

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council
Monday, July 11, 2022 - 7:00PM
Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 06/27/2022 Regular Meeting
6. General Public Comments
7. Presentations
 - A. *Employee Recognition – John Varley – 35 years*
 - B. *Employee Recognition – Sandra Lamorandier – 45 years*
8. County Commissioner Report
9. Agenda Amendments
10. Mayor’s Report
11. Recommendations and Reports:
 - A. **Purchasing Policy Amendment – First Read**
Council will consider the proposed amendments to the City Code Chapter 3 Purchasing Policy.
12. **Communications:** The June 2022 Investment and Fund Balance reports.
13. **Accounts Payable - \$257,616.68**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

MINUTES
Plainwell City Council
June 27, 2022

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Peter Dams of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski.
Absent: Mayor Keeler and Councilmember Keeney.
A motion by Overhuel, seconded by Wisnaski, to excuse Mayor Keeler and Councilmember Keeney. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Overhuel, seconded by Wisnaski, to accept and place on file the Council Minutes of the 06/13/2022 regular meeting and the 6/16/2022 special meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: David O'Bryant, DDA/BRA/TIFA Board member, spoke regarding the Farmers' Market and the lack of space for expansion of the market. He asked the Council to consider finding a different location in order to expand the number of vendors that can participate in the market.
7. County Commissioner Report: Gale Dugan reported that City Manager Wilson had done an excellent job presenting at the Kalamazoo River Citizens' Advisory Committee meeting. He also provided an update about the 25 monitoring wells going in across the county, the broadband project funding discussion and expansion of funding to include water and sewer project, and the approval of the 2022 millage levy to fund promised positions in the Sheriff's Office.
8. Agenda Amendments: None.
9. Mayor's Report: Mayor Pro Tem Steele reported that the Plainwell Days Festival Parade was wonderful, and had an excellent turnout.
10. Recommendations and Reports:
 - A. Clerk Fenger reported on the reappointments of several citizens to various Boards and Commissions. She noted that all three citizens had served previously and wished to be reappointed to their respective boards, and noted there were still 2 vacancies on the Compensation Board.
A motion by Overhuel, seconded by Wisnaski, to confirm the Mayor's appointment of three (3) citizens to various Boards and Commissions effective July 1, 2022. On a voice vote, all voted in favor. Motion passed.
 - B. Ryan Darnton, NOAA, reported on the engineering proposals received and the overall scope and length of the proposed project. Manager Wilson clarified that the Mill Raceway would always have

water flowing and would not be substantially changed due to this project, however the dam would be removed and the surrounding area would be repaired or restored.

A motion by Steele, seconded by Keeney, to approve a contract, with grant funding, with GHD for engineering services related to Plainwell Dam #2 in the amount of \$478,000.00 and authorize the City Manager to execute the contract. On a roll call vote, all voted in favor. Motion passed.

- C. Superintendent Nieuwenhuis reported that during a recent test the generator that backs up the water system failed and was inoperable due to the failure. He had already scheduled the repair with Wolverine Power Systems due to how many weeks out they were booking repairs because without the generator the water system can't run during a power outage. He asked for approval of the repair by Wolverine Power Systems in an amount not to exceed \$9,500.00.

A motion by Wisnaski, seconded by Overhuel, to approve a contract with Wolverine Power Systems to repair the generator in an amount not the exceed \$9,500.00. On a roll call vote, all voted in favor. Motion passed.

- D. Superintendent Nieuwenhuis reported that Truck 12 needed the transmission replaced, and that M&C Repair was able to complete the repair for \$9,433.13. He recommended repairing the truck rather than selling because the city had already invested in the truck, and would not be able to replace it for less than the cost of the repair.

A motion by Overhuel, seconded by Wisnaski, to approve a contract with M&C Repair for repairing Truck 12 in the amount of \$9,433.13. On a roll call vote, all voted in favor. Motion passed.

- E. Manager Wilson presented the changes made to the Service Employees International Union Local 517M (SEIU) contract. He noted that the process was collaborative and he felt that the changes made were good for both the workers and the city.

A motion by Overhuel, seconded by Wisnaski, to approve a 4-year contract with the Service Employees International Union Local 517M. On a roll call vote, all voted in favor. Motion passed.

- F. Manager Wilson presented the Capital Improvement Plan and discussed the completed projects from the previous year. He noted the projects that were anticipated for the upcoming year and discussed grant funding received for various projects.

A motion by Wisnaski, seconded by Overhuel, to approve the 2022-2027 Capital Improvement Plan. On a roll call vote, all voted in favor. Motion passed.

- G. Treasurer Kelley presented the proposed general fines and fees for the upcoming year taking effect July 1, 2022.

A motion by Overhuel, seconded by Wisnaski, to approve Resolution 2022-11 Fines and Fees Fiscal Year 2023. On a roll call vote, all voted in favor. Motion passed.

- H. **A motion by Wisnaski, seconded by Overhuel, to open a Public Hearing at 7:48pm for consideration of the 2022-2023 Plainwell City Budget. On a voice vote, all in favor. Motion passed.**

Manager Wilson reported on the budget.

Judy Shumaker, Plainwell resident, asked about the sewer project for the Old Orchard neighborhood.

A motion by Overhuel, seconded by Wisnaski, to close the Public Hearing at 8:02pm. On a voice vote, all voted in favor. Motion passed.

A motion by Overhuel, seconded by Wisnaski, to approve the 2022-2023 Plainwell City Budget and adopt Resolution 2022-12 General Appropriations and Resolution 2022-13 Special & Operating Funds Appropriations for the 2022-2023 Plainwell City Budget. On a roll call vote, all voted in favor. Motion passed.

I. Treasurer Kelley reported on various purchase orders for work or purchases scheduled for the upcoming year.

A motion by Wisnaski, seconded by Overhuel, to approve 20 purchase orders for approved contract work and preferred vendors. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A. **A motion by Overhuel, seconded by Wisnaski, to accept and place on file the DRAFT 6/15/2022 Planning meeting minutes. On a voice vote, all voted in favor. Motion passed.**

12. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$182,5506.39 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Personnel Manager Lamorandier reported continuing work on training and preparing for retirement, as well as updating the Section 125 and 401(a) plans.

Superintendent Pond reported that during the unexpected power outage the previous week, the entire substation behind the DPW building had gone down. He noted the repair had taken longer than expected because the part had to be brought in from Jackson. He reported that the capital improvement project replacing the handrails was 90% completed.

Community Development Manager Siegel reported that the grant application for developing the Industrial Park expansion had not been selected, so she and Manager Wilson were exploring other funding options. She also reported the rental rehab grant packet had been submitted with a Letter of Intent set for July 21st. She noted both the Plainwell Days Festival and parade had a large turnout and ran smoothly. She also reported gathering quotes for a permanent sound system in Hicks Park.

Deputy Director Varley reported the Plainwell Days Festival was a great family event and there were no complaints or accidents for any part of the event and parade. He also thanked Superintendent Nieuwenhuis and his staff for their help with set up and tear down of the street closure and detour signs. He reported that another catalytic converter theft had been reported in the city, and reminded everyone to call and report any suspicious behavior immediately.

Treasurer Kelley reported working on revamping the budget and Capital Improvement Plan process. He noted that property tax bills were going out this week, along with utility bills.

The City of Plainwell is an equal opportunity employer and provider

Clerk Fenger thanked Treasurer Kelley and Deputy Clerk Saukas for their help with absent voter ballots while she attended a conference last week. She reported that 269 absent voter ballots had been sent out so far.

15. Council Comments:

Councilmember Overhuel thanked everyone for their work on the budget and the Capital Improvement Plan. He also asked for a timeframe for the Dam #2 project.

Ryan Darnton, NOAA, stated there was an estimated 18-month timeline for the engineering portion of the project. He stated that overall, 5 years to complete the entire project would be a reasonable estimate.

16. Adjournment:

A motion by Overhuel, seconded by Wisnaski, to adjourn the meeting at 8:15 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL
July 11, 2022

Margaret Fenger, City Clerk

City of Plainwell



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Employee Recognition

Congratulating

**John Varley
Deputy
Director**

***35 Years of Service
June 18, 1987 - current***

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Employee Recognition

Congratulating

**Sandy
Lamorandier
Personnel
Manager**

***45 Years of Service
July 14, 1977 - current***



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council
FROM: Maggie Fenger, City Clerk
DATE: July 7, 2022
SUBJECT: Purchasing Policy Amendments – First Read

The purchasing policy is part of the City Code, and is required to be updated through an ordinance. Having a first read allows Councilmembers to review the proposed amendments and make comments and adjustments prior to the official ordinance adoption process.

The policy remains substantially the same, with some updated monetary amounts and changes to accommodate situations that departments regularly encounter throughout their normal operations.

- Increased monetary amounts for all requirements:
 - Under \$1,500 requires competitive prices if practical
 - \$1,500-\$4,999 requires a minimum of 2 written or phone quotes
 - \$5,000-\$34,999 requires a minimum of 2 written quotes and must be approved by City Council
 - \$35,000 or above requires sealed bids and must be approved by City Council
- In instances of mechanical repair, the Purchasing Agent is authorized to approve additional costs up to 25% of the initial estimated cost approved by City Council
- Sole Source and Preferred Vendors must be identified and recommended to City Council for approved at a minimum of every 5 years

CHAPTER 3: PURCHASING

Sec. 3-1. SHORT TITLE.

This chapter shall be known and referred to as the “Purchasing Chapter.”

Sec. 3-2. DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AGENT. Agent means the Administrator as provided for in §§ 6.2 and 6.3 of the city charter or any designee.

COMPETITIVE PRICES. Competitive prices means the prices for contracts received in the form of sealed bids, bids or quotations from more than one source.

CONTRACT. Contract means any transaction for the city’s purchase of personal property, public improvements, equipment, or services, subject to the exclusions hereinafter mentioned. The term Contract shall not include real property or professional or similar services which may involve unique skill sets.

PREFERRED VENDOR. Preferred vendor means a pre-approved vendor who may be used for repeat purchases in order to maintain a unique or uniform appearance or standard of work.

PROFESSIONAL SERVICES. Professional services includes any form of service provided for the city by a contractor such as accounting, engineering, legal or similar services.

SOLE SOURCE VENDOR. Sole source vendor means a pre-approved vendor who is the only feasible option to obtain a specific good or service and for which there is no reasonable competitor or other option.

Sec. 3-3. GENERAL PURCHASING POLICY.

A. Competitive Prices for all Contracts, except as otherwise provided in this chapter, shall be obtained as follows.

1. Competitive Prices, in the manner and form provided herein, shall be obtained from not less than two sources (provided that at least two sources are reasonably available) prior to purchases as follows:

a. Purchases which are estimated to cost between \$1,500 and \$4,999 require a minimum of two phone and/or written quotes. Such purchases may be approved and documented by the

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Agent without separate city council approval.

b. Purchases which are estimated to cost between \$5,000 and \$34,999 require a minimum of two written quotes. Such purchases may be approved and documented only with the city council's approval.

c. Except as otherwise expressly provided in this chapter, purchases in the amount of \$35,000 or more shall be based upon the receipt of sealed bids. Such purchases may be approved and documented only with the city council's approval.

2. Competitive Prices for purchases under \$1,500 shall be sought if practically feasible and may be approved and documented by the Agent without separate city council approval.

B. In awarding Contracts the Agent shall consider all circumstances surrounding city purchases of goods and services and, if in the best interests of the city, shall deal with vendors within the city where reasonable. In order to determine the best interests of the city, overall cost shall be considered as well as the reputation of the vendor, proximity for the delivery of goods or services, training and staff of the vendor, recommendation of department heads, prior experiences of the city with particular vendors and such other similar matters as are deemed relevant by the Agent.

C. In instances of unknown mechanical repair needs or other similar unforeseen circumstances, where an initial estimate is given and the final cost may exceed the same, the Agent is authorized to approve the additional costs without city council review or action so long as any additional costs will not exceed 25% of the initial estimated cost approved by the council, the unforeseen circumstances are documented by the Agent, and the council is advised no later than its next regular meeting of the same as well as the final cost. Nothing herein shall limit the ability of the Agent or city council to utilize a "not to exceed clause" or "contingency clause" in the initial submission for approval to the council for information.

D. Sole Source and Preferred Vendors are to be identified and recommended by department heads and presented to the city council for approval at a minimum of every five years.

E. The following principles shall govern the city in all of its purchasing decisions:

1. Purchases shall reflect a comparison of available prices to facilitate the city obtaining the most competitive price and best value in its expenditures.

2. Where the interest of the city and the public good are best served, the city may elect to purchase from other than the lowest bidder. The approving authority for each purchase shall reflect in the official purchasing record the basis for any procurement not made from the lowest bidder.

3. The city may reject any or all bids on a proposed purchase as determined to be in the best interest of the city.

4. The city may elect, at its sole discretion, not to proceed with any proposed purchase for which it has sought bids, whether through public advertisement or otherwise.

F. Rules and regulations consistent with these policies, this chapter, and the city charter may be promulgated by the Agent as reasonably necessary or convenient for the enhanced efficiency of the city's administrative operations.

G. Except as provided for herein, no Contract shall be entered into on behalf of the city without the council's prior approval.

H. The Agent may sign all purchase orders to be issued on behalf of the city. The Mayor and Clerk must sign all other written contracts on behalf of the city, except where otherwise provided herein or where the city council has expressly authorized another party to sign written contracts on behalf of the city.

Sec. 3-4. SEALED BIDS.

A. Except as otherwise expressly provided in this chapter, purchases in the amount of \$35,000 or more require shall be based upon the receipt of sealed bids.

B. Sealed bids shall be solicited by the Agent by mailing a copy of the specifications or requirements to qualified vendors as may be known to the Agent or the city's consultants and by posting a copy of the request at city hall and in such other locations as directed by the Agent in his or her discretion.

C. Unless fixed by the council, the Agent shall prescribe the amount of any security to be deposited with any bid and, in the case of construction contracts the amount of any payment and performance bond to be required of the successful bidder. The security shall be in the form of a certified or cashier's check or bond written by a security company authorized to do business in Michigan as reasonably determined by the city and in a form satisfactory to the city.

D. Bids shall be opened in public at the time and place designated in the notice requesting bids. Bids shall be opened by the Agent and at least one other city employee. Immediately following opening, the bids shall be examined, tabulated and made available for inspection.

E. The tabulation of the bids shall be submitted to the council not later than the next regular council meeting following the opening of the bids. The council in its sole discretion may reject any and all bids. The council may also waive any irregularities in the bids, enter into negotiations after bids are opened and take such other actions as the council determines to be in the best interest of the city.

F. After the opening of bids, the bids may not be withdrawn without forfeiture of the bid deposit, where applicable. Deposits of security accompanying bids shall be retained until the Contract is awarded and, where possible, until executed. Deposits from bidders which are not awarded the Contract shall be returned to the various bidders within 72 hours following final council action. If any successful bidder fails or refuses to enter into the Contract awarded to him or her within ten days after being notified

of the award or file any bond required within the same time, the deposit accompanying its bid shall be forfeited to the city and the council may, in its discretion, award the contract to another bidder or reject all bids.

G. If, after ample opportunity for competitive bidding, no bids are received or the bids received are not satisfactory to the council in its sole discretion, the council may obtain new competitive bids or authorize the Agent to negotiate or contract on the open market without bids.

Sec. 3-5 COMPETITIVE PRICES - EXCEPTIONS

Competitive Prices (including, but not limited to, sealed bids) shall not be required in the following instances:

- A. In the employment of professional services subject to city council approval.
- B. In the event the city elects to use city personnel to furnish the desired services.
- C. In the event that doing so is not reasonably possible, such as purchasing equipment without any comparable options or when purchasing annual supplies by volume where the final amount is unknown.
- D. When utilizing the MiDeal Program offered through the State of Michigan, or similar joint purchasing arrangement with another public or governmental body or agency.
- E. Contracts with pre-approved Preferred or Sole Source Vendors.

Sec. 3-6. PROHIBITIONS.

- A. Purchases shall not be subdivided to avoid the requirements of this chapter.
- B. The Agent and all other officers and/or employees of the city are prohibited from accepting, directly or indirectly, from any person, company, firm or corporation doing business with the city any rebate, gift, money or anything of other than minimal value without the express prior approval of the council.
- C. No Contract shall be made with any person, firm, or corporation in default to the city.
- D. No purchases of personal property shall be made unless a sufficient, unencumbered appropriation balance is available.

Sec. 3-7. INSPECTION OF MATERIAL.

The responsibility for the inspection and acceptance of all materials, supplies and equipment shall rest
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with the Agent; provided that, he or she may delegate the responsibility to a department head or other party.

Sec. 3-8. EMERGENCY PURCHASES.

In the event of an emergency or an apparent emergency endangering the public health, safety and/or welfare of the city, the Agent, or a department head, with the Agent's approval, may directly purchase any supplies, materials or equipment which are deemed immediately necessary. Within 72 hours from the time of purchase, the Agent or department head shall file in writing with the Agent a detailed explanation of the necessity for the purchase or purchases, in addition to a request for purchase. The Agent shall submit the statement to the city council no later than the next regular meeting of the council for information only.

Sec. 3-9. COOPERATIVE PURCHASES.

Notwithstanding any other provision of this chapter, the council or Agent, as the case may be, shall have the power to enter into purchase contracts with other governmental units, and/or political subdivisions, should there be an opportunity for a saving to the city and/or where the council determines that it would be in the best interest of the city.

Sec. 3-10. CITY CHARTER.

In addition to the requirements of this chapter, all Contracts shall comply with the requirements of the city charter.

Sec 3-11. SALE OF PROPERTY.

No interest in property, real or personal, in the possession or ownership of the city shall be sold or transferred without the prior approval of the city council, which approval shall include the terms and conditions of the sale or transfer. The sole exception to this shall be sales or transfers of real or personal property with an estimated value of less than \$1,000.

Investment Activity Report



"The Island City"

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 06/30/2022

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2022.07.01 20:05:38 -0400

| Investment Type | CUSIP | Principal Purchase | Institution or Bank | Contact Name and Number | Purchase Date | Maturity Date | Yield | Remaining Days to Maturity |
|----------------------|-------|--------------------|---------------------|--------------------------------|---------------|---------------|-------|----------------------------|
| 1 Pooled Investment* | N/A | \$132,754 | Michigan Class | Jeff Anderson - 616.244.9376 | 03/28/2016 | | 1.13% | |
| 2 730-Day CD | N/A | \$247,665 | Grand River Bank | Christy Vierzen - 616.259.1322 | 06/10/2022 | 06/09/2024 | 2.75% | 710 |
| 3 365-Day CD | N/A | \$84,419 | First National Bank | Doug Johnson - 616.538.6040 | 11/16/2021 | 11/16/2022 | 0.65% | 139 |
| 4 435-Day CD | N/A | \$63,128 | First National Bank | Doug Johnson - 616.538.6040 | 01/25/2022 | 04/05/2023 | 0.65% | 279 |
| 5 365-Day CD | N/A | \$198,629 | First National Bank | Doug Johnson - 616.538.6040 | 09/27/2021 | 09/27/2022 | 0.65% | 89 |
| 6 | | | | | | | | |
| 7 | | | | | | | | |
| 8 | | | | | | | | |
| 9 | | | | | | | | |
| 10 | | | | | | | | |
| 11 | | | | | | | | |
| 12 | | | | | | | | |
| 13 | | | | | | | | |
| 14 | | | | | | | | |
| 15 | | | | | | | | |

Total Investments: \$726,595.52

Average Yield: 1.17%

Cash Activity for the Month

Cash, beginning of month: \$2,808,297.86

Cash, end of month: \$2,797,839.84

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2022.07.07 09:03:33 -0400

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL
ESTIMATED CASH BALANCE/FUND BALANCE REPORT
 MONTH ENDED: **6/30/2022**
 % OF FISCAL YEAR: **100.00%**

| FUND | AUDITED FIGURES AS OF MOST RECENT AUDIT * | | CURRENT YEAR PERFORMANCE - UNAUDITED *** | | ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP) | TOTAL RECONCILED CASH AND INVESTED FUNDS | CURRENT YEAR AMENDED BUDGET EXP | EXPENSE BUDGET USED |
|------------------------|---|--------------|--|---------------------------------|---|--|---------------------------------|---------------------|
| | CASH AND INVESTED FUNDS BALANCE | FUND BALANCE | ACTUAL REVENUE YTD - CASH BASIS | ACTUAL EXPENSE YTD - CASH BASIS | | | | |
| General | 337,667 | 330,417 | 2,981,483 | 2,851,545 | 460,355 | 511,593 | 3,003,786 | 94.93% |
| Major Streets | 234,209 | 274,809 | 376,293 | 461,388 | 189,714 | 200,937 | 1,181,612 | 39.05% |
| Local Streets | 75,875 | 64,075 | 401,626 | 162,276 | 303,424 | 334,050 | 431,574 | 37.60% |
| Solid Waste | 31,091 | 29,687 | 183,347 | 175,513 | 37,521 | 37,501 | 203,174 | 86.39% |
| Brownfield BRA | 23,033 | (799,236) | 1,721,037 | 1,299,761 | (377,960) | 93,419 | 1,709,725 | 76.02% |
| Tax Increment TIFA | 103,923 | 101,545 | 85,813 | 61,949 | 125,410 | 125,410 | 68,722 | 90.14% |
| Downtown DDA | 72,621 | 68,680 | 72,336 | 52,209 | 88,807 | 90,322 | 64,170 | 81.36% |
| Stimulus Fund ARPA | - | - | 397,887 | - | 397,887 | 397,887 | 0 | 0.00% |
| Revolving Loan | 42,403 | 61,024 | 8,246 | 39,086 | 30,184 | 11,563 | 10,000 | 390.86% |
| Capital Improvement | 38,234 | 38,234 | 91,265 | 80,093 | 49,405 | 49,405 | 80,097 | 100.00% |
| Fire Reserve | 86,918 | 86,918 | 91,642 | 77,597 | 100,963 | 100,962 | 87,601 | 88.58% |
| Airport | 37,715 | 43,312 | 70,082 | 64,076 | 49,318 | 40,059 | 48,160 | 133.05% |
| Sewer | 1,021,220 | 949,439 | 1,438,483 | 1,329,179 | 1,058,743 | 1,082,658 | 1,502,158 | 88.48% |
| Water | 199,743 | 141,658 | 570,480 | 447,667 | 264,471 | 326,363 | 404,967 | 110.54% |
| Motor Pool / Equipment | 170,438 | 158,708 | 315,100 | 430,372 | 43,435 | 45,845 | 383,287 | 112.28% |
| OPEB** | 78,206 | 78,431 | 34,517 | 36,489 | 76,459 | 76,460 | 35,795 | 101.94% |
| | 2,553,296 | 1,627,701 | 8,839,635 | 7,569,200 | 2,898,137 | 3,524,435 | 9,214,829 | 82.14% |

* - Amounts taken from audited financial statements as of June 30, 2021

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

| Erik J. Wilson, City Manager | Brian Kelley, City Treasurer |
|---|---|
| I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate. | I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate. |
| Insert Signature: Erik Wilson Digitally signed by Erik Wilson Date: 2022.07.07 09:03:53 -04'00' | Insert Signature: Brian Kelley Digitally signed by Brian Kelley Date: 2022.07.01 20:17:51 -04'00' |

07/07/2022

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 06/27/2022 - 07/07/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

| Vendor Code | Vendor Name | Description | Amount |
|---|--------------------------------|---|------------------|
| 000004 | PLAINWELL AUTO SUPPLY INC | | |
| | 664016 | DPW - RTU EXT LIFE GAL 32 GENERATOR - WK | 26.58 |
| | 664637 | DPW - 5GAL ENCORE BUCKET (2) AB | 10.58 |
| TOTAL FOR: PLAINWELL AUTO SUPPLY INC | | | <u>37.16</u> |
| 000009 | CONSUMERS ENERGY | | |
| | 201185505706 | JUNE 2022 ELECTRICITY STREET LIGHTS | 50.37 |
| | 202431326746 | JUNE 2022 ELECTRICITY LED STREET LIGHTS | 1,140.04 |
| | 206524585440 | WR - JUNE 2022 ENERGY 225 CUSHMAN | 338.88 |
| | 206613601350 | JUNE 2022 ENERGY INDUSTRIAL PARK ALARM | 2.09 |
| | 206613601380 | JUNE 2022 ELECTRICITY TRAFFIC LIGHTS | 47.71 |
| | 206613601381 | JUNE 2022 ELECTRICITY STREET LIGHTS (2) | 1,985.44 |
| TOTAL FOR: CONSUMERS ENERGY | | | <u>3,564.53</u> |
| 000013 | RATHCO SAFETY SUPPLY INC | | |
| | 174743 | DPW - STOP SIGNS (5) | 195.30 |
| TOTAL FOR: RATHCO SAFETY SUPPLY INC | | | <u>195.30</u> |
| 000027 | MICH ASSOC OF CHIEFS OF POLICE | | |
| | 200010159 | DPS - MACP SUMMER CONFERENCE REGISTRATION KC | 260.00 |
| TOTAL FOR: MICH ASSOC OF CHIEFS OF POLICE | | | <u>260.00</u> |
| 000034 | VERIZON | | |
| | 9909047044 | DPW/WR - ONE TALK PHONE SERVCIE MAY 18 TO JUNE 17, 20 | 219.29 |
| | 9909551990 | CITYWIDE CELL PHONES MAY 24 TO JUNE 23, 2022 | 1,044.02 |
| | 9909551991 | EOC/DPS PHONES MAY 24 TO JUNE 23, 2022 | 148.92 |
| TOTAL FOR: VERIZON | | | <u>1,412.23</u> |
| 000046 | EMERGENCY VEHICLE PRODUCTS | | |
| | S0016120 | DPS - UPFIT VEHICLE 5 EMERIGENCY EQUIPMENT | 1,284.95 |
| TOTAL FOR: EMERGENCY VEHICLE PRODUCTS | | | <u>1,284.95</u> |
| 000070 | MML WORKERS COMP FUND | | |
| | 7079206 | 2022/2023 WORKERS COMPENSATION POLICY 5003120-22 | 22,929.00 |
| TOTAL FOR: MML WORKERS COMP FUND | | | <u>22,929.00</u> |
| 000077 | MCMaster-CARR SUPPLY | | |
| | 80491744 | WR HARDWARE TO ATTACH CONDUIT TO HANDRAILS BP | 573.38 |
| TOTAL FOR: MCMaster-CARR SUPPLY | | | <u>573.38</u> |
| 000087 | BILL G BOMAR | | |
| | 2022.07 | JULY 2022 MEDICARE & INSURANCE PREMIUM REIMBURSEME | 500.00 |
| TOTAL FOR: BILL G BOMAR | | | <u>500.00</u> |
| 000131 | KEVIN CHRISTENSEN | | |
| | 2022.07 | JULY 2022 MEDICARE & MEDICARE SUPPLEMENT REIMBURSEI | 193.10 |
| TOTAL FOR: KEVIN CHRISTENSEN | | | <u>193.10</u> |
| 000134 | HAROLD ZIEGLER FORD | | |

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| | 322439 | DPS - CAR 5 OIL CHANGE/FILTER | 49.51 |
| | 322440 | DPS - CAR 4 OIL CHANGE/FILTER | 55.71 |
| TOTAL FOR: HAROLD ZIEGLER FORD | | | 105.22 |
| 000138 | AMERICAN OFFICE SOLUTIONS | | |
| | 31802266 | DPW - COPIER LEASE & USAGE APRIL 28 TO MAY 27, 2022 | 141.60 |
| TOTAL FOR: AMERICAN OFFICE SOLUTIONS | | | 141.60 |
| 000149 | SPARTAN DISTRIBUTORS | | |
| | 11856940 | DPW - MOWER 75 BELTS/BLADES BP | 183.45 |
| TOTAL FOR: SPARTAN DISTRIBUTORS | | | 183.45 |
| 000164 | ETNA SUPPLY CO INC | | |
| | S104373994.003 | DPW - OMNI C2 2" METERS | 11,060.00 |
| | S104373994.005 | DPW - OMNI C2 1-1/2" METERS | 5,300.00 |
| | S104624195.001 | DDPW - OMNI 4" METER (1) | 2,585.00 |
| | S104630976.001 | DPW - RETURN FOR EXCHANGE 4" OMNI C2 METER | (3,335.00) |
| TOTAL FOR: ETNA SUPPLY CO INC | | | 15,610.00 |
| 000203 | HONEYTREE ARBORIST SERVICES | | |
| | 1339 | DPW - EMERALD ASH BORER INJECTIONS 24 TREES | 3,600.00 |
| | 1343 | WR - TREE SPRAYING PREVENTION | 460.00 |
| TOTAL FOR: HONEYTREE ARBORIST SERVICES | | | 4,060.00 |
| 000282 | OUDBIER INSTRUMENT CO INC | | |
| | 10206 | WR - INSTALL & CALIBRATE REPLACEMENT O2 & COMBUSTIBI | 1,498.40 |
| TOTAL FOR: OUDBIER INSTRUMENT CO INC | | | 1,498.40 |
| 000309 | JOHN VARLEY | | |
| | 2021-2022SHOE | SHOE ALLOWANCE - FLASHLIGHT | 31.79 |
| TOTAL FOR: JOHN VARLEY | | | 31.79 |
| 000609 | MIDWAY CHEVROLET | | |
| | 96323 | DPS - LUBE OIL FILTER / DIAG TIRE NOISE CAR 3 JV | 57.45 |
| TOTAL FOR: MIDWAY CHEVROLET | | | 57.45 |
| 000734 | SAFETY-KLEEN SYSTEMS | | |
| | 89154212 | DPW - 30G PARTS WASHER-SOLVENT | 440.28 |
| TOTAL FOR: SAFETY-KLEEN SYSTEMS | | | 440.28 |
| 000768 | ROTARY CLUB OF PLAINWELL | | |
| | 5863102.2023 | 2022/2023 MEMBERSHIP DUES WILSON | 130.00 |
| TOTAL FOR: ROTARY CLUB OF PLAINWELL | | | 130.00 |
| 000947 | WYOMING ASPHALT PAVING INC. | | |
| | 2022-258 | DPW - ASPHALT FOR LOCAL STREET POTHOLES 2022.06.22 | 134.19 |
| | 2022-285 | DPW - LOCAL STREET POTHOLE MATERIALS 06/27/2022 | 69.93 |
| TOTAL FOR: WYOMING ASPHALT PAVING INC. | | | 204.12 |
| 000951 | MICHIGAN RURAL WATER ASSOC | | |
| | 2022.07 | DPW - MEMBERSHIP DUES MRWA JULY 2022 TO JUNE 2023 | 780.00 |
| TOTAL FOR: MICHIGAN RURAL WATER ASSOC | | | 780.00 |
| 001081 | MIKE BRUCE | | |
| | 2021-2022SHOE | SHOE ALLOWANCE - WATERPROOF BOOTS | 190.75 |
| TOTAL FOR: MIKE BRUCE | | | 190.75 |

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| 001183 | JAMES PELL 2021-2022SHOES | SHOE ALLOWANCE - TACTICAL GEAR/BOOTS | 235.07 |
| TOTAL FOR: JAMES PELL | | | 235.07 |
| 001215 | FLIER'S 133668 | WR - DI EXCHANGE COMPLETED - CATION / ANTION / MB | 511.00 |
| TOTAL FOR: FLIER'S | | | 511.00 |
| 001448 | PROFESSIONAL CODE INSPECTIONS 22006 | JUNE 2022 PERMITS | 716.00 |
| TOTAL FOR: PROFESSIONAL CODE INSPECTIONS | | | 716.00 |
| 001748 | REPUBLIC SERVICES 0249-007530121 0249-007530481 | DPW/CH GARBAGE/RECYCLING JULY 2022 WR GARBAGE SERVICE JULY 2022 | 246.80 234.00 |
| TOTAL FOR: REPUBLIC SERVICES | | | 480.80 |
| 001815 | JEFF GILLILAND 2021-2022SHOE | 2021/2022 SHOE ALLOWANCE | 200.00 |
| TOTAL FOR: JEFF GILLILAND | | | 200.00 |
| 001925 | CENTURYLINK 300380464 | JUNE 2022 LONG DISTANCE | 0.59 |
| TOTAL FOR: CENTURYLINK | | | 0.59 |
| 002002 | USA BLUEBOOK 021519 | WR - RAIN JACKET BH | 77.72 |
| TOTAL FOR: USA BLUEBOOK | | | 77.72 |
| 002116 | CHARTER COMMUNICATIONS 0005188070122 0014163061922 | JULY 2022 INTERNET SERVICE DPW/WR DPS - INTERNET/PHONES/TV JUNE 19 TO JULY 18, 2022 | 139.98 454.10 |
| TOTAL FOR: CHARTER COMMUNICATIONS | | | 594.08 |
| 002219 | CLARK TECHNICAL SERVICES 188 | CITY WIDE COMPUTER/IT SERVICES JUNE 2022 | 1,250.00 |
| TOTAL FOR: CLARK TECHNICAL SERVICES | | | 1,250.00 |
| 002246 | ELHORN ENGINEERING CO. 292932 | DPW - CHEMICALS FOR THE WELLS | 232.00 |
| TOTAL FOR: ELHORN ENGINEERING CO. | | | 232.00 |
| 002281 | HOME DEPOT 2025058 3026115 3622373 4025982 6024596 | DPW - PVC BOARD CITY HALL DR DPW - PELL PARK GAZEBO AB DPW - IRRIGATION WK DPW - PELL PARK GAZEBO AB DPW - IRRIGATION WK | 66.00 106.39 9.40 125.79 96.68 |
| TOTAL FOR: HOME DEPOT | | | 404.26 |
| 002365 | C-COMM OF KALAMAZOO INC 20728 | DPS - UPFITTING NEW PATROL VEHICLE | 9,151.38 |
| TOTAL FOR: C-COMM OF KALAMAZOO INC | | | 9,151.38 |
| 002371 | RENEWED EARTH INC 30598 | JULY 2022 YARD WASTE CONTRACT | 1,250.00 |
| TOTAL FOR: RENEWED EARTH INC | | | 1,250.00 |

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| 002527 | COPS HEALTH TRUST 2022.07 2022.07-JUNE | JULY 2022 DENTAL AND VISION INSURANCE PREMIUMS JUNE 2022 PREMIUM ADJUSTMENT ON JULY 2022 INVOICE - I | 1,608.39 76.59 <u>1,684.98</u> |
| TOTAL FOR: COPS HEALTH TRUST | | | <u>1,684.98</u> |
| 002650 | FUEL MANAGEMENT SYSTEM/PACIFIC PRID 166430 | DPS FUEL JUNE 16 TO 30, 2022 | <u>1,213.90</u> |
| TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID | | | <u>1,213.90</u> |
| 002670 | MICHIGAN MUNICIPAL LEAGUE LIA & PRO 7588206. | 2022/2023 GENERAL LIABILITY INSURANCE CITYWIDE | <u>85,741.00</u> |
| TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE LIA & PRO | | | <u>85,741.00</u> |
| 002703 | CONTINENTAL LINEN SERVICES INC 3321522 3327380 3333394 3333395 3333396 | CH - RUGS JUNE 14, 2022 DPS - RUGS JUNE 21 2022 CITY HALL RUGS JUNE 28 2022 DPW - UNIFORMS/RUGS 06/28/2022 WR - UNIFORMS/RUGS 06/28/2022 | 28.77 26.53 28.77 58.87 29.58 <u>172.52</u> |
| TOTAL FOR: CONTINENTAL LINEN SERVICES INC | | | <u>172.52</u> |
| 002740 | STATE OF MICHIGAN 551-602469 | DPS - JUNE 2022 SOR REGISTRATION FEES | <u>60.00</u> |
| TOTAL FOR: STATE OF MICHIGAN | | | <u>60.00</u> |
| 003067 | HELPNET 145-1204 | EAP ASSISTANCE JULY TO SEPTEMBER 2022 | <u>299.88</u> |
| TOTAL FOR: HELPNET | | | <u>299.88</u> |
| 003074 | OIK INDUSTRIES 56911 56918 | WR - PROGRESS BILLING ALUMINUM RAILS AREAS 1, 2 AND 3 DPS - 25 BANNER BRACKETS | 42,675.00 3,000.00 <u>45,675.00</u> |
| TOTAL FOR: OIK INDUSTRIES | | | <u>45,675.00</u> |
| 004168 | SBF ENTERPRISES 0136788 | UTILITY BILL STOCK & 2022 SUMMER TAX BILL STOCK | <u>219.40</u> |
| TOTAL FOR: SBF ENTERPRISES | | | <u>219.40</u> |
| 004206 | MADISON NATIONAL LIFE INSURANCE CO 1506291 | JULY 2022 LIFE INSURANCE PREMIUMS | <u>104.59</u> |
| TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO | | | <u>104.59</u> |
| 004223 | WIN-911 SOFTWARE 234XT192-2022826 | SCADA ALARM MONITORING ANNUAL RENEWAL | <u>660.00</u> |
| TOTAL FOR: WIN-911 SOFTWARE | | | <u>660.00</u> |
| 004241 | GHD SERVICES INC 340-0033819 | CITY HALL/Common Area Utilities & Maintenance MAY 2 | <u>1,496.95</u> |
| TOTAL FOR: GHD SERVICES INC | | | <u>1,496.95</u> |
| 004785 | PRIORITY HEALTH 221670001703 221670001703J | JULY 2022 HEALTH INSURANCE PREMIUM JUNE 2022 PREMIUM ADJUSTMENT ON JULY 2022 INVOICE - I | 26,360.95 2,976.35 <u>29,337.30</u> |
| TOTAL FOR: PRIORITY HEALTH | | | <u>29,337.30</u> |
| 004794 | UNITED HEALTHCARE INSURANCE COMPANY | | |

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| | 2022.07TOWN | RETIREE HEALTH INSURANCE JULY 2022 - TOWN | 245.69 |
| | 2022.07WHIT | RETIREE HEALTH INSURANCE JULY 2022 - WHITNEY | 253.59 |
| TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY | | | 499.28 |
| 004837 | MUNIWEB | | |
| | 54717 | JUNE 2022 WEBSITE HOSTING AND DPS UPDATES | 431.00 |
| TOTAL FOR: MUNIWEB | | | 431.00 |
| 004855 | PLAINWELL ACE HARDWARE | | |
| | 10663 | DPW - TAPE/ROLLER GAZEBO - AB | 17.98 |
| | 10665 | DPS - MARKING PAINT TRUCK 5 - WK | 19.98 |
| | 10669 | DPW - PROPANE FILL SHOP/PAVER - JF | 34.98 |
| | 10674 | DPW - POULTRY NETTING/STAPLES AB | 61.58 |
| | 10705 | DPW - POWER GRAB ADHESIVE AB | 11.98 |
| | 10707 | WR - POLY FILM/BLACK DIAMOND/SPRINKLER SPOT/SUNDRY | 98.04 |
| | 10709 | DPW - ASPHALT FILLER AB | 17.98 |
| | 10717 | DPW - WATERING CAN / . PLANT FOOD - CP | 17.98 |
| | 10723 | DPW - RETURN WATERING CAN / PLANT FOOD CP | (20.99) |
| | 10724 | DPW - METER CHANGEOUT 1068 W BRIDGE WK | 30.72 |
| | 10743 | DPW - OIL FOR CHAIN SAWS DR | 18.99 |
| | 10753 | DPW - GORILLA ADHESIVE JERSEY ST REPAIR WK | 12.99 |
| | 10763 | DPW - MARKING PAINT BLUE TRUCK 5 MISS DIG WK | 19.98 |
| | 10789 | DPW - TOOL FOR WATER VAN AS | 34.99 |
| | 10800 | AIRPORT FUEL PUMP PLEXIGLASS VW | 1.50 |
| TOTAL FOR: PLAINWELL ACE HARDWARE | | | 378.68 |
| 004896 | WALTERS SWEEPING | | |
| | 8334 | DPW - STREET SWEEPING JUNE 2022 PER CONTRACT | 2,800.00 |
| TOTAL FOR: WALTERS SWEEPING | | | 2,800.00 |
| 004913 | JOSEPH CULVER | | |
| | 2021-2022SHOES | SHOE ALLOWANCE - BOOTS | 157.40 |
| TOTAL FOR: JOSEPH CULVER | | | 157.40 |
| 005008 | RODD LEONARD | | |
| | 2021-2022SHOES | SHOE ALLOWANCE - REDWING SHOES | 200.00 |
| TOTAL FOR: RODD LEONARD | | | 200.00 |
| 005012 | UNITED BANK | | |
| | 2022.06.24 | BANK CHARGE - RETURNED PAYMENT FEE | 7.50 |
| | 2022.06.30 | ACH FEE - AP UPLOAD JULY 1 | 7.00 |
| | 2022.07.06 | ACH FEE - PAYROLL UPLOAD | 7.00 |
| TOTAL FOR: UNITED BANK | | | 21.50 |
| 005023 | VAIRKKO TECHNOLOGIES, LLC | | |
| | 19507 | JUNE 2022 EMPLOYEE TRAINING SOFTWARE | 97.80 |
| | 19508 | JUNE 2022 EMPLOYEE TRAINING CONTENT | 67.80 |
| TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC | | | 165.60 |
| 005040 | US INTERNET | | |
| | 3114025 | SECURANCE SUITE EMAIL SERVICE FEB 14 TO MAR 13, 2022 | 70.00 |
| | 3158812 | SECURANCE SUITE EMAIL SERVICE MAR 14 TO APR 13, 2022 | 70.00 |
| | 3204067 | SECURANCE SUITE EMAIL SERVICE APR 14 TO MAY 13, 2022 | 70.00 |
| | 3249672 | SECURENCE SUITE WEBMAIL FILTERING 05/14 - 06/13/2022 | 70.00 |
| | 3295817 | SECURANCE SUITE WEBMAIL FILTERING 06/14-07/13/2022 | 70.00 |
| | 3342731 | SECURENCE SUITE WEBMAIL MONITORING JULY 14 TO AUGL | 70.00 |
| TOTAL FOR: US INTERNET | | | 420.00 |

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| 005047 | STAPLES, INC. 3510521673 | DPS - NOTEBOOKS AD | 35.31 |
| TOTAL FOR: STAPLES, INC. | | | 35.31 |
| 005049 | QUADIENT FINANCE USA 2022.06.20 | POSTAGE METER REFILLS - INCLUDES JUNE 29, 2022 ADDS | 2,400.00 |
| TOTAL FOR: QUADIENT FINANCE USA | | | 2,400.00 |
| 005064 | R & R ASSESSING INC 2022.07 | JULY 2022 ASSESSING SERVICES | 1,550.00 |
| TOTAL FOR: R & R ASSESSING INC | | | 1,550.00 |
| 005081 | RIVERRUN PRESS INC 164351 | MISC MAILINGS TO CITY RESIDENTS - 5000 POSTCARDS | 468.58 |
| TOTAL FOR: RIVERRUN PRESS INC | | | 468.58 |
| 005093 | BADGER METER, INC. 80101920 | JUNE 2022 BADGER METER CELLULAR SERVICE | 30.00 |
| TOTAL FOR: BADGER METER, INC. | | | 30.00 |
| 005109 | MCFI LLC 1156 | FINANCIAL ADVISORY FEE - LTGO BONDS 2022 | 2,000.00 |
| TOTAL FOR: MCFI LLC | | | 2,000.00 |
| 005110 | ALS GROUP USA, CORP 4120-99358729 | WR - EFFLUENT TESTING - ACUTE DAPHNIA MAGNA/PUPLEX & | 700.00 |
| TOTAL FOR: ALS GROUP USA, CORP | | | 700.00 |
| COPEFT | CITY OF PLAINWELL 2022.07 2022SUMMER | JULY 2022 CITY UTILITY BILLS - USAGE TO JUNE 20, 2022 PROPERTY TAXES - WARNEMENT LOT & MEERT FARM | 1,662.08 7,269.38 |
| TOTAL FOR: CITY OF PLAINWELL | | | 8,931.46 |
| MISC | JUDITH LAWS 2022.06.27 | PARK RESERVATION REFUND | 50.00 |
| TOTAL FOR: JUDITH LAWS | | | 50.00 |
| SOMEFT | STATE OF MICHIGAN 2022.06 | JUNE 2022 CITY SALES TAX FILING | 226.74 |
| TOTAL FOR: STATE OF MICHIGAN | | | 226.74 |

TOTAL - ALL VENDORS

257,616.68

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2022.07.07 12:36:50 -04'00'

Brian Kelley, City Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2022.07.07 12:37:07 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC AND NATURAL
GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21205**

- Consumers Energy Company requests Michigan Public Service Commission for authority to reconcile its 2021 Energy Waste Reduction Plan Costs.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550, for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: Tuesday, July 12, 2022 at 9:30 AM

BEFORE: Administrative Law Judge Katherine Talbot

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) May 31, 2022 application requesting the Commission to: 1) determine that Consumers Energy's 2021 Energy Waste Reduction (EWR) Plan reconciliation is reasonable and prudent and meets all relevant requirements under Act 295; 2) approve the collection of a financial performance incentive payment for both the natural gas and electric EWR Plan, the collection of which is to be completed by December 31, 2023, in order to comply with the requirements of ASC 980-605-25; 3) approve the EWR surcharge mechanism as proposed by Consumers Energy; 4) approve the conversion of 247,816 EWR Credits into Renewable Energy Credits in 2021 for use in meeting the Consumers Energy's renewable energy requirements under Act 295; and 5) grant Consumers Energy other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 5, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21205**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, as amended, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY.]**

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Lighthouse Baptist Church *of Plainwell*



Welcomes you to
“Public Servants Day”
Sunday, July 17th @ 11:00 a.m.



Dear Public Servant,

First we would like to say “THANK YOU” for your service to our community. We at Lighthouse Baptist Church appreciate very much the sacrifice made by you and your family to make this part of the world a great place to live. That is why we have scheduled July 17th to be “Public Servants Day”. In our 11:00 a.m. Service. We will have a time in the service to recognize each public servant present and present them with a token of appreciation. If you are able to attend please RSVP as soon as possible to either phone - [\(269\)-664-3229](tel:(269)664-3229) or email - lighthousebaptistchurch12220@gmail.com

Sincerely,

Pastor Steve Smail

Pastor Steve Smail

12220 CRESSEY ROAD
PLAINWELL, MICHIGAN 49080
(269) 664-3229 ~ lbcplainwell.com

Reports & Communications:

A. Purchasing Policy Amendment – First Read

City staff has proposed changes to the purchasing policy to clean up the language and provide guidance for various purchases that are regularly encountered by departments. The City Attorney has reviewed the proposed amendments. The first read process allows Councilmembers to review the proposed amendments before the ordinance adoption process.

Recommended action: Consider the proposed amendments to the City Code Chapter 3 Purchasing Policy.

Reminder of Upcoming Meetings

- July 12, 2022 – Plainwell DDA/BRA/TIFA – 7:30am
- July 14, 2022 – Plainwell Parks & Trees – 5:00pm
- July 20, 2022 – Plainwell Planning – 7:00pm
- **July 25, 2022 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- Public Notice – Consumers Energy Electric and Natural Gas Customers – July 12, 2022 9:30am
- Public Servants Day – Lighthouse Baptist Church – July 17, 2022 11:00am