

MINUTES
Plainwell City Council
September 09, 2024

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: None.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 08/26/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda approval:
A motion by Steele, seconded by Overhuel, to approve the Agenda for the September 9, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. City Manager Lakamper discussed Pay Application #5 from USA Earthworks LLC for work performed on the Old Orchard project.
A motion by Wisnaski, seconded by Keeney, approving USA Earthworks LLC Pay Application #5 in the amount of \$357,824.70. On a roll call vote, all voted in favor. Motion passed.
 - B. Community Development Manager Siegel discussed Ordinance 398, which would amend the Code of Ordinances to allow for the keeping of backyard chickens.
A motion by Steele, seconded by Wisnaski, to adopt Ordinance 398, amending Chapter 53 'Zoning' and Article XVI 'General Provisions' by adding Sec. 53-132D to the City of Plainwell's Code of Ordinances as presented. On a roll call vote, Steele, Wisnaski and Keeler were in favor. Keeney and Overhuel abstained. Motion passed.
 - C. Finance Director/Treasurer Kelley discussed the 2024-2025 budget encumbrance rollover.
A motion by Keeney, seconded by Wisnaski, to approve the 2023/2024 budget amendment, as presented, in order to appropriate prior year encumbrances into the current fiscal year. On a roll call vote, all voted in favor. Motion passed.
 - D. Superintendent Nieuwenhuis discussed the purchase and installation of six large water meters- three for use in Plainwell Community Schools, one for use at Preferred Plastics and two for use at Ascension Borgess Hospital.
A motion by Keeney, seconded by Wisnaski, to approve the purchase and installation of six large water meters by Matt Rodgers Plumbing for \$10,800.00. On a roll call vote, all voted in favor. Motion passed.
 - E. Superintendent Nieuwenhuis discussed the emergency purchase and installation of two line stops in the Old Orchard.
A motion by Overhuel, seconded by Steele, to approve the emergency purchase and installation of two line stops by City Services for \$9,600.00. On a roll call vote, all voted in favor. Motion passed.
11. Communications:

MINUTES
Plainwell City Council
September 09, 2024

A motion by Steele, seconded by Overhuel, to accept and place on file the August 2024 Investment and Fund Balance Reports. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$445,648.01 for payment of the same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley stated that he continues to work on audit papers, and that the auditors will be here October 7, 2024.

Personnel Coordinator Kersten wished Councilmember Steele and Finance Director/Treasurer Kelley happy birthdays. She is working on policy and procedures, and thanked Plainwell staff Joe Culver and Denise Siegel for 10 years of service, and Jeff Gilliland for 25 years of service to the City.

Superintendent Nieuwenhuis gave a brief update on the Old Orchard project. He reminded everyone that hydrant flushing will take place on September 20th.

Community Development Manager Siegel reminded everyone about the All Board meeting happening September 23rd at 6:30pm, prior to the Council Meeting. She shared that there are only three Farmer's Markets left before the season ends. She stated that the Jim Higgs Industrial Park dedication ceremony is next Wednesday, September 18th at 7pm at the corner of Acorn and M89 and encouraged all to attend.

Assistant Superintendent Keyser shared that he has been performing industrial pretreatment inspections and fats, oil and grease inspections with Superintendent Pond.

Superintendent Pond shared that the plant has experienced higher than normal zinc levels, and he is looking into the cause.

Director Callahan shared that both Gilkey and Starr have arranged to bring students to tour the Department of Public Safety building. He continues to work toward accreditation, which is a six-month process.

Clerk Leonard shared that absentee ballot applications for the November election have been mailed.

City Manager Lakamper provided an update the Old Orchard project, sharing that paving will begin soon. The Mill Committee membership has been established, though no meeting dates have been set yet. Young's Environmental cashed the lead abatement check from the City. GHD is unsure whether they will sell the building. There is a developer interested in potentially building condos along the riverfront.

15. Council Comments:

Mayor Pro Tem Steele thanked staff for the birthday well wishes, and expressed concern about the bus stop at Russet in the Old Orchard.

16. Adjournment:

A motion by Overhuel, seconded by Wisnaski, to adjourn the meeting at 7:43pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
September 23, 2024


JoAnn Leonard, City Clerk