

# City of Plainwell

Nick Larabel  
Paul Rizzo  
EJ Hart  
David O'Bryant  
Adam Hopkins  
Jim Turley  
Angela Ridgway  
Erik Wilson  
Randy Wisnaski



Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
www.plainwell.org

“The Island City”

---

**AGENDA**  
**DDA/TIFA/BRA**  
**City Hall Council Chambers**  
**April 11, 2023 7:30 AM**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 03/14/2023 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
  - A. Updates on Mill Property – Lead Abatement
  - B. Accounts Payable for March of \$361.97
8. **DDA Action Items**
  - A. Revolving Loan Quarterly Report
  - B. Accounts Payable for March of \$3,783.51
9. **TIFA Action Items**
  - A. Entrance Sign Facelift
  - B. Accounts Payable for March of \$525.95
10. **Communications:** 02/27 & 03/13 Council Minutes. Also, the Financial Report/ Summary as of 03/31/2023
11. **Public Comments**
12. **Staff Comments:**

*Events:* April Spring Fling Farmers’ Market; Spring Soiree Event;  
*Businesses:* Around the Board Game Café closed; Ano-kal and Old Plank have pending offers  
*Projects:* Master Plan; Rental Rehab; Distillery parking; Fitness Court; Dam #2; Mill Project  
*DDA:* Issues – Ordinance amendments are being discussed with w/other DDA’s re: business hours, storage space, window coverings, etc.
13. **Member Comments**
14. **Adjournment**

*Note: All public comment’s limited to two minutes, when recognized please rise and give your name and address.*

The City of Plainwell equal-opportunity provider and employer

***The Island City***

Minutes  
Plainwell DDA, BRA, and TIFA:  
**March 14, 2023**

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Randy Wisnaski, Jim Turley, Angela Ridgway, Nick Larabel, Adam Hopkins, Erik Wilson (7:46 am) David O'Bryant (8:15 am)  
**Excused:** EJ Hart,  
Approval of Minutes of 02/14/23: Minutes were approved to place on file.
4. General Public/Guest Speaker – Larry Gonzales, Plainwell Days Festival Chair, provided a layout of the 3-day event; took questions, and addressed concerns.
5. Chairman's Report: None
6. BRA Action Items
  - A. Mill update by Wilson, City Manager – lead abatement contracts all signed, once they start the project it should be completed in a 2-week timeframe.
  - B. Motion to accept accounts payable for February of \$3,134.41 was made by Turley and seconded by O'Bryant. All in favor vote. Motion carried.**
7. DDA Action Items
  - A. **A motion to accept Payout Request 2 for the Rental Rehab project was made by Hopkins and seconded by Wilson, all in favor vote. Motion passed**
  - B. **Motion to accept accounts payable for February of \$1,347.82 was made by Wilson and seconded by Larabel. All in favor vote. Motion carried.**
8. TIFA Action Items
  - A. Update on Property – working on securing an appraiser;
  - B. Motion to accept accounts payable for February of \$747.82 was made by Larabel and seconded by Wisnaski. All in favor vote. Motion carried.**
9. Communications: 01/23/23 and 02/12/2023 Council Minutes. Also, the Financial Report/Summary as of 02/28/2023 was approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:  
*Events:* April Spring Fling Farmers' Market; Food Truck Rallies; Outdoor Market  
*Businesses:* Nothing new to report  
*Projects* –Masterplan; Rental Rehab; Master Plan; Fitness Court; Dam #2 Project
12. Member Comments:  
None

**Adjournment: A Motion to adjourn the meeting at 9:05 a.m. was made by Larabel and seconded by Turley.**

04/06/2023 03:15 PM  
 User: BKELLEY  
 DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 03/01/2023 - 03/31/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
243-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	MARCH 2023 EMPLOYEE DENTAL & VISION INS	35.19	25676
243-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	MARCH 2023 EMPLOYEE INSURANCE PREMIUMS	182.88	25680
243-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE CO	MARCH 2023 EMPLOYEE LIFE INSURANCE PREMIUMS	3.60	25679
243-443-851.000	Postage	FIRST NATIONAL BANK (CREDIT CARD)	POSTAGE FOR MILL REPORT SENT TO SHPO AN	20.55	3
243-443-851.000	Postage	FIRST NATIONAL BANK (CREDIT CARD)	MAILING CONFIRMATION MOA BUILDING ASSE	19.75	3
243-443-931.000	Outside Services (RMLB)	STATE OF MICHIGAN - D.N.R.	2023 FISCAL HAZARDOUS WASTE USER CHARGE	100.00	25792
Total For Dept 443 PUBLIC WORKS				361.97	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND				361.97	
Total For All Funds:				361.97	
--- FUND TOTALS BY VENDOR ---					
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
002527	- COPS HEALTH TRUST			35.19	
002719	- STATE OF MICHIGAN - D.N.R.E./DEQ			100.00	
004206	- MADISON NATIONAL LIFE INSURANCE CO			3.60	
004785	- PRIORITY HEALTH			182.88	
FNBCC	- FIRST NATIONAL BANK (CREDIT CARD)			40.30	
TOTAL FUND 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND				361.97	

CITY OF PLAINWELL  
 OUTSTANDING REVOLVING LOANS  
 AS OF March 31, 2023

RECIPIENT	ORIGINAL LOAN	ORIGINAL LOAN DATE	STATUS	LAST PAYMENT DATE	PRINCIPAL PAID TO DATE	INTEREST PAID TO DATE	DELQ AMOUNT	DELQ DAYS	LOAN BALANCE	PAYOFF DATE	
Elliott's Remodeling	9,000.00	25-Sep-2008	Paid in Full	5/20/2016	9,000.00	389.75	-	-	-	5/20/2016	- Property sold - paid by Title Company at closing
Joe's Pizza	10,000.00	14-Jan-2009	Paid in Full	9/30/2013	10,000.00	250.18	-	-	-	9/30/2013	
CPR Properties 2009	2,916.00	3-Feb-2009	Paid in Full	3/18/2013	2,916.00	70.93	-	-	-	3/18/2013	
Fran Bradshaw	3,084.00	6-Feb-2009	Paid in Full	10/25/2010	3,084.00	36.04	-	-	-	10/25/2010	
Island City Tea & Spice	5,000.00	9-Jul-2009	Paid in Full	5/1/2012	5,000.00	83.45	-	-	-	5/1/2012	
Heaven's Petals	2,294.00	1-Apr-2010	Paid in Full	1/3/2011	2,294.00	15.76	-	-	-	1/3/2011	
Island City Computers	5,000.00	3-Jun-2012	Written Off	9/11/2019	2,306.95	142.98	2,693.05	1,753	-	9/11/2019	- Business folded - small assets retained sold 09/11/2019 - wrote off remaining balance
CPR Properties 2013	10,000.00	30-May-2013	Paid in Full	9/13/2017	10,000.00	238.14	-	-	-	9/13/2017	
H&H Auto Body LLC	3,500.00	22-Oct-2014	Paid in Full	7/30/2015	3,500.00	14.09	-	-	-	7/30/2015	
Hart's Jewelry	2,550.00	27-Sep-2013	Paid in Full	7/27/2015	2,550.00	25.56	-	-	-	7/27/2015	
London Grill-Plainwell, Inc.	10,000.00	2-Aug-2013	Paid in Full	2/4/2016	10,000.00	188.66	-	-	-	2/4/2016	
Plainwell Flowers	8,000.00	22-Sep-2014	Paid in Full	10/5/2016	8,000.00	109.62	-	-	-	10/5/2016	
Thomas Holmes	7,000.00	23-Jun-2014	Paid in Full	12/5/2018	7,000.00	177.90	-	-	-	12/5/2018	
Total Property Management	10,000.00	7-Jun-2013	Paid in Full	6/4/2018	10,000.00	254.73	-	-	-	6/4/2018	
101 S. Main St.	10,000.00	1-Oct-2013	Paid in Full	3/24/2021	10,000.00	308.06	-	-	-	3/24/2021	
Onalee Boettcher	8,452.37	14-Oct-2015	Paid in Full	1/7/2019	8,452.37	185.02	-	-	-	1/7/2019	
H&H Auto Body 2015	4,350.00	23-Nov-2015	Paid in Full	10/24/2016	4,350.00	21.54	-	-	-	10/24/2016	
Turley Properties LLC	8,000.00	23-Nov-2015	Paid in Full	4/13/2018	8,000.00	147.18	-	-	-	4/13/2018	
RWEats Healthy Living LLC	10,000.00	19-May-2016	Paid in Full	4/13/2018	10,000.00	153.15	-	-	-	4/13/2018	
Barbara Taylor Bechtel	10,000.00	12-Jan-2017	Paid in Full	7/27/2020	10,000.00	232.53	-	-	-	7/27/2020	
John Roggow	10,000.00	12-Dec-2017	Paid in Full	11/2/2022	10,000.00	251.60	-	-	-	11/2/2022	
James Turley	10,000.00	1-Jun-2018	Paid in Full	7/8/2020	10,000.00	170.55	-	-	-	7/8/2020	
Plainwell Bridge & Main LLC	10,000.00	23-Aug-2019	Current	3/22/2023	7,405.24	232.80	-	-	2,594.76		
Adam & Rachel Hopkins	10,000.00	10-Sep-2020	Late	2/28/2023	4,941.73	188.27	170.94	21	5,058.27		
Eric & Susan Luthy	15,000.00	28-Apr-2022	Late	1/12/2023	1,710.95	100.30	769.23	91	13,289.05		
Barbed Wire Café	10,000.00	13-May-2022	Paid in Full	2/6/2023	10,000.00	56.65	-	-	-	2/6/2023	
Jennifer DeYoung	14,000.00	7-Jun-2022	Current	3/13/2023	1,813.99	100.49	-	-	12,186.01		
									33,128.09		
<b>Loans from G01 Grant</b>									<u>28,885.94</u>		= Cash on hand at 03/31/2022
<b>All others in G03 Grant</b>									<u>62,014.03</u>		

**NEW LOAN INFORMATION**

RECIPIENT NAME	APPLICANT TYPE	ADDRESS	ZIP	FUNDED BY	LOAN AMOUNT	NAICS CODE	PURPOSE	JOBS CREATED	JOBS SAVED	APPLICATIO N DATE	CLOSING DATE	TERM (MONTHS)	MATURITY DATE	PAYMENT AMOUNT	INTEREST	RACE	GENDER	ETHNICITY	SOURCE
No new loans this quarter																			

04/06/2023 03:14 PM  
 User: BKELLEY  
 DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 03/01/2023 - 03/31/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 OPERATIONS					
248-000-228.023	Due to State - Sales Tax	STATE OF MICHIGAN	MARCH 2023 SALES TAX REMITTANCE	1.12	2263
248-000-642.001	SALES TAX DISCOUNT	STATE OF MICHIGAN	MARCH 2023 SALES TAX REMITTANCE	(0.02)	2263
Total For Dept 000 OPERATIONS				1.10	
Dept 443 PUBLIC WORKS					
248-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	MARCH 2023 EMPLOYEE DENTAL & VISION INS	27.88	25676
248-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	MARCH 2023 EMPLOYEE INSURANCE PREMIUMS	313.29	25680
248-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE CO	MARCH 2023 EMPLOYEE LIFE INSURANCE PREM	0.05	25679
248-443-900.000	Printing and Publishing	SHOPPERS GUIDE INC	DDA - CHOCOLATE STROLL ADVERTISING DS	75.00	25690
Total For Dept 443 PUBLIC WORKS				416.22	
Dept 775 SPECIAL EVENTS					
248-775-881.022	Receipt book for Farmers Market	AMAZON	Receipt book for Farmers Market	18.59	2260
Total For Dept 775 SPECIAL EVENTS				18.59	
Dept 900 CAPITAL OUTLAY					
248-900-971.000	LABOR/PROGRAMMING/TESTING	BC SOUND	DDA - HICKS PARK SOUND SYSTEM DS	3,347.60	25752
Total For Dept 900 CAPITAL OUTLAY				3,347.60	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				3,783.51	
				<b>3,783.51</b>	
				Total For All Funds:	3,783.51
--- FUND TOTALS BY VENDOR ---					
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY F					
000011	- SHOPPERS GUIDE INC			75.00	
002527	- COPS HEALTH TRUST			27.88	
004206	- MADISON NATIONAL LIFE INSURANCE CO			0.05	
004785	- PRIORITY HEALTH			313.29	
005119	- BC SOUND			3,347.60	
CC9999	- MISC VENDOR			18.59	
SOMEFT	- STATE OF MICHIGAN			1.10	
TOTAL FUND 248 DOWNTOWN DEVELOPMENT AUTHC				3,783.51	



## Two industrial park signs

Clean rock base

Add 2" x 20" x 108" stone top cap

New aluminum sign faces with raised graphics.  
Includes all materials and installation.

Cost: \$2650.00



Signs and More

101 N. Riverview Dr. Kalamazoo, MI 49004  
(269)343-4644 find us on Facebook @ Signcrafters LLC

Approved for: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

This is an original unpublished drawing, submitted for your use in connection with a project being planned for you by Sign Crafters. It is not to be reproduced, copied or exhibited in any fashion without written permission of Sign Crafters

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 03/01/2023 - 03/31/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
247-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	MARCH 2023 EMPLOYEE DENTAL & VISION INS	50.89	25676
247-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	MARCH 2023 EMPLOYEE INSURANCE PREMIUMS	473.36	25680
247-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	MARCH 2023 EMPLOYEE LIFE INSURANCE PREMIUM	1.70	25679
Total For Dept 443 PUBLIC WORKS				525.95	
Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND				525.95	
Total For All Funds:				525.95	
--- FUND TOTALS BY VENDOR ---					
Fund 247 TAX INCREMENT FINANCE AUTHORITY					
002527	-	COPS HEALTH TRUST		50.89	
004206	-	MADISON NATIONAL LIFE INSURANCE CO		1.70	
004785	-	PRIORITY HEALTH		473.36	
TOTAL FUND 247 TAX INCREMENT FINANCE AUTHORITY				525.95	

**MINUTES**  
**Plainwell City Council**  
**February 27, 2023**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Peter Dams of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 02/13/2023 regular meeting and the 02/21/2023 special meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment: None.
7. County Commissioner Report:  
County Commissioner Gale Dugan wished City Manager Wilson well on his new endeavor. He gave a synopsis of two (2) meetings of the County Board of Commissioners, noted that election materials would still be received at the Courthouse, and fielded questions about county dams.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. **A motion by Steele, seconded by Overhuel, to open the Public Hearing at 7.13pm. On a voice vote, all in favor. Motion passed.**

City Clerk Kelley reported that the Planning Commission recently considered amendments to the sign ordinance to include the definition of a sandwich board, the height, construction and durability of signs and how many signs a business can use in the right of way. City Manager Wilson noted that the ordinance creates more uniformity for signage. The Planning Commission recommends approval.

*No public comment.*

**A motion by Overhuel, seconded by Steele, to close the Public Hearing at 7.15pm. On a voice vote, all in favor. Motion passed.**

**A motion by Steele, seconded by Overhuel, to approve Ordinance 394 amending Sections 52-3 and 52-10 of the Zoning Code. On a roll call vote, all voted in favor. Motion passed.**



B. City Clerk Kelley reported that application has been received for a special liquor license for certain special events at Around the Board Game Café, which needs local board approval before the State can consider the application.

**A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2023-11 for a Special License for Liquor Sales at Around the Board Game Café. On a roll call vote, all voted in favor. Motion passed.**

C. Manager Wilson reported that Community Development Manager Siegel has worked to secure a \$40,000 grant from Priority Health for an outdoor fitness court. The next step in the process is for the National Fitness Campaign Committee to help secure the rest of the funding with local support. The project is contingent pending funding confirmation from outside sources.

**A motion by Overhuel, seconded by Steele, to adopt Resolution 2023-12 supporting the National Fitness Campaign Committee in providing public outdoor fitness courts. On a roll call vote, all voted in favor. Motion passed.**

D. Superintendent Pond reported on a budgeted project to maintain and clean the Dystor Tank in coordination with the cover replacement coming up. The cost is higher than original budgeted, but a necessary cost of maintenance of the tank and the anerobic digesters. The tank should be cleaned every 7 to 8 years and it's been more than 10 years since the last cleaning. The digester valves are failing and six (6) are being replaced as part of this project.

**A motion by Wisnaski, seconded by Keeney, to approve a project with Plummer's Environmental to clean the Dystor tank and anerobic digesters for a cost not to exceed \$68,750.00. On a roll call vote, all voted in favor. Motion passed.**

E. Superintendent Pond noted that in addition to the cover replacement contract, two small leaks should be repaired while the tank is offline. Two bids were received for the project.

**A motion by Keeney, seconded by Wisnaski, to accept a bid of \$5,995.00 from Mulders Waterproofing to waterproof the Dystor tank. On a roll call vote, all voted in favor. Motion passed.**

F. Mayor Pro Tem Steele opened a discussion about search firms for a city manager. Each Council member expressed their review of the proposals distributed at the February 21, 2023 special meeting. There was a discussion of creating a committee to consider the candidates and how that would be coordinated with a professional search firm. There was a discussion about attorney involvement through the process.

**A motion by Steele, seconded by Keeney, to negotiate a contract with Walsh Municipal Services for purposes of conducting a city manager search. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

**A. A motion by Steele, seconded by Overhuel, to accept and place on file the January 2023 Water Renewal report and the draft 02/14/2023 DDA/BRA/TIFA meeting minutes and the draft 02/16/2023 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.**

12. Accounts Payable:

**A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$755,388.62 for payment of same. On a roll call vote, all voted in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments:

Superintendent Nieuwenhuis reported that the city lucked out and missed most of the damage from the recent ice storm. The DPW crew managed the storm well.

Superintendent Pond reported on maintenance of two (2) older diesel mowers used to mow the mill and the right-of-ways.

Deputy Director John Varley reported a successful LEIN audit and thanked Angela Doster and all the staff for their hard work. He reported ongoing training and briefed Council on an ordinance violation investigation.

Finance Director/Clerk Kelley reported that tax collections were nearly complete for Tax Year 2022. Settlement with County will happen on Wednesday March 1. He reported that the city is close on making an offer for Utility Billing Specialist. He reported working with Personnel Coordinator Kersten on posting the City Clerk position. He reported working on the budget and utility billing issues.

Manager Wilson thanked the Department of Public Safety for its professionalism in handling a recent incident on West Bridge Street. He reported a public hearing on the dam project is scheduled for March 23.


15. Council Comments:

Each Councilmember thanked Public Safety for its professionalism and congratulated the Plainwell High School Wrestling Team in its recent successes at the state tournament level.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:00 PM. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
March 13, 2023  
  
\_\_\_\_\_  
Brian Kelley, City Clerk

**MINUTES**  
**Plainwell City Council**  
**March 13, 2023**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 02/27/2023 regular meeting and the 03/06/2023 special meeting. On a voice vote, all voted in favor. Motion passed.**
6. Proclamations:

Mayor Keeler read the following proclamation honoring the Plainwell High School Wrestlers

**WHEREAS**, the hard work, dedication, sportsmanship, talent and exceptional team chemistry of the 2023 Plainwell High School wrestling team has enabled these student athletes to compete for and earn a State Championship title; and

**WHEREAS**, earning its way to the 2023 Michigan High School Athletic Association Division 2 Semi-Finals in team competition brought honor to Plainwell High School and the City of Plainwell on the local and state; and

**WHEREAS**, six (6) individual wrestlers also earned their way to the 2023 Michigan High School Athletic Association Division 2 Tournament, with four (4) of them placing in the finals; and

**WHEREAS**, Wrestlers Steele Madison and Austin Gyorkos qualified for states, Wrestlers Trammel Robinson and Avery Lynch placed 3<sup>rd</sup> in their weight classes, Wrestler Aiden Young placed 6<sup>th</sup> in his weight class, Wrestler Madison Nieuwenhuis earned the State Championship in her weight class and Head Coach Rodd Leonard was named All State Coach of the Year for Division 2;

**WHEREAS**, Head Coach Rodd Leonard and the entire coaching staff, team member parents, faculty and student body at Plainwell High School were integral in guiding the team to victory through their unwavering support;

**NOW, THEREFORE**, I, Brad Keeler, Mayor of the City of Plainwell, do hereby recognize and heartily congratulate Plainwell High School and the 2023 State Championship Wrestling Team, Individuals and Coaches on their outstanding accomplishments.

**IN WITNESS WHEREOF**, I, Brad Keeler, have hereunto set my hand and caused to be affixed the great seal of the City of Plainwell, Michigan, on this 13<sup>th</sup> day of March, 2023.

Mayor Keeler then read the following proclamation dedicated to City Manager Erik Wilson

**WHEREAS**, Erik J. Wilson as hired by the Plainwell City Council as the City Manager on March 25, 2002; and

**WHEREAS**, Erik Wilson has faithfully served the City of Plainwell as the City Manager for the past twenty-one (21) years; and

**WHEREAS**, Erik Wilson's trailblazing visions have been a valuable asset to the Citizens of the City of Plainwell, the Plainwell City Council and to the City of Plainwell; and

**WHEREAS**, he has participated in many community endeavors including Southwest Michigan City Manager's Association, Brownfield Redevelopment Authority, Downtown Development Authority and the Plainwell Rotary; and

**WHEREAS**, he has been instrumental in the development of the Plainwell Paper Mill, the New Public Safety Building, the Riverwalk, many road and sidewalk improvements, intergovernmental cooperation and always progressing forward to see that Plainwell is recognized as a positive, safe, caring community to live and work in; and

**WHEREAS**, on March 13, 2023, Erik Wilson attended his last meeting as City Manager for the City of Plainwell; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and City Council of the City of Plainwell, as an expression of thanks on behalf of the citizens of this City, commend Erik Wilson for his loyal and extraordinary service to the City of Plainwell; and we wish him well on his next endeavor as the Superintendent of Texas Charter Township.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be spread in full on the minutes of the March 13, 2023, meeting of the Plainwell City Council and a copy of this resolution and a Key to the City be presented to Mr. Wilson.

7. Public Comment: None.
8. County Commissioner Report: None
9. **A motion by Steele, seconded by Overhuel, to approve the Agenda for the March 13, 2023 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
10. Mayor's Report: None.
11. Recommendations and Reports:
  - A. City Manager Wilson introduced Gerald Bentley, owner of Dean's Ice Cream who requested Council consider his special event permit to close North Sherwood on Monday evenings from April through October for car shows. He reminded Council that the 2022 events were mostly successful. Superintendent Nieuwenhuis reported that new signs had been installed that could be folded over when not needed to close the road. Resident Jeff Lyons shared his concerns about closing the road, which inconveniences the residents when the cars could park across the trestle bridge.

The City of Plainwell is an equal opportunity employer and provider

**A motion by Steele, seconded by Overhuel, to approve Special Event Permit 23-05 for Dean's Ice Cream as presented. On a roll call vote, all in favor. Motion passed.**

- B. Community Development Manager Siegel reported that construction work is coming along nicely for the rental rehab grant for work at 112 North Main. She reported the invoice due to the contractor and the pay request to the State of Michigan for reimbursement of the grant's share of the invoice.

**A motion by Keeney, seconded by Steele, to approve the invoice to Russell Construction in the amount of \$137,060.00 and Grant Disbursement Request #2 in the amount of \$104,220.00 for work on the Rental Rehab Grant. On a roll call vote, all voted in favor. Motion passed.**

- C. Manager Wilson shared his recommendations for spreading the work during the city manager absence, including having Brian Kelley and Bob Nieuwenhuis share the operational duties and Denise Siegel taking over on some of the projects. Mayor Pro Tem Steele reported the city needs to ask Wilson to come back for four (4) months and recommended a side agreement with Wilson. City Manager Wilson reported he planned to take the March 23 meeting for the Plainwell Dam No 2 project. Councilmember Keeney asked Kelley and Nieuwenhuis if they wanted the assignment. Mayor Keeler asked how they plan to cooperate. Keeney asked if Nieuwenhuis would have an office area in City Hall. Manager Wilson noted that Kelley and Nieuwenhuis asked for additional leave times and Siegel asked for additional leave plus a stipend.

**A motion by Steele, seconded by Keeney, to appoint Brian Kelley and Bob Nieuwenhuis to Interim City Managers effective March 17, 2023, until a new city manager is seated, with compensation packages adjusted as outlined. On a roll call vote, all voted in favor. Motion passed.**

**A motion by Overhuel, seconded by Steele, to approve the concept to hire Erik Wilson as a consultant subject to an agreement to be confirmed at the March 27, 2023 Council Meeting. On a roll call vote, all voted in favor. Motion passed.**

12. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the February 2023 Investment and Fund Balance reports. On a voice vote, all voted in favor. Motion passed.**

13. Accounts Payable:

**A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$237,344.10 for payment of same. On a roll call vote, all voted in favor. Motion passed.**

14. Public Comments:

Sandy Lamorandier thanked City Manager Wilson for everything he has done.

15. Staff Comments:

Personnel Coordinator Amanda Kersten reported that the Utility Billing Specialist position had been filled and the new person will start on March 27. She noted receipt of approximately 10 applications for City Clerk.

Superintendent Nieuwenhuis reported that the Well 4 upgrades went well.

Community Development Manager Siegel reported that the sound system in Hicks Park had been successfully installed and sounds great.

Superintendent Pond reported that the Dystor tank cleaning started today and that residual monitor would be ongoing.

Finance Director/Clerk Kelley reported a successful 2022 tax settlement with County, noted preparing for the new hire, reviewing clerk applications and getting quotes for chores to improve operations.

All staff thanked Manager Wilson for everything.

Manager Wilson thanked Council and staff for a great 21 years.

16. Council Comments:

Each Councilmember congratulated the Plainwell Wrestlers and thanked Manager Wislon.

17. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:57 PM. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
March 27, 2023

---

Brian Kelley, City Clerk

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
243-000-404.040	Captured Tax Real - BR - City Tax	6,197.00	6,197.34	0.00	(0.34)	100.01
243-000-404.041	Captured Tax Real - BR - Library	1,123.00	1,123.00	0.00	0.00	100.00
243-000-404.042	Captured Tax Real - BR - Capital Impr	504.00	504.28	0.00	(0.28)	100.06
243-000-404.043	Captured Tax Real - BR - Fire Reserve	504.00	504.28	0.00	(0.28)	100.06
243-000-404.044	Captured Tax Real - BR - Solid Waste	656.00	655.58	0.00	0.42	99.94
243-000-404.047	Captured Tax Real - DDA - School	19,098.00	19,098.02	0.00	(0.02)	100.00
243-000-404.048	Captured Tax Real - BR - County Taxes	3,495.00	3,503.94	0.00	(8.94)	100.26
243-000-413.060	Captured Tax Pers - City Tax	7,163.00	7,163.25	0.00	(0.25)	100.00
243-000-413.061	Captured Tax Pers - BR - Library	1,298.00	1,298.05	0.00	(0.05)	100.00
243-000-413.062	Captured Tax Pers - Capital Improvement	583.00	582.90	0.00	0.10	99.98
243-000-413.063	Captured Tax Pers - Fire Reserve	583.00	582.90	0.00	0.10	99.98
243-000-413.064	Captured Tax Pers - Solid Waste	757.00	757.77	0.00	(0.77)	100.10
243-000-413.065	Captured Tax Pers - County Taxes	4,040.00	4,050.14	0.00	(10.14)	100.25
243-000-504.000	Federal Grant	25,000.00	0.00	0.00	25,000.00	0.00
243-000-665.000	Interest Earnings - Investments	100.00	3,530.14	575.56	(3,430.14)	3,530.14
243-000-684.000	Miscellaneous Revenue	0.00	144,000.00	0.00	(144,000.00)	100.00
243-000-699.401	Interfund Transfer In - Cap Improvement	60,000.00	45,000.00	5,000.00	15,000.00	75.00
TOTAL REVENUES		131,101.00	238,551.59	5,575.56	(107,450.59)	181.96
Expenditures						
243-443-703.000	Salaries/Wages - Full Time Employees	41,538.00	32,484.39	6,948.17	9,053.61	78.20
243-443-704.001	Wages - Part Time Employees	3,083.00	2,423.89	56.69	659.11	78.62
243-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,269.00	2,711.32	533.04	557.68	82.94
243-443-712.001	Cash in Lieu of Benefits - Insurance Buy	390.00	308.89	40.03	81.11	79.20
243-443-713.001	Overtime Pay	0.00	1,748.42	0.00	(1,748.42)	100.00
243-443-716.000	Retirement - Defined Contribution 401a	3,603.00	2,653.53	336.53	949.47	73.65
243-443-718.001	Health Insurance Premiums - Current EE	7,113.00	4,157.88	175.57	2,955.12	58.45
243-443-718.013	Health Insurance - HSA - Employer Paid	1,992.00	946.87	45.13	1,045.13	47.53
243-443-723.001	Retiree Health Care - OPEB	123.00	92.52	10.28	30.48	75.22
243-443-725.001	Fringe Benefit - Life Insurance	43.00	32.61	3.60	10.39	75.84
243-443-725.010	Workers Comp Insurance	240.00	154.80	0.00	85.20	64.50
243-443-767.000	Clothing - Uniforms	65.00	3.75	0.00	61.25	5.77
243-443-775.000	Supplies - Repairs and Maintenance	0.00	2,855.25	0.00	(2,855.25)	100.00
243-443-801.000	Professional Services - Engineering	11,000.00	0.00	0.00	11,000.00	0.00
243-443-801.013	Professional Services - Attorney	3,000.00	1,270.33	0.00	1,729.67	42.34
243-443-801.030	Professional Services - Auditor	2,874.00	373.88	0.00	2,500.12	13.01
243-443-830.000	Contractual Reimbursement CRA Activities	33,891.00	22,996.74	0.00	10,894.26	67.86
243-443-851.000	Postage	0.00	40.30	40.30	(40.30)	100.00
243-443-900.000	Printing and Publishing	250.00	0.00	0.00	250.00	0.00
243-443-931.000	Outside Services (RMLB)	1,000.00	6,934.50	100.00	(5,934.50)	693.45
243-443-935.001	Property Liability Insurance	6,186.00	6,050.44	0.00	135.56	97.81
243-443-940.000	Rentals - Equipment	3,600.00	4,685.70	76.76	(1,085.70)	130.16
243-443-948.000	Computer Services	0.00	6.53	0.00	(6.53)	100.00
243-900-972.000	Capital Outlay - Contracted Services	0.00	11,206.76	0.00	(11,206.76)	100.00
243-905-991.001	Debt Service - Principal -Interfund Loan	15,382.00	11,536.65	1,281.85	3,845.35	75.00
243-905-993.001	Debt Service - Interest - Interfund Loan	1,242.00	931.86	103.54	310.14	75.03
243-965-995.101	Interfund Transfer Out - General Fund	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		189,884.00	116,607.81	9,751.49	73,276.19	61.41

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND								
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:								
	TOTAL REVENUES	131,101.00	238,551.59		5,575.56		(107,450.59)	181.96
	TOTAL EXPENDITURES	189,884.00	116,607.81		9,751.49		73,276.19	61.41
	NET OF REVENUES & EXPENDITURES	(58,783.00)	121,943.78		(4,175.93)		(180,726.78)	207.45



\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
247-000-583.000	Local Grants	82,349.00	86,682.78	0.00	(4,333.78)	105.26
247-000-665.000	Interest Earnings - Investments	150.00	1,568.65	507.19	(1,418.65)	1,045.77
TOTAL REVENUES		82,499.00	88,251.43	507.19	(5,752.43)	106.97
Expenditures						
247-443-703.000	Salaries/Wages - Full Time Employees	48,562.00	36,445.22	6,139.53	12,116.78	75.05
247-443-704.001	Wages - Part Time Employees	166.00	279.62	42.91	(113.62)	168.45
247-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,627.00	2,649.14	458.54	977.86	73.04
247-443-712.001	Cash in Lieu of Benefits - Insurance Buy	855.00	552.08	69.99	302.92	64.57
247-443-716.000	Retirement - Defined Contribution 401a	2,538.00	1,872.24	245.35	665.76	73.77
247-443-718.001	Health Insurance Premiums - Current EE	6,719.00	4,702.98	406.56	2,016.02	70.00
247-443-718.013	Health Insurance - HSA - Employer Paid	1,968.00	1,131.04	108.00	836.96	57.47
247-443-725.001	Fringe Benefit - Life Insurance	22.00	15.31	1.70	6.69	69.59
247-443-725.010	Workers Comp Insurance	242.00	167.79	0.00	74.21	69.33
247-443-801.013	Professional Services - Attorney	1,000.00	1,044.50	0.00	(44.50)	104.45
247-443-801.030	Professional Services - Auditor	71.00	70.82	0.00	0.18	99.75
247-443-931.000	Outside Services (RMLB)	500.00	830.00	0.00	(330.00)	166.00
247-443-935.001	Property Liability Insurance	435.00	127.42	0.00	307.58	29.29
247-443-940.000	Rentals - Equipment	1,500.00	636.18	0.00	863.82	42.41
247-443-948.000	Computer Services	0.00	6.53	0.00	(6.53)	100.00
247-443-955.000	Miscellaneous Expense	500.00	0.00	0.00	500.00	0.00
247-443-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		69,005.00	50,530.87	7,472.58	18,474.13	73.23
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		82,499.00	88,251.43	507.19	(5,752.43)	106.97
TOTAL EXPENDITURES		69,005.00	50,530.87	7,472.58	18,474.13	73.23
NET OF REVENUES & EXPENDITURES		13,494.00	37,720.56	(6,965.39)	(24,226.56)	279.54

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Revenues									
248-000-404.030	Captured Tax Real - DDA - City Tax	29,290.00		29,290.21		0.00		(0.21)	100.00
248-000-404.031	Captured Tax Real - DDA - Library	5,307.00		5,306.83		0.00		0.17	100.00
248-000-404.032	Captured Tax Real - DDA - Capital Impr	2,383.00		2,383.18		0.00		(0.18)	100.01
248-000-404.033	Captured Tax Real - DDA - Fire Reserve	2,383.00		2,383.18		0.00		(0.18)	100.01
248-000-404.034	Captured Tax Real - DDA - Solid Waste	3,098.00		3,098.21		0.00		(0.21)	100.01
248-000-404.045	Captured Tax Real - DDA - County Taxes	16,518.00		16,558.67		0.00		(40.67)	100.25
248-000-413.060	Captured Tax Pers - City Tax	1,974.00		1,974.15		0.00		(0.15)	100.01
248-000-413.061	Captured Tax Pers - Library	358.00		357.63		0.00		0.37	99.90
248-000-413.062	Captured Tax Pers - Capital Improvement	161.00		160.65		0.00		0.35	99.78
248-000-413.063	Captured Tax Pers - Fire Reserve	161.00		160.65		0.00		0.35	99.78
248-000-413.064	Captured Tax Pers - Solid Waste	209.00		208.84		0.00		0.16	99.92
248-000-413.065	Captured Tax Pers - County Taxes	1,113.00		1,115.93		0.00		(2.93)	100.26
248-000-583.000	Local Grants	6,835.00		7,194.59		0.00		(359.59)	105.26
248-000-642.001	Sales of Merchandise - DDA	0.00		75.61		18.90		(75.61)	100.00
248-000-654.001	Charges for Service - Farmers Market Fee	2,200.00		3,143.82		0.00		(943.82)	142.90
248-000-654.102	Special Event Revenues - DDA	300.00		1,625.00		0.00		(1,325.00)	541.67
248-000-654.103	Donations - Movies In the Park - DDA	0.00		1,650.00		0.00		(1,650.00)	100.00
248-000-665.000	Interest Earnings - Investments	156.00		1,393.26		423.56		(1,237.26)	893.12
248-000-684.000	Miscellaneous Revenue	0.00		10.00		0.00		(10.00)	100.00
TOTAL REVENUES		72,446.00		78,090.41		442.46		(5,644.41)	107.79
Expenditures									
248-443-703.000	Salaries/Wages - Full Time Employees	18,899.00		13,070.10		2,045.24		5,828.90	69.16
248-443-704.001	Wages - Part Time Employees	458.00		0.00		0.00		458.00	0.00
248-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	1,408.00		886.79		143.34		521.21	62.98
248-443-712.001	Cash in Lieu of Benefits - Insurance Buy	60.00		55.03		7.51		4.97	91.72
248-443-716.000	Retirement - Defined Contribution 401a	126.00		11.11		1.65		114.89	8.82
248-443-718.001	Health Insurance Premiums - Current EE	3,160.00		2,380.53		258.83		779.47	75.33
248-443-718.013	Health Insurance - HSA - Employer Paid	864.00		530.48		66.08		333.52	61.40
248-443-723.001	Retiree Health Care - OPEB	79.00		59.49		6.61		19.51	75.30
248-443-725.001	Fringe Benefit - Life Insurance	1.00		0.56		0.05		0.44	56.00
248-443-725.010	Workers Comp Insurance	69.00		47.05		0.00		21.95	68.19
248-443-775.000	Supplies - Repairs and Maintenance	50.00		59.98		0.00		(9.98)	119.96
248-443-801.030	Professional Services - Auditor	71.00		70.82		0.00		0.18	99.75
248-443-851.000	Postage	100.00		44.22		0.00		55.78	44.22
248-443-900.000	Printing and Publishing	1,800.00		931.73		75.00		868.27	51.76
248-443-931.000	Outside Services (RMLB)	200.00		362.50		0.00		(162.50)	181.25
248-443-935.001	Property Liability Insurance	669.00		195.97		0.00		473.03	29.29
248-443-948.000	Computer Services	50.00		13.07		0.00		36.93	26.14
248-443-955.000	Miscellaneous Expense	400.00		450.56		0.00		(50.56)	112.64
248-443-960.000	Education & Training - Professional	200.00		0.00		0.00		200.00	0.00
248-443-962.000	Memberships & Dues	1,930.00		450.00		0.00		1,480.00	23.32
248-775-880.021	Community Promotion - Special Events	2,850.00		2,950.04		0.00		(100.04)	103.51
248-775-881.022	Farmers Market Costs - DDA	850.00		823.44		18.59		26.56	96.88
248-775-881.036	Movies in the Park Costs - DDA	700.00		0.00		0.00		700.00	0.00
248-900-971.000	Capital Purchase	15,000.00		12,013.91		3,347.60		2,986.09	80.09
248-905-991.001	Debt Service - Principal -Interfund Loan	24,159.00		18,119.25		2,013.25		6,039.75	75.00
248-905-993.001	Debt Service - Interest - Interfund Loan	242.00		181.53		20.17		60.47	75.01
TOTAL EXPENDITURES		74,395.00		53,708.16		8,003.92		20,686.84	72.19

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	03/31/2023	MONTH	03/31/2023	NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND								
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:								
	TOTAL REVENUES	72,446.00	78,090.41		442.46		(5,644.41)	107.79
	TOTAL EXPENDITURES	74,395.00	53,708.16		8,003.92		20,686.84	72.19
	NET OF REVENUES & EXPENDITURES	(1,949.00)	24,382.25		(7,561.46)		(26,331.25)	1,251.01
	TOTAL REVENUES - ALL FUNDS	286,046.00	404,893.43		6,525.21		(118,847.43)	141.55
	TOTAL EXPENDITURES - ALL FUNDS	333,284.00	220,846.84		25,227.99		112,437.16	66.26
	NET OF REVENUES & EXPENDITURES	(47,238.00)	184,046.59		(18,702.78)		(231,284.59)	389.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 03/31/2023  
 % Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
D01	Taxes	46,001.00	46,021.45	0.00	(20.45)	100.04
D08	Interest and rentals	100.00	3,530.14	575.56	(3,430.14)	3,530.14
D09	Other	0.00	144,000.00	0.00	(144,000.00)	100.00
05	Transfer in	60,000.00	45,000.00	5,000.00	15,000.00	75.00
UNCLASSIFIED	Unclassified	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		131,101.00	238,551.59	5,575.56	(107,450.59)	181.96
Expenditures						
443	PUBLIC WORKS	123,260.00	92,932.54	8,366.10	30,327.46	75.40
900	CAPITAL OUTLAY	0.00	11,206.76	0.00	(11,206.76)	100.00
905	DEBT SERVICE	16,624.00	12,468.51	1,385.39	4,155.49	75.00
965	TRANSFERS TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		189,884.00	116,607.81	9,751.49	73,276.19	61.41
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		131,101.00	238,551.59	5,575.56	(107,450.59)	181.96
TOTAL EXPENDITURES		189,884.00	116,607.81	9,751.49	73,276.19	61.41
NET OF REVENUES & EXPENDITURES		(58,783.00)	121,943.78	(4,175.93)	(180,726.78)	207.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 03/31/2023  
 % Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
D08	Interest and rentals	150.00	1,568.65	507.19	(1,418.65)	1,045.77
D04	State grants	82,349.00	86,682.78	0.00	(4,333.78)	105.26
TOTAL REVENUES		82,499.00	88,251.43	507.19	(5,752.43)	106.97
Expenditures						
443	PUBLIC WORKS	69,005.00	50,530.87	7,472.58	18,474.13	73.23
TOTAL EXPENDITURES		69,005.00	50,530.87	7,472.58	18,474.13	73.23
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		82,499.00	88,251.43	507.19	(5,752.43)	106.97
TOTAL EXPENDITURES		69,005.00	50,530.87	7,472.58	18,474.13	73.23
NET OF REVENUES & EXPENDITURES		13,494.00	37,720.56	(6,965.39)	(24,226.56)	279.54

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 (NORMAL (ABNORMAL))	MONTH 03/31/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
D01	Taxes	62,955.00	62,998.13	0.00	(43.13)	100.07
D08	Interest and rentals	156.00	1,393.26	423.56	(1,237.26)	893.12
D09	Other	0.00	10.00	0.00	(10.00)	100.00
D04	State grants	6,835.00	7,194.59	0.00	(359.59)	105.26
UNCLASSIFIED	Unclassified	2,500.00	6,494.43	18.90	(3,994.43)	259.78
TOTAL REVENUES		72,446.00	78,090.41	442.46	(5,644.41)	107.79
Expenditures						
443	PUBLIC WORKS	30,594.00	19,619.99	2,604.31	10,974.01	64.13
775	SPECIAL EVENTS	4,400.00	3,773.48	18.59	626.52	85.76
900	CAPITAL OUTLAY	15,000.00	12,013.91	3,347.60	2,986.09	80.09
905	DEBT SERVICE	24,401.00	18,300.78	2,033.42	6,100.22	75.00
TOTAL EXPENDITURES		74,395.00	53,708.16	8,003.92	20,686.84	72.19
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		72,446.00	78,090.41	442.46	(5,644.41)	107.79
TOTAL EXPENDITURES		74,395.00	53,708.16	8,003.92	20,686.84	72.19
NET OF REVENUES & EXPENDITURES		(1,949.00)	24,382.25	(7,561.46)	(26,331.25)	1,251.01
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		286,046.00	404,893.43	6,525.21	(118,847.43)	141.55
TOTAL EXPENDITURES - ALL FUNDS		333,284.00	220,846.84	25,227.99	112,437.16	66.26
NET OF REVENUES & EXPENDITURES		(47,238.00)	184,046.59	(18,702.78)	(231,284.59)	389.62

## AGENDA ITEMS

7. **BRA Action Items:**

A. Recommended Action: Informational updates on Mill Site

B. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for March in the amount of \$361.97

8. **DDA Action Items:**

A. Revolving Loan Discussion/review

B. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for March in the amount of \$3,783.51

9. **TIFA Action Items:**

A. Entrance Sign Facelift discussion

B. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for March in the amount of \$525.95

**A reminder of Upcoming Meetings/Events:**

- April 13 – Parks and Trees Meeting 5:00 p.m. / City Hall Conference Room
- April 15 – Spring Soiree Event 10 – 3 p.m. Downtown
- April 19 – Planning Commission – 6:30 p.m. /Council Chambers
- April 24 – City Council Meeting at 7:00 p.m./ Council Chambers