

City of Plainwell



“The Island City”

Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Roger Keeney, Council Member
Todd Overhuel, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

Agenda Planning Commission March 6, 2019 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes: 01/16/19 Planning Meeting
5. Chairman’s Report
6. Open Public Hearing:
 - A. Accept language for text amendment to Zoning Ordinance re: maximum height recommendation for mechanical and incidental equipment.
 - B. Public Comments
 - C. Make recommendationClose Public Hearing
7. Old Business:
8. Reports and Communications:
 - A. 12/26/18 & 01/14/19, 01/28/19 and 02/11/19 Council minutes
9. Public Comments
10. Staff Comments
 - Denise – final design for Ace Hardware/Companion Animal Sign
 - Report out on Art Hop; Update on vacant buildings downtown
 - Training Opportunities – April Marijuana training in Allegan
11. Commissioners/ Council Comments
12. Adjournment

The City of Plainwell is an equal opportunity provider and employer

**CITY OF PLAINWELL
MINUTES
Planning Commission
January 16, 2019**

1. Call to Order at 7:01 p. m. by Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Stephen Bennett, Jim Higgs, Lori Steele, Diana Lubic, Gary Sausaman
Excused: Rachel Colingsworth
4. Approval of Minutes – 12/05/18
Higgs motioned to approve minutes, as received seconded by Sausaman. Minutes approved on an all in favor voice vote.
5. Chairperson’s Report: - None
6. New Business:
A. Draft Language for text amendment to Zoning Ordinance RE: Maximum height recommendation for mechanical and incidental equipment. Language was drafted by Williams and Works. **Planning Commission, motioned by Higgs and seconded by Sausaman, voted to move the amendment to City Council for approval of the first reading. A public hearing will be scheduled for February 20, as long as City Council approves the language.**
7. Old Business: None
8. Public Comments – None
9. Reports and Communications:
A. 11/26/18 & 12/10/18 Council Minutes reviewed by Commission
10. Staff Comments:
Siegel invited everyone to the Sesquicentennial Planning meeting on Thursday, Jan. 17 at 1:30 p.m. She also passed out flyers for a Marijuana Learn at Lunch, being hosted at the Allegan County Jail on April 8, 2019.
12. Commissioner Comments: Sausaman mentioned how nice the ceremony/dedication of the Michigan Milestone Award went earlier that evening. Stephen Bennett, new to Planning Commission asked questions and was welcomed by all.
13. Adjournment:
Lubic adjourned the meeting at 7:30 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

MEMORANDUM

To: City of Plainwell Planning Commission and City Officials
Date: January 9, 2019 (January 16 meeting)
From: Maxwell Dillivan, AICP
RE: **Proposed Zoning Text Amendment: Permitted Height Exceptions**

Overview

Recently, an applicant, Nobis Agri Services, approached the City to construct an elevator tower which significantly exceeds the City’s Industrial District height maximum requirement of 50 feet. The applicant currently operates a similar elevator tower on the site, which stands 90 feet. The proposed second tower structure would extend to a total height of 116 feet. Section 53-96 of the City’s Zoning Ordinance allows for mechanical equipment or incidental structures to exceed the maximum height allowance by up to than 15 feet. Thus, it appears that the existing 90-foot structure is nonconforming, and the proposed tower elevator would not be permitted.

In our experience, it is not uncommon for more intensive uses, as those typically found in the Industrial District, to require large structures that support their operations. In this case, the existing (and proposed) structure would not be permitted unless the City’s Zoning Ordinance is amended to accommodate it.

The purpose of this memo is to present draft language for a text amendment to the zoning ordinance that would provide maximum height exceptions for mechanical and incidental equipment for the Planning Commission’s review and consideration.

Text appearing in black represents existing ordinance text, text appearing in red represents proposed ordinance text, and text in ~~strikethrough~~ represents existing ordinance text proposed to be removed.

ARTICLE XV. AREA, HEIGHT, BULK AND PLACEMENT REQUIREMENTS

Sec. 53-88. AREA, HEIGHT, BULK AND PLACEMENT REQUIREMENTS.

Zoning District	Minimum Lot Width (In Feet)	Minimum Lot Area (Square Feet)	Maximum Lot Coverage (Percent)	Maximum Building Height ⁿ		Minimum Requirements				Minimum Floor Area per Dwelling Unit (In Square Feet)
				In Stories	In Feet	Front	Least 1	Total of 2	Rear	

Sec. 53-89. FOOTNOTES TO SCHEDULE OF REGULATIONS.

N. Permitted height exceptions for certain types of buildings and structures are permissible according to Section 53-96 of this Ordinance.

ARTICLE XVI. GENERAL PROVISIONS

Sec. 53-96. PERMITTED HEIGHT.

No building shall be erected, converted, enlarged, reconstructed or structurally altered to exceed the height limit hereinafter established for the district in which the building is located; except that, ~~roof structures for the housing of elevators, stairways, tanks, ventilating fans or similar equipment required to operate and maintain the building and fire or parapet walls, skylights, towers, steeples, stage lofts and screens, flagpoles, chimneys, smokestacks, individual domestic radio and television aerials and wireless masts, water tanks or similar structures may be erected above the height limits herein prescribed.~~ the following buildings and structures shall be exempt from height regulations in all zoning districts: parapet walls not exceeding four (4) feet in height, chimneys, cooling towers, elevator bulkheads, stairways, flag poles, bucket and grain elevators, grain bins and silos, elevated water towers, monuments, cupolas, domes, smokestacks, spires, steeples, penthouses housing necessary mechanical appurtenances, wind-powered electrical generators, wireless communication antennas, and television and radio reception and transmission antennas and towers, or other similar mechanical or ancillary structures as deemed by the Planning Commission during site plan review. Unless otherwise permitted in this ordinance, no structure may be erected to exceed by more than ~~15 feet~~ 75 feet the height limits of the district in which it is located, ~~nor shall the structure have a total area greater than 25% of the roof area of the building,~~ nor shall the structure be used for any residential purpose or any commercial purpose other than a use incidental to the ~~main~~ primary use of the building.

Note: The Planning Commission and City staff should discuss whether it is desirable to allow for height exceptions for these structures in all zoning districts across the City or within specified districts (for example, only in the I, Industrial District). The total height limit of 75 feet is primarily based upon the threshold for wireless communication towers requiring special land use approval. The Planning Commission and staff may wish to deliberate this limit of 75 feet. Further, any additional types of structures or buildings which should be included in this list should be noted. Alternatively, the ordinance may be written to give the Zoning Administrator the ability to determine similar buildings and structures exempt from height requirements.

Next Steps

The Planning Commission and City staff should deliberate the proposed text amendments and determine whether action to amend the City's Zoning Ordinance is warranted. If determined to be warranted and the Commission and staff can reach a consensus as to the amendments needed, a public hearing may be set for the February Planning Commission meeting.

Please do not hesitate to contact me with questions or concerns at 616-988-3526 or by email at dillivan@williams-works.com.

MINUTES
Plainwell City Council
December 26, 2018

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney.
Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 12/10/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment:
Virgil Williams, Volunteer Airport Manager provided a report on the Plainwell Aviation and STEM Academy's operations at the airport and throughout the community. He discussed fundraising efforts, including grant opportunities, and students past and present. He thanked Council for the ability to use the airport and the Pilots' Lounge for the flight school. The Council thanked them for their service.
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. City Clerk Kelley reported three (3) board positions that were set to expire on December 31, 2018. Each of the board members, Rosemary (Bunny) LaDuke, Rachel Collingsworth and Judy Shumaker, expressed interest in serving another term. In addition, the Planning Commission seat for Chris Haas' term was offered to Stephen Bennett, who has chosen to service to complete that term.
A motion by Keeney, seconded by Keeler, to confirm the Mayor's appointments of Rosemary (Bunny) LaDuke to the Parks & Trees Commission, Judy Shumaker to the Compensation Commission, and Rachel Collingsworth and Stephen Bennett to the Planning Commission. On a voice vote, all in favor. Motion passed.
 - B. City Manager Wilson reminded Council about new state laws allowing use of recreational marihuana (as spelt in state regulations), and recommends the city "opt-out" of allowing any commercial establishments to allow the city time to review the state laws and develop an ordinance for future business or zoning applications. City Attorney Jeff Sluggett drafted Ordinance 381, which was first read at the December 10, 2018 Council Meeting. This second reading will allow for publication in the newspaper, making the Ordinance effective 10-days after publication.
A motion by Keeney, seconded by Keeler, to approve the second reading of Ordinance 381 to prohibit marihuana establishments, making the Ordinance effective 10 days after publication in the newspaper. On a voice vote, all in favor. Motion passed.
 - C. Personnel Manager Lamorandier discussed that for the May 2019 flower planting event, the city needs to purchase the flowers from Napp's Greenhouse, a long-time supplier for and supporter of the Plainwell Flower Program.

A motion by Steele, seconded by Overhuel, to approve the purchase of flowers for the 2019 Flower Program in an amount not to exceed \$4,750.00. On a roll-call vote, all in favor. Motion passed.

- D. DPW Superintendent Nieuwenhuis reported having identified opportunity for operational cost savings by upgrading light fixtures at the DPW Facility and in the downtown street lights. The upgrade to LED lighting will save the city substantial operational costs as well as earn Consumers Energy rebates, repaying the equipment investment in about one year.
A motion by Overhuel, seconded by Steele, to approve a project with Lites Plus to upgrade light fixtures at DPW and the streetlights at a cost of \$18,894.35 with Consumers Energy rebates of \$8,662.50. On a roll-call, all in favor. Motion passed.
- E. City Manager Wilson reported the substantial completion of the Water Renewal Screw Pump Project, with just a few minor punch list items.
A motion by Overhuel, seconded by Steele, to confirm the substantial completion of the Screw Pump Replacement Project and to approve Pay Request \$2 to Franklin Holwerda for \$57,420.00. On a roll-call vote, all in favor. Motion passed.
- F. Superintendent Nieuwenhuis reported continued and more frequent operational concerns with the Water SCADA computer, which manages the city's water system. An emergency purchase to replace the hardware and software was approved by City Manager Wilson to reduce lead-time on building the system..
A motion by Keeler, seconded by Keeney, to confirm the emergency purchase of a new water SCADA computer system with hardware and software from Perceptive Controls at a project cost of \$11,990.00. On a roll-call vote, all in favor. Motion carried.
- G. City Manager Wilson reported that the city had purchased bottled water as part of contingency purchases authorized by Council during recent water testing related to PFAS and dioxins. With the city's water having tested clear of these chemicals, the bottled water is no longer needed and the Administration seeks authority to sell the bottled water to other organizations that can make use of the inventory.
A motion by Steele, seconded by Keeler, to approve the sale of bottled water in inventory to outside organizations and authorize the City Manager to sign all documents related to the approved action. On a voice vote, all in favor. Motion carried.
- H. City Manager Wilson reported that the blue chairs have reached the end of their useful lives. Some chairs could be sold and others could simply be disposed, pending Council's approval of such.
A motion by Overhuel, seconded by Steele, to approve the disposal and/or sale of the chairs used in City Hall. On a voice vote, all in favor. Motion carried.
- I. City Clerk Kelley outlined five (5) annual resolutions for 2019 – the first lists the Ordinance Enforcement Officers of the city; the second lists the Council meeting dates for 2019; the third lists the employee holiday dates (when City offices are closed); the fourth is a listing of the dates on which the flags are flown on city streets, and; the fifth is a resolution authorizing the Director of Public Safety to liaison with the State of Michigan for temporary closures of M-89.
A motion by Steele, seconded by Overhuel, to adopt Resolutions 19-01 through 19-05 for Ordinance Enforcement Officers, 2019 Council Meeting Dates, 2019 Employee Holiday Dates, 2019 Street Flag Dates and 2019 Street Closures. On a voice vote, all in favor. Motion Passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the October and November 2018 Public Safety Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$199,544.08 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reported working on parks furniture and fixtures in preparation for the 2019 season, while waiting for the next snowfall event.

Public Safety Director Bomar reported having brought in an electrical specialist to service a fire truck's generator and wiring systems, at a substantial cost savings, since the expert was able to successfully rehabilitate the equipment already on the truck.

Clerk/Treasurer Kelley reported starting working on the 2019/2010 budget and working with Sandy on evaluating possible new hires for the Utility Billing Specialist/Deputy City Clerk position.

City Manager Wilson reported continued negotiations with the school and the police union for a school resource officer.

15. Council Comments:

Mayor Pro-Tem Steele thanked Don Black for his years of service.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:48 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
January 14, 2019

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Robert Beltran from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney. Absent: Mayor Brooks
5. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 12/26/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment None:
7. Presentations:
Public Safety Director Bomar recognized three (3) Public Safety Officers for commendations during 2018. Officers Mike Bruce, Eric Luthy and Jeff Welcher accepted the commendations with certificates and service pins.
8. County Commissioner Report:
Commissioner Rick Cain reported having been sworn in on Thursday January 10 and assigned to eight (8) boards/committees. He reported the Commission's ongoing discussion about increases to health inspection fees, which is tabled until summer 2019.
9. Agenda Amendments: None
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. City Clerk Kelley read a resolution proclaiming 2019 as the sesquicentennial year for Plainwell, after incorporating as a Village in 1869. Community Development Manager Siegel reported some of the events already in the works, including the Michigan Milestone Plaque Award Dedication Ceremony planned for Wednesday January 16, 2019.
A motion by Keeler, seconded by Keeney, to adopt Resolution 19-6 proclaiming 2019 as the 150th Anniversary of Plainwell. On a voice vote, all in favor. Motion passed.
 - B. Public Safety Director Bomar reported his recommendation that the detective vehicle be replaced with a newer model. The current vehicle is 10 years old and has about 140,000 miles. The new vehicle would be purchased through the State of Michigan account for best pricing. The existing vehicle would be repurposed as a courtesy vehicle at the airport.
A motion by Keeney, seconded by Keeler, to approve purchase of a 2019 Chevrolet Impala to serve as a detective vehicle from Berger Chevrolet for \$22,134.00 and repurposing the 2009 Impala to the Airport as a courtesy car. On a roll-call, all in favor. Motion passed.
12. Communications:
 - A. **A motion by Keeney, seconded by Overhuel, to accept and place on file the December 2018 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$870,055.47 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments: None

15. Staff Comments

Personnel Manager Lamorandier thanked the Public Safety Officers for going above and beyond.

Superintendent Nieuwenhuis reported installation of LED lighting with motion detectors at the DPW facility and that similar work downtown will be done as time allows.

Community Development Manager Siegel reported the bids for the Sherwood Restroom Project will be let this week and are due January 29. She reminded Council of the January 16, 2019 Dedication Ceremony for the Sesquicentennial.

Public Safety Director Bomar reported a training workshop regarding recreational marijuana in Kalamazoo on January 15, 2019.

Clerk/Treasurer Kelley reported having worked with Personnel Manager Lamorandier and City Manager Wilson on interviews for the Utility Billing Specialist/Deputy City Clerk position.

City Manager Wilson thanked the Public Safety Officers.

16. Council Comments:

Councilmembers all joined in thanking the Public Safety Officers.

17. Adjournment:

A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:27 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
January 28, 2019

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Steve Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney.
Absent: None
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 01/14/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment None
7. County Commissioner Report: None
8. Agenda Amendments:
A motion by Keeler, seconded by Keeney, to add item 10-E to the Agenda to consider changes to the city's 401(a) Retirement Program. On a voice vote, all vote in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. City Manager Wilson presented a proposed text amendment to the Zoning Ordinance that would provide maximum height exceptions for mechanical and incidental equipment. The Planning Commission has reviewed an application from a business in the Industrial Park and recommends Council receive the first reading of this text amendment in advance of a Public Hearing in front of the Planning Commission in February. This would be a variance all the time unless the city changes the Ordinance.
A motion by Keeler, seconded by Keeney, to accept for first reading an amendment to the Zoning Text regarding Permitted Height Exceptions in advance of a February Planning Commission Public Hearing. On a voice vote, all in favor. Motion passed.
 - B. City Manager Wilson reported repairs needed to Truck 17 to replace the dump box and the related body work. The repairs will return the truck to full service at substantial savings versus total replacement of the vehicle and the dump body.
A motion by Overhuel, seconded by Steele, to approve repairs to Truck 17 with body work of \$3,800.00 from Dan Agy and with a new dump box for \$7,159.00 from Truck & Trailer Specialty. On a roll-call, all in favor. Motion passed.
 - C. City Manager Wilson reported two vacant lots identified for possible sale. One is a city right-of-way and must be marketed differently as additional costs could be incurred related to the sale. Councilmember Keeler expressed concerns about those costs exceeding the proceeds from the sale of the property. It was noted that Council would have final approval prior to any final sales.
A motion by Steele, seconded by Overhuel, to authorize the City Manager to market two (2) vacant lots for sale, with costs not to exceed \$3,000.00. On a voice vote, all in favor.

Motion passed.

- D. Personnel Manager Lamorandier presented a proposed job description for a Finance/Account Clerk II position which was modified after the approval of the Utility Billing Specialist/Deputy City Clerk job description from October 2018. The Finance/Account Clerk II job description accounts for updated duties after shifting some work to the Deputy City Clerk.

A motion by Steele, seconded by Overhuel, to accept the job description for a Finance/Account Clerk II position as presented. On a voice vote, all in favor. Motion passed.

- E. Personnel Manager Lamorandier presented a proposed change to the city's retirement program to allow for in-service retirement distributions for employees 62-years of age or older with 5 years participation in the plan. The change would be effective immediately.

A motion by Steele, seconded by Overhuel, to approve changes to the city's retirement plan to allow for in-service distributions as presented. On a voice vote, all in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the Planning Commission Draft Meeting Minutes from 01/16/2019 and the M-40/M-89 Corridor Committee Meeting Minutes from 10/30/2018. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$210,232.66 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier reported working on a new hire for the Utility Billing Specialist / Deputy City Clerk position.

Public Safety Director Bomar reported opening the Public Safety Training Room as a warming center during this week's extreme cold.

City Manager Wilson reported having advised customers to let the water run continuously during this extreme cold weather event.

15. Council Comments:

Councilmember Keeney inquired about the fatal accident on M-89 in Gun Plain Township and the city's response.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:31 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,
Erik Wilson
City Manager

MINUTES
Plainwell City Council
February 11, 2019

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Matt Hooper from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney.
Absent: None
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 01/28/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment:
Randy Wisnaski of 731 Brigham Street praised the city plow drivers for doing such great work keeping the roads in decent shape during the snow events. The Plainwell roads were the best.
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Public Safety Director Bomar noted the annual inspections of fire gear identified two sets that need replacement and recommends purchase from the city's long-term supplier Globe Manufacturing, whose local representative is Dinges Fire Company at a total cost of \$4,871.00.
A motion by Overhuel, seconded by Steele, to approve the purchase of two (2) sets of turn-out gear from Dinges Fire Company at a cost of \$4,871.00. On a roll-call vote, all in favor. Motion passed.
 - B. Superintendent Nieuwenhuis reported Truck 10, which is the 2nd truck in the snow plow pattern, is out of service in need of repairs to the frame and to the rear brakes. The city's preferred vendor, Martin Spring & Drive in Cooper Township, is finalizing the cost estimate.
A motion by Keeler, seconded by Keeney, to approve frame and brake repairs to Truck 10 with Martin Spring & Drive at a cost not to exceed \$10,000.00. On a roll-call, all in favor. Motion passed.
11. Communications:
 - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the December 2018 Monthly Public Safety Report, the 2018 Annual Public Safety Report, the January 2019 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:
A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$212,879.93 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier reported looking into rates and options for the city's retirement plan. She reported that Julie Saukas has been hired as the city's Utility Billing Specialist/Deputy City Clerk and starts February 19.

Superintendent Nieuwenhuis reported only two frozen meters were reported during the recent cold snap, which is less than most other local utilities. He also reporting having attended DEQ-required training related to utility rate studies.

Public Safety Director Bomar thanked the community for their offers of food and provisions for the warming center that was available during the recent cold snap.

Clerk/Treasurer Kelley reported ongoing work with the budget and preparing for training the new employee.

City Manager Wilson provided an update on the sale of city property. The lot across from Plainwell Ice Cream can be advertised and sold without much legal work. The right-of-way lot on East First Street would require the plat to be redrawn, subject to state approval, and the associated costs of that could be between \$6,000 and \$8,000. After discussion, Council directed the Administration to table further action on the East First Right of Way for the time being.

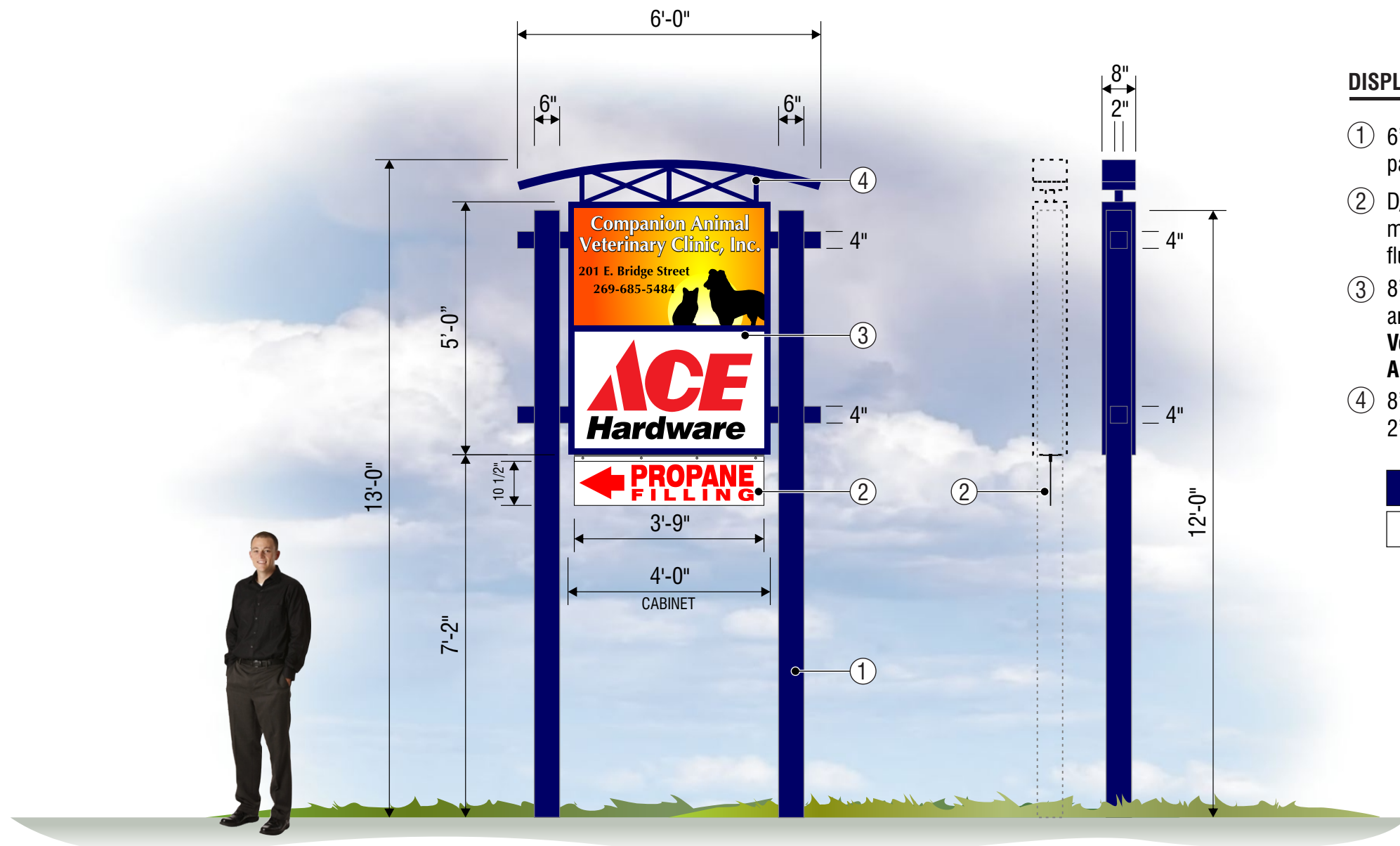
15. Council Comments:

Mayor Pro-Tem Steele thanked the Department of Public Safety for recent Strategos training for the school bus drivers, which provided much information and was very well received.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:25 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer



DISPLAY DETAILS

- ① 6" Square posts and 4" square horizontal tubes welded to posts painted to match MP55697 Bluest Blue
- ② D/F aluminum panel painted white with 1st surface opaque vinyl overlay mounted to 1 1/2" angle iron frame painted white. Angle frame mounted flush to underside of cabinet.
- ③ 8" deep aluminum cabinet with aluminum faces, 1 1/2" border and dividers painted to match MP55697 Bluest Blue
Vet Clinic: 1st surface opaque digital print.
Ace Hardware: painted white with 1st surface opaque vinyl copy.
- ④ 8" wide by 2" thick curved aluminum square tube decorative topper and 2" x 1" vertical supports painted to match MP55697 Bluest Blue

	MP55697 Bluest Blue		7725-13 Red
	White		7725-12 Black
			Opague Digital print

A NEW NON ILLUMINATED D/F DISPLAY SCALE: 3/8" = 1'-0" SIDE VIEW
 QUANTITY: 1, MANUFACTURE AND INSTALL

2930 West 9th Avenue - Denver, Colorado 80204 - 303.629.6121 - www.gordonsign.com



Gordon Sign Meets UL Safety Requirements

IMPORTANT ELECTRICAL NOTE:
 UL 2161 COMPLIANT PER NEC AND MANUFACTURING RECOMMENDATIONS.
ALL ELECTRICAL PRIMARY CIRCUITS MUST BE DEDICATED ISOLATED CIRCUITS

Voltage:

File Name: **Ace (Plainwell) 16720-09**

Revisions:
 01-8/08/18 changed design
 02-8/17/18 changed design made Ace 20" tall
 03-8/20/18 changed to D/F
 04-12/19/18 changed design created 2 options
 05-12/28/18 changed vet design
 06-1/28/19 changed overall design per city
 07-2/01/19 added aluminum propane panel
 08-2/05/19 removed Plainwell MI...201 E. Bridge BIGGER
 09-2/06/19 changed copy on vet panel

Account Rep.: Deb Ramirez

Date: 8/02/18

Drawn by: *Benzie*

Client Approval: _____

Client:



135 North Anderson Street Plainwell, MI 49080

Landlord Approval: _____

Gordon Sign will endeavor to closely match colors, including PMS colors where specified. We cannot guarantee exact matches due to varying compatibility of surface materials and paints used.

Sheet 1 of 1

© This design is the exclusive property of Gordon Sign and cannot be reproduced either in whole or in part without their consent.



GORDON SIGN