

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
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“The Island City”

AGENDA
Plainwell City Council
Monday, May 13, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 04/22/2024 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **Special Event Permit – Island City Festival**
Council will consider approving Special Event Permit 24-13 for Island City Festival to be held Friday, May 31st through June 2nd, 2024.
 - B. **Special Event Permit – Memorial Day Parade**
Council will consider approving Special Event Permit 24-05 for the Memorial Day Parade to be held on Monday, May 27th, 2024 at 11:00am.
 - C. **Public Hearing – Resolution 2024-12 Special Assessment District 24-01 – Old Orchard Special Assessment**
Council will consider adopting Resolution 2024-12 (Resolution No.5) to confirm the Special Assessment Roll; specify that the Special Assessment constitutes a lien; and provide for the payment and collection of Special Assessments for the Old Orchard Special Assessment District 24-01.
 - D. **USA Earthworks LLC Pay Application #1 – Old Orchard Project**
Council will consider approving Pay Application #1 for USA Earthworks LLC in the amount of \$173,898.72 for work on the Old Orchard Project.
 - E. **DPS - Generator/Electrical/Lighting Repairs for 1997 HME Fire Apparatus**
Council will consider approving repairs for the 1997 HME Fire Apparatus in an amount not to exceed \$9000.00.
11. **Communications:** The April Water Renewal report
12. **Accounts Payable - \$321,405.46**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The Island City
Plainwell is an equal opportunity provider and employer

Reports & Communications:

A. Special Event Permit 24-13 – Island City Festival

An application has been submitted for Island City Festival. Requested Dates: Friday, May 31st – Sunday, June 2nd.
Recommended action: Consider approving Special Event Permit 24-13 as presented.

B. Special Event Permit 24-05 – Memorial Day Parade

An application has been submitted for the Memorial Day Parade. Requested Date: Monday, May 27, at 11am.
Recommended action: Consider approving Special Event Permit 24-05 as presented.

C. Public Hearing – Resolution 2024-12 - Special Assessment District 24-01 – Old Orchard Special Assessment

Council adopted Resolution 2024-06 (Resolution No. 1) on January 22, 2024 creating Special Assessment District 24-01, which allowed affected parcels to be identified and costs for improvements to be estimated. Council adopted Resolution 2024-07 (Resolution No. 2), on February 12, 2024, declaring an intent to make public improvements, tentatively declaring the necessity of public improvement, tentatively designating a special assessment district, tentatively approving the costs of making the improvements, tentatively declaring the portion of the costs to be defrayed by the special assessment district and setting a Public Hearing for March 11, 2024. On March 11, 2024, following the Public Hearing, Council adopted Resolution 2024-09 (Resolution No.3), a determination to proceed with and make the public improvements; a determination of the necessity of the public improvements; approval of the plans and estimate of costs; determination to defray the costs by Special Assessment; final determination of the Special Assessment District and method of apportionment; and directive to the City Clerk to prepare the Special Assessment Roll. Resolution 2024-11 (Resolution No. 4) acknowledges the Special Assessment Roll as presented to Council, and sets tonight's Public Hearing for community discussion.

Recommended action: Consider adopting Resolution 2024-12 (Resolution No.5) a Resolution to confirm the Special Assessment Roll; specify that the Special Assessment constitutes a lien; and provide for the payment and collection of Special Assessments for the Old Orchard Special Assessment District 24-01.

D. USA Earthworks LLC Pay Application #1 – Old Orchard Project

On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

Recommended action: Consider approving Pay Application #1 for USA Earthworks LLC in the amount of \$173,898.72 for work one the Old Orchard Project.

E. Generator/Electrical/Lighting Repair for 1997 HME Fire Apparatus

On April 21, 2024, Plainwell Public Safety assisted Otsego Fire Department on a structure fire. During the assist, Engine 17, a 1997 HME fire apparatus, experienced a mechanical failure of the generator and scene lighting. McDonalds Towing diagnosed the problem as being related to the generator. Repairs to the generator and replacement lights have a preliminary estimate range of close to \$9000. We are looking into two options. Replacement with lights that run off the DC battery voltage systems and replacement with a portable generator with lights running of AC generator power.

Recommended action: Consider approving generator, electrical and lighting repairs to the 1997 HME Fire Apparatus by McDonalds Towing in an amount not to exceed \$9000.

Reminder of Upcoming Meetings

- May 14, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- May 15, 2024 – Plainwell Planning – 6:30pm
- May 16, 2024 – Plainwell Parks & Trees – 5:00pm
- May 28, 2024 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- None