

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council Monday, April 13, 2020 7:00PM

MEETING HELD VIRTUALLY ON ZOOM

To join this Zoom Meeting:

By phone: 1+(312) 626-6799

Online: <https://zoom.us/473290627>
password: 7H8IPb

1. **Call to Order**
2. **Roll Call**
3. **Resolution 2020-08 – Temporary Remote Meeting Procedures during COVID-19**
4. **Invocation**
5. **Pledge of Allegiance**
6. **Approval of Minutes/Summary – March 9, 2020 Regular Meeting**
7. **General Public Comments**
8. **County Commissioner Report**
9. **Agenda Amendments**
10. **Mayor's Report**
11. **Recommendations and Reports:**
 - A. **Water Renewal Emergency Mechanical Assistance Plant & Lift Stations**

Council will consider confirming additional mechanical assistance and repair of plant and lift station equipment from the specialized vendor, Main Tech Specialties, at an estimated cost of \$9,000.00 authorized using emergency procedures.
 - B. **Elections – Purchase of New Tabulator for Absent Voter Counting Board**

Council will consider approving the purchase of a new ImageCast Precinct Tabulator for the City of Plainwell Absent Voter Counting Board from Dominion Voting at a cost of \$5,295.00, with 50% of the cost paid by a cost-sharing grant from the Michigan Department of State.
 - C. **Resolutions 2020-09 and 2020-10 - Amendment to the City's Retirement Programs & Section 125 Plan**

Council will consider adopting two Resolutions to modify the city's Retirement & Section 125 Plans due to legislative changes related to COVID-19.
 - D. **Mill Demolition Update**

Co City Manager Wilson will review the Mill Demolition Grant and the relocation of Consumers power poles along Allegan Street.
11. **Communications:** The March 2020 Investment and Fund Balance Reports.
12. **Accounts Payable - \$345,615.89 (since March 10, 2020)**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City

Plainwell is an equal opportunity provider and employer

CITY OF PLAINWELL
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. # 2020-08

A RESOLUTION TO ADOPT TEMPORARY REMOTE MEETING PROCEDURES
DURING COVID-19

Council Member_____, offered the following resolution and moved for its adoption, seconded by Council Member___:

WHEREAS, the Governor of Michigan has issued Executive Order 2020-15 to encourage social distancing and allow for remote attendance of meetings and hearings of public bodies, and

WHEREAS, the Governor of Michigan has issued Executive Order 2020-21 to require individuals to Stay Home Stay Safe and not permit public gatherings, and

WHEREAS, these orders require that social distancing of all individuals must be maintained due to health concerns surrounding the COVID-19 virus, and

WHEREAS, The City of Plainwell City Council is required by charter to meet regularly twice a month, while also ensuring compliance with Executive Orders 2020-15 and 2020-21, and

WHEREAS, any regularly held meeting deemed essential to the operation of the City Government will be held remotely through the Zoom application or by joining a conference call. Notifications of any meeting held will also contain the instructions on how a resident may join the meeting, the rules for attending the meeting, and also the manner in which questions can be asked.

NOW THEREFORE, BE IT RESOLVED, The City of Plainwell Council adopts the attached temporary remote meeting procedures to facilitate remote public meetings and hearings and ensure public participation.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 13th day of April 2020

Signed: _____
Bradley Keeler, Mayor

Signed: _____
Brian Kelley, City Clerk

CERTIFICATION

I, Brian Kelley, the duly appointed Clerk of the City of Plainwell, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Plainwell City Council at a regular meeting held April 13, 2020 in compliance with the Open Meeting Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

City of Plainwell

By: _____

CITY OF PLAINWELL
REMOTE MEETING SPECIAL PROCEDURES

The following guidelines shall be in-place to assist and manage public attendance and participation in remote (online and telephone), electronic meetings of the City of Plainwell, Michigan.

1. City Staff shall be available to assist the public to make reasonable accommodations for those with disabilities and/or a hearing impairment to attend and participate without impediment.
2. For the purpose of carrying-out remote meetings, a staff member will act as "administrator" to manage all content, access, video, audio, chat, "gesturing," recording, visual, and screensharing controls.
3. For the purposes of preserving the agenda and integrity of the meeting, the meeting "administrator" shall assist the chairperson in moderating audio/microphone controls of participants, building a speaker list of those wishing to comment while limiting public microphone access to "public comment"/"public participation" periods of the meeting, as published.
4. Online attendees/participants shall indicate their desire to speak on an agenda item or topic by using "gesturing" controls (i.e. Raise Hand, Thumbs Up, etc.), using the chat window, or by voice. All microphones will be temporarily unmuted for a brief period of time at the beginning of all "public comment"/"public participation" periods of the meeting so those joining by telephone or those participants who are audio-restricted may indicate they would like to be added to the speaker list. The chairperson and meeting "administrator" will share the responsibility of building and managing the speaker list, recognizing each speaker individually and toggling microphone controls so all speakers on the list may be heard.
5. Lewd, profane, hostile, aggressive, racist/discriminatory, disruptive, or otherwise obstructive behavior by attendees/participants will not be tolerated. The City and meeting "administrator" reserves the right to warn, limit, restrict, and remove any content or participants in violation of the of this directive.
6. All "public comment"/"public participation" periods of the meeting will be concluded after the chairperson/meeting "administrator" has:
 - a. exhausted the speaker list
 - b. responded to any outstanding "gesturing"
 - c. answered any outstanding requests to speak as indicated in the chat window, and
 - d. after a final call for any additional or remaining public comments as indicated by voice. All microphones will again be temporarily unmuted at that time.
7. The City shall record and make available to the public in a reasonable timeframe all content of all remote meetings of Council and public board/commissions for the public record, online and at individual request in electronic format.

MINUTES
Plainwell City Council
March 9, 2020

1. Mayor Keeler called the regular meeting to order at 7:00 PM in the Public Safety Training Room.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 02/24/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report: County Commissioner Rick Cain arrived later in the meeting and spoke during the public comments.
8. Agenda Amendments: None.
9. Mayor's Report:

Mayor Keeler reported that the City has received the \$5,100,000 grant from the MEDC for the mill demolition, and that it will need to be signed by Council.
A motion by Overhuel, seconded by Steele, for Council to sign the grant agreement at a future date. On a voice vote, all in favor. Motion passed.

Mayor Keeler also requested that he and City Manager Wilson be given the authority to execute all documents related to this grant.
A motion by Overhuel, seconded by Steele, for Mayor Keeler and City Manager Wilson to execute all grant documents. On a voice vote, all in favor. Motion passed.
10. Recommendations and Reports:
 - A. City Manager Wilson presented updates on the mill demolition and Consumers power pole relocation projects. Bids for the mill demolition will be opened March 12th. Now that the City has received the grant, they will need to provide the 10% matching funds. Wilson is currently working on an application with EGLE (formerly DEQ) for funding.
Council asked if the water tower was part of the demolition, as the public has been asking if it can be saved. Wilson said it is currently part of the project, but they will need to open bids before deciding. The issue with keeping the water tower is that it is in poor condition and would be expensive to maintain. Council asked if the Plainwell Paper logo could somehow be removed and displayed somewhere, which can be looked into.

Wilson also briefed Council on moving the Consumers power poles away from the river onto the other side of the mill property by M-89. Some trees will need to be removed before the poles are moved, starting this week. The current power poles along the north side of M-89 will be removed, and co-located to the taller poles that are being added on the mill property. There was a question about losing some of the street lights along M-89 when the power poles are removed. Wilson said a future goal could be to extend the decorative street lights in the central business district to the front of the mill. The DPW is currently looking into getting the City Hall fire suppression system onto city water which would help clear the path for the new Consumers poles. A flow test will be done to determine if this is possible.

A motion by Overhuel, seconded by Steele, to approve the Consumers power pole relocation plan. On a voice vote, all in favor. Motion passed.

11. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the February 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$166,506.29 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments:

County Commissioner Rick Cain reported that the Allegan County Medical Care Community has gotten approval to request .25 mils on the August 2020 ballot. The County Commission supported this 6-0. Cain explained that the facility supports 170 residents that may not be able to afford to go anywhere else, so it provides an important service. Cain also discussed a recent community survey that found 70% of people in Allegan County are happy with the county, and that areas of improvement would be in public safety, public transportation, and medical care.

14. Staff Comments:

Superintendent Nieuwenhuis reported helping with preparing City Hall for the upcoming election. He also reported that a Consumers pole at Sherwood Park will be removed in the near future, helping clear space for the Veteran's Memorial expansion.

Community Development Manager Siegel reported that Art Hop will be on Friday, March 13th from 5:00 to 7:30pm at various locations around the City.

Director Bomar reported that the Homeland Security inspection at Drug and Lab went well. He also had a phone conference with the Health Department about the coronavirus. They plan to continue these calls every Monday for the next few weeks.

Deputy Clerk Saukas reported preparing for the Presidential Primary election tomorrow at City Hall. The polls will be open 7am to 8pm.

City Manager Wilson shared the Mayor Keeler attended his first Dr. Seuss night at the library recently.

15. Council Comments:

Councilmember Overhuel thanked Community Development Manager Siegel for doing a great job bringing new businesses to the City, and for how well she manages the City's social media pages.

Councilmember Wisnaski thanked Nancy's Kitchen (Nancy Morehouse) for hosting the Leap of Kindness event at City Hall on February 29th.

16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:53 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Julie Saukas
Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL
March 23, 2020

Brian Kelley

SUMMARY
Plainwell City Council
March 9, 2020

1. Mayor Keeler called the regular meeting to order at 7:00 PM in the Public Safety Training Room.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Keeler, Steele, Overhuel, Keeney and Wisnaski. Absent: None.
5. Approved Minutes/Summary of the 02/24/2020 regular meeting.
6. Mayor Keeler reported that the City has received the \$5,100,000 grant from the MEDC for the mill demolition.
7. City Manager Wilson presented updates on the mill demolition and Consumers power pole relocation projects.
8. Accepted and placed on file the February 2020 Investment and Fund Balance Reports.
9. Approved Accounts Payable for \$166,506.29.
10. Adjourned the meeting at 7:53 pm.

Submitted by,
Julie Saukas
Deputy City Clerk



Brad Keeler Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

3/18/2020

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Additional purchase of Emergency Mechanical Assistance Plant & Lift Stations

This purchase request is for mechanical assistance and repair of plant and lift station equipment. This type of mechanical maintenance is specialized and there are a few companies that can handle both plant and lift station emergency maintenance on their level. Main Tech Services is exceedingly experienced and remains dependable to our emergency calls. Their service pricing continues to be competitive for this type of work. We have previously requested \$3,200 in line item 590-540-930 "outside services" to assist the plant and stations with this related work. The previously issued PO has been expended with continued service.

I am requesting an additional \$9,000 for the remainder of this fiscal year for various unidentified repairs. The line item for this has available funding.



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Brian Kelley, City Clerk/Treasurer
DATE: April 6, 2020
SUBJECT: City of Plainwell Absent Voter Counting Board - Tabulator

ACTION RECOMMENDED: The City Council should consider approving the purchase of a new ImageCast Precinct Tabulator for the City of Plainwell Absent Voter Counting Board at a cost of \$5,295.00, with a 50% cost sharing grant from the Michigan Department of State.

On January 31, 2020, the City of Plainwell Election Commission established, by resolution, an Absent Voter Counting Board for purposes of tabulating absent voter ballots separately from the in-precinct voters. The Counting Board was used at the March 10, 2020 Presidential Primary election with great success.

An Absent Voter Counting Board is a separate “precinct” with a separate set of tabulating equipment. For the March 2020 election, the city borrowed an extra tabulator from Otsego Township, while the city made application with the State of Michigan for a cost sharing grant to provide 50% of the cost of a new tabulator. On January 29, 2020, the Michigan Department of State notified the city that its application was approved.

As a community in Allegan County, the City of Plainwell is obligated to purchase election equipment through the contract provider, Dominion Voting, to assure continuity of election information. The Dominion Voting quote of \$5,295.00 is standard for this equipment and the same cost as the city’s current tabulator, which was funded entirely by the state.

After the 2018 passage of Proposal 18-3 allowing unlimited absent voting, the city noted a large increase in citizens taking advantage of the feature for the March 2020 election. Future elections are expected to show continued large increases in absent voter ballots, cementing the need for a permanent second tabulator for the Counting Board.

The funds have been accounted for based on cost savings from the City Clerk’s health insurance, as well as operational savings within the election cost center, all of which were identified before the current health crisis, and remain available. It is recommended that the city proceed with the purchase of new ImageCast Precinct Tabulator for the City of Plainwell Absent Voter Counting Board from Dominion Voting at a cost of \$5,295.00 with a 50% reimbursement from the Michigan Department of State, for a net cost to the city of \$2,642.50.

**CITY OF PLAINWELL ELECTION COMMISSION
CITY OF PLAINWELL, COUNTY OF ALLEGAN, MICHIGAN**

**RESOLUTION EC 2020-01
CREATION OF CITY OF PLAINWELL ABSENT VOTER COUNTING BOARD**

At a meeting of the Election Commission of the City of Plainwell, held at the Plainwell City Hall, 211 N. Main St., Plainwell, Michigan on January 31, 2020 at 10:00am, the following resolution was offered by Richmond and seconded by Siegel:

WHEREAS, Plainwell City Charter Section 3.4 charges the Election Commission with all activities and duties required of it by state law and this charter relating to the conduct of elections in the city; and

WHEREAS, The Clerk of the City of Plainwell is responsible for conducting elections in the City of Plainwell; and

WHEREAS, Michigan Election Law (Act 116 of 1954), Section 168.765a permits the City of Plainwell, by resolution, to provide for a Absent Voter Counting Board (s) appointed by the Election Commission; and

WHEREAS, the City of Plainwell Election Day Absent Voter Counting Board is responsible for the duties as outlined in Section 168.765a of the Michigan Election Law (act 123 of 2018);

NOW, THEREFORE BE IT RESOLVED, that the Election Commission of the City of Plainwell, Michigan, hereby authorizes Brian Kelley, City Clerk, to establish an Absent Voter Counting Board for the March 10, 2020 Presidential Primary Election, and

BE IT FURTHER RESOLVED, The Absent Voter Counting Board, consisting of two or more election inspectors with an equal number from major political party, will be appointed by the City of Plainwell Election Commission per the recommendation of the Clerk.

Ayes: Richmond, Siegel, Kelley
Nays: None
Absent: None

Resolution declared adopted.

01/31/2020

Date

Brian Kelley

Brian Kelley, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Election Commission of the City of Plainwell at a meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Brian Kelley

Brian Kelley, City Clerk

Brian Kelley

From: Cleary, Charamy (MDOS) <ClearyC@michigan.gov>
Sent: Wednesday, January 29, 2020 3:30 PM
To: Cleary, Charamy (MDOS)
Subject: AVCB Tabulator Cost Share funding

The Bureau of Elections has received your application for cost share funding for an AVCB tabulator and we are pleased to announce that we have funding for all requests received. We are in the process of working with each of the three vendors to determine how delivery and payment will occur. Each vendor has received a list of applicants for their equipment. We appreciate your patience and will outline the process soon, but we do not anticipate equipment will be in place for use in the March election.

If you have specific questions, please do not hesitate to contact me.

Charamy Cleary
Election Specialist
Michigan Bureau of Elections



Plainwell City, MI (Allegan County)

Q00004339

Prepared by:
Paul Holmes
paul.holmes@dominionvoting.com

Budgetary Quote

Product/Service	Description	Part Number	Qty	Unit Price	Extension
Sequoia					
Sub-Total					\$0.00
AccuVote					
Sub-Total					\$0.00
Central Scanning: Absentee / Vote By Mail Hardware					
Sub-Total					\$0.00
In-Person Voting: Polling Location Hardware					
ImageCast Precinct Tabulator - 320C - MI		181-000024	1	\$5,295.00	\$5,295.00
ICP Plastic Ballot Box Adapter Kit		172-000013	1	\$0.00	\$0.00
Sub-Total					\$5,295.00
Accessories					
ImageCast Precinct Ballot Box - Plastic		180-000014	1	\$0.00	\$0.00
Sub-Total					\$0.00
Consumables/Parts					
Sub-Total					\$0.00
Election Management Hardware					
Sub-Total					\$0.00
Election Management Software					
Sub-Total					\$0.00
Support Services					
Sub-Total					\$0.00
Training					
Sub-Total					\$0.00
Election Support Services					
Sub-Total					\$0.00
Other					
Sub-Total					\$0.00
Estimated Shipping					
Shipping (estimated)	Actual Ground shipping cost billed at time of shipping	\$90000	1	\$0.00	\$0.00
Sub-Total					\$0.00
Purchase Sub-Total					\$5,295.00
Discounts					



April 3, 2020

Plainwell City, MI (Allegan County)

Q00004339

Prepared by:
Paul Holmes
paul.holmes@dominionvoting.com

Budgetary Quote

Sub-Total **\$0.00**

Purchase Total \$5,295.00

Terms and Conditions

This quote is pursuant to the terms and conditions of Contract number 071B7700117.
All pricing is subject to inventory availability at the time of quote acceptance and execution.

Annual fees are due after the initial contract term of five years (commencing in year 6).

Signatures

Customer Name (printed)	Title		Signature	Date (MM/DD/YYYY)

City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Roger Keeney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member

Department of Administrative Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

To: Erik Wilson
From: Sandra Lamorandier, Personnel Manager
Subject: Amend Retirement Program and Section 125 Plan
Date: April 8, 2020

Recent legislation provides new options for participants affected by the Coronavirus (COVID-19). The Coronavirus Aid, Relief, and Economic Security Act (H.R. 748), also known as the CARES Act, contains several retirement-related provisions.

Below is a brief summary:

CARES Act Retirement Summary:

- New distribution option with lessened tax impacts
- Higher loan limits available
- Loan repayment obligations can be suspended
- Required Minimum Distributions in 2020 can be waived
- Minimum funding deadline is extended for single-employer pension plans

CUNA has provided a check list with the full Amendment attached for electronic processing and Summary of Material Modifications (SMM) to be distributed to the employees once approved. One for each plan will need to be processed.

Additionally, related to the Section 125 Plan, within the economic relief package (CARES Act) there were some changes related to Health Savings Accounts (HSAs), Flexible Spending Accounts (FSAs), and Health Reimbursement Arrangements (HRAs). The changes relate to the definition of medical expense.

I am looking for Council approval to amend the 457 and 401(a) Retirement Program and to amend the Section 125 Plan to include the new options available under, and the changes related to, the CARES Act.

**CITY OF PLAINWELL
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. # 2020-09

**A RESOLUTION TO AMEND THE 457 PROGRAM AND THE 401A RETIREMENT
PROGRAM COVID-19**

Council Member_____, offered the following resolution and moved for its adoption, seconded by Council Member___:

WHEREAS, The Coronavirus Aid, Relief, and Economic Security Act (H.R. 748), also known as the CARES Act, contains several retirement-related provisions,

WHEREAS, CARES Act Retirement Summary to include,

- New distribution option with lessened tax impacts;
- Higher loan limits available;
- Loan repayment obligations can be suspended;
- Required Minimum Distributions in 2020 can be waived,

WHEREAS, the City's Plans Third Party Administrator, has prepared the attached check list and amendments for electronic adoption,

WHEREAS, the CARES Act provisions for the 457 Program and the 401A Retirement Program will be need to be amended separately to include the attached full amendment language,

WHEREAS, the City desires to give all options available to aid their employees during these unprecedented times,

NOW THEREFORE, BE IT RESOLVED, The City of Plainwell Council adopts the same amendment language for both the 457 Program and the 401A Retirement Program as submitted.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 13th day of April 2020

Signed: _____
Bradley Keeler, Mayor

Signed: _____
Brian Kelley, City Clerk

CERTIFICATION

I, Brian Kelley, the duly appointed Clerk of the City of Plainwell, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Plainwell City Council at a regular meeting held April 13, 2020 in compliance with the Open Meeting Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

City of Plainwell

By: _____

CHECKLIST FOR
Coronavirus Aid, Relief, and Economic Security (“CARES”) Act

Instructions

We have developed a checklist to document your intention to amend your plan(s) to include options made available in the CARES Act signed March 27, 2020 (“Enactment Date”), to address the COVID-19 emergency and its impact on employees and employers.

When must plans be amended?

Employers who signed this Checklist to elect provisions of the CARES Act (the “CARES Act” or “Act”) must adopt an amendment on or before the last day of the first plan year beginning on or after January 1, 2022 (or January 1, 2024 for governmental plans). We will use your elections authorized below to operate your plan now and to create the amendment required to be adopted before that deadline.

Can I modify the Employer Elections below?

Yes. The default Employer Elections below provide for the maximum relief available under the CARES Act. If you do not desire to utilize the maximum provisions of the Act, check the Opt-out box below.

Must I sign and return this Checklist to CUNA Mutual Retirement Solutions?

Yes. Whether you are adopting the default Employer Elections or you are opting out of the Employer Elections, you must sign and return this checklist.

**ARTICLE I
PREAMBLE**

- 1.1 **Adoption and effective date of Checklist.** The Employer authorizes the actions below to implement provisions of the **Coronavirus Aid, Relief, and Economic Security Act** affecting the Plan and/or the Plan's loan program or policy to implement provisions of the Plan effective as of the Enactment Date.
- 1.2 **Superseding of inconsistent provisions.** This Checklist supersedes the provisions of the Plan (and if applicable, the Plan's loan program or policy) to the extent those provisions are inconsistent with the provisions of options chosen in this Checklist.
- 1.3 **Construction.** Except as otherwise provided in this Checklist, any "Section" reference in this Checklist refers only to this Checklist and is not a reference to the Plan (or loan program or policy). The Article and Section numbering in this Checklist is solely for purposes of this Checklist and does not relate to the Plan (or loan program or policy) article, section, or other numbering designations.

**ARTICLE II
EMPLOYER ELECTIONS**

- 2.1 **[X] CARES Act Relief (if elected, must select at least one of a. – d.).** The Employer elects to use the following "Act" provisions effective as of the Enactment Date.

(a) **[X] The distribution relief described in Section 3.1***

1. **[X] The repayment of Coronavirus-related distributions described in Section 3.1.1**

Applicable only if the plan currently allows for loans:**

- (b) **[X] The increased loan limit (\$100,000) and increased loan percent (100%) described in Section 3.2**
(c) **[X] The loan repayment extension described in Section 3.3**

*** If your plan currently requires spousal consent for distribution purposes and you wish to remove it from non-pension assets in an effort to make it easier for participants to complete the distribution/loan forms, please contact your consultant. Spousal consent cannot be removed from pension plan assets that may have been transferred (other than through a rollover) to your plan from a former money purchase, target benefit or defined benefit pension plan.**

**** If your plan currently does not allow for loans or you wish to modify your loan provisions to permit sources not otherwise available in your loan policy or increase the number of loans available, please contact your plan consultant.**

- (d) **[X] Required Minimum Distributions (RMDs) for 2020 are suspended unless a Participant or Beneficiary elects to receive such distributions or take any other distribution in 2020. A direct rollover will be offered only for distributions that would be eligible rollover distributions without regard to Code §401(a)(9)(I). If you choose to opt out of the default and treat 2020 RMDs as eligible rollover distributions in 2020, please contact us.**

**ARTICLE III
CARES Act Relief**

- 3.1 **CARES Act Distribution(s).** If the Employer elects Section 2.1.a., a Participant may take a Coronavirus-related Distribution provided the aggregate amount of Coronavirus-related Distributions received by a Participant for any taxable year (from all plans maintained by the Employer, including any member of a group treated as a single employer under Code §414(b), (c), (m), (n) or (o) that includes the Employer) does not exceed \$100,000.

Coronavirus-related Distributions will not be permitted from amounts that have been transferred directly or indirectly (other than by a rollover) to this plan from a defined benefit plan, money purchase pension plan, or a target benefit plan. The CARES Act does not change the requirements for when plan distributions are permitted to be made from employer retirement plan. A qualified plan that is a pension plan (e.g. a money purchase plan) is not permitted to make in-service distributions because the distribution, if made, would qualify as a Coronavirus-related Distribution. A pension plan is not permitted to make a distribution under a distribution form that is not a qualified joint and survivor annuity without spousal consent because the distribution, if made, could be treated as a Coronavirus-related Distribution.

- 3.1.1 **Repayment of distribution.** If the Employer elects Section 2.1.a.1. and the Plan permits rollover contributions, then a Participant who receives a Coronavirus-related Distribution (from this Plan or another eligible retirement plan as defined in Code §402(c)(8)(B)), at any time during the 3-year period beginning on the day after receipt of the distribution, may make one or more contributions to the Plan, as rollover contributions, in an aggregate amount not to exceed the amount of such distribution.
- 3.2 **Increased loan limit and repayment extension.** If the Employer elects Section 2.1.b, then notwithstanding the loan limitation that otherwise would apply, the Plan will determine the loan limit under Code §72(p)(2)(A) for a loan to a Qualified Individual made during the Applicable Period by substituting "\$100,000" for "\$50,000," and by substituting "the present value of the nonforfeitable accrued benefit (i.e. 100%) of the employee under the Plan (or loan program or policy)" for "one-half of the present value (i.e. 50%) of the nonforfeitable accrued benefit of the employee under the Plan." These loans would be available to a Qualified Individual during the 180-day period beginning on the Enactment Date.
- 3.3 **Extension of certain repayments.** If the Employer elects Section 2.1.c. and a Qualified Individual has an outstanding loan from the Plan on or after the Enactment Date of the CARES Act, then: (i) if the date for any repayment of such loan occurs during the period beginning on or after the Enactment Date and ending on December 31, 2020, the due date is extended for one year; (ii) the Plan will adjust any subsequent repayments with respect to any such loan to reflect the extension of the due date under (i) and any interest accrued during the extension; and (iii) the Plan will disregard the period of extension described in (i) in determining the 5-year period and the loan term under Code §72(p)(2)(B) or (C).
- 3.4 **Suspension of RMDs unless otherwise elected by Participant.** If the Employer elects Section 2.1.d., notwithstanding the provisions of the Plan relating to required minimum distributions under Code §401(a)(9), a Participant or Beneficiary who would have been required to receive required minimum distributions for 2020 but for the enactment of Act and who would have satisfied that requirement by receiving distributions that are (1) equal to the 2020 RMDs or (2) one or more payments in a series of substantially equal distributions (that include the 2020 RMDs) made at least annually and expected to last for the life (or life expectancy) of the Participant, the joint lives (or joint life expectancy) of the Participant and the Participant's designated Beneficiary, or for a period of at least 5 years ("Extended 2020 RMDs"), will not receive those distributions for 2020 unless the Participant or Beneficiary chooses to receive such distributions. Participants and Beneficiaries described in the preceding sentence will be given the opportunity to elect to receive the distributions described in the preceding sentence.

**ARTICLE IV
DEFINITIONS**

- 4.1 **Definition of Coronavirus-related Distribution.** A "Coronavirus-related Distribution" means a distribution defined in the CARES Act made on or after January 1, 2020 and before December 31, 2020, to a "Qualified Individual" which does not exceed \$100,000.
- 4.2 **Definition of Qualified Individual.** A "Qualified Individual" is defined as an individual (I) who is diagnosed with the virus SARS-CoV-2 or with coronavirus disease 2019 (COVID-19) by a test approved by the Centers for Disease Control and Prevention; (II) whose spouse or dependent (as defined in section 152 of the Internal Revenue Code of 1986) is diagnosed with such virus or disease by such test, or (III) who experiences adverse financial consequences as a result of being quarantined, being furloughed or laid off or having work hours reduced due to such virus or disease, being unable to work due to lack of child care due to such virus or disease, closing or reducing hours of a business owned or operated by the individual due to such virus or disease or other factors as determined by the Secretary of the Treasury (or the Secretary's delegate).

* * * * *

Any services provided as a result of the CARES Act shall be provided pursuant to your current Services Agreement (including the Fee Schedule and Disclosure).

CARES Act Relief Opt Out – Check this box **only if you do not want to adopt the CARES Act Employer Elections above.**

This Checklist has been executed this _____ day of _____, 2020.

Name of Plan* (Print): _____

Name of Employer (Print): _____

By: _____
EMPLOYER

Print Name: _____

*Please complete a separate Checklist for each of your Plans

PLEASE EMAIL THIS FORM TO: CMGPensionCompliance@cunamutual.com

Thank you for your prompt attention. If you have any questions, please call us at 844.999.2677.

**CITY OF PLAINWELL
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. # 2020-10

A RESOLUTION TO AMEND TO THE SECTION 125 FLEXIBLE BENEFIT PLAN

WHEREAS, Section XI of the Section 125 Flexible Benefit Plan (“Plan”) permits amendment to the Plan;

WHEREAS, the Employer desires to amend the Plan to include changes in the definition of medical expense related to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act);

NOW, THEREFORE, the Plan is hereby amended, effective April 15, 2020, or if later, upon execution of this amendment, as follows:

1. Section 8.04 (a) is amended by removing that Section in its entirety and in its place including the following:

“(a) Eligible Medical Expense in General. The phrase ‘Eligible Medical Expense’ means any expense incurred by a Participant or any of his Dependents (subject to the restrictions in Sections 8.04(b) and (c)) during a Plan Year that (i) qualifies as an expense incurred by the Participant or Dependents for medical care as defined in Code Section 213(d) and meets the requirements outlined in Code Section 125, (ii) is excluded from gross income of the Participant under Code Section 105(b), and (iii) has not been and will not be paid or reimbursed by any other insurance plan, through damages, or from any other source. Notwithstanding the above, capital expenditures are not Eligible Medical Expenses under this Plan.

2. Section 8.05 introductory language is amended by removing that portion of the Section in its entirety and in its place including the following:

“8.05 USE OF DEBIT CARD: In the event that the Employer elects to allow the use of debit cards (“Debit Cards”) for reimbursement of Eligible Medical Expenses under the Medical Expense Reimbursement Plan, the provisions described in this Section shall apply.”

3. This amendment is effective for medical expenses incurred after December 31, 2019
4. Other than changes made herein, the Plan shall remain in full force and effect.

BE IT FURTHER RESOLVED that the officers of the Employer are authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

Date:

Brian Kelley, Clerk/Treasurer

CERTIFICATION

I, Brian Kelley, the duly appointed Clerk of the City of Plainwell, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Plainwell City Council at a regular meeting held April 13, 2020 in compliance with the Open Meeting Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

City of Plainwell

By: _____

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 03/31/2020

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.04.06 13:30:09 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$192,250	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		1.77%	
2	18-Month CD	N/A	\$157,692	Northstar Bank	Julie Smith - 810.329.7104	02/13/2019	08/12/2020	2.45%	134
3	365-Day CD	N/A	\$105,566	Grand River Bank	Christy Vierzen - 616.259.1322	06/11/2019	04/06/2020	2.75%	6
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15	* Trust Funds in Pool		-\$29,590		Non-City Funds included in MIClass				

Total Investments: \$425,918.37

Average Yield: 2.32%

Cash Activity for the Month

Cash, beginning of month: \$1,670,369.17

Cash, end of month: \$1,513,891.16

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.04.09 13:24:57 -04'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **3/31/2020**

% OF FISCAL YEAR: **75.14%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	358,228	406,559	1,780,376	1,521,865	665,069	606,345	2,213,084	68.77%
Major Streets	134,537	160,432	196,708	486,684	(129,544)	(113,880)	843,278	57.71%
Local Streets	86,069	63,279	70,053	105,479	27,852	63,270	172,896	61.01%
Solid Waste	26,368	897	166,878	133,734	34,041	55,235	198,493	67.37%
Fire Reserve	66,545	66,545	85,155	74,351	77,349	77,349	78,101	95.20%
Airport	23,694	26,902	43,859	44,991	25,770	20,924	52,305	86.02%
Revolving Loan	37,114	62,517	7,834	10,000	60,351	34,948	10,000	100.00%
Capital Improvement	58,423	59,044	129,721	128,898	59,867	59,867	184,947	69.69%
Brownfield BRA	31,460	30,633	70,236	135,240	(34,371)	(35,606)	109,101	123.96%
Tax Increment TIFA	70,235	69,678	76,750	40,351	106,077	104,204	59,830	67.44%
Downtown DDA	24,623	22,625	64,220	32,612	54,233	54,955	54,413	59.93%
Sewer	816,042	724,580	1,124,414	1,046,074	802,921	805,677	1,806,972	57.89%
Water	144,104	90,348	396,239	579,755	(93,168)	(48,903)	848,451	68.33%
Equipment	148,654	143,866	157,380	112,943	188,303	187,875	240,398	46.98%
OPEB**	63,821	64,502	16,681	13,420	67,763	67,549	21,127	63.52%
	<u>2,089,917</u>	<u>1,992,407</u>	<u>4,386,503</u>	<u>4,466,397</u>	<u>1,912,513</u>	<u>1,939,809</u>	<u>6,893,397</u>	<u>64.79%</u>

* - Amounts taken from audited financial statements as of June 30, 2019

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2020.04.09 13:23:03 -04'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2020.04.06 13:30:56 -04'00'</small>

04/09/2020

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 01/01/2020 - 04/16/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name		
Invoice	Invoice Description		
GL Number	GL Description		Amount
000002	AT&T - SBC		
MAR-20	PHONES THROUGH 03/13/2020		
101-265-850.000	Communications - Land Line Phones		499.58
101-301-850.000	Communications - Land Line Phones		285.35
295-000-850.000	Communications - Land Line Phones		243.56
	<u>1,028.49</u>		

	VENDOR TOTAL:		1,028.49
000009	CONSUMERS ENERGY		
2020.02A	STREET & TRAFFIC LIGHTS THROUGH 2/29/2020		
101-265-920.000	Utilities - Electric		44.37
101-691-920.000	Utilities - Electric		761.46
101-890-925.000	Utilities - Street Lights		3,621.32
202-474-920.000	UTILITIES - ELECTRIC		44.50
	<u>4,471.65</u>		

	VENDOR TOTAL:		4,471.65
000011	SHOPPERS GUIDE INC		
202.03	ART HOP/SEASONAL LABORER		
101-200-900.000	Printing and Publishing		60.00
494-000-900.000	Printing and Publishing		150.00
	<u>210.00</u>		

	VENDOR TOTAL:		210.00
000014	MICHIGAN GAS UTILITIES CORP		
FEB-20	GAS UTILITY THROUGH 03/06/2020		
101-265-921.000	Utilities - Natural Gas		806.60
590-540-921.000	Utilities - Natural Gas		1,795.03
591-540-921.000	Utilities - Natural Gas		75.94
101-301-921.000	PD PORTION		157.24
101-336-921.000	FIRE PORTION		157.24
	<u>2,992.05</u>		

VENDOR TOTAL: 2,992.05

000015 QUILL CORP

03/01/2020 Paperclips and markers
101-200-727.000 Paperclips and markers 24.98
450-000-775.000 Marketing - Portfolios for Welcome Packe 13.49
494-000-727.000 Marketing - Portfolios for Welcome Packe 13.49

51.96

03/18/2020 DPS - Ink refill
101-200-880.015 DPS - Ink refill 12.40
101-200-880.015 CH - Sundry supplies 76.62

89.02

VENDOR TOTAL: 140.98

000034 VERIZON

9850129801 UTILITY MACHINE CELL SERVICE 02/11/20 - 03/10/20
590-560-850.001 Communications - Cell Phones 21.56
591-560-850.001 Communications - Cell Phones 21.55

43.11

9850676870 DPW/WR DESK PHONES 2/18/20 - 3/17/20
101-265-850.000 VERIZON ONE TALK DPW 135.88
590-540-850.000 VERIZON ONE TALK WR TREATMENT 29.95
590-560-850.000 VERIZON ONE TALK WR ADMIN 54.67

220.50

9851139711 CELL PHONE SERVICE 02/24/20 - 03/23/20
101-101-850.001 Communications - Cell Phones 50.44
101-200-850.001 Communications - Cell Phones 131.42
101-265-850.001 Communications - Cell Phones 78.87
101-301-850.001 Communications - Cell Phones 369.69
590-560-850.001 Communications - Cell Phones 44.97
591-560-850.001 Communications - Cell Phones 25.97

701.36

9851139712 DPS PHONES EOC 02/24/20 - 03/23/20
101-301-850.000 Communications - Land Line Phones 123.60

VENDOR TOTAL: 1,088.57

000035 APPLIED IMAGING

1515081	DPW/WR COPIER CHARGES TO 3/15/2020		
101-265-930.000	DPW/WR COPIER CHARGES (70%)	5.93	
590-540-930.000	DPW/WR COPIER CHARGES (30%)	2.55	
	8.48		
<hr/>			
1516518	CH COPIER CHARGES TO 03/12/2020		
101-200-930.000	CITY HALL COPIER CHARGES	239.03	
<hr/>			
VENDOR TOTAL:			247.51
<hr/>			
000053	POSTMASTER		
03/10/2020	Postage for Demo Grant		
443-000-730.000	Postage for Demo Grant	7.50	
<hr/>			
2020-04	TO MAIL UTILITY BILLS		
590-560-730.000	Postage	299.75	
591-560-730.000	Postage	299.75	
	599.50		
<hr/>			
VENDOR TOTAL:			607.00
<hr/>			
000079	ALLEGAN COUNTY NEWS		
3024	BOARD OF REVIEW DATES		
101-209-900.000	Printing and Publishing	240.00	
<hr/>			
3122	COUNCIL SUMMARY 2/10/20, ART HOP		
101-200-900.000	Printing and Publishing	170.00	
494-000-900.000	DDA PRINTING & ADVERTISING	75.00	
	245.00		
<hr/>			
VENDOR TOTAL:			485.00
<hr/>			
000104	HARDINGS MARKET 380		
2020.03	WR - ICE FOR SCREEN AUGUR, WORK		
590-540-775.000	Supplies - Repairs and Maintenance	96.38	
<hr/>			
VENDOR TOTAL:			96.38
<hr/>			
000138	AMERICAN OFFICE SOLUTIONS		

IN232015	DPS COPIER BASE & USAGE THROUGH 3/21/20		
101-301-740.000	Operating Supplies	88.42	

VENDOR TOTAL:			88.42
000153	FLEIS & VANDENBRINK INC		
54053	SAW GRANT SERVICES THROUGH 09/27/2019		
590-550-801.000	Engineering Services	33,798.22	
590-540-801.000	Engineering Services	19,890.38	

53,688.60			

54401	SAW GRANT SERVICES THROUGH 11/01/2019		
590-550-801.000	Engineering Services	100.00	
590-540-801.000	Engineering Services	37,863.01	

37,963.01			

54771	SAW GRANT SERVICES THROUGH 12/31/2019		
590-540-801.000	Engineering Services	100,556.06	
590-550-801.000	Engineering Services	496.00	

101,052.06			

55101	SAW GRANT SERVICES THROUGH 01/31/2020		
590-540-801.000	Engineering Services	6,040.95	
590-550-801.000	Engineering Services	19,264.21	

25,305.16			

55160	CONSULT - 2019 SURCHARGE CALCULATIONS		
590-546-801.000	Engineering Services	457.98	

VENDOR TOTAL:			218,466.81
000157	DAVID RANTZ		
2020.03A	TRAINING MEALS		
101-336-960.000	Education & Training - Professional	44.16	

VENDOR TOTAL:			44.16
000166	FISHER SCIENTIFIC		
5192838	SOAP - LAB WASHER		

590-540-740.000	OPERATING SUPPLIES	239.58	

VENDOR TOTAL:			239.58
000228	NATIONAL FIRE PROTECTION - NFPA		
7701222X	B. BOMAR MEMBERSHIP 06/01/20 - 05/31/21		
101-336-962.000	Memberships & Dues	175.00	

VENDOR TOTAL:			175.00
000282	OUDBIER INSTRUMENT CO INC		
9429	EMERGENCY REPAIR METHANE FLOW METER		
590-540-930.000	Outside Services (RMLB)	3,475.00	

VENDOR TOTAL:			3,475.00
000609	MIDWAY CHEVROLET		
75711	CAR #3 THERMOSTAT REPLACEMENT		
661-000-930.020	Repairs & Maintenance - Police Cruisers	391.27	

VENDOR TOTAL:			391.27
000682	MAIN-TECH SERVICES INC		
100318	CUSHMAN LIFT STATION, PUMP #2		
590-540-930.000	MECHANICAL AND LIFT ST. ASST. WR	332.00	

VENDOR TOTAL:			332.00
000734	SAFETY KLEEN CORP		
82382760	SOLVENT FOR DPW EQUIPMENT		
661-000-775.000	Supplies - Repairs and Maintenance	378.14	

82667346	DPW - OIL/ANTIFREEZE RECYCLE PICK UP		
661-000-775.000	Supplies - Repairs and Maintenance	233.20	

VENDOR TOTAL:			611.34
000962	STATE OF MICHIGAN		

761-10462634 591-540-930.000	WSSN 05380 PUBLIC WATER SUPPLY ANNUAL FEE Outside Services (RMLB)	1,369.55	
----- VENDOR TOTAL:			1,369.55
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM		
904366493 590-550-740.000	FEBRUARY 2020 ODOR CONTROL Operating Supplies	300.00	
----- VENDOR TOTAL:			300.00
000991	SAFETY SERVICES INC		
65270 101-336-775.000	BLUE NITRILE EXAM GLOVES Supplies - Repairs and Maintenance	133.47	
65710 101-336-775.000	DURAMASK RESPIRATOR Supplies - Repairs and Maintenance	21.92	
66169 590-540-747.000	WR - NEOPRO GLOVES (10 BOXES) Supplies - Safety	165.91	
----- VENDOR TOTAL:			321.30
001136	ENTENMANN-ROVIN CO		
0150165-IN 101-336-743.000	FIRE BADGE Uniforms	133.25	
----- VENDOR TOTAL:			133.25
001183	JAMES PELL		
19/20SHOE 101-301-743.000	19/20 SHOE ALLOWANCE Uniforms	122.20	
----- VENDOR TOTAL:			122.20
001350	STATE OF MICHIGAN		
03/01/2020	DPS Elevator inspection		

101-265-930.000	DPS Elevator inspection	180.00	

VENDOR TOTAL:			180.00
001413	NORTH CENTRAL NCL OF WISCONSIN INC		
436182	WR LAB SUPPLIES		
590-540-740.000	Operating Supplies	341.40	

VENDOR TOTAL:			341.40
001448	PROFESSIONAL CODE INSPECTIONS		
6307	MARCH 2020 PERMITS		
101-801-803.000	Permits - Protective Inspections	2,254.00	

VENDOR TOTAL:			2,254.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
2572	FEBRUARY 2020 DRY CLEANING DPS		
101-301-743.000	Uniforms	57.70	

VENDOR TOTAL:			57.70
001546	MEIJER		
03/09/2020	Food and supplies - Election Workers		
101-191-956.000	Food and supplies - Election Workers	49.97	

VENDOR TOTAL:			49.97
001610	DALE W. HUBBARD, INC (CLEAN EARTH)		
273703	SCREEN CHANNEL WORK		
590-540-930.000	3 YR CONTRACT PLANT LIFT ST.	1,554.60	

VENDOR TOTAL:			1,554.60
001645	ALEXANDER CHEMICAL CORPORATION		
20639	CONTAINER RETURN CREDIT		
590-540-740.000	ANNUAL PURCHASE OF CL2 & SO2 WR	(600.00)	

22038 590-540-740.000	WR - CHLORINE (4) & SULFUR DIOXIDE (4) ANNUAL PURCHASE OF CL2 & SO2 WR	1,798.00	
22039 591-540-740.000	DPW - CHLORINE, WELL #7 Operating Supplies	256.50	
22089 591-540-740.000	DPW CONTAINER RETURN Operating Supplies	(100.00)	
22090 590-540-740.000	CONTAINER RETURN CREDIT ANNUAL PURCHASE OF CL2 & SO2 WR	(900.00)	
----- VENDOR TOTAL:			454.50
001748	REPUBLIC WASTE SERVICES		
0249-006695290 101-265-930.000	DPW/CITY GARBAGE/RECYCLE APRIL 2020 DPW/CITY GARBAGE/RECYCLE	340.38	
0249-006695703 590-540-930.000	WR GARBAGE SERVICE APRIL 2020 WR GARBAGE SERVICE	350.75	
----- VENDOR TOTAL:			691.13
001829	PERCEPTIVE CONTROLS INC		
4782 590-550-930.000	690 BENHOY - CONFINED SPACE ENTRY Outside Services (RMLB)	837.50	
----- VENDOR TOTAL:			837.50
001873	SCHANZ TIRE & AUTO SUPPLY INC.		
149847 661-000-775.000	#21 SEWER JETTER Supplies - Repairs and Maintenance	120.00	
----- VENDOR TOTAL:			120.00
001920	MARANA GROUP		

03/01/2020	Assessment Notices February 2019		
101-209-730.000	Assessment Notices February 2019	875.16	
<hr/>			
VENDOR TOTAL:			875.16
001925	CENTURYLINK		
1489219338	MARCH 2020 LONG DISTANCE		
101-301-850.000	Communications - Land Line Phones	6.35	
<hr/>			
VENDOR TOTAL:			6.35
002018	CDW-G		
WZL7577	CITY HALL MAIL SERVER HARDWARE		
401-970-971.000	5109431 - HPE PROLIANT DL360 GEN10 RACK	1,861.13	
401-970-971.000	4539988 - CRUCIAL - DDR4 - 16GB - DIMM	335.46	
401-970-971.000	4934168 - SAMSUMD 860 EVO MZ-76E1T0E SSD	807.96	
401-970-971.000	3364933 - HPE CABLE MANAGEMENT ARM	33.16	
		3,037.71	
<hr/>			
WZM0560	DPW DOCKING STATION		
101-265-930.050	Computer Services	197.39	
<hr/>			
XDM9351	DPS - GOV ACROBAT PRO		
101-301-727.000	Office Supplies	401.00	
<hr/>			
XJB4485	WIRELESS KEYBOARD/MOUSE FOR E. WILSON		
101-200-930.050	Computer Services	47.38	
<hr/>			
XJZ2515	WIRELESS KEYBOARD/MOUSE FOR D. SIEGEL		
101-200-930.050	Computer Services	47.38	
<hr/>			
VENDOR TOTAL:			3,730.86
002019	PRINTING SYSTEMS INC.		
210453	ELECTION - I VOTED STICKERS, PICTURE ID SIGN		
101-191-727.000	Office Supplies	23.03	
<hr/>			
211920	ELECTION - VOTER ID CARDS		

1132	FEBRUARY 2020 CLEANING SERVICES		
101-265-930.000	CITY HALL CLEANING	393.00	
101-265-930.000	DPW CLEANING	230.00	
101-301-930.000	DPS CLEANING	258.00	
590-540-930.000	WR CLEANING	83.00	
	964.00		

VENDOR TOTAL: 964.00

002325	SEVERANCE ELECTRIC CO INC		
9980	TRAFFIC SIGNAL - HIGH SCHOOL/STARR RD		
202-474-930.000	Rep & Maint Outside Servi	67.50	

VENDOR TOTAL: 67.50

002353	SOCIETY FOR HUMAN RESOURCE MANAGEME		
S0420003	S. LAMORANDIER SHRM MEMBERSHIP 6/01/20 - 5/31/21		
101-200-962.000	Memberships & Dues	219.00	

VENDOR TOTAL: 219.00

002391	CYBERMIND INC		
NET-50859	APRIL 2020 WEBSITE FEES		
101-191-930.050	COMPUTER SERVICES	0.49	
101-200-930.050	COMPUTER SERVICES	8.49	
101-301-930.050	COMPUTER SERVICES	5.49	
101-336-930.050	COMPUTER SERVICES	0.50	
101-691-930.050	Computer Services	2.00	
202-463-930.050	COMPUTER SERVICES	4.00	
203-463-930.050	COMPUTER SERVICES	4.00	
227-000-930.050	COMPUTER SERVICES	2.50	
295-000-930.050	COMPUTER SERVICES	1.50	
590-560-930.050	COMPUTER SERVICES	9.49	
591-560-930.050	COMPUTER SERVICES	9.49	
661-000-930.050	COMPUTER SERVICES	2.00	
	49.95		

VENDOR TOTAL: 49.95

002497	NANCY'S KITCHEN		
2020.03	ELECTION WORKERS LUNCH 3/10/2020		
101-191-956.000	ELECTION WORKERS MEAL	103.50	

VENDOR TOTAL: 103.50

002527 C.O.P.S. HEALTH TRUST

2020-04	APRIL 2020 DENTAL & VISION	
101-191-715.010	Health Insurance Premiums	14.55
101-200-715.010	Health Insurance Premiums	215.80
101-265-715.010	Health Insurance Premiums	21.24
101-301-715.010	Health Insurance Premiums	565.60
101-336-715.010	Health Insurance Premiums	45.21
101-691-715.010	Health Insurance Premiums	23.75
101-774-715.010	Health Insurance Premiums	2.31
101-775-715.010	Health Insurance Premiums	4.59
101-801-715.010	Health Insurance Premiums	16.08
202-452-715.010	Health Insurance Premiums	4.59
202-463-715.010	Health Insurance Premiums	31.79
202-474-715.010	Health Insurance Premiums	2.50
202-478-715.010	Health Insurance Premiums	8.23
202-482-715.010	Health Insurance Premiums	5.17
203-452-715.010	Health Insurance Premiums	5.73
203-463-715.010	Health Insurance Premiums	26.82
203-474-715.010	Health Insurance Premiums	0.19
203-478-715.010	Health Insurance Premiums	7.09
203-482-715.010	Health Insurance Premiums	4.21
227-000-715.010	Health Insurance Premiums	55.33
295-000-715.010	Health Insurance Premiums	2.31
443-000-715.010	Health Insurance Premiums	31.60
450-000-715.010	Health Insurance Premiums	43.66
494-000-715.010	Health Insurance Premiums	26.23
590-540-715.010	Health Insurance Premiums	94.98
590-546-715.010	Health Insurance Premiums	6.13
590-550-715.010	Health Insurance Premiums	33.71
590-560-715.010	Health Insurance Premiums	58.97
591-540-715.010	Health Insurance Premiums	36.00
591-545-715.010	Health Insurance Premiums	43.26
591-560-715.010	Health Insurance Premiums	0.77
661-000-715.010	Health Insurance Premiums	16.81
	<u>1,455.21</u>	

VENDOR TOTAL: 1,455.21

002536 NORMAN BUILDERS

2020.02	SNOW PLOWING FEBRUARY 2020	
295-000-930.000	Outside Services (RMLB)	250.00

2020.03	CORRECTION TO FEB 2020 INVOICE	
295-000-930.000	Outside Services (RMLB)	30.00

VENDOR TOTAL: 280.00

002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
81601	DPS FUEL 03/01/2020 - 03/15/2020		
661-000-741.000	POLICE VEHICLE GASOLINE	355.74	
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82663	POLICE/FIRE FUEL 03/16/20 - 03/31/20		
101-336-741.000	FIRE VEHICLE GASOLINE	21.13	
661-000-741.000	POLICE VEHICLE GASOLINE	318.74	
	339.87		
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VENDOR TOTAL:			695.61
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002661	JIM KOESTNER INC		
6026579	E-15 ENGINE COOLANT LEAK REPAIR		
101-336-934.000	Repair & Maintenance - Fire Vehicles	507.02	
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6026719	#5 - HVAC BLOWER MOTOR REPLACED		
661-000-930.020	Repairs & Maintenance - Police Cruisers	188.50	
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VENDOR TOTAL:			695.52
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002675	ENGINEERING SUPPLY & IMAGING		
104297	INK CARTRIDGE FOR PLOTTER		
101-265-727.000	Office Supplies	178.04	
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104298	PAPER ROLLS FOR PLOTTER		
101-265-727.000	Office Supplies	32.59	
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VENDOR TOTAL:			210.63
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002699	WILLIAM CRISPE COMMUNITY HOUSE		
2020.03.26	CRISPE TRUST CD INTEREST MARCH 2020		
701-000-299.001	Crispe Havens Trust Interest	171.84	
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VENDOR TOTAL:			171.84
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002703	CONTINENTAL LINEN SERVICES INC		
2020.02CH	FEBRUARY 2020 CH RUGS		
101-265-930.000	CITY HALL RUGS	47.02	

2020.02DPS	FEBRUARY 2020 DPS RUGS	
101-301-930.000	DPS RUGS - 50% SPLIT TO POLICE	22.18
101-336-930.000	DPS RUGS - 50% SPLIT TO FIRE	22.18
	<u>44.36</u>	

2020.02DPW	FEBRUARY 2020 DPW UNIFORMS/RUGS/MISC	
101-265-930.000	DPW RUGS	26.44
661-000-930.000	DPW EQUIPMENT & DELIVERY SERVICE2	43.04
101-265-743.000	DPW UNIFORM SPREAD	10.62
101-691-743.000	DPW UNIFORM SPREAD	15.55
101-774-743.000	DPW UNIFORM SPREAD	1.26
101-775-743.000	DPW UNIFORM SPREAD	0.92
202-452-743.000	DPW UNIFORM SPREAD	1.44
202-463-743.000	DPW UNIFORM SPREAD	7.00
202-474-743.000	DPW UNIFORM SPREAD	0.46
202-478-743.000	DPW UNIFORM SPREAD	1.89
203-452-743.000	DPW UNIFORM SPREAD	1.17
203-463-743.000	DPW UNIFORM SPREAD	3.51
203-478-743.000	DPW UNIFORM SPREAD	1.39
227-000-743.000	DPW UNIFORM SPREAD	11.46
295-000-743.000	DPW UNIFORM SPREAD	0.46
443-000-743.000	DPW UNIFORM SPREAD	1.65
590-540-743.000	DPW UNIFORM SPREAD	2.31
590-550-743.000	DPW UNIFORM SPREAD	5.45
591-540-743.000	DPW UNIFORM SPREAD	5.87
591-545-743.000	DPW UNIFORM SPREAD	7.33
661-000-743.000	DPW UNIFORM SPREAD	3.86
	<u>153.08</u>	

2020.02WR	FEBRUARY 2020 WR UNIFORMS/RUGS	
590-540-743.000	WR UNIFORMS	22.20
590-540-930.000	WR RUGS	26.96
661-000-930.000	WR EQUIPMENT & DELIVERY SERVICE	17.22
	<u>66.38</u>	

VENDOR TOTAL: 310.84

002756	ANGELS PEST CONTROL CO	
2020.03	INSECT TREATMENT - COUNCIL CHAMBERS	
101-265-930.000	Outside Services (RMLB)	195.00

VENDOR TOTAL: 195.00

002787	ESPER ELECTRIC	
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20412	CH NEW OFFICE - POWER FOR RECEPTACLES & DATA HOME RUNS		
101-265-930.000	Outside Services (RMLB)	1,478.38	

VENDOR TOTAL:			1,478.38

002813	GORDON WATER SYSTEMS		
1861528	COOLER RENTAL - CH		
101-200-930.000	Outside Services (RMLB)	8.00	

VENDOR TOTAL:			8.00

004168	SBF ENTERPRISES		
0133595	BACKPRINTING - TAX PAPER		
101-200-727.000	Office Supplies	65.00	

VENDOR TOTAL:			65.00

004182	PITNEY BOWES/PURCHASE POWER		
2020.03	POSTAGE ON METER 03/04/2020		
101-000-018.010	POSTAGE ADDED TO METER	150.00	

VENDOR TOTAL:			150.00

004190	WATERSOLVE LLC		
8469	WR - POLYMER 465 LB DRUM		
590-540-740.000	Operating Supplies	975.00	

VENDOR TOTAL:			975.00

004206	MADISON NATIONAL LIFE INSURANCE CO		
1386842	APRIL 2020 LIFE INSURANCE COVERAGE		
101-191-715.015	LIFE INSURANCE	0.48	
101-200-715.015	LIFE INSURANCE	17.95	
101-265-715.015	LIFE INSURANCE	1.20	
101-301-715.015	LIFE INSURANCE	49.37	
101-336-715.015	LIFE INSURANCE	4.16	
101-691-715.015	LIFE INSURANCE	1.13	
101-774-715.015	LIFE INSURANCE	0.13	
101-775-715.015	LIFE INSURANCE	0.21	
101-779-715.015	LIFE INSURANCE	0.03	
202-452-715.015	LIFE INSURANCE	0.18	
202-463-715.015	LIFE INSURANCE	1.52	

202-474-715.015	LIFE INSURANCE	0.17
202-478-715.015	LIFE INSURANCE	0.37
202-482-715.015	LIFE INSURANCE	0.48
203-452-715.015	LIFE INSURANCE	0.21
203-463-715.015	LIFE INSURANCE	1.36
203-474-715.015	LIFE INSURANCE	0.06
203-478-715.015	LIFE INSURANCE	0.34
203-482-715.015	LIFE INSURANCE	0.44
227-000-715.015	LIFE INSURANCE	2.87
295-000-715.015	LIFE INSURANCE	0.10
443-000-715.015	LIFE INSURANCE	2.80
450-000-715.015	LIFE INSURANCE	1.62
590-540-715.015	LIFE INSURANCE	5.55
590-546-715.015	LIFE INSURANCE	0.29
590-550-715.015	LIFE INSURANCE	1.47
590-560-715.015	LIFE INSURANCE	2.05
591-540-715.015	LIFE INSURANCE	1.38
591-545-715.015	LIFE INSURANCE	1.69
591-560-715.015	LIFE INSURANCE	0.16
661-000-715.015	Life Insurance	1.00
	<u>100.77</u>	

VENDOR TOTAL: 100.77

004220	US BANK EQUIPMENT FINANCE (COPIER)	
409404548	APRIL 2020 DPW/WR COPIER	
101-908-992.002	Principal - DPW Copier 2016	113.00

410043814	CH COPIER LEASE PAYMENT APRIL 2020	
101-908-992.001	Principal - City Hall Copier 2015	147.00

VENDOR TOTAL: 260.00

004241	GHD SERVICES INC	
1050205	UTILITIES/Common Area Maint. for Feb 2020	
101-265-920.000	MONTHLY CITY HALL/Common Utilities	1,714.34
101-265-930.000	MONTHLY COMMON AREA MAINTENANCE	767.92
	<u>2,482.26</u>	

1050496	FEB 2020 ENGINEERING SERVICES - PHASE III MILL DEMO	
443-000-801.000-2020-000C	MILL DEMO PHASE III ENGINEERING	11,907.00

VENDOR TOTAL: 14,389.26

004784	DUPERON CORPORATION	
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22257	REPLACE SCREEN AUGER BEARINGS, LINK WEAR INSPECTION	
590-540-930.000	AUGER BEARINGS ,INSPECTION TRAVEL	1,209.21
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VENDOR TOTAL:		1,209.21

004785	PRIORITY HEALTH	
200760002364	APRIL 2020 HEALTH INSURANCE PREMIUM	
101-191-715.010	Health Insurance Premiums	211.43
101-200-715.010	HEALTH INSURANCE PREMIUMS	3,315.30
101-265-715.010	Health Insurance Premiums	304.94
101-301-715.010	Health Insurance Premiums	10,304.32
101-336-715.010	Health Insurance Premiums	835.20
101-691-715.010	Health Insurance Premiums	338.62
101-774-715.010	Health Insurance Premiums	32.97
101-775-715.010	Health Insurance Premiums	65.93
101-801-715.010	Health Insurance Premiums	152.80
202-452-715.010	Health Insurance Premiums	65.93
202-463-715.010	Health Insurance Premiums	450.79
202-474-715.010	Health Insurance Premiums	32.97
202-478-715.010	Health Insurance Premiums	115.38
202-482-715.010	Health Insurance Premiums	94.88
203-452-715.010	Health Insurance Premiums	82.42
203-463-715.010	Health Insurance Premiums	400.82
203-478-715.010	Health Insurance Premiums	98.90
203-482-715.010	Health Insurance Premiums	80.97
227-000-715.010	Health Insurance Premiums	797.72
295-000-715.010	Health Insurance Premiums	41.93
443-000-715.010	Health Insurance Premiums	554.27
450-000-715.010	Health Insurance Premiums	537.55
494-000-715.010	Health Insurance Premiums	268.72
590-540-715.010	Health Insurance Premiums	1,662.59
590-546-715.010	HEALTH INSURANCE PREMIUMS	122.57
590-550-715.010	Health Insurance Premiums	447.55
590-560-715.010	Health Insurance Premiums	1,278.97
591-540-715.010	Health Insurance Premiums	447.72
591-545-715.010	Health Insurance Premiums	551.80
591-560-715.010	Health Insurance Premiums	8.96
661-000-715.010	Health Insurance Premiums	239.67
662-000-726.000	Retiree Health Care - OPEB	777.20
		<hr/>
		24,721.79
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VENDOR TOTAL:		24,721.79

004794	UNITED HEALTHCARE INSURANCE COMPANY	
2020.04TOWN	RETIREE HEALTH INSURANCE APRIL 2020 - TOWN	
662-000-726.000	Retiree Health Care - OPEB	208.32

2020.04WHIT	RETIREE HEALTH INSURANCE APRIL 2020 - WHITNEY	
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662-000-726.000	Retiree Health Care - OPEB	215.49	

VENDOR TOTAL:			423.81
004796	SILVERSCRIPT INSURANCE COMPANY		
2020.03TOWN	MARCH 2020 RETIREE PRESCRIPTION COVERAGE - TOWN		
662-000-726.000	Retiree Health Care - OPEB	30.20	

2020.03WHIT	MARCH 2020 RETIREE PRESCRIPTION COVERAGE - WHITNEY		
662-000-726.000	Retiree Health Care - OPEB	30.20	

VENDOR TOTAL:			60.40
004830	RICHMOND, MICHAEL J		
2020.03	ASSESSING SERVICES MARCH 2020		
101-209-801.257	MONTHLY ASSESSING SERVICES	1,500.00	

2020.04	ASSESSING SERVICES APRIL 2020		
101-209-801.257	Professional Services - Assessor	1,500.00	

VENDOR TOTAL:			3,000.00
004837	MUNICIPAL WEB SERVICES		
53732	FEBRUARY 2020 WEBSITE CMS HOSTING		
101-801-930.050	COMPUTER SERVICES	421.50	

VENDOR TOTAL:			421.50
004852	PACE ANALYTICAL SERVICES LLC		
2050135876	MERCURY SAMPLE AS PART OF PERMIT		
590-546-801.022	Professional Services - Samples & Tests	55.00	

2050135877	MERCURY SAMPLES FOR PERMIT, REQUIRED MONITORING		
590-546-801.022	Professional Services - Samples & Tests	525.00	

VENDOR TOTAL:			580.00

004855	PLAINWELL ACE HARDWARE	
4723	FURNACE FILTER	
101-265-775.000	Supplies - Repairs and Maintenance	33.98
4752	WR - RETRIEVE MAGNET 100# PULL	
590-540-775.000	Supplies - Repairs and Maintenance	11.99
4757	DPW BREAKROOM FLOOR - GOO GONE GEL	
101-265-775.000	Supplies - Repairs and Maintenance	5.59
4758	FLOOR REGISTER	
101-265-775.000	Supplies - Repairs and Maintenance	26.97
4759	SHOP SUPPLIES - MNRL SPIRITS	
101-265-775.000	Supplies - Repairs and Maintenance	16.99
4774	DPW BREAKROOM	
101-265-775.000	Supplies - Repairs and Maintenance	21.96
4779	DPW BREAKROOM	
101-265-775.000	Supplies - Repairs and Maintenance	39.15
4782	DPW BREAKROOM	
101-265-775.000	Supplies - Repairs and Maintenance	18.95
4783	SINK - DPW BREAKROOM	
101-265-775.000	Supplies - Repairs and Maintenance	22.37
4784	DPW OFFICES	
101-265-775.000	Supplies - Repairs and Maintenance	0.72
4791	CARPET/FLOORING DPW OFFICES	
101-265-775.000	Supplies - Repairs and Maintenance	24.56

4794	DPW BREAKROOM/OFFICES	
101-265-775.000	Supplies - Repairs and Maintenance	2.99
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4795	DOOR PIN FOR DPW BREAKROOM	
101-265-775.000	Supplies - Repairs and Maintenance	2.79
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4805	WR - CLEANING SUPPLIES	
590-540-775.000	Supplies - Repairs and Maintenance	46.12
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4811	PAINT - WELL # 4, 7	
591-540-775.000	Supplies - Repairs and Maintenance	17.76
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4813	PAINT SUPPLIES - DPW OFFICES	
101-265-775.000	Supplies - Repairs and Maintenance	8.99
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4827	DPW BREAKROOM SUPPLIES	
101-265-775.000	Supplies - Repairs and Maintenance	36.17
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4833	DPW - BREAKROOM PAINT	
101-265-775.000	Supplies - Repairs and Maintenance	9.99
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4834	WALL CLOCK - DPS	
101-301-740.000	Operating Supplies	32.99
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4840	SHOP SUPPLIES - FASTENERS, BATTERY, ETC.	
101-265-775.000	Supplies - Repairs and Maintenance	33.05
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4846	SCREW EYE - DPW SHOP	
101-265-775.000	Supplies - Repairs and Maintenance	1.99
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4847	LYSOL & HEFTY BAGS - DPS	
101-301-775.000	Supplies - Repairs and Maintenance	20.97
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4861	PAPER TOWEL HOLDER - DPS	
101-301-740.000	Operating Supplies	6.59

4870 101-691-775.000	CONCRETE MIX - PARKS Supplies - Repairs and Maintenance	6.59
4873 101-691-775.000	NEBO INSPECTOR RC Supplies - Repairs and Maintenance	29.99
4874 661-000-775.000	CAR CHARGER Supplies - Repairs and Maintenance	5.99
4886 101-691-775.000	CLEANING SUPPLIES - SHERWOOD PARK Supplies - Repairs and Maintenance	6.98
4887 101-691-775.000	CLEANING SUPPLIES - SHERWOOD PARK Supplies - Repairs and Maintenance	9.99
4888 101-691-775.000	MISC FASTENERS - KENYON PARK PLAYGROUND EQUIP Supplies - Repairs and Maintenance	3.82
4893 101-301-775.000 101-336-775.000	DPS CLEANING SUPPLIES Supplies - Repairs and Maintenance Supplies - Repairs and Maintenance 34.90	17.45 17.45
4894 101-265-775.000	HOT WATER HEATER - CITY HALL Supplies - Repairs and Maintenance	75.00
4921 101-336-741.000	DPS - PRE-MIX FUEL 1QT Gasoline	15.98
4922 590-540-747.000	WR - DISINFECTANT ODOBAN Supplies - Safety	7.18
4937 101-336-775.000	HAND SANITIZE WIPES (5) Supplies - Repairs and Maintenance	9.95

4941 DPS - HOUSEHOLD SPRAYER (4)
 101-336-775.000 Supplies - Repairs and Maintenance 8.56

4942 SAFETY GLASS IMPCT CLR - 4PK
 101-301-775.000 Supplies - Repairs and Maintenance 22.99

VENDOR TOTAL: 681.55

004858 FERGUSON WATERWORKS

0097831 DPW - WATER PARTS
 591-545-775.000 BLANKET PO FOR WATER PARTS 926.50

0097834 DPW - WATER PARTS
 591-545-775.000 BLANKET PO FOR WATER PARTS 541.63

VENDOR TOTAL: 1,468.13

004886 REPUBLIC SERVICES (RECYCLE)

0249-06671083 CURBSIDE RECYCLING 3/01/20 -3/31/20
 227-000-801.080 CURBSIDE RECYCLING SERVICES 2,593.50

VENDOR TOTAL: 2,593.50

004902 BLOOM SLUGGETT PC

20117 FEBRUARY 2020 ATTORNEY FEES
 443-000-801.013 Professional Services - Attorney 1,398.13
 591-560-801.013 Professional Services - Attorney 600.37
 1,998.50

VENDOR TOTAL: 1,998.50

004903 LITES PLUS

51248 DOWNTOWN STREET LIGHT REPLACEMENT
 101-265-930.000 Outside Services (RMLB) 184.95

VENDOR TOTAL: 184.95

005004	ACTIVE 911 INC		
154261	CELL PHONE PAGER SUBSCRIPTION		
101-336-740.000	Operating Supplies	273.00	

VENDOR TOTAL:			273.00

005015	CHECKALT		
156163	ELOCKBOX FEES FOR FEBRUARY 2020		
101-200-955.999	E-LOCKBOX FEES - NON-UB PAYMENTS	12.00	
590-560-955.999	E-LOCKBOX FEES - UTILITY PAYMENTS	87.66	
591-560-955.999	E-LOCKBOX FEES - UTILITY PAYMENTS	33.09	

132.75			

VENDOR TOTAL:			132.75

005023	VAIRKKO TECHNOLOGIES, LLC		
11487	MARCH 2020 EMPLOYEE TRAINING SOFTWARE		
101-200-960.000	Education & Training - Professional	165.60	

VENDOR TOTAL:			165.60

005029	SPECTRUM PRINTERS		
62509	VOTE TEST DECKS - MARCH 10, 2020 ELECTION		
101-191-727.000	Office Supplies	75.00	

VENDOR TOTAL:			75.00

005033	MUNICIPAL SAFETY SERVICES INC		
S200304	TRAINING - R. LEONARD		
661-000-960.000	Education & Training - Professional	100.00	

VENDOR TOTAL:			100.00

999999	AMAZON MARKETPLACE		
03/01/2020	Training Materials - Red Gun		
101-301-960.000	Training Materials - Red Gun	113.76	

03/01/2020	Brochure Holders - Parks Reservations		

101-691-740.000	Brochure Holders - Parks Reservations	94.99
101-191-727.000	Tables and bookshelf for Election Room	211.00
101-691-740.000	Parks & Rec monthly file sorter	13.93
	<u>319.92</u>	
03/01/2020	Monitor Arm - Lamorandier	
101-200-727.000	Monitor Arm - Lamorandier	258.95
03/01/2020	Dog waste and can liners	
101-691-775.000	Dog waste and can liners	275.48
03/01/2020	Microsoft Excel Training	
101-301-960.000	Microsoft Excel Training	256.00
03/01/2020	Monthly Constant Contact Support	
101-801-960.000	Monthly Constant Contact Support	45.00
03/01/2020	Lunch for Demo Grant Meeting	
443-000-930.000	Lunch for Demo Grant Meeting	11.64
03/01/2020	Parking for Demo Grant Meeting	
443-000-930.000	Parking for Demo Grant Meeting	12.00
03/02/2020	DPW break room floor	
101-265-775.000	DPW break room floor	84.80
03/04/2020	EGLE Drinking Water Operator Training - Bird	
101-265-775.000	EGLE Drinking Water Operator Training -	70.00
03/04/2020	Art Hop Advertising	
494-000-956.021	Art Hop Advertising	25.00
03/05/2020	Hard drive tray caddies for server	
101-200-930.050	Hard drive tray caddies for server	105.00

03/09/2020 101-265-775.000	DPW break room floor DPW break room floor	373.12	
03/10/2020 101-191-956.000	Pizza for Election Inspectors Pizza for Election Inspectors	117.77	
03/10/2020 101-200-956.010	Video Fees Video Fees	1.05	
03/12/2020 101-265-775.000	Binders, Tape, Pens, Clips Binders, Tape, Pens, Clips	40.43	
03/24/2020 101-336-775.000-2020-COVI 101-336-775.000-2020-COVI	COVID-19 Containers COVID-19 Containers COVID-19 Containers	4.24 3.18 7.42	
2020.04 295-000-694.014	REFUND - FUEL PUMP ISSUE AT AIRPORT Airport Fuel Sales	10.57	
----- VENDOR TOTAL:			2,127.91
CBEFT	CHEMICAL BANK		
2020.03 101-200-955.999	FEBRUARY 2020 CHEMICAL BANK FEES Bank Service Charges	147.00	
----- VENDOR TOTAL:			147.00
COPEFT	CITY OF PLAINWELL		
2020.04 101-265-918.000 101-301-918.000 101-336-918.000 101-691-918.000 590-540-918.000	APRIL 2020 CITY UTILITY BILLS Utilities - Water/Sewer Utilities - Water/Sewer Utilities - Water/Sewer Utilities - Water/Sewer Utilities - Water/Sewer	230.91 64.05 64.05 174.78 61.84 595.63	
----- VENDOR TOTAL:			595.63

REFUND UB	PARMETER, TYLER		
03/31/2020	UB refund for account: 06-00086400-04		
591-000-040.000	101-Water RTS 3/4"	5.24	

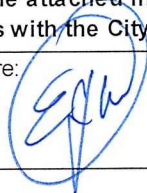
VENDOR TOTAL:			5.24

SOMEFT	STATE OF MICHIGAN		
2020.03	MARCH 2020 AIRPORT FUEL SALES TAX		
295-000-741.010	MARCH 2020 SALES TAX	31.38	

VENDOR TOTAL:			31.38

TOTAL - ALL VENDORS:			316,051.86

INVOICE AUTHORIZATION

Person Compiling Report	Brian Kelley, City Clerk/Treasurer
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="text-align: right;"> Digitally signed by Brian Kelley Date: 2020.04.09 12:12:05 -04'00' </div> <p style="text-align: center; font-size: 1.2em;">Brian Kelley</p>	Insert Signature: <div style="text-align: right;"> Digitally signed by Brian Kelley Date: 2020.04.09 12:12:29 -04'00' </div> <p style="text-align: center; font-size: 1.2em;">Brian Kelley</p>
Bryan Pond, Water Renewal Plant Supt.	Bill Bomar, Public Safety Director
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature:	Insert Signature:
Bob Nieuwenhuis, Public Works Supt.	Erik J. Wilson, City Manager
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="text-align: right;"> Digitally signed by Robert Nieuwenhuis Date: 2020.04.09 12:33:07 -04'00' </div> <p style="text-align: center; font-size: 1.2em;">Robert Nieuwenhuis</p>	Insert Signature: 

04/09/2020

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 04/09/2020 - 04/09/2020
JOURNALIZED OPEN AND PAID
BANK CODE: UBAP - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	2020.03	MARCH 2020 PARTS/SUPPLIES	89.45
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			89.45
000009	CONSUMERS ENERGY		
	2020.03	ELECTRICITY THROUGH 03/31/2020	17,037.32
TOTAL FOR: CONSUMERS ENERGY			17,037.32
000096	NYE UNIFORM CO INC		
	732383A	DPS - J. WELCHER, SHIRT	54.50
TOTAL FOR: NYE UNIFORM CO INC			54.50
000282	OUDBIER INSTRUMENT CO INC		
	9440	SCREEN BUILDING GAS ALARMS- CALIBRATION & REPAIR	297.00
TOTAL FOR: OUDBIER INSTRUMENT CO INC			297.00
000682	MAIN-TECH SERVICES INC		
	100308	SLUDGE HOLDING TANK/DECANT PUMP	7,453.63
	100326	12TH ST LIFT STATION SERVICE JAN - MAR 2020	614.00
TOTAL FOR: MAIN-TECH SERVICES INC			8,067.63
000962	STATE OF MICHIGAN		
	HNY-G1DY-KEHF1	WR NPDES PERMIT 2020	750.00
TOTAL FOR: STATE OF MICHIGAN			750.00
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM		
	904406671	MARCH 2020 ODOR CONTROL	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM			300.00
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	0014163031920	DPS PHONES/INTERNET/TV THROUGH 04/18/20	425.08
	005188040120	DPW/WR INTERNET THROUGH 04/30/2020	114.98
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			540.06
002219	CLARK TECHNICAL SERVICES		
	472	MARCH 2020 CITY WIDE IT SERVICES	1,065.00
TOTAL FOR: CLARK TECHNICAL SERVICES			1,065.00
002281	HOME DEPOT		
	2020.03	MARCH 2020 STATEMENT	564.09
TOTAL FOR: HOME DEPOT			564.09
002703	CONTINENTAL LINEN SERVICES INC		
	2020.03CH	MARCH 2020 CH RUGS	47.02

	2020.03DPS	MARCH 2020 DPS RUGS	44.36
	2020.03DPW	MARCH 2020 DPW UNIFORMS/RUGS/MISC	143.38
	2020.03WR	MARCH 2020 WR UNIFORMS/RUGS	71.12
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			<u>305.88</u>

004837	MUNICIPAL WEB SERVICES		
	53759	MARCH 2020 WEBSITE CMS HOSTING	200.00
TOTAL FOR: MUNICIPAL WEB SERVICES			<u>200.00</u>

005015	CHECKALT-KLIK		
	157480	E-LOCKBOX FEES FOR MARCH 2020	127.50
TOTAL FOR: CHECKALT-KLIK			<u>127.50</u>

005023	VAIRKKO TECHNOLOGIES, LLC		
	11737	APRIL 2020 EMPLOYEE TRAINING SOFTWARE	165.60
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			<u>165.60</u>

TOTAL - ALL VENDORS			29,564.03

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Amanda
Kersten**

Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of
Plainwell, ou=City Hall,
email=akersten@plainwell.org, c=US
Date: 2020.04.09 12:36:20 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian
Kelley
Date: 2020.04.09
12:50:01 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert
Nieuwenhuis**

Digitally signed by Robert
Nieuwenhuis
Date: 2020.04.09
12:39:22 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik
Wilson
Date: 2020.04.09
13:24:26 -04'00'

Reports & Communications:

A. Water Renewal Emergency Mechanical Assistance Plant & Lift Stations

Superintendent Pond identified additional maintenance, repair and mechanical assistance of the plant and lift station equipment. The maintenance and repair is specialized with only a few companies able to handle the work. Main Tech Services remains dependable and was used for some critical repairs necessary to keep the plant and lift stations fully functional.

Recommended action: Council will consider confirming additional mechanical assistance and repair of plant and lift station equipment from the specialized vendor, Main Tech Specialties, at an estimated cost of \$9,000.00 authorized using emergency procedures.

B. Elections – Absent Voter Counting Board Tabulator

With added focus on absent voter ballots, the city needs to isolate the absent voter ballots for tabulating. On January 31, 2020, the City of Plainwell Election Commission created the City of Plainwell Absent Voter Counting Board, which sole purpose is to process tabulate absent voter ballots received. The Board needs a dedicated tabulator, which is provided through the County's equipment vendor, Dominion Voting, at a cost of \$5,295.00. The State of Michigan is providing grant funding to cover 50% of the cost of the tabulator.

Recommended action: Council should consider approve the purchase of an ImageCast Precinct Tabulator for the City of Plainwell Absent Voter Counting Board from Dominion Voting at a cost of \$5,295.00, with a 50% cost reimbursement from the Michigan Department of State.

C. Resolutions 2020-09 and 2020-10 – Amendments to the City's Retirement Programs & Section 125 Plan

The Coroanvirus Aid, Relief, and Economic Security Act (CARES) signed into law on March 27, 2020 contains several retirement-related provisions, which require changes to the city's retirement plans to allow for the new CARES Act provisions related to tax and loan impacts. There are also changes to Health Savings and Flexible Spending Accounts, requiring changes to city's Section 125 Plan.

Recommended action: Council should consider adopting Resolutions 2020-09 and 2020-10 to modify the city's Retirement and Section 125 Plans due to legislative changes related to COVID-19.

D. Public Meeting to Review Mill Demolition Grant and Consumers Power Pole Relocation

City Manager Wilson will review the Mill Demolition Grant and the relocation of Consumers power poles along Allegan Street.

Recommended action: No action required.

Reminder of Upcoming Meetings

- April 23, 2020 – Allegan County Board of Commissioners – 7:00pm
- April 15, 2020 – Plainwell Planning Commission – 7.00pm
- April 14, 2020 – Plainwell DDA/BRA/TIFA Board– 7:30am
- April 27, 2020 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- None