-Gap Baffles
 XL Grass Discharge Chute
 Front bull-nose designed
 Deep profile
 Adjustable front lips
 Cast Iron Spindle Assemblies
 Engine Compartment:
 Rotating rear bumper
 2 inch hitch receiver
 Tires:
 Drive Tires: 26 x 12 - 12 OTR
 Caster Tires: 15 x 6.5 - 6 No Flat OTR

Transmission:
 Hydro-Gear™ ZT-5400 2-Speed Hydrostatic Transaxle
 Operator Platform:
 Instrumentation: Fuel Gauges, Hour meter and PTO
 Throttle and Choke Cables
 12 V Plug Outlet
 Key Switch
 Front Mounted Light
 Extra High Back Full Mechanical Suspension Seat
 Padded Arm Rest
 Fore/Aft Adjustment
 Seat Belt
 Roll Over Protective Structure (ROPS) meets OSHA 1928.51 & 1928.52
 Meets standard ANSI/OPEI B71.4
 Anti-Vibration Foot Plate
 Operator Controls:
 Hand Deck Lift Assist
 Adjustable Foot Deck Lift Assist
 Height of Cut Tethered Pin
 Adjustable Control Levers
 Fore/Aft/Up/Down
 Warranty:
 36 months, or 2000 hours whichever occurs first

<i>Government Rebate: US Jul-Sep 2024 (Expires: Sep 30, 2024)</i>	1	2,000.00	-2,000.00
Total for ZT7072SP - ZT7000 Zero Turn Riding Mower			14,689.00

Notes:
 we will need a copy of tax-exempt information for government accounts if not already on file

Quote Total - USD	14,689.00
Dealer P.D.I.	228.00
Destination Charges	453.00
Discount	
<i>bobcat of Michiana government discount</i>	-2,800.00
Sales total before Taxes	12,570.00
Taxes	0.00

Quote Total - USD

12,570.00

Notes:

we will need a copy of tax-exempt information for government accounts if not already on file

Customer acceptance:	
Quotation Number:: RT639940	Purchase Order: _____
Authorized Signature:	
Print: _____	Sign: _____
Date: _____	Email: _____ Tax Exempt: Y <input type="checkbox"/> / N <input type="checkbox"/>



Product Quotation
 Quotation Number: **MB195534**
 Quote Sent Date: **Nov 15, 2023**
 Expiration Date: **Dec 15, 2023**

Your Bobcat Contact
Mason Brekke
 Phone:
 E-mail: mason.brekke@doosan.com

Your Customer Contact

Deliver to
CITY OF PLAINWELL 2277331 -
PLAINWELL - MI
 126 FAIRLANE ST
 PLAINWELL, MI, 49080-1272

Bobcat Dealer
 Jason Lee
Carleton Eq. Bobcat of Grand Rapids,
Byron Center, MI
 343 100TH STREET SW
 BYRON CENTER, MI, 49315

Bill To
NEW GOVERNMENT CUSTOMER
2391333
 250 E Beaton Dr
 West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
ZT7072SP - ZT7000 Zero Turn Riding Mower	9997011	1	14,471.76	14,471.76

Standard Equipment:

Engine:

Kawasaki FX1000V Gas Engine

Deck:

- AirFXTM Cutting System
- Air-Gap Baffles
- XL Grass Discharge Chute
- Front bull-nose designed
- Deep profile
- Adjustable front lips
- Cast Iron Spindle Assemblies

Engine Compartment:

- Rotating rear bumper
- 2 inch hitch receiver

Tires:

- Drive Tires: 26 x 12 - 12 OTR
- Caster Tires: 15 x 6.5 - 6 No Flat OTR

Transmission:

Hydro-Gear™ ZT-5400 2-Speed Hydrostatic Transaxle

Operator Platform:

Instrumentation: Fuel Gauges, Hour meter and PTO Throttle and Choke Cables

12 V Plug Outlet

Key Switch

Front Mounted Light

Extra High Back Full Mechanical Suspension Seat

Padded Arm Rest

Fore/Aft Adjustment

Seat Belt

Roll Over Protective Structure (ROPS) meets OSHA 1928.51 & 1928.52

Meets standard ANSI/OPEI B71.4

Anti-Vibration Foot Plate

Operator Controls:

Hand Deck Lift Assist

Adjustable Foot Deck Lift Assist

Height of Cut Tethered Pin

Adjustable Control Levers

Fore/Aft/Up/Down

Warranty:

36 months, or 2000 hours whichever occurs first

Total for ZT7072SP - ZT7000 Zero Turn Riding Mower **14,471.76**

Quote Total - USD	14,471.76
Dealer P.D.I.	0.00
Destination Charges	0.00
Quote Total - USD	14,471.76

K



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

June 2024

Prepared by Director Kevin Callahan

Plainwell Department of Public Safety

Scheduled Hours By Activity for June 2024

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

952

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

46

4.81%

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

201

21.11%

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

289

30.33%

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

417

43.76%

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

535

56.24%

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Plainwell Department of Public Safety

Complaints/Activities for June 2024

ARRESTS

CUSTODIAL ARRESTS	1	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	4	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	10	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	10	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	0	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	12	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	32	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	14	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	249	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	263	

OTHER ACTIVITIES

MOTORISTS ASSISTS	1	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	3	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,756	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	June	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	1	9
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	2	24
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	1	4
2300	Larceny	3	26
2400	Motor Vehicle Theft	0	2
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	3	23
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	0	3
3500	Violation of Controlled Substances Act	1	3
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	2	3
3800	Family Offenses	0	2
4100	Liquor Violations		0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	2	7
5200	Weapons Offenses	0	3
5300	Public Peace	6	31
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	10
5500	Health and Safety	11	72
5600	Civil Rights	0	0
5700	Invasion of Privacy	3	5
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	2	17
9200	Civil Custody	3	8
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	0	7
9400	False Alarm Activation	5	26
9500	Fires (Other than Arson)	0	5
9700	Accidents, All Other	5	17
9800	Inspections, Unfounded FIRS	4	0
9900	General Assistance (All Except Other Police Agencies)	101	559
9911 & 9912	General Assistance (Other Police Agencies)	78	450
FIRS	Medical First Responder	31	177



June Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 79 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions Taken	Apparatus	PSO	POC
06/01/2024	15:40	15:46	124 W Brighton St.	Medical	Assist EMS	S62	1	3
06/04/2024	17:38	17:38	402 Jersey St.	Medical	Disregarded En Route	S62	1	5
06/07/2024	01:56	02:03	213 E Bridge St.	Arching Wire	Investigate	E11	1	5
06/13/2024	11:32	11:39	403 Allegan St.	Medical	Assist EMS	C6	3	2
06/13/2024	17:33	17:37	Second Ave. / N Main St.	Medical	Assist EMS	C4, S62	1	4
06/14/2024	14:14	14:19	320 Brigham St.	Medical	Assist EMS	S62	1	6
06/16/2024	12:11	12:17	403 N Main St.	Medical	Assist EMS	S62	0	3
06/17/2024	11:46	11:52	406 Naomi St.	Wire Down	Investigate	C4, E11, T63	3	3
06/25/2024	07:25	07:30	621 S Main St.	Wire Down	Investigate	C2	1	1

Calls for Service at Plainwell Schools

Plainwell High School: 0
684 Starr Road

Gilkey School: 1
707 S. Woodhams Street

Plainwell Middle School: 1
720 Brigham Street

Starr Elementary: 0
601 School Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Report

There was a total of ten new ordinance violations in June. The ordinance violations were for one camper violation, two animal violations, three parking violations, and four grass violations. Eight of these violation cases have been closed.

Water Renewal

Superintendent: Bryan Pond

June 2024



Significant Department Actions and Results

Our new deputy superintendent started this month. I look forward to training him and showing all aspects of our operation.

All capital projects bugeted for this year are completed

Pending Items (including CIP) FY 23/24

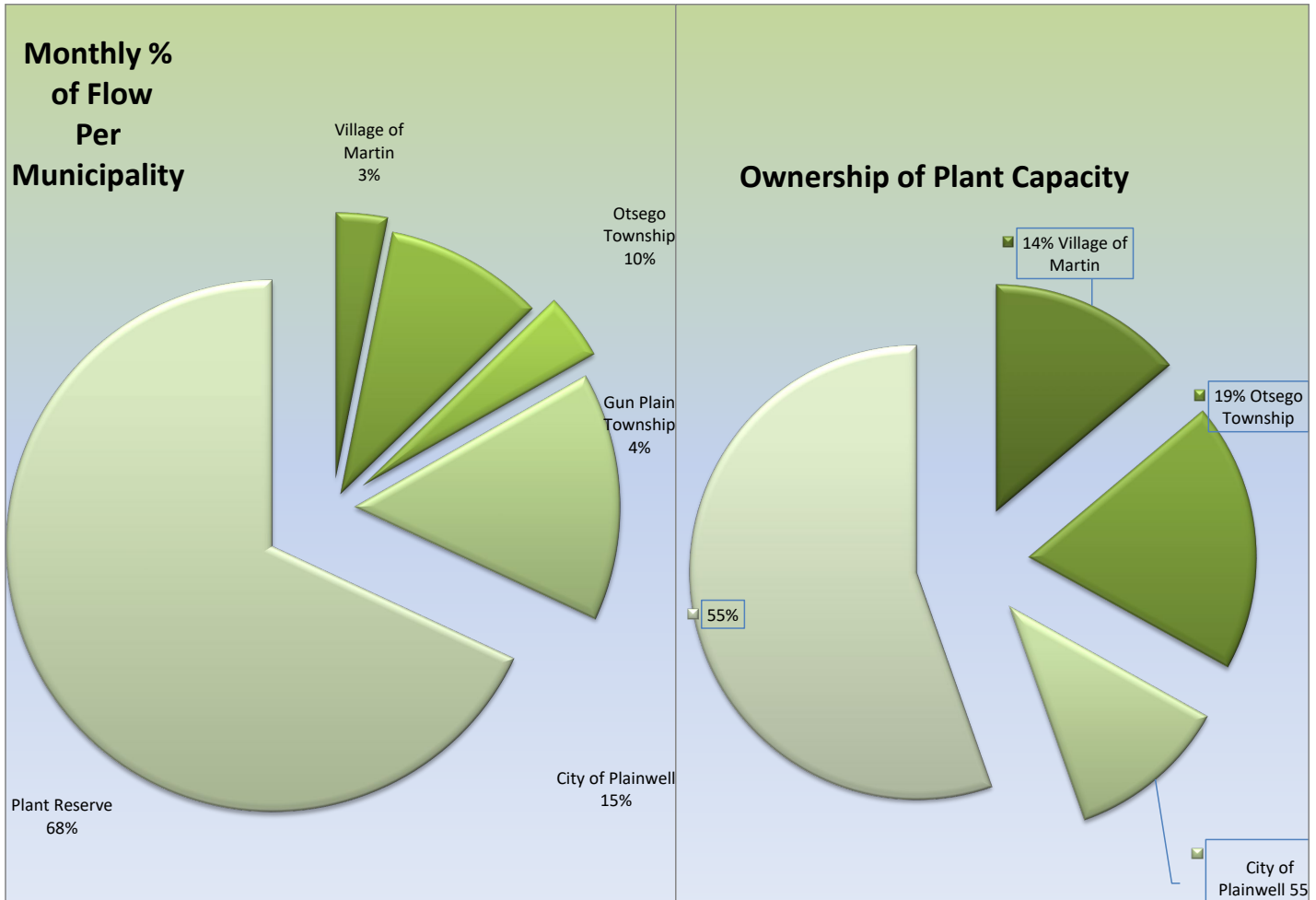
Expenditure Summary/Issues

	<u>(budgeted)</u>	(completed)
Bio-Bed Replacement	\$55,000	\$28,000
Replace 2003 Meile Labware Washer	\$12,000	\$13,500
Replace three 1980,s roofs		
Boiler Room	\$30,300	
Final Pump Room	\$39,330	
Cushman St	\$40,100	
	\$109,730	<u>\$109,730</u>
	\$176,730	\$151,230

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	772,149			
Gun River MH Park	406,000			
US 131 Motor Sports Park	36,680			
Total:	1,214,829			
AVG. DAILY:	43,387	180,000	76%	14%
Otsego Township	Total: 3,765,000			
AVG. DAILY:	134,464	250,000	46%	19%
Gun Plain Township	1,056,000			
Ridderman Gas Station	24			
USA Earthworks	1,000			
North Point Church	2,000			
North 10th Street	283,063			
Gores Addition	231,000			
TOTAL	1,573,087			
AVG. DAILY	8,250	150,000	95%	12%
City of Plainwell	Total: 5897522			
AVG. DAILY:	196584.08	720,000	73%	55%
Avg. Daily Plant Flow from entire service district	0.40			





State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
----------------------	----------------	----------------------------

Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	15.41
---------	----	-------

This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	17
---------	----	----

Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

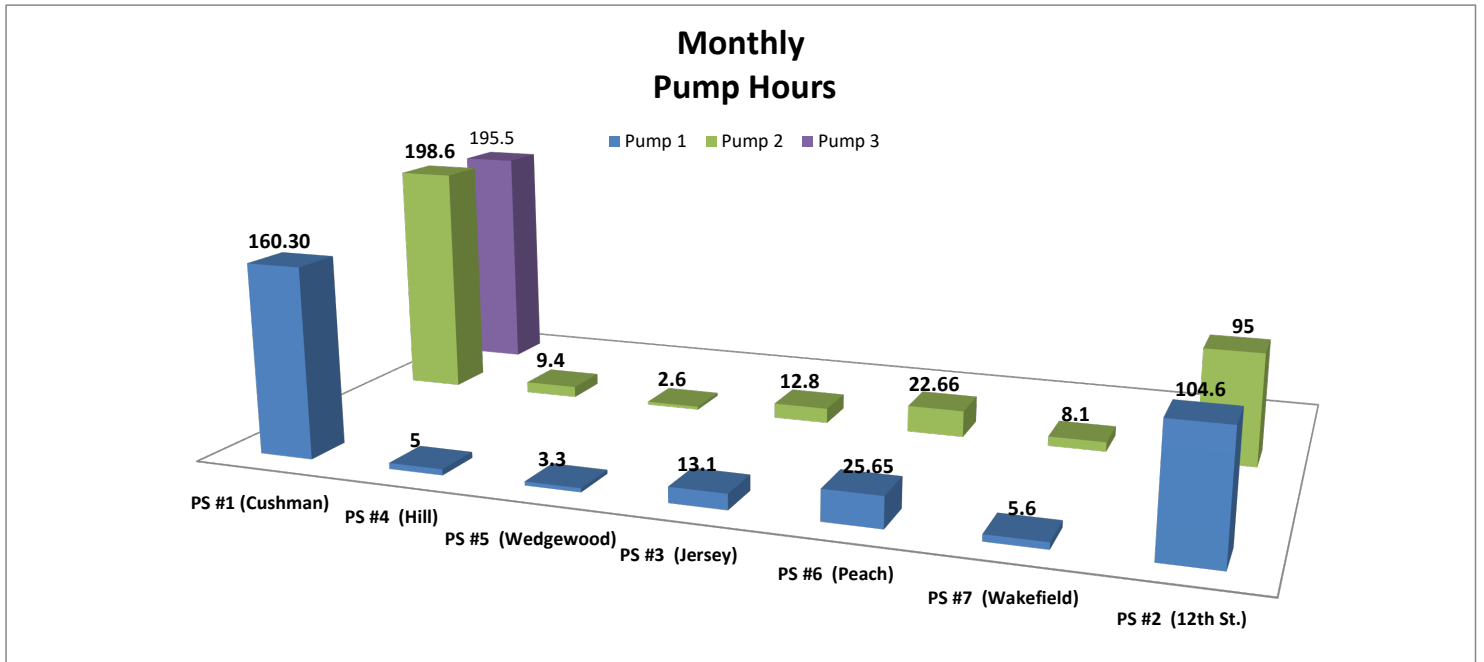
1.0 mg/l	0.45	0.68
----------	------	------

Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	7
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

Minutes
Plainwell DDA, BRA, and TIFA
July 9, 2024

1. Call to Order: Meeting was called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:
Members Present: Randy Wisnaski, Cathy Green, Jim Turley, Adam Hopkins, Paul Rizzo
Excused: Kevin Seckel, Justin Lakamper
Guests: Mayor Brad Keeler; DPW Superintendent Robert N
4. Approval of Minutes from 06/11/24: **A motion was made by Rizzo to approve the minutes and place on file, seconded by Green.**
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
 - A. Discussion regarding the sale of 1 acre of Mill Property to NAPA Auto was met with disappointment and frustration from the board. The Board asked several clarifying questions regarding the process of the sale and felt the sale was hasty, and that it did not align with the vision/concept plan for the Mill Site. A big concern moving forward is setting a precedent, that will include discussion about Mill property sales so their expertise and perspectives can be heard and considered. *See Attached Addendum Minutes submitted by Green.
 - B. **Motion to accept accounts payable for June of \$1,628.18 was made by Turley and seconded by Hopkins. All in favor vote. Motion passed.**
8. DDA Action Items
 - A. **Commercial Redevelopment Project updates** – Mosaic Distillery was awarded the Main Street Funding grant through MEDC for \$25,000.
 - B. General Review and quarterly update of the Revolving Loan
 - C. **Motion to accept accounts payable for June of \$1,055.09 was made by Larabel and seconded by Green. All in favor vote.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for June of \$477.14 was made by Hopkins and seconded by Turley. All in favor vote. Motion carried.**
9. Communications: 05/28/24; 06/10/24 Council Minutes and the Financial Report/Summary as of 6/30/2024
10. Public Comments: None
11. Staff Comments: Updates were given by Siegel, Community Development Manager
12. Member Comments: None
13. Adjournment: **A Motion to adjourn the meeting at 8:17 a.m.**

Submitted by Denise Siegel, Community Development Manager

Addendum to minutes BRA/DDA/TIFA meeting July 9, 2024.

Nick Larabel, Adam Hopkins, Cathy Green, Paul Rizzo, Jim Turley, Randy Wisnaski, Brad Keeler, Robert Nieuwenhuis, Denise Siegel

Discussion regarding the sale of mill property to NAPA

Siegel indicated that a purchase agreement had been signed for the mill. The BRA members expressed surprise about this fact. Larabel had written a memo to the City Council, Mayor and City Manager asking them to pause the purchase agreement until community stakeholders, the BRA/DDA/TIFA could review it. The board was not aware that the purchase agreement was signed.

Keeler indicated that the budget is bad and that they don't want to raise taxes so the sale will help with the budget. Larabel indicated that he felt the purchase price appeared quite low especially because the city would be responsible for half closing costs and site survey. He indicated that there are many steps to take and it might not pass the Planning Commission. Keeler stated there are several environmental covenants that have to be met. He stated he probably would not take on a project such as this because of all the restraints and costs

Larabel indicated the Plainwell BRA nor its members were consulted in making the decision. The Board members have invested a considerable amount of time serving and provide a great deal of insight and experience on these matters. Larabel expressed concern that the addition of a Napa auto store did not align with the city or community's vision for mill.

According to the memo prepared by Larabel and restated in part during the meeting, that when reviewing the 2005 Reuse Plan for the Plainwell Paper Mill, the City's 2007 Concept Plan, and the City of Plainwell's 2023 Master Plan, reuse goals focused on development with residential use promoting community gatherings while recognizing and celebrating the Mill as an important part of the community's history and heritage. It is a hasty decision and is the 1st property to be developed. It sets a tone and trend for future businesses. Green asked what's next, Dollar General, a tattoo shop? Larabel indicated that the Planning Commission will have no leverage because standards have not been set. The community was not given a chance for input. Further, Larabel indicated that during a previous Mill community outreach meeting, several poster boards were reviewed for mill redevelopment ideas. Big box retail and stand-alone national retailer were not desired, rather businesses that would complement the downtown and mimic the historic character of the mill. Larabel indicated he was unclear on how the redevelopment with a Napa auto store would be completed while ensuring the historical nature of the mill would be considered.

Jim Turley indicated this kind of business should be out by Sweetwater's or on the corner by the traffic light. This sale does not add employees, doesn't help with taxes, and should not be on the mill sight. Green indicated they were more expensive.

Green asked why there was not meeting "for consideration of the sale", that the public could attend. Keeler said it was on the June 24th agenda for the Council. Green asked how council members were informed of the details of the purchase agreement without it being a "consideration item". Keeler indicated that the council was apprised in the Budget Meetings. Green indicated that neither the agenda or the minutes of that meeting reflect any such discussion. Keeler said the item was on the June 26 City Council agenda. Keeler indicated he was trying to help Justin and it was his fault that the item did not come before the BRA. Green indicated that it was not Keeler's responsibility to do so. He stated he knows he should have informed the DDA/BRA

Adam Hopkins expressed concern that this group was not apprised. The group was chosen because it has expertise to deal with the mill development, and have been working on it for more than 10 years. Nick has environmental

background and Adam is an architect. Adam also expressed he did not feel the NAPA auto was a good fit for the mill. He asked if the committee has no input then why is there a board? There is a concern about precedent moving forward and that the city should be using the expertise of the board to help stay within the vision.

Hopkins added that the community vision for the property does not include national chain retail. And again expressed displeasure the sale never came before the DDA. It is not the vision that the community has for this property.

Turley indicated that this area is about one of the only ones with trees on it. Larabel they will likely want them cleared for visibility. Keeler said they might not have to come out.

Keeler indicated that everyone he has talked to said they thought it was a great deal. Green countered that that is not what she was hearing. People are upset.

Keeler also mentioned the previous potential sale to Bronson in the same location and felt in many ways it was similar to this transaction; however, Bronson wouldn't pay taxes. Larabel wasn't entirely clear on the previous arrangement but felt Bronson's presence might be viewed differently than an auto store. If the area was to be redeveloped with primarily residential, the addition of a medical center could add value to those residents and would create additional jobs spurring additional economic value. Larabel felt simply moving napa from one location to the other, wasn't generated any significant value.

Nick Larabel, the Chair for the BRA stated that if we are not an authoritative body for Brown Field Redevelopment then why are we serving on the board?

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
July 11th, 2024**

1. Matthew Bradley called the meeting to order at 5:05 PM.
2. Roll Call: Present: Matthew Bradley, Marsha Keeler, Bunny LaDuke, Shirley DeYoung, Cory Redder and Council Member Todd Overhuel. Absent: Public Works Superintendent Bob Nieuwenhuis.
3. Approval of Minutes:

Shirley DeYoung moved to accept and place on file the minutes of, June 13, 2024. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.

4. Parks:
Bob was unable to make the meeting so Cheryl Pickett read a note he wrote for the board. The parks are in good order. The flowers look amazing. The DPW will be installing the small exercise equipment in Sherwood Park in the next few weeks. Please let Bob know where we are finalizing the playground equipment from the school to be placed. The board all agreed in Upper Cook Park.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley reported that she has been in Florida but Marsha spoke up and said she had gone through the park and noticed there is another basketball net that needs to be replaced in the park. Cheryl will let the guys know.

Pell Park Maintenance Report – Marsha Keeler

Marsha reported that everything is blooming.

Hicks Park Maintenance Report – Matthew Bradley

Matthew reported that he walked through and it's looking great and well maintained. He did have some concerns on some of the boardwalk boards that need replacing.

Cook Park Maintenance Report – Cory Redder

Cory reported that he hasn't been going through Upper Cook because of the construction but lower looks good and busy. The bathroom doors still need attention and the fence needs repaired. He wondered if we could replace the toys for the dogs in there. There was a small discussion about possibly raising fund.

Kenyon Park Maintenance Report – Bob Nieuwenhuis

Todd reported that he went through last weekend and it looked nice but barren. Not many people using it. Cory asked if he could have permission to cut a walking path in the back wooded area?

Darrow Park Maintenance Report – Bunny LaDuke

Bunny reported that she was there last week and it looked good. She asked about the dock. Cheryl let her know that we need to get it ordered so we can get it in soon.

River walk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that he walked through and it looked good just not as many people as the week before.

5. New Business
 - A. Galesburg Paddle & Pour: Bunny brought in some information about this and spoke with the board about Plainwell doing more to promote the river area like we used to. There was a small conversation about approaching Denise to see if she could look into this.

6. Open Business

- A. River Erosion issues: Bunny would like to discuss this further when Justin gets back from vacation. As he was going to get with the DNR gentleman and see about the grants they have to offer. We will put this on the August agenda too.

7. Public Comments

None.

8. Staff Comments: Cheryl mentioned about one of our flower pots falling at the main gazebo downtown. The DPW guys replace the boards all around so it won't happen again.

9. Chairman's Report

None.

10. Commissioners' Comments

Someone mentioned that Todd Smits came into City Hall still concerned on why we don't have the splash park yet. They explained to him that we don't have the money for this. Also it was mentioned sadly that the Bloom restaurant downtown was closing.

11. Items For Next Agenda: The River Erosion issues.

12. Next Meeting

The next meeting will be Thursday, August 15, 2024 at 5 PM.

13. Adjournment

Marsha Keeler moved to adjourn the meeting. Cory Redder supported the motion. On voice vote, motion carried unanimously.

There being no further business, the meeting adjourned at 5:50 PM.

Minutes Respectfully Submitted,
Cheryl Pickett

07/18/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 07/03/2024 - 07/18/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	717645	DPS - WINDSHIELD WASHER SOL KC	3.79
	717646	DPW - WINDSHIELD WASHER KC	3.79
	717762	DPW - BRAKE FLUID AS	7.99
	718613	DPW - SWAY BAR LINK #17 AB	70.59
	718811	DPW - DEX COOL ANTIFREEZE AB	9.99
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			96.15
000009	CONSUMERS ENERGY		
	2024.6.3	CITY WIDE ELECTRIC JUNE 2024	4,411.71
	204390225500	CRIPSE HOUSE FINAL BILLING JUNE 2024	21.39
	204390225501	CRSIPE HOUSE FINAL BILLING JUNE 2024 SERVICE	70.92
TOTAL FOR: CONSUMERS ENERGY			4,504.02
000010	RIDDERMAN & SONS OIL CO INC		
	178166	DPW - 365GL 5-87 REG 10% ETHANOL	932.09
	178167	DPW - 290GL 30-#2 DYED DIESEL	770.72
	41348	AIRPORT - FUEL FOR MOWER	10.22
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,713.03
000014	MICHIGAN GAS UTILIITIES CORP		
	5090416641	CRISPE HOUSE FINAL BILLING JUNE 2024	29.68
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			29.68
000034	VERIZON		
	9968688281	DPW/WR - ALARM SERVICE JUNE 11 TO JULY 10 2024	45.15
TOTAL FOR: VERIZON			45.15
000035	APPLIED INNOVATION		
	2558785	CITY HALL COPIER CHARGES 6/13 - 7/12/2024	201.81
	2559613	DPW/WR COPIER CHARGES 6/16 - 7/15/2024	80.77
TOTAL FOR: APPLIED INNOVATION			282.58
000039	A-1 RENT ALL		
	24408-1	DPW - STUMP GRINDER FOR STARR RD SIDEWALKS AB	265.00
TOTAL FOR: A-1 RENT ALL			265.00
000104	HARDINGS MARKET 380		
	032041451600	DPW - BOTTLED WATER/MAIN BREAK 6/27 OLD ORCHAR	63.34

TOTAL FOR: HARDINGS MARKET 380			63.34
000140	HACH CO 14086047	DPW - PILLOW PADS FOR WATER TESTING CP	260.00
TOTAL FOR: HACH CO			260.00
000164	ETNA SUPPLY CO INC S105742415.001	DPW - SINGLE BAND SS CLAMP (2) TRUCK #6 STOCK WK	517.74
TOTAL FOR: ETNA SUPPLY CO INC			517.74
000897	SHERWIN WILLIAMS 4482-7	DPW - YELLOW CURB PAINT (50) RN/DR	1,344.50
TOTAL FOR: SHERWIN WILLIAMS			1,344.50
000947	WYOMING ASPHALT PAVING INC. 2024-276	DPW - POTHOLE REPAIR LOCAL	118.80
TOTAL FOR: WYOMING ASPHALT PAVING INC.			118.80
000964	RAPA ELECTRIC INC RO137402	WR - PUMP #2 MOTOR REBUILD 12TH ST LIFT BP	2,002.25
TOTAL FOR: RAPA ELECTRIC INC			2,002.25
001215	FLIER'S 140991	WR - WATER SYSTEM LEAK REPAIR LK	140.77
TOTAL FOR: FLIER'S			140.77
001448	PROFESSIONAL CODE INSPECTIONS 24006	JUNE 2024 BUILDING PERMITS	3,370.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			3,370.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP 3783	DPS DRY CLEANING JUNE 2024	131.23
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			131.23
001645	ALEXANDER CHEMICAL CORPORATION 83316 83613	WR - 150LBS CHLORINE (4)/150LBS SULFUR DIOXIDE (4) WR - 45800LBS FERRIC CHLORIDE BP/LK	1,366.12 10,401.28
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			11,767.40
001748	REPUBLIC SERVICES 0249-008257696	WR - TWO CONTAINERS JULY 2024	316.37
TOTAL FOR: REPUBLIC SERVICES			316.37
002018	CDW-G SG04763	ADMIN - COMPUTER UPGRADES BUDGET YEAR 2025	4,972.51
TOTAL FOR: CDW-G			4,972.51

002116	CHARTER COMMUNICATIONS		
	005582801070124	CITY HALL PHONE/INTERNET/TV JULY 2024	392.54
	005583601070124	DPW/WR INTERNET JULY 2024	149.98
TOTAL FOR: CHARTER COMMUNICATIONS			542.52
002149	DONNIE'S AUTO REPAIR		
	2024.6.19	DPS - R&R SERPENTINE BELT 2014 EXPLORER KC	65.74
	2024.6.20	DPS - BATTERY/OIL CHANGE/SERVICE 2014 FORD EXPLOR	212.24
TOTAL FOR: DONNIE'S AUTO REPAIR			277.98
002247	PLUMBER'S PORTABLE TOILETS		
	405489	DDA - PORTABLE TOILET FARMERS MARKET 6/11 - 7/9/2	135.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			135.00
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2024.5/6	DPS - MAY/JUNE 2024 PROFESSIONAL SERVICES KC	500.00
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			500.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	1146418	DPW - EDGER BLADE (15) DR/CP	40.80
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			40.80
002740	STATE OF MICHIGAN		
	551-639459	DPS - JUNE 2024 SOR FEES	30.00
TOTAL FOR: STATE OF MICHIGAN			30.00
002793	WQXC FM - FORUM COMMUNICATIONS		
	24060059	DDA - JUNE 2024 ADVERTISING DS	408.00
TOTAL FOR: WQXC FM - FORUM COMMUNICATIONS			408.00
004837	MUNIWEB		
	55555	JUNE 2024 WEBSITE HOSTING/RES SCHEDULING	250.00
TOTAL FOR: MUNIWEB			250.00
004852	PACE ANALYTICAL SERVICES LLC		
	2450244851	WR - EFFLUENT MERCURY SAMPLES JULY 2024	566.03
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			566.03
004855	PLAINWELL ACE HARDWARE		
	17167	DPW - MISS DIG PAINT WK	4.98
	17169	DPS - PADLOCK KEYS (5) JV	17.95
	17179	ADMIN - PICKLEBALL KEYS (20) WK	71.80
	17189	WR - PACKAGING TAPE KB/LK	11.99
	17199	DPW - WHITE SPRAY PAINT JF	7.99
	17206	DPW - CLOROX SPLASHLESS WELL #4 VALVE CHANGE OU	13.98
	17209	DPW - MOWER BLADES #153 #155 DR	45.98
	17210	DPW - 2PK MULTI TOOL HANGERS (2) JF	37.98

	17213	DPW - RUBBER PAST/TROWEL CEMENT 2" #5 AB	79.97
	17224	DPW - TIEDOWN 16' AB	11.99
	17225	DPW - ROUNDUP PUMP DR	28.99
	17229	DPW - TUBE CUTTER/CLEANER BRUSH TRUCK #6 WK	32.58
	17237	DPW - POISON IVY KILLER (1GAL)/BAR FOR DEBT CREW	37.48
	17239	DPW - BAR & CHAIN OIL/TELESCOPIC LOPPERS (2) AB	95.97
	17257	DPW - PRUNING SEAL (4) GUN PLAIN SIDEWALK AB	35.96
	17261	ADMIN - LIME A WAY (2) PS/DS	10.18
	17262	DPW - SWIVEL MNT LIGHT CONTROL AB	16.99
TOTAL FOR: PLAINWELL ACE HARDWARE			562.76
004858	FERGUSON WATERWORKS		
	0201967	DPW - WATER PARTS CP	4,639.11
	0203517	DPW - 10 DI PIPE (18) WELL HOUSE #4 AB	1,209.67
TOTAL FOR: FERGUSON WATERWORKS			5,848.78
004886	REPUBLIC SERVICES		
	0249-008265481	JULY 2024 CITY WIDE RECYCLING	4,632.99
TOTAL FOR: REPUBLIC SERVICES			4,632.99
004902	BLOOM SLUGGETT PC		
	25326	JUNE 2024 PROFESSIONAL SERVICES	1,405.50
TOTAL FOR: BLOOM SLUGGETT PC			1,405.50
005012	UNITED BANK		
	2024.07.03	ACH FEES - UB PRENOTES - PS	7.00
	2024.07.05	RETURNED PAYMENT FEES (2) - CHECK RETURN AND ACH	22.50
	2024.07.08	ACH FEES - TAX DISTRIBUTION 07/12/2024 - BK	7.00
	2024.07.09	ACH FEE - OLD ORCHARD PAYMENT DISTRIBUTION - BK	7.00
	2024.07.10	ACH FEE - UB PRENOTES - PS	7.00
	2024.07.12	ACH FEE - UTILITY BILL DUE DATE PAYMENTS - PS	7.00
	2024.07.16	ADMIN - ACH FEE - TAX DISTRIBUTION 07/19/2024 - BK	7.00
	2024.07.16RP	ADMIN - RETURNED PAYMENT FEE ACH - BK	7.50
	2024.07.17	ADMIN - ACH FEES (2) - PAYROLL DIRECT DEPOSIT & UNIC	14.00
TOTAL FOR: UNITED BANK			86.00
005015	CHECKALT-KLIK		
	218543	JUNE 2023 ELOCKBOX FEES	132.76
TOTAL FOR: CHECKALT-KLIK			132.76
005028	THE BRASS HOLE LLC		
	1652	DPS - (20) 50CT 9MM LUGER 115 GR KC	280.00
TOTAL FOR: THE BRASS HOLE LLC			280.00
005041	EVOQUA WATER TECHNOLOGIES		
	906538150	WR - ODOR CONTROL JUNE 2024	200.00
	906548515	WR - 2000GL BIOXIDE BP/LK	7,620.00

TOTAL FOR: EVOQUA WATER TECHNOLOGIES			7,820.00
005047	STAPLES, INC.		
	6005177452	ADMIN - GREEN PO PAPER/STAPLER/TOILET BOWL CLEAN	37.03
	6006294836	ADMIN - SWIFFER DUSTER/PRINTER INK BK RB	179.58
TOTAL FOR: STAPLES, INC.			216.61
005122	GREAT LAKES ELEVATOR, LLC		
	10748	DPW - CAT 1 TEST/ANNUAL TESTING MILL FREIGHT ELEV/	800.00
TOTAL FOR: GREAT LAKES ELEVATOR, LLC			800.00
005125	8X8 INC		
	4493242	CITY WIDE PHONES JUNE 2024	629.21
TOTAL FOR: 8X8 INC			629.21
005128	PLAINWELL REDI MIX		
	071524-36	DPW - CONCRETE FOR GUN PLAIN SIDEWALK	727.94
TOTAL FOR: PLAINWELL REDI MIX			727.94
005149	AAA LAWN CARE INC		
	1920914	WR - SUMMER VEGETATION CONTROL BP	274.00
	1921036	DPW - SUMMER VEGETATION CONTROL CP	1,028.00
TOTAL FOR: AAA LAWN CARE INC			1,302.00
005171	FLYERS ENERGY LLC		
	CFS-3901955	DPS - FUEL FOR POLICE/FIRE VEHICLES 6/30/2024	933.73
	CFS-3915653	DPS - FUEL FOR POLICE/FIRE VEHICLES 7/15/2024	979.86
TOTAL FOR: FLYERS ENERGY LLC			1,913.59
005193	USA EARTHWORKS LLC		
	3	OLD ORCHARD PAY APPLICATION #3	322,568.92
TOTAL FOR: USA EARTHWORKS LLC			322,568.92
999999	MEIGEN BOUMAN		
	2024.6.8	DDA - REIMBURSEMENT FOR MARKET SEASON COST DS	110.00
	2024.7.10	REIMBURSEMENT BASEMENT CLEAN UP/SEWER BACKUP	399.00
	4255	DPS - POSTAGE FOR GOGGLES TO ALLEGAN COUNTY SW/	103.21
TOTAL FOR: UPS STORE			612.21
ACACH	ALLEGAN COUNTY TREASURER		
	2024.07.06	2024 TAX COLLECTIONS W/E 07/06/2024	45,303.67
	2024.07.13	2024 TAX COLLECTIONS W/E 07/13/2024	25,182.11
TOTAL FOR: ALLEGAN COUNTY TREASURER			70,485.78
RDLACH	RANSOM DISTRICT LIBRARY		
	2024.07.06	2024 TAX COLLECTIONS W/E 07/06/2024	5,909.29
	2024.07.13	2024 TAX COLLECTIONS W/E 07/13/2024	2,426.79

TOTAL FOR: RANSOM DISTRICT LIBRARY 8,336.08

REFUND UB KORTOKRAX, JASON
07/17/2024 UB refund for account: 01-00008000-11 14.36

TOTAL FOR: KORTOKRAX, JASON 14.36

USDARDACH USDA RURAL DEVELOPMENT
2024.08 DEBT SERVICE - PUBLIC SAFETY BUILIDING USDA LOAN 19,514.24

TOTAL FOR: USDA RURAL DEVELOPMENT 19,514.24

TOTAL - ALL VENDORS 482,580.58

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Roxanne
Branch**

Digitally signed by
Roxanne Branch
Date: 2024.07.18
10:49:53 -04'00'

Insert Signature:

Brian Kelley

Digitally signed by Brian
Kelley
Date: 2024.07.19
08:06:41 -04'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Reports & Communications:

A. Purchase of two Motor Starters for use at 12th Street Pump Station

The 12th Street Pump Station currently runs using two Variable Frequency Drives (VFD). While getting quotes for replacement of one of the VFDs, it was determined that the station could run without VFDs, using motor starters instead. Esper is a reliable vendor for electrical work.

Recommended action: Consider approving the purchase and installation of two motor starters and required fuses and wiring by Esper Electric for \$10,140.00.

B. Annual Purchase of Polymer for FY2024-2025

Polymer is added to wastewater to settle out suspended solids. Water Solve LLC is our current provider, and there is a price increase of \$100 this year.

Recommended action: Consider approving the purchase of nine 55-gallon drums of Solve 137 Polymer from Water Solve LLC for \$10,800.00.

C. Purchase of Bobcat ZT7000 Mower

The City currently has two 72" Toro lawn mowers, both of which are decades old. One mower is nonfunctional, and the other has broken mower blade spindles and requires repair.

Recommended action: Consider approving the purchase of one Bobcat 72" Zero-Turn Mower from Bobcat of Michiana for \$12,570.00.

Reminder of Upcoming Meetings

- August 07, 2024 – Plainwell Planning – 6:30pm
- **August 12, 2024 – Plainwell City Council – 7:00pm**
- August 13, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- August 15, 2024 – Plainwell Parks & Trees – 5:00pm

Non-Agenda Items / Materials Transmitted

- None

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer