

CITY OF PLAINWELL
Job Description

Public Safety Firefighter

Supervised By: Public Safety Director, Deputy Director or designated Fire Scene Supervisor. May also receive supervision from the City Manager

Supervises: No supervisory responsibility

FLSA Status: Non-Exempt

Position Summary:

Under the direct supervision of the Public Safety Director, Deputy Director or designated fire scene supervisor, the primary function of a Plainwell Firefighter is to protect the community from disaster situations, including house and building fires, and promote an environment of public safety within the City of Plainwell Fire Department's response area. This position also participates in fire prevention and inspection activities, and training dealing with all phases of fire suppression, prevention, inspection, rescue and emergency operation. An employee in this classification also responds to emergency medical calls and participates in the maintenance of fire equipment, apparatus and facilities.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must demonstrate the ability to perform each essential function satisfactorily.

1. Responds to fire alarms, rescue, and other emergencies calls. Participates in fire containment and suppression, and auto extrication or other rescue activities.
2. Operate a wide range of firefighting and rescue equipment, apparatus, tools, vehicles and other implements utilized in the line of duty.
3. Responds to emergency medical calls on a call-out basis.
4. Performs salvage operations such as throwing salvage covers, sweeping water and removing debris.
5. Cleans and inspects equipment and apparatus after returning from a fire. Maintains firefighting and rescue equipment and apparatus in a ready status at all times.
6. Completes standard preventive maintenance duties, makes minor repairs to equipment and apparatus, performs routine preventative maintenance tasks

according to established schedule, keeps related records and notifies superior officer of any defects.

7. Keeps fire station, equipment and grounds in a clean and orderly condition.
8. Participates in training programs and drills keeping abreast of modern firefighting methods and current issues.
9. Maintains cooperative relations with other members of the department and career personnel.
10. Assists in conducting fire inspections, developing pre-plans and other fire prevention activities.
11. Acquires and retains a thorough knowledge of the City, including streets, buildings, water supply, unusual hazards and related items.
12. Performs all work duties and activities in accordance with City policies and procedures.
13. Works in a safe manner and reports unsafe activity and conditions to supervisor. Follows safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in department safety guidelines.
14. Performs related duties as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Requirements include the following:

- A High School Diploma or equivalent.
- A State of Michigan certification as a Firefighter II.
- A valid Michigan vehicle operator's license.
- CPR, AED and first aid certifications.
- Basic knowledge of modern fire-fighting methods and techniques.
- Basic knowledge of streets and response routes in covered service areas.
- Skill in the operation and maintenance of an array of fire fighting tools, equipment and apparatus and other implements utilized in the line of duty.

- Ability to maintain discipline and adhere to an established command structure.
- Ability to work effectively under stress in emergency conditions.
- Ability to exercise a high degree of diplomacy in contentious or confrontational situations.
- Ability to establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with other firefighters and rescue personnel and the public.
- Ability to respond to emergency calls at non-conventional hours, weekends or holidays.

Physical Demands:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical demands for this job may include limited or frequent standing, walking and sitting; stooping, kneeling, crouching and crawling; running, grappling, climbing, balancing and bending/twisting; reaching, feeling, talking and hearing. Lifting, carrying, pushing/pulling: 50 pounds or more. Handling, grasping and fingering: fire hose, ladders, performing CPR, utilizing patient lifting devices, etc.

While performing the duties of this job, the employee is required to maintain the ability to walk up and downstairs, utilize protective equipment, including eyewear, footwear, respiratory aid, hard hat, gloves, and protective clothing.

- Adequate vision to function in rapid paced maneuvering, including in situations of low light, heavy smoke, and glare.
- Clarity of hearing and speech sufficient for rapid-fire in-person and radio communications during emergency management, including often noisy situations.
- Manual dexterity sufficient for grappling with varied emergency sites, operation of fire-fighting equipment such as fire hose and ladders, medical emergency equipment, and communications equipment.
- Overall physical health, personal mobility and reflexes for handling rapidly moving situations where quick maneuvering in less than ideal situations involving obstacles, challenging climbing requirements and structural collapse can be decisive.
- Mental alertness is important because of the need to make fine distinctions and decisions concerning subtle cues to impending danger. Physical and mental demands may change dramatically within a few seconds and tax the maximum of human endurance. Therefore, the employee must maintain a physical and mental state of

fitness and readiness that will enable them to handle recurrent contacts and involvement with dangerous and potentially dangerous situations.

Work Environment:

The employee may be exposed to outside weather conditions and, on fire scenes, may be exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; risk of electrical shock; burns; explosives; intense heat; extreme cold, vibration; and other highly dangerous situations. Workplace environment may be confined. The noise level in the work environment can range from quiet in the office to very loud in the field. The job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned at any time with or without notice.

ACKNOWLEDGMENT

I, (print your name) _____ acknowledge that the aforementioned job description has been presented to me; I have read the job description, certify I can perform these functions and I will use this description as an outline and guide of the expectations and requirements of my position.

Signature of Employee

Date

March 29, 2017