

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council Monday, March 9, 2020 7:00PM

MEETING HELD AT PUBLIC SAFETY TRAINING ROOM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – February 24, 2020 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**

A. Public Meeting to Review Mill Demolition Grant & Consumers Power Poles

Council will receive a public update on the grant funding for the Mill Demolition Project and the re-location of the Consumers power poles along Allegan Street.

11. **Communications:** The February 2020 Investment and Fund Balance Reports.
12. **Accounts Payable - \$166,506.29**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
February 24, 2020

1. Mayor Pro Tem Steele called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present:, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: Mayor Keeler.
4. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 02/10/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
5. Public Comments:
Maher Hassan and Paige Maz introduced themselves as the new owners of 127 S. Main St., formerly Arlene's. The plan to introduce a vegan restaurant to Plainwell. They discussed their business plan to tap into a \$10-Billion nationwide industry which includes a very few fully vegan restaurants in Michigan. The site is attractive to the owners who are evaluating options for updating the building to preserve as much history and culture as possible. There are plans to add an outdoor patio. Maher and Paige both said how happy they are to be here in Plainwell. Council enthusiastically welcomed them.
6. County Commissioner Report: None.
7. Agenda Amendments: None.
8. Mayor's Report: None.
9. Recommendations and Reports:
 - A. Community Development Manager Siegel reported the current practice of marking on the city calendar, without formal reservation, when someone wanted to use a park facility, such as the Pell Park Gazebo, the Cook Park Pavilion or the Kenyon Park Pavilion. The administration and the Parks & Trees Commission have long considered formalizing a policy where the facility could be reserved for a specific event, in response to inquiries about formal reservations and complaints about the current practice. The draft policy allows, for a fee, the reservation of a facility. The policy states that while the park remains open to the public, the facility is reserved for the specific use and marked accordingly. There are currently two (2) reservations pending under this policy.
A motion by Keeney, seconded by Wisnaski, to approve the City of Plainwell Park Reservation/Special Event Policy. On a voice vote, all in favor. Motion passed.
10. Communications:
 - A. **A motion by Overhuel, seconded by Keeney, to accept and place on file the January 2020 Water Renewal Report, the January 2020 Public Safety Report and the 2019 Annual Public Safety Report. On a voice vote, all in favor. Motion passed.**

11. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$695,750.18 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments: None.

13. Staff Comments:

Community Development Manager Siegel reported that with the sale of 127 S. Main St., three major properties remain available in the downtown area – 200 E Bridge (Lost Raven), 200 S. Main (Purple Awning) and the Champion Law Building. She noted that the industrial park is at 100% occupancy and that the downtown area is between 90- and 95% occupancy. She also reminded Council of the Leap of Kindness Day scheduled Saturday February 29, 2020 at City Hall Council Chambers. Finally, she noted that the Art Hop is scheduled for March 13.

Superintendent Pond gave a report on general maintenance of a large mechanical screen that runs constantly in the Wastewater Treatment Plan. The screen is an important component of the operation removing a lot of debris from the flow and has been running constantly since 2013.

Public Safety Director Bomar reported that Wednesday February 26, 2020 he will be attending a Homeland Security inspection at Drug & Lab. He also noted that the department is seeking bids for upgrading its fire reporting software that needs to be replaced.

Clerk/Treasurer Kelley reminded Council that the next meeting of City Council, on March 9, 2020, will be held at the Department of Public Safety Training Room, as City Hall Council Chambers will be set up for the election on March 10, 2020.

City Manager Wilson thanked the Department of Public Works for excellent work on the added office/storage space in Council Chambers. He then reviewed previous discussions and maps related to moving the power poles off the river as part of the mill upgrade project. He updated Council regarding discussions with Consumers Energy about trees within a 20' barrier and the city would like to save sycamore trees in Fannie Pell Park. He noted that MDOT has the right-of-way on M-89 and that the communication companies can request their own poles on the north side of M-89 as opposed to co-locating their lines with the proposed new poles that Consumers is placing as previously discussed. Manager Wilson also recommended working with the City Attorney to draft a Letter of Agreement with Consumers and Weyerhaeuser to lay out specific responsibilities and timelines for each party.

14. Council Comments:

Councilmember Overhuel inquired about the gas station on South Main. Staff reported working with the owner regarding code violations and pump maintenance.

Councilmember Keeney thanked the Department of Public Works for prompt and professional work during a recent water emergency.

15. Adjournment:

A motion by Keeney, seconded by Overhuel, to adjourn the meeting at 7:38PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
March 9, 2020

Brian Kelley

DRAFT

SUMMARY
Plainwell City Council
February 24, 2020

1. Mayor Pro Tem Steele called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Steele, Overhuel, Keeney and Wisnaski. Absent: Keeler.
4. Approved Minutes/Summary of the 02/10/2020 regular meeting.
5. Approved City of Plainwell Park Reservation / Special Event Policy.
6. Accepted and placed on file the January 2020 Water Renewal Report, the January 2020 Public Safety Report and the 2019 Annual Public Safety Report.
7. Approved Accounts Payable for \$695,750.18.
8. Adjourned the meeting at 7:38 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

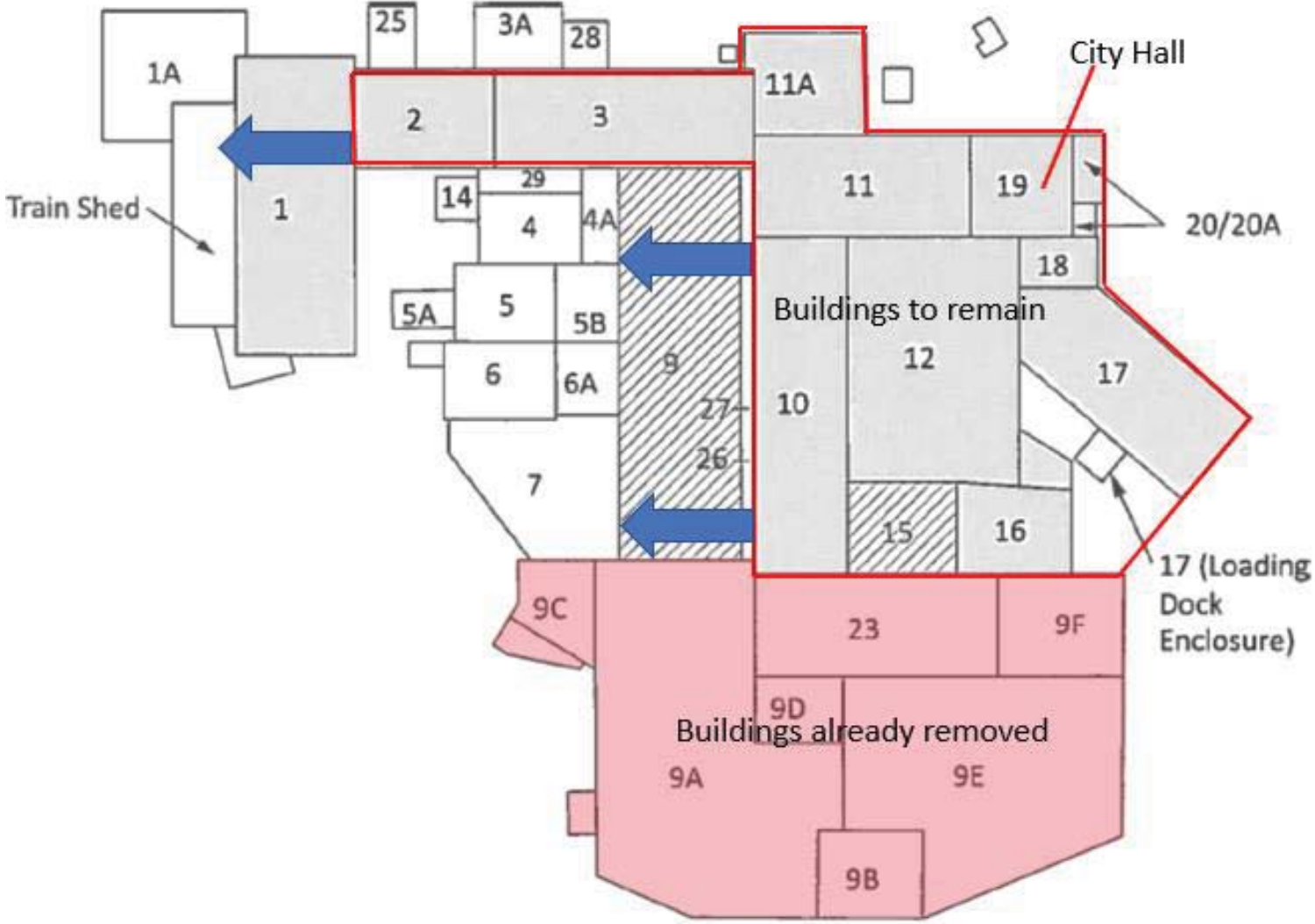
Plainwell City Council Meeting
Public Meeting
March 9, 2020 – 7:00 PM
Public Safety Building

119 Island Avenue
Plainwell, MI 49080
(moved to this location due to election)

Review

Mill Demolition Grant
Consumers Power Pole Re-location

Mill Demolition Overview



- City has draft grant agreement and is reviewing
- Demolition bids will be opened March 12
- City Engineers will need to review and provide a recommendation to Council

Why move the poles?

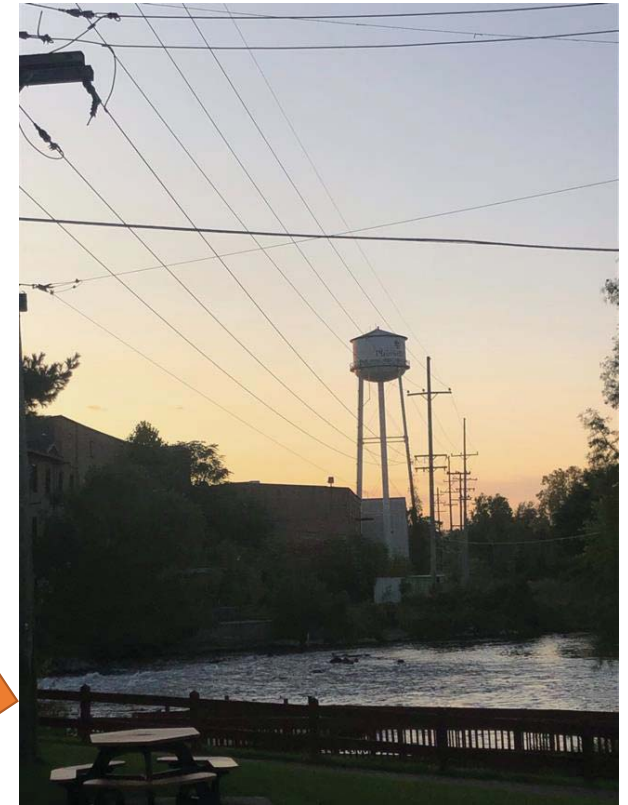
-approximate cost to move power poles is \$350,000

- Power poles need to be moved to complete remediation of soil.
 - responsible party (Weyerhaeuser) has agreed to contribute approximately \$200,000
 - Consumers Power has agreed to contribute approximately \$150,000
 - GHD has agreed to donate SE parking lot to City
- There is not a “great” place to locate the poles (taller with more lines)
 - Does the community want the poles located over the spillway, next to historic buildings and on the riverfront?
 - or
 - Over parking lots next to a state highway on the existing utility corridor?

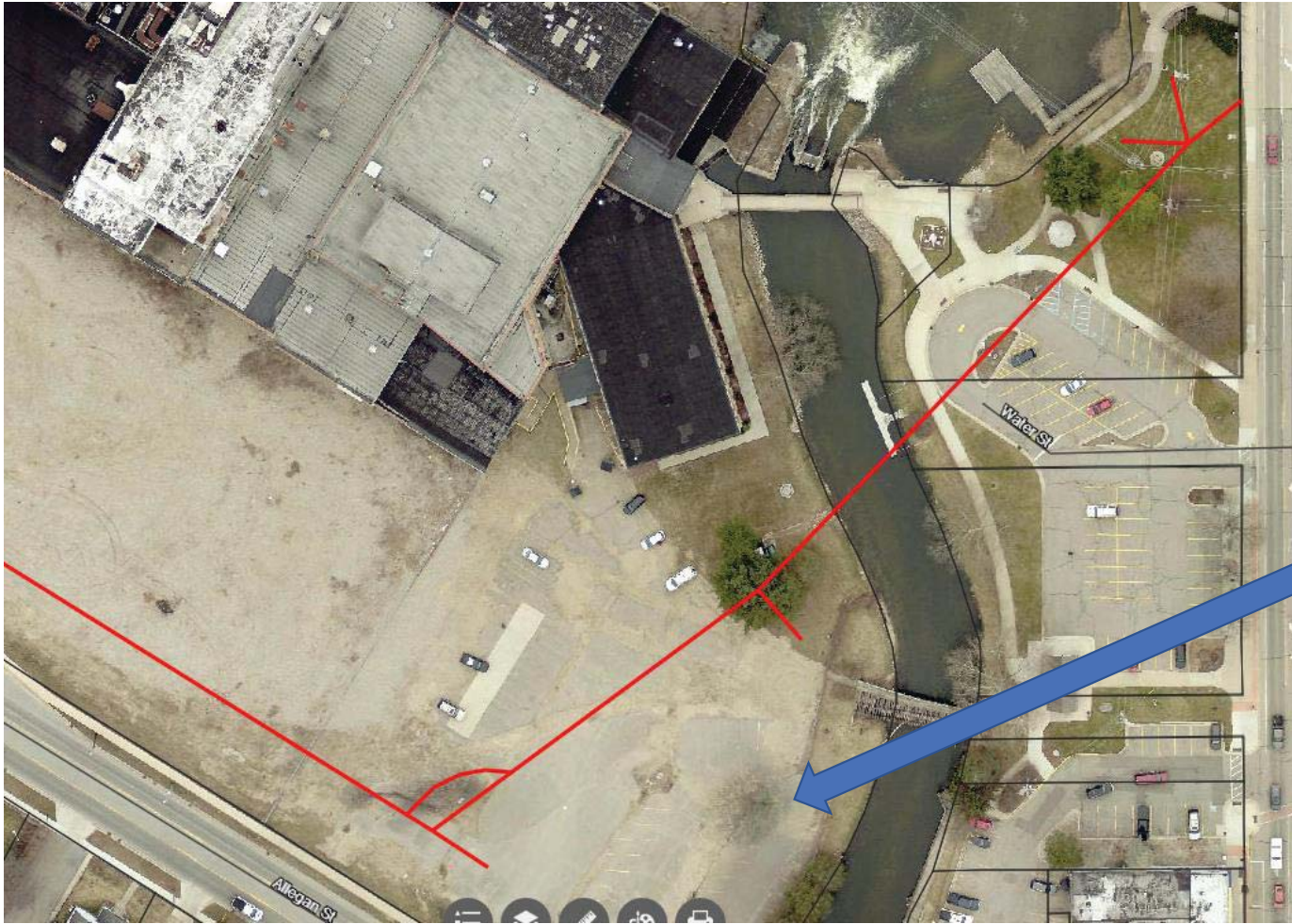
Several trees along M-89 (not at public safety) will need to be removed

Existing Route (Orange)

New Route (Red)



Poles from river would be moved to M-89 side of mill (south), on mill property.



GHD would donate
parking lot to City

Poles located on north side of M-89 right of way would be removed and located on new poles inside mill property. New poles would be larger and higher to handle co-location.



City is working on a written agreement with Consumers to ensure co-location of poles from M-89 ROW to new route

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 02/29/2020

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.03.03 11:13:58 -05'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$209,220	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		1.77%	
2	18-Month CD	N/A	\$157,381	Northstar Bank	Julie Smith - 810.329.7104	02/13/2019	08/12/2020	2.45%	165
3	365-Day CD	N/A	\$105,339	Grand River Bank	Christy Vierzen - 616.259.1322	06/11/2019	04/06/2020	2.75%	37
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15	* Trust Funds in Pool		-\$46,902		Non-City Funds included in MIClass				

Total Investments: \$425,037.95

Average Yield: 2.32%

Cash Activity for the Month

Cash, beginning of month: \$1,670,369.17

Cash, end of month: \$1,628,888.96

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.03.06 09:27:22 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **2/29/2020**

% OF FISCAL YEAR: **66.67%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	358,228	406,559	1,739,894	1,367,100	779,353	730,894	2,213,084	61.77%
Major Streets	134,537	160,432	166,939	480,112	(152,741)	(135,456)	843,278	56.93%
Local Streets	86,069	63,279	59,763	100,321	22,721	59,770	172,896	58.02%
Solid Waste	26,368	897	166,800	124,095	43,602	64,796	198,493	62.52%
Fire Reserve	66,545	66,545	85,084	73,101	78,528	78,529	78,101	93.60%
Airport	23,694	26,902	41,204	43,377	24,729	20,677	52,305	82.93%
Revolving Loan	37,114	62,517	6,907	10,000	59,424	34,021	10,000	100.00%
Capital Improvement	58,423	59,044	129,631	120,860	67,814	67,814	184,947	65.35%
Brownfield BRA	31,460	30,633	65,235	117,545	(21,677)	(22,803)	109,101	107.74%
Tax Increment TIFA	70,235	69,678	76,599	36,334	109,943	108,056	59,830	60.73%
Downtown DDA	24,623	22,625	64,133	29,759	56,999	57,563	54,413	54.69%
Sewer	816,042	724,580	1,018,299	978,494	764,385	793,202	1,806,972	54.15%
Water	144,104	90,348	356,615	550,847	(103,884)	(58,095)	848,451	64.92%
Equipment	148,654	143,866	146,792	102,555	188,102	188,495	240,398	42.66%
OPEB**	63,821	64,502	14,833	12,373	66,963	66,749	21,127	58.56%
	<u>2,089,917</u>	<u>1,992,407</u>	<u>4,138,728</u>	<u>4,146,872</u>	<u>1,984,262</u>	<u>2,054,212</u>	<u>6,893,397</u>	<u>60.16%</u>

* - Amounts taken from audited financial statements as of June 30, 2019

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2020.03.06 09:27:47 -05'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2020.03.03 11:23:00 -05'00'</small>

03/05/2020

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 03/09/2020 - 03/09/2020
JOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	2020.02	FEBRUARY 2020 PARTS/SUPPLIES	1,241.59
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			1,241.59
000011	SHOPPERS GUIDE INC		
	2020.02	FEBRUARY 2020 ADVERTISING - ART HOP	150.00
TOTAL FOR: SHOPPERS GUIDE INC			150.00
000017	MASTERCARD		
	2020.03	FUEL EMS TRAINING - D. RANTZ	25.75
TOTAL FOR: MASTERCARD			25.75
000028	CAMPBELL PHARMACY		
	2020.03GOLDEN	GOLDEN TICKET - MIDWAY CHEVY DOLLARS	30.00
TOTAL FOR: CAMPBELL PHARMACY			30.00
000034	VERIZON		
	9849041013	CELL PHONE SERVICE 1/24/2020 - 2/23/2020	713.01
	9849041014	DPS PHONES EOC 1/24/2020 - 2/23/2020	123.60
TOTAL FOR: VERIZON			836.61
000044	ALL-PHASE ELECTRIC		
	3505-652522	2(CS) LAMPS - WR	208.80
TOTAL FOR: ALL-PHASE ELECTRIC			208.80
000079	ALLEGAN COUNTY NEWS		
	2994	ELECTION ACCURACY TEST	160.00
	3006	1/27/2020 COUNCIL SUMMARY	160.00
TOTAL FOR: ALLEGAN COUNTY NEWS			320.00
000096	NYE UNIFORM CO INC		
	732382	DPS SHIRTS	88.00
	732703	PANTS/SHIRT - B. SPARKS	159.45
TOTAL FOR: NYE UNIFORM CO INC			247.45
000138	AMERICAN OFFICE SOLUTIONS		
	IN229196	DPS COPIER BASE & USAGE THROUGH 2/21/2020	78.84
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			78.84
000155	BRAVE INDUSTRIAL FASTENER		
	148692	PLOW TRUCK PARTS, GEN SHOP SUPPLIES	109.00
TOTAL FOR: BRAVE INDUSTRIAL FASTENER			109.00
000157	DAVID RANTZ		

	2020.03	TRAINING CLASS	100.00
TOTAL FOR: DAVID RANTZ			100.00

000233	PEERLESS-MIDWEST INC		
	501000	2020 ANNUAL TEST/SERVICE WELL#4	800.00
	501096	2020 ANNUAL TEST & SERVICE - WELL #7	800.00
TOTAL FOR: PEERLESS-MIDWEST INC			1,600.00

000356	LOCK MASTER SECURITY LLC		
	9861	DPW - GATE SYSTEM, REMOTES NOT WORKING	97.50
TOTAL FOR: LOCK MASTER SECURITY LLC			97.50

000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	G33008	LAMP #61 LOADER	43.95
	G34675	IGNITION SWITCH #21 JETTER	64.51
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			108.46

000684	BRONNER'S		
	063578	CHRISTMAS LIGHTS - WREATHS/POLES	776.20
	063586	CHRISTMAS LIGHTS FOR WREATHS/POLES	1,055.52
TOTAL FOR: BRONNER'S			1,831.72

000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2020-01	JANUARY 2020 DEBT CREW	248.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			248.00

000991	SAFETY SERVICES INC		
	65020	MICROFOAM GRIP GLOVES (24)	114.62
TOTAL FOR: SAFETY SERVICES INC			114.62

001349	AMERICAN MAILING EQUIPMENT		
	81044	INK CARTRIDGE FOR POSTAGE MACHINE	71.02
TOTAL FOR: AMERICAN MAILING EQUIPMENT			71.02

001413	NORTH CENTRAL NCL OF WISCONSIN INC		
	435679	WR LAB SUPPLIES	143.02
TOTAL FOR: NORTH CENTRAL NCL OF WISCONSIN INC			143.02

001448	PROFESSIONAL CODE INSPECTIONS		
	6277	FEBRUARY 2020 PERMITS	2,766.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			2,766.00

001669	DR HOOKS SIGNS INC		
	140630	SIGNS - SHERWOOD PARK RESTROOM	40.00
TOTAL FOR: DR HOOKS SIGNS INC			40.00

001748	REPUBLIC WASTE SERVICES		
	0249-006667480	DPW/CITY GARBAGE/RECYCLE MARCH 2020	340.38
	0249-006667897	WR GARBAGE SERVICE MARCH 2020	350.75
TOTAL FOR: REPUBLIC WASTE SERVICES			691.13

001854	MODEL FIRST AID,SAFETY & TRAINING		

	0000012500	WR - MEDICAL SUPPLIES	115.54
TOTAL FOR: MODEL FIRST AID,SAFETY & TRAINING			115.54
002018	CDW-G		
	WXJ2385	KEYBOARD/MOUSE S LAMORANDIER	47.38
	WZJ9698	KEYBOARD/MOUSE AK DESK, FRONT COUNTER	67.27
TOTAL FOR: CDW-G			114.65
002051	HQ DISCOUNT FLOORING INC		
	1359	FLOORING FOR DPW OFFICES	2,856.00
TOTAL FOR: HQ DISCOUNT FLOORING INC			2,856.00
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	0014163021920	DPS PHONES/INTERNET/TV THROUGH 3/18/20	408.60
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			408.60
002219	CLARK TECHNICAL SERVICES		
	405	JANUARY 2020 - CITY WIDE IT SERVICES	1,272.50
	439	FEBRUARY 2020 - CITY WIDE IT SERVICES	1,292.50
TOTAL FOR: CLARK TECHNICAL SERVICES			2,565.00
002246	ELHORN ENGINEERING CO.		
	281941	CHEMICALS - WELL #7	442.00
TOTAL FOR: ELHORN ENGINEERING CO.			442.00
002286	MICHIGAN ELECTION RESOURCES LLC		
	11434	QVF VOTER ID CARD (3)	59.34
TOTAL FOR: MICHIGAN ELECTION RESOURCES LLC			59.34
002323	BELLE TIRE		
	34728774	TIRES & OIL CHANGE - TRUCK #2	942.97
TOTAL FOR: BELLE TIRE			942.97
002361	CLARK HILL PLC		
	958226	ATTORNEY FEES JANUARY 2020	82.50
TOTAL FOR: CLARK HILL PLC			82.50
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2020.02	FEBRUARY 2020 LEGAL SERVICES	1,775.00
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			1,775.00
002371	RENEWED EARTH INC		
	28005	YARD WASTE CONTRACT MARCH 2020	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
002391	CYBERMIND INC		
	NET-50056	SEPTEMBER 2019 WEBSITE FEES	49.95
	NET-50125	OCTOBER 2019 WEBSITE FEES	49.95
	NET-50283	NOVEMBER 2019 WEBSITE FEES	49.95
	NET-50412	DECEMBER 2019 WEBSITE FEES	49.95
	NET-50544	JANUARY 2020 WEBSITE FEES	49.95
	NET-50676	FEBRUARY 2020 WEBSITE FEES	49.95

	NET-50785	MARCH 2020 WEBSITE FEES	50.02
TOTAL FOR: CYBERMIND INC			349.72
002603	ELECTION SOURCE		
	19-47205	BALLOT STORAGE CONTAINER (4)	235.30
TOTAL FOR: ELECTION SOURCE			235.30
002622	MIDWEST CUSTOM EMBROIDERY		
	20965	EMPLOYEE RECOGNITION - N. NASH	35.00
	20968	HATS FOR COUNCIL, STAFF, ETC	375.00
TOTAL FOR: MIDWEST CUSTOM EMBROIDERY			410.00
002644	RIETH-RILEY CONSTRUCTION CO INC		
	7180330	COLD PATCH 2/24/20	223.00
TOTAL FOR: RIETH-RILEY CONSTRUCTION CO INC			223.00
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	80297	DPS FUEL 02/16/20 - 02/29/20	427.45
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			427.45
002740	STATE OF MICHIGAN		
	551-559191	SOR FEES - CLOUSE, MIDDLESTADT, NEWTON	90.00
TOTAL FOR: STATE OF MICHIGAN			90.00
002787	ESPER ELECTRIC		
	20332	REPLACE STORAGE ROOM LIGHTS TO LED	753.59
	20336	#3 BLOWER WOULD NOT START	272.50
TOTAL FOR: ESPER ELECTRIC			1,026.09
003019	PROFESSIONAL PUMP INC		
	5100353	TUBING - WELLHOUSE EQUIPMENT	163.49
TOTAL FOR: PROFESSIONAL PUMP INC			163.49
004167	B & B FIRE DIVISION MASON DYNAMICS		
	2751	KUSSMAUL AUTO CHARGING SYSTEM	1,674.05
TOTAL FOR: B & B FIRE DIVISION MASON DYNAMICS			1,674.05
004193	COMPASS MINERALS		
	595632	ROAD SALT - SEASONAL	4,076.56
TOTAL FOR: COMPASS MINERALS			4,076.56
004195	NIEBOER HEATING & COOLING		
	76990	TRUCK BAY HEATING & CO MONITORING SYSTEM	2,133.50
TOTAL FOR: NIEBOER HEATING & COOLING			2,133.50
004807	OTIS ELEVATOR COMPANY		
	CVK65023320	3/01/20 - 5/31/20 SERVICE ELEVATOR IN BACK OF MILL	140.22
TOTAL FOR: OTIS ELEVATOR COMPANY			140.22
004855	PLAINWELL ACE HARDWARE		
	4365	MISC. FASTENERS (18)	2.46
	4645	DPW BREAKROOM - PAINT SUPPLIES	24.16

4646	CITY HALL - NEW OFFICE	11.58
4648	DPW BREAKROOM - PRIMER	47.98
4650	CITY HALL - KNOBS FOR BATHROOM SHELF	5.98
4651	DPW BREAKROOM - PAINT SUPPLIES	77.97
4655	DOOR REPAIR - DPW BREAK/COPY ROOM	44.35
4660	DPW BREAKROOM - TRIM	18.99
4663	WR - OIL DRI ABSORBENT	23.98
4664	DPW BREAKROOM	44.36
4665	CITY HALL - NEW OFFICE	26.99
4666	DPW BREAKROOM	32.37
4672	GENERATOR & CH NEW OFFICE	98.74
4673	BATTERY #20	4.59
4674	DPW BREAKROOM	9.13
4675	WR - BATTERIES & BRUSH	13.77
4685	MISC. FASTENERS FOR SHOP	6.18
4687	DPW BREAKROOM	13.98
4700	SEWER - GLOVES, HYDRAULIC CMNT	20.58
4709	DPW BREAKROOM	38.95
4711	DPW BREAKROOM	1.98
4714	#95 SNOW BLOWER	14.99
4719	DPW BREAKROOM - MOP, FLOOR CLEANER	21.97
4726	COMPUTER CLEANER - AIR DUSTER	0.46
4727	DPS - CLEANING SUPPLIES	10.08
4734	PAINT SUPPLIES - WELL # 4, 7	13.76
4743	FASTENERS - TABLE AT CITY HALL	1.18
4749	DPW BREAKROOM	13.99
4760	CLEANING SUPPLIES, BATTERIES, FLOWER POT - CITY HA	78.95

TOTAL FOR: PLAINWELL ACE HARDWARE -----
724.45

004894 ASCENSION MICHIGAN AT WORK
383700 CHAIN OF CUSTODY SCREENING DPW 1/28/2020 -----
77.00
TOTAL FOR: ASCENSION MICHIGAN AT WORK -----
77.00

005032 M & C REPAIR LLC
1907 SALT TRUCK REPAIR #15 -----
494.10
TOTAL FOR: M & C REPAIR LLC -----
494.10

TOTAL - ALL VENDORS 33,916.04

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Amanda Kersten

Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US
Date: 2020.03.05 10:58:40 -05'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.03.06 13:53:53 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
Date: 2020.03.05 13:27:19 -05'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis

Digitally signed by Robert Nieuwenhuis
Date: 2020.03.05 14:20:39 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.03.06 09:26:54 -05'00'

03/05/2020

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 02/25/2020 - 03/16/2020

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: ACH Transaction - Property Tax Distributions					
02/28/2020	CBGEN	1729(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2019 TAX COLLECTIONS W/E 02/22/2020	5,023.01
02/28/2020	CBGEN	1730(A)	ALLEGAN COUNTY TREASURER	2019 TAX COLLECTIONS W/E 02/22/2020	1,958.18
02/28/2020	CBGEN	1731(A)	PLAINWELL COMMUNITY SCHOOLS	2019 TAX COLLECTIONS W/E 02/22/2020	14,475.24
02/28/2020	CBGEN	1732(A)	RANSOM DISTRICT LIBRARY	2019 TAX COLLECTIONS W/E 02/22/2020	845.08
03/06/2020	CBGEN	1735(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2019 TAX COLLECTIONS THROUGH 03/02/2020	1,298.42
03/06/2020	CBGEN	1736(A)	ALLEGAN COUNTY TREASURER	2019 TAX COLLECTIONS THROUGH 03/02/2020	1,425.50
03/06/2020	CBGEN	1737(A)	PLAINWELL COMMUNITY SCHOOLS	2019 TAX COLLECTIONS THROUGH 03/02/2020	2,013.96
03/06/2020	CBGEN	1738(A)	RANSOM DISTRICT LIBRARY	2019 TAX COLLECTIONS THROUGH 03/02/2020	347.75
Total ACH Transaction:					27,387.14
Check Type: EFT Transfer - Automatic Payments					
02/26/2020	CBGEN	1733(E)	FIRST NATIONAL BANK (CREDIT CARD)	FEBRUARY 2020 CREDIT CARD PURCHASES	1,791.99
03/05/2020	CBGEN	1739(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MARCH 2020 - WH	215.49
03/05/2020	CBGEN	1740(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MARCH 2020 - TO	208.32
Total EFT Transfer:					2,215.80
Bank UBAP United Bank - General Checking					
Check Type: EFT Transfer - Automatic Payments					
03/03/2020	UBAP	130(E)	STATE OF MICHIGAN	FEBRUARY 2020 SALES TAX RETURN	44.58
03/16/2020	UBAP	131(E)	CITY OF PLAINWELL	MARCH 2020 CITY UTILIITY BILLS	570.14
03/05/2020	UBAP	132(E)	CENTURYLINK	FEBRUARY 2020 LONG DISTANCE	2.44
Total EFT Transfer:					617.16
Check Type: Paper Check - Manual Checks					
02/25/2020	UBAP	15720	VERIZON	UTILITY MACHINE CELL SERVICE 1/11/20 - 2	42.27

02/25/2020	UBAP	15721	HELPCNET (BBC-HELPCNET)	EAP JANUARY - MARCH 2020	299.88
02/25/2020	UBAP	15722	GHD SERVICES INC	PHASE III MILL DEMO - ENGINEERING THROUG	8,166.44
03/01/2020	UBAP	15723	C.O.P.S. HEALTH TRUST	MARCH 2020 DENTAL & VISION INSURANCE	1,455.21
03/01/2020	UBAP	15724	MADISON NATIONAL LIFE INSURANCE CO	MARCH 2020 LIFE INSURANCE COVERAGE	100.77
03/01/2020	UBAP	15725	PRIORITY HEALTH	MARCH 2020 HEALTH INSURANCE PREMIUM	24,721.79
02/26/2020	UBAP	15726	ALLEGAN AREA EDUCATION SVC AGENCY	2019 IFT COLLECTIONS	3,356.93
02/26/2020	UBAP	15727	ALLEGAN COUNTY TREASURER	2019 IFT COLLECTIONS	6,480.91
02/26/2020	UBAP	15728	PLAINWELL COMMUNITY SCHOOLS	2019 IFT COLLECTIONS	7,835.39
02/26/2020	UBAP	15729	RANSOM DISTRICT LIBRARY	2019 IFT COLLECTIONS	2,439.82
02/26/2020	UBAP	15730	STATE OF MICHIGAN	2019 IFT COLLECTIONS	28,893.53
02/28/2020	UBAP	15731	POSTMASTER	TO MAIL UTILITY BILLS	598.50
03/02/2020	UBAP	15732	AT&T - SBC	PHONES THROUGH 2/13/2020	793.39
03/02/2020	UBAP	15733	CONSUMERS ENERGY	201 ALLEGAN ST LAND LEASE 2020	14,543.82
03/02/2020	UBAP	15734	VERIZON	DPW/WR DESK PHONES 1/18/20 - 2/17/20	220.50
03/02/2020	UBAP	15735	US BANK EQUIPMENT FINANCE (COPIER)	MARCH 2020 DPW/WR COPIER	260.00
03/02/2020	UBAP	15736	CONSUMERS ENERGY	PLAINWELL VETS MEMORIAL - POLE REMOVAL	1,996.00
03/04/2020	UBAP	15739	STATE OF MICHIGAN	LICENSE RENEWAL - B. POND	95.00
03/04/2020	UBAP	15740	STATE OF MICHIGAN	LICENSE D APP FEE - K. BROWN	70.00

Total Paper Check: 102,370.15

REPORT TOTALS:

Total of 33 Checks: 132,590.25

Less 0 Void Checks: 0.00

Total of 33 Disbursements: 132,590.25

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.03.05 09:07:37 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.03.06 09:26:21 -05'00'

Reports & Communications:

A. Public Meeting to Review Mill Demolition Grant and Consumers Power Pole Relocation

City Manager Wilson will hold a public meeting to review the Mill Demolition Grant and the relocation of Consumers power poles along Allegan Street.

Recommended action: No action required.

Reminder of Upcoming Meetings

- March 12, 2020 – Allegan County Board of Commissioners – 1:00pm
- March 18, 2020 – Plainwell Planning Commission – 7:00pm
- March 10, 2020 – Plainwell DDA/BRA/TIFA Board– 7:30am - *At the Department of Public Safety*
- March 23, 2020 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- None