

**MINUTES**  
**Plainwell City Council**  
**June 24, 2019**

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Keeler, Councilmember Overhuel and Councilmember Keeney. Absent: Mayor Brooks.  
**A motion by Keeney, seconded by Overhuel, to excuse Mayor Brooks with prior notification. On a voice vote, all in favor. Motion passed.**
5. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 06/10/2019 regular meeting and the Council Minutes of the 06/10/2019 Special meeting. On voice vote, all voted in favor. Motion passed.**
6. Treasurer Kelley introduced Amanda Kersten to Council and to the Public as the new Accounts Payable/Finance Clerk, having taken over for Cheryl Pickett who transferred to the Department of Public Works.
7. Public Comment: None
8. County Commissioner Report: None
9. Agenda Amendments:  
**A motion by Keeler, seconded by Overhuel, to add Item I – Appointment of Certifying Officer – Mill Demolition Grant. On a voice vote, all in favor. Motion passed.**
10. Mayor's Report: None
11. Recommendations and Reports:
  - A. Community Development Director Siegel presented applications from Scott Marlett for a zoning change and a special use permit for 720 North Main Street. The zoning change takes the property from C-1, Local Commercial, to SB, Service Business, to allow for a holistic animal clinic. The Planning Commission reviewed the applications and held the required public hearing on June 19, 2019, and recommends approval. Scott Marlett, in attendance, briefed the Council on the business plan and answered questions from Council.  
**A motion by Keeney, seconded by Keeler, to approve Ordinance 382 to amend the Zoning Map to re-zone 720 North Main Street to SB – Service Business District and to approve a special use permit for a holistic animal clinic at that location. On a voice vote, all voted in favor. Motion passed.**
  - B. Superintendent Pond reported higher than expected landfill costs associated with a previously approved storm drain/street sweeping/bio-bid mulch disposal project. The originally approved project cost was not to exceed \$7,000. The hauling costs totaled \$1,950 and the landfill costs totaled \$12,132.12.

**A motion by Keeney, seconded by Keeler, to confirm the purchase with C&C Landfill for \$12,132.12 for tipping fees related to the previously approved storm drain/bio-bed mulch/street sweeping removal project. On a roll-call vote, all voted in favor. Motion passed.**

- C.** City Manager Wilson presented a draft 3-Year Collective Bargaining Agreement with the Service Employees International Union Local 517M (SEIU).  
**A motion by Overhuel, seconded by Keeney, to approve the three-year labor contract with the SEIU. On a roll-call vote, all voted in favor. Motion passed.**
- D.** City Manager Wilson presented a draft 4-Year Collective Bargaining Agreement with the Police Officers Labor Council (POLC). .  
**A motion by Keeney, seconded by Overhuel, to approve a four-year labor contract with the POLC. On a roll-call vote, all voted in favor. Motion passed.**
- E.** Treasurer Kelley presented several budget amendments to account for 2018/2019 projects previously approved but not accounted for in the budget, and for changes to cost distributions.  
**A motion by Overhuel, seconded by Keeler, to approve the 2018/2019 Budget Amendments as presented. On a roll-call vote, all voted in favor. Motion passed.**
- F.** Treasurer Kelley presented a schedule of fines and fees for the upcoming 2019/2020 Budget Year.  
**A motion by Keeler, seconded by Overhuel, to adopt Resolution 19-15 for the 2019/2020 Fines and Fees. On a voice vote, all voted in favor. Motion passed.**
- G.** City Manager Wilson presented, for the second time, a draft Capital Improvement Program for 2019-2024. The Planning Commission has also reviewed this document and recommended approval at its June 19, 2019 meeting.  
**A motion by Keeney, seconded by Keeler, to adopt the 2019-2024 City of Plainwell Capital Improvement Program. On a roll-call vote, all voted in favor. Motion passed.**
- H.** **A motion by Overhuel, seconded by Keeler, to open a Public Hearing at 7:27pm for the 2019/2020 Plainwell City Budget. On a voice vote, all in favor. Motion passed.**

City Manager Wilson presented the 2019/2020 Plainwell City Budget showing the revenues and expenditures for all funds city-wide. The major project, affecting several funds, is the Sherwood Avenue Project, which will leave the Major Streets and Water funds with little leftover resources in the short-term. The Water Fund will issue additional bonds to restore its resources and the city will strive to restore the Major Streets Fund using state funding and different methodologies to repair street sections.

*No public comment.*

**A motion by Keeler, seconded by Keeney, to close the Public Hearing at 7:39pm. On a voice vote, all in favor. Motion passed.**

**A motion by Keeler, seconded by Overhuel, to adopt Resolution 19-16 for the General Fund Appropriations and Resolution 19-17 for the Special and Operating Funds Appropriations for the 2019/2020 Plainwell City Budget. On a roll-call vote, all voted in favor. Motion passed.**

- I. City Manager Wilson reported as part of the application process for a Mill Demolition Grant, the local unit must designate a Certifying Officer as it relates to the environmental review requirements and all other submissions.

**A motion by Keeler, seconded by Keeney, to designate the City Manager as the Certifying Officer for the Mill Demolition Grant. On a voice vote, all voted in favor. Motion passed.**

12. Communications:

- A. **A motion by Overhuel, seconded by Keeler, to accept and place on file the May 2019 Public Safety Report, the May 2019 Water Renewal Report and the Draft June 19, 2019 Planning Commission Minutes. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$101,571.91 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments: None

15. Staff Comments

Community Development Manager Siegel updated the Council on community events and the Sherwood Park Restroom.

Superintendent Nieuwenhuis reported on the water main break at Hill & Brigham.

Superintendent Pond reported near capacity flow due to the high river level after the recent rains and that he's added a tank to the process to help slow the flow.

Director Bomar reported a change in the city's attorney from Robert Champion to David Kiel at Orton Tooman PC in Allegan.

Clerk/Treasurer Kelley reports 2019 Summer Property Tax Statements will be mailed on Friday June 28 and will be due on Thursday August 15, 2019, and that he is preparing for year-end.

16. Council Comments:

None.

17. Adjournment:

**A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 8:47 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully

Submitted by,

Brian Kelley

City Clerk/Treasurer