

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA
Plainwell City Council
Monday, May 13, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 04/22/2024 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **Special Event Permit – Island City Festival**
Council will consider approving Special Event Permit 24-13 for Island City Festival to be held Friday, May 31st through June 2nd, 2024.
 - B. **Special Event Permit – Memorial Day Parade**
Council will consider approving Special Event Permit 24-05 for the Memorial Day Parade to be held on Monday, May 27th, 2024 at 11:00am.
 - C. **Public Hearing – Resolution 2024-12 Special Assessment District 24-01 – Old Orchard Special Assessment**
Council will consider adopting Resolution 2024-12 (Resolution No.5) to confirm the Special Assessment Roll; specify that the Special Assessment constitutes a lien; and provide for the payment and collection of Special Assessments for the Old Orchard Special Assessment District 24-01.
 - D. **USA Earthworks LLC Pay Application #1 – Old Orchard Project**
Council will consider approving Pay Application #1 for USA Earthworks LLC in the amount of \$173,898.72 for work on the Old Orchard Project.
 - E. **DPS - Generator/Electrical/Lighting Repairs for 1997 HME Fire Apparatus**
Council will consider approving repairs for the 1997 HME Fire Apparatus in an amount not to exceed \$9000.00.
11. **Communications:** The April Water Renewal report
12. **Accounts Payable - \$321,405.46**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The Island City
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MINUTES
Plainwell City Council
April 22, 2024

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Jarod Bowen of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 04/08/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment:
 1. Mike Villar - introduced himself, and shared that he is running for Allegan County Prosecutor.
 2. Lisa Whitaker of 215 Washington St. stated that she had not received a letter, or any other communication, and would like a project time line. She stated she is not paying for a service, she is being robbed.
 3. Adam Mitzel of 669 Glenview- shared he has worked in construction for 20 years, and that the Old Orchard project isn't going well. The roads are bad- they are uneven, slushy, and soft in many places. He reported that he had heard the contractor had previously been sued and filed bankruptcy. He asked about boil water advisories.
 4. Darren Fish of 720 Glenview- stated that there is a large hill in front of his property, and the contractor parked heavy equipment in his yard over his septic system.
 5. Brad Warner of 711 Glenview- supported Darren Fish's statement about construction equipment parked in his yard.
 6. Josh Brennan of 780 Glenview- asked for leniency repaying the assessment. He inquired about financial assistance, or a special payment plan for those who can't afford it. He asked how city sewer was an improvement, and about the failure of septic systems.
 7. Lauren Wilgenhof of 721 Thomas- asked for an explanation of the tap fee, and if taxes will go up.
 8. Jim Bowers off 727 Glenview- reported humps and uneven ground in front of his driveway, and asked if a licensed plumber had to be hired, or if he was able to get a permit himself.
 9. Bob Munch of 114 Russet- said that Allegan County states that a septic tank should be decommissioned, but he was told by Wray's Septic that it is not necessary. He asked about payment order.
 10. Pam Waterman of 765 Glenview- asked when the hook up fee could be paid.
7. County Commissioner Report: Commissioner Dugan gave an update on current and upcoming projects in Allegan County. He provided Council with a hand out titled 'A Decade of Achievements in Allegan County', highlighting improvements, projects and ongoing community support. Mayor Pro-Tem Steele asked Commissioner Dugan to discuss reoccurring traffic violations on 12th St. with Allegan County, stating that it continues to be a dangerous stretch of road, and would benefit from a heavier police presence.
8. Agenda approval:
A motion by Steele, seconded by Overhuel, to approve the Agenda for the April 22, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.

9. Mayor's Report: Mayor Keeler shared that he had attended the funeral service held for E.J. Hart, and offered condolences to his family. He also asked for support for the Harrington family.

10. Recommendations and Reports:

A. Director Callahan discussed the purchase of firefighter gear from West Shore Fire.

A motion by Wisnaski, seconded by Keeney, approving the purchase of fire gear from West Shore Fire for \$8025.15. On a roll call vote, all voted in favor. Motion passed.

B. City Manager Lakamper discussed Resolution 2024-11 (Resolution No. 4), the next step in the Old Orchard Project Special Assessment District.

A motion by Keeney, seconded by Wisnaski, adopting Resolution 2024-11 (Resolution No. 4) for Old Orchard Special Assessment District 24-01, acknowledging the filing and presentation of the Special Assessment Roll to City Council and setting a public hearing for May 13, 2024. On a roll call vote, all voted in favor. Motion passed.

C. City Manager Lakamper discussed an amendment to the professional services agreement with Fleis and Vandenbrink.

A motion by Overhuel, seconded by Steele, amending the professional services agreement with Fleis and Vandenbrink Engineering, Inc. to include consultation and construction management of the Old Orchard Project for a total cost of \$286,200.00. On a roll call vote, all voted in favor. Motion passed.

D. City Manager Lakamper discussed a 3-year assessing services contract with Michael Richmond.

A motion by Overhuel, seconded by Keeney, approving a three-year contract with Michael Richmond for Assessing Services and authorizing the City Manager to execute all documents related to the approved action. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the March Water Renewal and Department of Public Safety reports and the draft 4/11/2024 Parks & Trees Meeting Minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$35,874.17 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments:

1. Brad Warner of 711 Glenview- asked why interest was being charged on the assessment.
2. Lisa Whitaker of 215 Washington- stated she would not vote for any of the current members of Council.
3. Lauren Wilgenhof of 721 Thomas- asked how to properly decommission a septic tank.

14. Staff Comments:

Treasurer/Finance Director Kelley reported working on the budget and working with Clerk Leonard to prepare for the May 7, 2024 election.

Superintendent Nieuwenhuis shared that the Water Tower flush inspection is finished and went well. Hydrant flushing begins on 4/26/24.

Community Development Manager Siegel discussed exercise equipment designated for Sherwood park. She shared that Plainwell's Social District was approved, and will open May 1st.

Manager Lakamper gave further information on the Social District, stating that it allows alcoholic beverages in specially marked cups purchased from participating businesses to be consumed within the designated District. He discussed the inspection and sale of the William Crispe house.

Clerk Leonard discussed the election being held on May 7th, stating that it is a school election, and that further information could be obtained by contacting the school.

15. Council Comments: Mayor Pro-Tem Steele thanked everyone for coming, stating that she understands the financial concerns being shared. She said the Old Orchard project is long overdue and must be done as sewer access is important.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:07 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
May 13, 2024

JoAnn Leonard, City Clerk



"The Island City"

City of Plainwell Special Event Permit Application

For public events held in a City of Plainwell park or property

Permit # 2024-13



Plainwell City Hall
211 N. Main Street
Plainwell, MI 49080
Phone: 269-685-6821
Fax: 269-685-7282
www.plainwell.org

If you would like to host a special event, please complete the application form below. Applications must be submitted at least 21 days before the event. Your event will not be approved until the following items are received and approved by the City:

1. A completed and signed Special Event Permit application form
2. Completed hold harmless agreement
3. \$50 Special Event Permit Application fee paid
4. Liability insurance coverage with City of Plainwell listed as additionally assured, if required for your event

Date of application: 5/1/24

Applicant Information:

Contact Name: Larry Gonzalez
 Address: 1655 Thyme Dr. City: Byron Center Zip: 49315
 Phone: 616-367-9914 Email: islandcityfest@gmail.com

Sponsoring Organization/Business: Island City Festival
 Address: 102 N Main suite C City: Plainwell Zip: 49080
 Phone: 616-367-9914

Nonprofit Profit

Event Information:

Date of Event: 5/31-6/2 Event Start Time: 9am Event End Time: 11pm
 Type of Event: Fundraizer Name of Event: Island City Festival
 Number of People Expected to Attend: 1000+

Location of event:

- Thurl Cook Park Sherwood Park
 Kenyon Park Hicks Park
 Fannie Pell Park Other: Papermill Property
 Band Shell

Please describe what areas of the park will be used: parking lot + grassed (grassy?) areas



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Event Details:

Please describe in detail the activities planned:

Carnival, vendors, car show, live music, 3 days of events

Is this a fund-raising event? If yes, what is it for? yes, multiple charities

Will participants or spectators be charged an admission fee? YES NO

Will there be alcohol for sale? YES NO

Will there be food for sale? YES NO

Will there be merchandise for sale? YES NO

Will there be a vendor participation fee? YES NO

Do you have insurance? YES NO

Will any items be distributed? YES NO

Will the event be advertised? If so, how? YES NO

social media print, billboard

Does the event require on-site security? YES NO

Does the event require on-site medical service? YES NO

Does the event require street closure? If so, indicate route YES NO

N Main St.

Do you plan to have sound amplification? YES NO

Is electrical power required (for sound amplification, lighting, etc)? YES NO

If yes, please show items on a site plan and describe how power is to be provided

Portable generator

PGE temporary power service

Other, please describe _____

Are you using local businesses? YES NO

Special Services:

I am requesting permission to provide the following special services* at my event:

Canopy/Tent

Inflatables (please describe): _____

Tables and chairs

Caterer

Alcohol

Other (please specify): _____

*Groups providing special services must complete this form and provide a Certificate of Insurance two months prior to event date. Tents/canopies or inflatables must list the City of Plainwell as additionally insured and a copy of the insurance must be attached with this request.

*Tents/Structures: If you are installing or constructing any structures (tents, stages, etc.) please include a site plan showing these structures. Please describe type, size, and number of structures.



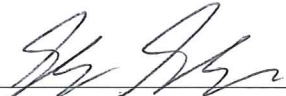
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City of Plainwell Hold Harmless Agreement

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s):  Date: 5/11/24
Signature of Officer of Sponsoring Organizations: _____ Date: _____
Title: President

I declare under penalty of perjury that the information provided in this application is correct.

We agree to remove all props and items brought into the public areas and clean up all litter and debris that result from our event the same day as the event. I understand that a permit is required before this event can be held.

Signature of Applicant:  Date: 5/11/24

Please Send Completed Applications To:

City of Plainwell
211 N. Main Street
Plainwell, MI 49080
269-685-6821
Or email to: contactus@plainwell.org

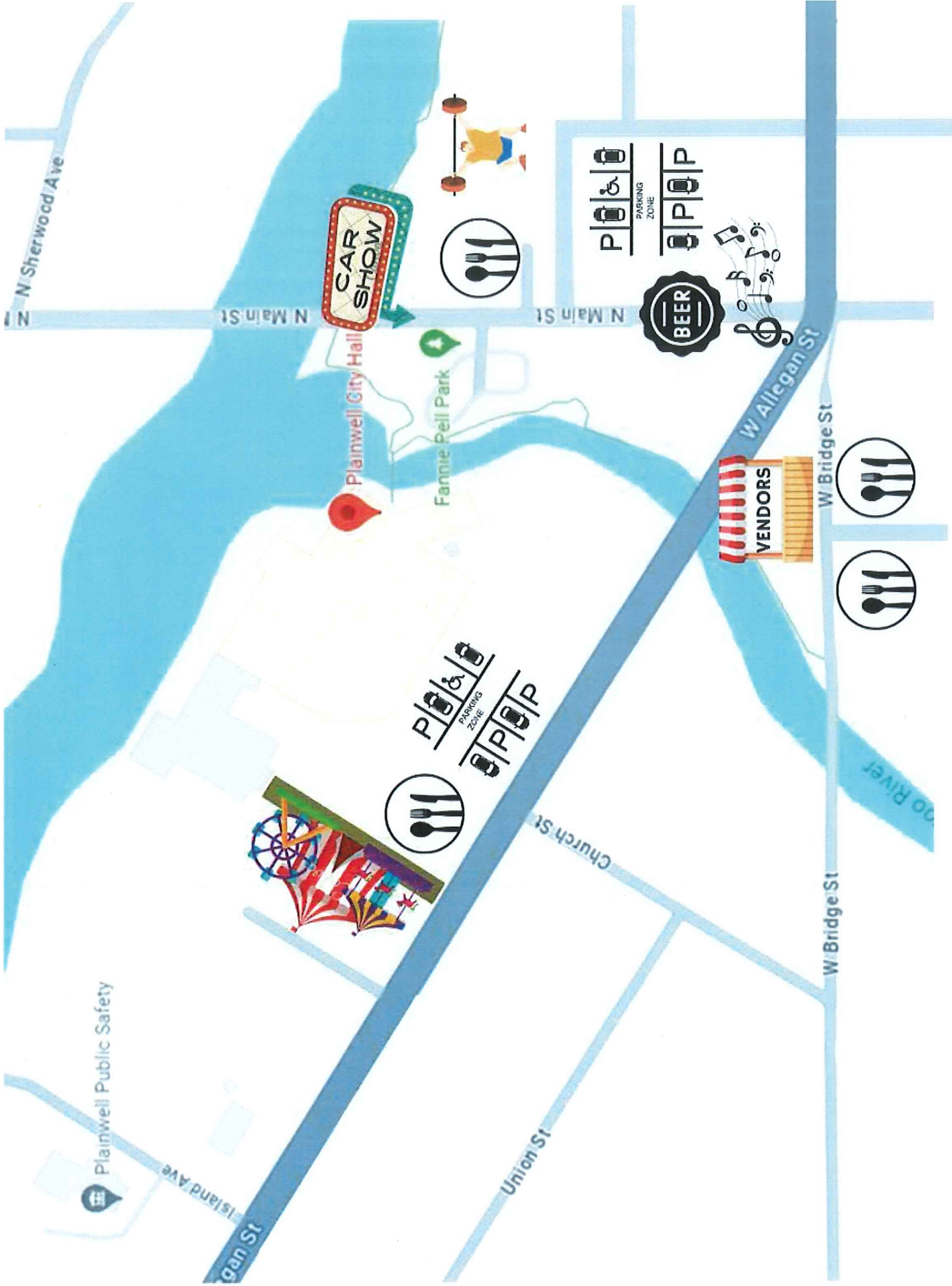
Administrative Use Only:

Received by: DS Date: 5/11/24 Amount paid: \$50 cash/CC/check # _____

Application approved Permit # assigned Event on calendar
 Application scanned & logged Email DPW/DPS Notice posted before event



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N Sherwood Ave

N Main St

N Main St

W Allegan St

W Bridge St

W Bridge St

Church St

Union St

Island Ave



Plainwell City Hall

Fannie Pell Park

Plainwell Public Safety



Deposit Detail Report

Deposit Detail for Deposit ID: 422071928

Site ID: 1111
Batch ID: 171508565
Customer Name: CITY OF PLAINWELL
Worktype: 39 - 39-MER-DR-19:00
Deposit Name:

Deposit Report: PENDING REVIEW
Processing Date: 2024-05-07
Company ID: 470
Submit Date/Time: 2024-05-07 08:42
Account Name: REMOTE DEPOSIT
Location ID: 1111

Transaction Detail for Transaction ID: 422071928001

Type: ELECTRONIC

Deposit Account: 10960120 - REMOTE DEPOSIT

AUX/Serial	RIC	RT	WAUX/FLD4	Account	Check	Amount	Item Type	Item Status
		072408805		10960120	008	\$1,208.36	Credit	
		072400052		0004054637	10551	\$51.69	0003	
		072403473		02157602100	00139	\$110.00	0003	
		041000124		4267658221	4999	\$134.57	0003	
		272481871		220000854178	2484	\$24.76	0003	
		041000124		4235420702	3810	\$78.20	0003	
		314074269		61513652	2047	\$82.32	0003	
		272484852		0000441240018	2934	\$40.66	0003	
168827		044115443		935309596		\$686.16	0003	

Transaction Control Information:

Credit Items: 1
Debit Items: 8

Credit Total: \$1,208.36
Debit Total: \$1,208.36

Txn Difference: \$0.00

Deposit Control Information:

Deposit Total: \$1,208.36
Checks Total: \$1,208.36

Difference: \$0.00
Item Count: 9



"The Island City"

City of Plainwell Special Event Permit Application

For public events held in a City of Plainwell park or property

Plainwell City Hall
211 N. Main Street
Plainwell, MI 49080
Phone: 269-685-6821
Fax: 269-685-7282
www.plainwell.org

Permit # 24-05

If you would like to host a special event, please complete the application form below. Applications must be submitted at least 21 days before the event. Your event will not be approved until the following items are received and approved by the City:

1. A completed and signed Special Event Permit application form
2. Completed hold harmless agreement
3. \$50 Special Event Permit Application fee paid
4. Liability insurance coverage with City of Plainwell listed as additionally assured, if required for your event

Date of application: 2/5/24

Applicant Information:

Contact Name: Cheryl Parente-Roggow
 Address: 316 Hyder Circle Dr City: Plainwell Zip: 49080
 Phone: 269-685-3413 Email: CherylIPR@plainwellcounselingcenter.com

Sponsoring Organization/Business: Plainwell VFW Post 9377

Address: 316 Hyder Circle Dr City: Plainwell Zip: 49080
 Phone: 269-685-3413

Nonprofit Profit

Event Information:

Date of Event: 2/5/24 5:07/24 Event Start Time: 1100 Event End Time: 1230
 Type of Event: Parade Name of Event: Plainwell Memorial Day Parade
 Number of People Expected to Attend: 1500

Location of event:

- Thurl Cook Park Sherwood Park
 Kenyon Park Hicks Park
 Fannie Pell Park Other: M-89 from N Anderson St to Hillside Cemetery
 Band Shell

Please describe what areas of the park will be used: Parade will form on N. Anderson and march to the cemetery.



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Event Details:

Please describe in detail the activities planned:

Parade of veterans, youth organizations, classic cars, tractors, fire departments, etc.

Is this a fund-raising event? If yes, what is it for? No

Will participants or spectators be charged an admission fee? YES NO

Will there be alcohol for sale? YES NO

Will there be food for sale? YES NO

Will there be merchandise for sale? YES NO

Will there be a vendor participation fee? YES NO

Do you have insurance? YES NO

Will any items be distributed? YES NO

Will the event be advertised? If so, how? YES NO

Local Shoppers Guide

Does the event require on-site security? YES NO

Does the event require on-site medical service? YES NO

Does the event require street closure? If so, indicate route YES NO

M-89 from Main Street to 3th Street from 1100 until approximately 1230

Do you plan to have sound amplification? YES NO

Is electrical power required (for sound amplification, lighting, etc)? YES NO

If yes, please show items on a site plan and describe how power is to be provided

Portable generator

PGE temporary power service

Other, please describe _____

Are you using local businesses? YES NO

Special Services:

I am requesting permission to provide the following special services* at my event:

Canopy/Tent

Inflatables (please describe): _____

Tables and chairs

Caterer

Alcohol

Other (please specify): _____

*Groups providing special services must complete this form and provide a Certificate of Insurance two months prior to event date. Tents/canopies or inflatables must list the City of Plainwell as additionally insured and a copy of the insurance must be attached with this request.

*Tents/Structures: If you are installing or constructing any structures (tents, stages, etc.) please include a site plan showing these structures. Please describe type, size, and number of structures.



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City of Plainwell Hold Harmless Agreement

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s): Cleray C Parente - Bogrow Date: 2/11/24
Signature of Officer of Sponsoring Organizations: Jh. [Signature] Date: 2/11/24
Title: Commander

I declare under penalty of perjury that the information provided in this application is correct.

We agree to remove all props and items brought into the public areas and clean up all litter and debris that result from our event the same day as the event. I understand that a permit is required before this event can be held.

Signature of Applicant: Cleray C Parente - Bogrow Date: 2/11/24

Please Send Completed Applications To:

City of Plainwell
211 N. Main Street
Plainwell, MI 49080
269-685-6821
Or email to: contactus@plainwell.org

Administrative Use Only:

Received by: _____ Date: _____ Amount paid: _____ cash/CC/check # _____

- | | | |
|---|--|---|
| <input type="checkbox"/> Application approved | <input type="checkbox"/> Permit # assigned | <input type="checkbox"/> Event on calendar |
| <input type="checkbox"/> Application scanned & logged | <input type="checkbox"/> Email DPW/DPS | <input type="checkbox"/> Notice posted before event |



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"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: May 13th, 2024
SUBJECT: Resolution 2024-12 (Old Orchard Resolution No.5)

SUGGESTED MOTION: I motion to approve Resolution 2024-12 (Old Orchard Resolution No.5) to confirm the Special Assessment Roll; specify that the Special Assessment constitutes a lien; and provide for the payment and collection of Special Assessments for the Old Orchard Special Assessment District 24-01.

BACKGROUND INFORMATION: The City has passed 4 resolutions to establish a special assessment for the new sewer lines being installed in the Old Orchard for the 57 homes that currently do not have access to sewer. Since these 57 homes will be provided with new utilities the City can assess some amount of this improvement to the property owner. On March 11th, 2024, the City set the amount of the assessment at \$7,500, which is payable over 20 years. Resolution 2024-12 will finalize the assessment amount. Should you wish to change anything about the assessment, we would need to start the process over.

ANALYSIS: The total cost of the sewer improvements is \$1,155,396.17. Assessing \$7,500 will bring in \$427,500 in revenue, or 36% of the sewer improvement costs. The assessment cost to the property owner would be in addition to the onetime \$2,500 tap fee and the cost of connecting from the home to the main. The assessment, however, will not be a single bill. Payments will be made over the life of the bond, which is 20 years. Therefore, it will be billed in annual installments of \$584.57, which includes interest at a rate of 4.66%.

Should 50% of the residents who are being assessed file a written objection to the assessment prior to this vote, then the Council must pass the assessment with a 4-5 vote.

The City Administration is asking that the Council finalize the assessment for \$7,500 to partially cover the cost of the improvements. If not, we will need to reassess sewer rates to bring in the appropriate amount of revenue to cover the cost of the project.

BUDGET IMPACT: Without the assessment sewer rates will need to be raised to make up the loss of this \$427,500 in anticipated revenue.

ATTACHMENTS: Resolution 2024-12 (Old Orchard Resolution No. 5)

**CITY OF PLAINWELL
ALLEGAN COUNTY, MICHIGAN**

RESOLUTION NO. 2024-12

**CITY OF PLAINWELL SPECIAL ASSESSMENT DISTRICT NO. 24-01
OLD ORCHARD SPECIAL ASSESSMENT**

Minutes of a regular meeting of the City Council of the City of Plainwell, Allegan County, Michigan, held at City Hall, 211 N. Main Street, Plainwell, Michigan 49080 on May 13, 2024, at 7:00 p.m., local time.

PRESENT: Members _____

ABSENT: Members _____

The following Resolution was offered for adoption by City Council Member _____

and was supported by City Council Member _____:

**A RESOLUTION TO CONFIRM THE SPECIAL ASSESSMENT ROLL; SPECIFY
THAT THE SPECIAL ASSESSMENT CONSTITUTES A LIEN; AND
PROVIDES FOR THE PAYMENT AND COLLECTION OF SPECIAL ASSESSMENTS
FOR THE OLD ORCHARD SPECIAL ASSESSMENT DISTRICT NO. 24-01.**

WHEREAS,

- A. The City Council for the City of Plainwell, pursuant to 4d of the Home Rule Cities Act PA 279 of 1909 (MCL 117.1 et seq.) as amended, Chapter X of the City Charter, and Chapter 16 of the City Code of Ordinances, has resolved to make certain public improvements consisting of the construction and installation of infrastructure to designated residential units within the City (the “Public Improvements”) and defray the costs of the Public Improvements by special assessment on the properties specially benefited by the Public Improvements (the “Special Assessment District”).
- B. On January 22, 2024, the City Council adopted Resolution No. 2024-06 directing the City Clerk to cause to be prepared preliminary plans and specifications regarding certain public improvements consisting of installation of sewer infrastructure within the proposed Special Assessment District.
- C. On February 12, 2024, the City Council adopted Resolution No. 2024-07 tentatively declaring an intent to make public improvements, tentatively declaring the necessity of public improvements, tentatively designating a special assessment district, tentatively

approving the costs of making the improvements, tentatively declaring the portion of the costs to be defrayed by special assessment within the special assessment district, and setting a public hearing on the Special Assessment District.

- D. After notice given by first class mail to the record owners of all property within the proposed Special Assessment District and by publication in the Union Enterprise on February 29, 2024 and March 7, 2024, on March 11, 2024, the City Council held a public hearing to hear and consider objections to the proposed Public Improvements, the necessity of the Public Improvements, the estimate of costs, the special assessment district tentatively designated herein, and all other matters relating to the proposed special assessment district and proposed Public Improvements.
- E. After hearing all persons interested therein, giving due consideration to any written objections received, on March 11, 2024, the City Council adopted Resolution No. 2024-09 to proceed with and make the public improvements; a determination of the necessity of the public improvements; approval of the plans and estimate of costs; to defray the costs by special assessment; final determinations of the special assessment district and method of apportionment; and directive to the City Clerk to prepare the special assessment roll.
- F. The City Assessor, at the direction of the City Clerk, prepared and certified a special assessment roll for the Special Assessment District that is attached hereto as Exhibit A (the “Special Assessment Roll”).
- G. At a regular meeting of the City Council of the City of Plainwell held on April 22, 2024, the City Clerk reported the Special Assessment Roll to the City Council and the City Council adopted Resolution No. 2024-11 acknowledging the filing and presentation of the special assessment roll to the City Council and determining to hold a public hearing on the special assessment roll.
- H. After notice given by first class mail to the record owners of all property within the proposed Special Assessment District and by publication on April 25, 2024 and May 2, 2024, the City Council held a public hearing to consider the proposed special assessment roll and hear any objections thereto on May 13, 2024.
- I. After hearing all persons interested therein, giving due consideration to any written objections to the special assessment roll filed with the City Clerk, and after reviewing the special assessment roll, the City Council deems the special assessment roll to be fair, just and equitable, and that each of the assessments contained thereon is relative to the benefits to be derived by the parcels of land assessed.
- J. Pursuant to Section 16-11, if, at or prior to the final confirmation of any special assessment roll, the record owners of more than 50% of the real property to be assessed shall object in writing to the proposed improvement, the assessment shall not be made without a four-fifths vote of the members of the City Council.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the said special assessment roll attached as Exhibit A, prepared by the City Assessor and City Clerk and reported to the City Council in the total amount of Four Hundred Twenty-Seven Thousand Five Hundred Dollars (\$427,500) (or \$7,500 per parcel, excluding the costs of setting up the special assessment district) is hereby confirmed and shall be known and designated as the Old Orchard Special Assessment Roll.

2. That the City Clerk shall endorse on the Special Assessment Roll the date of this meeting as the date of confirmation of the Roll.

3. That the assessments in the Roll shall be divided into twenty (20) equal annual installments (i.e. one installment per year), the first of which shall be deferred and due and payable on or before August 15, 2025, and the following annual installments to be due on or before the 15th day of the same month of each year thereafter.

4. All unpaid installments shall bear interest payable annually on each installment due date at the rate of 4.6594953% per annum commencing on the due date of the first installment as set forth in this Resolution. The entire assessment or the first installment thereof may be paid in full to the City Treasurer within 30 days after the assessment first becomes payable without the payment of any interest, excluding any bond interest that may have been capitalized as part of the cost of the Public Improvements. Subsequent annual installment payments shall not be entitled to any grace period for late payment.

5. That future due annual installments of an assessment against any parcel of land may be paid to the City Treasurer at any time in full, with interest accrued through the month in which the installments are paid.

6. If any installment of a special assessment is not paid within 60 days of its due date, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest provided in paragraph 4, above, a collection fee equal to four percent (4%) of the amount of the installment payment due.

7. If any special assessment or installment thereof which has been payable for more than 60 days and remains unpaid on June 1 of any year, there shall be collected a penalty of four (4%) of the amount of the assessment or installment so due. The amount of the assessment or installment thereof, plus all accrued interest and penalties, shall be certified by the City Treasurer to the City Assessor for inclusion upon the city tax roll as provided by the City's Code of Ordinances.

8. That all special assessments contained in the Special Assessment Roll, including any part thereof deferred as to payment, shall from the date of confirmation of the Roll, constitute a lien upon the respective parcels of land assessed and such lien shall be of the same character and effect as the lien created for City taxes and shall include accrued interest and penalties.

9. That upon receiving the certified Special Assessment Roll, the City Treasurer shall proceed to collect the several amounts assessed therein as the same become due and shall provide

written notice to each person whose name appears on the roll as required by Section 16-17 of the City's Code of Ordinances.

10. That the due date of the first installment shall be deferred on Parcel ID#s 03-55-240-055-10 and 03-55-240-014-00 until such time as there is a building or structure on the respective premises that is utilizing Public Improvements. The remainder of the terms of this Resolution and the special assessment will apply in full at such time that a building or structure is constructed on the respective parcels.

11. If pursuant to Section 16-11 of the City's Code of Ordinance, a petition has been received signed by more than 50% of the record owners of real property within the special assessment district as determined by the City Clerk, this Resolution must be adopted by four-fifths of the members of the City Council in order to be effective.

12. That all actions heretofore taken by City officials, employees, and agents with respect to the Public Improvements and proceedings under Act 188 are hereby ratified and confirmed.

13. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Members _____

NAYS: Members _____

ABSENT: Members _____

RESOLUTION DECLARED ADOPTED.

JoAnn Leonard
City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF ALLEGAN)

I, JoAnn Leonard, City Clerk for the City of Plainwell, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Plainwell at a regular meeting held on May 13, 2024, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of _____, 2024.

JoAnn Leonard
City Clerk

EXHIBIT A

SPECIAL ASSESSMENT ROLL

Owner's Name	Parcel Number	Property Address	Amount Levied
DORGAN DORIS	03-55-020-002-00	839 THOMAS ST	7,500.00
AUSTIN GEORGE & LAURA	03-55-020-051-00	834 THOMAS ST	7,500.00
SHANNON AARON & SHERRY	03-55-020-052-00	900 GLENVIEW DR	7,500.00
SHUMAKER JUDY LIFE ESTATE	03-55-020-053-00	829 GLENVIEW DR	7,500.00
RIX RICHARD	03-55-240-008-00	831 THOMAS ST	7,500.00
THOMAS THOMAS & BAXTER HEATHER	03-55-240-009-00	825 THOMAS ST	7,500.00
MCNETT BRADLEY	03-55-240-010-00	819 THOMAS ST	7,500.00
DEVRIES MARILYN LIFE ESTATE	03-55-240-011-00	811 THOMAS ST	7,500.00
CARRABINO LINDA	03-55-240-012-00	115 RUSSET DR	7,500.00
MUNCH ROBERT & JUDY TRUST	03-55-240-013-00	114 RUSSET DR	7,500.00
MUNCH ROBERT & JUDY TRUST	03-55-240-014-00	773 THOMAS ST	7,500.00
ARIAS CARLOS & ABBY	03-55-240-015-00	761 THOMAS ST	7,500.00
MARCHAND DENNIS & KAY LIFE EST	03-55-240-016-00	745 THOMAS ST	7,500.00
REDDER CORY	03-55-240-017-00	731 THOMAS ST	7,500.00
WILGENHOF PAUL & LAUREN	03-55-240-018-00	721 THOMAS ST	7,500.00
BEAM KATELYN & PRESTON DILLON	03-55-240-021-00	619 THOMAS ST	7,500.00
HOLMES THOMAS & PAULA	03-55-240-023-00	830 THOMAS ST	7,500.00
MAJDAN DENISE	03-55-240-024-00	824 THOMAS ST	7,500.00
MACKLIN LIVING TRUST	03-55-240-025-00	808 THOMAS ST	7,500.00
BURT NORBERT & JUDITH	03-55-240-027-00	802 THOMAS ST	7,500.00
ULRICH DENISE	03-55-240-028-00	202 RUSSET DR	7,500.00
DENNANY LARRY & ANNA	03-55-240-029-00	770 THOMAS ST	7,500.00
MARCINIAK DEBRA	03-55-240-031-00	211 CHERRYWOOD DR	7,500.00
MENDEZ BENTLEY	03-55-240-032-00	215 CHERRYWOOD DR	7,500.00
HARTSELL RIEKO	03-55-240-033-00	221 CHERRYWOOD DR	7,500.00
GARGANO MARK & KAYLA	03-55-240-034-00	235 CHERRYWOOD DR	7,500.00
SUTHERLAND GARY ET AL	03-55-240-035-00	200 CHERRYWOOD DR	7,500.00
MALAMAS GEORGE & ELLEN	03-55-240-036-00	728 THOMAS ST	7,500.00
MILLER PAULA	03-55-240-037-00	720 THOMAS ST	7,500.00
WARNER LINDSEY & BRADLEY	03-55-240-044-00	711 GLENVIEW DR	7,500.00
BOWERS JAMES & SUZAN	03-55-240-045-00	727 GLENVIEW DR	7,500.00
CURTISS MERLA TRUST	03-55-240-046-00	729 GLENVIEW DR	7,500.00
MARLETT PAUL & PAMELA	03-55-240-047-00	230 CHERRYWOOD DR	7,500.00
STRIPLING CARLOUS & FALISHA	03-55-240-049-00	216 CHERRYWOOD DR	7,500.00
SUTTON MATTHEW	03-55-240-050-00	208 CHERRYWOOD DR	7,500.00
PITCHER DANIEL & ROBERTA	03-55-240-051-00	730 GLENVIEW DR	7,500.00
GROENEVELD KIMBERLY	03-55-240-052-00	720 GLENVIEW DR	7,500.00
FOWLER BONNIE	03-55-240-053-00	710 GLENVIEW DR	7,500.00
CITY OF PLAINWELL	03-55-240-055-10	740 GLENVIEW DR	7,500.00
WATERMAN VERNE & PAMELA	03-55-250-056-00	765 GLENVIEW DR	7,500.00
BALL SAMANTHA & NATHANIAL	03-55-250-057-00	773 GLENVIEW DR	7,500.00
BURD DENNIS & LINDA TRUST	03-55-250-058-00	224 RUSSET DR	7,500.00
MUSZYNSKI NANCY TRUST	03-55-250-059-00	218 RUSSET DR	7,500.00
JACKSON ALPHONZA	03-55-250-060-00	801 GLENVIEW DR	7,500.00
HANSEN LISA	03-55-250-061-00	805 GLENVIEW DR	7,500.00
VANDERMOLEN BARB & SCOTT	03-55-250-062-00	811 GLENVIEW DR	7,500.00
PODORIS ALICIA	03-55-250-063-00	823 GLENVIEW DR	7,500.00
PAGAN EDUARDO	03-55-250-064-00	827 GLENVIEW DR	7,500.00
HARRIS GARRETT & NAKITAS SYDNE	03-55-250-065-00	830 GLENVIEW DR	7,500.00

Owner's Name	Parcel Number	Property Address	Amount Levied
HORN GREGORY	03-55-250-066-00	820 GLENVIEW DR	7,500.00
SALDANA RITA	03-55-250-067-00	814 GLENVIEW DR	7,500.00
TETZLAFF JOHN & CHARLOTTE	03-55-250-069-00	802 GLENVIEW DR	7,500.00
CYR JORDAN & HALEY	03-55-250-070-00	800 GLENVIEW DR	7,500.00
BRENNAN JOSHUS & AVERY	03-55-250-071-00	780 GLENVIEW DR	7,500.00
VAN KAMMEN KYLE	03-55-250-072-00	774 GLENVIEW DR	7,500.00
BROOKS BRENDA & DEREK LIFE EST	03-55-250-073-00	760 GLENVIEW DR	7,500.00
BROWN DANIEL & MOORE ASHLEY	03-55-250-074-00	750 GLENVIEW DR	7,500.00
COST OF ASSESSABLE PUBLIC IMPROVEMENTS PAID BY THE CITY AT LARGE			-
TOTAL APPROVED ASSESSABLE COST OF PUBLIC IMPROVEMENTS			427,500.00
<p>The City of Plainwell City Assessor certifies that this special assessment roll was made pursuant to a resolution of the City Council dated March 11, 2024, and that in making of this special assessment roll, the City Assessor has, to the best of their ability, conformed in all respects to the directions contained in the resolutions of the City of Plainwell City Council, and to the provisions of the City of Plainwell Code of Ordinances and the laws of the State of Michigan.</p>			
Michael Richmond, City Assessor		JoAnn Leonard, City Clerk	

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on May 13, 2024 by resolution of the City Council of the City of Plainwell

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of _____, 2024.

JoAnn Leonard
City Clerk



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: May 3, 2024
SUBJECT: USA Earthworks LLC Pay Application #1 – Old Orchard Project

SUGGESTED MOTION: I motion to approve Pay Application #1 for USA Earthworks LLC in the amount of \$173,898.72 for work on the Old Orchard Project.

BACKGROUND INFORMATION: On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

ANALYSIS: Pay Application #1 was received on April 26, 2024. The city’s engineering firm, Fleis & Vandenbrink, has reviewed the application and recommends approval and payment of the \$173,898.72 outlined in the Pay Application. City Administration has reviewed the application and concurs with the recommendation to pay.

It is recommended that City Council approve Pay Application #1.

BUDGET IMPACT: The project has been budgeted for and proceeds from the sale of bond are available to make payment.

Contractor's Application for Payment

Owner: City of Plainwell **Owner's Project No.:** _____
Engineer: Fleis & Vandenbrink **Engineer's Project No.:** 852650
Contractor: USA Earthworks LLC **Contractor's Project No.:** _____
Project: Old Orchard Neighborhood Sanitary Sewer Extension and Water Main Upgrades
Contract: _____
Application No.: 1 **Application Date:** 04/25/2024
Application Period: **From** 04/01/24 **to** 04/19/24


1. Original Contract Price	\$3,130,358.00
2. Net change by Change Orders	\$ 0.00
3. Current Contract Price (Line 1 + Line 2)	\$ 3,130,358.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 193,220.80
5. Retainage	
a. <u>10%</u> X <u>\$</u> Work Completed	\$ 19,322.08
b. <u>10%</u> X <u>\$</u> Stored Materials	\$
c. Total Retainage (Line 5.a + Line 5.b)	\$ 19,322.08
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 173,898.72
7. Less previous payments (Line 6 from prior application)	0.00
8. Amount due this application	\$ 173,898.72
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 2,937,137.20

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: USA Earthworks LLC
Signature:  **Date:** 4/25/24

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>4-26-24</u>	Date: _____

Approved by Funding Agency

By: _____ **By:** _____
Title: _____ **Title:** _____
Date: _____ **Date:** _____

Progress Estimate - Unit Price

Owner: City of Plainwell
 Engineer: Fleis & Vandenbrink
 Contractor: USA Earthworks LLC
 Project: Old Orchard Neighborhood Sanitary Sewer Extension and Water Main Upgrades

Engineers Project Number 852650
 Application 1
 From 4/1/2024 to 4/19/2024
 Application Date 4/25/2024

Original Bid with Original Quantities		Pay App 4/25		Complete to date		Percent Complete	Balance to Finish
1	General Conditions, Bonds, and Insurance, Max 10%	LSum	1	\$ 94,012.00	0.5	\$ 47,006.00	\$ 47,006.00
2	Pre-Construction Video Survey	LSum	1	\$ 2,725.00	1	\$ 2,725.00	\$ -
3	Clearing	Acre	0.2	\$ 18,150.00		\$ -	\$ 3,630.00
4	Tree, Rem, 6 inch to 18 inch	Ea	7	\$ 550.00		\$ -	\$ 3,850.00
5	Curb & Gutter, Rem	Ft	110	\$ 20.50		\$ -	\$ 2,255.00
6	Concrete Drive, Rem	Syd	800	\$ 10.00		\$ -	\$ 8,000.00
7	Culv, Rem, Less Than 24 inch	Ea	5	\$ 700.00		\$ -	\$ 3,500.00
8	Subgrade Undercutting, Type II	Cyd	100	\$ 29.25		\$ -	\$ 2,925.00
9	Subbase, CIP	Cyd	6,800	\$ 18.00		\$ -	\$ 122,400.00
10	Aggregate Base, 8 inch	Syd	21,000	\$ 8.67		\$ -	\$ 182,070.00
11	Maintenance Gravel	Cyd	450	\$ 3.00		\$ -	\$ 1,350.00
12	Approach CI I, 6 inch	Syd	3,300	\$ 11.75		\$ -	\$ 38,775.00
13	Approach CI II, 6 inch	Syd	290	\$ 19.00		\$ -	\$ 5,510.00
14	Culv End Sect, 12 inch	Ea	10	\$ 458.50		\$ -	\$ 4,585.00
15	Culv, HDPE, 12 inch	Ft	100	\$ 29.75		\$ -	\$ 2,975.00
16	Culv, Conc, 12 inch	Ft	30	\$ 57.50		\$ -	\$ 1,725.00
17	Dr Structure Cover, Adj	Ea	10	\$ 1,100.00		\$ -	\$ 11,000.00
18	HMA Surface, Rem	Syd	23,000	\$ 1.00	5134	\$ 5,134.00	\$ 17,866.00
19	Roadway Grading	Sta	73.0	\$ 1246.00		\$ -	\$ 90,958.00

20	HMA, 5EL	Ton	3,700	\$ 101.00	\$ 373,700.00		\$ -	0.00%	\$ -	\$ 373,700.00
21	HMA Approach	Ton	600	\$ 132.00	\$ 79,200.00		\$ -	0.00%	\$ -	\$ 79,200.00
22	Driveway Nonreinf, Conc, 6 inch	Syd	670	\$ 80.00	\$ 53,600.00		\$ -	0.00%	\$ -	\$ 53,600.00
23	HMA Valley Gutter	Ft	200	\$ 2.25	\$ 450.00		\$ -	0.00%	\$ -	\$ 450.00
24	HMA Spillway	Ea	1	\$ 550.00	\$ 550.00		\$ -	0.00%	\$ -	\$ 550.00
25	Curb and Gutter, Conc, Det F4	Ft	110	\$ 40.00	\$ 4,400.00		\$ -	0.00%	\$ -	\$ 4,400.00
26	Traffic Control	Lsum	1	\$ 26008.00	\$ 26,008.00	0.6	\$ 15,604.80	60.00%	\$ 15,604.80	\$ 10,403.20
27	Surface Restoration	Syd	18,000	\$ 7.25	\$ 130,500.00		\$ -	0.00%	\$ -	\$ 130,500.00
28	Monument Box Preservation	Ea	8	\$ 2000.00	\$ 16,000.00		\$ -	0.00%	\$ -	\$ 16,000.00
29	Monument Box	Ea	8	\$ 500.00	\$ 4,000.00		\$ -	0.00%	\$ -	\$ 4,000.00
30	Trench Undercut and Backfill	Cyd	250	\$ 31.00	\$ 7,750.00		\$ -	0.00%	\$ -	\$ 7,750.00
31	Post, Mailbox	Ea	15	\$ 125.00	\$ 1,875.00		\$ -	0.00%	\$ -	\$ 1,875.00
32	Water Main, 6 inch	Ft	210	\$ 68.00	\$ 14,280.00	28	\$ 1,904.00	13.33%	\$ 1,904.00	\$ 12,376.00
33	Water Main, 8 inch	Ft	7,900	\$ 71.00	\$ 560,900.00	773	\$ 54,883.00	9.78%	\$ 54,883.00	\$ 506,017.00
34	Water Service, 1 inch	Ft	3,300	\$ 26.00	\$ 85,800.00		\$ -	0.00%	\$ -	\$ 85,800.00
35	45 Deg Bend, 6 inch	Ea	12	\$ 790.00	\$ 9,480.00		\$ -	0.00%	\$ -	\$ 9,480.00
36	11.25 Deg Bend, 8 inch	Ea	5	\$ 869.00	\$ 4,345.00		\$ -	0.00%	\$ -	\$ 4,345.00
37	22.5 Deg Bend, 8 inch	Ea	5	\$ 885.00	\$ 4,425.00		\$ -	0.00%	\$ -	\$ 4,425.00
38	45 Deg Bend, 8 inch	Ea	45	\$ 888.00	\$ 39,960.00	7	\$ 6,216.00	15.56%	\$ 6,216.00	\$ 33,744.00
39	8 inch x 8 inch x 6 inch Tee	Ea	12	\$ 1067.00	\$ 12,804.00		\$ -	0.00%	\$ -	\$ 12,804.00
40	8 inch x 8 inch x 8 inch Tee	Ea	7	\$ 1120.00	\$ 7,840.00	2	\$ 2,240.00	28.57%	\$ 2,240.00	\$ 5,600.00
41	8 inch Cross	Ea	2	\$ 1362.00	\$ 2,724.00		\$ -	0.00%	\$ -	\$ 2,724.00
42	Connect to Existing Water Main	Ea	7	\$ 1435.00	\$ 10,045.00		\$ -	0.00%	\$ -	\$ 10,045.00
43	Corp Stop, Curb Stop & Box, 1 inch	Ea	110	\$ 760.00	\$ 83,600.00		\$ -	0.00%	\$ -	\$ 83,600.00
44	Cut and Plug Existing Water Main	Ea	5	\$ 1255.00	\$ 6,275.00		\$ -	0.00%	\$ -	\$ 6,275.00

45	Gate Valve & Box, Remove	Ea	20	\$ 400.00	\$ 8,000.00			\$ -		0.00%	\$ -	\$ 8,000.00
46	Gate Valve & Box, 6 inch	Ea	12	\$ 1793.00	\$ 21,516.00			\$ -		0.00%	\$ -	\$ 21,516.00
47	Gate Valve & Box, 8 inch	Ea	26	\$ 2350.00	\$ 61,100.00	2		\$ 4,700.00	2	7.69%	\$ 4,700.00	\$ 56,400.00
48	Hydrant	Ea	12	\$ 6654.00	\$ 79,848.00	1		\$ 6,654.00	1	8.33%	\$ 6,654.00	\$ 73,194.00
49	Remove Hydrant	Ea	11	\$ 1090.00	\$ 11,990.00			\$ -		0.00%	\$ -	\$ 11,990.00
50	Water Service, Connect	Ea	110	\$ 229.00	\$ 25,190.00			\$ -		0.00%	\$ -	\$ 25,190.00
51	Clean and Televis Ex San Sewer	Ea	1	\$ 10000.00	\$ 10,000.00			\$ -		0.00%	\$ -	\$ 10,000.00
52	Abandon and Fill Ex San Sewer	Ea	1	\$ 10044.00	\$ 10,044.00			\$ -		0.00%	\$ -	\$ 10,044.00
53	San Sewer, 8 inch	Ft	3,600	\$ 94.00	\$ 338,400.00	293		\$ 27,542.00	293	8.14%	\$ 27,542.00	\$ 310,858.00
54	San Sewer, 10 inch	Ft	80	\$ 119.00	\$ 9,520.00			\$ -		0.00%	\$ -	\$ 9,520.00
55	San Sewer Horizontal Directional Drill, 10 inch	Ft	280	\$ 450.00	\$ 126,000.00			\$ -		0.00%	\$ -	\$ 126,000.00
56	Sanitary Lateral, 6 inch	Ft	2,000	\$ 61.00	\$ 122,000.00	165		\$ 10,065.00	165	8.25%	\$ 10,065.00	\$ 111,935.00
57	Dr Structure Tap, Sanitary, 8 inch	Ea	1	\$ 1000.00	\$ 1,000.00	1		\$ 1,000.00	1	100.00%	\$ 1,000.00	\$ -
58	Dr Structure Tap, Sanitary, Drop, 8 inch	Ea	1	\$ 3163.00	\$ 3,163.00			\$ -		0.00%	\$ -	\$ 3,163.00
59	San MH, 48 inch Dia	Ea	19	\$ 4715.00	\$ 89,585.00	1		\$ 4,715.00	1	5.26%	\$ 4,715.00	\$ 84,870.00
60	Wye, 8 inch x 6 inch	Ea	58	\$ 472.00	\$ 27,376.00	6		\$ 2,832.00	6	10.34%	\$ 2,832.00	\$ 24,544.00
61	Remove and Replace Chain Link Fence and Gate	Ft	80	\$ 47.50	\$ 3,800.00			\$ -		0.00%	\$ -	\$ 3,800.00
62	5' x 6' Chain Link Fence Gate	Ea	1	\$ 570.00	\$ 570.00			\$ -		0.00%	\$ -	\$ 570.00
63	Remove Existing Shed	Ea	1	\$ 3500.00	\$ 3,500.00			\$ -		0.00%	\$ -	\$ 3,500.00
64	Soil Erosion and Sedimentation Control	LSum	1	\$ 32000.00	\$ 32,000.00			\$ -		0.00%	\$ -	\$ 32,000.00
				Total of All Unit Price Bid Items:	\$ 3,130,358.00			\$ 193,220.80		6.17%	\$ 193,220.80	\$ 2,937,137.20



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, Public Safety Director
DATE: May 9, 2024
SUBJECT: Generator/electrical and light repair for 1997 HME fire apparatus

ACTION ITEM: The City Council should consider approving generator and electrical repairs to the 1997 HME fire apparatus through McDonalds Towing, a preferred vendor for apparatus repairs.

BACKGROUND INFORMATION: On April 21st 2024 Plainwell Public Safety assisted Otsego Fire Department on a structure fire. During the assist our Engine 17, a 1997 HME fire apparatus, experienced a mechanical failure of the generator and scene lights, lighting that illuminates fire/rescue/accident scenes, failed to operate. McDonalds Towing has diagnosed the problem as being related to the generator that is on the engine. Repairs to the generator on the engine and another option of replacement lights come in with a preliminary estimate range of close to \$9000. Part of the problem with repairs is that with the engine being a 1997 that some parts will no longer be manufactured for the generator as most apparatus manufacturers have switched to DC electrical lights. We are currently looking into options with one being replacement with electrical lights that run off the DC battery voltage systems and second being possible replacement with a portable generator with lights running of AC generator power.

ANALYSIS: Estimated repairs to generator and or removal of current lights and replacement with electrical lights could be in the range of \$7000-\$9000 at most.

BUDGET IMPACT: This repair is not a budgeted item and recent repairs to both main fire apparatus have exceeded current budget for repairs.

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 04/30/2024

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.05.02 11:16:42 -04'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$3,696,867	\$15,989.51	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.40%	
2	365-Day CD	N/A	\$89,160	\$0.00	First National Bank	Doug Johnson - 616.538.6040	11/16/2023	11/16/2024	5.05%	200
3	12-month CD	N/A	\$53,068	\$229.50	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	206
4	12-month CD	N/A	\$53,068	\$229.50	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	206
5	179-Day CD	N/A	\$26,508	\$378.15	Horizon Bank	Karen Poff 833.729.0887	04/22/2024	10/18/2024	5.06%	171
6	180-Day CD	N/A	\$236,815	\$904.61	Northstar Bank	Julie Smith - 810.329.7104	03/31/2024	09/30/2024	4.55%	153
7	730-Day CD	N/A	\$260,330	\$600.01	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	40
8	435-Day CD	N/A	\$66,320	\$708.30	First National Bank	Doug Johnson - 616.538.6040	04/05/2023	06/13/2024	4.33%	44
9	13-month CD	N/A	\$171,779	\$659.54	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	183
10	13-month CD	N/A	\$10,264	\$39.40	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	183
11	6-month CD	N/A	\$153,206	\$655.20	Horizon Bank	Tammy Kerr 616.214.3754	11/22/2023	05/21/2024	5.18%	21
12										
13										
14										
15										

Total Investments: \$4,817,383.56 \$20,393.72 = Monthly investment interest

Average Yield: 4.72%

Cash Activity for the Month

Cash, beginning of month: \$4,300,125.88

\$1,850.39 = Monthly bank account interest

Cash, end of month: \$2,186,300.22

Cash and Investments, end of month: \$7,003,683.78 \$22,244.11 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **4/30/2024**
 % OF FISCAL YEAR: **83.33%**

*** - Amounts taken from audited financial statements as of June 30, 2023**
 ** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes
 *** - These amounts are taken directly from the End of Month Financial Statement provided to Council

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	466,673	538,616	2,970,481				
Major Streets	287,707	183,988	287,380	322,628	148,741	154,233	448,259	71.97%
Local Streets	343,961	338,397	272,527	97,651	513,273	536,447	518,875	18.82%
Solid Waste	22,000	18,626	249,316	170,125	97,817	97,818	224,256	75.86%
Brownfield BRA	141,700	68,836	107,220	174,953	1,103	1,103	146,493	119.43%
Tax Increment TIFA	149,891	147,581	118,543	53,756	212,367	212,368	74,424	72.23%
Downtown DDA	102,223	100,155	90,033	34,523	155,665	157,426	41,476	83.24%
Stimulus Fund ARPA	410,964	14,044	11,254	219,450	(194,152)	202,768	415,469	52.82%
Revolving Loan	30,592	62,655	20,468	10,000	73,123	41,061	10,000	100.00%
Capital Improvement	62,735	62,735	104,563	71,698	95,600	95,600	116,423	61.58%
Fire Reserve	76,887	76,887	103,828	133,704	47,011	47,010	137,995	96.89%
Airport	43,387	50,958	63,326	75,000	39,284	34,432	78,927	95.03%
Sewer	811,289	783,145	2,575,147	1,321,660	2,036,632	2,037,597	2,597,357	50.88%
Water	264,455	94,318	2,425,999	674,137	1,846,180	1,883,187	3,589,816	18.78%
Motor Pool / Equipment	39,502	32,573	270,464	281,904	21,132	18,418	273,325	103.14%
OPEB**	76,408	76,659	45,621	36,299	85,981	90,827	58,434	62.12%
	3,330,374	2,650,173	9,716,170	5,807,139	6,559,205	7,003,684	11,733,304	49.49%

Justin Lakamper, City Manager	Brian Kelley, Finance Director/Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature:	Insert Signature: <div style="text-align: right;"> Digitally signed by Brian Kelley Date: 2024.05.02 11:17:30 -04'00' </div>

Water Renewal

Superintendent: Bryan Pond

April 2024



Significant Department Actions and Results

I attended a Lake Allegan TMDL meeting for phosphorus.

Interior painting of the boiler/heat exchanger building was completed this month.

The # 2 pump at 12th St. motor failed and had to be rebuilt. Also on a separate incident the #1 pump VFD at 12th St. failed and was replaced by a standby VFD we have on the shelf.

Pending Items (including CIP) FY 23/24

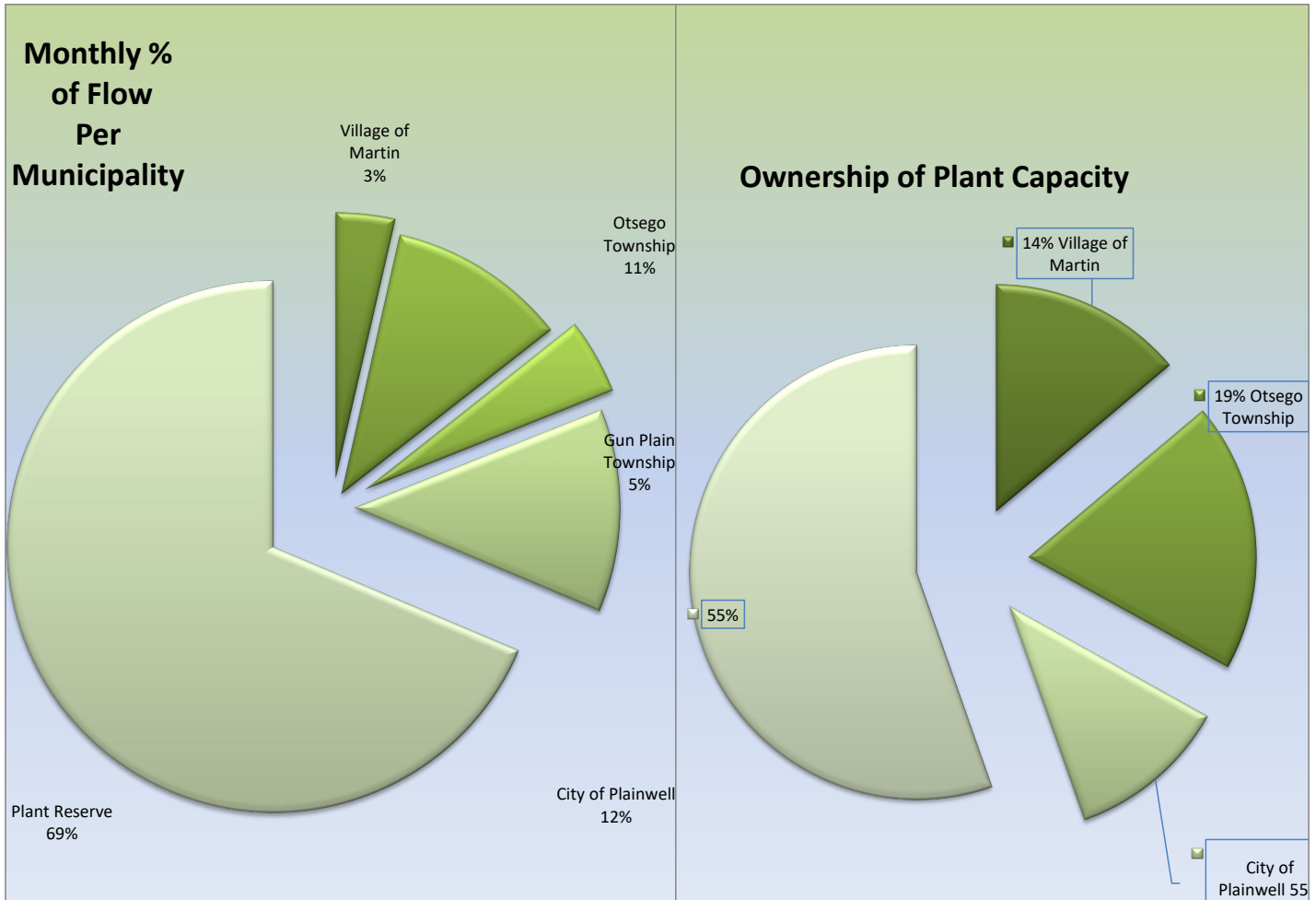
Expenditure Summary/Issues

	<u>(budgeted)</u>	<u>(completed)</u>
Bio-Bed Replacement	\$55,000	\$28,000
Replace 2003 Meile Labware Washer	\$12,000	\$13,500
Replace three 1980,s roofs		
Boiler Room	\$30,300	
Final Pump Room	\$39,330	
Cushman St	\$40,100	
	<u>\$109,730</u>	<u>\$109,730</u>
	\$176,730	\$151,230

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	885,109			
Gun River MH Park	467,000			
US 131 Motor Sports Park	25,790			
Total:	1,377,899			
AVG. DAILY:	40,526	180,000	77%	14%
Otsego Township	Total: 4,239,739			
AVG. DAILY:	124,698	250,000	50%	19%
Gun Plain Township	1,216,000			
Ridderman Gas Station	17			
USA Earthworks	2,000			
North Point Church	2,000			
North 10th Street	364,187			
Gores Addition	201,000			
TOTAL	1,785,204			
AVG. DAILY	5,912	150,000	96%	12%
City of Plainwell	Total: 4823513			
AVG. DAILY:	160783.76	720,000	78%	55%
Avg. Daily Plant Flow from entire service district	0.39			





State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	11.09
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	14
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

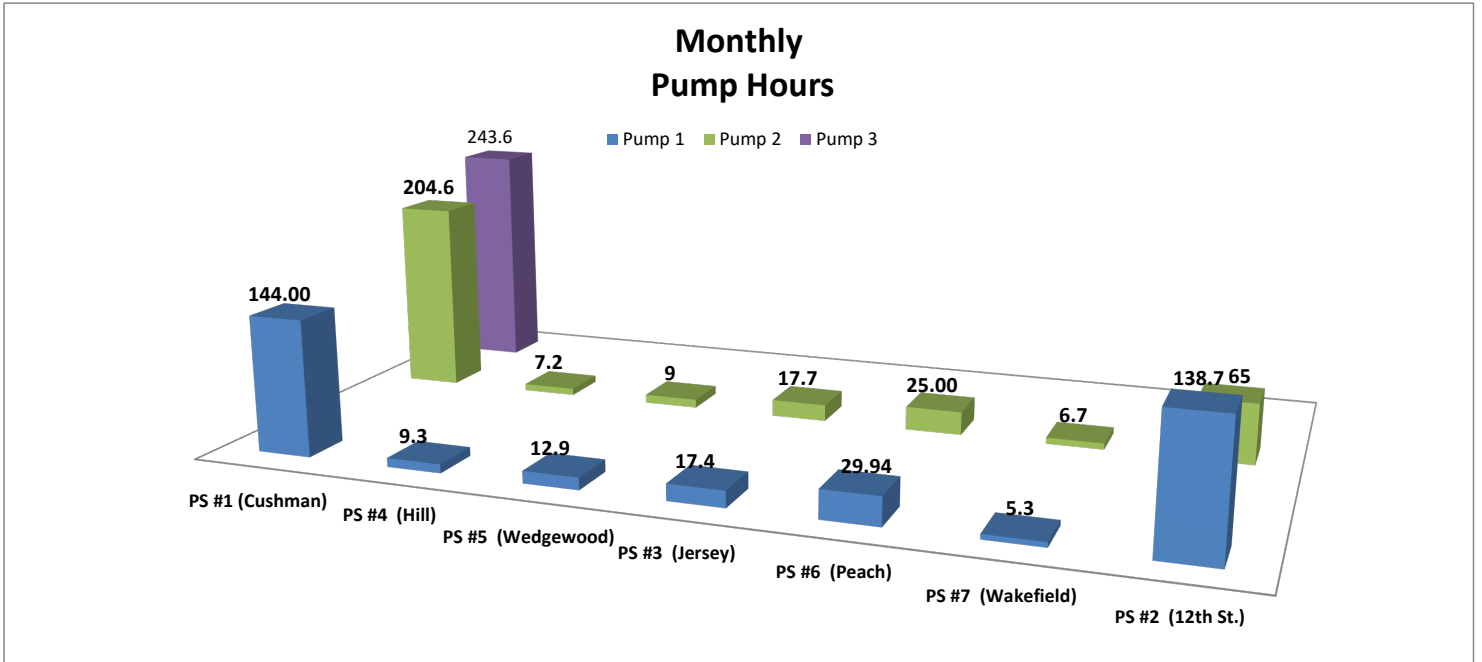
1.0 mg/l	0.45	0.65
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	2
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A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

05/09/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 04/19/2024 - 05/09/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	2696851957.4	AIRPORT LANDLINE APRIL 2024	131.39
	2696856824.4	DPS LANDLINE APRIL 2024	131.15
TOTAL FOR: AT&T			262.54
000004	PLAINWELL AUTO SUPPLY INC		
	712434	DPW - COOLANT LEAK REPAIR/ANTIFREEZE #17 AB	38.08
	712878	DPW - WIRELESS DOOR BELL SHOP AB	40.00
	713105	DPW - BRAKE CALIPER/CORE DEPOSIT TRUCK #5 AB	142.39
	713125	DPW - TRUCK #5 BRAKE CALIPER CORE DEPOSIT AB	(67.90)
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			152.57
000007	BATTERIES PLUS BULBS		
	04/01/2024	Batteries for wells & tower	395.35
TOTAL FOR: BATTERIES PLUS BULBS			395.35
000009	CONSUMERS ENERGY		
	2024.4	MARCH 2024 CITY WIDE ELECTRIC	7,379.88
	2024.4.2	APRIL 2024 CITY WIDE ELECTRIC (REMAINDER)	4,436.17
	203589185624	WR APRIL 2024 ELECTRIC SERVICE	6,408.68
TOTAL FOR: CONSUMERS ENERGY			18,224.73
000010	RIDDERMAN & SONS OIL CO INC		
	174810	DPW - 325GL 5-87 REG 10% ETHANOL	892.22
	41234	IARPORT FUEL PURCHASE VW	17.33
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			909.55
000011	SHOPPERS GUIDE INC		
	2024.4.27	DPW - HYDRANT FLUSHING AD & DDA - FARMERS MARK	101.52
TOTAL FOR: SHOPPERS GUIDE INC			101.52
000014	MICHIGAN GAS UTILIITIES CORP		
	4988120428	DPW BUILDING MARCH 2024	373.48
	4988139952	WR CUSHMAN MARCH 2024	44.07
	4988298325	DPS GAS SERVICE MARCH 2024	418.14
	4988624713	CRISPE HOUSE MARCH 2024	320.80
	4988649435	CITY HALL MARCH 2024	75.60
	4988895351	WR PLANT MARCH 2024	2,072.09
	4990409722	WR 12TH ST LIFT MARCH 2024	44.68

	4990510404	DPW BACK BARN MARCH 2024	207.35
	4990840569	WATER CHEM ROOM MARCH 2024	91.90
TOTAL FOR: MICHIGAN GAS UTILITIES CORP			3,648.11
000034	VERIZON		
	9961255272	DPW/WR - ALARM SERVICE 03/11/2024 TO 04/10/2024	41.64
	9962423196	CITY WIDE CELL PHONES 3/24 - 4/23/2024	958.54
	9962423197	EOC/DPS PHONES SERVICE 3/24 - 4/23/2024	152.64
TOTAL FOR: VERIZON			1,152.82
000079	ALLEGAN COUNTY NEWS		
	11910	ADMIN - OLD ORCHARD NOTICES	630.00
TOTAL FOR: ALLEGAN COUNTY NEWS			630.00
000131	KEVIN CHRISTENSEN		
	2024.5	RETIREE PREMIUMS MAY 2024 CHRISTENSEN'	207.70
TOTAL FOR: KEVIN CHRISTENSEN			207.70
000134	HAROLD ZEIGLER FORD		
	340545	DPS - 2020 EXPLORER *9807 TRANS WORK/OIL CHANGE/	267.56
TOTAL FOR: HAROLD ZEIGLER FORD			267.56
000138	AMERICAN OFFICE SOLUTIONS		
	36318624	DPS COPIER LEASE/USAGE APRIL 2024	151.91
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			151.91
000153	FLEIS & VANDENBRINK INC		
	69398	PROFESSIONAL SERVICES MARCH 2024 EPA UCMR5 SAM	98.50
	69403	PROFESSIONAL SERVICES MARCH 2024 DWAM GRANT	1,460.25
	69412	PROFESSIONAL SERVICES MARCH 2024 S MAIN LAP DESI	10,371.34
TOTAL FOR: FLEIS & VANDENBRINK INC			11,930.09
000164	ETNA SUPPLY CO INC		
	S105478053.005	DPW - SENSUS OMNI+ R2 -2" (10)	5,250.00
	S105552291.001	DPW - METER PROJECT	145,480.00
	S105573397.001	DPW - MTR 4" CORDONEL - 1 GAL	4,650.48
	S105584952.001	DPW - SENSUS TOUCHPAD RETURNS (67)	(670.00)
	S105584996.001	DPW - RETURN (1) SENSUS OMNI+ R2 - 2"	(351.75)
	S105663916.001	DPW - COPPERHORN STOCK RN	175.00
TOTAL FOR: ETNA SUPPLY CO INC			154,533.73
000166	FISHER SCIENTIFIC		
	1502526	WR - HALOGEN LAMP FOR SPECTOPHOTOMETERD BP	172.66
TOTAL FOR: FISHER SCIENTIFIC			172.66
000276	WEST SHORE FIRE, INC		
	32476	DPS - 2 SETS OF FIREFIGHTER TURNOUT GEAR MCGEHEE	8,029.15

TOTAL FOR: WEST SHORE FIRE, INC			8,029.15
000348	KALAMAZOO LANDSCAPE SUPPLIES		
	IN0262688	DPW - PLAYGROUND MULCH (8) SHERWOOD/HICKS	280.00
TOTAL FOR: KALAMAZOO LANDSCAPE SUPPLIES			280.00
000370	STATE SYSTEMS RADIO INC		
	2024041611	DPW - RADIO FOR TRUCK #5	406.16
TOTAL FOR: STATE SYSTEMS RADIO INC			406.16
000461	BOB'S HARDWARE		
	04/11/2024	Black sticker lettering	17.84
TOTAL FOR: BOB'S HARDWARE			17.84
000531	CUMMINS SALES AND SERVICE		
	S3-6920	WR - REPLACE FAILED BLOCK PUMP HEATER BP	595.55
TOTAL FOR: CUMMINS SALES AND SERVICE			595.55
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	G40165	DPW - COUPLERS (4) LOADER #61 REPAIR PARTS	339.06
	W20959	DPW - BACKHOE BOOM CYLINDER REPAIR	2,983.54
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			3,322.60
000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2024.3	DPW - SHERIFFS CREW ASSIST FENCE REMOVAL/PARK LE	156.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			156.00
000885	KENDALL ELECTRIC INC		
	04/01/2024	Multimeters	161.36
TOTAL FOR: KENDALL ELECTRIC INC			161.36
000941	WEST MICHIGAN CRIMINAL JUSTICE TC		
	5735	DPS - SPRING 2024 MCOLES DISTRIBUTION PAYMENT KC	523.21
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE TC			523.21
000947	WYOMING ASPHALT PAVING INC.		
	2024-024	DPW - ROAD REPAIRS FOR PRINCE HYDRANT/GRANT WA	1,357.01
	2024-042	DPW - ROAD REPAIRS MAJOR	135.34
	2024-070	DPW - SPRING POTHOLE REPAIR	1,646.64
TOTAL FOR: WYOMING ASPHALT PAVING INC.			3,138.99
000964	RAPA ELECTRIC INC		
	RO137342	WR - REPAIR KIT/MOTOR REBUILD 2009 GRIT PUMP BP	4,982.65
TOTAL FOR: RAPA ELECTRIC INC			4,982.65
001043	BS&A SOFTWARE		
	153780	ADMIN - ANNUAL SERVICE/SUPPORT WORK ORDER & TA	1,067.00

TOTAL FOR: BS&A SOFTWARE			1,067.00
001081	MIKE BRUCE		
	2024.3.26	DPS - TRAINING MEAL REIMBURSEMENT MB	31.67
	2024.4.10	DPS - TRAINING MEAL REIMBURSEMENT MB	16.32
TOTAL FOR: MIKE BRUCE			47.99
001183	JAMES PELL		
	2024.4.17	DPS - TRAINING MEAL REIMBURSEMENT/GAS FOR CAR 5	23.75
	2024.4.19	DPS - PATROL RIFLE ACCESSORIES JP/KC	136.15
TOTAL FOR: JAMES PELL			159.90
001215	FLIER'S		
	140408	WR - LAB DI C/A/MB TANKS/SALT CUBES BP	682.12
TOTAL FOR: FLIER'S			682.12
001350	STATE OF MICHIGAN		
	99R2402154	DPW - MILL ELEVATOR CERTIFICATE 7/24 - 7/25	310.00
	BLR489962	WR - BOILER INSPECTIONS MIR410042/MIR438628 BP	150.00
	BLR490140	DPW - BOILER INSPECTION CH/GHD MIR431047 RN	75.00
TOTAL FOR: STATE OF MICHIGAN			535.00
001369	UNITED STATES POSTAL SERVICE		
	04/17/2024	International ballot postage	1.55
TOTAL FOR: UNITED STATES POSTAL SERVICE			1.55
001448	PROFESSIONAL CODE INSPECTIONS		
	24004	APRIL 2024 PERMITS	1,362.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			1,362.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3709	DPS - DRY CLEANING MARCH 2024	35.00
	3726	DPS - CRY CLEANING APRIL 2024	52.90
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			87.90
001645	ALEXANDER CHEMICAL CORPORATION		
	80629	WR - CYLINDER RENTAL THROUGH 4/28/24	55.00
	80791	WR - FERRIC CHLORIDE 44980LBS	10,532.70
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			10,587.70
001748	REPUBLIC SERVICES		
	0249-008198907	DPW - TWO CONTAINERS + OVERAGE MAY 2024	381.79
	0249-008199216	WR - TWO CONTAINERS MAY 2024	316.37
TOTAL FOR: REPUBLIC SERVICES			698.16
001888	MICHIGAN ASSOC. OF MUNICIPAL CLERKS		
	04/19/2024	2024 Conference registration	700.00

TOTAL FOR: MICHIGAN ASSOC. OF MUNICIPAL CLERKS			700.00

001921	MICHIGAN MUNICIPAL LEAGUE		
	04/01/2024	MML Ad for DPS Records job	150.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			150.00

002116	CHARTER COMMUNICATIONS		
	005584501041524	DPS PHONE/INTERNET/TV MAY 2024	297.71
	172241901040724	AIRPORT INTERNET APRIL 2024	84.70
TOTAL FOR: CHARTER COMMUNICATIONS			382.41

002164	R W MERCER CO.		
	253197	AIRPORT - FUEL MASTER CARD READER REPAIR VW	182.50
TOTAL FOR: R W MERCER CO.			182.50

002281	HOME DEPOT		
	0011101	DPW - INSERTS/CLAMPS/ELBOWS/TEE N MAIN BRIDGE /	100.14
	04/11/2024	Black/Silver lettering	0.81
	0520693	DPW - BRASS FITTINGS/ADAPTERS TRUCK #6 WK	27.52
	1011007	DPW - BUCKET/INSERTS/CLAMPS/TUBING N MAIN BRIDC	72.95
	5012358	DPW - INSERT/COUPLING/PIPE/ELBOW/FITTING PELL PA	11.24
	5112253	DPW - DEWALT TRIMMER/TRIMMER LINE AB	365.97
TOTAL FOR: HOME DEPOT			578.63

002371	RENEWED EARTH INC		
	32550	DPW - MAY 2024 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00

002402	STEENSMA LAWN & POWER EQUIPMENT		
	1113512	AIRPORT - BLADE KIT FOR ZERO TURN MOWER VW	104.10
	1113749	AIRPORT - BATTERY/OIL/FILTER ZERO TURN MOWER VW	157.86
	1114826	AIRPORT - FUEL FILTER ZERO TURN MOWER VW	11.47
	1115055	DPW - EDGER BLADE/GATORLINE	56.75
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			330.18

002527	COPS HEALTH TRUST		
	2024.5	MAY 2024 DENTAL/VISION PREMIUMS	1,493.21
TOTAL FOR: COPS HEALTH TRUST			1,493.21

002703	CONTINENTAL LINEN SERVICES INC		
	3872817	CH RUGS	46.79
	3872818	DPW RUGS	66.99
	3872819	WR RUGS	29.92
	3878597	DPS RUGS	42.62
	3896119	CH RUGS	46.79
	3896120	DPW RUGS	66.99
	3896121	WR RUGS	29.92

TOTAL FOR: CONTINENTAL LINEN SERVICES INC			330.02
002755	MICHIGAN WATER ENVIRONMENT ASSOCIAT		
	04/10/2024	Training seminar	195.00
TOTAL FOR: MICHIGAN WATER ENVIRONMENT ASSOCIAT			195.00
002869	PLUMMERS ENVIRONMENTAL SERVICES INC		
	24180561	DPW - HYDRO EXCAVATED 8 HOLES WATER MAIN BREAK	2,799.50
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICES INC			2,799.50
003075	VICTOR STANLEY INC		
	04/01/2024	Bench parts	314.00
TOTAL FOR: VICTOR STANLEY INC			314.00
004168	SBF ENTERPRISES		
	0138973	UB PRINTING/SUPPLIES MAY 2024	207.96
	2024.5	UB POSTAGE MAY 2024	585.42
TOTAL FOR: SBF ENTERPRISES			793.38
004190	WATERSOLVE LLC		
	10019	WR - 1 465LB DRUM SOLVE 137 BP	1,100.00
TOTAL FOR: WATERSOLVE LLC			1,100.00
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1621611	MAY 2024 LIFE INSURANCE PREMIUMS	99.80
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			99.80
004241	GHD SERVICES INC		
	340-0104722	FEBRUARY 2024 UTILITIES/COMMON AREA MAINTENANC	3,123.41
	340-0105615	MARCH 2024 UTILITIES/COMMON ARE MAINTENANCE	2,407.22
TOTAL FOR: GHD SERVICES INC			5,530.63
004785	PRIORITY HEALTH		
	241060001802	MAY 2024 HEALTH PREMIUMS	22,023.46
TOTAL FOR: PRIORITY HEALTH			22,023.46
004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2024.05TOWN	RETIREE HEALTH INSURANCE MAY 2024 - TOWN	268.75
	2024.05WHIT	RETIREE HEALTH INSURANCE MAY 2024 - WHITNEY	268.75
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			537.50
004796	SILVERSCRIPT INSURANCE COMPANY		
	2024.05TOWN	RETIREE PRESCRIPTION COVERAGE MAY 2024 - TOWN	40.40
	2024.05WHIT	RETIREE PRESCRIPTION COVERAGE MAY 2024 - WHITNEY	40.40
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			80.80
004812	FISH WINDOW CLEANING		

	2647-136778	DPS WINDOW CLEANING APRIL 2024	182.00
	2647-137000	WR WINDOW CLEANING APRIL 2024	81.00
TOTAL FOR: FISH WINDOW CLEANING			263.00
004814	WILLIAMS & WORKS		
	98241	ADMJIN - PLANNING/ZONING ASSISTANCE MARCH 2024	196.00
TOTAL FOR: WILLIAMS & WORKS			196.00
004837	MUNIWEB		
	55484	APRIL 2024 WEBSITE HOSTING/RES SCHEDULING	250.00
TOTAL FOR: MUNIWEB			250.00
004840	GREENSTREET MARKETING & DESIGN		
	11092537	DDA - FEBRUARY ASSISTANCE MAPS/UPDATES DS	175.00
TOTAL FOR: GREENSTREET MARKETING & DESIGN			175.00
004852	PACE ANALYTICAL SERVICES LLC		
	2450239467	WR - EFFLUENT MERCURY SAMPLES APRIL 2024	566.03
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			566.03
004855	PLAINWELL ACE HARDWARE		
	106539	DPW - WEED KILLER WELCOME SIGNS RL	31.99
	16479	DPW - MISC FASTENERS/AIR FILTERS MOWERS 155 & 11!	20.38
	16488	DPW - CONTRACTORS MIX LAWN REPAIR SHUT OFFS	109.99
	16491	DPW - RUST STOP SPRAY/QUIKRETE AB	13.58
	16515	DPW - MARKING PAINT MISS DIG	39.96
	16517	DPW - MARKING PAINT/FLAGS AB	22.98
	16519	DPW - HINGE (2)/LAG JOES GARBAGE CORALL AB	29.17
	16532	DPW - CLOTHSLINE (3) COOK PARK PERIMETER DR	35.97
	16571	DPW - SPRAY PAINT TRASH CANS DR	43.94
	16574	DPW - SPRAY PAINT (3) TRASH CANS DR	23.97
	16576	DPW - POLY PIPE FLOWER IRRIGATION WK	200.00
	16582	DPS - DUCT TAPE FOR LIGHT BAR CAR #3 JV	5.59
	16589	DPW - WOOD SCREWS/FENDER WASH CITY SIGNS WK	17.38
	16597	DPW - 20V/60V BATTERY (2) RL	433.00
	16601	DPW - MARKING PAINT MISS DIG WK	19.98
	16606	DPW - TEE INSERT (10)/ADAPTER (10) N MAIN BRIDGE IR	43.80
	16625	DPW - PVC CEMENT/PRIMER/ADAPTERS/TEE/ELBOW FLC	27.28
	16634	DPW - SHARPIES FOR WELLHOUSES WK	11.58
	16639	DPW - SWIVEL MOUNT LIGHT CONTROL PICKLE BALL CT	14.99
	16663	AIRPORT - WEED KILLER VW	31.99
	16683	DPW - MALE ADAPTER INSERT 1/2" FLOWER IRRIGATION	0.99
TOTAL FOR: PLAINWELL ACE HARDWARE			1,178.51
004858	FERGUSON WATERWORKS		
	0198419	DPW - ROBERTS ST/WELL 4 VALVE	1,480.42
	0198813	DPW - SEWER PIPE/GREEN MARKING FLAGS	475.64

	0198904	DPW - SEWER ROBERTS ST	342.12
TOTAL FOR: FERGUSON WATERWORKS			2,298.18
004886	REPUBLIC SERVICES		
	0249-008203960	SPRING 2024 CITY WIDE BULK TRASH	12,607.45
	0249-008208339	MAY 2024 CITY WIDE RECYCLING	4,632.99
TOTAL FOR: REPUBLIC SERVICES			17,240.44
004894	ASCENSION MI EMPLOYER SOLUTIONS		
	537892	ADMIN - DOT PHYSICAL AS	88.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			88.00
004896	WALTERS SWEEPING		
	1058	DPW - 2024 SPRING STREET SWEEPING	5,800.00
TOTAL FOR: WALTERS SWEEPING			5,800.00
004902	BLOOM SLUGGETT PC		
	24977	FEBRUARY 2024 PROFESSIONAL SERVICES JL	9,477.50
TOTAL FOR: BLOOM SLUGGETT PC			9,477.50
004913	JOSEPH CULVER		
	2024.3.27	DPS - TRAINING MEALS REIMBURSEMENT JC/KC	24.48
TOTAL FOR: JOSEPH CULVER			24.48
004917	FASTSIGNS KALAMAZOO		
	04/01/2024	Social district signage	169.03
TOTAL FOR: FASTSIGNS KALAMAZOO			169.03
005012	UNITED BANK		
	2024.04.24	ACH FEES (2) - PAYROLL DIRECT DEPOSIT & UNION DUES	14.00
	2024.04.29	ACH FEE - UTILITY BILLING POSTAGE	7.00
	2024.04.30	ACH FEES (2) - MAY 1 ACH PAYABLES BK	14.00
	2024.05.07	ACH FEE - PAYROLL PRENOTE PS	7.00
	2024.05.08	ACH FEES - PAYROLL DIRECT DEPOSIT - AK	7.00
TOTAL FOR: UNITED BANK			49.00
005023	VAIRKKO TECHNOLOGIES, LLC		
	26536	APRIL 2024 TRAINING COURSE CONTENT	67.80
	26537	APRIL 2024 EMPLOYEE TRAINING SOFTWARE	97.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60
005040	US INTERNET		
	4449889	SECURANCE EMAIL FILTERING 5/14 - 6/13/2024	70.00
TOTAL FOR: US INTERNET			70.00
005041	EVOQUA WATER TECHNOLOGIES		
	906442187	WR - ODOR CONTROL APRIL 2024	200.00

TOTAL FOR: EVOQUA WATER TECHNOLOGIES			200.00
005047	STAPLES, INC.		
	6001147097	ADMIN - BATTERIES COUNCIL MIC'S/FILE POCKETS AP RE	48.45
	6001156514	ADMIN - TONER CARTRIDGES CLERK PRINTER RB	400.54
	6001231083	ADMIN - AAA BATTERIES FOR COUNCIL MICS/PENS RB	88.95
TOTAL FOR: STAPLES, INC.			537.94
005049	QUADIENT FINANCE USA		
	2024.4	CITY HALL POSTAGE 4/18/2024	2,058.67
TOTAL FOR: QUADIENT FINANCE USA			2,058.67
005064	R & R ASSESSING INC		
	2024.5	MAY 2024 ASSESSING SERVICES	1,650.00
TOTAL FOR: R & R ASSESSING INC			1,650.00
005088	DOG WASTE DEPOT		
	04/22/2024	Clean up bags	239.31
TOTAL FOR: DOG WASTE DEPOT			239.31
005122	GREAT LAKES ELEVATOR, LLC		
	10314	CRISPE HOUSE 2ND QTR ELEVATOR MAINTENANCE	300.00
	10315	MILL FREIGHT ELEVATOR 2ND QTR MAINTENANCE RN	350.00
	10462	DPS ELEVATOR QUARTERLY MAINTENANCE MAY - JULY 2	300.00
TOTAL FOR: GREAT LAKES ELEVATOR, LLC			950.00
005125	8X8 INC		
	4398156	CITY WIDE PHONES APRIL 2024	628.34
TOTAL FOR: 8X8 INC			628.34
005128	PLAINWELL REDI MIX		
	041624-38	DPW - CONCRETE GRANT ST	273.75
TOTAL FOR: PLAINWELL REDI MIX			273.75
005149	AAA LAWN CARE INC		
	1881484	WR - VEGETATION CONTROL SPRING 2024	274.00
	1881525	DPW - VEGETATION CONTROL SPRING 2024	1,028.00
TOTAL FOR: AAA LAWN CARE INC			1,302.00
005154	GINGER LEONARD		
	2024.4.10	ADMIN - TRAINING MILEAGE/MEAL GL/JL	224.11
TOTAL FOR: GINGER LEONARD			224.11
005155	OLIVIA LIVERPOOL		
	2024.4.11	DPS - TRAINING MILEAGE OL/KC	77.18
TOTAL FOR: OLIVIA LIVERPOOL			77.18

005170	PERCEPTIVE SERVICE & OPERATIONS		
	8556	WR - REMOVE #2 PUMP @ 12TH ST LIFT/CLEANED DEBRI	780.00
	8562	WR - REINSTALL REBUILT PUMP 2 BP	910.00
TOTAL FOR: PERCEPTIVE SERVICE & OPERATIONS			1,690.00
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005171	FLYERS ENERGY LLC		
	CFS-3830427	DPS - FUEL FOR POLICE/FIRE VEHICLES 4/30/2024	1,050.84
TOTAL FOR: FLYERS ENERGY LLC			1,050.84
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005192	ARIZENT		
	ADV11244	ADMIN - LEGAL ADVERTISING BOND BK	1,535.00
TOTAL FOR: ARIZENT			1,535.00
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005194	WAYLAND AREA EMS		
	3362	DPW - HEARTSAVER CPR AED	200.00
TOTAL FOR: WAYLAND AREA EMS			200.00
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CBEFT	HUNTINGTON NATIONAL BANK		
	2024.04	ADMIN - APRIL 2024 HUNTINGTON BANK SERVICE FEES -	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00
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CC9999	AMAZON		
	04/01/2024	External hard drive CH	145.57
	04/01/2024	Social district stickers	178.99
	04/01/2024	Lockout station kit & sign	315.09
	04/01/2024	Training lunch	63.14
	04/01/2024	Meal - training x2	27.21
	04/01/2024	Webcam hosting	44.85
	04/01/2024	Meal - training	15.90
	04/04/2024	Social district stickers - return/refund	(178.99)
	04/06/2024	Monthly subscription	52.00
	04/07/2024	One year subscription	169.49
	04/12/2024	White on black label tape	17.29
	04/14/2024	Planner/White board magnets GL	48.62
	04/16/2024	Taken our of JV shoe allowance for the year	36.98
	04/18/2024	Lunch meeting	14.66
	04/19/2024	Subscription	119.99
	04/19/2024	Duo Essentials monthly	30.00
	04/22/2024	CPR Rescue masks	64.34
TOTAL FOR: AMAZON			1,165.13
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COPEFT	CITY OF PLAINWELL		
	2024.05	MAY 2024 CITY UTILITY BILLS FOR APRIL 2024 USAGE	904.15
TOTAL FOR: CITY OF PLAINWELL			904.15
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FNBCC	FIRST NATIONAL BANK (CREDIT CARD)		
	04/01/2024	Overlimit fee	39.00

TOTAL FOR: FIRST NATIONAL BANK (CREDIT CARD) 39.00

SOMEFT STATE OF MICHIGAN
2024.04 APRIL 2024 AIRPORT FUEL SALES TAX REPORT 184.58

TOTAL FOR: STATE OF MICHIGAN 184.58

TOTAL - ALL VENDORS 321,405.46

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

**Roxanne
Branch**
Digitally signed by Roxanne Branch
Date: 2024.05.09 10:02:09 -04'00'

Brian Kelley
Digitally signed by Brian Kelley
Date: 2024.05.09 12:03:36 -04'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2024.05.09 10:58:24 -04'00'

**Kevin A
Callahan**
Digitally signed by Kevin A Callahan
Date: 2024.05.09 10:36:19 -04'00'

Bob Nieuwenhuis, Public Works Supt.

Justin Lakemper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

**Robert
Nieuwenhuis**
Digitally signed by Robert Nieuwenhuis
Date: 2024.05.09 13:04:41 -04'00'

Reports & Communications:

A. Special Event Permit 24-13 – Island City Festival

An application has been submitted for Island City Festival. Requested Dates: Friday, May 31st – Sunday, June 2nd.

Recommended action: Consider approving Special Event Permit 24-13 as presented.

B. Special Event Permit 24-05 – Memorial Day Parade

An application has been submitted for the Memorial Day Parade. Requested Date: Monday, May 27, at 11am.

Recommended action: Consider approving Special Event Permit 24-05 as presented.

C. Public Hearing – Resolution 2024-12 - Special Assessment District 24-01 – Old Orchard Special Assessment

Council adopted Resolution 2024-06 (Resolution No. 1) on January 22, 2024 creating Special Assessment District 24-01, which allowed affected parcels to be identified and costs for improvements to be estimated. Council adopted Resolution 2024-07 (Resolution No. 2), on February 12, 2024, declaring an intent to make public improvements, tentatively declaring the necessity of public improvement, tentatively designating a special assessment district, tentatively approving the costs of making the improvements, tentatively declaring the portion of the costs to be defrayed by the special assessment district and setting a Public Hearing for March 11, 2024. On March 11, 2024, following the Public Hearing, Council adopted Resolution 2024-09 (Resolution No.3), a determination to proceed with and make the public improvements; a determination of the necessity of the public improvements; approval of the plans and estimate of costs; determination to defray the costs by Special Assessment; final determination of the Special Assessment District and method of apportionment; and directive to the City Clerk to prepare the Special Assessment Roll. Resolution 2024-11 (Resolution No. 4) acknowledges the Special Assessment Roll as presented to Council, and sets tonight's Public Hearing for community discussion.

Recommended action: Consider adopting Resolution 2024-12 (Resolution No.5) a Resolution to confirm the Special Assessment Roll; specify that the Special Assessment constitutes a lien; and provide for the payment and collection of Special Assessments for the Old Orchard Special Assessment District 24-01.

D. USA Earthworks LLC Pay Application #1 – Old Orchard Project

On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

Recommended action: Consider approving Pay Application #1 for USA Earthworks LLC in the amount of \$173,898.72 for work one the Old Orchard Project.

E. Generator/Electrical/Lighting Repair for 1997 HME Fire Apparatus

On April 21, 2024, Plainwell Public Safety assisted Otsego Fire Department on a structure fire. During the assist, Engine 17, a 1997 HME fire apparatus, experienced a mechanical failure of the generator and scene lighting. McDonalds Towing diagnosed the problem as being related to the generator. Repairs to the generator and replacement lights have a preliminary estimate range of close to \$9000. We are looking into two options. Replacement with lights that run off the DC battery voltage systems and replacement with a portable generator with lights running of AC generator power.

Recommended action: Consider approving generator, electrical and lighting repairs to the 1997 HME Fire Apparatus by McDonalds Towing in an amount not to exceed \$9000.

Reminder of Upcoming Meetings

- May 14, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- May 15, 2024 – Plainwell Planning – 6:30pm
- May 16, 2024 – Plainwell Parks & Trees – 5:00pm
- May 28, 2024 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- None