

City of Plainwell

Zelda Schippers
EJ Hart
David O'Bryant
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA

DDA/TIFA/BRA

City Hall Council Chambers

January 14, 2020, 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 12/10/19 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Accounts Payable for December of \$10,406.88
8. **DDA Action Items**
 - A. Accounts Payable for December of \$2,104.21
 - B. Revolving Loan report
9. **TIFA Action Items**
 - A. Accounts Payable for December of \$582.83
10. **Communications:** 11/25, 12/9 Council Minutes. Also the Financial Report/ Summary as of 12/31/19
11. **Public Comments**
12. **Staff Comments:**

Community Updates:

Business Updates – Ribbon Cutting for Abundant Living was held on Friday, Jan. 10 located at 131 S. Main St.
All State has closed, building is for lease; Purple Awning has closed waiting on an update re: building
RRC – Certification Ceremony is being planned
River to River Trail – Meeting with Consumers on 01/15/2020 easement information
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
The City of Plainwell is an equal opportunity provider and employer

The Island City

AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for December in the amount of \$10,406.88

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for December in the amount of \$2,104.21

B. Revolving Loan – Update / quarterly report

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for December in the amount of \$582.83

Reminder of Upcoming Meetings

- December 16 – Parks and Trees Meeting -5:00pm
- December 27 – City Council Meeting - 7:00pm

Non-Agenda Items /Training Opportunities/Materials Transmitted

None at this time

Minutes
Plainwell DDA, BRA and TIFA:
December 10, 2019

1. Call to Order - Meeting called to order at 7:36 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Zelda Schippers, David O'Bryant; Paul Rizzo, Adam Hopkins, EJ Hart, Randy Wisnaski
Excused: Erik Wilson Nick Larabel,
4. Approval of Minutes of Motion by Hart seconded by Schippers to approve 11/12/19 minutes. Motion carried.
5. General Public: Plainwell Flowers
6. Chairman's Report: None
7. BRA Action Items
A. Motion to accept accounts payable for November of \$19,055.33 was made by Hart and seconded by Hopkins. Motion carried.
8. DDA Action Items
A. Motion to accept accounts payable for November of \$834.26 was made by Rizzo and seconded by Wisnaski. Motion carried.
9. TIFA Action Items
A. Motion to accept accounts payable for November of \$582.83 was made by Hart and seconded by Schippers. Motion carried.
10. Communications:
10/28/19, 11/11/19 Council Minutes. Also Financial Report/Summary as of 11/30/19 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager reported on:
Event updates: Indoor Market Saturday's from 10 -2 p.m.; Christmas Festival, Sat. Dec. 14 11-2 p.m.; Historic Home Tour, Sat. Dec. 14 from 4-7 p.m.
Business Updates: Empty buildings downtown 112 N. Main St., 200 E. Bridge St.; 124 E. Bridge is now on the Market (Champion Law Office) listed at \$110,000 and 127 S. Main St. (Arlene's) is back on the market listed at \$49,000.
Siegel updated board on the situation with 127 S. Main in that PCI has found the outside of the building to structural in good condition. We are looking into options and at the International Property Maintenance Code.
Siegel brought an issue with the recycling bin behind Plainwell Flowers and Rhino's. It was discussed about putting a small committee together of downtown businesses in each corridor to discuss some sort of solution for the trash bins.
13. **Member Comments:**
Hart – commented on a great turn out for Shop Small Saturday, tripled his sales this year.
Schippers – commented that customers thought the bags were a waste of time, they said they were looking for sales/coupons in the bags they could use that day.

Adjournment: A Motion by Rizzo to adjourn the meeting at 8:22a.m. was made and passed.

Submitted by Denise Siegel, Community Development Manager

DRAFT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 12/01/2019 - 12/31/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	DECEMBER 2019 DENTAL & VISION	31.60	15364
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	DECEMBER 2019 HEALTH INSURANCE PREMIUM	563.44	15368
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	DECEMBER 2019 LIFE INSURANCE	2.80	15365
443-000-730.000	Mailing packets for MEDC Grant	POSTMASTER	Mailing packets for MEDC Grant	176.40	1681
443-000-730.000	Mailing packets for MEDC Grant	POSTMASTER	Mailing packets for MEDC Grant	51.00	1681
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	NOVEMBER 2019 DPW UNIFORMS/RUGS/MISC	1.60	15459
443-000-801.000-2020-00001	PROPOSE PARCEL SPLIT LINES - MIL	WIGHTMAN & ASSOCIATES INC	MILL PROPERTY - LAND DIVISIONS	1,850.00	15467
443-000-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	NOVEMBER 2019 ATTORNEY SERVICES	20.00	15474
443-000-830.000	Contractual Reimbursement CRA Ac	CRA 200 ALLEGAN STREET LLC	REIMBURSEMENT FOR 2019 WINTER TAX CAPTU	7,698.90	15489
443-000-930.000	Outside Services (RMLB)	PLAINWELL ACE HARDWARE	MILL KEYS	11.14	15471
Total For Dept 000 OPERATIONS				10,406.88	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				10,406.88	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	10,406.88
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Total For All Funds:	<u>10,406.88</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 12/01/2019 - 12/31/2019
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-202.494	Accounts Payable - 2014 Downtown	PLAINWELL AUTO SUPPLY INC	GOLDEN TICKETS - MIDWAY CHEVY DONATION	50.00	15418
494-000-202.494	Accounts Payable - 2014 Downtown	HART'S JEWELRY	GOLDEN TICKETS - MIDWAY CHEVY DONATION	175.00	15539
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	DECEMBER 2019 DENTAL & VISION	26.23	15364
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	DECEMBER 2019 HEALTH INSURANCE PREMIUM	274.07	15368
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	NOVEMBER 2019 ADVERTISING	397.97	15378
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	DECEMBER 2019 ADVERTISING	80.00	15504
494-000-940.000	Rentals - Equipment	PLUMBER'S PORTABLE TOILETS	PORTABLE TOILET RENTAL - TREE LIGHTING,	95.00	15446
494-000-956.000	Refund (from prior month)	BRIDGE STREET	Refund (from prior month)	(5.25)	1681
494-000-956.021	Special Events	COX, JAMES	DJ FOR TREE LIGHTING	250.00	15374
494-000-956.021	Candy Canes	MEIJER	Candy Canes	164.00	1681
494-000-956.021	Special Events	CAROLE CATHERINE	CEMETARY WALK - THEATRE PERFORMANCE	96.00	15476
494-000-956.021	Christmas Festival Supplies	MEIJER	Christmas Festival Supplies	216.27	1681
494-000-956.021	Candy Canes	MEIJER	Candy Canes	2.67	1681
494-000-957.022	To Go Coffee Boxes	ISLAND CITY COFFEE	To Go Coffee Boxes	12.71	1681
494-000-957.022	BSD air pot coffee or tea	BRIDGE STREET	BSD air pot coffee or tea	9.54	1681
494-000-962.000	Membership Renewal 2020	HISTORICAL SOCIETY OF MICH	Membership Renewal 2020	35.00	1681
494-000-962.000	2020 Membership	MICHIGAN DOWNTOWN ASSOCIA	2020 Membership	225.00	1681
Total For Dept 000 OPERATIONS				2,104.21	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				2,104.21	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	2,104.21
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Total For All Funds:	<u>2,104.21</u>
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December 31, 2019

CITY OF PLAINWELL
 OUTSTANDING REVOLVING LOANS
 AS OF December 30, 2019

RECIPIENT	ORIGINAL LOAN	ORIGINAL LOAN DATE	STATUS	LAST PAYMENT DATE	PRINCIPAL PAID TO DATE	INTEREST PAID TO DATE	DELQ AMOUNT	DELQ DAYS	LOAN BALANCE	PAYOFF DATE	
Elliott's Remodeling	9,000.00	25-Sep-2008	Paid in Full	5/20/2016	9,000.00	389.75	-	-	-	5/20/2016	- Property sold - paid by Title Company at closing
Island City Computers	5,000.00	3-Jun-2012	Written Off	9/11/2019	2,306.95	142.98	2,693.05	1,753	-	9/11/2019	- Business folded - small assets retained sold 09/11/2019 - wrote off remaining balance
CPR Properties 2013	10,000.00	30-May-2013	Paid in Full	9/13/2017	10,000.00	238.14	-	-	-	9/13/2017	
H&H Auto Body LLC	3,500.00	22-Oct-2014	Paid in Full	7/30/2015	3,500.00	14.09	-	-	-	7/30/2015	
Hart's Jewelry	2,500.00	27-Sep-2013	Paid in Full	7/27/2015	2,500.00	25.56	-	-	-	7/27/2015	
London Grill-Plainwell, Inc.	10,000.00	2-Aug-2013	Paid in Full	2/4/2016	10,000.00	188.66	-	-	-	2/4/2016	
Plainwell Flowers	8,000.00	22-Sep-2014	Paid in Full	10/5/2016	8,000.00	109.62	-	-	-	10/5/2016	
Thomas Holmes	7,000.00	23-Jun-2014	Paid in Full	12/5/2018	7,000.00	177.90	-	-	-	12/5/2018	
Total Property Management	10,000.00	7-Jun-2013	Paid in Full	6/4/2018	10,000.00	254.73	-	-	-	6/4/2018	
101 S. Main St.	10,000.00	1-Oct-2013	Late	7/8/2019	9,485.45	299.25	514.55	457	514.55		
Onalee Boettcher	8,452.37	14-Oct-2015	Paid in Full	1/7/2019	8,452.37	185.02	-	-	-	1/7/2019	
H&H Auto Body 2015	4,350.00	23-Nov-2015	Paid in Full	10/24/2016	4,350.00	21.54	-	-	-	10/24/2016	
Turley Properties LLC	8,000.00	23-Nov-2015	Paid in Full	4/13/2018	8,000.00	147.18	-	-	-	4/13/2018	
RWEats Healthy Living LLC	10,000.00	19-May-2016	Paid in Full	4/13/2018	10,000.00	153.15	-	-	-	4/13/2018	
Barbara Taylor Bechtel	10,000.00	12-Jan-2017	Late	8/27/2019	5,361.38	198.08	423.44	74	4,638.62		
John Roggow	10,000.00	12-Dec-2017	Current	12/9/2019	3,940.26	161.36	-	-	6,059.74		
James Turley	10,000.00	1-Jun-2018	Late	12/23/2019	2,837.84	135.16	274.86	48	7,162.16		
Plainwell Bridge & Main LLC	10,000.00	23-Aug-2019	Current	12/30/2019	1,649.33	34.43	-	-	8,350.67		
									26,725.74		
Loans from G01 Grant									31,711.02		= Cash on hand at 12/31/2019
All others in G03 Grant									58,436.76		

NEW LOAN INFORMATION

RECIPIENT NAME	APPLICANT TYPE	ADDRESS	ZIP	FUNDED BY	LOAN AMOUNT	NAICS CODE	PURPOSE	JOBS CREATED	JOBS SAVED	APPLICATION DATE	CLOSING DATE	TERM (MONTHS)	MATURITY DATE	PAYMENT AMOUNT	INTEREST	RACE	GENDER	ETHNICITY	SOURCE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	DECEMBER 2019 DENTAL & VISION	43.66	15364
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	DECEMBER 2019 HEALTH INSURANCE PREMIUM	537.55	15368
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	DECEMBER 2019 LIFE INSURANCE	1.62	15365
		Total For Dept 000 OPERATIONS		<u>582.83</u>	
		Total For Fund 450 INDUSTRIAL PARK TIFA		<u><u>582.83</u></u>	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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Fund Totals:

Fund 450 INDUSTRIAL PARI	582.83
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Total For All Funds:	<u>582.83</u>
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MINUTES
Plainwell City Council
November 25, 2019

1. Mayor Keeler called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Don Mejeur from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski. Absent: Councilmember Keeney.
5. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Steele, to accept and place on file the Council Minutes and Summary of the 11/11/2019 regular meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report:
Mayor Keeler welcomed a Cub Scout group in attendance.
10. Recommendations and Reports:
 - A. City Manager Wilson reported on efforts to promote the Kalamazoo River as an opportunity for economic development asking Council to endorse a plan for further development efforts.
A motion by Steele, seconded by Wisnaski, to adopt Resolution 19-21 endorsing a plan outlined in the Lower Kalamazoo River Greenway Plan. On a voice vote, all in favor. Motion passed.
 - B. Personnel Manager Lamorandier briefed Council about the recently implemented Michigan Paid Leave Act, which allows new hires to use sick leave time as earned instead of the city's current policy to wait 6 months, and provides sick leave to certain part-time employees. The sick leave policy has been reviewed and updated accordingly.
A motion by Wisnaski, seconded by Overhuel, to adopt Resolution 19-22 modifying the city's sick leave policy as per the Michigan Paid Leave Act. On a voice vote, all in favor. Motion passed.
 - C. City Manager Wilson reported that the boiler system that heats City Hall and the GHD building needs repairs after the heat went out on November 16, 2019. GHD solicited three quotes and selected the low vendor at an approximately cost of \$24,000. The city's shared cost of the repair is \$9,941.00.
A motion by Overhuel, seconded by Wisnaski, to approve boiler repairs for the City Hall Heating System with GHD at a cost of \$9,941.00. On a roll call vote, all in favor. Motion passed.

D. City Manager Wilson reported that the city is waiting for approval for a \$5.1-million grant for mill demolition, after having received a 90-day extension. As part of the approval process, the city needs to provide bids for demolition, which is dependent upon the city obtaining architectural services to determine specifications to be included in the bid document.

A motion by Steele, seconded by Wisnaski, to approve an architectural contract from HopkinsBurns in the amount of \$49,500.00. On a voice vote, all in favor. Motion passed.

E. City Manager Wilson reported that the bid documents are also dependent on structural engineering specifications. He also reported that both HopkinsBurns and Robert Darvas had worked on previous demolitions at the Mill, so they are familiar with the site.

A motion by Wisnaski, seconded by Overhuel, to approve a structural engineering contract from Robert Darvas Associates in the amount of \$29,500. On a voice vote, all in favor. Motion passed.

11. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the October 2019 Water Renewal and Public Safety Reports. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$205,913.03 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments:

Cub Scouts John Dalaet and Jackson Albrecht asked Council about the water tower on the mill site and discussed the options of maintaining the tower versus demolition.

14. Staff Comments:

Personnel Manager Lamorandier discussed having reviewed options for training software to update the city's training schedule.

Superintendent Nieuwenhuis reported that the loose leaf pickup ended today and that the street sweeping would be complete by Thanksgiving.

Community Development Manager Siegel reported the Shop Small Saturday event on November 30. She also noted the December 6 Holiday Walk and Tree Lighting, then the December 7 Holiday parade.

Superintendent Pond reported repairs to the tanks, reinstating the backup tank to working condition.

Director Bomar reported an upcoming meeting with the Secret Service to plan a December 4 motorcade for the Vice President. He also briefed Council on an upcoming training simulation.

Treasurer Kelley reported that winter tax bills, with the calendars, are being mailed on November 27 and have a February 14 due date.

15. Council Comments:

Mayor Pro Tem Steele wished everyone a Happy Thanksgiving and wished safety for everyone.

Council Member Wisnaski wished everyone a Happy Thanksgiving.

Mayor Keeler again thanked the Cub Scouts for attending the meeting


16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:27 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

December 9, 2019



Brian Kelley, City Clerk

MINUTES
Plainwell City Council
December 9, 2019

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Steve Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 11/25/2019 regular and special meetings. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report:
Mayor Keeler reported on a beautiful community celebration at the tree lighting on Friday the 6th.
10. Recommendations and Reports:
 - A. Treasurer Kelley reported a housekeeping budget amendment for prior fiscal year purchase orders that were approved, but finalized in the current fiscal year. These encumbrances are rolled into the current fiscal year to create a budget amendment to reflect their approval from the prior year.
A motion by Keeney, seconded by Overhuel, to approve the budget amendment for the 2018/2019 purchase orders rolled over into the 2019/2020 budget. On a voice vote, all in favor. Motion passed.
 - B. City Manager Wilson gave an update on the mill demolition grant, which requires another public hearing for the public to comment on a report from the State Historic Preservation Office that demolishing Building 1 would create an "adverse effect". This means that the footprint of the original mill platform would change. He recommended Council set that meeting for 6pm on Monday December 23, 2019.
A motion by Wisnaski, seconded by Keeney, to set a public hearing for December 23, 2019 at 6pm for an update on the grant application for the Mill Demolition Grant. On a voice vote, all in favor. Motion passed.
11. Communications:
 - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the November 2019 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$128,874.33 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Community Development Manager Siegel reminded Council of several events on December 14, including the Indoor Market, Festival and Historic Home Tour. She also reported on a December 6 meeting with the Redevelopment Ready Community marketing team.

Superintendent Pond reported regular lift station maintenance completed successfully.

Director Bomar reported that December 11 includes the Law Enforcement Information Network (LEIN) Audit, and the "Shop with a Hero" event. He also recapped a December 4 motorcade by Vice President Pence and that he has been notified that 2020 could include several other motorcades given Michigan's position in the political climate related to the election.

Treasurer Kelley reported that winter tax bills were mailed and have a February 14 due date. He also noted final touches on the financial audit. Clerk Kelley reported that preparations have begun for the March 2020 Presidential Primary Election.

15. Council Comments:

Council thanked the Department of Public Works for their work in putting on a great Tree Lighting Ceremony and having the plaza ready with great decorations.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:21 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
December 23, 2019



Brian Kelley, City Clerk

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2019 (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,146.00	6,146.08	0.00	(0.08)	100.00
443-000-402.041	Captured Tax - AdVal Real - Library	1,157.00	1,112.40	372.92	44.60	96.15
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	491.00	490.70	0.00	0.30	99.94
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	491.00	490.70	0.00	0.30	99.94
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	638.00	637.91	0.00	0.09	99.99
443-000-402.047	Captured DDA-SCHOOL	12,262.00	12,261.76	9,075.12	0.24	100.00
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,979.00	2,954.77	726.64	24.23	99.19
443-000-402.060	Captured Tax - AdVal Pers - City	506.00	506.01	0.00	(0.01)	100.00
443-000-402.061	Captured Tax - AdVal Pers - Library	95.00	91.58	30.70	3.42	96.40
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	40.00	40.40	0.00	(0.40)	101.00
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	40.00	40.40	0.00	(0.40)	101.00
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	52.00	52.52	0.00	(0.52)	101.00
443-000-402.065	Captured Tax - AdVal Pers - County (All)	245.00	243.26	59.82	1.74	99.29
443-000-664.020	Interest Earned - Investments	200.00	162.05	3.77	37.95	81.03
443-000-676.080	Interfund Transfer In - Capital Improve	65,000.00	30,000.00	5,000.00	35,000.00	46.15
TOTAL REVENUES		90,342.00	55,230.54	15,268.97	35,111.46	61.13
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	34,609.00	12,752.34	2,104.50	21,856.66	36.85
443-000-706.000	Wages - Part Time Employees	277.00	223.99	1.27	53.01	80.86
443-000-713.000	Other Post Employment Benefits	297.00	148.56	24.76	148.44	50.02
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,534.00	917.37	146.97	1,616.63	36.20
443-000-715.010	Health Insurance Premiums	5,319.00	2,620.92	433.73	2,698.08	49.27
443-000-715.012	Health Insurance - FSA - Employer Paid	0.00	1.37	0.00	(1.37)	100.00
443-000-715.013	Health Insurance - HSA - Employer Paid	2,538.00	1,426.15	0.00	1,111.85	56.19
443-000-715.015	Life Insurance	34.00	16.82	2.80	17.18	49.47
443-000-718.000	Retirement Benefits	2,997.00	1,124.30	186.59	1,872.70	37.51
443-000-724.000	Medical Insurance Opt Out	203.00	87.09	16.87	115.91	42.90
443-000-730.000	Postage	0.00	289.65	227.40	(289.65)	100.00
443-000-743.000	Uniforms	65.00	8.75	1.60	56.25	13.46
443-000-775.000	Supplies - Repairs and Maintenance	100.00	0.00	0.00	100.00	0.00
443-000-801.000	Engineering Services	2,000.00	31,200.85	1,850.00	(29,200.85)	1,560.04
443-000-801.013	Professional Services - Attorney	8,000.00	1,140.00	20.00	6,860.00	14.25
443-000-801.030	Professional Services - Audit	488.00	267.06	0.00	220.94	54.73
443-000-830.000	Contractual Reimbursement CRA Activities	18,857.00	18,801.37	7,698.90	55.63	99.70
443-000-900.000	Printing and Publishing	500.00	71.54	0.00	428.46	14.31
443-000-910.000	Liability Insurance	5,009.00	4,916.58	0.00	92.42	98.15
443-000-910.010	Workers Comp Insurance	399.00	386.72	0.00	12.28	96.92
443-000-930.000	Outside Services (RMLB)	7,000.00	7,202.64	11.14	(202.64)	102.89
443-000-930.050	Computer Services	50.00	5.94	0.00	44.06	11.88
443-000-940.000	Rentals - Equipment	1,200.00	415.27	0.00	784.73	34.61
443-908-991.000	Principal Payment - Interfund Loans	14,930.00	7,465.02	1,244.17	7,464.98	50.00
443-908-995.000	Interest Payment - Interfund Loans	1,695.00	847.50	141.25	847.50	50.00
TOTAL EXPENDITURES		109,101.00	92,337.80	14,111.95	16,763.20	85.80
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		90,342.00	55,230.54	15,268.97	35,111.46	61.13
TOTAL EXPENDITURES		109,101.00	92,337.80	14,111.95	16,763.20	85.80

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 12/31/2019
 % Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	INCREASE	MONTH 12/31/2019 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
NET OF REVENUES & EXPENDITURES		(18,759.00)		(37,107.26)		1,157.02		18,348.26	204.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 12/31/2019

% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 (NORMAL (ABNORMAL))	MONTH 12/31/2019 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	71,700.00	75,521.37	0.00	(3,821.37)	105.33
450-000-664.020	Interest Earned - Investments	600.00	740.85	182.66	(140.85)	123.48
TOTAL REVENUES		72,300.00	76,262.22	182.66	(3,962.22)	105.48
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	41,883.00	17,938.84	3,145.83	23,944.16	42.83
450-000-706.000	Wages - Part Time Employees	831.00	413.11	3.80	417.89	49.71
450-000-713.000	Other Post Employment Benefits	6.00	2.88	0.48	3.12	48.00
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,144.00	1,293.21	215.13	1,850.79	41.13
450-000-715.010	Health Insurance Premiums	5,483.00	2,548.55	423.29	2,934.45	46.48
450-000-715.012	Health Insurance - FSA - Employer Paid	0.00	4.19	0.00	(4.19)	100.00
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,715.97	0.00	787.03	68.56
450-000-715.015	Life Insurance	20.00	9.79	1.62	10.21	48.95
450-000-718.000	Retirement Benefits	2,182.00	915.03	165.64	1,266.97	41.94
450-000-724.000	Medical Insurance Opt Out	385.00	160.67	32.06	224.33	41.73
450-000-801.030	Professional Services - Audit	92.00	50.59	0.00	41.41	54.99
450-000-910.000	Liability Insurance	402.00	393.89	0.00	8.11	97.98
450-000-910.010	Workers Comp Insurance	249.00	241.34	0.00	7.66	96.92
450-000-930.000	Outside Services (RMLB)	0.00	645.00	0.00	(645.00)	100.00
450-000-930.050	Computer Services	50.00	5.94	0.00	44.06	11.88
450-000-940.000	Rentals - Equipment	1,800.00	2,012.78	0.00	(212.78)	111.82
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		59,830.00	28,351.78	3,987.85	31,478.22	50.54
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	76,262.22	182.66	(3,962.22)	105.48
TOTAL EXPENDITURES		59,830.00	28,351.78	3,987.85	31,478.22	50.54
NET OF REVENUES & EXPENDITURES		12,470.00	47,910.44	(3,805.19)	(35,440.44)	369.08

PERIOD ENDING 12/31/2019

% Fiscal Year Completed: 50.27

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	24,515.00		24,515.53	0.00		(0.53)		100.00
494-000-402.031	Captured DDA-LIBRARY	4,613.00		4,436.43	1,487.14		176.57		96.17
494-000-402.032	Captured DDA-Capital Impr	1,957.00		1,957.03	0.00		(0.03)		100.00
494-000-402.033	Capture DDA-Fire Reserve	1,957.00		1,957.03	0.00		(0.03)		100.00
494-000-402.034	Capture-DDA-Solid Waste	2,544.00		2,544.16	0.00		(0.16)		100.01
494-000-402.045	Captured DDA-COUNTY	11,881.00		11,785.07	2,897.71		95.93		99.19
494-000-402.060	Captured Tax - AdVal Pers - City	2,593.00		2,409.13	(50.10)		183.87		92.91
494-000-402.061	Captured Tax - AdVal Pers - Library	488.00		435.84	140.06		52.16		89.31
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	207.00		192.35	(4.00)		14.65		92.92
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	207.00		192.35	(4.00)		14.65		92.92
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	269.00		250.05	(5.20)		18.95		92.96
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,257.00		1,157.90	266.47		99.10		92.12
494-000-569.000	Local Grants	5,599.00		5,894.37	0.00		(295.37)		105.28
494-000-569.010	Local Donations	0.00		350.00	0.00		(350.00)		100.00
494-000-664.020	Interest Earned - Investments	200.00		526.24	102.86		(326.24)		263.12
494-000-694.000	Miscellaneous Revenue	200.00		1,263.05	963.00		(1,063.05)		631.53
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		2,281.75	190.25		218.25		91.27
494-000-694.025	DDA - Sale of Merchandise	1,000.00		778.38	764.12		221.62		77.84
494-000-694.026	DDA - Special Event Revenues	600.00		736.00	300.00		(136.00)		122.67
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00	0.00		400.00		0.00
494-000-694.494	DDA - Farmer's Market SNAP Sales	0.00		82.00	0.00		(82.00)		100.00
TOTAL REVENUES		62,987.00		63,744.66	7,048.31		(757.66)		101.20
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	18,309.00		6,715.92	1,168.45		11,593.08		36.68
494-000-706.000	Wages - Part Time Employees	1,500.00		0.00	0.00		1,500.00		0.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,443.00		455.22	73.86		987.78		31.55
494-000-715.010	Health Insurance Premiums	2,636.00		1,316.41	218.21		1,319.59		49.94
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		722.93	0.00		598.07		54.73
494-000-715.015	Life Insurance	2.00		0.00	0.00		2.00		0.00
494-000-718.000	Retirement Benefits	355.00		18.87	3.13		336.13		5.32
494-000-724.000	Medical Insurance Opt Out	47.00		21.62	3.94		25.38		46.00
494-000-775.000	Supplies - Repairs and Maintenance	100.00		3.99	0.00		96.01		3.99
494-000-801.000	Engineering Services	100.00		0.00	0.00		100.00		0.00
494-000-801.013	Professional Services - Attorney	100.00		0.00	0.00		100.00		0.00
494-000-801.030	Professional Services - Audit	92.00		50.59	0.00		41.41		54.99
494-000-900.000	Printing and Publishing	3,600.00		1,074.95	477.97		2,525.05		29.86
494-000-910.000	Liability Insurance	513.00		502.85	0.00		10.15		98.02
494-000-910.010	Workers Comp Insurance	84.00		81.42	0.00		2.58		96.93
494-000-930.000	Outside Services (RMLB)	500.00		1,726.00	0.00		(1,226.00)		345.20
494-000-930.050	Computer Services	50.00		5.94	0.00		44.06		11.88
494-000-940.000	Rentals - Equipment	650.00		95.00	95.00		555.00		14.62
494-000-956.000	Miscellaneous	1,850.00		389.12	(5.25)		1,460.88		21.03
494-000-956.021	Special Events	2,000.00		762.52	728.94		1,237.48		38.13
494-000-957.022	DDA Farmers Market Expense	1,000.00		425.31	22.25		574.69		42.53
494-000-957.025	DDA Christmas Ornament Costs	800.00		0.00	0.00		800.00		0.00
494-000-957.036	DDA Movies in the Park	1,500.00		1,163.00	0.00		337.00		77.53
494-000-957.494	DDA - Farmer's Market SNAP Vendor Pymts	0.00		94.00	20.00		(94.00)		100.00
494-000-960.000	Education & Training - Professional	500.00		0.00	0.00		500.00		0.00
494-000-962.000	Memberships & Dues	3,100.00		2,760.00	260.00		340.00		89.03
494-908-991.000	Principal Payment - Interfund Loans	11,666.00		5,833.02	972.17		5,832.98		50.00
494-908-995.000	Interest Payment - Interfund Loans	595.00		297.48	49.58		297.52		50.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 12/31/2019
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2019	MONTH 12/31/2019	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Expenditures						
TOTAL EXPENDITURES		54,413.00	24,516.16	4,088.25	29,896.84	46.30
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		62,987.00	63,744.66	7,048.31	(757.66)	101.20
TOTAL EXPENDITURES		54,413.00	24,516.16	4,088.25	29,896.84	46.30
NET OF REVENUES & EXPENDITURES		8,574.00	39,228.50	2,960.06	(30,654.50)	449.64
TOTAL REVENUES - ALL FUNDS		225,629.00	195,237.42	22,499.94	30,391.58	86.53
TOTAL EXPENDITURES - ALL FUNDS		223,344.00	145,205.74	22,188.05	78,138.26	66.73
NET OF REVENUES & EXPENDITURES		2,285.00	50,031.68	311.89	(47,746.68)	2,022.01

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019	MONTH 12/31/2019	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	25,142.00	25,068.49	10,265.20	73.51	99.71
INTEREST	INTEREST & RENTS	200.00	162.05	3.77	37.95	81.03
TRANSFER	FUNDS TRANSFERS	65,000.00	30,000.00	5,000.00	35,000.00	46.15
TOTAL REVENUES		90,342.00	55,230.54	15,268.97	35,111.46	61.13
Expenditures						
000	OPERATIONS	92,476.00	84,025.28	12,726.53	8,450.72	92.23
908	DEBT SERVICE	16,625.00	8,312.52	1,385.42	8,312.48	50.00
TOTAL EXPENDITURES		109,101.00	92,337.80	14,111.95	16,763.20	85.80
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		90,342.00	55,230.54	15,268.97	35,111.46	61.13
TOTAL EXPENDITURES		109,101.00	92,337.80	14,111.95	16,763.20	85.80
NET OF REVENUES & EXPENDITURES		(18,759.00)	(37,107.26)	1,157.02	18,348.26	204.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019	MONTH 12/31/2019	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	600.00	740.85	182.66	(140.85)	123.48
OTHER	OTHER	71,700.00	75,521.37	0.00	(3,821.37)	105.33
TOTAL REVENUES		72,300.00	76,262.22	182.66	(3,962.22)	105.48
Expenditures						
000	OPERATIONS	59,830.00	28,351.78	3,987.85	31,478.22	50.54
TOTAL EXPENDITURES		59,830.00	28,351.78	3,987.85	31,478.22	50.54
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	76,262.22	182.66	(3,962.22)	105.48
TOTAL EXPENDITURES		59,830.00	28,351.78	3,987.85	31,478.22	50.54
NET OF REVENUES & EXPENDITURES		12,470.00	47,910.44	(3,805.19)	(35,440.44)	369.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2019	(ABNORMAL)	MONTH 12/31/2019	INCREASE	(DECREASE)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
TAXES	TAXES	52,488.00		51,832.87		4,728.08		655.13	98.75
INTEREST	INTEREST & RENTS	200.00		526.24		102.86		(326.24)	263.12
UNCLASSIFIED	Unclassified	0.00		82.00		0.00		(82.00)	100.00
OTHER	OTHER	10,299.00		11,303.55		2,217.37		(1,004.55)	109.75
TOTAL REVENUES		<u>62,987.00</u>		<u>63,744.66</u>		<u>7,048.31</u>		<u>(757.66)</u>	<u>101.20</u>
Expenditures									
000	OPERATIONS	42,152.00		18,385.66		3,066.50		23,766.34	45.22
908	DEBT SERVICE	12,261.00		6,130.50		1,021.75		6,130.50	50.00
TOTAL EXPENDITURES		<u>54,413.00</u>		<u>24,516.16</u>		<u>4,088.25</u>		<u>29,896.84</u>	<u>46.30</u>
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:									
TOTAL REVENUES		62,987.00		63,744.66		7,048.31		(757.66)	101.20
TOTAL EXPENDITURES		54,413.00		24,516.16		4,088.25		29,896.84	46.30
NET OF REVENUES & EXPENDITURES		<u>8,574.00</u>		<u>39,228.50</u>		<u>2,960.06</u>		<u>(30,654.50)</u>	<u>449.64</u>
TOTAL REVENUES - ALL FUNDS									
TOTAL REVENUES - ALL FUNDS		225,629.00		195,237.42		22,499.94		30,391.58	86.53
TOTAL EXPENDITURES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		223,344.00		145,205.74		22,188.05		78,138.26	66.73
NET OF REVENUES & EXPENDITURES		<u>2,285.00</u>		<u>50,031.68</u>		<u>311.89</u>		<u>(47,746.68)</u>	<u>2,022.01</u>