

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

Plainwell City Council  
Monday, August 22, 2022 - 7:00PM  
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 08/08/2022 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
  - A. **DPW – Salt Truck Upgrade**  
Council will consider approving a contract with Truck and Trailer Specialties in the amount of \$10,596.00 to upgrade the salt truck.
  - B. **MEDC – Economic Opportunities Policy for Section 3 Covered Contracts**  
Council will consider approving the Economic Opportunities Policy for Section 3 Covered Contracts as required for certain Michigan Economic Development Corporation grants.
  - C. **Purchasing Policy – Second Read**  
Council will consider approving the amended Purchasing Policy.
  - D. **Council Chambers Rental Policy – Second Read**  
Council will consider approving the Council Chambers Rental Policy.
11. **Communications:** The July 2022 Department of Public Safety Report, the July 2022 Water Renewal report the draft 8/9/2022 DDA/BRA/TIFA meeting minutes, and the draft 8/11/2022 Parks & Trees meeting minutes.
12. **Accounts Payable - \$645,085.36**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

**Note: All public comment limited to two minutes, when recognized please rise and give your name and address.**

**MINUTES**  
**Plainwell City Council**  
**August 08, 2022**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Scott Smail of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski. Absent: Councilmember Keeney.  
**A motion by Steele, seconded by Overhuel, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.**
5. Approval of Minutes:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 07/25/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda Amendments: Clerk Fenger noted the addition of two items for consideration, recommending to add Item 10D – Well House #7 – Generator Plug Installation and Item 10E – Old Orchard Neighborhood Project - Engineering to the agenda.  
**A motion by Overhuel, seconded by Steele, to add Items 10D & 10E as recommended. On a voice vote, all voted in favor. Motion passed.**
9. Mayor’s Report: Mayor Keeler provided an update on Tom Meert’s health and asked everyone to keep Tom and his family in their thoughts and prayers.
10. Recommendations and Reports:
  - A. Director Callahan reported that the previous fiscal year budget had included a line item for upgrading the patrol car Automatic External Defibrillators (AEDs) and related medical equipment, however the purchase had not been completed. He requested a budget adjustment to allow for the purchase to be completed during the current fiscal year.  
**A motion by Wisnaski, seconded by Steele, to approve the budget amendment request to purchase four Automatic External Defibrillators and additional medical equipment for patrol vehicles in the amount of \$10,000.00. On a roll call vote, all voted in favor. Motion passed.**
  - B. Superintendent Pond reported that the Dystor membrane cover had reached the end of its useable life. He noted the risk of a seam cracking or a hole developing would increase the longer the cover went without being replaced, and a crack or a hole would leave the entire cover unusable. He noted that the bids were higher than expected, however he had worked to reduce costs as much as possible.

Manager Wilson noted that Superintendent Pond had managed to reduce the estimate by a significant amount compared to the initial bid.

Councilmembers directed staff to research and provide more information on the cost for piping the heat from the water renewal process into city buildings instead of using natural gas for heating.

**A motion by Wisnaski, seconded by Steele, to approve a contract with Evoqua Water Technologies to replace the Dystor membrane cover in the amount of \$318,122.00. On a roll call vote, all voted in favor. Motion passed.**

- C. Chad Razmus, Plainwell resident, spoke regarding his special event permit application for live music at the Band Shell. He provided details of the proposed event, and discussed the timing and location in regards to other weekly events happening in the city. He requested the special event permit application fee be waived since the event would be open to the public free of charge.

Community Development Manager Siegel stated that she felt this would be a good partnership for the city and noted that the Plainwell Music Society also had the fee waived for a similar event.

**A motion by Steele, seconded by Overhuel, to approve the application, set the time of the events for 7-9:30pm, waive the permit application fee, and ask the Downtown Development Authority to pay for a porta-potty during the events. On a roll call vote, all voted in favor. Motion passed.**

- D. Superintendent Nieuwenhuis reported the standby generator repair was taking longer than expected due to the difficulty getting new parts, and the need to rebuild the turbo since it can't be replaced. He noted that while the standby generator was down, the water pumps would not function in the event of a power outage, and the city would not be able to supply water. Superintendent Nieuwenhuis stated that another backup option was necessary because in the event of a power outage, the city water tower supply would only last 24 hours or less before a loss of pressure. The installation of a generator plug would allow a trailer generator to power the well houses if needed.

**A motion by Wisnaski, seconded by Steele, to approve a contract with Esper Electric in the amount of \$4,585.00 to install a generator plug at Well House #7. On a roll call vote, all voted in favor. Motion passed.**

- E. Manager Wilson reported that Allegan County was currently deciding how to allocate the ARPA funds allocated for broadband and water/sewer projects. Based on the discussions around the issue, he believed starting engineering work on the Old Orchard neighborhood Complete Street project would improve the city's application. He noted that the overall design and engineering would cost around \$500,000.00 however he was requesting \$70,000.00 in order to start the process.

**A motion by Steele, seconded by Wisnaski, to authorize the City Manager to execute the professional services agreement with Fleis & Vandenbrink for a portion of the design cost in the amount of \$70,000.00. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

**A motion by Steele, seconded by Overhuel, to accept and place on file the July 2022 Investment and Fund Balance reports. On a voice vote, all voted in favor. Motion passed.**

12. Accounts Payable:

**A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$230,591.44 for payment of same. On a roll call vote, all voted in favor. Motion passed.**

13. Public Comments: None.

14. Staff Comments:

Treasurer Kelley reported that he was thankful to help at the election the previous week, and continued working with Personnel Manager Lamorandier to prepare for her upcoming retirement. He also noted the auditors would be coming in September, and he was busy preparing for their arrival.

Superintendent Nieuwenhuis reported the street sweepers would be here this month, and that he hoped to have Asphalt Restorations begin work on the Main Street crack sealing project this month. He also noted that a new issue he was encountering during the bidding process was vendors refusing to travel to the city and give a bid without a down payment.

Personnel Manager Lamorandier reported continuing training, and that there are 4 interviews scheduled for Tuesday to fill the part time accounts payable position. She also reported that she had officially set her retirement date as October 14, 2022.

Community Development Manager Siegel reported a successful ribbon cutting ceremony for Around The Board Game Café last Saturday, and noted that sidewalk sales would be happening this Saturday. She also reported that August 17<sup>th</sup> at 6:30pm there will be a Master Plan workshop and invited everyone to attend. She noted that she was in the process of getting quotes for a permanent sound system in Hicks Park as well.

Director Callahan reported that the department sent a brush truck and several officers to the City of Wayland block party last week. He also noted that two officers had positive reports recently: Officer Jeff Welcher had gotten a shout out on Facebook for his assistance with a car fire that was fully engulfed when he arrived. His actions kept the house from catching fire while he waited for the fire departments to arrive.

A resident stopped into the station to let the Director know how much they appreciated how Officer Joseph Culver had handled a situation with a family member. They were very appreciative of how carefully and compassionately he handled the situation.

Clerk Fenger thanked Treasurer Kelley for his help with the election, as several election workers had made the choice to retire from working elections, and there were two last minute cancellations by election workers scheduled to work, which left the precinct short staffed. She noted 320 voters came through the precinct and 360 AV ballots were returned and processed by the AV counting board, which was a good size turnout for a primary election. She also reported that the city was actively looking for more election workers and encouraged anyone interested to apply.

Manager Wilson reported on the Brooks Plaza art installation, and noted that the family of the former Mayor had reviewed the four proposals. He stated that he felt the family's opinion should be given some weight, along with the process of a public vote for the proposals. He had offered to facilitate a meeting between the Arts Council and the family, and expected that to happen sometime next week.

15. Council Comments:

Councilmember Overhuel stated that he felt the family of the former Mayor should have a big say in the art installation.

Councilmember Steele welcomed Around The Board Game Café to the city, mentioned how nice the ribbon cutting ceremony was, how many people attended and thanked Community Development Manager Siegel for her work putting the ceremony together. She also asked everyone to keep the Meert family in their prayers.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:07 PM. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Margaret Fenger  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
August 22, 2022

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Margaret Fenger, City Clerk



## "The Island City"

### MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

To: City Council  
From: Robert Nieuwenhuis  
Subject: Equipment  
Date: 8/18/2022

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I am looking for approval to get the City of Plainwell's only salt truck upgraded.

The salt truck has had a few needed repairs to keep working lately. The truck just had a new transmission installed last month at M and C. That type of repair is needed to keep the truck going down the road the type of repair I am asking for approval today is to elevate a possible future issue.

The salt truck has a conveyer system in the bed that brings the salt to the spreader in the rear of the truck. This conveyer has adjustments on each side of the truck to eliminate slack in the conveyer. These adjustments are at there max adjustment. The conveyer would need to be upgraded along with various lines to keep the salt on the roads.

Truck and trailer have given us a quote for \$10,596.00 for the needed upgrades. We have used Truck and trailer for prior repairs and have been happy with the service. Truck and trailer seems to be the preferred vendor for local municipalities.

In end this is not broke yet, but if it breaks in the middle of winter it takes 4-6 weeks to complete the upgrade. Do we want to wait or be proactive with this specialty piece of equipment?

Robert Nieuwenhuis

**Truck & Trailer Specialties**  
3286 Hanna Lake Ind. Park Dr.  
Dutton, MI. 49316  
Phone 616-698-8215, Fax 616-698-0972  
Quote No. DQO003315

City of Plainwell  
Attn: Bob Nieuwenhuis  
Phone: 269-207-7320  
August 10, 2022

**Equipment Quotation**

Chassis info: 2007 Chevy C8500, RDS serial number 05-12-8310

**Overhaul existing 10' RVS body including the following:**

New pintle chain, drive shaft, idler shaft, and sprockets  
New bearings and chain adjusters  
New drive motors and gear boxes  
Components included:

- 4 - 05033028 sprockets
- 4 - 05030078 bearing
- 3 - 05050053 keyway
- 1 - 00020774 idler shaft
- 1 - 00020775 output shaft
- 2 - 00032786 bearing
- 2 - 05051148-S gearbox
- 1 - 05006809 motor
- 1 - 05006817 motor
- 1 - 00149648-91-46 chain

**Hydraulic hose replacement to include the following:**

Replace hydraulic hoses for hoist, scraper, conveyor, and spinner  
Replace hydraulic piping under RDS body to rear with new stainless-steel piping and necessary clamps/fittings  
Hoses and fittings to be Parker type

**Above installed Price: \$10,596.00 per 10' RDS body**

**Any additional repair needs/recommendations found in process of above repairs will be quoted  
As time and materials**

**Lead time: Most parts are in stock 2-4 weeks for scheduling into shop**

**Payment Terms: Net 30**

**Pricing good for: 30 days**

Thank you for the opportunity to quote.

Submitted by:  
Chad Veenstra/Mike Bouwman

CITY COUNCIL  
CITY OF PLAINWELL  
Allegan County, Michigan

Councilmember \_\_\_\_\_ moved, supported by Councilmember \_\_\_\_\_, the adoption of the following policy:

**SECTION 3 POLICY**

**CITY OF PLAINWELL**

**ECONOMIC OPPORTUNITIES POLICY FOR SECTION 3  
COVERED CONTRACTS**

**BACKGROUND**

Section 3 of the Housing and Urban Development Act of 1968, as amended, ("Section 3") requires that economic opportunities generated by certain U.S. Department of Housing and Urban Development financial assistance for housing and community development programs be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and business concerns which provide economic opportunities to low- and very low income persons (24 CFR 135.1).

Pursuant to Section 3 of the Housing and Urban Development Act of 1968, as amended and 24 CFR Part 135, THE CITY OF PLAINWELL adopts this Economic Opportunities Policy for Section 3 Covered Contracts. The policy will provide direction for implementing Section 3, when required.

**POLICY STATEMENT**

THE CITY OF PLAINWELL shall provide opportunities to low- and very low-income persons residing in the State of Michigan (as defined in § 135.5 of 24 CFR Part 135) and to businesses meeting the definition of "Section 3 Business Concern" (as defined by 24 CFR Part 135). Accordingly, THE CITY OF PLAINWELL shall implement policies and procedures to ensure that Section 3, when required, is followed and develop programs and procedures necessary to implement this policy covering all procurement contracts where labor and/or professional services are provided. This policy shall not apply to contractors who only furnish materials or supplies through Section 3 covered assistance. It will apply to contractors who install materials or equipment. (See the definition of "Section 3 Covered Contracts" below.) There is nothing in policy that should be construed to require the employment or contracting of a Section 3 resident or contractor who does not meet the qualifications of the position to be filled or who cannot fulfill the contract requirements.

**DEFINITIONS**

THE CITY OF PLAINWELL incorporates into this policy the definitions contained in § 135.5 of 24 CFR Part 135.



## Defined Terms of Policy

**Section 3** – Section 3 is a provision of the Housing and Urban Development Act of 1968, which recognizes that HUD funds are typically one of the largest sources of federal funding expended in communities through the form of grants, loans, entitlement allocations and other forms of financial assistance. Section 3 is intended to ensure that when employment or contracting opportunities are generated because a covered project or activity necessitates the employment of additional persons or the awarding of contracts for work, preference must be given to low- and very low-income persons or business concerns residing in the community where the project is located.

**Section 3 Recipient** – means any entity which receives Section 3 covered assistance, directly from HUD or from another recipient and includes, but is not limited to, any State, unit of local government, PHA, IHA, Indian tribe, or other public body, public or private nonprofit organization, private agency or institution, mortgagor, developer, limited dividend sponsor, builder, property manager, community housing development organization, resident management corporation, resident council, or cooperative association. Recipient also includes any successor, assignee or transferees of any such entity, but does not include any ultimate beneficiary under the HUD program to which Section 3 applies and does not include contractors.

**Section 3 Resident** – A section 3 resident is 1) a public housing resident; or 2) a low- or very low-income person residing in the metropolitan area or Non-metropolitan County in which the Section 3 covered assistance is expended.

**Section 3 Business Concern(s)** – Section 3 Business Concerns are businesses that can provide evidence that they meet one of the following:

1. 51% or more owned by Section 3 residents; or
2. at least 30% of its full-time employees include persons that are currently Section 3 residents, or within three years of the date of first employment with the business concern were Section 3 residents; or
3. provides evidence, as required, of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications in the above two paragraphs.

### **Section 3 Covered Assistance –**

1. Public and Indian housing development, operating or capital funds; or other housing assistance and community development assistance expended for housing rehabilitation, housing construction or other public construction projects, such as: CDBG, HOME, 202/811, Lead-Based Paint Abatement, etc.
2. The following definition for Section 3 Covered Assistance comes from 24 CFR 135.5:
  - a. Public and Indian housing development assistance provided pursuant to section 5 of the 1937 Act;
  - b. Public and Indian housing operating assistance provided pursuant to section 9 of the 1937 Act;
  - c. Public and Indian housing modernization assistance provided pursuant to

section 14 of the 1937 Act;

- d. Assistance provided under any HUD housing or community development program that is expended for work arising in connection with:
  - Housing rehabilitation (including reduction and abatement of lead-based paint hazards, but excluding routine maintenance, repair and replacement);
  - Housing construction; or
  - Other public construction project (which includes other buildings or improvements, regardless of ownership).

**Section 3 Covered Contract** – means a contract or subcontract (including a professional service contract) awarded by a recipient or contractor for work generated by the expenditure of Section 3 Covered Assistance, or for work arising in connection with a Section 3 Covered Project. “Section 3 Covered Contracts” do not include contracts awarded under HUD procurement program, which are governed by

the Federal Acquisition Regulation System (see 48 CFR, Chapter 1). “Section 3 Covered Contracts” also do not include contracts for the purchase of supplies and materials. However, whenever a contract for materials includes the installation of the materials, the contract constitutes a Section 3 Covered Contract. For example, a contract for the purchase and installation of a furnace would be a Section 3 Covered Contract because the contract is for work (i.e., the installation of the furnace) and thus is covered by Section 3.

**Section 3 Covered Project** – A section 3 covered project involves the construction or rehabilitation of housing (including reduction of lead-based paint hazards), or other public construction such as street repair, sewage line repair or installation, updates to building facades, etc.

**Section 3 Covered Community Planning and Development Funding** – Community Development Block Grants (CDBG), Home Investment Partnership Assistance (HOME), Emergency Shelter Grants (ESG), Neighborhood Stabilization Programs (NSP), and certain grants awarded under HUD Notices of Funding Availability (NOFAs). The requirements for Section 3 only apply to the portion(s) of covered funding that were used for project/activities involving housing construction, rehabilitation, demolition, or other public construction.

## RESPONSIBILITIES

THE CITY OF PLAINWELL that receives community development or housing assistance covered by Section 3 has the responsibility to comply with Section 3 in its own operations. This responsibility includes:

1. Notifying Section 3 residents and businesses about jobs and contracts generated by Section 3 covered assistance so that residents may seek jobs and businesses may submit bids/proposals for available contracts;
  - a. Notifying potential contractors of the objectives of Section 3 and ways in which each contractor can assist the sub-recipient to meet its goal;

- b. Facilitating the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns; and
  - c. Documenting the action that the sub-recipient takes to comply with the Section 3 requirements, the results of the actions, and impediments, if any.
2. THE CITY OF PLAINWELL has a responsibility to “ensure compliance” of their contractors and subcontractors. This means that a sub-recipient must:
- a. Notify contractors of their responsibilities under Section 3 including, but not limited to, incorporating the Section 3 Clause in contract documents.
  - b. Refrain from entering into contracts with contractors that are in violation of the regulations in 24 CFR Part 135.
  - c. Respond to complaints made to the recipient by Section 3 residents or business concerns that the sub-recipient, a contractor or subcontractor, is not in compliance with 24 CFR Part 135.
  - d. Cooperate with HUD in obtaining the compliance of contractors and subcontractors when allegations are made that the sub-recipient’s contractors and subcontractors are not in compliance with the regulation of 24 CFR Part 135.

## **GOALS**

All contractors undertaking Section 3 covered projects and activities are expected to meet the Section 3 requirements. To demonstrate compliance with the "greatest extent feasible" requirement of Section 3, contractors must meet the goals set forth below for providing training, employment and contracting opportunities to Section 3 residents and Section 3 business concerns. To meet the goals, contractors must select Section 3 residents based on the following priorities pursuant to § 135.34, 24 CFR Part 135:

**First Priority** - Residents of the development where the work is to be performed.

**Second Priority** - Other residents of the neighborhood where the work is to be performed.

**Third Priority** - Other residents of the neighborhood who are participants in HUD-Youthbuild or others federal, state, and local job programs being carried out in the city or county area.

**Fourth Priority** - Other persons from the project metropolitan area who meet the definition of Section 3 resident contained in § 135.5 of 24 CFR Part 135.

## **EMPLOYMENT**

All contractors will seek low- or very low-income persons residing in the property metropolitan area for 30% of all new hires. When applicable, the contractor must show evidence of seeking project residents for 15% of the new hires.

Eligibility for employment or contracting nothing in this policy shall be construed to require the employment or contracting of a Section 3 resident or contractor who does not meet the qualifications of the position to be filled or who cannot perform the contract.

## **PREFERENCE FOR SECTION 3 BUSINESS CONCERNS**

Preference shall be awarded to Section 3 Business Concerns according to the following system:

1. Where the Section 3 Covered Contract is to be awarded based upon the lowest price, the contract shall be awarded to the qualified Section 3 Business Concern with the lowest responsive quotation, if it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 Business Concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation. If it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 Business Concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation.
  
2. Where the Section 3 Covered Contract is to be awarded based on factors other than price, a request for quotations shall be issued by developing the particulars of the solicitation, including a rating system for the assignment of points to evaluate the merits of each quotation. The solicitation shall identify all factors to be considered, including price or cost. The rating system shall provide for a range of 15 to 25 percent of the total number of available rating points to be set aside for the provision of preference for Section 3 Business Concerns. The purchase order shall be awarded to the responsible firm whose quotation is the most advantageous, considering price and all other factors specified in the rating system.

**Competitive Bids:** Procurement by Sealed Bids (Invitations for Bids)

Preference in the award of Section 3 Covered Contracts that are awarded under a sealed bid process may be provided as follows:

Bids shall be solicited from all businesses (Section 3 Business Concerns, and non-Section 3 Business Concerns). An award shall be made to the qualified Section 3 Business Concern with the highest priority ranking and with the lowest responsive bid if that bid—

1. Bids shall be solicited from all businesses (i.e. Section 3 Business Concerns and non-Section 3 Business Concerns). An award shall be made to the qualified Section 3 Business Concern with the highest priority ranking (as defined in 24 CFR Part 135) and with the lowest responsive bid if that bid:
  - a. is within the maximum total contract price established in THE CITY OF PLAINWELL's budget for the specific project for which bids are being taken; and
  - b. is not more than "X" higher than the total bid price of the lowest responsive bid from any responsible bidder. "X" is determined as follows:

X = lesser of:

When the lowest responsive bid is:  
less than \$100,000 . . . 10% of that bid or \$9,000

When the lowest responsive bid is:  
At least \$100,000, but less than \$200,000 . . . 9% of that bid or

16,000 At least \$200,000, but less than \$300,000 . . . 8% of that bid  
 or 21,000 At least \$300,000, but less than \$400,000 . . . 7% of that  
 bid or 24,000 At least \$400,000, but less than \$500,000 . . . 6% of  
 that bid or \$25,000 At least \$500,000, but less than \$1 million . . .  
 5% of that bid or \$40,000 At least \$1 million, but less than \$2  
 million . . . 4% of that bid or \$60,000 At least \$2 million, but less  
 than \$4 million . . . 3% of that bid or \$80,000 At least \$4 million,  
 but less than \$7 million . . . 2% of that bid or 105,000  
 \$7 million or more...1.5% of the lowest responsive bid, with no dollar limit

2. If no responsive bid by a Section 3 Business Concern meets the requirements of paragraph 1 of this section, the contract shall be awarded to a responsible bidder with the lowest responsive bid.
3. In both paragraph 1 and 2 above, a bidder, to be considered as responsible, must demonstrate compliance with the "greatest extent feasible" requirement of Section 3.

### COMPLIANCE

HUD holds MEDC accountable for compliance with Section 3 requirements. In its written agreement with its housing partners, MEDC will site Section 3 obligations. When a housing partner is unable to meet Section 3 goals, MEDC will place the burden of proving compliance with Section 3 on the recipient.

The minimum numerical goal for employment is 30 percent of the aggregate number of new hires shall be Section 3 residents annually—i.e., 1 out of 3 new employees needed to complete a Section 3 covered project/activity shall be a Section 3 resident. The minimum goals for contracting are:

- Ten percent of the total dollar amount of all Section 3 covered contracts for building trades work for maintenance, repair, modernization or development of public or Indian housing or building trades work arising in connection with housing rehabilitation, housing construction and other public construction, shall be awarded to Section 3 businesses; and
- Three percent of the total dollar amount of all non-construction Section 3 covered contracts shall be awarded to Section 3 businesses.

Safe harbor and compliance determinations: In the absent of evidence to the contrary (i.e., evidence that efforts to the “greatest extent feasible” were not expended), if THE CITY OF PLAINWELL or contractor meets the minimum numerical goals shown above, the recipient or contractor is considered to have complied with Section 3 preference requirements.

THE CITY OF PLAINWELL will be expected to demonstrate why it was not feasible to meet the goals. At a minimum, if recipients of Section 3 Assistance are unable to meet their Section 3 training, hiring, and contracting goals, they should sponsor or participate in upward mobility programs, hire eligible residents in trainee positions with regard to training and employment, or form Section 3 joint ventures with various local employment agencies.

### DATA COLLECTION AND REPORTING

THE CITY OF PLAINWELL will collect and submit required Section 3 data and complete Section 3 reporting requirements.

The vote regarding the adoption of this Policy was as follows:

YEAS:

NAYS:

ABSTAIN/ABSENT:

ORDINANCE DECLARED ADOPTED.

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Brad Keeler  
Mayor

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Margaret Fenger  
City Clerk

CERTIFICATION

I hereby certify that the foregoing Policy was adopted by the City Council for the City of Plainwell, Allegan County, Michigan, at a meeting of the City Council duly called and held on August 22, 2022.

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Margaret Fenger  
City Clerk



## "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: City Council  
FROM: Maggie Fenger, City Clerk  
DATE: August 10, 2022  
SUBJECT: Purchasing Policy Amendments

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Recommended Action: Approve the amended purchasing policy as presented.

The proposed, amended purchasing policy was brought before City Council for a first read at the July 11, 2022 meeting. Based on the review of the proposed amendments during the first reading, the amended policy is now being presented for formal approval.

The policy remains substantially the same, with some updated monetary amounts and changes to accommodate situations that departments regularly encounter throughout their normal operations.

- Increased monetary amounts for all requirements:
  - Under \$1,500 requires competitive prices if practical
  - \$1,500-\$4,999 requires a minimum of 2 written or phone quotes
  - \$5,000-\$34,999 requires a minimum of 2 written quotes and must be approved by City Council
  - \$35,000 or above requires sealed bids and must be approved by City Council
- In instances of mechanical repair, the Purchasing Agent is authorized to approve additional costs up to 25% of the initial estimated cost approved by City Council, with the total including overage brought back to Council at the next regular meeting
- Sole Source and Preferred Vendors must be identified and recommended to City Council for approval at a minimum of every 5 years

## CHAPTER 3: PURCHASING

### Sec. 3-1. SHORT TITLE.

This chapter shall be known and referred to as the “Purchasing Chapter.”

### Sec. 3-2. DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**AGENT.** Agent means the Administrator as provided for in §§ 6.2 and 6.3 of the city charter or any designee.

**COMPETITIVE PRICES.** Competitive prices means the prices for contracts received in the form of sealed bids, bids or quotations from more than one source.

**CONTRACT.** Contract means any transaction for the city’s purchase of personal property, public improvements, equipment, or services, subject to the exclusions hereinafter mentioned. The term Contract shall not include real property or professional or similar services which may involve unique skill sets.

**PREFERRED VENDOR.** Preferred vendor means a pre-approved vendor who may be used for repeat purchases in order to maintain a unique or uniform appearance or standard of work.

**PROFESSIONAL SERVICES.** Professional services includes any form of service provided for the city by a contractor such as accounting, engineering, legal or similar services.

**SOLE SOURCE VENDOR.** Sole source vendor means a pre-approved vendor who is the only feasible option to obtain a specific good or service and for which there is no reasonable competitor or other option.

### Sec. 3-3. GENERAL PURCHASING POLICY.

A. Competitive Prices for all Contracts, except as otherwise provided in this chapter, shall be obtained as follows.

1. Competitive Prices, in the manner and form provided herein, shall be obtained from not less than two sources (provided that at least two sources are reasonably available) prior to purchases as follows:

a. Purchases which are estimated to cost between \$1,500 and \$4,999 require a minimum of two phone and/or written quotes. Such purchases may be approved and documented by the

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Agent without separate city council approval.

b. Purchases which are estimated to cost between \$5,000 and \$34,999 require a minimum of two written quotes. Such purchases may be approved and documented only with the city council's approval.

c. Except as otherwise expressly provided in this chapter, purchases in the amount of \$35,000 or more shall be based upon the receipt of sealed bids. Such purchases may be approved and documented only with the city council's approval.

2. Competitive Prices for purchases under \$1,500 shall be sought if practically feasible and may be approved and documented by the Agent without separate city council approval.

B. In awarding Contracts the Agent shall consider all circumstances surrounding city purchases of goods and services and, if in the best interests of the city, shall deal with vendors within the city where reasonable. In order to determine the best interests of the city, overall cost shall be considered as well as the reputation of the vendor, proximity for the delivery of goods or services, training and staff of the vendor, recommendation of department heads, prior experiences of the city with particular vendors and such other similar matters as are deemed relevant by the Agent.

C. In instances of unknown mechanical repair needs or other similar unforeseen circumstances, where an initial estimate is given and the final cost may exceed the same, the Agent is authorized to approve the additional costs without city council review or action so long as any additional costs will not exceed 25% of the initial estimated cost approved by the council, the unforeseen circumstances are documented by the Agent, and the council is advised no later than its next regular meeting of the same as well as the final cost. Nothing herein shall limit the ability of the Agent or city council to utilize a "not to exceed clause" or "contingency clause" in the initial submission for approval to the council for information.

D. Sole Source and Preferred Vendors are to be identified and recommended by department heads and presented to the city council for approval at a minimum of every five years.

E. The following principles shall govern the city in all of its purchasing decisions:

1. Purchases shall reflect a comparison of available prices to facilitate the city obtaining the most competitive price and best value in its expenditures.

2. Where the interest of the city and the public good are best served, the city may elect to purchase from other than the lowest bidder. The approving authority for each purchase shall reflect in the official purchasing record the basis for any procurement not made from the lowest bidder.

3. The city may reject any or all bids on a proposed purchase as determined to be in the best interest of the city.

4. The city may elect, at its sole discretion, not to proceed with any proposed purchase for which it has sought bids, whether through public advertisement or otherwise.

F. Rules and regulations consistent with these policies, this chapter, and the city charter may be promulgated by the Agent as reasonably necessary or convenient for the enhanced efficiency of the city's administrative operations.

G. Except as provided for herein, no Contract shall be entered into on behalf of the city without the council's prior approval.

H. The Agent may sign all purchase orders to be issued on behalf of the city. The Mayor and Clerk must sign all other written contracts on behalf of the city, except where otherwise provided herein or where the city council has expressly authorized another party to sign written contracts on behalf of the city.

### **Sec. 3-4. SEALED BIDS.**

A. Except as otherwise expressly provided in this chapter, purchases in the amount of \$35,000 or more require shall be based upon the receipt of sealed bids.

B. Sealed bids shall be solicited by the Agent by mailing a copy of the specifications or requirements to qualified vendors as may be known to the Agent or the city's consultants and by posting a copy of the request at city hall and in such other locations as directed by the Agent in his or her discretion.

C. Unless fixed by the council, the Agent shall prescribe the amount of any security to be deposited with any bid and, in the case of construction contracts the amount of any payment and performance bond to be required of the successful bidder. The security shall be in the form of a certified or cashier's check or bond written by a security company authorized to do business in Michigan as reasonably determined by the city and in a form satisfactory to the city.

D. Bids shall be opened in public at the time and place designated in the notice requesting bids. Bids shall be opened by the Agent and at least one other city employee. Immediately following opening, the bids shall be examined, tabulated and made available for inspection.

E. The tabulation of the bids shall be submitted to the council not later than the next regular council meeting following the opening of the bids. The council in its sole discretion may reject any and all bids. The council may also waive any irregularities in the bids, enter into negotiations after bids are opened and take such other actions as the council determines to be in the best interest of the city.

F. After the opening of bids, the bids may not be withdrawn without forfeiture of the bid deposit, where applicable. Deposits of security accompanying bids shall be retained until the Contract is awarded and, where possible, until executed. Deposits from bidders which are not awarded the Contract shall be returned to the various bidders within 72 hours following final council action. If any successful bidder fails or refuses to enter into the Contract awarded to him or her within ten days after being notified

of the award or file any bond required within the same time, the deposit accompanying its bid shall be forfeited to the city and the council may, in its discretion, award the contract to another bidder or reject all bids.

G. If, after ample opportunity for competitive bidding, no bids are received or the bids received are not satisfactory to the council in its sole discretion, the council may obtain new competitive bids or authorize the Agent to negotiate or contract on the open market without bids.

### **Sec. 3-5 COMPETITIVE PRICES - EXCEPTIONS**

Competitive Prices (including, but not limited to, sealed bids) shall not be required in the following instances:

- A. In the employment of professional services subject to city council approval.
- B. In the event the city elects to use city personnel to furnish the desired services.
- C. In the event that doing so is not reasonably possible, such as purchasing equipment without any comparable options or when purchasing annual supplies by volume where the final amount is unknown.
- D. When utilizing the MiDeal Program offered through the State of Michigan, or similar joint purchasing arrangement with another public or governmental body or agency.
- E. Contracts with pre-approved Preferred or Sole Source Vendors.

### **Sec. 3-6. PROHIBITIONS.**

- A. Purchases shall not be subdivided to avoid the requirements of this chapter.
- B. The Agent and all other officers and/or employees of the city are prohibited from accepting, directly or indirectly, from any person, company, firm or corporation doing business with the city any rebate, gift, money or anything of other than minimal value without the express prior approval of the council.
- C. No Contract shall be made with any person, firm, or corporation in default to the city.
- D. No purchases of personal property shall be made unless a sufficient, unencumbered appropriation balance is available.

### **Sec. 3-7. INSPECTION OF MATERIAL.**

The responsibility for the inspection and acceptance of all materials, supplies and equipment shall rest  
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with the Agent; provided that, he or she may delegate the responsibility to a department head or other party.

**Sec. 3-8. EMERGENCY PURCHASES.**

In the event of an emergency or an apparent emergency endangering the public health, safety and/or welfare of the city, the Agent, or a department head, with the Agent's approval, may directly purchase any supplies, materials or equipment which are deemed immediately necessary. Within 72 hours from the time of purchase, the Agent or department head shall file in writing with the Agent a detailed explanation of the necessity for the purchase or purchases, in addition to a request for purchase. The Agent shall submit the statement to the city council no later than the next regular meeting of the council for information only.

**Sec. 3-9. COOPERATIVE PURCHASES.**

Notwithstanding any other provision of this chapter, the council or Agent, as the case may be, shall have the power to enter into purchase contracts with other governmental units, and/or political subdivisions, should there be an opportunity for a saving to the city and/or where the council determines that it would be in the best interest of the city.

**Sec. 3-10. CITY CHARTER.**

In addition to the requirements of this chapter, all Contracts shall comply with the requirements of the city charter.

**Sec 3-11. SALE OF PROPERTY.**

No interest in property, real or personal, in the possession or ownership of the city shall be sold or transferred without the prior approval of the city council, which approval shall include the terms and conditions of the sale or transfer. The sole exception to this shall be sales or transfers of real or personal property with an estimated value of less than \$1,000.



## "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: City Council  
FROM: Maggie Fenger, City Clerk  
DATE: August 19, 2022  
SUBJECT: Council Chambers Rental Policy

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Recommended Action: Approve the Council Chambers rental policy as presented.

The proposed Council Chambers rental policy was brought before City Council for a first read at the April 11, 2022 meeting. Based on the review of the proposed policy during the first reading, the amended policy is now being presented for formal approval.

The policy has been cleaned up to remove some rules that were redundant, and made some changes based on the previous discussion.

### Key provisions:

- Establishes a tiered system to help determine which groups have precedence for use
- Allows for use outside of business hours and provides means of access
- Rental form created to have a record of who has access to the building and when
- Removed any cleaning and rental fees with the stipulations that groups must return the building to the state they found it and clean up after themselves

# PLAINWELL CITY HALL USE POLICY

## I. POLICY

1. The Plainwell City Hall Building was conceived to be a structure to house the administrative offices of the City and to provide facilities that could be used to accommodate various types of groups and meetings within the community.
2. Plainwell City (“the City”) supports the general policy of making the City Council Chambers of the Building (“the Building”) available to the public for certain types of activities, such as: meetings; trainings; presentations; and fundraisers; etc.
3. Applications for use of the Building shall be made to the City Clerk as set forth below. All applications for use of the Building shall be approved or denied by the City Staff as designated by the City Manager. Requested use of City Hall must be lawful, legal and in compliance with this Use Policy and may not conflict with any official City or governmental business. The City shall not discriminate in the use of City Hall on the basis of race, creed, color, national origin, sex, religion or disability.

## II. BUILDING AREAS AVAILABLE FOR USE

1. The City Council Chambers or other areas of City Hall may be available for use if approved in advance by the City Staff as set forth herein:

## III. USE PRIORITY

1. Classification of Activity Types
  - a. **Priority One.** Priority One activities are those of the Plainwell City government, including elected and appointed officials, City employee meetings, official City committees or City boards and groups.
  - b. **Priority Two.** Priority Two activities are those of other governmental agencies, including cities, counties, the State of Michigan, regional governments, school districts and other similar organizations.
  - c. **Priority Three.** Priority Three activities are those of non-governmental entities, including Plainwell non-profit organizations, community organizations and other similar organizations.
2. Use Priority Policy
  - a. Priority One activities shall have priority over all other uses. If there is a scheduling conflict, the Priority One activity will have priority. Any other activity will be cancelled or rescheduled to accommodate the Priority One activity. Any exceptions to this rule must receive the approval of the Manager, or in the Manager’s absence, the City Clerk. In the event of a conflict, the City Staff shall contact the group or individual whose activity conflicts with the Priority One activity as soon as possible and attempt to reschedule the conflicting activity.
  - b. Priority Two activities shall have priority over Priority Three activities. City sponsored activities shall have priority over non-City sponsored activities. If there is a scheduling conflict between a Priority Two activity and a Priority Three activity, the Priority Three activity will be cancelled or

rescheduled to accommodate the Priority Two activity. In the event of such a conflict, the City Staff shall contact the group or individual whose activity conflicts with the Priority Two activity as soon as possible and attempt to reschedule the conflicting activity.

- c. In the case of conflicting activities with the same priority designation (such as two (2) Priority Three entities requesting a reservation for the same date and time), priority shall be given to the first to request for a reservation.

### 3. Simultaneous Use

- a. If more than one group requests to use the Building at the same time, the City Staff may allow simultaneous use of the Building if such simultaneous use can occur because the events are to occur in different areas of the Building. If, however, simultaneous events cannot occur because both events require one or all of the same areas of the Building, priority shall be granted in accordance with the Use Priority Policy above.

## IV. **RESERVATION PROCEDURES**

### 1. Application

- a. Any individual or group wishing to reserve the City Council Chambers or other areas of City Hall shall contact the City Clerk's office or designee during regular business hours in advance of the proposed reservation date and complete a reservation application form. The applicant must provide the following information to the City Clerk upon application:
  - i. Name, address and phone number of individual or group making the reservation;
  - ii. Group represented;
  - iii. Area(s) to be reserved;
  - iv. Date or dates reservation is desired;
  - v. Total hours to be reserved, including time to begin setting up, time activity is scheduled to begin, time activity is scheduled to end, and time needed to complete cleanup. All hours must run consecutively;
  - vi. Purpose of meeting or activity;
  - vii. Number of people expected to attend the activity; and
  - viii. Refreshments to be served (if any).

### 2. Use Eligibility

- a. Repeat reservations for more than one in a series of on-going meetings on a weekly or monthly basis will not be allowed unless approval is received from the City Manager, unless the activity is a Priority One (1) or Priority Two (2) activity. The City reserves the right to deny a request for on-going meetings at the City Manager's discretion.

### 3. Confirmation

- a. If the Building is available on the date and times requested and the City determines that the proposed use is lawful and legal and compliant with this Use Policy, the City Staff shall notify the applicant that the activity has been scheduled and make all the appropriate arrangements.

#### 4. Access to the Building

- a. A valid driver's license or state ID is required for all applications. For access outside of business hours, keys will not be provided until a driver's license or state ID is on file with the application.

#### 5. Dispute Resolution

- a. In the event that a dispute arises regarding an application for use of the Building, the Manager or the Manager's designee will make a determination as to whether a proposed activity is legal, lawful and complies with this Use Policy and resolve questions regarding fees and deposits as required by either the City Staff or the applicant. If the applicant disagrees with the decision rendered by the Manager or the Manager's designee, the applicant may appeal the decision to the City Council.

### **V. USE REGULATION**

#### 1. Conduct While in the Building

- a. Any individual or group using the Building shall always conduct themselves in a lawful and legal manner. Nothing in this Use Policy shall be interpreted by the City to restrict otherwise lawful expressive conduct.
- b. Participants and guests are to remain in the Council Chambers area of the Building or other reserved space. Areas not specifically reserved shall not be entered or occupied by the applicant, the group, any of its individuals, or any participants and guests.
- c. The party reserving the facility is responsible for the conduct of participants and guests. Children must be supervised at all times.
- d. No smoking, vaping, drugs, or drinking of alcoholic beverages or possession of the same will be permitted at any time.
- e. Meetings and activities shall end on time. Sufficient time shall be scheduled for cleanup within the scheduled room at the conclusion of the activity.
- f. Tables and chairs are provided in the Building. Tables, chairs and other equipment are not to be taken from the Building for any reason.
- g. Hallways, stairways, exits, rest rooms and other traffic areas are to remain free of tables, chairs, boxes and other items at all times.
- h. No items may be strung or attached to the walls of City Hall. No nails, tape or tacks may be used on the walls for any reason.
- i. Lights should be turned off in the Building at the conclusion of the activity.



- j. Events involving animals of any kind may be considered on a case-by-case basis, with the city reserving the right to deny an event based on the involvement of animals. This provision does not apply to service animals.
- k. Special lighting, sound, and other non-standard equipment will not be allowed in the Building unless approved in advance by the City Manager or designee.
- l. Fees may be collected and tickets may be sold in City Hall only for City sponsored events. Otherwise, no tickets shall be sold and no fees shall be collected in City Hall.
- m. Gambling in any form is prohibited.
- n. The policy will be enforced by the Manager or the Manager's designee. In the event of an emergency policy decision, that decision is to be made by the City Staff with the approval of the Manager or in the case of the Manager's absence, the City Clerk. If the City staff is unable to contact the City Manager, the staff will make the emergency decision then notify the City Manager.

## 2. Use of the Facilities

- a. The City Staff shall see that the reserved area is available for the applicant's use. Unless otherwise requested, the area will not be adjusted from its usual arrangement.
- b. If desired, the applicant may rearrange the room to suit their needs during the event. All areas should be cleaned and brought back to the state they were in prior to the rental.
- c. It shall be the responsibility of the individual or group using the Building to clean up City Hall including throwing trash away, wiping surfaces down as needed and return the room to the original state. Chairs and/or tables need to be set up and taken down by the applicant making the reservations.
- d. Light refreshments and light catered lunches are allowed provided the food can be prepared and served lawfully without the use of kitchen facilities. Catered dinners and banquets are not permitted. When food is served, it will be the responsibility of those renting the Building to tidy up, including disposing of garbage in appropriate receptacles and wiping up any remnants on surfaces.
- e. Keys for the building will be provided for requests outside of business hours. Keys must remain in the possession of the original applicant until after the event, and must be returned within 48 hours following the event.

## 3. Breakage or Damages to Facilities

- a. Any damage to City Hall or any conduct which does not strictly adhere to this Use Policy for the Building shall be sufficient reason to refuse the use or to terminate actual use of the Building to that individual or group.

## 4. Use Policy Subject to Change

- a. Any other rules or regulations pertinent to the effective and efficient operation and preservation of the Building will be established as necessary by the City Council and enforced by the Manager or the Manager's designee.
- b. The City Council reserves the right to amend and terminate this Use Policy and related rules at any time when deemed necessary or desirable by the City Council.

DRAFT



“The Island City”

# Council Chambers Rental Application

**Plainwell City Hall**  
211 N. Main Street  
Plainwell, MI 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
www.plainwell.org

## Applicant Information

Contact Name: \_\_\_\_\_

Organization/Non-profit/Business Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

## Reservation Information

Date(s) Requested: \_\_\_\_\_

Reservation Start/End Times: \_\_\_\_\_

Type of Meeting/Event: \_\_\_\_\_

Expected Number of Attendees: \_\_\_\_\_

Please describe any food/drinks to be served: \_\_\_\_\_

\_\_\_\_\_

- I have read and agree to abide by the rules for using Council Chambers. (see reverse)
- I understand that it is my responsibility to clean the room after use and return it to its original state.
- I understand my application is not approved until I have been contacted by City Hall AND paid any required fees.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Copy of Applicant's Driver's License



The City of Plainwell is an equal opportunity provider and employer.

## **Authorized Uses of Council Chambers:**

1. Priority One: Activities of the Plainwell City government, including elected and appointed officials, City employee meetings, official City committees or City boards and groups.
2. Priority Two: Activities of other governmental agencies, including cities, counties, the State of Michigan, regional governments, school districts and other similar organizations, if approved.
3. Priority Three: Activities of non-governmental entities, including Plainwell non-profit organizations, community organizations and other similar organizations, if approved.

**Non-Authorized Uses:** Private parties (baby showers, birthdays, etc.), catered dinners and banquets

## **Rules for Conduct While in the Building**

1. Any individual or group using the Building shall always conduct themselves in a lawful and legal manner. Nothing in this Use Policy shall be interpreted by the City to restrict otherwise lawful expressive conduct.
2. Participants and guests are to remain in the Council Chambers area of the Building or other reserved space. Areas not specifically reserved shall not be entered or occupied by the applicant, the group, any of its individuals, or any participants and guests.
3. The party reserving the facility is responsible for the conduct of participants and guests. Children must be supervised at all times.
4. No smoking, vaping, drugs, or drinking of alcoholic beverages or possession of the same will be permitted at any time.
5. Meetings and activities shall end on time. Sufficient time shall be scheduled for cleanup within the scheduled room at the conclusion of the activity.
6. Tables and chairs are provided in the Building. Tables, chairs and other equipment are not to be taken from the Building for any reason.
7. Hallways, stairways, exits, rest rooms and other traffic areas are to remain free of tables, chairs, boxes and other items at all times.
8. No items may be strung or attached to the walls of City Hall. No nails, tape or tacks may be used on the walls for any reason.
9. Lights should be turned off in the Building at the conclusion of the activity.
10. Events involving animals of any kind may be considered on a case-by-case basis, with the city reserving the right to deny an event based on the involvement of animals. This provision does not apply to service animals.
11. Special lighting, sound, and other non-standard equipment will not be allowed in the Building unless approved in advance by the City Manager or designee.
12. Fees may be collected and tickets may be sold in City Hall only for City sponsored events. Otherwise, no tickets shall be sold and no fees shall be collected in City Hall.
13. Gambling in any form is prohibited.
14. The policy will be enforced by the Manager or the Manager's designee. In the event of an emergency policy decision, that decision is to be made by the City Staff with the approval of the Manager or in the case of the Manager's absence, the City Clerk. If the City staff is unable to contact the City Manager, the staff will make the emergency decision then notify the City Manager.
15. If desired, the applicant may rearrange the room to suit their needs during the event. All areas should be cleaned and brought back to the state they were in prior to the rental.
16. It shall be the responsibility of the individual or group using the Building to clean up City Hall including throwing trash away, wiping surfaces down as needed and return the room to the original state. Chairs and/or tables need to be set up and taken down by the applicant making the reservations. When food is served, it will be the responsibility of those renting the Building to tidy up, including disposing of garbage in appropriate receptacles and wiping up any remnants on surfaces.





# PLAINWELL PUBLIC SAFETY

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Police, Fire and Medical First Responder Services

# MONTHLY REPORT

## July 2022

A handwritten signature in black ink, appearing to be "K. Callahan", is positioned above the text of the preparer's name.

Prepared by Director Kevin Callahan

# Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	July	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	6
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	6	34
<b>PROPERTY CRIMES</b>			
2000	Arson	1	1
2100	Extortion	0	0
2200	Burglary	1	6
2300	Larceny	4	33
2400	Motor Vehicle Theft	1	3
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	3	18
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	0	7
3500	Violation of Controlled Substances Act	0	6
<b>MORALS/DECENCY CRIMES</b>			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	1
3800	Family Offenses	2	4
4100	Liquor Violations	0	4
<b>PUBLIC ORDER CRIMES</b>			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	2	16
5200	Weapons Offenses	0	5
5300	Public Peace	1	38
5400	Traffic Investigations - Any Criminal Traffic Complaints	1	15
5500	Health and Safety	16	59
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	1
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	6
<b>GENERAL NON-CRIMINAL</b>			
9100	Juvenile/Minor/School Complaints	6	20
9200	Civil Custody	12	82
9300	Traffic Non-Criminal ( Reports Only - Does not include Citations Issued)	3	46
9400	False Alarm Activation	4	37
9500	Fires (Other than Arson)	0	8
9700	Accidents, All Other	8	45
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	39	428
9911 & 9912	General Assistance (Other Police Agencies)	81	418
FIRS	Medical First Responder	26	204

# Plainwell Department of Public Safety

## Complaints/Activities for July 2022

### ARRESTS

CUSTODIAL ARRESTS

6 *An individual taken into custody for a criminal offense and jailed for that offense.*

ARREST COUNTS

6 *Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).*

### TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS

5 *Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)*

NON-HAZARDOUS CITATIONS

0 *Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)*

DRUNK DRIVING CITATIONS

1 *This is an activity that we specifically monitor that would normally be considered a hazardous citation.*

PARKING CITATIONS

0 *Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.*

VERBAL WARNINGS

14 *Traffic enforcement where no citation was issued but warnings were given.*

TOTAL TRAFFIC CITATIONS/WARNINGS

20

### COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS

209 *Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.*

PATROL INITIATED COMPLAINTS

9 *Complaints observed by the officer while on patrol or came to their attention by personal observation.*

TOTAL COMPLAINTS

218

### OTHER ACTIVITIES

MOTORISTS ASSISTS

2 *Motorist contacts caused by mechanical breakdown or similar problem.*

PROPERTY INSPECTIONS

0 *Checks of homes or business specifically requested by a home or business owner.*

MOTOR VEHICLE ACCIDENTS

4 *Total motor vehicle accidents both on public roads or private property.*

COMMERCIAL BUILDING SECURITY CHECK

567 *Nightly security inspections of business' conducted by officers to assure windows and doors are locked.*

FOUND UNSECURED

1 *The number of business' found unlocked or unsecured.*

FOOT PATROL

4 *Hours on foot Patrol*

# Plainwell Department of Public Safety

## Scheduled Hours By Activity for July 2022

*The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.*

Total Hours  
947

Percentage of Total Hours

### TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

**The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.**

*Totals of all the below mentioned areas.*

### HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

**52 5.44%**

**The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.**

*Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.*

### HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

**227 23.95%**

**The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.**

*Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.*

### HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

**319 33.68%**

**The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.**

*Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.*

### TOTAL UNOBLIGATED PATROL HOURS

**350 36.93%**

**The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.**

*Examples include: General Preventive Patrol, Building Security Checks, Etc.*

*Note: This also includes any break time the officers take during their shift.*

### TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

**597 63.07%**

*It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.*





## July Reports for Plainwell Department of Public Safety

### PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 81 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

\*\*\*\*\*

### Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
7/8/2022	15:24	15:38	411 Naomi	Water Evacuation	Provide manpower	E15, C1, C4, C6	3	5
7/9/2022	14:11	14:25	Kalamazoo River	Swift water rescue	Rescue	Boat	2	1
7/13/2022	20:53	20:54	203 W Bridge	Alarm	Disregarded	C4	1	0
7/16/2022	08:26	08:32	302 Kenwood	Medical	Provided medical services	S62	1	2
7/19/2022	19:49	19:51	707 S. Woodhams	Arson	Extinguish, ventilate	E17, E11, S62, T63, C1, C2	5	7
7/19/2022	17:51	17:55	320 Brigham	Medical	Basic Life Support	C1	2	6
7/21/2022	12:19	12:21	Allegan / Dwight	PIA	Basic Life Support	C6, S62	3	2

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### Calls for Service at Plainwell Schools

Plainwell High School: 1  
684 Starr Road

Gilkey School: 1  
707 S. Woodhams Street

Plainwell Middle School: 2  
720 Brigham Street

Starr Elementary: 0  
601 school Drive

Early Childhood Development: 0  
307 E. Plainwell Street

Renaissance School: 0  
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0  
600 School Drive

### Ordinance Violations

**31 Violations in July. 6 violations of vehicles or yard parking, 17 yard, debris, trash, grass type of violations, and 8 camper/trailer/boat violations. 6 violations were unresolved in July.**

# Water Renewal

Superintendent: Bryan Pond

July 2022



## Significant Department Actions and Results

Continued conversations with Evoqua and F&V Eng. regarding the new Dystor cover, attempting to deliver the project with no general contractor as the install is done by a company crew in either delivery method.

As part of the plant permit the Asset Management Plan was submitted to EGLE.

## Pending Items (including CIP) FY 21/22

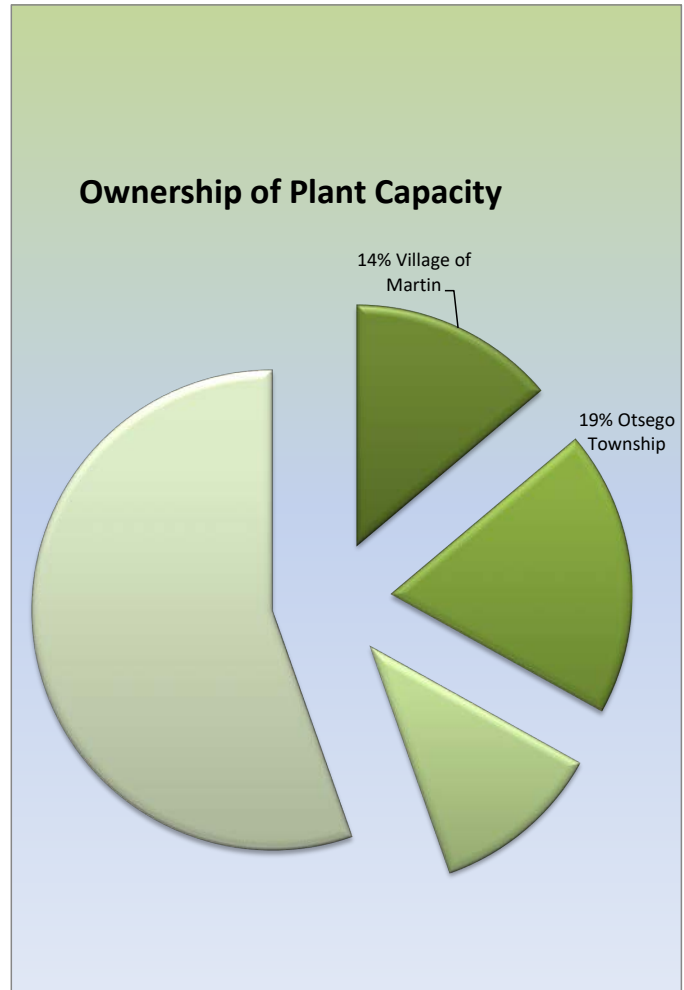
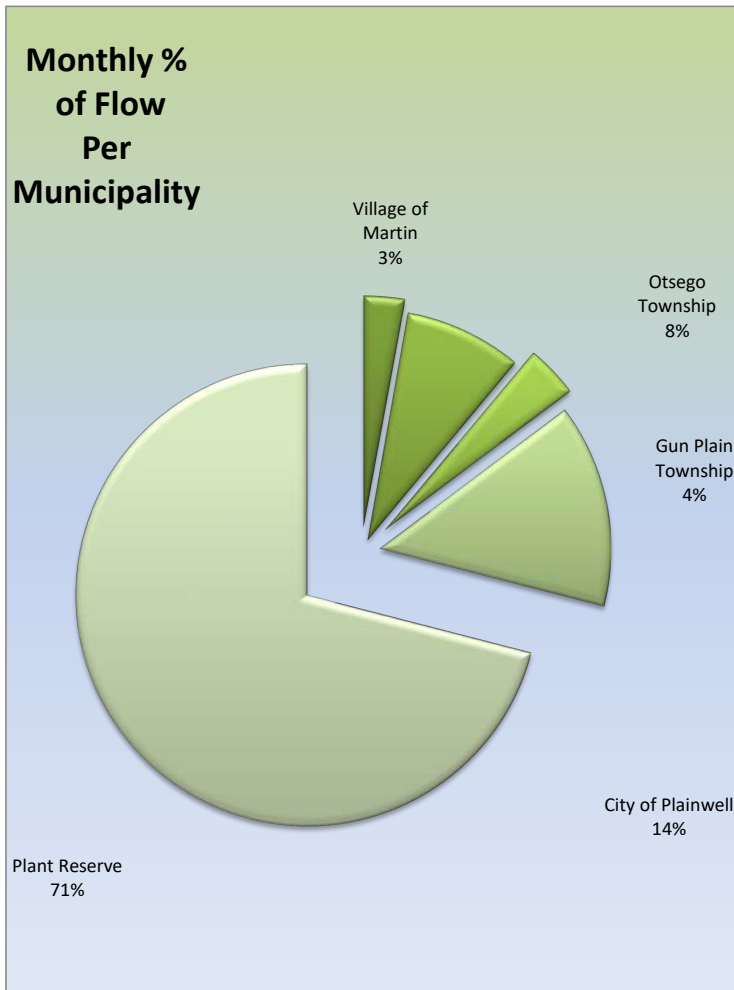
## Expenditure Summary/Issues

		<u>(budgeted)</u>	(completed)
Replace Dystor Gas Membrane {Recommended manufacturer equipment life 15-17 yrs. Installed in 2005 is 17 yrs. in 2022}		\$318,122	
New non clog pumps for 12th St lift station (2)	each 16,750	\$33,500	
Clean both anerobic digesters		<u>\$20,000</u>	
		\$371,622	

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	676,207			
Gun River MH Park	379,000			
US 131 Motor Sports Park	74,000			
<b>Total:</b>	1,129,207			
<b>AVG. DAILY:</b>	41,822	180,000	77%	14%
<b>Otsego Township</b>	<b>Total:</b> 3,329,200			
<b>AVG. DAILY:</b>	123,304	250,000	51%	19%
<b>Sun Plain Township</b>	<b>Total:</b> 1,132,000			
North Point Church	2,000			
North 10th Street	102,692			
Gores Addition	245,000			
<b>AVG. DAILY</b>	54,877	150,000	63%	12%
<b>City of Plainwell</b>	<b>Total:</b> 5751928			
<b>AVG. DAILY:</b>	185546.07	720,000	74%	55%
<b>Avg. Daily Plant Flow from entire service district</b>	0.37			



## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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### Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	9.12
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

### TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	10
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

### PHOSPHORUS (P):

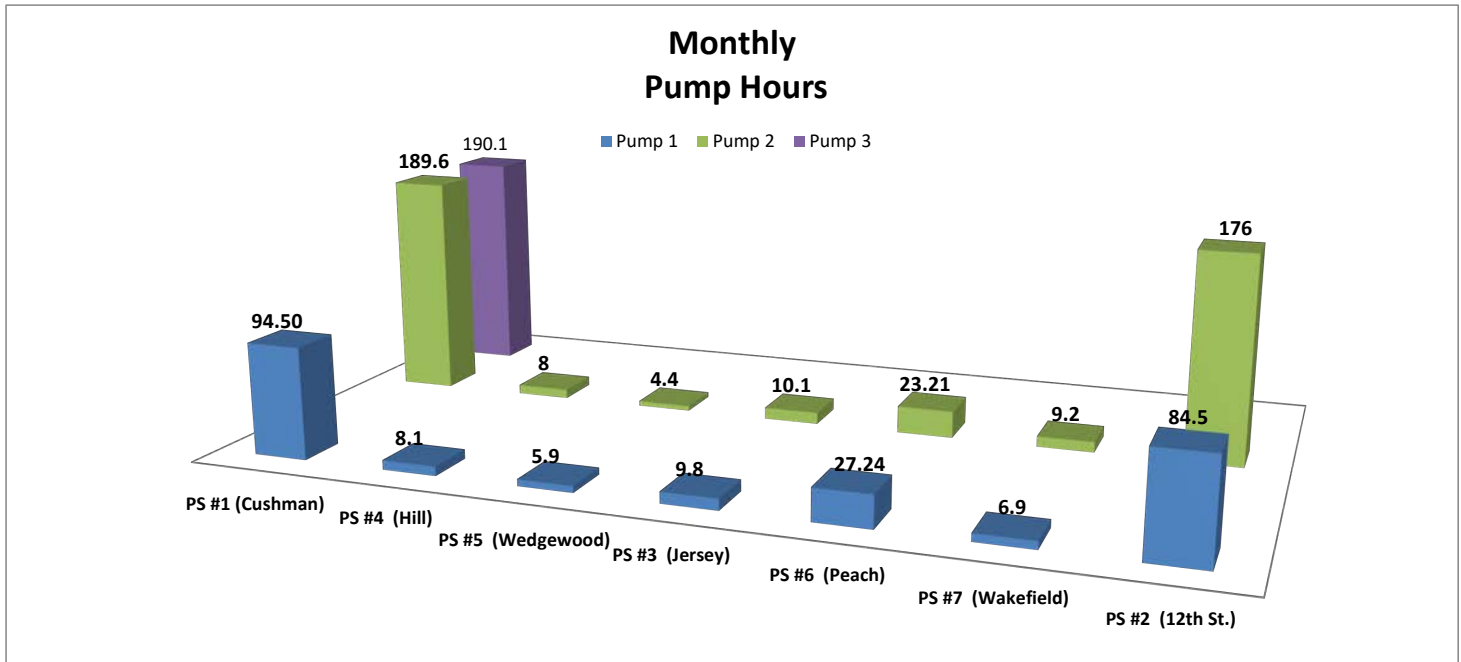
1.0 mg/l	0.45	0.85
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

### Total Coliform (COLI):

200counts/ml	50	10
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A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

Minutes  
Plainwell DDA, BRA and TIFA:  
**August 09, 2022**

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Jim Turley, Randy Wisnaski, EJ Hart, David O'Bryant, Nick Larabel, Paul Rizzo, Adam Hopkins, Erik Wilson  
**Excused:** Angela Ridgway  
Approval of Minutes of 07/12/22: Minutes were approved to place on file.
4. Chairman's Report: None
5. BRA Action Items
  - A. Mill update by Wilson, City Manager – #9 payment to Melching was made.
  - B. Motion to accept accounts payable for July of \$7,524.54 was made by Hart and seconded by Hopkins. All in favor vote. Motion carried.**
6. DDA Action Items
  - A. Sign Ordinance re: Sandwich Boards discussion ordinance specific to materials, dimensions and height of sign. Define sandwich board. Planning Commission will make prepare an addendum to the existing ordinance.
  - B. Monday Night Concerts – cover cost for porta potty. A motion was made by O'Bryant and seconded by Hart to cover cost of porta potty for Monday Night Concerts thru Sept. 5, 2022. All in favor vote. Motion Carried.**
  - C. Motion to accept accounts payable for July of \$1,283.49 was made by O'Bryant and seconded by Larabel. All in favor vote. Motion carried.**
7. TIFA Action Items
  - A. Update of Industrial Park Property by Wilson, City Manager – Looking at other possibilities on selling the property and other grant opportunities.
  - B. Motion to accept accounts payable for July of \$1,365.30 was made Larabel and seconded by Turley. All in favor vote. Motion carried.**
9. Communications: 06/27/22 and 7/11/2022 Council Minutes. Also, the Financial Report/ Summary as of 7/31/2022 were approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:  
*Events:* Farmers' Market; Sidewalk Sales, Sat. Aug. 13  
*Businesses:* Opening of Around the Board Game Café; Mayor's Joint opening soon.
12. Member Comments:  
Turley – Stated Bridge St. Deli is now on the Market; Jeff Christal w/Kalamazoo Realtors Adam – Complimented DPW on how well the grounds looked at Plainwell Days Festival, along with the committee.
13. Adjournment: **A Motion to adjourn the meeting at 9:06 a.m. was made by Rizzo and seconded by Hart.**

**MINUTES  
CITY OF PLAINWELL  
PARKS & TREES COMMISSION  
August 11, 2022**

1. Matthew Bradley called the meeting to order at 5:10 PM.
2. Roll Call: Present: Matthew Bradley, Marsha Keeler, Bunny LaDuke, Shirley DeYoung, Cory Redder, Todd Overhuel and Public Works Superintendent Bob Nieuwenhuis.

3. Approval of Minutes:

***Shirley DeYoung moved to accept and place on file the minutes of July 14, 2022. Cory Redder supported the motion. On voice vote, motion carried unanimously.***

4. Parks:

Bob reported that at the council meeting this past Monday a couple came in to ask for permission to play at the Band shell on Mondays during the car show at Dean's for entertainment. Sheryl, Shirley and Marsha are in the process of ordering the flowers for our next year's planting. Our playground equipment is getting pretty old so we are trying to make minor repairs to keep it up. A question was asked if we could do fund raising? Bob said we could have Denise check into this. Our Arbor Day tree that was planted at Starr School in memory of Tim Roush isn't doing too well. The school will evaluate it and order a new tree if this tree dies.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley reported that she drove by and the park looks great. She said there were lots of people using the park.

Pell Park Maintenance Report – Marsha Keeler

Marsha reported that the park looks good.

Hicks Park Maintenance Report – Matthew Bradley

Matthew reported that the park looks good and it got a good review from his great nephews that were here from out of town. He was concerned about the erosion by the river. He suggested we use a polymeric sand that he used for his own patio pavers.

Cook Park Maintenance Report – Cory Redder

Cory reported that he wasn't able to make it to the park to check it out today. He mentioned how the weather has been great and there seemed to be a lot of people using the pickle ball courts lately. They have 400 members to the group now. He said he thought the dog park stays busy too.

Kenyon Park Maintenance Report – Bob Nieuwenhuis and Todd Overhuel

Todd reported that the softball fields were unplayable but realized no one is using them so it wouldn't benefit doing all the work to fix them up unless we get some interest from the public to use them. He asked about some advertisement boards that were put up a long time ago with available space to sell for some income for the parks.

Darrow Park Maintenance Report – Bunny LaDuke

Bunny reported that she had nothing new to report.

River walk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that there are still boards on the boardwalk that need to be repaired. Bob said we were looking into some ideas on how to fix those areas that are worn out. Bob let the board know that we sprayed for bees on the trestle bridge. Cory also noticed a bent railing on the trestle bridge.

5. New Business

- A. We have meetings coming up for the Recreation 5 year plan. They will be before the next 5 meetings of the Parks and Trees. Williams and Works will be there to answer questions and get this wrapped up. A sheet of paper was handed out with the dates and what they have planned.
6. Open Business  
A. The staff handed out copies of the results from the Recreation Five Year Plan. There was some light discussion about this with the board members.
7. Public Comments  
None.
8. Staff Comments: The picnic table that was moved in Cook Park was moved back to the pavilion.
9. Chairman's Report  
None.
10. Commissioners' Comments  
Bunny had a few things to talk about. The first was a Purple Loose Stripe weed that is very invasive and needs to be taken out. The second was how the Monarch Butterflies and now a threatened species and the Black Swallow Tail is hopefully going to be the State butterfly. Bunny also told the board about an event that will be taking place at the library to hand out milkweed seeds to help bring the butterflies around. Todd Overhuel suggested that we take some pictures of the butterflies and put on the city Facebook page to bring some awareness. There was also some small conversations going on between the board members about the old roses that were in front of the paper mill that were moved to the DPW. Bob mentioned that next year we won't be putting bridge flowers on the main street bridge because of construction.
11. Items For Next Agenda  
None.
12. Next Meeting  
The next meeting will be Thursday, September 15th 2022 at 5 PM. Also the Recreation Board meeting will meet from 3:30 till 5:00 for those who can make it.
13. Adjournment
- Bob Nieuwenhuis moved to adjourn the meeting. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.***
- There being no further business, the meeting adjourned at 6:16 PM.

Minutes Respectfully Submitted,  
Cheryl Pickett

08/18/2022

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 INVOICE ENTRY DATES 08/05/2022 - 08/18/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name Invoice	Description	Amount
000010	RIDDERMAN & SONS OIL CO INC 155206	DPW - FUEL DELIVERY - 350G REGULAR 10% ETHANOL	980.59
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			980.59
000014	MICHIGAN GAS UTILIITIES CORP 2022.07	GAS UTILITY BILLS THROUGH AUGUST 9, 2022	1,696.72
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			1,696.72
000034	VERIZON 9913095221	WR/DPW ALARM SERVICE JULY 11 TO AUGUST 10, 2022	48.33
TOTAL FOR: VERIZON			48.33
000035	APPLIED INNOVATION 2023494 2024212	ADMIN - CITY HALL COPY CHARGES JULY 13 TO AUGUST 12, ; DPW/WR - COPIER CHARGES JULY 16 TO AUGUST 15, 2022	390.16 68.43
TOTAL FOR: APPLIED INNOVATION			458.59
000039	A-1 RENT ALL 22615-1	DPW - STUMP GRINDER RENTAL FOR SIDEWALKS DR	265.00
TOTAL FOR: A-1 RENT ALL			265.00
000056	ALLEGAN COUNTY TREASURER 2022.08.15	2021 PRE CHARGEBACKS	105.58
TOTAL FOR: ALLEGAN COUNTY TREASURER			105.58
000077	MCMASTER-CARR SUPPLY 83032311	WR - ELECTRIC CLOCK AND CORD	73.95
TOTAL FOR: MCMASTER-CARR SUPPLY			73.95
000092	EMERGENCY MEDICAL PRODUCTS INC 0016227	DPS - FIELD PRO 541 SE PRINTER WITH INSTALL 2022 TAHOE	891.80
TOTAL FOR: EMERGENCY MEDICAL PRODUCTS INC			891.80
000096	NYE UNIFORM CO INC 824129	DPS - NAVY ARMORSKIN SHIRT JV	130.09
TOTAL FOR: NYE UNIFORM CO INC			130.09
000111	AMERICAN WATER WORK ASSN 7002033829	DPW - ANNUAL MEMEBERSHIP 10/01/2022 TO 09/30/2023	372.00
TOTAL FOR: AMERICAN WATER WORK ASSN			372.00
000134	HAROLD ZIEGLER FORD 323042 323522 323793	DPS - 2015 FORD EXPLORER REPAIRS - BRAKES/SUSPENSION DPS - OIL CHANGE/INSPECTION - 2020 FORD EXPLORER DPS - OIL CHANGE/FILTER/INSPECTION 2018 EXPLORER	1,250.68 55.71 55.71
TOTAL FOR: HAROLD ZIEGLER FORD			1,362.10
000138	AMERICAN OFFICE SOLUTIONS 32201874	DPS - COPIER LEASE AND USAGE JULY 2022	147.43
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			147.43



000153	FLEIS & VANDENBRINK INC 62934 63019 63261	WELL4 CHEMICAL FEE DESIGN & PERMITTING - THROUGH JULY 2022 DPW - SAMPLING FOR PFAS PROFESSIONAL SERVICES JULY 2022 - COUNTY ARPA SUBMITTALS	2,711.50 400.00 750.00
TOTAL FOR: FLEIS & VANDENBRINK INC			3,861.50
000164	ETNA SUPPLY CO INC S104678676.001	DPW - 20' 6" PIPE FOR WATER MAIN BREAK	638.70
TOTAL FOR: ETNA SUPPLY CO INC			638.70
000276	WEST SHORE FIRE, INC 28106 28132	DPS - BULLARD LEATHER FRONT SEWN CENTER "CHIEF" DPS - 6" EAGLE FOR UST HELMET	73.50 92.83
TOTAL FOR: WEST SHORE FIRE, INC			166.33
000303	SHERYL GLUCHOWSKI 2022.06.29	FLOWER PURCHASE - HOSTAS	39.88
TOTAL FOR: SHERYL GLUCHOWSKI			39.88
000947	WYOMING ASPHALT PAVING INC. 2022-362 2022-385	DPW - ASPHALT MATERIALS LOCAL STREET POTHOLES W/E 08/07/2022 DPW - ASPHALT MATERIALS W/E 08/07/2022	255.15 199.42
TOTAL FOR: WYOMING ASPHALT PAVING INC.			454.57
000964	RAPA ELECTRIC INC S10734	WR - 2 NEW BALDOR MOTORS 1.5HP	1,745.02
TOTAL FOR: RAPA ELECTRIC INC			1,745.02
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP 3181	DPS - DRY CLEANING JULY 2022	70.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			70.00
002091	ABONMARCHE CONSULTANTS, INC. 141901	GRANT ADMINISTRATOR SERVICES JULY 2022 - SOUTHWRIGHT	212.50
TOTAL FOR: ABONMARCHE CONSULTANTS, INC.			212.50
002116	CHARTER COMMUNICATIONS 0005188080122 0036867080722 0054103080522	DPW/WR AUGUST 2022 INTERNET AIRPORT - INTERNET SERVICE 08/07 TO 09/06/2022 CITY HALL PHONE/INTERNET 08/05 TO 09/04/2022	139.98 84.00 499.45
TOTAL FOR: CHARTER COMMUNICATIONS			723.43
002142	CORRPRO COMPANIES INC 695136	DPW - INSPECTION SERVICE WATER TOWER INDUSTRIAL PARK	860.00
TOTAL FOR: CORRPRO COMPANIES INC			860.00
002281	HOME DEPOT 2024369 3025362 5025103	DPW- AIRPORT LED PRISMATIC PANEL DR DPW - COLFAX SIDEWALK SUPPLIES DR WR - CLEANING AND MAINTENANCE SUPPLIES BP	59.97 78.89 101.66
TOTAL FOR: HOME DEPOT			240.52
002285	MICHIGAN DOWNTOWN ASSOCIATION 3117	DDA - MEMBERSHIP DUES 10/01/2022 TO 09/30/2023	125.00
TOTAL FOR: MICHIGAN DOWNTOWN ASSOCIATION			125.00

002402	STEENSMA LAWN & POWER EQUIPMENT		
	956059	DPW - BLADES FOR MOWER	119.99
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			119.99
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A821252	DPS - NOTIFIER SYSTEM MONITORING/INSPECTIONS SEP-NO'	195.72
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			195.72
002562	CITY OF ALLEGAN		
	10587	DPW - MARCH TO JUNE 2022 WATER SAMPLES (26)	520.00
TOTAL FOR: CITY OF ALLEGAN			520.00
002582	PLAINWELL REDI MIX - COSGROVE ENT.		
	14032	DPW - 4 YARDS CONCRETE PRODUCT SOUTH ANDERSON	618.00
	14040	DPW - 1.5 YARDS CONCRETE PRODUCT WATER MAIN BREAK	242.00
	14054	DPW - 2 YARDS CONCRETE PRODUCT WATER MAIN BREAK	316.00
	14099	DPW - 1 YARD PRODUCT / COLOR CLEANUP - CITY HALL PELL	228.00
	14130	DPW - 2 YARDS PRODUCT / COLOR CLEANUP - SCULPTURE	376.00
	14141	DPW - 6.25 YARDS PRODUCT - WATER MAIN BREAK	945.00
	14144	DPS - 1.5 YARDS PRODUCT - NORTH MAIN ST	242.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENT.			2,967.00
002650	FUEL MANAGEMENT SYSTEM		
	170228	DPS - FUEL AUGUST 1 TO 15 2022 POLICE AND FIRE	1,129.55
TOTAL FOR: FUEL MANAGEMENT SYSTEM			1,129.55
002703	CONTINENTAL LINEN SERVICES INC		
	3362678	DPW - UNIFORMS/RUGS 08/02/2022	32.86
	3362679	WR - UNIFORMS 08/02/2022	13.50
	3368519	DPW UNIFORMS/RUGS	58.87
	3368520	WR UNIFORMS/RUGS	29.58
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			134.81
002719	STATE OF MICHIGAN - D.N.R.E./DEQ		
	2022.08.09	DPW - WATER SAMPLES - 126 FAIRLANE/928 INDUSTRIAL PAR	36.00
TOTAL FOR: STATE OF MICHIGAN - D.N.R.E./DEQ			36.00
002780	BORGESS LIFE SUPPORT MEDICAL CENTER		
	2022	DPS - RANTZ TRAINING CENTER ALIGNMENT FEE CALENDAR :	150.00
TOTAL FOR: BORGESS LIFE SUPPORT MEDICAL CENTER			150.00
004221	R.W. LAPINE INC		
	42274	ADMIN - CITY HALL HVAC UNIT LEAKING WATER REPAIRED	313.08
TOTAL FOR: R.W. LAPINE INC			313.08
004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2022.08TOWN	RETIREE HEALTH INSURANCE AUGUST 2022 - TOWN	245.69
	2022.08WHIT	RETIREE HEALTH INSURANCE AUGUST 2022 - WHITNEY	253.59
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			499.28
004796	SILVERSCRIPT INSURANCE COMPANY		
	2022.08TOWN	RETIREE PRESCRIPTION COVERAGE AUGUST 2022 - TOWN	26.60
	2022.08WHIT	RETIREE PRESCRIPTION COVERAGE AUGUST 2022 - WHITNE'	26.60
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			53.20
004812	FISH WINDOW CLEANING		
	112950	WR - WINDOW CLEANING TREATMENT PLANT	25.00

TOTAL FOR: FISH WINDOW CLEANING			25.00
004832	QUALITY PRECAST INC 19813	DPW - STORM DRAINS PRAIRIE ST	675.69
TOTAL FOR: QUALITY PRECAST INC			675.69
004837	MUNIWEB 54750	JULY 2022 WEBSITE HOSTING & 2 YEAR SSL CERTIFICATE	350.00
TOTAL FOR: MUNIWEB			350.00
004855	PLAINWELL ACE HARDWARE		
	11036	DPW - HOSE/CAP FLOWER PROGRAM AS	5.58
	11050	DPW - LED FLOODLIGHT AIRPORT DR	239.98
	11052	DPW - TRAFFIC PAINT FOR CROSSWALKS AND PARKING LINE!	619.96
	11056	DPW - PVC PIPE FOR SEWER AS	55.99
	11080	DPW - DISINFECTANT BATHROOM PARKS	27.54
	11084	DPW - MISS DIG PAINT WK	19.98
	11139	DPW - WASP/HORNET KILLER WK	13.18
	11141	WR - HEAT CABLE/PRIMER/BINDERS - KB	48.97
	11144	WR - HEAT CABLE KB	55.98
	11146	DPW - ADAPTER AND PLUG RL	69.98
	11147	DPW - CREDIT MEMO RETURN ADAPTER & PLUG RL	(69.98)
	11161	WR - WASP & HORNET FOAM JG	6.00
	11163	WR - BALLAST AND SUPPLIES JG	91.89
TOTAL FOR: PLAINWELL ACE HARDWARE			1,185.05
004858	FERGUSON WATERWORKS 0161086	DPW - REPLACE PARTS USED FOR WATER MAIN BREAK - TRUC	54.09
TOTAL FOR: FERGUSON WATERWORKS			54.09
004886	REPUBLIC SERVICES 0249-007567291	CITYWIDE RECYCLING SERVICES AUGUST 2022	2,754.05
TOTAL FOR: REPUBLIC SERVICES			2,754.05
004894	ASCENSION MI EMPLOYER SOLUTIONS 477273	RANDOM - CHAIN OF CUSTODY A SHANNON	28.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			28.00
004902	BLOOM SLUGGETT PC 22935	JULY 2022 LEGAL SERVICES	6,453.00
TOTAL FOR: BLOOM SLUGGETT PC			6,453.00
005012	UNITED BANK		
	2022.08.04	WIRE TRANSFER FEE - CORELOGIC PAYMENT #2 SUMMER 202	12.00
	2022.08.09	ACH FEE - PROPERTY TAX DISTRIBUTION	7.00
	2022.08.10	ACH FEE - UTILITY PRENOTES	7.00
	2022.08.12	ACH FEE - UTILITY PAYMENT FILE	7.00
	2022.08.15WIRE	WIRE TRANSFER FEE - LERETA 2022 SUMMER TAX PAYMENT	12.00
	2022.08.17	ACH FEES - TAX DISTRIBUTION & PAYROLL TRANSFER	14.00
	2022.08.18	ACH FEES - UNION DUES PAYMENT	7.00
TOTAL FOR: UNITED BANK			66.00
005015	CHECKALT-KLIK 192740	JULY 2022 ELOCKBOX FEES - 176 TRANSACTIONS	145.98
TOTAL FOR: CHECKALT-KLIK			145.98
005023	VAIRKKO TECHNOLOGIES, LLC		

	20166	AUGUST 2022 EMPLOYEE TRAINING PRE-BUILT CONTENT	67.80
	20167	AUGUST 2022 EMPLOYEE TRAINING SOFTWARE	97.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60
005041	EVOQUA WATER TECHNOLOGIES		
	905469073	WR - JULY 2022 ODOR CONTROL	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			300.00
005047	STAPLES, INC.		
	3513556476	TONER CARTRIDGE HP414A - CLERK'S OFFICE	72.19
	3514571848	ADMIN - CITY HALL PAPER/PENCILS/CLEANERS	53.56
TOTAL FOR: STAPLES, INC.			125.75
005050	QUADIENT LEASING USA		
	N9529684	POSTAGE METER LEASE PAYMENT JUNE 8 TO SEPT 7, 2022	429.36
TOTAL FOR: QUADIENT LEASING USA			429.36
005093	BADGER METER, INC.		
	80104217	BADGER METER CELLULAR SERVICE JULY 2022	30.00
TOTAL FOR: BADGER METER, INC.			30.00
005095	VITAL RECORDS CONTROL		
	0523767	CITY HALL SHREDDING PICKUP	71.42
TOTAL FOR: VITAL RECORDS CONTROL			71.42
999999	ST JOHNS POLICE DEPARTMENT		
	6761	DPS - 800 MHZ RADIOS/CHARGER KC	2,250.00
TOTAL FOR: ST JOHNS POLICE DEPARTMENT			2,250.00
ACACH	ALLEGAN COUNTY TREASURER		
	2022.08.06	2022 TAX COLLECTIONS W/E 08/06/2022	329,302.23
	2022.08.13	2022 TAX COLLECTIONS W/E 08/13/2022	204,351.64
TOTAL FOR: ALLEGAN COUNTY TREASURER			533,653.87
CBEFT	HUNTINGTON NATIONAL BANK		
	2022.07	HUNTINGTON BANK FEES - JULY 2022	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00
RDLACH	RANSOM DISTRICT LIBRARY		
	2022.08.06	2022 TAX COLLECTIONS W/E 08/06/2022	43,457.19
	2022.08.13	2022 TAX COLLECTIONS W/E 08/13/2022	26,950.16
TOTAL FOR: RANSOM DISTRICT LIBRARY			70,407.35
REFUND TAX	PROPERTY TAX OVERPAYMENT REFUNDS		
	08/05/2022	2022 Sum Tax Refund 55-160-107-10	1,162.77
	08/17/2022	2022 Sum Tax Refund 55-030-105-10	49.00
	08/17/2022	2022 Sum Tax Refund 55-410-078-00	2,603.05
	08/17/2022	2022 Sum Tax Refund 55-320-015-00	218.31
TOTAL FOR: PROPERTY TAX OVERPAYMENT REFUNDS			4,033.13
REFUND UB	UTILITY BILL OVERPAYMENT REFUNDS		
	08/05/2022	UB refund for account: 05-00067900-01	3.78
	08/17/2022	UB refund for account: 05-00073900-00	59.98
TOTAL FOR: UTILITY BILL OVERPAYMENT REFUNDS			63.76
TOTAL - ALL VENDORS			645,085.36

**INVOICE AUTHORIZATION**

**Person Compiling Report**

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2022.08.18 10:30:19 -04'00'

**Brian Kelley, City Treasurer**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2022.08.18 10:30:31 -04'00'

**Bryan Pond, Water Renewal Plant Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan Pond  
Date: 2022.08.18 11:49:37 -04'00'

**Kevin Callahan, Public Safety Director**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Kevin A Callahan**

Digitally signed by Kevin A Callahan  
Date: 2022.08.18 13:09:05 -04'00'

**Bob Nieuwenhuis, Public Works Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert Nieuwenhuis**

Digitally signed by Robert Nieuwenhuis  
Date: 2022.08.18 10:42:32 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
Date: 2022.08.19 09:03:03 -04'00'



August 11, 2022

**Board of Commissioners Update  
Administrator's Report**

**ENGAGEMENT**

**Employment** (Last Updated on July 28, 2022)  
202 as of Q2:

<b>TURNOVER/RETENTION (Regular FT &amp; PT Only)</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
# of Terminations (includes Retirees)	16*	9*		
Average length of tenure of terminated REG employees	16.48	9.79		
Turnover % of new REG employees (<=1 year)	16%	21%**		
Turnover % of REG employees	4.10%	2.20%		
Total average number of REG Employees	393	401		
Notes	*9 of the terminations were retirements	*1 termination was a retirement. **calculation updated/changed in Q2 for both quarters		
<b>RECRUITMENT</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Jobs Posted	10	12		
# of Days to Hire (KPI)	53.6	51.21		
# of New Hires	25	37		
# of Promotions or Transfers	15	7		

Current Number of Active Regular Full-Time and Regular Part-Time Employees: 401

*New Hires: 2*

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Department</b>
Newcomb	Ashley	Administrative Assistant	Sheriff's Office
Raap	Megan	Telecommunicator	Central Dispatch

*Left Employment: 3*

Last Name	First Name	Position	Department
Andrus	Delora	Secretary/Receptionist	Circuit Court
Chen	Wei	Corrections Officer	Sheriff's Office – Corrections
May	Bryan	GIS Specialist II	Information Services

*Promotions/Transfers: 2*

Last Name	First Name	New Position	Department
Bywater	Rachel	Irregular Animal Control	Sheriff's Office – Animal Control
Miller	Nashell	Secretary/Receptionist	Circuit Court

*Current Open Positions: 19*

Position	Department	Current Status
Assistant Prosecuting Attorney	Prosecuting Attorney	Candidate identified – start date to be determined
Assistant Public Defender	Public Defender	Unfilled – 2023 position approved to fill early
Chief Assistant Public Defender	Public Defender	Unfilled
Corrections Sergeant	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Candidate identified – start date to be determined
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Deputy Circuit Court Clerk (PT25)	County Clerk	Will remain unfilled until 2023
Deputy District Court Clerk	District Court	Candidate identified – start date is 8/8/2022
Deputy Drain Commissioner – Engineer	Drain Office	Unfilled
Deputy Sheriff	Sheriff's Office	Candidate identified – currently attending Academy
Drain Maintenance Technician	Drain Office	Unfilled
GIS Specialist II	Information Services	Unfilled
IRPT Janitor	Facilities	Unfilled
Legal Administrative Specialist	Prosecuting Attorney	Unfilled
Program Coordinator	Transportation	Unfilled
Senior Services Counselor	Senior and Veteran Services	Unfilled – interviews to begin week of 8/8/2022
Telecommunicator	Central Dispatch	Unfilled

For more information regarding this matter, please contact Lyn Holoway, Human Resources Manager, at (269) 673-0537 or [lholloway@allegancounty.org](mailto:lholloway@allegancounty.org).

**Health Strategy Team Update** – Earlier this year, a Subcommittee of the Health Strategy Team was developed to reduce the percentage of adult members not taking preventive health measures by 5 percentage points (35% to 30%). As of the 1<sup>st</sup> Quarter of 2022, this percentage was 33%. This

Subcommittee, consisting of the County, Medical Care Community, and vendors, met numerous times over the past quarter to discuss ways to increase preventive health measures by adult members. In addition, the Subcommittee discussed ideas to increase Mental Health awareness and how to increase annual EAP utilization from 14% to 19%. Current EAP annual utilization is estimated to be 16% for 2022.

The County has continuously communicated through various delivery methods important health and wellness-related information to staff. To improve the marketing strategy, the County determined it was necessary to understand the best way to communicate health care preferences to County staff. Therefore, a Health Care Communication Preferences Survey was emailed to staff. The results are shown below:

- 1) County's Key takeaways:
  - 83% prefer to get an email to their work email
  - 33% prefer mail to their home
  - Employees are most likely to open the information if it comes from HR (83%) or Priority Health (65%)
  - 59% say early morning is the best time to send information, and late morning and early afternoon were 31-32%
- 2) Medical Care Community's Key Takeaways:
  - Preferred personal email over mail
  - Want to get information from HR or Priority
  - Time of day varied – said, “when I open it is when I get it”

Based on the above survey results, the Subcommittee created Preventive Health and Mental Health Campaigns. The monthly communications include preventive health and mental health topics delivered through email from various sources, including Human Resources. A majority of the communications will be done via work email by Human Resources, and additional communications will take place via webinars and home mailing. For more information regarding this matter, please contact Lyn Holoway, Human Resources Manager, at (269) 673-0537 or [lholloway@allegancounty.org](mailto:lholloway@allegancounty.org).

**Wellness Report** – Please see Attachment A for the 2<sup>nd</sup> Quarter 2022 Report. For questions or more information, please contact Amy Doeden, Wellness Coordinator, at [adoeden@allegancounty.org](mailto:adoeden@allegancounty.org).

## OPERATIONS

**Facility Master Planning** (Last Updated on July 14, 2022) – A Courthouse building stakeholder meeting was held on July 27, 2022, to begin the planning process with Wightman representatives. It was well attended, with about 60% participating remotely. Wightman reviewed their strategy and timeline for completing plans for the Courthouse and the County Services building by the end of the year. Meetings are now being set to discuss each specific service area within the next 45 days. From there, Wightman will begin creating conceptual drawings of both the Courthouse and the County Services Building. For more information regarding this matter, please contact Steve Sedore, Executive Director of Operations, at (269) 673-0373 or [ssedore@allegancounty.org](mailto:ssedore@allegancounty.org).

**Courthouse/Youth Home Carpet Replacement** (Last Updated on June 6, 2022) – The carpeting is expected to be installed before the end of August. The County is working closely with the contractor to get a firm date and time and coordinating with service area leaders. The Youth Home carpeting will be installed during the day, as it impacts a smaller area that can be easily worked around. The Courthouse carpeting will be installed after hours. For more information regarding this matter, please contact Carl Chapman, Facilities Management Director, at (269) 673-0207 or [cchapman@allegancounty.org](mailto:cchapman@allegancounty.org).

**Public Record Fraud Protection Services** (Last Updated on March 25, 2022) – This new online fraud prevention service from the Register of Deeds will allow the public to register and receive notifications whenever a public record document is recorded with their name. The necessary contracts have been signed for this low-cost solution, and the scripts to automatically pass data on a daily basis from our current Kofile public records management solution to the Fraud Protection Solution being offered by a different vendor have been created and tested. The finishing touches are being applied to customize the registration homepage before releasing it to the public. It is currently anticipated the solution will be



available by the end of August. For more information regarding this matter, please contact Amy Nelson, Chief Deputy Register of Deeds, at (269) 673-0288 or [anelson@allegancounty.org](mailto:anelson@allegancounty.org).

**MEVO Go Anywhere Box** – In 2021, Allegan County was included in a 5th District grant to acquire technology that would allow Central Dispatch to transfer 911 and administrative calls to a remote kit called a MEVO Go Anywhere Box (MGAB). The MGAB contains 4 wired phones, a network switch, battery backup, and Subscriber Identity Module (SIM) cards for both Verizon and AT&T. The purpose of the MGAB is to allow Central Dispatch, in the case where the center has to be evacuated or is temporarily unusable, to take 911 and administrative calls from an alternate location by way of a cellular connection. The MGAB was received earlier this year, and the SIM cards were recently received. The SIM cards were installed, and the MGAB was tested the week of July 18, 2022, with training for Dispatch Staff on how to deploy the MGAB provided on July 26, 2022. While the intent of the MGAB was to further Central Dispatch’s ability to handle 911 calls, even in the event of the loss of the dispatch center, the MGAB can also be used to expand operations in the event of a large-scale dent that exceeds the current capabilities available through the six workstations currently in dispatch. The first year of SIM card services is paid for under the grant, and the 5th District is also considering the potential of covering the costs for future years. In the meantime, a direct agreement for services is being researched in the event the County may have to cover future costs through Dispatch Operational funds. For more information regarding this matter, please contact Jeremy Ludwig, Director of Central Dispatch, at (269) 686-5211 or [jludwig@allegancounty.org](mailto:jludwig@allegancounty.org).

## FINANCIAL STABILITY

**Additional Single Audit Details** – The County’s auditors presented the results of the annual audit at the July 28, Board meeting. The focus of the presentation was the County’s annual financial report, which received an unmodified (the highest level) opinion. The County’s audit process actually results in two audit reports being issued. The second audit report is called a Single Audit. A Single Audit, which subjects the funds to an increased level of scrutiny, is required whenever the County expends \$750,000 or more in Federal funds. A chart that shows the ten-year history of expenditures is as follows:

Year	Federal Funds Expended
2021	3,238,222
2020	5,246,402
2019	2,033,396
2018	2,198,624
2017	2,154,687
2016	2,053,816
2015	2,141,772
2014	2,062,520
2013	4,836,238
2012	3,351,916

The County also received an unmodified audit opinion on the Single Audit. In addition, the County was deemed to be a Low-Risk auditee. This designation is important because some State grants use the County’s risk status when designing the level of documentation required for monthly and quarterly financial reporting.

It is important to note that, while the Finance area coordinates the audit process, many County Departments and staff – especially grant program managers – are responsible for the County’s successful audit outcomes. The level of Federal dollars expended in 2020 and 2021 dwarf previous years’ levels, with the exception of 2012 and 2013. Those two years had one large Drinking Water Revolving Fund project. The recent volume is even more impressive, considering that many grants were new programs that had rules and regulations that were sometimes created mid-grant. For more information regarding

this matter, please contact Lorna Nenciarini, Executive Director of Finance at (269) 673-0228, or [lnenciarini@allegancounty.org](mailto:lnenciarini@allegancounty.org).

## SERVICES

**COVID-19 Update** (Last Updated on July 28, 2022) – The latest COVID-19 update from Public Health is attached (Attachment B). For more information regarding this matter, please contact Angelique Joynes, Health Officer, at [ajoynes@allegancounty.org](mailto:ajoynes@allegancounty.org).

**Community Health Improvement Plan (CHIP)** (Last Updated on May 26, 2022) – Allegan County Health Department (ACHD) has formed a steering committee with representatives from OnPoint (formerly Community Mental Health), Ascension Borgess Allegan, Allegan County Food Pantry Collaborative, and United Way to develop a Community Health Improvement Plan. A presentation has been prepared and given to the Multi-Agency Collaborative Council (MACC) on August 5 to discuss proposed goals and objectives for the 2022 plan. The group also sent out a survey to assess existing and future strategies from community partners and organizations to align efforts for the next few years. The steering committee plans to present again in October 2022 to the MACC and have the final CHIP published in November 2022. For more information regarding this matter, please contact Lindsay Maunz, Planning and Preparedness Manager, at (269) 686-4515.

**Monkeypox Vaccination Available** – Allegan County Health Department (ACHD) began vaccinating high-risk individuals in response to the Monkeypox Virus (MPV) the first week of August 2022. ACHD is collaborating with businesses and individuals in high-risk settings and populations, to provide health education and information about minimizing risk and mitigation strategies similar to other reportable communicable diseases.

The current Michigan Department of Health and Human Services (MDHHS) vaccine administration guidance includes the following strategies:

- Post-Exposure Prophylaxis (PEP) – Vaccinating individuals following intermediate or high-risk exposure to MPV to prevent illness.
- Expanded Post-Exposure Prophylaxis (PEP++) – Vaccinating individuals with risk behaviors in geographies, settings, events, or venues with known MPV transmission in the last 14 days.

The Centers for Disease Control and Prevention (CDC) recommends the vaccine be given for PEP within four days from the date of exposure for the best chance to prevent the onset of the disease. If given between four and 14 days after the date of exposure, vaccination may reduce the symptoms of the disease but may not prevent MPV.

Michigan is using all available vaccines as first doses during its initial allocations and second doses will be provided when more vaccine is available. The vaccine strategy will continually evolve in response to the outbreak and the availability of vaccines.

ACHD currently (as of August 2, 2022) has no cases of Monkeypox recorded for an Allegan County citizen, though contact tracing has revealed those with MPV have spent time in Allegan County while potentially contagious posing a risk of transmission.

More information regarding Monkeypox can be found on the [CDC website](#), [MDHHS website](#), and [Allegan County website](#). Residents should contact ACHD at (269) 673-5411 to discuss eligibility and availability of the vaccine if they are at high risk. For more information regarding this matter, please contact Lisa Letts, Personal Health Manager, at (269) 673-5411 or [lletts@allegancounty.org](mailto:lletts@allegancounty.org).

**Environmental Health Field Team Service Delivery Update** – Currently, 100% of the eligible applications, received through July 10, were issued within the timeframe (6/13/2022 – 7/10/2022), the 14 business day benchmark; attachment C. 100% of all customers (7/11/2022 – 7/24/2022) were contacted within 5 business days of submitting their application. We have been able to meet these metrics the majority of the time because we currently have CDC Foundation staff who are doing case investigations and other activities related to COVID-19 and our cases are lower. ACHD has been notified that the CDC

Foundation staff is being off-boarded and not able to support us. It should be noted that those resources are discontinued (July/August 2022) and the benchmarks may not be met due to mandated timely case investigations. For more information regarding this matter, please contact Randy Rapp, Environmental Health Manager, at (269) 686-4506.

**Harmful Algal Bloom (HAB) Update** – On July 26, 2022, the Allegan County Health Department (ACHD) received a call regarding a possible HAB at Swan Lake, located in Cheshire Township. Preliminary tests were positive for microcystins (cyanotoxin) that are indicative of a HAB. The ACHD issued an advisory on June 27, 2022, and the lake was posted (Attachment D). The Michigan Department of Environment, Great Lakes, and Energy (EGLE) are testing the samples on August 2, 2022. For more information regarding this matter, please contact Randy Rapp, Environmental Health Manager, at (269) 686-4506.

**Water Study Workgroup** – The Water Study Workgroup met on August 3, 2022; see Attachment E for minutes. The next meeting is scheduled for August 17, 2022. For more information regarding this matter, please contact Randy Rapp, Environmental Health Manager, at (269) 686-4506.

**Broadband Action Workgroup** – The Broadband Action Workgroup (workgroup) met on July 21, 2022; the August 4<sup>th</sup> meeting was canceled. Minutes will be posted to the meeting when available. The Board of Commissioners approved the request for proposal (RFP) and it was released on Tuesday, August 2.

To date, around 1,895 Broadband Survey responses have been received. The survey will continue to be available through early 2023 to collect speed test data. The next meeting is scheduled for September 1, 2022. For more information regarding this matter, please contact Jill Dunham, Project Manager, at (269) 673-0588.

**Homelessness at County Campgrounds** – Use of County campgrounds by homeless individuals, or for agencies to place homeless individuals, continues to be a problem. While not all homeless users are immediately identified, the Park Rangers are able to make reasonable assumptions. Staff usually identified the homeless when it is apparent they are lacking essential supplies like food, ice, phones, coolers, rain tarps, blankets, cooking utensils, transportation – even such basics as a bucket for water and soap. Some sleep under tarps or in their vehicles because they have no tents.

There are churches and community agencies that place some of these campers at the campgrounds without essential supplies. When this happens, attempts are made to connect these campers to additional resources. The Park manager has a list of essential supplies that has been shared with agencies.

It has been observed, that 3 – 5 campsites are being used by the homeless at any given time. The Park Ordinance is strictly being enforced limiting campsite use to 14 days. If disruptive behaviors are reported or observed, warnings are given or in some cases, removal from the parks is necessary. Law enforcement has been called when needed. The customer experience in the campgrounds is important. Homelessness is an important matter and the root issues must be addressed by the appropriate agencies to assist the homeless. As the Board has affirmed, housing at recreational parks is not a solution. As such this ongoing issue will continue to be monitored by Park staff. The concerns have been shared with the Multi-Agency Collaborative Council (MACC). MACC is working with the non-profit agencies to identify resources and solutions to reduce Homelessness Countywide. For more information regarding this matter, please contact Brandy Gildea, Parks Manager, at (269) 673-0378 or [bgildea@allegancounty.org](mailto:bgildea@allegancounty.org).

**Home Delivered Meal Delivery Contract** – Due to the costs of gasoline, coupled with the current labor shortage, Community Action of Allegan County has requested a \$0.16 increase to the unit rate for delivery of Home Delivered Meals from \$3.81 to \$3.97 per meal based on the following information:

- The IRS recently increased the allowable amount for mileage from \$0.585 to 0.625 per mile effective July 1, 2022. Home Delivered Meals drivers are paid mileage at the current IRS allowable rate, so this cost has increased with no additional funding attached to it

- In June of 2022, 322 older adults received 7,588 meals. At the current Service levels, this price differential will result in an additional \$7,284, for the remaining six months of 2022. This increase will be covered within the current fund balance
- At its July 20, 2022 Meeting, the Commission on Aging recommended that this contract increase be accepted; largely due to the fact that this action (accepting the new contract terms) will allow this provider to remain whole as they compete in the current market and provide the funds to compensate mileage for their drivers at the current IRS allowable rate
- County Administration intends to sign the contract change with this provider, absent Board of Commissioner direction to the contrary

For more information regarding this matter, please contact Sherry Owens, Senior and Veterans Services Director, at (269) 686-5144 or [sowens@allegancounty.org](mailto:sowens@allegancounty.org), or Lorna Nenciarini, Executive Director of Finance, at (269) 673-0228 or [lnenciarini@allegancounty.org](mailto:lnenciarini@allegancounty.org).

**Veteran Stand Down 2022** – Planning has begun for this event to be held on Thursday, October 20, 2022, at the First Baptist Church in Allegan. In 2021, a drive-through event was held at the church, but this will be the first indoor event since 2019. For more information regarding this matter, please contact Sherry Owens, Director, at (269) 686-5144 or [sowens@allegancounty.org](mailto:sowens@allegancounty.org).

**Wellness 2nd Quarter 2022 Report - Narrative Summary**  
**Board of Commissioners – August 11, 2022**

- Report includes 2<sup>nd</sup> Quarter 2022 report.
- Quarterly Report reflects data through June 30, 2022.
- Wellness programming was initiated in November 2013, thus we have completed 8 years of programming.
- Report highlights:
  - 6 Primary Objectives established for the wellness initiative by Allegan County along with the Board of Commissioners, pg. 1.
  - Participation and Health Metrics, or results from wellness programming below related objective, pg. 2.
    - Employee participation-enrolled rate is currently 82%, and participation-core (wellness assessment & coaching) rate is 75%. This exceeds the best-practice benchmark goal of 75%. We've maintained or exceeded best-practice goal since 2015, year \$300 Participation Incentive was implemented; exception year 2020 due to COVID-19.
    - Health Risk Factors, pg. 3 – 2.1.1 shows risk stratification, or prevalence of employees in low, medium and high risk groups. The goal is to help bring employees from high risk, to low risk, and keep low risk employees low risk. Currently, 48% of our employees are low risk and 17% are high risk. Health metrics data is gathered through twice-per-year confidential individual biometric assessment and health survey, (health risk assessment) - measures critical health factors.
    - Medical, prescription drug and wellness initiative expenditures, pg. 3.
  - Wellness strategic focus for 2020 through 2023 established by a focus group in 2019 and extended by the Health Strategy Team in 2021 is to support employees' physical and mental health.

## **PRIMARY OBJECTIVES**

See *Allegan County Comprehensive Worksite Wellness—Objectives and Metrics* for detailed objectives and metrics.

### **1. Maintain sustainable healthcare costs and expenditures**

A fundamental principle is that preventing costly diseases and keeping healthy employees healthy may result in healthcare cost savings. See page 3 of this report for related data. Additional data will be provided in annual Wellness Key Performance Indicators report.

### **2. Increase health and wellness**

Reducing and eliminating risk factors is a process that occurs over time and we expect to see positive health trends after 3 to 5 years of wellness programming. Programming began in November 2013 and benchmark participation occurred in September 2015. See page 2 of this report for related data. Annual wellness report will better indicate health trends.

### **3. Increase productivity**

Increased productivity results from reduced absenteeism and reduced presenteeism. Presenteeism occurs when health problems affect productivity of at-work employees. Data on self-reported absenteeism and self-reported presenteeism is currently available.

### **4. Increase healthy workplace culture**

A healthy workplace culture is essential to successful wellness program outcomes as it provides support for individuals beginning or maintaining healthy lifestyle behaviors. Related data can be found on the annual Wellness Key Performance Indicators report.

### **5. Increase engagement**

See page 2 of this report for related data. Plan is to continue our efforts to raise awareness of the wellness benefit and to make wellness activities accessible to increase wellness engagement.

### **6. Increase integration across County programs**

Quarterly Health Strategy meetings with all health-related vendors occur to ensure optimum program utilization, data-sharing and cooperation, and support for organizational wellness objectives. Vendors include: insurance broker, medical insurance, wellness, worker's compensation, disability and employee assistance program. Additional examples of integration are occurring:

- Wellness coaches make medical referrals for routine preventive care and follow-up care for at-risk individuals.
- Wellness coaches make employee assistance program referrals for employees with emotional health and/or addiction concerns.
- Wellness and Employee Engagement Teams collaborate to plan and conduct events to meet joint objectives.
- Fitness Center 2016, 2017, 2018 & 2019 fee was waived for wellness-eligible Allegan County employees (all Allegan County employees). Fitness Center Policy update on October 1, 2019 established zero fees for all AC employees and their spouse/adult dependents with AC medical insurance coverage.
- New Fitness Center members receive a welcome email promoting exercise and physical fitness-related wellness benefits.
- See Allegan County Comprehensive Worksite Wellness — Objectives and Metrics for a complete list on integrations solutions implemented.

**COMPREHENSIVE WORKSITE WELLNESS—PARTICIPATION**

**Objective 5. Increase engagement**

**5.1. Increase Wellness participation**

Employees—Comprehensive <sup>1</sup>	Mar.'18	Mar.'19	Mar.'20 <sup>2</sup>	Mar.'21 <sup>2</sup>	Jun.'22	Bnchmrk <sup>3</sup>
5.1.1. # Enrolled	312	312	328	322	328	
5.1.1. % Enrolled	86%	85%	85%	84%	82%	
5.1.1. # Core Participation <sup>4</sup>	308	304	242	312	301	
5.1.1. % Core Participation <sup>4</sup>	85%	83%	63%	81%	75%	75%

Spouses—Comprehensive

5.1.2. # Enrolled	24	26	24	25	12	
5.1.2. # Core Participation	14	17	3	2	1	

Employees—Select<sup>5</sup>

5.1.3. # Enrolled	8	13	14	14	15	
5.1.3. % Enrolled	4%	7%	9%	9%	13%	

Spouses—Select

5.1.4. # Enrolled	3	3	3	3	3	
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Group Programs	Date	# Participation
5.1.5 Zumba Video*	11/2020—present	132 Views as of 6/11/22 (cumulative)

Participation Incentive implemented January, '15. Benchmark participation initially met Sept., '15.

<sup>1</sup>Comprehensive Program # of employees eligible (Full-time, Regular Part-time, Elected Salaried, Job Share): Mar. '18=361, Mar. '19=368, Mar. '20=385, Mar. '21=385, June. '22=401.

<sup>2</sup>Mar '20: Data skewed due to service interruption w/COVID-19 (partial telephonic assessments/missing biometrics; 3rd Qtr. '20, 1st Qtr. '21: telephonic assessments/missing biometrics.

<sup>3</sup>Holtyn & Associate best practice benchmark participation indicator at 12 to 24 months. AC Wellness and Holtyn services implemented November, 2013.

<sup>4</sup>Core components: Biometric Screening, Health Survey and Coaching.

<sup>5</sup>Select Program # of employees eligible (Irregular Part-time, Seasonal, Temporary, Per Diem): Mar. '18=191, Mar. '19=191, Mar. 20=155, Mar. '21=156; Jun. '22=121. Per Diem eligible as of 1/1/18.

Key: EE=employee, L&L=Lunch and Learn, G&G=Grab and Go, BP=blood pressure.

\*Cumulative, since Sep. '21.

**COMPREHENSIVE WORKSITE WELLNESS—HEALTH METRICS**

Comprehensive Employee data from Assessment (biometric screening), Healthy Survey & Coaching

**Objective 2: Increase health and wellness**

**2.1 Reduce lifestyle health risk factors**

	Mar.'18	Mar.'19	Mar.'20 <sup>2</sup>	Mar.'21 <sup>2</sup>	Jun.'22	Bnchmrk <sup>6</sup>
2.1.1. Lifestyle Health Risk Factors <sup>7, 10</sup>						
Low risk (0-2 risks)	63%	61%	56%	60%	48%	70%
Medium risk (3-4 risks)	29%	29%	34%	30%	35%	—
High risk (5+ risks)	8%	10%	10%	10%	17%	—
2.1.2. Zero Cardiovascular Disease Risk Factors <sup>8</sup>	38%	n/a	n/a	n/a	n/a	—

Measured Health Risk Factors (low % desired):

2.1.3. Body Mass Index Overweight/Obese	81%	82%	82%	82%	82%	66%
2.1.4. % Body Fat Below Average/Poor <sup>9</sup>	63%	n/a	n/a	n/a	n/a	n/a
2.1.5. Waist at risk	48%	53%	60%	51%	61%	42%
2.1.6. High Blood Pressure Stage 1 <sup>10</sup>	n/a	41%	n/a	53%	52%	—
High Blood Pressure Stage 2 (140+/90+) <sup>10</sup>	15%	16%	17%	6%	16%	13%
2.1.7. High Cholesterol (≥200)	33%	35%	33%	33%	44%	32%
2.1.8. Glucose at risk <sup>10</sup>	0%	3%	6%	5%	5%	1%
2.1.9. Poor Fitness <sup>10</sup>	14%	29%	18%	—	26%	13%

Self-reported Health Risk Factors (low % desired):

2.1.10. No Exercise/Leisure-time Activity	13%	14%	11%	13%	18%	12%
2.1.11. Smoking	8%	8%	7%	6%	6%	12%
2.1.12. High Stress	26%	31%	27%	30%	31%	32%
2.1.13. Low Coping	3%	2%	2%	5%	7%	5%
2.1.14. Depression	9%	13%	14%	13%	16%	12%
2.1.15. Alcohol at risk	3%	3%	11%	12%	13%	4%
2.1.16. High Fat Consumption	22%	29%	29%	25%	35%	20%
2.1.17. Low Fiber Consumption	32%	26%	27%	34%	34%	30%
2.1.18. Sleep (<7 hours per night) <sup>11</sup>	n/a	45%	40%	39%	44%	—
2.1.19. Binge Drinking <sup>11</sup>	n/a	n/a	n/a	—	—	—

<sup>6</sup>Holtyn & Associates benchmark best practice goals for AC at 5 yrs. Blue font indicates that benchmark goal was met.

<sup>7</sup>Lifestyle Health Risk Factors include 2.1.5. — 2.1.19. except 2.1.10.

<sup>8</sup>Cardiovascular Disease Risk Factors include 2.1.3. — 2.1.9. & 2.1.11. As of 1/1/19, Holtyn looks at total cardiovascular disease risk factors in the population and no longer per person.

<sup>9</sup>No longer a Holtyn standard metric or measured risk factor as of 1/1/19.

<sup>10</sup>Updated national norms for Blood Pressure, Glucose & Fitness as of 1/1/19.

<sup>11</sup>New health risk factors: Sleep as of 1/1/19; Binge drinking as of 12/2020.

N/a=data not available.



**HEALTH CARE EXPENDITURES**

**Objective 1: Maintain sustainable health care costs and expenditures**

**1.4. Medical (paid claims) - Actives and Retirees**

Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
1/2022—3/2022	422,759	1/2021—3/2021	529,663	1/2020—3/2020	356,467	1/2019—3/2019	508,096	1/2018—3/2018	766,770	1/2017—3/2017	656,106
4/2022—6/2022	543,086	4/2021—6/2021	632,477	4/2020—6/2020	266,258	4/2019—6/2019	413,077	4/2018—6/2018	659,309	4/2017—6/2017	724,646
		7/2021—9/2021	736,754	7/2020—9/2020	1,346,893	7/2019—9/2019	552,596	7/2018—9/2018	764,044	7/2017—9/2017	665,137
		10/2021—12/2021	1,342,560	10/2020—12/2020	850,514	10/2019—12/2019	555,078	10/2018—12/2018	606,659	10/2017—12/2017	895,999

**1.5. Prescription Drugs (paid claims) - Actives and Retirees**

Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
1/2022—3/2022	235,180	1/2021—3/2021	165,349	1/2020—3/2020	183,100	1/2019—3/2019	133,399	1/2018—3/2018	117,485	1/2017—3/2017	127,713
4/2022—6/2022	263,234	4/2021—6/2021	193,960	4/2020—6/2020	202,950	4/2019—6/2019	200,861	4/2018—6/2018	208,314	4/2017—6/2017	196,157
		7/2021—9/2021	227,108	7/2020—9/2020	225,924	7/2019—9/2019	216,140	7/2018—9/2018	192,355	7/2017—9/2017	213,390
		10/2021—12/2021	219,899	10/2020—12/2020	232,447	10/2019—12/2019	215,927	10/2018—12/2018	242,884	10/2017—12/2017	236,395

**1.15. Comprehensive Worksite Wellness**

Apr—Jun 2022		Jan—Mar 2022		Oct—Dec 2021		Jul—Sep 2021	
1.16. Wellness Vendor	40,051.05	1.16. Wellness Vendor	0	1.16. Wellness Vendor	45,660.40	1.16. Wellness Vendor	4,601.00
1.17. Wellness Administration	14,877.40	1.17. Wellness Administration	17,605.85	1.17. Wellness Administration	11,540.89	1.17. Wellness Administration	11,950.75
1.18. Incentive	0	1.18. Incentive	900.00	1.18. Incentive	86,910.00	1.18. Incentive	600.00
1.15. Total	54,928.45	1.15. Total	18,505.85	1.15. Total	144,111.29	1.15. Total	17,151.75

Period	Vendor	Administration	Miscellaneous	Incentive	Total	Period	Vendor	Administration	Miscellaneous	Incentive	Total
<b>2013—To Date</b>	649,005.11	382,641.30	3,549.42	590,775.00	<b>1,625,970.83</b>	<b>2020</b>	70,072.30	41,355.98	0	91,110.00	<b>202,538.28</b>
<b>2021</b>	89,192.40	46,480.70	0	88,410.10	<b>224,083.10</b>	<b>2019</b>	88,391.93	41,155.77	0	87,210.00	<b>216,757.70</b>
						<b>2018</b>	81,069.48	39,567.97	45.39	83,145.00	<b>203,827.84</b>
						<b>2017</b>	83,316.85	38,624.33	0	87,000.00	<b>208,941.18</b>
						<b>2016</b>	82,319.91	35,524.10	0	81,300.00	<b>199,144.01</b>
						<b>2015</b>	75,355.19	38,322.35	0	71,700.00	<b>185,377.54</b>
						<b>2014</b>	29,236.00	35,278.76	49.99	NA	<b>64,564.75</b>
						<b>2013</b>	10,000.00	33,848.09	3,454.04	NA	<b>47,302.13</b>

<sup>12</sup>2018 decrease due to accounting adjustment for state funding for Friend of the Court salary & wages.





# COVID-19 AND OTHER EMERGING PUBLIC HEALTH TOPICS

## BOARD OF COMMISSIONER UPDATE

AUGUST 11, 2022

Data as of August 8, 2022

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**EXECUTIVE SUMMARY**

The following report contains COVID-19-related data from **July 22, 2022, to August 4, 2022**, on the 5 mitigation components Allegan County Health Department (ACHD) previously identified. This report contains local COVID-19 data for Allegan County, information on vaccination data, wastewater surveillance, emerging variant updates, and other resources regarding COVID-19 mitigation. This report also contains epidemiological surveillance and health education on other ongoing and emerging public health topics including monkeypox vaccination eligibility, and other regional epidemiological topics at a quick glance. ACHD continues to monitor local, statewide, and global COVID-19 data, and continues to follow the Michigan Department of Health and Human Services (MDHHS) and the Centers for Disease Control and Prevention (CDC) recommendations.

**WHAT'S NEW AT A GLANCE:**

- Monkeypox Vaccination Information and eligibility.
- National Immunization Awareness Month and staying up-to-date on vaccinations for back to school.
- Allegan County Test Positivity Rate is trending **downward** again, after a 2-week upward trend.
- Weekly cases in Allegan County increased by more than 8% since the 7/12/2022 to 7/18/2022 reporting period.
- The CDC has an [Interactive School Ventilation Tool](#) to help schools learn how to improve ventilation in classrooms
- The CDC has updated their [Monkeypox Isolation Guidance](#).

An overview of COVID-19 data in Allegan County from **7/22/22 to 8/4/22** can be found in the graphic below:



Cases, hospitalizations, and deaths increased since the previous two-week reporting period.

FACILITY TYPE	NUMBER OF NEW OUTBREAKS	NUMBER OF NEW CLUSTERS	NUMBER OF ONGOING OUTBREAKS	NUMBER OF ONGOING CLUSTERS
SCHOOL	0	0	0	0
BUSINESS	0	0	0	0
LONG TERM CARE FACILITY	0	0	1	0
CORRECTIONAL FACILITY	0	0	3	0

\*The number of new outbreaks reported for Long term care and Correctional Facilities has remained plateaued.

Previous BOC reports that may include background information for some of the topics discussed in this current report can be found [here](#).

**COVID-19 MITIGATION COMPONENTS**



Allegan County currently is at a low community transmission level for COVID-19. **ACHD continues to recommend the following:**

- Staying up-to-date on your COVID-19 vaccines
- Getting tested if you have symptoms, before and after traveling, and before gathering with others.

**Allegan County COVID-19 Community Level: Low**

Allegan County Health Department recommends everyone to:

Stay up to date on your COVID-19 Vaccines

Get tested if you have symptoms

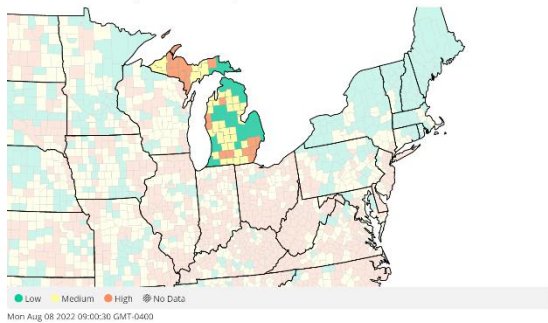
Actions including social distancing, frequent handwashing, wearing a well-fitted face mask, and isolation/quarantine help lessen the level of transmission

Learn more about CDC's COVID-19 Community Levels [here](#).

#DoYourPart

COVID-19 Community Levels are a tool to help communities decide what prevention steps to take based on the latest data. These Community Levels can be low, medium, or high and **are determined by looking at hospital bed utilization, hospital admissions, and the total number of new COVID-19 cases in an area.** Find more about COVID-19 Community Levels [here](#).

COVID-19 Community Levels in Michigan

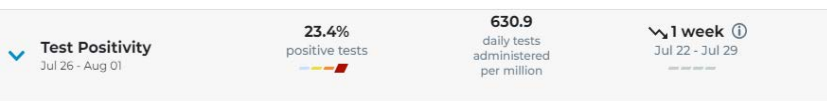


*Note: Counties surrounding Allegan County may be in a medium or high COVID-19 Community Level. If you work or visit other counties often, make sure to take precautions to protect yourself and others such as wearing a mask, washing your hands often, staying home if you feel sick, and social distancing when possible.*

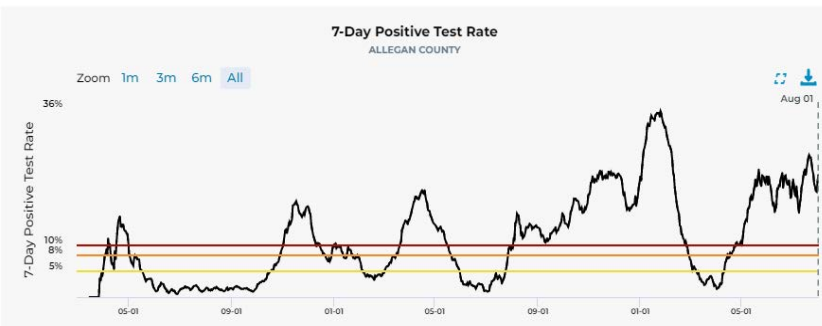
Use the CDC's [COVID-19 County Check tool](#) to find out what community level the county you will be visiting is in.

## ENHANCED ABILITY TO TEST

### COUNTY-LEVEL DATA AS OF AUGUST 1, 2022



**Data Takeaway:** The Test Positivity Rate for Allegan County is trending **downward** again, after a 2-week upward trend.

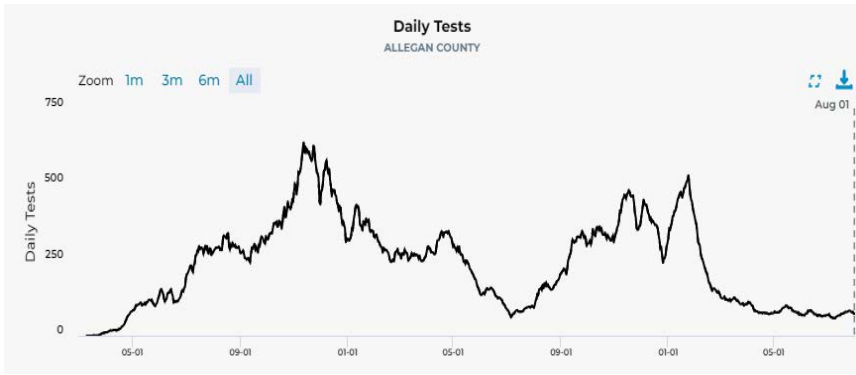


At this stage of the pandemic, percent positivity alone is no longer a strong indicator of the total number of individuals who tested positive, due to several factors – one being at-home testing. It is best to evaluate percent positivity with another metric, such as COVID-19 concentration levels in wastewater, to get a more accurate idea of the prevalence of the virus in an area. **The 7-day positivity rate for Allegan County as of August 1 was 23.4% with 630.9 daily tests**

**administered per million. This indicates a 1.2% decrease in the 7-day positivity compared to the 7/12/2022 to 7/18/2022 reporting period, which had 626 daily tests administered per million.**

## TEST AVAILABILITY

Data as of August 8, 2022



At this time, at-home tests are not reported in the Michigan Disease Surveillance System (MDSS) and therefore, are not included in the test positivity rates or case counts. *See the Appendix for a list of testing resources available to community members.*

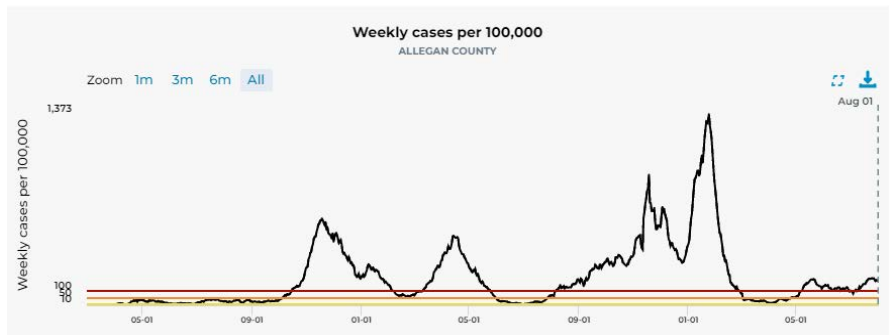
## ROBUST CASE INVESTIGATION AND CONTACT TRACING

### ALLEGAN COUNTY COVID-19 COMMUNITY LEVEL: LOW

**New Cases**  
Jul 26 - Aug 01

**172.8**  
weekly cases per 100,000 population

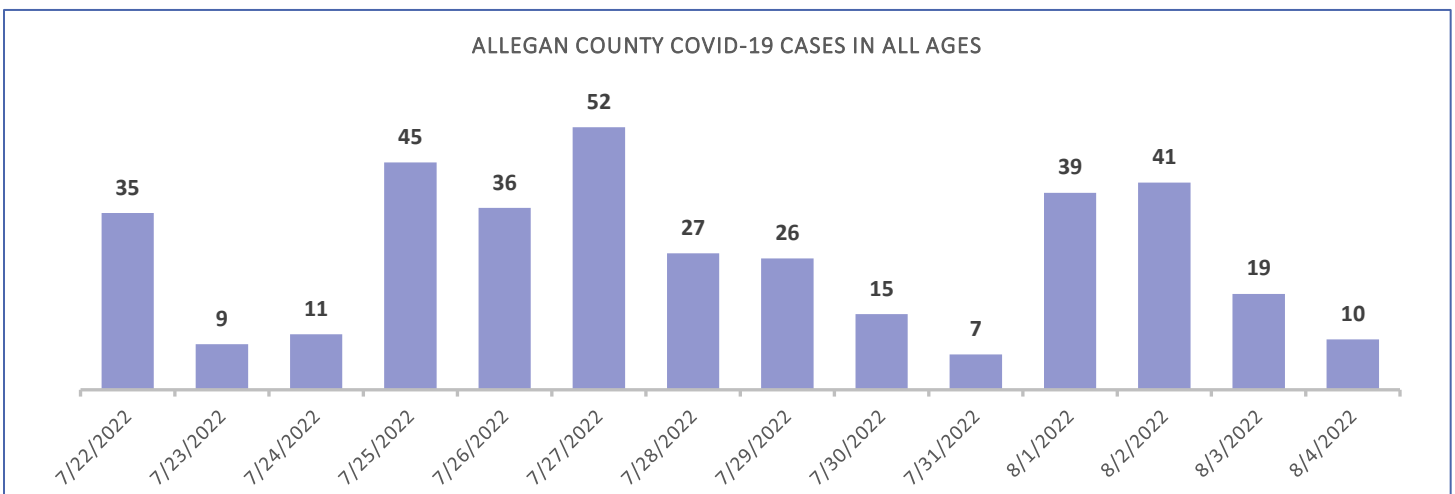
**204**  
weekly cases

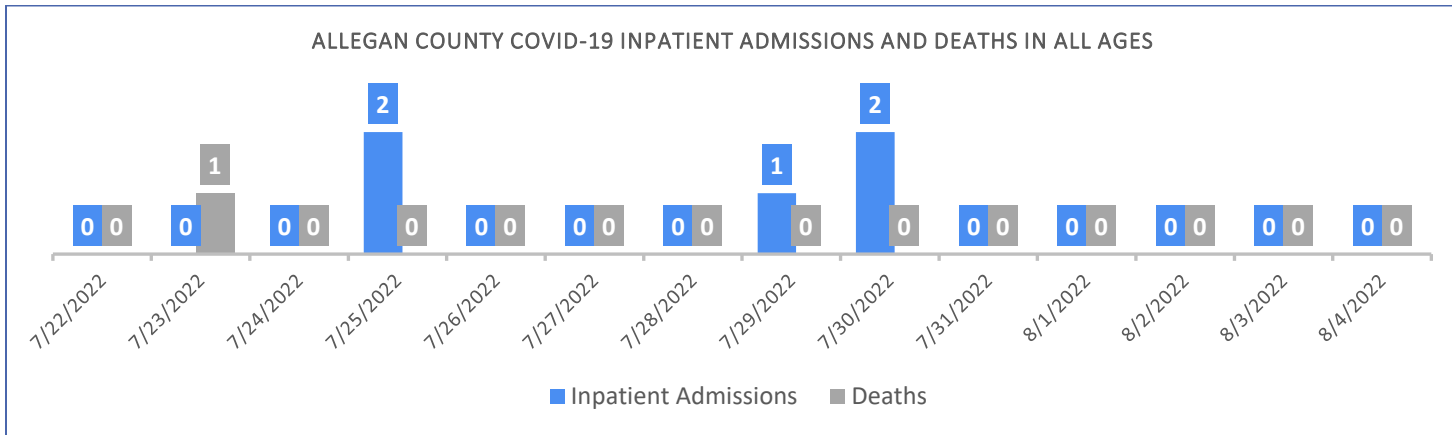


As of 8/1/2022, Allegan County remained at a low COVID-19 community level based on the CDC framework. **Data Takeaway: Models showed an increase in cases compared to the 7/12/2022 to 7/18/2022 reporting period. During the period 7/26/2022 to 8/1/2022, Allegan County's new weekly case rate was 172.8 per 100,000 population with 204 weekly cases.**

**Weekly cases increased by more than 8% since the 7/12/2022 to 7/18/2022 reporting period (158.4 per 100,000 - 187 total weekly cases).**

### OVERVIEW OF COVID-19 CASES AND DEATHS IN THE LAST TWO WEEKS (7/22/2022 to 8/4/22)





**DURING 7/22/2022 TO 8/4/2022 FOR ALLEGAN COUNTY:**

- **372 total cases** were reported via the Michigan Disease Surveillance System (MDSS)
  - o 236 confirmed cases and 136 probable cases related to SARS-CoV2 infection as reported
- 3.5% of the cases were reported as asymptomatic
- 43.3% of cases were reported as ‘vaccine breakthrough’ cases
- **Five reported hospitalizations<sup>1</sup>** related to SARS-CoV-2 infection; most inpatient admissions were reported in individuals aged 50+ years old
- **One reported death** related to SARS-CoV-2 infection
- 10.2% of the cases were reported to be related to international, domestic, and/or in-state travel
- From 7/21/2022 to 8/3/2022, **positivity rate<sup>2</sup>** was a reported 22.3%
- Cases, hospitalizations, and deaths related to SARS-CoV-2 infection are currently showing as plateaued or increasing, which is synonymous with statewide trends for COVID-19 metrics

ACHD continues to monitor the COVID-19 metrics for hospitalizations and deaths as this can show the risk of a medically significant COVID-19 variant or healthcare system strain.

**CASE INVESTIGATION<sup>3</sup>**

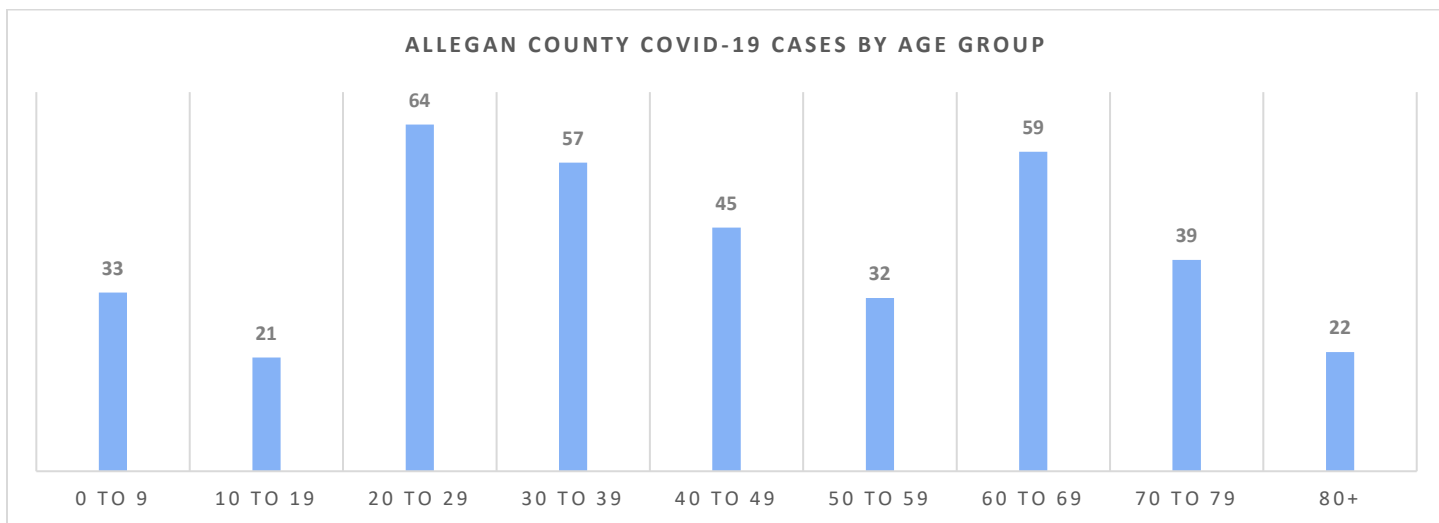
ACHD is currently working to investigate all communicable disease cases. Prioritized groups for case investigation, when applicable, include individuals over the age of 65, school-aged individuals, and individuals that live or work in congregate care settings. During the case investigation process, ACHD works to ensure all basic needs are being met for individuals and their families. All cases receive a Patient Education Genius (PEG) notification that is provided via email or text messages for a case investigation form.

**CASES IN THE LAST TWO WEEKS, BY AGE GROUP (7/22/2022 TO 8/4/2022)**

<sup>1</sup> COVID-19 may not be a primary cause of hospitalization in some of the reported cases due to MDSS’ current capacity and data limitations; these data reported in MDSS are often limited by factors such as delayed case investigations and data back-filling

<sup>2</sup> As reported in the MI-HAN Regional Data File; Positivity Rate is calculated for percent positive persons for day and county

<sup>3</sup> Case investigation consists of contacting the individual and asking standard questions related to the disease and identifying those who might have been exposed.



From 7/22/2022 to 8/4/2022 in MDSS: 17.2% of cases were reported in the 20 to 29 age group, which had the highest number of cases. In comparison to the previous reporting period (7/8/22 to 7/21/22), case counts have decreased for the 40 to 49, 50 to 59, and 80+ age groups in the current timeframe.

- **12.1%** of cases were **in quarantine** at the time of symptom onset or positive test
- **22.6%** of investigated cases were **household close contacts**<sup>4</sup>
- **0.8%** of cases were reported as **community contacts**<sup>5</sup>
- **7.5%** of cases were close contacts to those who work or live in a **high-risk/congregate facility**

**Notifying close contacts helps individuals know about exposure and allows close contacts to make decisions based on their own risk assessment.**

**372 cases** were reported in the MDSS from 7/22/2022 to 8/4/2022

#### EXPOSURE LETTERS AND CLOSE CONTACTS

ACHD sends potential Exposure Letters for COVID-19, similar to other communicable disease letters. Potential Exposure Letters are sent to school-aged individuals based on classroom and bus lists provided by schools. Quarantine might be required if there is an identified outbreak or ongoing spread in the facility. Recommendations regarding masking and quarantine may change as conditions evolve or if Allegan County moves to a high level of community transmission, based on the CDC framework.

**14,436 exposure letters** were sent from March 1, 2022 to August 8, 2022

**0 close contacts** are currently being monitored as of August 8, 2022

#### OUTBREAKS & CLUSTERS IN ALLEGAN COUNTY

The following table shows the number of outbreaks<sup>6</sup> that ACHD has identified for high-risk settings as of August 4, 2022. **ACHD has identified 1 new outbreak related to Long-Term Care Facilities<sup>7</sup> and 0 new outbreaks related to other congregate-care facilities, since the last update.** No new outbreaks or clusters were identified for schools since the last report on May 24, 2022. ACHD has not identified any new outbreaks for businesses since February 17, 2022. ACHD reported **three** ongoing outbreaks to MDHHS as of August 4, 2022.

<sup>4</sup> Household contact: person lived with someone who tested positive and later tested positive themselves.

<sup>5</sup> Community contact: person who was identified as a close contact in a setting other than a household

<sup>6</sup> Outbreak investigation codes are assigned by the first date of onset

<sup>7</sup> Data from 10/21/2021

Data as of August 8, 2022

ACHD has developed COVID-19 Business Mitigation Strategies Survey for businesses, Long-Term Care Facilities, daycares and schools to provide us with information on the current mitigation strategies they have in place. The surveys are sent out when an outbreak has been identified at a location.

Type of Setting	Total Number of Outbreaks, since October 2021*
School	18
Business	8
Long Term Care <sup>β</sup>	28
Other Congregate Facilities <sup>α</sup>	3

\*Includes clusters per requirement indicated in MDSS' outbreak investigation fields to assign an outbreak code for 'clusters'

<sup>β</sup>Includes Skilled Nursing Facilities (SNF), Adult Foster Care (AFC), Home For the Aged (HFA), Assisted Living, and Independent Living facilities

<sup>α</sup>Includes jails, correctional facilities, and shelters

## LONG TERM CARE & OTHER CONGREGATE CARE FACILITIES

From January 2022 to August 8, 2022, ACHD has connected **16** LTCFs in Allegan County with the iPRAT Team for additional mitigation assistance<sup>8</sup>.

In Michigan, the number of LTCFs reporting three or more cases in a single reporting period has **increased** in Adult Foster Care (AFC)/Home for the Aged (HFA) from 10 to 13, but **decreased** in Skilled Nursing Facilities (SNF) from 31 to 26, since the last Michigan Data and Modeling update on July 26, 2022. According to statewide data<sup>9</sup>, the case counts reported for residents and staff in AFC/HFA have remained **plateaued** since the last update. Case counts reported for residents in SNFs have **decreased**, while case counts for staff in SNF have **plateaued**. Cases within LTCFs continue to be higher among staff than among residents, which has been the case throughout the Delta and Omicron surges.

**ACHD has shared forecasting wastewater readings with long-term care facilities in the August LTCF Newsletter to help inform their COVID-19 mitigation strategies.**

[534 resident cases and 54 resident deaths have been reported from January 1, 2020, to July 26, 2022<sup>10</sup>](#)

[846 staff cases have been reported from January 1, 2020, to July 26, 2022](#)

**Many of the LTCFs in Allegan County are experiencing staffing shortages.** As of August 2, 2022, in Michigan, 29% of SNF reported **nursing shortages**, and 30% of SNFs are reported **aide shortages**; these numbers have been about the same for the past three months.

## SUFFICIENT HEALTH CARE CAPACITY

### HOSPITALIZATIONS

Allegan County falls in the Region 5 Health Care Coalition. Some community members will also access hospitals in the Region 6 Health Care Coalition (Grand Rapids-Holland Region). The chart below lists the hospitals that Allegan County community members may access for COVID-19 and non-COVID-19-related health needs and their current capacity levels.

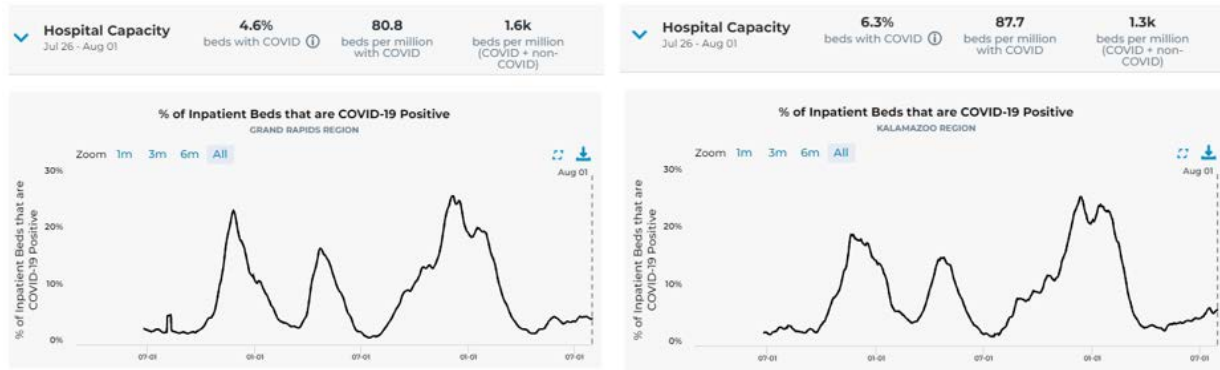
The following figures show the current percentage of inpatient beds treating COVID-19 patients, for the Grand Rapids Region (Region 6), and Kalamazoo Region (Region 5). The **Grand Rapids Region** had **4.6%** of inpatient beds that are COVID-19 positive, as of

<sup>8</sup> An outbreak investigation is initiated when a resident at a Long-Term Care Facility (LTCF) is identified as a confirmed case of COVID-19. For correctional facilities, either a confirmed or a probable COVID-19 case will prompt an outbreak investigation. MDHHS offers further support for facilities via the Infection Prevention and Resource Assessment Team (iPRAT) when ACHD identifies facilities that are experiencing a large number of positive COVID-19 tests.

<sup>9</sup> Weekly data reported by facilities with bed occupancy of at least 13 beds

<sup>10</sup> The information above represents COVID-19 data reported directly to MDHHS by licensed and operating Skilled Nursing, Home for the Aged and Adult Foster Care facilities (licensed to serve 13 or more individuals) in Michigan from January 1, 2020, through July 26, 2022

August 1, 2022, which is **0.2% lower** than the previous reporting period, July 19 to July 25. The **Kalamazoo Region** had **6.3%** of inpatient beds that are COVID-19 positive, as of August 1, 2022, which is **0.6% higher** than the previous reporting period.



**HOSPITALS IN THE ALLEGAN COUNTY AREA**

Note: Some smaller hospitals might not have ICU beds for COVID-19 or non-COVID-19 patients

As of 7/26/2022

Hospital	COVID-19 Patients	COVID-19 Patients in ICU	Bed Occupancy %
Ascension Borgess Allegan Hospital	0	0	36%
Ascension Borgess Hospital	13	3	77%
Ascension Borgess-Pipp Hospital	0	0	24%
Bronson Methodist Hospital	21	1	87%
Bronson South Haven	0	0	100%
Holland Community Hospital	8	0	64%
Mercy Health Mercy Campus	13	3	70%
Mercy Health St. Mary's Main Campus	22	1	73%
Metro Health Hospital	9	0	82%
Spectrum Health - Blodgett Hospital	14	1	90%
Spectrum Health - Butterworth Hospital	27	2	88%
Spectrum Health Zeeland Hospital	1	0	25%
Spectrum Helen DeVos Children's Hospital	6	0	76%

**DEATHS (7 DAY AVERAGE)**

The 7-day average for daily deaths has been less than 1 for the last 4 months, and is refelected as 0 on the Michigan Safe Start Map. For a complete view of the 7-day average daily deaths for Allegan and other counties over the course of the pandemic visit, [Dashboard | CDC | MI Start Map](#)

**BEST PRACTICES**

**SCHOOLS**

The CDC recommends schools improve their airflow in buildings to help protect students and staff from COVID-19. The CDC has an [Interactive School Ventilation Tool](#) to help schools learn how to improve ventilation in classrooms.

**BUSINESSES**

There are no COVID-19 updates for this section. Please refer back to the [previous report from 7/28/2022](#).



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## MONKEYPOX (MPV)

For background, please see the [previous report from 7/26/22](#).

**NEW:** The CDC has updated guidance to shorten isolation for individuals who have MPV. View updates to MPV guidance and other resources and handouts at [CDC | Monkeypox | Isolation and Prevention Practices](#).

## COMMUNICATIONS

COVID-19 Health Education has been a mandated service in this response. The following are metrics related to COVID communication efforts from 7/22/2022 – 8/4/2022:

- 3 Social media posts
- 6 Education materials created/updated
- 1 Community Update created
- 1 Provider Update created
- 1 LTCF Update sent out

---

## MONKEYPOX VACCINATION INFORMATION

As monkeypox (MPV) has been identified within the state of Michigan and cases associated in the Allegan County area, Allegan County Health Department is working with people with certain risk factors with a high likelihood of exposure to MPV in the last 14 days, seeking the MPV vaccine.

Certain risk factors include:

- Gay, bisexual, or other men who have sex with men.
- Transgender, gender non-conforming, or gender non-binary.
- Having multiple sex partners in the last 14 days in an area with known MPV transmission.

MPV can spread to anyone through close, personal, often skin-to-skin contact. The CDC recommends the vaccine be given between four and 14 days after the date of exposure. Vaccination may reduce the symptoms of disease, but may not prevent the disease.

**If you think you may be eligible for vaccination, you can request the monkeypox vaccine online by filling out the [ACHD Monkeypox Vaccination Form](#). You can also contact ACHD at 269-673-5411. The vaccine will be administered during ACHD business hours on a case-by-case basis, and appointment only.**

If you request the vaccine there is no guarantee that you will receive it, but we will do our best to meet the needs of our residents in an equitable way with the vaccines available. Our limited supply of vaccines are being distributed using risk-based criteria and screening eligibility. If you were exposed to the MPV in Allegan County but are not a resident, please contact [your county's health department](#).

For more information on monkeypox signs and symptoms, prevention, treatment and vaccination:

- [CDC Monkeypox Vaccine page](#)
- [MDHHS MPV page](#)
- [ACHD Monkeypox page](#)

For previous information on monkeypox please refer to the [previous report from 7/26/22](#).

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## COMMUNITY VACCINATION/HERD IMMUNITY/TREATMENT

Data as of August 8, 2022

## NATIONAL IMMUNIZATION AWARENESS MONTH AND STAYING UP-TO-DATE ON VACCINES



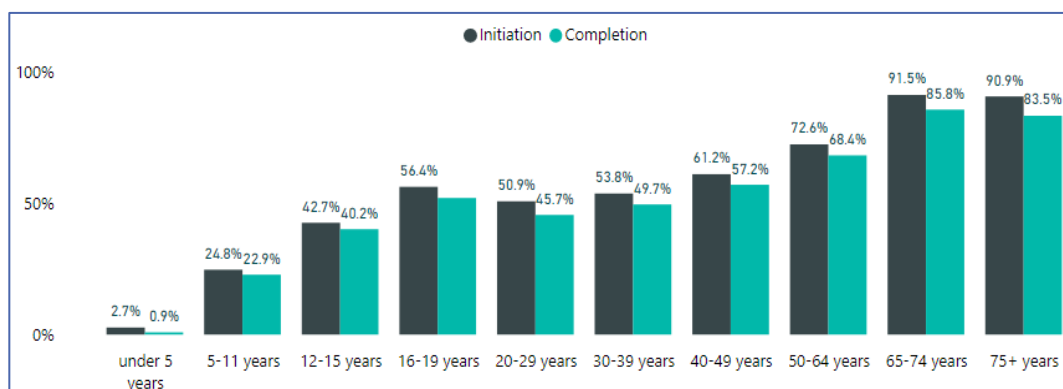
August is National Immunization Awareness Month, and it's important parents make sure to get their child caught up on regularly scheduled immunizations and check-ups that may have been delayed due to the COVID-19 pandemic, before heading back to school. It's also important to make sure that children are up-to-date with COVID-19 vaccination to help protect themselves and classmates from severe COVID-19 illness.

Everyone 6 months and older is eligible for COVID-19 vaccination, and everyone 5 years and older is eligible for a COVID-19 booster. Those in need of getting a COVID-19 vaccination can visit the following:

- [www.vaccines.gov](http://www.vaccines.gov)
- [www.vaccinatewestmi.com](http://www.vaccinatewestmi.com)

Individuals can also call ACHD at 269-673-5411 to schedule an appointment.

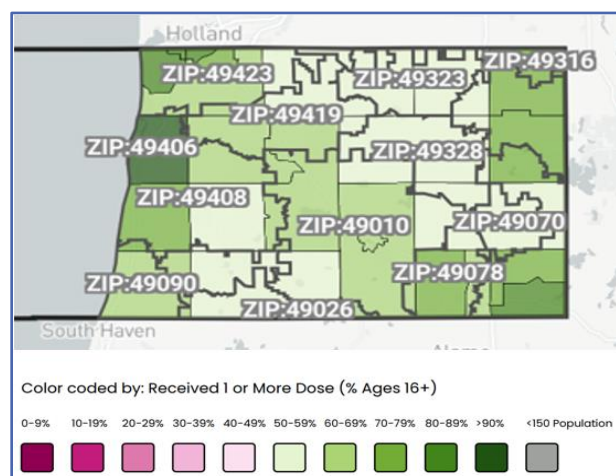
## COVID-19 VACCINE COVERAGE



## VACCINATION COVERAGE BY AGE GROUP

As of 8/5/2022

The adjacent map displays vaccine coverage for Allegan County. Vaccine rates for the age group 65+ are higher than overall state vaccine rates. See Previous Reports for updates on Vaccine Coverage [here](#).



## VACCINATION COVERAGE BY ZIP CODE

The map on the left shows the vaccination rates for residents aged 16 and older who received at least one dose of vaccine. The data is at the census tract<sup>11</sup>-level (colored sections) with an overlay of Allegan zip codes. This map gives more context for the parts community to focus on when organizing potential vaccination campaigns. Michigan's Chief Medical Officer mentioned via the Best Practices in Rural Test to Treat Initiatives webinar, that **populations with lower vaccine rates may benefit more from COVID therapeutics**. Areas in the center of the county, with lower population counts, appear to have the lowest vaccination rates, while perimeter areas on the East and West sides of

<sup>11</sup> Census tracts are geographic entities within counties with similar characteristics such as population traits, school enrollment, poverty level, median household income, housing vacancy, etc.

the county have higher vaccination rates overall. This data is based on a total population count of 115,250 as recorded in the 2018 US Census.

**VACCINE AVAILABILITY**

Vaccine availability remains high as pharmacies, doctor’s offices, and health care systems are administering vaccines. ACHD has vaccine appointments available on Thursdays each week for vulnerable populations or children in the Vaccine for Children program.

Residents are encouraged to visit [www.vaccinefinder.org](http://www.vaccinefinder.org) and [www.vaccinatewestmi.com](http://www.vaccinatewestmi.com) to find vaccination clinics near them, or call ACHD at 269-673-5411 to schedule an appointment.

**VACCINE EFFECTIVENESS**

Please refer back to the [previous report from 7/26/22](#).

COVID-19 vaccines continue to be an important layer in reducing the severity of illness, and the burden of hospitalizations and deaths in children, adolescents, and adults, even with the emergence of the BA.5 variant.

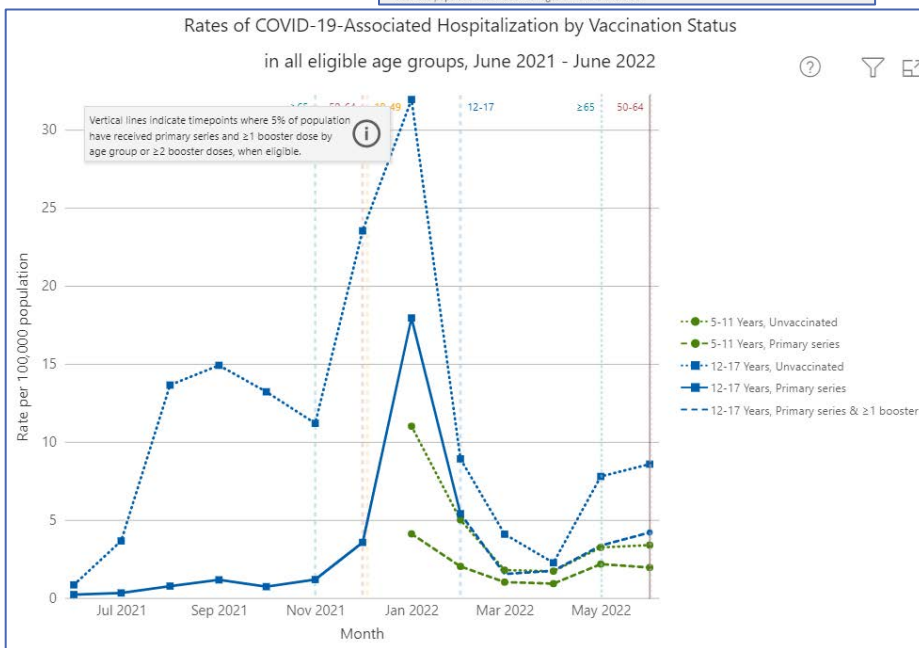
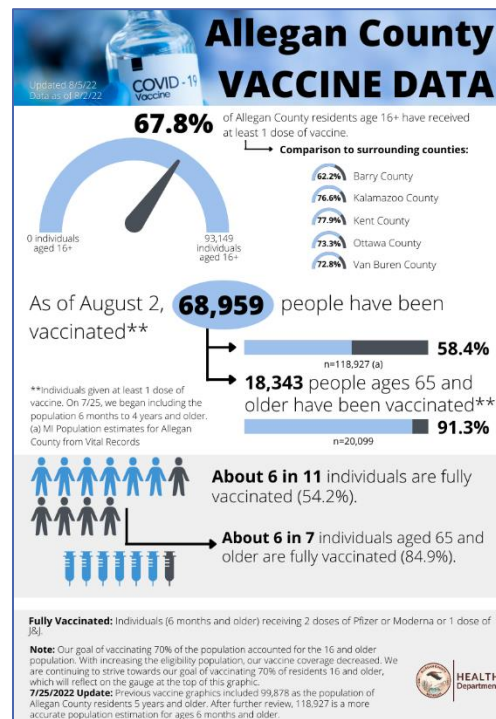
Being [up to date](#) on COVID-19 vaccines is crucial in reducing the burden of hospitalizations. According to the data<sup>12</sup> observed in June 2022, **unvaccinated adults had 4.6 times higher the risk of hospitalizations** associated with COVID-19 compared to those who are up to date on their COVID-19 vaccines.

The adjacent [chart](#) shows the rates of COVID-19 associated hospitalizations by vaccination status in individuals 5 to 17 years of age. Data is collected via CDC’s COVID-NET<sup>13</sup> surveillance unit and reflect nationwide hospitalizations through June 2022.

As shown in the chart, hospitalizations in unvaccinated individuals of the 5-11 age group (dotted green line) and 12-17 ages (dotted blue line) are significantly higher compared to those who had received a primary series<sup>14</sup> in 5-11 ages (dashed green line) and 12-17 ages (dashed blue line.) For additional information on specific data coverages, visit [COVID-NET](#).

**Data Takeaway: Similar to COVID-19 hospitalizations, COVID-19 vaccines are effective in reducing the burden of deaths.**

The nationwide data on monthly rates for [deaths associated with COVID-19](#) in May 2022 showed that unvaccinated individuals 50 years and older had 29 times the risk of dying from COVID-19, compared to those who were up to date on their COVID-19 vaccines. In Michigan, [data](#) shows that **unvaccinated individuals 12 years and older had 28 times the risk of dying** from COVID-19, compared



<sup>12</sup> This data is collected and updated by CDC to study monthly rates of nationwide hospitalizations related to COVID-19

<sup>13</sup> COVID-NET (CDC) is a population-based surveillance system of data collection on hospitalizations associated with laboratory-confirmed COVID-19 cases in children and adults

<sup>14</sup> Primary series is defined as “vaccine administered as the first dose for 1-dose series and second dose for 2-dose series.”

Data as of August 8, 2022

to those who were [up to date](#) on the COVID-19 vaccination schedule. Based on the cumulative total incidence of death rates, **COVID-19 is the leading cause of death among infectious diseases** for people **ages 0 to 19**.

**BREAKTHROUGH SURVEILLANCE DATA:** For more information and the latest data on the rates of COVID-19 breakthrough cases, hospitalizations, and deaths, please refer to [CDC COVID Data Tracker: Rates of COVID-19 Cases and Deaths by Vaccination Status](#).

#### LOCAL HEALTH DEPARTMENT (LHD) BREAKTHROUGH DATA DISTRIBUTION

Refer to the [previous report from 6/21/22](#) for updates regarding breakthrough data distribution.

#### COVID-19 SURVEILLANCE

7-DAY METRICS <sup>15</sup>	STATEWIDE	NATIONWIDE	GLOBAL
Cases	20,173	117,351	7,220,000
Hospital Admissions	149.14	6,112	No data available
Deaths	106	378	17,622
Percent Population Fully Vaccinated	64.4%	No data available <sup>16</sup>	No data available
Percent Positivity	20-24.9%	18.1%	No data available

#### STATEWIDE (MICHIGAN)

- As of **August 2, 2022**, [Michigan Coronavirus Data](#) reports a total of **2,692,485 cases** and **37,534 deaths** related to the SARS-CoV-2 infection.
- In the August 2, 2022 MDHHS [data and modeling update](#), it is reported that the Rt<sup>17</sup> for Michigan is currently  $\geq 1$ , thus, indicating that COVID-19 cases are plateaued or increasing. Currently, there are 58 counties showing increases and 16 counties are at elevated incidence plateaus. As of July 28, 2022, 14% (12/83) of Michigan counties are at High COVID-19 Community Levels, which is 48% of the population; 34% of these counties are classified as Medium and 52% as Low per CDC's community transmission levels.
  - Cases:** Case rates by age, race, and ethnicity are increasing; currently case counts are highest for the 30 to 39 age group followed by the 80+ and 70 to 79 age groups. As of July 27, 2022 statewide case counts among individuals of the K-12 school age groups have plateaued, with 28% of school district areas reporting between 1 to 5 cases/week.
  - Hospitalizations:** During the current week of August 1, 2022, all regions have seen an increase in hospitalizations except for Region 1. There were an average of 142.9 hospital admissions per day related to COVID-19 through August 1, 2022. The COVID+ census in hospitals have increased by 9% (overall census = 945 patients), and the COVID+ patients in ICUs have increased by 24% since the prior week of July 24, 2022.
  - Deaths:** Based on data in the past 30 days, both confirmed and probable COVID-19 deaths continues to be fewer than 15 under the age group of 50. Data through the end of July 2022 shows that the 7-day average death rate have decreased for individuals 80 years and older.
- Of note, past surges in both 2020 and 2021 have seen case plateaus or increases around late summer/fall. For more information regarding seasonal projections of cases, hospitalizations, and deaths, visit [COVID-19 Scenario Modeling Hub](#).

#### NATIONWIDE (UNITED STATES)

- Total **cases** nationwide as of August 4, 2022, is **91,987,416 (up 2,163,226 from July 21, 2022)**. **1,032,953 total deaths (up 11,905 from July 21, 2022)** have been reported as of July 21, 2022; which accounts for more than 15% of total deaths worldwide.

<sup>15</sup> Statewide and Nationwide data as of 8/5/2022 [COVID Data Tracker Weekly Review | CDC](#); Global data update as of 8/7/2022 [COVID-19 Map - Johns Hopkins Coronavirus Resource Center \(jhu.edu\)](#)

<sup>16</sup> See cumulative vaccine data [here](#)

<sup>17</sup> Rt is a unit of epidemiological unit of measurement to indicate the reproduction number of a virus over a particular time

- **Data Takeaway:** According to the CDC, as of July 28, 2022, COVID-19 cases, deaths, and hospitalizations are on the rise in the United States, driving COVID-19 Community Levels up to medium or high for more than 80% of counties.
  - For the week ending in July 23, 2022, Omicron BA.5, the predominant variant, accounts for an estimated 81.9% of new cases
  - According to the CDC, the national proportion of lineages designated as omicron is 100%
- In the U.S., the overall 7-day average has decreased .9% over the past week (as of 8/2/2022)
  - Case rate is 264.3 cases/100,000 in last 7 days (last week: 265.9 cases per/100,000)
- As of August 2, 2022, Midwestern states (Region 5) are continuing to increase
- 67.1% of the U.S. population are fully vaccinated as of August 4, 2022
- Oregon, West Virginia and New Mexico, reported 7-day death rates of 2+
- The 7-day average for new hospital admissions was 6,113 as of August 4, 2022
- In the US, 46% of counties have high risk for medically significant disease and healthcare strain

## GLOBAL

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- Globally, as of **August 4, 2022**, the World Health Organization (WHO) reports **579,092,623 confirmed cases (up 13,885,463 from July 22, 2022)** and **6,407,556 deaths (up 33,817 from July 22, 2022)** related to the SARS-CoV-2 infection.
- According to [WHO's weekly Epidemiological Situation Report](#) as of August 3, 2022:
  - Over 6.5 million cases were reported globally during the week of July 25 to July 31 of 2022, and the number of cases decreased by 9% during this timeframe
  - The overall number of **new weekly deaths remained plateaued** with 14,000 fatalities reported. At the regional level, weekly increases in new deaths were observed in Western Pacific Region (+44%), the Eastern Mediterranean Region (+26%), the Southeast Asia Region (+20%), and the African Region (+12%). New weekly deaths have reportedly seen a decrease in the European Region (-26%)
  - The highest numbers of new weekly cases and increases were reported from Japan (+42%), the U.S. (+2%), the Republic of Korea (+25%), Germany (-26%), and Italy (-26%)
  - Among the sequencing of Omicron sublineages, BA.4 and BA.5 continue to be the predominant variants circulating globally. During the weeks of July 10-July 23, 2022, the weekly prevalence of BA.5 has increased from 63.8% to 69.6% while BA.2.12.1 and BA.2 sequences have shown a decline.
  - WHO conducts a routine assessment of variants of concern (VOCs), variants of interest (VOIs), and variants under monitoring (VUMs) in order to determine its risk posed to global public health. For more information on currently circulating variants and its classifications, visit [Tracking SARS-CoV-2 Variants](#).

## WASTEWATER SURVEILLANCE

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See the most recent [MDHHS data and modeling update](#) for the Michigan SWEEP Sentinel Wastewater Summary

Hope College has collaborated with ACHD to produce a dashboard, which displays the most recent wastewater readings and case counts. The colored circles of differing sizes represent the concentration of COVID-19 in the wastewater as of August 4, 2022 (TPA<sup>18</sup>, TPP<sup>19</sup>, TPDS<sup>20</sup>), which have existing data points for the most recent nine calendar days (7/26/2022 – 8/4/2022).

The red circles represent higher COVID-19 concentration levels, yellow circles represent lower concentration levels and green circles indicate virtually no COVID-19 detection in the most recent sample. The areas with red circles (higher concentrations of COVID-19), correlate with the increase in cases at LTCFs and other congregate care facilities during this reporting period. With this dashboard, ACHD has been able to forecast a rise in cases, which has improved mitigation responses. Over the last two weeks, approximately six facilities around these treatment sites have reported 2+ COVID-19 cases.

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<sup>18</sup> Allegan Water Resource Recovery Facility

<sup>19</sup> Plainwell Wastewater Treatment Plant

<sup>20</sup> Douglas/Saugatuck WWTP

The following three sites have the most current and accurate data readings:

Allegan Sewershed Sites	Trend Dates		Current Trend Patterns
TPA	8/4/2022		Increasing
TPP	8/3/2022		Increasing
TPDS	8/2/2022		Plateaued



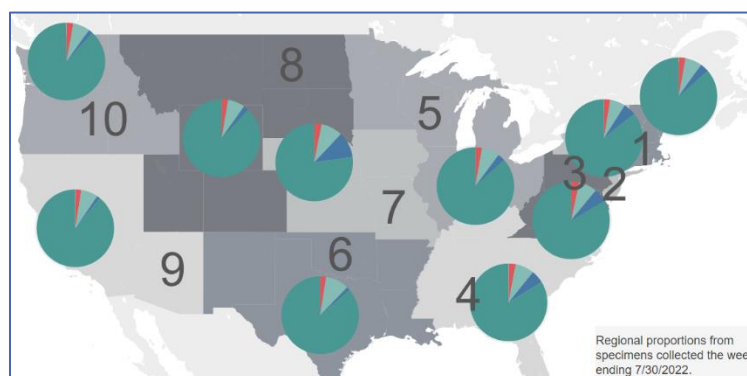
The adjacent map shows current wastewater sewer shed sites that Hope College is monitoring in Allegan County

**Data Takeaway:** Wastewater surveillance continues to increase in the U.S. There are 1,166 wastewater-sampling sites in the US as of August 2, 2022; an increase of 32 sites from July 19, 2022.

Read more about the [method of using wastewater surveillance data](#), to monitor case patterns at individual and population levels as it relates to the SARS-CoV-2 infection

## EMERGING VARIANT UPDATES

- **Data Takeaway:** Omicron continues to be the predominant variant of concern (VOC) with several sub-lineages, including BA.4, BA.5, BA.2.12.1, and recombinants<sup>21</sup> of these.
- Global, national, and statewide trends are currently indicative of a surge in specimens sequenced and identified as BA.5. However, case rates in several European countries are showing early signs of decline; case rates have decreased by 0.9% within the U.S. over the previous week of July 25, 2022.
- The [CDC Nowcast Projections](#) estimate that the predominant Omicron sublineage BA.5 is projected at 81.9%, BA.4 at 12.9%, and the combined national proportion of all Omicron lineages continues to be at 100% for the week ending on July 23, 2022.
- The adjacent chart shows the U.S. regional proportions from specimens collected the week ending July 30, 2022. Some U.S territories not shown are included in HHS Regions 2 and 9.
  - As can be seen, a majority of the specimens sequenced are BA.5 (dark green), followed by BA.4 (light green), and BA 12.2.1 (orange).
  - **Of note**, this chart shows those specimens identified as the **emerging BA.4.6 Omicron sublineage** (blue). While there has been some [media reports](#) on the prevalence of BA.4.6 cases, the CDC continues to monitor BA.4.6 as a VOC at this time.
- **Michigan: [updates](#)** on current Variant of Concern (VOC) distribution
  - Since July 1, there have been 920 VOC specimens sequenced of which 100% are of the lineage designated as Omicron



<sup>21</sup> Recombinant occurs in "a process in which the genomes of two SARS-CoV2 variants (that have infected a person at the same time) combine during the viral replication process to form a new variant that is different from both parent lineages."

- 77.1% of the specimens sequenced from July 10-July 23, 2022 were identified as the Omicron sublineage BA.5
- The total number of specimens sequenced and reported remains low (n=288)
- *United States:* [updates](#) on the proportion of SARS-CoV-2 circulating variants June 4-July 30, 2022
  - 85.5% were associated with the BA.5 Omicron sublineage; 7.7% were of the BA.4 sublineage
  - The Omicron subvariant BA.2.12.1 which was the predominant variant surge in April 2022, is currently projected to be 5%
- *Quick [Excerpts from a recent Q & A released by Johns Hopkins University](#) on emerging COVID-19 sub-variants:*
  - Reinfection is common with the newer Omicron subvariants due to the high rate of transmission, with the ability to evade a large portion of vaccine-induced immunity. However, vaccination is crucial in protecting against severe disease.
  - Some theories suggest that individuals with “slightly compromised immune systems are generating variants over time,” which may explain the accelerated evolving characteristic of newer Omicron sublineages.
  - Moderna and Pfizer are looking into data that shows that vaccine formulations combining Omicron variants may provide a broader range of immune response.
- ACHD continues to monitor all Omicron sub-lineages and deploy response measures accordingly.

## EPIDEMIOLOGIC SURVEILLANCE

### MONKEYPOX (MPV)

For background information on MPV and previous information discussed, please refer to the [6/21/22 report](#)

**UPDATES:** As of August 4, 2022, the CDC’s MPV Situation Summary has released the following data:

- [Michigan:](#)
  - 71 total MPV cases identified (which is up from 19 cases reported in the previous update)
- [United States:](#)
  - 7,102 total MPV/orthopoxvirus cases in 52 states (transmission has increased in 6 more states compared to the last report)
  - New York has the largest number of cases (n=1748) followed by California (n=826), Florida (n=577), and Illinois (n=571), Texas (n=559), and Georgia (n=544)
- [Global:](#)
  - 26,864 cases in 88 countries (81 of these countries have not historically reported MPV cases)
  - The United States has the largest number of cases (n=7101), followed by Spain (n=4577), Germany (n=2839), United Kingdom (n=2759), and France (n=2239)
  - For a detailed list of the outbreaks reported in non-endemic countries, refer to: [Multi-country monkeypox outbreak in non-endemic countries \(who.int\)](#)
- MDHHS’ webpage for MPV-related education and information for public view can be accessed [here](#)
- On August 2, 2022, [President Biden announced the Team to lead MPV Response](#) to strengthen the action and adequacy of monkeypox mitigation, treatment, testing, and vaccination for local, state, national, and international stakeholders.

### HIGHLY PATHOGENIC AVIAN INFLUENZA (HPAI)

No new updates, please refer to [previous BOC updates on HPAI](#).

### RECENT EMERGING HEALTH THREATS: AT A QUICK GLANCE

#### [Adenovirus and Acute Hepatitis](#)

- Updates according to the CDC National Center for Immunization and Respiratory Diseases (NCIRD):

Data as of August 8, 2022

- 357 persons under investigation (PUI)<sup>22</sup> in the US as of August 3, 2022
- As of August 3, 2022, 43 states and jurisdictions reported at least one PUI
- The US has the highest number of probable cases, with a total of 334
- The World Health Organization has declared a moderate risk level for acute pediatric hepatitis. See the [previous BOC report from 7/12/22](#) and the [WHO Disease Outbreak News \(DONs\)](#) for updates on Adenovirus and Acute Hepatitis.

### Arboviruses

- No new updates, please refer to [previous BOC updates](#) on Arbovirus.

### Candida auris

- No new updates, please refer to [previous BOC updates](#), or visit [CDC | Outbreaks](#) for more information.

### Rabies

- Rabies-positive animals in Michigan, as of August 4, 2022: **24 bats** from Alcona (1), **Allegan (1)**, Bay (1), Delta (1), Huron (2), Kalamazoo (1), Kent (5), Oakland (2), Ottawa (2), Newaygo (1), Tuscola (2), Washtenaw (4), Ingham (1).

### Salmonella Outbreaks Linked to Backyard Poultry

- No new updates, please refer to [previous BOC updates](#) on Salmonella Outbreaks

### Salmonella Outbreaks Linked to Small Turtles

#### NEW:

- As of July 21, 2022: 15 cases reported from 11 states (none in Michigan)
- 5 hospitalizations, 0 deaths
- Illness onset dates range: January 3, 2022 to June 24, 2022; the median age range for individuals that became ill is 7 years of age and 71% of the ill individuals were female
- Epidemiologic data show from individuals interviewed, 88% of people became ill by touching turtles; 86% reported contact with a pet turtle with shell less than 4 inches long

### Listeria Outbreaks Linked to Big Olaf Ice-cream

- As of August 4, 2022: 25 cases reported from 11 states (none in Michigan). Majority of the ill people were reported from Florida, with 10 of those traveling to Florida
- 24 hospitalizations, 1 deaths
- Illness onset dates range: January 24, 2022 to June 24, 2022; the median age range for individuals that became ill is 72 years old and 56% of the ill individuals were male
- Epidemiologic data show from individuals interviewed, 5 individuals became ill during their pregnancy, and one individual's illness had resulted in a fetal loss

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<sup>22</sup> PUI does not mean this person is a confirmed case



## SOURCES

- [Allegan County Health Department Facebook page](#)
- [American Academy of Pediatrics: Hepatitis Cases Possibly Associated with Adenoviral Infection](#)
- [American Community Survey 5-Year Data \(2009-2020\) \(census.gov\)](#)
- [Centers for Disease Control and Prevention](#)
- [CDC COVID-19 Booster Interactive Tool](#)
- [CDC COVID-19 Data Tracker](#)
- [CDC COVID-19 Travel Guidance](#)
- [CDC Current Outbreak List | CDC](#)
- [CDC Frequently Asked COVID-19 Questions for K-12 Settings and ECE](#)
- [CDC Health Alert Network](#)
- [CDC Monkeypox Fact Sheet](#)
- [CDC Monkeypox Signs and Symptoms](#)
- [CDC Monkeypox Transmission](#)
- [CDC Provisional COVID-19 Deaths: Focus on Ages 0-18 Years](#)
- [CDC Stay Up-to-date on Vaccinations](#)
- [COVID Data Tracker Weekly Review](#)
- [COVID-19 Vaccine Dashboard](#)
- CHN Associates, Student, and Family Assistance Program Monthly Report
- [Division of Vector-Borne Diseases \(DVBD\) | Division of Vector-Borne Diseases | NCEZID | CDC](#)
- [FDA: Investigations of Foodborne Illness Outbreaks](#)
- [Find a COVID-19 Vaccine Near You](#)
- HONU
- [Is the pediatric hepatitis outbreak real? A top WHO physician weighs in | Science | AAAS](#)
- [Lighthouse \(mi-lighthouse.org\)](#)
- [Long Term Care Data](#)
- [MDHHS Monkeypox Page](#)
- [MDHHS School Outbreak Reporting](#)
- [MDHHS: School Age Case Data Dashboard](#)
- [MI Bridges](#)
- [MI COVID response Data and Modeling](#)
- [Michigan Coronavirus: COVID-19 Vaccine](#)
- [Michigan COVID-19 Wastewater Testing and SWEEP Dashboard](#)
- [Michigan Coronavirus Data](#)
- Michigan Department of Health and Human Services (MDHHS) Breakthrough Cases Data File
- Michigan Disease Surveillance System (MDSS)
- [Michigan DNR Eyes in the Field](#)
- Michigan Health Alert Network (MIHAN)
- [MI Safe Start Map and CDC Indicators](#)
- [New COVID-19 Cases Worldwide - Johns Hopkins Coronavirus Resource Center \(jhu.edu\)](#)
- [Office of International Health and Biodefense - United States Department of State](#)
- [Our World in Data - Coronavirus \(COVID-19\) Hospitalizations](#)
- [Sewer Coronavirus Alert Network \(SCAN\) \(wastewaterscan.org\)](#)
- [Technical Report: Acute Hepatitis of Unknown Cause | CDC](#)
- [US Food and Drug Administration](#)
- [Vaccinate West Michigan](#)
- [World Health Organization Coronavirus Dashboard](#)
- <https://www.who.int/emergencies/diseases/novel-coronavirus-WHO> Coronavirus disease (COVID-19) Weekly Epidemiological Update and Weekly Operational Update2019/situation-reports

## Allegan County COVID-19 Community Level: LOW

Allegan County Health Department recommends everyone to:

**Stay up to date on your COVID-19 Vaccines**

**Get tested if you have symptoms, before and after traveling, and before gathering with others.**

Actions including social distancing, frequent handwashing, wearing a well-fitted face mask, and isolation/quarantine help lessen the level of transmission. People may choose to mask at any time.

People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask.



Learn more about CDC's COVID-19 Community Levels by visiting [www.covid.cdc.gov](http://www.covid.cdc.gov)

#DoYourPart

## Allegan County COVID-19 Community Level: LOW

### Pick-up Free Masks

- Monday-Friday 8:30am to 4:30pm at the Allegan County Health Department (3255 122nd Ave, Allegan)
- At select local units of government and libraries.
  - Visit [allegancounty.org/covid](http://allegancounty.org/covid) to view the list of agencies under our Mask Information page.

### Find COVID-19 Treatments

- Find information and options near you: [michigan.gov/covid19therapy](http://michigan.gov/covid19therapy)
- View a test to treat location near you: [aspr.hhs.gov/TestToTreat](http://aspr.hhs.gov/TestToTreat)
- Talk to your doctor about treatment options if you test positive for COVID-19.

Follow CDC's isolation and quarantine guidelines and stay home if you develop symptoms or test positive.

### Get Tested:

- Order free at-home test kits online at:
  - [www.covidtests.gov](http://www.covidtests.gov)
  - [www.accesscovidtests.org](http://www.accesscovidtests.org)
- Pick-up test kits locally:
  - Visit [www.allegancounty.org/covid](http://www.allegancounty.org/covid) to view pick-up locations under our Testing page.
- Find a community testing site near you at:
  - Allegan County Transportation Building (750 Airway Dr, Allegan) on Wednesdays and Fridays from 12 pm to 5 pm.
  - Visit [www.solvehealth.com](http://www.solvehealth.com) for more locations near you.

### Stay up-to-date on COVID-19 Vaccines

- Find vaccine clinics near you at:
  - [vaccinatewestmi.com](http://vaccinatewestmi.com)
  - [vaccines.gov](http://vaccines.gov)
- Or call ACHD at 269-673-5411 to schedule an appointment



#DoYourPart

# COVID-19 VACCINE FOR KIDS <5

## Top 6 parental concerns answered

June 2022

- For children **under 5 years old**, parents have two options for a COVID-19 vaccine:
  - **Moderna:** 2-dose series taken 4 weeks apart. Each dose is 25 µg, which is 1/4 the dosage of the adult vaccine.
  - **Pfizer:** 3-dose series. Dose 2 is 3 weeks after Dose 1. Dose 3 is 8 weeks after Dose 2. Each dose is 3 µg.

### The vaccines are effective

- Moderna's** clinical trial included 6,300 children.
- Antibodies after Dose 2 were the same or exceeded those in adults.
  - Efficacy against infection was 51% for 6–23 month olds and 37% for 2–5 year olds.
    - Efficacy was consistent with vaccine effectiveness for adults during Omicron.
    - A booster will likely be needed. Studies are underway and results are expected at end of summer.
- Pfizer's** clinical trial included 1,400 children.
- Antibodies after Dose 3 exceeded adults.
  - Efficacy against infection after Dose 3 was 75% for 6–23 month olds and 82% for 2-4 year olds.
    - There were extremely few cases during the trial, so there is significant uncertainty around these efficacy numbers.
  - Note: Efficacy for these two vaccines cannot be directly compared due to varying length of follow-up, months the study was conducted (and thus, circulating virus), and different number of doses.
  - Vaccines can prevent infection and transmission, especially in the first few months. Unfortunately, as the virus continues to mutate, this timeline can be shortened. The **vaccines' primary purpose is to prevent severe disease and death.** Both vaccines are expected to decrease hospitalizations and ICU stays among this age group.

### The vaccines are safe

- During both clinical trials:
- Temporary pain at injection site was common.
  - Fevers were more common after vaccine than placebo.
  - Fatigue and headache was most common in children ages 2–5 years; irritability and sleepiness was more common in children ages 6–23 months.
  - Side effects were more common with Moderna compared to Pfizer.
  - Serious adverse events were rare. No deaths occurred.
    - A child in each trial had a high fever which led to seizure or hospitalization.

### Myocarditis is rare

- Myocarditis (heart inflammation) has been linked to mRNA vaccines in *adolescents*, but remains rare. Risk of myocarditis after mRNA COVID-19 vaccination, if any, in young children is unknown.
- No cases of myocarditis were reported in clinical trials. But the clinical trials were not large enough to capture such rare events.
  - Based on the epidemiology of classic myocarditis and safety monitoring in children ages 5–11 years, myocarditis after mRNA COVID-19 vaccination in young children is expected to be rare due to smaller doses and myocarditis being fundamentally different in young children.
  - Kids can get myocarditis from the virus, and it can be more severe.

### There is a need

- COVID-19 disease in kids can range from asymptomatic to severe illness.
- The majority of children have mild-to-moderate disease.
  - COVID-19 can cause severe disease, even among healthy children.
  - **Deaths:** Since 2020, 442 children aged 0–4 years old have died from COVID-19. While this is lower than adults, COVID-19 is a top 10 leading cause of death for kids.
  - **Hospitalizations:** During the first Omicron wave, COVID-19 hospitalization among kids under 5 were higher than for any other child age group.
    - 86% of hospitalizations were *for* COVID-19 (as opposed to *with* COVID-19)
    - Hospitalizations passed previous flu peaks and previous COVID-19 peaks.
    - Of toddlers hospitalized for COVID-19, 1 in 4 went to the ICU.
    - 30–50% of hospitalized children had **no** underlying medical condition
  - Long COVID-19 occurs among kids. Vaccines reduce the risk of long COVID-19.

### Previously recovered still need the vaccine

- As of February 2022, 75% of children had been infected with SARS-CoV-2 in the U.S.
- Getting a vaccine, even for people who have already recovered from COVID-19, strengthens their immune response. CDC states vaccinations **can** be delayed up to 3 months after infection.
  - Protection from infections can be effective, but a recent study showed some children *failed* to make antibodies after infection (the immune system's first line of defense) and had mediocre T-cell responses (the immune system's second line of defense).
  - Reinfection should be expected. SARS-CoV-2 is changing quickly.
  - Omicron infections do not elicit antibodies against *other* variants of concern. While Omicron may be the dominant variant right now, this could change in the future.

### Long-term side effects, like infertility, are highly unlikely

- We do not know the long-term effects of mRNA COVID19 vaccines. However, based on our knowledge of mRNA and the human body, we do not expect them:
- It's biologically impossible for mRNA to alter DNA.
  - Previous research on other mRNA vaccines show no long term effects. mRNA research started in 1961. The first clinical trial with mRNA was in 2001.
  - Vaccine ingredients are cleared from the body very quickly. mRNA is very fragile and degrades within 72 hours of injection. Fat bubbles that carry the mRNA degrade within 4 days. Ingredients do not linger in the body.
  - mRNA vaccines are not made of the actual pathogen. This means that they don't contain weakened, dead, or noninfectious parts of a virus.
  - In the history of vaccines, serious adverse side effects only occur within the first 2 months of rollout. We have more than 24 months of vaccine follow-up data by now.
  - Thousands of people have gotten pregnant after vaccination.
  - There are reports that menstrual cycles change after a COVID19 vaccine. The body is mounting an immune response, and this is likely a temporary side effect, like a fever.

FREE AT-HOME TEST KITS TO ORDER ONLINE:

- [www.Covidtests.gov](http://www.Covidtests.gov) - order 3 sets of 4 free at-home test kits from the federal government. (If you already ordered your first set, order a second or third today)
  - If you have health insurance through an employer or Marketplace, your insurance will pay you back for 8 at-home tests each month for each person on your plan. View more information [here](#).
- [www.AccessCovidtests.org](http://www.AccessCovidtests.org) - order free at-home test kits through Project ACT (enter zip code to check eligibility)

FREE AT-HOME TEST KITS FROM MDHHS AVAILABLE AT 2 LIBRARIES IN ALLEGAN COUNTY:

- Allegan District Library (331 Hubbard St, Allegan)
- Fennville District Library (400 W Main St, Fennville)

FREE COMMUNITY TESTING EVENTS ARE HELD EVERY WEDNESDAY AND FRIDAY AT THE ALLEGAN COUNTY TRANSPORTATION BUILDING FROM 12 PM – 5 PM. THESE EVENTS OFFER PCR AND RAPID TESTING OPTIONS.

VISIT THE [MDHHS COMMUNITY BASED POP-UP TESTING PAGE](#) TO SIGN UP FOR THE TESTING EVENTS AT ALLEGAN TRANSPORTATION BUILDING AND TO FIND OTHER TESTING SITES NEAR YOU.

Visit <https://www.solvehealth.com/covid-testing> to find additional COVID-19 sites near you.

COVID-19 testing location finder: [Coronavirus - Test](#)

# MONKEYPOX: What to Know



## How it spreads:

- Direct contact with the infectious rash, scabs, or body fluids
- Respiratory secretions during prolonged, face-to-face contact, or during intimate physical contact, such as kissing, cuddling, or sex
- Touching items (such as clothing or linens) that previously touched the infectious rash or body fluids
- Pregnant people can spread the virus to their fetus through the placenta

The illness typically lasts 2-4 weeks. People who do not have monkeypox symptoms cannot spread the virus to others.



## Symptoms:

- Fever
- Headache
- Muscle aches and backaches
- Chills
- Exhaustion
- Swollen lymph nodes
- A rash that can look like pimples or blisters

## Prevention:

- Avoid close, skin-to-skin contact with people who have a rash that looks like monkeypox.
- Do not touch the rash or scabs of a person with monkeypox.
- Do not kiss, hug, cuddle or have sex with someone with monkeypox.



- Do not share eating utensils or cups with a person with monkeypox.
- Do not handle or touch the bedding, towels, or clothing of a person with monkeypox.
- Wash your hands often with soap and water or use an alcohol-based hand sanitizer

If you feel sick or have symptoms, do not attend any gathering, and contact your healthcare provider.

## Environmental Health - Benchmark Data Board of Commissioner Report



	January		February		March		April		May		June		July		August		September		October		November		December	
Total Applications Received for the Month	135		166		186		202		180		208		157											
14 Business Days for the Month are Permits received during	12/23 thru 1/7	1/8 thru 1/23	1/24 thru 2/6	2/7 thru 2/18	2/19 thru 3/13	3/14 thru 3/27	3/28 thru 4/10	4/11 thru 4/24	4/25 thru 5/8	5/9 thru 5/20	5/21 thru 6/12	6/13 thru 6/24	6/25 thru 7/10											
Incomplete and/or Unpaid Submissions within 14 Business Days	5	5	14	19	18	8	9	26	5	10	29	8	19											
Total Eligible for Completion within 14 business day window	37	31	62	79	91	62	81	81	65	69	122	65	54											
Submissions Not Completed within Eligible Time Period	2	0	0	1	0	0	2	2	0	1	4	2	0											
Total Completed	35	31	62	78	91	62	79	79	65	68	118	63	54											
Percentage Complete	95%	100%	100%	99%	100%	100%	98%	98%	100%	99%	97%	97%	100%											

Applications completed prior to 14 day turnaround (only those with proper documentation and fees paid): **Total Completed divided by Total Eligible for Completion within 14 business day window = Percentage Complete**

Number	Percentage
54/54	100%

**14 business days from June 25 - July 10**

	January		February		March		April		May		June		July		August		September		October		November		December	
Total Applications Received	135		166		186		202		180		208		157											
5 Business Days for Communication	1/10 thru 1/23	1/24 thru 2/6	2/7 thru 2/18	2/19 thru 3/6	3/7 thru 3/27	3/28 thru 4/10	4/11 thru 4/24	4/25 thru 5/8	5/9 thru 5/22	5/23 thru 6/5	6/6 thru 6/26	6/27 thru 7/10	7/11 thru 7/24											
Total Eligible for Communication	36	76	98	73	103	90	107	79	79	80	143	73	84											
Total Not Communicated to within 5 Business Days	1	0	2	0	0	0	0	0	1	0	0	0												
Total Communicated to within 5 Business Days	35	76	96	73	103	90	107	79	78	80	143	73	84											
Percentage Complete	97%	100%	98%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%											

Customers that have been contacted within 5 business days: **Total Communicated to within 5 Business Days divided by Total Eligible for Communication**

Number	Percentage
84/84	100%

**5 business days from July 11 - July 24**

# Environmental Health - Total Services

## Board of Commissioner Monthly Report



### APPLICATIONS RECEIVED

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well	40	45	52	54	37	58	48						334
Septic	32	56	53	68	46	54	42						351
Loan Eval.	7	13	7	17	11	11	12						78
MDHHS Eval.	5	7	3	6	5	8	9						43
SESC	36	26	47	46	57	51	34						297
Raw Land/Soil Eval.	15	19	21	8	21	22	10						116
Investigative Fieldwork	0	0	3	3	3	4	2						15
<b>Monthly Totals</b>	<b>135</b>	<b>166</b>	<b>186</b>	<b>202</b>	<b>180</b>	<b>208</b>	<b>157</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1234</b>

### SERVICES PROVIDED

PERMITS ISSUED	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well	37	37	52	46	34	62	54						322
Septic	36	40	63	45	51	60	54						349
Loan Eval.	3	13	11	5	7	13	8						60
MDHHS	5	7	5	2	7	4	7						67
SESC	31	38	35	40	40	43	37						264
Raw Land/ Soil Eval.	11	17	13	8	13	16	11						89
<b>Monthly Totals</b>	<b>123</b>	<b>152</b>	<b>179</b>	<b>146</b>	<b>152</b>	<b>198</b>	<b>171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1121</b>

Other Services Completed	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well Finals	87	85	29	40	18	11	8						278
Septic Finals	21	14	29	34	37	28	42						205
SESC Inspections	10	14	14	173	267	259	247						984
Investigative Fieldwork	0	0	3	3	3	4	2						15
<b>Monthly Totals</b>	<b>118</b>	<b>113</b>	<b>75</b>	<b>250</b>	<b>325</b>	<b>302</b>	<b>299</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1482</b>

<b>Total Services Provided</b>	<b>241</b>	<b>265</b>	<b>254</b>	<b>396</b>	<b>477</b>	<b>500</b>	<b>470</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5206</b>
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# ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122nd Ave., Suite 200, Allegan, MI 49010

## Office Administration

(269) 673-5411 Fax (269) 673-4172

## Bioterrorism Preparedness

(269) 673-5411

## Personal Health

(269) 673-5411



## Communicable Disease

(269) 673-5411

## Environmental Health

(269) 673-5415

## Resource Recovery

(269) 673-5415

## NEWS RELEASE FOR IMMEDIATE RELEASE

**DATE: July 27, 2022**

### FOR MORE INFORMATION, CONTACT:

Liz Healy, MPH, CHES

Public Information Officer

(269) 673-5411 | [lhealy@allegancounty.org](mailto:lhealy@allegancounty.org)

### **ADVISORY: Suspected Blue-Green Algae Bloom in Swan Lake, Actions to Take**

**(Allegan)** – The Allegan County Health Department (ACHD) received preliminary positive results from testing of a suspected blue-green algae bloom, also known as cyanobacteria, or harmful algal blooms (HABs), in Swan Lake located in Cheshire Township. Samples will be sent to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and the Michigan Department of Health and Human Services (MDHHS) for additional testing. ACHD is recommending visitors and residents of the lake avoid water-related activities and keep pets from drinking or going in the lake water, in the area where the bloom is visible until sampling for testing is complete or the bloom breaks up. Advisory signs have been posted around the lake.

Summer is the peak season for the formation of HABs that can present [health hazards to people and pets](#). In Michigan, algal blooms typically occur during periods of warm temperatures, lots of sun, and high nutrient levels.

It is not possible to determine whether algal blooms contain harmful toxins by looking at them, so it is best to avoid contact with any body of water that is covered with algal mats or significant rafts of algae on the surface. You can search [advisories or closings](#) for bodies of water throughout Michigan online or contact EGLE at 800-662-9278 for more information about HABs and the environment.

#### **Actions to take in the Areas where the Bloom is Visible:**

- Avoid areas with [scummy water in the lake or with water that looks like spilled paint or pea soup, floating scums, or has a green sheen to it](#). These may contain flecks, mats, foam, sheens, streaks, or clumps.
- Avoid water-related activities in areas where the bloom is visible. Individuals that have skin contact, swallow large amounts, or play in the water are [susceptible to illness](#).
- Keep pets from drinking or playing in the lake water. Symptoms of illness often appear quicker in animals than in humans – sometimes in minutes to a few hours. Symptoms in animals can include vomiting, diarrhea, fatigue, staggered walking, excessive salivation, convulsions, erratic behavior, physical distress, and death.
- Do not boat or ski in water with HABs (may create water spray in the air).
- [Use caution if eating fish](#) and mussels from impacted bodies of water.

- Do not water lawns or gardens with water from impacted bodies of water because may create a water spray in the air.

**If you or your pet(s) have been exposed to HABs:**

- Shower yourself and pet(s) immediately
- Contact your medical provider or veterinarian if you or your pet have ingested or been exposed to HABs
- Contact Poison Control at 800-222-1222 or call your medical provider if you have been exposed to or swallowed water with HABs and have symptoms

Report suspicious-looking algae to EGLE by calling the Environmental Assistance Center at 800-662-9278 or by emailing [AlgaeBloom@michigan.gov](mailto:AlgaeBloom@michigan.gov). For more [information on HABs](#) and your health, contact MDHHS at 800-648-6942. For information about HABs and pets or livestock call the Michigan Department of Agriculture and Rural Development (MDARD) at 800-292-3939. You may also contact the ACHD at 269-673-5415 for more information and updates. ACHD will provide additional updates as we learn more information.

###



# Allegan County Ground Water Study Ad-Hoc Work Group



Human Services Building  
3255 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-5411 Main Office  
269-673-4172 Main Fax  
<http://www.allegancounty.org>

Chairperson, Tom Kunetz  
Vice-Chairperson, John "Ric" Curtis

Dean Kapenga,  
County Commissioner  
Representative  
[dakapenga@allegancounty.org](mailto:dakapenga@allegancounty.org)

Chad Kraai,  
Well Driller  
[chad@kraaiwelldrilling.com](mailto:chad@kraaiwelldrilling.com)

Brian Talsma,  
Conservation District  
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Doug Sweeris,  
Municipal Water Supply  
Representative  
[dsweeris@cityofallegan.org](mailto:dsweeris@cityofallegan.org)

Erick Elgin,  
Academic Representative  
[elgineri@msu.edu](mailto:elgineri@msu.edu)

Jay Drozd,  
Agriculture Representative  
[javdrozd@yahoo.com](mailto:javdrozd@yahoo.com)

John "Ric" Curtis, Vice-chair  
Community Representative  
[ric\\_curtis@comcast.net](mailto:ric_curtis@comcast.net)

John Shagonaby,  
Tribal Representative  
[John.Shagonaby@qlt-nsn.gov](mailto:John.Shagonaby@qlt-nsn.gov)

Tom Kunetz, Chair  
Community Representative  
[tomkunetz@gmail.com](mailto:tomkunetz@gmail.com)

Zachary Curtis,  
Consultant  
[zach@magnet4water.com](mailto:zach@magnet4water.com)

## WATER STUDY WORKGROUP – MINUTES

Wednesday, August 3, 2022 – 2PM

Human Services Building, Karl Zimmerman Room  
3255 122<sup>nd</sup> Avenue, Allegan, MI 49010  
Virtual Meeting Options – Connectivity Instructions

2PM

### **CALL TO ORDER:**

### **ROLL CALL:**

Present in Person: Dean Kapenga, Doug Sweeris, Ric Curtis

Present On-Line: Zach Curtis, Brian Talsma

Absent: Chad Kraai, Erick Elgin, Jay Drozd, John Shagonaby, Tom Kunetz

### **PUBLIC PARTICIPATION:**

None

### **PRESENTATIONS:**

None

### **COMMUNICATIONS:**

None

### **DISCUSSION ITEMS:**

#### **1. Local Units of Government Project Applications—Review Submittals (Curtis/Rapp):**

##### **a. City of Otsego – Project 1: East Allegan Street Sewer Extension Project**

- i. Amount of request: \$266,105.23
- ii. Met requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (Shovel Ready)
- iii. Recommended to Board of Commissioners (BOC) by work group members present for review

##### **b. City of Otsego – Project 2: Water Main Loop Project**

- i. Amount of request: \$153,619.11
- ii. Met requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (Shovel Ready)
- iii. Recommended to Board of Commissioners (BOC) by work group members present for review

##### **c. City of Plainwell - Old Orchard Neighborhood Project**

- i. Amount of request: \$396,920.09
- ii. Does not meet requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (Is Not Shovel Ready/Engineer has not been selected)
- iii. Is Not Recommended to Board of Commissioners (BOC) by work group members present for review

- d. Dorr Township - Dorr Township Business Park Project**
  - i. Amount of request: \$500,000.00
  - ii. Does not meet requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (This is a business venture project, not an infrastructure enhancement)
  - iii. Is Not Recommended to Board of Commissioners (BOC) by work group members present for review
- e. Saugatuck Township - Riverside Drive Water Main Pipeline Replacement Project**
  - i. Amount of request: \$350,000.00
  - ii. Met requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (Shovel Ready by March 2023)
  - iii. Recommended to Board of Commissioners (BOC) by work group members present for review
- f. Otsego Township - Install Water and Sewer Mains to Residential Neighborhoods, and Add Water Main Loops Project**
  - i. Amount of request: \$612,939.00
  - ii. Does not meet requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (Is Not Shovel Ready/Not Committed to the Project as of August 3, 2022)
  - iii. Is Not Recommended to Board of Commissioners (BOC) by work group members present for review
- g. Village of Martin - Project 1: Storm Drain Reconditioning Project**
  - i. Amount of request: \$24,650.00
  - ii. Does not meet requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (Does not protect water quality)
  - iii. Is Not Recommended to Board of Commissioners (BOC) by work group members present for review
- h. Village of Martin - Project 2: Reconditioning Pump #2**
  - i. Amount of request: \$13,000.00
  - ii. Does not meet requirements of June 24, 2022, Memorandum: ARPA Update/Broadband & Water Study Projects (Does not improve water quality, a maintenance issue)
  - iii. Is Not Recommended to Board of Commissioners (BOC) by work group members present for review

**2. Monitor Well Update (Rapp):**

- a. Another monitor well added to the list, located at Gun Lake County Park.
- b. Wells have not been installed. May start week of August 8<sup>th</sup> or August 15<sup>th</sup>.

---

**PUBLIC PARTICIPATION:**

None

**ADJOURNMENT:**

Workgroup Tasks and Deliverables:

1. Review the final Allegan County Groundwater Study, conducted by Hydrosimulatics, Inc. and submitted to the Board on March 25, 2021.
2. Provide regular updates to the Board and a final written summary of observations and recommendations of the workgroup, within one-year of the appointment of its members, relative to the study content (and any other aspects of Allegan County's current and future state relative to water quality, including recommendations for how the County (as a geographic area) should proceed with next steps (if any) and provide particular focus on Hydrosimulatics, Inc. recommendation to pursue an interactive Decision Support System. All recommendations must be specific as to the management/oversight model, funding, root need/issue to be addressed and expected results of any next steps to be considered.
3. The Allegan County Health Department will participate in the discussions of the work group and will provide administrative support, guidance and expertise.
4. As an ad-hoc workgroup, the work of the group will be considered complete upon the delivery of item number 2 above.

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**STATE OF MICHIGAN**

**BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING**

**FOR THE GAS CUSTOMERS OF CONSUMERS ENERGY**

**COMPANY**

**CASE NO. U-21062**

- Consumers Energy Company requests Michigan Public Service Commission's approval of a gas cost recovery plan and authorization of gas cost recovery factors for the 12-month period April 2022-March 2023.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME: Wednesday, August 24, 2022 at 9:00 AM**

**BEFORE: Administrative Law Judge Sharon Feldman**

**LOCATION: Video/Teleconferencing**

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing.

\*\*\*\*\*AUTO\*\*ALL FOR AADC 493

Clerk, City of PLAINWELL  
211 N Main St  
Plainwell MI 49080-1370



The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 23, 2021, application, as revised on June 30, 2022, requesting the Commission to: 1) approve its Gas Cost Recovery (GCR) plan and monthly Gas Cost Recovery factors for the period April 2022 through March 2023 consisting of the sum of two parts: a) a base factor of \$7.5851 per Mcf; plus, b) additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment (Contingency) Mechanism, as proposed by Consumers Energy, or such higher factors as may be lawful and reasonable; 2) review Consumers Energy's plans and projections through March 2027, and determine that the five-year plan is reasonable and that there are no cost items which the Commission would be unlikely to permit Consumers Energy to recover from its customers in the future; and 3) grant Consumers Energy such other and further relief as is lawful and appropriate, including approval of higher GCR factors than requested in Consumers Energy's initial filing if circumstances warrant.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](https://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 19, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21062. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate

in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**CONSUMERS ENERGY COMPANY HAS REQUESTED THE GAS COST RECOVERY FACTORS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT OR AMEND THE FACTORS AND OTHER PROPOSALS.**

2208-G

## Reports & Communications:

### A. DPW – Salt Truck Upgrade

The salt truck has a conveyor belt system to propel the salt out of the bed, and has settings to adjust to remove the slack from the system. The settings have been adjusted to their maximum setting, which means the entire system needs to be upgraded to continue functioning. The conveyor system is working right now, however the lead time for the repair is currently 2-4 weeks.

**Recommended action:** Consider approving a contract with Truck and Trailer Specialties in the amount of \$10,596.00 to upgrade the salt truck.

### B. MEDC – Economic Opportunities Policy for Section 3 Covered Contracts

The MEDC has certain requirements that local governments must meet when they receive grant funding. This policy reaffirms that the City of Plainwell complies with Section 3 of the Housing and Urban Development Act of 1968, as amended, which satisfies one of the requirements set by MEDC.

**Recommended action:** Consider approving the Economic Opportunities Policy for Section 3 Covered Contracts as required for certain Michigan Economic Development Corporation grants.

### C. Purchasing Policy – Second Read

Staff has proposed amendments to the purchasing policy that addresses rising costs across the board as well as certain situations that have become a regular occurrence. The proposed amendments include increasing the monetary amount for each financial category, adding a provision to address mechanical repair costs that exceed estimates once work starts, and defining preferred and sole source vendors.

**Recommended action:** Consider approving the amended Purchasing Policy.

### D. Council Chambers Rental Policy – Second Read

Staff gets regular rental requests for the Council Chambers from various groups, and currently each request is handled on a case by case basis. The proposed policy addresses the types of requests and sets standards for approving rental requests. The policy also details processes such as how to reserve the Council Chambers, whether any fees are charged, and sets expectations for behavior and use during the reserved time.

**Recommended action:** Consider approving the Council Chambers Rental Policy.

## Reminder of Upcoming Meetings

- September 7, 2022 – Plainwell Planning – 7:00pm
- **September 12, 2022 – Plainwell City Council – 7:00pm**
- September 13, 2022 – Plainwell DDA/BRA/TIFA – 7:30am
- September 15, 2022 – Plainwell Parks & Trees – 5:00pm

## Non-Agenda Items / Materials Transmitted

- Allegan County Board of Commissioners Update Administrator's Report – July 14, 2022
- Public Notice – Consumers Energy Gas Customers – August 24, 2022 9:00am