

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA Plainwell City Council Monday, October 28, 2019 7:00PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 10/14/2019 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Ordinance 384 – Repeal Section 57-4 of the Marihuana Ordinance**

Council will consider approving an Ordinance continuing the city’s opt-out for recreational and medical marihuana until November 1, 2020.
 - B. **Emergency Purchase – Fire Engine Repair for E-11**

Council will consider confirming emergency repairs to the brake system for Truck E-11 from B&B Fire Service at a cost of \$5,598.17.
 - C. **Mill Building 2 Roof Repairs**

Council will consider approving a project to repair trusses in Mill Building 2 in an amount not to exceed \$12,540.00 and to amend the budget accordingly.
 - D. **Well #5 Decommissioning**

Council will consider approving project with Peerless Midwest to decommission Well 5 that was taken out of service in 2018 at an anticipated cost not to exceed \$10,000.00.
11. **Communications:** The October 2019 Public Safety and Water Renewal Reports and the DRAFT Planning Commission Meeting Minutes from October 16, 2019
12. **Accounts Payable - \$215,691.13**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City

The City of Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
October 14, 2019

1. Mayor Keeler called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Councilmember Keeney, Councilmember Overhuel, Councilmember Wisnaski and Mayor Pro Tem Steele (arrived at 7:11). Absent: None.
5. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 09/23/2019 regular meeting and the Minutes of the 09/26/2019 special meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None
7. Community Development Manager Denise Siegel presented the awards for the photography contest. She noted that 22 photos were received and will be presented in the 2020 City Calendar.
8. Community Development Manager Siegel then introduced Caitlyn and Brody Honeysett and Jeff Haas who presented the Chris Haas Volunteer of the Year Award to Nancy Heilig. Caitlyn Honeysett reported there were three (3) nominations and it was not easy to make a choice, but the committee was honored to award Nancy Heilig for all she's done for the community. Nancy's husband, Jennings, thanked everyone for their support.
9. County Commissioner Report: None.
10. Agenda Amendments: None.
11. Mayor's Report:
Mayor Keeler noted his thankfulness that more chairs had to be set up for this Council Meeting and that Sherwood Avenue is nearly complete.
12. Recommendations and Reports:
 - A. Superintendent Pond reported a small price increase for the annual chemical purchase of Calcium Nitrate, which is necessary to reduce odors at the Wastewater Treatment Plant. The price increase is \$0.14 per gallon, which equates to approximately \$1,500 per year. The costs are included in the budget and the city invoices an outside customer for their share of this chemical as part of the plant's operation.
A motion by Keeney, seconded by Wisnaski, to approve the contract with Evoqua Water Technologies for chemical purchases for the water revenue process estimated at \$33,720.00. On a roll-call vote, all in favor. Motion passed.

13. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the September 2019 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

14. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$206,133.44 for payment of same. On a roll call vote, all in favor. Motion passed.

15. Public Comments:

Members of the audience reminded Council about the memorial for Nancy Heilig at 11am on Saturday the 19th at the Plainwell Performing Arts Center, and that the Arts and Eats Event is this coming weekend.

16. Staff Comments:

Personnel Manager Lamorandier reported having attended human resource training last week.

Superintendent Nieuwenhuis reported that a final walk-through for the Sherwood Avenue project will happen next week and that the South Sherwood detour is in effect for the library water taps.

Community Development Manager Siegel reported a host of weekend events including Pumpkins In the Park and Arts & Eats. She also reminded Council of the October 16, 2019 Public Hearing for the recreational marihuana issue.

Superintendent Pond again congratulated Jeff Gilliland on 20 years of service.

Clerk/Treasurer Kelley reported training this week for Treasurer issues such as Chart of Accounts and Tax Increment Financing. He also reported several election training items this Wednesday.

17. Council Comments:

Council Member Overhuel noted that community had suffered many losses in the past year.

Council Member Wisnaski reported having attended his first DDA/TIFA/BRA Board meeting.

Council Member Keeney remarked that he enjoyed seeing the scarecrows downtown.

18. Adjournment:

A motion by Steele, seconded by Wisnaki, to adjourn the meeting at 7:23 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
October 28, 2019

Brian Kelley, City Clerk

SUMMARY
Plainwell City Council
October 14, 2019

1. Mayor Keeler called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Keeler, Keeney, Overhuel, Wisnaski and Steele (at 7:11pm). Absent: None.
5. Approved Minutes/Summary of the 09/23/2019 regular meeting and the Minutes of the 09/26/2019 special meeting.
6. Presented the Photo Contest Winners.
7. Awarded Nancy Heilig at the 2019 Chris Haas Volunteer of the Year.
8. Approved a contract with Evoqua Water Technologies for chemical purchases for the water renewal process estimated at \$33,720.00.
9. Accepted and placed on file the September 2019 Investment and Fund Balance Reports.
10. Approved Accounts Payable for \$206,133.44.
11. Adjourned the meeting at 7:23 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

**CITY OF PLAINWELL
ALLEGAN COUNTY, MICHIGAN**

ORDINANCE NO. 384

**AN ORDINANCE TO REPEAL SECTION 57-4 OF THE CITY OF
PLAINWELL CODE OF ORDINANCES**

The City of Plainwell ordains:

Section 1. Repeal of Section 57-4. That Section 57-4 of the Plainwell Code of Ordinances, as set forth below, is hereby repealed in its entirety:

Sec. 57-4. Study by the Planning Commission.

As of the adoption of this article, the legalization of recreational marihuana is a new phenomenon in Michigan that presents unique opportunities and challenges for local governments. The intent of this article is to prohibit marihuana establishments temporarily in order to allow further study of the issue. The Planning Commission is hereby directed to:

- (a) Study the City's options for authorizing and regulating marihuana establishments under the MRTMA;
- (b) Hold at least one public hearing to seek input from the public; and
- (c) Prepare and submit a report to the City Council by December 1, 2019, with a recommendation as to whether the City should authorize one or more types of marihuana establishments. If the Planning Commission recommends authorization, the report shall outline, in general terms, recommended regulations.

Section 2. Publication and Effective Date. The City Clerk shall cause a notice of adoption of this ordinance to be published. This ordinance shall take effect 10 days after its adoption and publication.

YEAS:
ABSTAIN:
ABSENT:

CERTIFICATION

This true and complete copy of Ordinance No. 384 was declared adopted at a regular meeting of the Plainwell City Council held on November 28, 2019.

Bradley Keeler, Mayor

Brian Kelley, City Clerk



"The Island City"

MEMORANDUM

119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email: publicsafety@plainwell.org

To: Erik J. Wilson, City Manager
From: Bill Bomar, Director of Public Safety
CC: Brian Kelley, Clerk/Treasurer
Subject: Emergency Fire Engine repair for E-11
Date: October 23, 2019

Recently fire engine/pumper (E-11), a 2000 Quality/Spartan, was out on a public-relations event, and when returned to the station the firefighters operating E-11 noticed one of the rear wheels was hot. It was quickly realized the problem could not be remedied in house. Our preferred service vendor was contacted, B&B Fire Service. B&B came to this station to inspect and determined the rear brakes were locked up, and E-11 needed to go to their shop for repair.

B&B later advised the rear brake system on E-11 was frozen up and needed a complete overhaul. B&B recognized the urgency in getting this engine back in service, due to the fact this is our first engine out for all calls, and made it a priority. E-11 was placed back in service in less than a week after going out of service.

I'm requesting this be considered an emergency service repair exempt from normal bidding process and recommend approval payment to B&B for \$5,598.17. The funds will come from the Fire Reserve Fund #250-000-930-000.



Mishawaka, IN / 574.254.9050
Westfield, IN / 317.896.2987
Ionia, MI / 616.527.0050
Fenton, MI / 810.215.1295
Lombard, IL / 630.708.3212
Boulder, CO / 574-286-0765
Littleton, CO / 303-968-7920
Canton, OH / 330-592-4146

October 25, 2019

City of Plainwell Water Utility
126 Fairlane St
Plainwell, MI 49080

Attn: Mr. Bob Nieuwenhuis
Superintendent

RE: # 5 Well

Dear Bob:

In regards to Well #5, Peerless Midwest proposes the following scope of work:

Removal of pump and motor from well, and abandonment of well in accordance with Michigan Well Code for Type I wells.

This above scope of work would not exceed \$10,000.

Please let us know if you should have any questions on this information, or if we can be of assistance to you in any way.

Very truly yours,

PEERLESS-MIDWEST, INC.

Frank T. Williams

www.peerlessmidwest.com

55860 Russell Industrial Parkway, Mishawaka, IN 46545 Phone (574) 254.9050 Fax (574) 254.9650



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

September 2019

Prepared by Director Bill G. Bomar

RB

Plainwell Department of Public Safety

Scheduled Hours By Activity for September 2019

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
900

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

105 11.62%

190 21.06%

329 36.54%

277 30.79%

623 69.21%

Plainwell Department of Public Safety

Complaints/Activities for September 2019

ARRESTS

CUSTODIAL ARRESTS	13	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	18	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	15	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	22	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	1	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	15	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	53	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	20	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	221	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	241	

OTHER ACTIVITIES

MOTORISTS ASSISTS	0	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	9	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,143	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	148	<i>The number of business' found unlocked or unsecured.</i>
FOOT PATROL	1,756	

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	September	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	5
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	10	54
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	1	10
2300	Larceny	7	40
2400	Motor Vehicle Theft	0	2
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	0	20
2700	Embezzlement	0	1
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	11
3500	Violation of Controlled Substances Act	1	18
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	1
3700	Obscenity	0	0
3800	Family Offenses	0	7
4100	Liquor Violations	0	1
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	2
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	2
5000	Obstructing Justice	3	25
5200	Weapons Offenses	0	3
5300	Public Peace	9	79
5400	Traffic Investigations - Any Criminal Traffic Complaints	10	42
5500	Health and Safety	4	19
5600	Civil Rights	0	0
5700	Invasion of Privacy	2	17
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	13	169
9400	False Alarm Activation	1	22
9500	Fires (Other than Arson)	0	24
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	43	309
9900	General Assistance (All Except Other Police Agencies)	67	556
9911 & 9912	General Assistance (Other Police Agencies)	42	422
FIRS	Medical First Responder	0	0



September Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 41 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
9/07/19	0348	0359	1362 E. M89	Structure fire	Extinguish, manpower	E-11, E-17	1	7
9/12/19	2200	2204	1088 Wedgewood	Missing person	Search & Rescue	E-11, E-17	5	5
9/15/19	1424	1429	349 12 th Street	Medical	Medical	Patrol	1	2

Calls for Service at Plainwell Schools

Plainwell High School: 8
684 Starr Road

Gilkey School: 2
707 S. Woodhams Street

Plainwell Middle School: 6
720 Brigham Street

Starr Elementary: 1
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 2
422 Acorn Street

Admin, Maintenance & Bus Garage: 1
600 School Drive

798 E. Bridge Street: 0
Community Center

Water Renewal

Superintendent: Bryan Pond

September 2019



Significant Department Actions and Results

The bi-annual collection system mercury sampling was taken this month.

We held an intermunicipal sewer meeting , surcharge billing was the topic of concern.

Kim attended a laboratory procedures class as part of her ongoing training.

Quarterly storm water sampling was completed.

Pending Items (including CIP)

Sherwood street sewer improvements
Replace plant handrails from 1980

Primary Tanks
Final Tanks
W. stair case

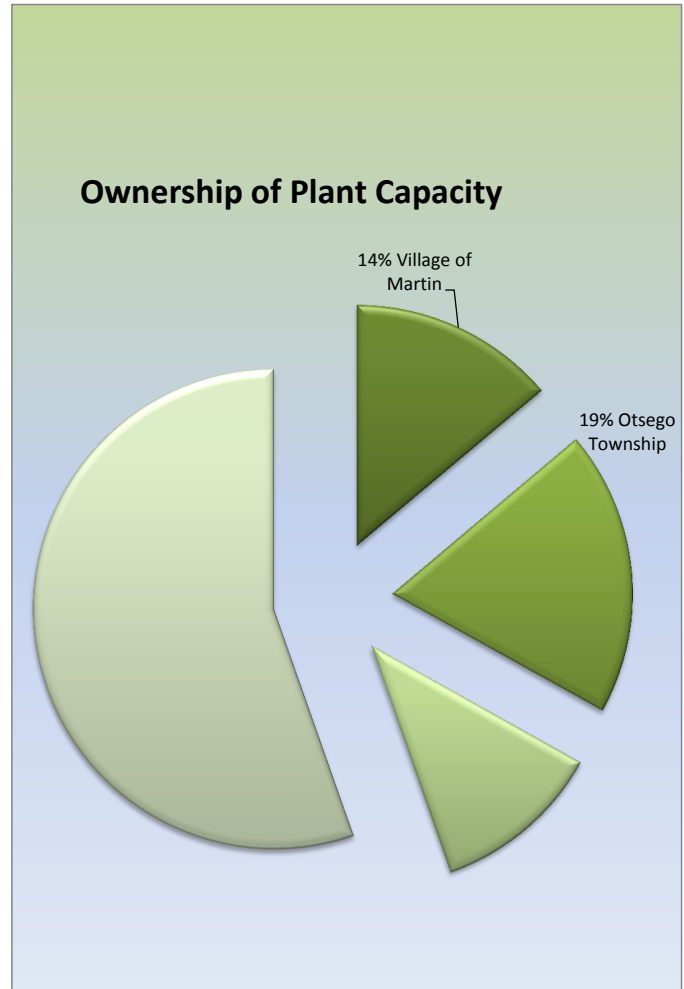
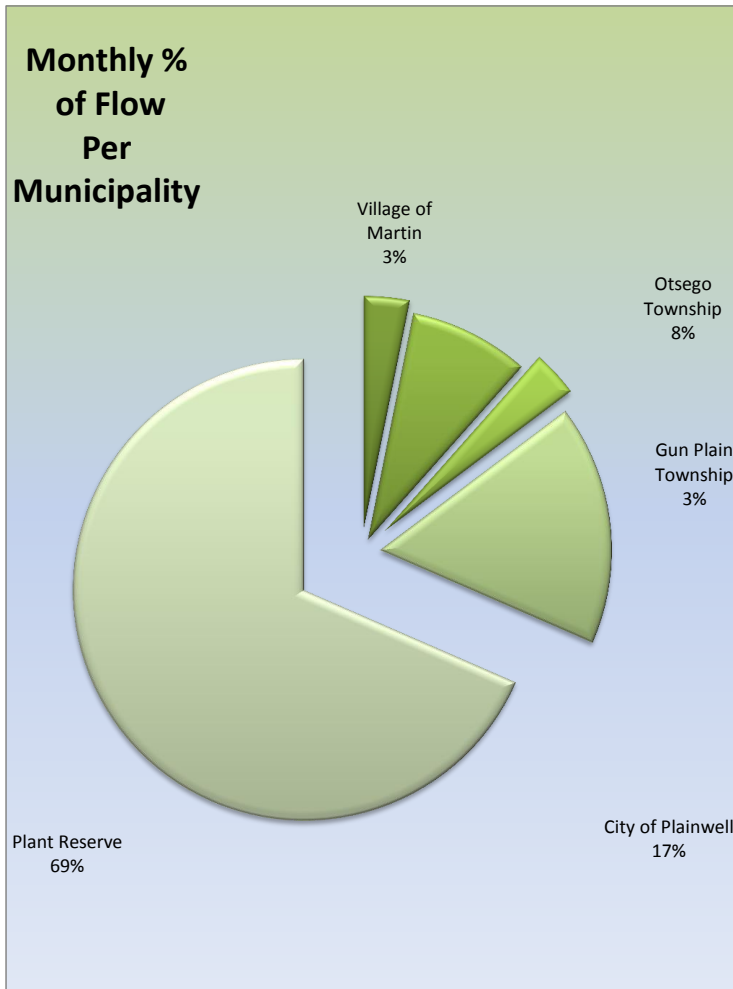
Expenditure Summary/Issues

	<u>(budgeted)</u>	<u>(completed)</u>
	\$277,259	
	\$21,460	
	\$15,985	
	\$8,525	
	\$45,970	
	<u>\$0</u>	

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	855,278			
Gun River MH Park	317,000			
US 131 Motor Sports Park	53,610			
Total:	1,225,888			
AVG. DAILY:	43,782	180,000	76%	14%
Otsego Township	Total: 3,277,178			
AVG. DAILY:	117,042	250,000	53%	19%
Gun Plain Township	Total: 1,061,000			
North Point Church	2,000			
North 10th Street	0			
Gores Addition	184,000			
AVG. DAILY	44,536	150,000	70%	12%
City of Plainwell	Total: 655,424			
AVG. DAILY:	218,474.77	720,000	70%	55%
Avg. Daily Plant Flow from entire service district	0.40			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	8.17
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	8
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

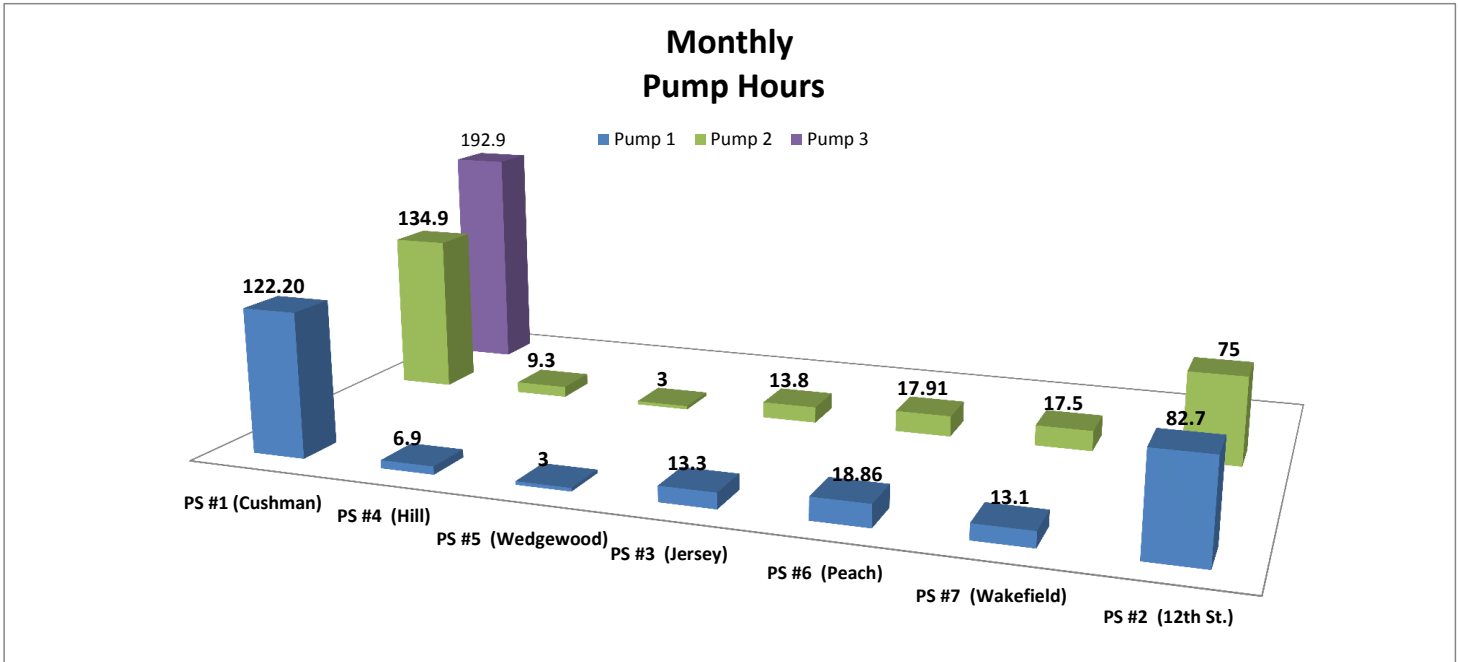
1.0 mg/l	0.45	0.30
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	4
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A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

CITY OF PLAINWELL
MINUTES
Planning Commission
October 16, 2019
Public Hearing To Consider Marihuana Businesses in Plainwell

1. Call to Order at 7:00 p. m. by Colingsworth
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Rachel Colingsworth, Stephen Bennett, Lori Steele, Diana Lubic, Gary Sausaman
Excused: Jim Higgs
4. Approval of Minutes – 09/18/19
Bennett motioned to approve minutes, as received seconded by Sausaman. Minutes approved on an all in favor voice vote.
5. Chairperson's Report: - None
A motion was made by Lubic to Open the Public Hearing and seconded by Bennett.
6. New Business/ Public Hearing
The following people spoke at the meeting:
 - Jeff Hoover, 300 Acorn, business owner - spoke in support of opting out of recreational.
 - EJ Hart, 640 Glenview, resident & business owner – supports opting out of recreational and would like more information/data re: Medical
 - David O'Bryant , 906 106th Ave, business owner – opposed to all sales and distribution of marijuana, recreational or medical.
 - Elizabeth Bauer, 125 Walnut Woods Ct, resident & business owner – opposed to marijuana
 - Diana Lubic, 705 S Main St, resident - has no experience and is opposed to marijuana
 - Lori Steele, 324 S Sherwood Ave – asked about the difference between CBD and marijuana. It has to do with potency and CBD is not part of the law.
 - Gary Sausaman, 403 Union Ave, resident – appreciates the comments being made
 - Erik Wilson, 1184 N Apple – asked about whether the city could issue a medical license that the user could convert to recreational.
 - Stephen Bennett, 525 Union St., resident – mentioned we have been looking at this issue for a long time and doesn't see it's right for Plainwell. He asked about driving while high and how is it compared to drunk driving. Chief Bomar responded that they are seeing more driving while high traffic stops, the police are using the standard sobriety test but, Allegan is a test site for an onsite swab drug screen.

- Gary Sausaman, 403 Union St. would like more information prior to making any decision re: marihuana and is recommending opting out until we can gather more information.

A motion by Steele to Opt out of allowing marihuana businesses both Recreational and Medical at this time with the ability to opt in at a later date was made and seconded by Sausaman. Motion passed on an all in favor vote.

Lubic motioned to close the public hearing seconded by Sausaman. Meeting closed at 7:40 p.m.

7. Old Business
8. Reports and Communications:
A 9/09/19 Council Minutes reviewed by Commission
9. Public Comments – None
10. Staff Comments: Siegel, Community Development Manager, reported out on the Arts and Eats, Pumpkins in the Park this weekend; Cemetery tour, Bike Ride, and Ghost Hunt on Sat. Oct. 26;
Buildings for sale 124 E. Bridge St. (Champion Law) building is for sale. 127 S. Main St. back on the Market,
S. Sherwood detour due to utility hook up for the Library construction project.
City Manager Wilson, did a brief update on the Mill Public Hearing presentation that was held on Sept. 26
11. Commissioner Comments:
Sausaman – Invited everyone to the Ace 95th Birthday bash on Sat. Oct. 19, the football game
Lawson – thanked everyone for coming tonight and sharing their thoughts
Lubic – said she appreciated everyone coming out tonight; she also appreciated everyone’s thoughts re: her trip and she thanked everyone for the opportunity to serve for such a long time as the Planning Commission Chair and will help Colingsworth anyway she can.
Steele – thanked everyone and appreciated Chief Bomar and Jeff Hoover for answering questions.
12. Adjournment:
Colingsworth adjourned the meeting at 7:55 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

10/24/2019

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 10/28/2019 - 10/28/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name Invoice	Description	Amount
000002	AT&T - SBC 269685195710	AIRPORT FUEL PUMP PHONES THROUGH 11/12/19	205.61
TOTAL FOR: AT&T - SBC			205.61
000034	VERIZON 242213568-00001	UTILITY MACHINE CELL SERVICE 9/11/19 - 10/10/19	46.80
TOTAL FOR: VERIZON			46.80
000035	APPLIED IMAGING 1425730 1428596	CITY HALL COPIER CHARGES TO 10/12/19 DPW/WR COPIER CHARGES TO 10/15/19	377.18 29.80
TOTAL FOR: APPLIED IMAGING			406.98
000077	MCMMASTER-CARR SUPPLY 18903998	STEEL PULLEY HOIST W/ MECHANICAL BRAKE	39.50
TOTAL FOR: MCMMASTER-CARR SUPPLY			39.50
000093	GAME TIME PJI-0125204	SWINGS FOR PARKS	1,200.00
TOTAL FOR: GAME TIME			1,200.00
000108	CHERYL RENEE PICKETT 2019-10	MILEAGE - EXCEL CLASS 10/10/19	21.92
TOTAL FOR: CHERYL RENEE PICKETT			21.92
000282	OUDBIER INSTRUMENT CO INC 9290	WR - LIFT STATION CALIBRATON/FLOW METER	680.00
TOTAL FOR: OUDBIER INSTRUMENT CO INC			680.00
000295	DAN NEESON 2019.10	19/20 SHOE ALLOWANCE	196.10
TOTAL FOR: DAN NEESON			196.10
000356	LOCK MASTER SECURITY LLC 9626	LOCK SYSTEM FOR SHERWOOD RESTROOM	1,085.00
TOTAL FOR: LOCK MASTER SECURITY LLC			1,085.00
000461	BOB'S HARDWARE 64341	PRE PLEAT FILTERS (6)	47.94
TOTAL FOR: BOB'S HARDWARE			47.94
000531	CUMMINS SALES AND SERVICE S3-50270 S3-51712	GENERATOR MAINTENANCE - 126 FAIRLANE, 140 FORBE BLOCK HEATER - 12TH ST L/S	998.55 579.89

TOTAL FOR: CUMMINS SALES AND SERVICE			1,578.44
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	G17198	PARTS #61	249.24
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			249.24
000768	PLAINWELL ROTARY CLUB		
	WILSON1920	19/20 ROTARY DUES E. WILSON	130.00
TOTAL FOR: PLAINWELL ROTARY CLUB			130.00
000947	WYOMING ASPHALT & PAVING INC.		
	2019-607	COMMERCIAL TOP - UNION ST WORK	267.12
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			267.12
001415	DAN'S TREE SERVICE		
	002125	TREE REMOVAL - 124 W GRANT	350.00
TOTAL FOR: DAN'S TREE SERVICE			350.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2452	SEPTEMBER 2019 DRY CLEANING DPS	34.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			34.00
001645	ALEXANDER CHEMICAL CORPORATION		
	SCL10024642	DEPOSIT REFUND - CONTAINER RETURN	(800.00)
	SLS10084572	CHLORINE/SULF DIOXIDE RECEIVED 10/07/2019	1,561.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			761.00
001669	DR HOOKS SIGNS INC		
	140467	DDA NAMEPLAET - R WISNASKI	20.00
	140468	COUNCIL NAME PLATES (5)	60.00
TOTAL FOR: DR HOOKS SIGNS INC			80.00
001993	KERKSTRA PORTABLE RESTROOMS INC		
	148400	HANDI-CAP RESTROOM SHERWOOD PARK	125.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			125.00
002018	CDW-G		
	VGR4847	NANOSTATION	113.71
TOTAL FOR: CDW-G			113.71
002030	DRUG SCREEN PLUS INC		
	19SEP1339	DRUG SCREENING - WR K BROWN	45.00
TOTAL FOR: DRUG SCREEN PLUS INC			45.00
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	0036867100719	AIRPORT INTERNET THROUGH 11/06/19	84.00
	0054103100519	CH PHONES/INTERNET/TV THROUGH 11/04/19	459.36
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			543.36
002246	ELHORN ENGINEERING CO.		
	280382	CHEMICALS WELL #7	95.00
TOTAL FOR: ELHORN ENGINEERING CO.			95.00

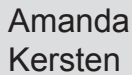

002247	PLUMBER'S PORTABLE TOILETS		
	378612	PORTABLE TOILET RENTAL PUMPKINS IN PARK	95.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			95.00
002301	JOYFUL CLEANING - LINDA TUBBS		
	1107	SEPTEMBER 2019 CLEANING SERVICES	964.00
TOTAL FOR: JOYFUL CLEANING - LINDA TUBBS			964.00
002361	CLARK HILL PLC ATTORNEYS AT LAW		
	921255	ATTORNEY FEES SEPTEMBER 2019	1,292.50
TOTAL FOR: CLARK HILL PLC ATTORNEYS AT LAW			1,292.50
002371	RENEWED EARTH INC		
	27755	YARD BLEND - SHERWOOD RESTROOM	1,337.00
TOTAL FOR: RENEWED EARTH INC			1,337.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	653648	LEAF VAC PARTS	153.15
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			153.15
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	68055	DPS & FIRE FUEL 10/01/19 - 10/15/19	676.50
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			676.50
002673	STATE OF MICHIGAN MDOT		
	591-10430675	AIRPORT RUNWAY CRACK SEALING/PAINT MARKING	7,270.00
	SHERWOOD03	SHERWOOD CONSTRUCTION	78,086.56
TOTAL FOR: STATE OF MICHIGAN MDOT			85,356.56
002813	GORDON WATER SYSTEMS		
	1819219	WATER COOLER	8.00
TOTAL FOR: GORDON WATER SYSTEMS			8.00
004167	B & B FIRE DIVISION MASON DYNAMICS		
	2145	SERVICE & REPAIRS ENG #11	317.39
	2146	SERVICE REPAIRS FIRE ENG #11	1,273.06
	2147	SERVICE & REPAIRS ENG #15	254.00
	2148	SERVICE & REPAIRS ENG #17	646.00
	2149	SERVICE & REPAIRS ENG #17	849.09
TOTAL FOR: B & B FIRE DIVISION MASON DYNAMICS			3,339.54
004168	SBF ENTERPRISES		
	0132799	UB ENVELOPES & PAPER	271.45
TOTAL FOR: SBF ENTERPRISES			271.45
004190	WATERSOLVE LLC		
	8259	WR SOLVE 137	975.00
TOTAL FOR: WATERSOLVE LLC			975.00
004220	US BANK EQUIPMENT FINANCE (COPIER)		
	397368119	NOVEMBER 2019 DPW/WR COPIER LEASE	113.00



TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			113.00
004241	GHD SERVICES INC		
	1026103	UTILITIES/Common Area Maint for September 2019	1,197.28
TOTAL FOR: GHD SERVICES INC			1,197.28
004812	FISH WINDOW CLEANING		
	2647-76347	WR WINDOW CLEANING	63.00
	2647-76399	WINDOW CLEANING DPS	150.00
TOTAL FOR: FISH WINDOW CLEANING			213.00
004814	WILLIAMS & WORKS		
	88915	PLANNING/ZONING SERVICES SEPTEMBER 2019	150.00
TOTAL FOR: WILLIAMS & WORKS			150.00
004837	MUNICIPAL WEB SERVICES		
	53593	SEPTEMBER 2019 WEBSITE CMS HOSTING	200.00
TOTAL FOR: MUNICIPAL WEB SERVICES			200.00
004852	PACE ANALYTICAL SERVICES LLC		
	1950122220	WR SAMPLES 10/01/2019	255.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			255.00
004855	PLAINWELL ACE HARDWARE		
	3707	DDA SPECIAL EVENTS/MISC	3.58
	3716	SHERWOOD RESTROOM	8.98
	3761	CEMENT - 1ST AVE	19.98
	3762	WR CLEANING SUPPLIES & HAND SOAP	30.29
	3769	MEN WORKING SIGNS	7.98
	3782	SHERWOOD BATHROOM	69.99
	3784	WATER SOFTENER PELLETS	70.90
	3785	CONCRETE MIX - PLAINWELL ST STORM MANHOLE	11.18
	3790	CLEANING SUPPLIES PARK BATHROOMS	99.50
	3793	SOAP - PARK BATHROOMS	15.18
	3801	FOGGER TO CLEAN BUGS OFF BANNERS	7.59
	3803	ANTI-FREEZE KENYON PARK BATHROOM	12.00
	3804	BLEACH & SILICONE	39.54
	3807	KENYON PARK IRRIGATION	14.99
	3815	TAPE - NOTICES FOR SEWER LINE CLEANING	6.58
	3816	BOLTS, BUSHINGS, CHAIN LINK	21.14
	3823	BATTERIES - CHLORINE TESTER	5.59
	3834	AIR FILTERS (9)	56.52
	3835	WATER TOWER	2.00
TOTAL FOR: PLAINWELL ACE HARDWARE			503.51
004886	REPUBLIC SERVICES (RECYCLE)		
	0249-006518391	RECYCLING SERVICE 10/01/19 - 10/31/19	2,593.50
TOTAL FOR: REPUBLIC SERVICES (RECYCLE)			2,593.50
004894	BORGESS CORPFIT OCCUPATIONAL HEALTH		
	367408	CHAIN OF CUSTODY - K BROWN	22.00
TOTAL FOR: BORGESS CORPFIT OCCUPATIONAL HEALTH			22.00

004913	CULVER JOE 2019.10	TRAINING - MEAL REIMBURSEMENT	20.00
TOTAL FOR: CULVER JOE			20.00
005014	SAUKAS, JULIE 2019.10	ELECTION ADMIN CERT	218.59
TOTAL FOR: SAUKAS, JULIE			218.59
005015	CHECKALT 150670	E-LOCKBOX FEES SEPTEMBER 2019	136.50
TOTAL FOR: CHECKALT			136.50

TOTAL - ALL VENDORS 108,392.80

INVOICE AUTHORIZATION

Person Compiling Report	Brian Kelley, City Clerk/Treasurer
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div align="center">  Amanda Kersten <small>Digitally signed by Amanda Kersten DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US Date: 2019.10.24 10:16:07 -04'00'</small> </div>	Insert Signature: <div align="center">  Brian Kelley <small>Digitally signed by Brian Kelley Date: 2019.10.25 11:15:03 -04'00'</small> </div>

Bryan Pond, Water Renewal Plant Supt.	Bill Bomar, Public Safety Director
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div align="center">  Bryan Pond <small>Digitally signed by Bryan Pond Date: 2019.10.25 11:28:29 -04'00'</small> </div>	Insert Signature: <div align="center">  Bill Bomar <small>Digitally signed by Bill Bomar Date: 2019.10.24 11:56:20 -04'00'</small> </div>

Bob Nieuwenhuis, Public Works Supt.	Erik J. Wilson, City Manager
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div align="center">  Robert Nieuwenhuis <small>Digitally signed by Robert Nieuwenhuis Date: 2019.10.25 08:36:17 -04'00'</small> </div>	Insert Signature: <div align="center">  Erik Wilson <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, i=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.10.25 14:43:20 -04'00'</small> </div>

10/25/2019

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 10/14/2019 - 11/01/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: ACH Transaction - <i>Property Tax Distributions</i>					
10/18/2019	CBGEN	1636(A)	ALLEGAN COUNTY TREASURER	2019 SUMMER TAX/INT COLLECTED W/E 10/12/	8,498.40
10/18/2019	CBGEN	1637(A)	RANSOM DISTRICT LIBRARY	2019 SUMMER TAX/INT COLLECTED W/E 10/12/	1,215.00
10/25/2019	CBGEN	1638(A)	ALLEGAN COUNTY TREASURER	2019 SUMMER TAX/INTEREST COLLECTED W/E 1	1,868.79
10/25/2019	CBGEN	1639(A)	RANSOM DISTRICT LIBRARY	2019 SUMMER TAX/INTEREST COLLECTED W/E 1	267.16
Total ACH Transaction:					11,849.35
Check Type: EFT Transfer - <i>Automatic Payments</i>					
10/21/2019	CBGEN	1640(E)	CHEMICAL BANK	OCTOBER 2019 CHEMICAL BANK FEES	153.39
10/25/2019	CBGEN	1641(E)	FIRST NATIONAL BANK (CREDIT CARD)	OCTOBER 23 2019 CHEMICAL CREDIT CARD STMT	3,078.82
Total EFT Transfer:					3,232.21
Bank UBAP United Bank - General Checking					
Check Type: EFT Transfer - <i>Automatic Payments</i>					
10/14/2019	UBAP	116(E)	UNITED BANK	ACH FEE UTILITY BILLING ACH FILE	7.00
Total EFT Transfer:					7.00
Check Type: Paper Check - <i>Manual Checks</i>					
10/24/2019	UBAP	15249	MICHIGAN GAS UTILIITIES CORP.	GAS UTILITY THROUGH 10/08/2019	929.14
11/01/2019	UBAP	15250	C.O.P.S. TRUST INSURANCE	NOVEMBER 2019 DENTAL & VISION INSURANCE	1,455.21
11/01/2019	UBAP	15251	MADISON NATIONAL LIFE INSURANCE CO	NOVEMBER 2019 LIFE INSURANCE	100.77
11/01/2019	UBAP	15252	PRIORITY HEALTH	NOVEMBER 2019 HEALTH INSURANCE PREMIUM	25,333.29
10/25/2019	UBAP	15253	FLEIS & VANDENBRINK INC	SAW GRANT SERVICES RENDERED THROUGH 8/30	64,391.36
Total Paper Check:					92,209.77

REPORT TOTALS:

Total of 12 Checks:

107,298.33

Less 0 Void Checks:

0.00

Total of 12 Disbursements:

107,298.33

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.10.25 09:46:09 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: cn=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Erik
Wilson, email=ewilson@plainwell.org
Date: 2019.10.25 14:42:48 -04'00'



STATE CAPITOL
P.O. BOX 30014
LANSING, MI 48909-7514
PHONE: (517) 373-0836
FAX: (517) 373-8728
marywhiteford@house.mi.gov
www.repwhiteford.com

MICHIGAN HOUSE OF REPRESENTATIVES

MARY WHITEFORD
ASSISTANT MAJORITY FLOOR LEADER
80TH DISTRICT

Chair, Health and Human Services
Appropriations Subcommittee

Member:
Joint Capital Outlay
Appropriations Subcommittee
Appropriations Committee
Health Policy Committee

October 2, 2019

Plainwell City Council
211 Main Street
Plainwell, Michigan 49080

Dear Plainwell City Council,

I would like to personally congratulate you on the success of the new Pickleball courts at Thurl Cook Park.

Allegan County is truly blessed to have citizens who take initiative toward such endeavors. You are not only improving the lives of your fellow community members but also inspiring others to also become active participants in the world around them.

If I can ever be of assistance, please do not hesitate to contact me at (517)373-0836 or by email marywhiteford@house.mi.gov. I encourage you to provide me with input on matters of concern to yourself and our community.

Sincerely,

Mary Whiteford
State Representative
80th District

*What a great
project for Plainwell
families!*

Group plans two more Pickleball courts

By RYAN LEWIS
EDITOR

Two more new pickleball courts are officially slated to be constructed at Plainwell's Thurl Cook Park.

Plainwell City Council members voted to accept approximately \$10,000 in donations for the work and also authorized city treasurer Brian Kelley to release the money as it is spent.

Resident and active volunteer Tony Gless spearheaded the fundraising efforts to build the current courts on the former, fenced in tennis courts near the sledding hill at the park off Oak Street. The park is also home to the city's new dog park.

Pickleball is similar to tennis, but is played with large paddles, balls with holes, and on a badminton-sized court (much smaller than a tennis court).

The first two courts at Thurl Cook Park were built professionally in May 2018 after a \$13,000 fundraising campaign, and a third was built by volunteers in July 2018.



The group that organizes pickleball at Plainwell's Thurl Cook Park is eager to construct two more courts to add to the three now in place to accommodate the large volume of players now regularly attending. The two main courts are shown above next to the times when the courts are open for play. (Photo by Ryan Lewis)

Gless told council members they had seen a lot of use.

"I'm here because of the success of pickleball through-

out the United States and Plainwell," he said. "I've kept track of the people who came. Between May and October of

2018, there were 150 different players" during the designated

■ See **Pickleball**, Page 6

At www.plainwell.org, applications can be downloaded by clicking on the "Seeking Applications for City Council" link on the home page; applications are also available at city hall.

They will be accepted through Friday, Aug. 16, by p.m.

The application includes basic questions about the applicant as well as a questionnaire council used when reviewing applicants to fill a vacancy in 2012. The result of that process found Roger Keeney appointed to serve after Dale Burnham resigned about halfway through his term.

Kelley said, "It's my understanding we'll get together next week for at least one special meeting for interviews and/or appointments."

Kelley noted he would gather the applications for council members to review during the weekend.

"If we can appoint someone by Friday, Aug. 23, that satisfies the 30-day requirement," he said. "Then we'd seat that person at the next meeting, which is Aug. 26."

The appointee will take the oath of office, and the new five-member council will also vote to determine the

Reports & Communications:

A. Ordinance 384 – Repeal Section 57-4 of the Marihuana Ordinance

In 2018, Council adopted Ordinance 381 to opt-out of recreational marihuana in the city and referred the matter to Planning for consideration. During 2019, the Planning Commission has debated the issue and held a public hearing on October 16, 2019 where it was decided to recommend that City Council continue the opt-out at this time, with another update due on November 1, 2020. The attorney recommends repealing Section 57-4 of the Ordinance as the method for the continuance.

Recommended action: Consider approving an Ordinance continuing the city's opt-out for marihuana until November 1, 2020.

B. Emergency Purchase – Fire Engine Repair for E-11

The fire engine/pumper truck E-11 was out of service for repairs. Upon analysis from the repair company, B&B Fire Service, it was determined the rear brake system was frozen up and needed a complete overhaul. As this vehicle is the first engine out for all calls, the repair was ordered under the emergency provisions of the purchasing ordinance. The Department now seeks Council's confirmation for the emergency repairs.

Recommended action: Consider confirming emergency repairs to the brake system for Truck E-11 from B&B Fire Service at a cost of \$5,598.17.

C. Mill Building 2 Roof Repairs

On October 16, 2019, the City Manager learned of the immediate need for a roof repair to Mill Building #2. A structural engineer suggested work be done prior to the roof receiving a snow load to prevent potentially major roof damage to Building 2. As of October 25, contractors are still being selected, but the project is anticipated not to exceed \$12,540.00 based on one quote already received.

Recommended action: Consider approving a project to repair trusses in Mill Building 2 in an amount not to exceed \$12,540.00, and to amend the budget accordingly.

D. Well #5 Decommissioning

During 2018, the city tested several water sites and found trace levels of PFAS near Well 5 – well below the state's threshold – and took that well out of service. Anticipating changes to the state's threshold levels, the city recommends decommissioning this well.

Recommended action: Consider approving a project with Peerless Midwest to decommission Well 5 that was taken out of service in 2018 at a cost not to exceed \$10,000.00.

Reminder of Upcoming Meetings

- November 7, 2019 – Allegan County Board of Commissioners – 1:00pm
- November 12, 2019 – Plainwell DDA/BRA/TIFA Board – 7:30am
- November 6, 2019 – Plainwell Planning Commission – 7:00pm
- November 11, 2019 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Note of Congratulations from Representative Mary Whiteford for pickleball court upgrades