

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, November 27, 2023 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes – 11/13/2023 Regular Meeting**
6. **Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendment and Approval**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Outdoor Exercise Equipment**

Council will consider approving the purchase of Thrive 250 Outdoor Exercise Equipment from Game Time for \$14,061.16.
 - B. **Resolution 2023-35 - Establishing a Social District in the City of Plainwell**

Council will consider adopting Resolution 2023-35, establishing a Social district downtown Plainwell, and approving City Staff to file for a Social District Permit with the State of Michigan.
 - C. **Purchase of a 72" Zero-Turn Mower**

Council will consider approving the purchase of one Bobcat 72" Zero-Turn Mower from Bobcat of Michiana for \$15,000 and amending the Equipment Fund Budget accordingly.
 - D. **Pickle ball court lighting**

Council will consider approving the contract with Esper Electric to complete a lighting upgrade to the pickle ball courts for \$10,500.00.
 - E. **Resolution 2023-36 – Notice of Intent to Issue Bonds**

Council will consider adopting Resolution 2023-36 to purchase, acquire and construct capital improvements and to publish a Notice of Intent to issue municipal securities.
 - F. **South Main Street Resurfacing – Design Engineering**

Council will consider authorizing the City Manager to execute a professional services agreement with Fleis & Vandenbrink for \$56,000 for design engineering services for the 2025 South Main Street Resurfacing Project.
11. **Communications:** The November 2023 Department of Public Safety monthly report, the draft 11/14/2023 DDA/BRA/TIFA Meeting minutes, and the draft 11/16/2023 Parks & Trees Meeting minutes.
12. **Accounts Payable - \$40,456.98**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
November 13, 2023

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation was given by Scott Smail of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Councilmember Overhuel, Councilmember Wisnaski and Councilmember Keeney. Absent: Mayor Pro-Tem Steele
A motion by Keeney, seconded by Wisnaski, to excuse Mayor Pro-Tem Steele from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Overhuel, seconded by Keeney, to accept and place on file the Council Minutes of the October 23, 2023 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. Presentation: *Winners of the 2023 Scarecrow/Harvest Contest*
Community Development Manager Siegel announced this year's contest winners:
 - People's Choice Award - Ransom District Library – accepted by Joe Gross, RDL Director
 - Best in Show - Another Man's Treasure.
8. **A motion by Keeney, seconded by Overhuel, to approve the Agenda for the November 13, 2023 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
9. Mayor's Report: Mayor Keeler shared that his wife had fallen and hit her head. Emergency services responded quickly. Officer Welcher was first on the scene, and the ambulance showed up shortly after. Mayor Keeler offered heartfelt thanks to those who responded and cared for his wife, and shared that she is on the mend.
10. Recommendations and Reports:
 - A. Dan Veldhuizen from Siegfried Crandall PC presented the audited financial statements as of and for the year ended June 30, 2023. Mr. Veldhuizen stated that the city's financial statements received an "unmodified" opinion, meaning no material misstatements were noted, and no audit adjustments were made. He reported the city's financial position is acceptable, though several funds are lower than other communities of similar size. He called attention to the Water/Sewer Fund and the Equipment Fund, noting that these funds are the most concerning and should be addressed. The audit revealed no deficiencies in internal controls. He reported no material misstatements with federal funds reporting. He stated that very few audit clients have no deficiencies. Plainwell is the only municipality of 120 that prepares its own financials, saving the city \$5,000.00 in audit fees. He recognized and thanked Finance Director Kelley for his hard work and attention to detail.
A motion by Keeney, seconded by Wisnaski, to accept and place on file the audited financial statements for the City of Plainwell as of and for the year ended June 30, 2023. On a roll call vote, all in favor. Motion passed.

- B. Clerk Leonard discussed a METRO Act permit extension application from AT&T. Originally issued to Michigan Bell/AT&T in 2003, it allows utility access in the city right of way. The 5-year permit is issued under State Statute and is a source of revenue for the city. Extensions were previously approved in 2008, 2013, and 2018. AT&T has requested another five-year extension, lasting through December 31, 2028. **A motion by Overhuel, seconded by Keeney, to extend the Right of Way Permit with AT&T under the METRO Act. On a roll call vote, all voted in favor. Motion passed.**
- C. Clerk Leonard discussed a METRO Act permit application from 123NET. The Allegan County Board of Commissioners and 123NET established a public-private partnership earlier this year and applied for the Realizing Opportunity with Broadband Infrastructure Networks (ROBIN) grant together. Now that the \$65 million project has been awarded, 123NET will construct 1,100 miles of high-capacity fiber and provide world-class connectivity to over 10,000 unserved and underserved homes across Allegan county. The new network will be open access and carrier neutral, and provide speeds of up to 10gb per second. **A motion by Overhuel, seconded by Wisnaski, to approve the Right of Way permit with 123NET under the METRO Act. On a roll call vote, all voted in favor. Motion passed.**
- D. Clerk Leonard discussed Resolution 2023-34, which transfers information from the previously approved Resolution 2023-33 granting a Commercial Rehabilitation Tax Exemption to Mark Meszaros (Mosaic Company) into the current template provided by the Michigan State Tax Commission. Resolution 2023-34 meets current State Tax Commission submission guidelines. **A motion by Keeney, seconded by Wisnaski, to approve Resolution 2023-34 for submission to the State Tax Commission. On a roll call vote, all in favor. Motion passed.**
- E. Superintendent Pond discussed replacing three check valves at the Cushman Lift Station. This job qualifies as a confined space installation. **A motion by Keeney, seconded by Wisnaski, to approve a contract with W. Soule & Company to replace the three valves for \$8,689.00. On a roll call vote, all voted in favor. Motion passed.**
- F. Finance Director Kelley discussed a one-time transfer from the General Fund to the Motor Pool Fund to cover a fund shortage due mostly to higher than anticipated fuel costs and low rental fees on police vehicles. **A motion by Wisnaski, seconded by Overhuel, to approve the one-time transfer of \$27,210.81 from the General Fund to the Motor Pool Fund. On a roll call vote, all voted in favor. Motion passed.**
- G. Superintendent Nieuwenhuis discussed elevator maintenance, repair and state testing requirements for the William Crispe elevator. Plainwell has contracted with Great Lakes Elevator for all elevators city wide. **A motion by Overhuel, seconded by Wisnaski, to approve the contract with Great Lakes Elevator to repair, perform maintenance, test and submit test results for the William Crispe elevator for \$7,775.00. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

A motion by Keeney, seconded by Wisnaski, to accept and place on file the October 2023 Investment and Fund Balance Reports, the draft 10/27/2023 DDA/BRA/TIFA special meeting minutes and the draft 11/01/2023 Planning Commission meeting minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$286,418.17 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None

14. Staff Comments:

Finance Director Kelley stated that he is beginning to work on next year's budget. He thanked staff for their support during the audit and budget preparation process.

Personnel Coordinator Kersten had nothing to report.

Superintendent Nieuwenhuis discussed today's bid opening for the Old Orchard project. Three bids were received, opened and reviewed. Fleiss will look over the bids for accuracy and offer a recommendation. A special assessment for sewer connection is under consideration. The project will begin in the spring of 2024, and be completed in late fall. The last day for loose leaf pickup is Sunday, November 19, 2023.

Community Development Manager Siegel reported that the Ladies, Leaves and Laughter event was a huge success this year. Attendance was way up, and local businesses noted a substantial increase in foot traffic. She noted that holiday decorating will begin soon, and the Light Up the Night/Tree Lighting is December 1st.

Superintendent Pond shared that the force main will be cleaned during the valve replacement process, since the main will be closed while the valve exchange takes place.

Public Safety Director Callahan discussed No-Shave November. Officers may participate for a \$25 donation to Christian Neighbors. He shared that Plainwell's Department of Public Safety teamed up with Gun Plain Township and handed out candy on Bridge Street for Halloween.

Clerk Leonard had nothing to report.

City Manager Lakamper discussed the RFQ luncheon event held on 11/02/23, sharing that 11 developers and contractors attended. Submission of plans and qualifications takes place until January, with hopes that there will be an agreement in place by April. He talked to Council about merchant interest in a Social District for downtown.

15. Council Comments:

Councilmember Keeney shared that he will be leaving for vacation, and will miss the next two Council Meetings.

Councilmember Overhuel thanked Finance Director Kelley for all the hard work he does for Plainwell, and for saving the City thousands of dollars each year. He offered condolences to the DeYoung family.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:56 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
Ginger J. Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
November 27, 2023

Ginger J. Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: November 15, 2023
SUBJECT: Outdoor Exercise Equipment

SUGGESTED MOTION: I motion to approve a Purchase Order in the amount of \$14,061.16 for the Thrive 250 Outdoor Exercise Equipment.

BACKGROUND INFORMATION: We have been raising funds for the National Outdoor Fitness Court and did not meet the goal. The grant and sponsorships we did receive are ok with utilizing the money for another type of outdoor fitness equipment.

ANALYSIS: Trying to compare fitness equipment we received quotes from:

American Athetix - \$10,700.00

Game Time Adult Fitness Unit – 13,473.59

Game Time Thrive 250 – 14,061.16

Quality of equipment was taken into consideration in making the recommendation along with the size, the Thrive unit utilizes about 250 sq. feet and up to 5 people at a time and is age appropriate for 13 years and up.

BUDGET IMPACT: We have raised funds through grants and donations that will cover the cost of the equipment and wood chips / safety surface. DPW can install the unit so there is no effect on the budget.



THRIVE 250 Outdoor Gym

In as little as 250-square feet, up to five users can achieve a full-body workout with THRIVE 250. This compact, outdoor workout system is constructed of durable materials and designed to withstand the elements, as well as heavy use by adults in high-traffic areas such as parks, community centers, and campus facilities. THRIVE 250 includes a sign that features [usage instructions and workouts](#).

FEATURES AND BENEFITS:

- Room for five users at the same time
- Variable training options (beginner, intermediate, advanced users)
- Multifunctional (isolate specific muscle groups)
- Includes instructional sign
- Available with [integrated shade](#)

SPECIFICATIONS

Model 14911

Number:

Fall Height: 10' (3.05 m)

Use Zone: 17'-4" x 19'-8"
(5.28m x 5.99m)

Age Group: 13+ Years

GameTime offers a limited lifetime warranty on uprights, hardware, and connections. Visit gametime.com/warranty for full warranty information.



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: Nov. 22, 2023
SUBJECT: Social District Downtown

SUGGESTED MOTION: I motion to approve the Social District Management Plan and for City Staff to move forward with submitting the Social District application to the State.

BACKGROUND INFORMATION: Michigan Public Act 124 of 2020 was signed into law on July 1, 2020; and the law allows Michigan municipalities to establish Social Districts that allow for Commons Areas where two or more contiguous licensed establishments could sell alcoholic beverages in special cups to be taken into the Commons Areas for consumption

ANALYSIS: Benefits of a Social District increase consumer traffic, help with retention and attraction of businesses, and help build tourism.

BUDGET IMPACT: Budget impact will be with signage, though I don't have an actual cost for that at this time. I am researching several different options for signage, estimating approximately \$200.



City of Plainwell

SOCIAL DISTRICT MANAGEMENT PLAN

211 N. Main St.
Plainwell, MI 49080
Plainwell.org
(269) 685-6821

BACKGROUND

On July 1, 2020, Governor Whitmer signed House Bill 5781 into law creating the Social District Permit. The governing body of the local government unit may designate a Social District within its jurisdiction. Qualified licensed premises are contiguous to the commons area within the social District, and that have been approved for and issued a Social District Permit may sell alcoholic liquor (beer, wine, spirit drinks, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor with the commons area of the Social District.

The City of Plainwell, in an effort to continue the revitalization of the downtown and increase opportunities for business and recreation, is creating a social district that encompasses all qualified licensees within the downtown and allows for consumption at multiple locations throughout our district.

DISTRICT BOUNDARIES AND COMMON AREAS

Exhibit A – Social District Logo

Exhibit B – depicts the social district boundaries, the common areas, and the location of qualified licenses.

Exhibit C – includes the name(s) and addresses of all qualified licenses within the social district

Current Qualified licenses: (Need the name on the MML license)

Dog & The Bank LLC

DeYoungs Acquisition LLC (Mayors' Joint)

Joes Pizza LLC

10th Street Saloon

PUBLIC SAFETY

The City of Plainwell Public Safety Department will provide law enforcement services to the social district. In accordance with existing protocol, Officers will be designated to patrol the City until midnight each night. The officers on patrol will be jointly responsible for providing services within the social district.

During special events and any time when the district is anticipated to see significant crowds and activity, City Police will issue a request to staff for special patrol officers in addition to those regularly scheduled.

For emergency purposes, Plainwell Public Safety is located within a half mile of any social district.

WASTE MANAGEMENT

Trash receptacles will be available throughout the social district and its consumption area. Receptacles will be serviced two times per week by the City of Plainwell Public Services Department (DPW), and upon request for Special Events.

During Special Events approved for a temporary consumption area, the City will rent extra trash cans and picnic tables in consultation with DPW staff and pending availability.

SIGNAGE AND OPERATION OF HOURS

Standard operation of hours will run from **11 a.m. – 10 p.m. Tuesday – Sunday**

BEVERAGE CONTAINERS

A district logo has been designed and is shown in Exhibit A.

Cups featuring the logo of the social district will be provided at the licensee business, not to exceed 16 ounces.

Businesses will purchase their own cups.

Businesses must indicate they sold a drink from their establishment by including the business's logo, trade name, or other feature unique to the social district.

Businesses are encouraged to write the initials and birthdate of the individual to whom each alcoholic beverage is sold on the cup itself. This recommendation exists to help prevent over-service and unlawful transfer of alcohol to minors and to promote the general health and safety of the community.

TEMPORARY COMMON AREA & SPECIAL EVENTS

Events planned within the social district may request a temporary commons area and special hours of operation in conjunction with the planned event. Temporary commons area may occur on a public street if the street is closed to all vehicle traffic with the exception of emergency vehicles. The City will review and approve temporary common areas, special hours of operation, and requests for additional waste management services in conjunction with the standard event application.

Some permanent and fixed signage will include a link to our webpage where information regarding the social district will be available, including planned alterations to the social district common areas and hours of operation.

COMMUNICATION WITH SOCIAL DISTRICT PERMIT HOLDERS

Social District permit holders will be required to submit an email address to the city for use when communicating important information that pertains to the social district. Such information may include but is not limited to, upcoming special events and temporary common areas.

Exhibit A - Logo



Exhibit B – Social District Map

The social district will encompass the Band shell, the Riverwalk as it runs through Fannie Pell Park, Hicks’ Park, and Brooks Plaza. Other common areas are North Main, West Bridge from Park St. to Brooks Plaza, South Main to Jenson lot, and Mayor’s Joint; East Bridge, Anderson St. ending at Dog & The Bank, 200 E. Bridge St. and North on Anderson to the Bandshell.



Exhibit C – Licensed Permitted Establishments

Dog & The Bank LLC
200 Allegan St.
Plainwell, MI 49080

DeYoung Acquisition, LLC
Mayor's Joint
107 S. Main St.
Plainwell, MI 49080

Joe's Pizza, INC
Joe's Pizza & Sports Bar
127 E. Bridge St.
Plainwell, MI 49080

10th Street Saloon
136 N. Main St.
Plainwell, MI 49080

Future Establishment

Mosaic Distillery
119 W. Bridge St.
Plainwell, MI 49080

DRAFT

**City of Plainwell
Allegan County, Michigan
Resolution 2023-35**

**A RESOLUTION TO DESIGNATE A SOCIAL DISTRICT WITH COMMONS AREAS IN
THE DOWNTOWN AREA OF THE CITY OF PLAINWELL FOR CONSIDERATION BY
THE MICHIGAN LIQUOR CONTROL COMMISSION**

Minutes of a regular meeting of the City Council, City of Plainwell, County of Allegan, Michigan held in the Plainwell City Hall on November 27, 2023, at 7:00 p.m. eastern standard time.

PRESENT: Councilmembers:

ABSENT: Councilmembers:

The following preamble and resolution were offered by Councilmember _____, and seconded by Councilmember _____:

WHEREAS, Michigan Public Act 124 of 2020 amended Michigan Public Act 58 of 1998, the Michigan Liquor Control Act of 1998 (“the Act”), to allow the governing body of a local governmental unit to designate a Social District with Commons area(s) within its jurisdiction; and

WHEREAS, qualified licensees through the Michigan Liquor Control Commission whose licensed premises are contiguous to a Commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within a Commons area within the Social District; and

WHEREAS, any Commons area must be clearly designated and marked by the City, and must be shared by and contiguous to the premises of at least two qualified licensees; and

WHEREAS, the City intends to establish local management and maintenance plans, including hours of operation for the commons area; and

WHEREAS, a map of the City of Plainwell Social District and its Commons areas is attached as Exhibit A, which shall remain subject to revocation or alteration as needed to maintain the health, safety, or welfare of the public; and

WHEREAS, the City of Plainwell Social District shall be managed by the City through its economic development staff; and

WHEREAS, the City will comply with all requirements of the Act and follow established best practices in relation to the creation and maintenance of Social Districts; and

WHEREAS, the creation of the City of Plainwell Social District will be a tool to augment economic activity in Downtown Plainwell, particularly its restaurants, also allowing for increased social interaction among residents and guests; and

WHEREAS, the best interests of the City will be served by the creation of the Social District and Commons area as shown on Exhibit A for the City of Plainwell.

NOW, THEREFORE, BE IT RESOLVED:

1. The Social District and Common areas as shown on Exhibit A are hereby designated as the City of Plainwell Social District pursuant to the Act.
2. The Social District Management Plan attached hereto as Exhibit B, including without limitation, the hours of operation from 11 a.m. to 10 p.m., Tuesday through Sunday, and the maintenance and management plans, are hereby adopted for the City of Plainwell Social District.
3. The City Manager and designated economic development staff are authorized to take all such other actions necessary to implement this Resolution and comply with the Act.

BE IT FURTHER RESOLVED that the City Clerk is authorized and directed to forward this Resolution and the attached maps and management and maintenance plans to the MLCC as required by the Act together with this resolution.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED.

JoAnn Leonard, City Clerk
City of Plainwell

I, JoAnn Leonard, the City Clerk of the City of Plainwell, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Plainwell, County of Allegan, State of Michigan, at a regular meeting held on November 27, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

JoAnn Leonard, City Clerk
City of Plainwell



Establishments



Future Establishments



Common Areas /
Parks are included



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: November 27th, 2023
SUBJECT: Purchase of 72" Zero-Turn Mower

SUGGESTED MOTION: I motion to approve the purchase of one Bobcat 72" Zero-Turn Mower from Bobcat of Michiana for the cost of \$15,000 and to amend the Equipment Fund Budget accordingly.

BACKGROUND INFORMATION: The City currently has two 72" Toro lawn mowers, both of which are decades old and in need of major repairs. One is used to cut the mill property and one is used to cut Kenyon Park. The cost to repair these mowers is \$4,200 and \$5,000 respectively. Given the age of the Toro mowers we would like replace the one which will be used at Kenyon park since the park will remain in City hands with a new mower. We would like to repair the other and not replace it because it will be used at the mill property which is a much rougher surface with some residual debris from the demolition, and hopefully will not be in City hands too much longer.

ANALYSIS: After looking at several brands for lawn mowers we determined that Bobcat has the most competitively priced commercial mowers. After establishing that, Bryan contacted various Bobcat dealers to find the best price on a 72" mower. Bobcat of Michiana had one in stock which they will deliver to us for a price of \$15,000. The MiDeal pricing for this exact mower is \$15,269.76 and would need to be ordered if purchased elsewhere. Given that Bobcat of Michiana is cheaper and has one in stock, we ask that this purchase be authorized.

Bobcat of Michiana: \$15,000
MiDeal: \$15,269.76

BUDGET IMPACT: This is an unbudgeted purchase therefore the budget for Equipment Fund expenditures will need to be increased by \$15,000. However, since we increased the Equipment Fund Revenue last meeting by increasing the annual rental cost for police cruisers, the cost of this lawn mower will be covered and still result in a projected balanced budget.

Bobcat Mowers									
Item #	EQUIPMENT MAKE & MODEL:	EQUIPMENT CATEGORY	MSRP	% Discount Off	Discount	Freight	Total Cost (Includes		
	Commercial Mowers								
124	ZT2048SA - ZT2000 Zero Turn Riding Mower	Mowers	\$ 5,579.00	16%	\$892.64	\$175.00	\$4,861.36		
125	ZT2052SB - ZT2000 Zero Turn Riding Mower	Mowers	\$ 5,799.00	16%	\$927.84	\$175.00	\$5,046.16		
126	ZT3048SC - ZT3000 Zero Turn Riding Mower	Mowers	\$ 7,429.00	16%	\$1,188.64	\$233.00	\$6,473.36		
127	ZT3052SD - ZT3000 Zero Turn Riding Mower	Mowers	\$ 7,659.00	16%	\$1,225.44	\$233.00	\$6,666.56		
128	ZT3061SE - ZT3000 Zero Turn Riding Mower	Mowers	\$ 7,999.00	16%	\$1,279.84	\$233.00	\$6,952.16		
129	ZT3548SF - ZT3500 Zero Turn Riding Mower	Mowers	\$ 9,319.00	16%	\$1,491.04	\$298.00	\$8,125.96		
130	ZT3552SG - ZT3500 Zero Turn Riding Mower	Mowers	\$ 9,549.00	16%	\$1,527.84	\$298.00	\$8,319.16		
131	ZT3561SH - ZT3500 Zero Turn Riding Mower	Mowers	\$ 9,919.00	16%	\$1,587.04	\$298.00	\$8,629.96		
132	Z54036SI - Z54000 Zero Turn Stand-On Mower	Mowers	\$ 9,299.00	16%	\$1,487.84	\$298.00	\$8,109.16		
133	Z54048SF - Z54000 Zero Turn Stand-On Mower	Mowers	\$ 9,919.00	16%	\$1,587.04	\$253.00	\$8,584.96		
134	Z54052SK - Z54000 Zero Turn Stand-On Mower	Mowers	\$ 10,939.00	16%	\$1,750.24	\$298.00	\$9,486.76		
135	Z54061SK - Z54000 Zero Turn Stand-On Mower	Mowers	\$ 11,269.00	16%	\$1,803.04	\$298.00	\$9,763.96		
136	ZT2042SA - ZT2000 Zero Turn Riding Mowers	Mowers	\$ 5,419.00	16%	\$867.04	\$175.00	\$4,726.96		
137	ZT6052SL - ZT6000 Zero Turn Riding Mower	Mowers	\$ 12,399.00	16%	\$1,983.84	\$382.00	\$10,797.16		
138	ZT6061SL - ZT6000 Zero Turn Riding Mower	Mowers	\$ 12,789.00	16%	\$2,046.24	\$382.00	\$11,124.76		
139	ZT6161SM - ZT6100 Zero Turn Riding Mower	Mowers	\$ 12,269.00	16%	\$1,963.04	\$382.00	\$10,687.96		
140	ZT6161SN - ZT6100 Zero Turn Riding Mower	Mowers	\$ 14,199.00	16%	\$2,271.84	\$382.00	\$12,309.16		
141	ZT7061SP - ZT7000 Zero Turn Riding Mower	Mowers	\$ 15,449.00	16%	\$2,471.84	\$453.00	\$13,430.16		
142	ZT7061SW - ZT7000 Zero Turn Riding Mower	Mowers	\$ 16,219.00	16%	\$2,643.04	\$453.00	\$14,328.96		
143	ZT7072SP - ZT7000 Zero Turn Riding Mower	Mowers	\$ 16,689.00	16%	\$2,670.24	\$453.00	\$14,471.76		
144	ZT7072SW - ZT7000 Zero Turn Riding Mower	Mowers	\$ 17,639.00	16%	\$2,822.24	\$453.00	\$15,269.76		

*See Schedule D5 - Bobcat Mowers Price Pages for Complete Listing of All Factory Options and Attachments

Estimate Tracker

MiDeal Pricing: See line 144 for the correct model.



Product Quotation
 Quotation Number: **TZ197958**
 Quote Sent Date: **Nov 16, 2023**
 Expiration Date: **Dec 16, 2023**

Prepared By **Todd Zimpleman**
 Phone: +15745845532
 Email: todd.zimpleman@bobcatofmichiana.com

Customer
City of Plainwell
 211 N MAIN ST
 PLAINWELL, MI, 49080-1370
 Phone: +12692077321

Contact

Dealer
Bobcat of Michiana, Niles, MI
 2622 S 11TH ST
 NILES, MI, 49120

Item Name	Item Number	Quantity	Price Each	Total
ZT7072SW - ZT7000 Zero Turn Riding Mower	9997065	1	15,800.00	15,800.00

Serial Number: B5TZ11424

Standard Equipment:

Engine:

Kawasaki FX1000 EFI

Deck:

AirFXTM Cutting System

Air-Gap Baffles

XL Grass Discharge Chute

Front bull-nose designed

Deep profile

Adjustable front lips

Cast Iron Spindle Assemblies

Engine Compartment:

Rotating rear bumper

2 inch hitch receiver

Tires:

Drive Tires: 26 x 12 - 12 OTR

Caster Tires: 15 x 6.5 - 6 No Flat OTR

Transmission:

Hydro-Gear™ ZT-5400 2-Speed Hydrostatic Transaxle

Operator Platform:

Instrumentation: Fuel Gauges, Hourmeter and PTO

Throttle and Choke Cables

12 V Plug Outlet

Key Switch

Front Mounted Light

Extra High Back Full Mechanical Suspension

Seat

Padded Arm Rest

Fore/Aft Adjustment

Seat Belt

Roll Over Protective Structure (ROPS) meets OSHA 1928.51 & 1928.52

Meets standard ANSI/OPEI B71.4

Anti-Vibration Foot Plate

Operator Controls:

Hand Deck Lift Assist

Adjustable Foot Deck Lift Assist

Height of Cut Tethered Pin

	Adjustable Control Levers Fore/Aft/Up/Down Warranty: 36 months, or 2000 hours whichever occurs first		
Sales Program <i>Government Rebate: US Sep-Dec 2023</i>	1	800.00	- 800.00
Total for ZT7072SW - ZT7000 Zero Turn Riding Mower			15,000.00
Quote Total - USD			15,000.00
Sales total before Taxes			15,000.00
Taxes			0.00
Quote Total - USD			15,000.00



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis / DPW Superintendent
DATE: November 22, 2023
SUBJECT: Pickle ball court lighting

SUGGESTED MOTION: I motion to approve Esper Electric to complete a lighting upgrade to the pickle ball courts for **\$10,500**.

BACKGROUND INFORMATION: The pickle ball group is asking to upgrade the lighting to the courts. They raised the money for the projects through donations. The lights will be LED and controlled by a dusk to dawn timer.

ANALYSIS: This will be a great addition to the already nice courts for some extra hours of play.

BUDGET IMPACT: There is no impact to the budget at this time, the money was donated to the City for the use.



To: Robert Nieuwenhuis
City of Plainwell
Plainwell, MI 49080

11/21/2023

Estimate #:

Prepared by: Seth Wolthuis

Bidding: Thurl Park Pickleball Lighting

Proposal:

- Install a directional bored power feed from the existing bathroom building to the pickleball court
- Install a new base, 25' pole and (2) LED court lights
- Lights will be controlled by a dusk to dawn photoeye
- Includes a 120v outlet for court maintenance

Clarifications:

- Includes a conduit stub out for future lights

I acknowledge and fully understand Esper Electric's
Payment terms are strictly net 30 Days

Print Name: _____ Date: _____

Signature: _____ PO#: _____

Total Price:

\$ 10,500.00

This Proposal and Prices are good for
15 days after which we reserve the
right to modify this bid as needed to
reflect daily changes in material cost.
Includes all necessary taxes.



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: November 22nd, 2023
SUBJECT: Notice of Intent to Issue Bonds

SUGGESTED MOTION: I motion to adopt Resolution 2023-36 to purchase, acquire and construct capital improvements and to publish a Notice of Intent to Issue Municipal Securities.

BACKGROUND INFORMATION: The city has the ability to finance certain capital improvement projects to the extent the debt does not exceed 5% of the city’s State Equalized Value. Most of the capital improvements are funded by cash reserves, but certain large projects need to be funded with debt.

ANALYSIS: The City has budgeted, contingent on financing, the Old Orchard Project for calendar year 2024. The estimated cost of the project exceeds \$3,000,000 and will need to be partially funded by debt. The first step in the process of issuing debt is to identify the project being funded and issue a “Notice of Intent” to issue those bonds. The city’s bond counsel has offered a resolution identifying the Old Orchard Project and the Notice of Intent. Adoption of this resolution would open up a 45-day window to allow city residents to the consider the validity of the project and the issuance of the bonds.

This resolution is for more than the anticipated cost of the Old Orchard Project and does allow for the actual bonds issued at a later date to be less than the amount shown in this Resolution.

BUDGET IMPACT: There is no immediate budget impact as any costs of issuing the bonds is rolled into the bond issue itself.

**CITY OF PLAINWELL
(Allegan County, Michigan)**

Resolution No. 2023-36

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT
CAPITAL IMPROVEMENTS AND TO PUBLISH
NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES**

Minutes of a regular meeting of the City Council of the City of Plainwell, Allegan County, Michigan, held in the City Hall on November 27, 2023, at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, the City Council deems it to be in the best interest of the City of Plainwell (the “City”) to design, acquire and construct certain capital improvements, including without limitation, improvements to the City’s water supply system, including without limitation, improving water mains, replacing existing water mains and installing new water mains, and other water main work, all together with their connected services, the restoration of streets, rights-of-way and easements affected by the improvements and other water system improvements the City shall determine to make; improvements to the City’s sanitary sewer system, including without limitation, sewer main improvements, replacing sewer mains, installing new sewer mains, and other sewer main work, the restoration of streets, rights-of-way and easements affected by the improvements, and other sanitary sewer system improvements the City shall determine to make; street construction and reconstruction, including, without limitation, construction, reconstruction and extension of streets, storm sewer and drainage improvements, base construction and reconstruction, street paving, curb and gutter, signage, restoration; and such other capital improvements as the City shall determine to make and to pay the costs of issuance of municipal securities (the “Improvements”) and to finance the Improvements by the issuance of municipal securities which pledge the City’s limited tax general obligation pursuant to Section 517 of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”); and

WHEREAS, the City may proceed to acquire the Improvements prior to the issuance of the municipal securities; and

WHEREAS, the City may incur substantial capital expenditures for the Improvements prior to the issuance of the municipal securities and desires to be reimbursed for such expenditures from the proceeds of the municipal securities; and

WHEREAS, pursuant to Section 517 of Act 34, it is necessary to publish a Notice of Intent to Issue Municipal Securities for the Improvements.

NOW, THEREFORE, BE IT RESOLVED that:

1. The City Council hereby determines to purchase, acquire and construct the Improvements, and to pay for the cost through the issuance of one or more series of municipal securities, which pledge the City's limited tax full faith and credit, pursuant to Section 517 of Act 34, in an amount of not to exceed \$5,000,000 (the "Municipal Securities").

2. A Notice of Intent to Issue Municipal Securities be published in accordance with Section 517 of Act 34, and the City Clerk is authorized and directed to publish the Notice of Intent to Issue Municipal Securities in a newspaper of general circulation in the City, which Notice shall be substantially in the form as set forth on Exhibit A attached hereto with such changes as are approved by the City Manager, and shall be at least one-quarter (1/4) page size in the newspaper.

3. The City may proceed to design, acquire and construct the Improvements using available funds of the City from the General Fund, a fund for the general operations of the City, the Street Fund, a fund for the improvement of streets, the Water Fund, a fund for the water supply system, The sewer Fund, a fund for the sanitary sewer system, and other funds of the City.

4. At such time as the City issues the Municipal Securities for the long-term financing of the acquisition of the Improvements, the City shall be reimbursed for its expenditures for the Improvements out of the proceeds of the Municipal Securities.

5. This resolution and the expression of intent to seek reimbursement from future proceeds of the Municipal Securities is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Ginger J. Leonard, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell, Allegan County, Michigan, at a meeting held on November 27, 2023, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: November 27, 2023

Ginger J. Leonard, Clerk

EXHIBIT A

[NOTE TO PUBLISHER - PUBLICATION MUST BE 1/4 PAGE SIZE]

**NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES
TO THE ELECTORS OF THE CITY OF PLAINWELL**

PLEASE TAKE NOTICE that the City Council of the City of Plainwell (the “City”) intends to issue municipal securities in one or more series, in an amount of not to exceed \$5,000,000 (the “Municipal Securities”).

The Municipal Securities shall be issued for the purpose of defraying the cost to design, acquire and construct certain capital improvements, including without limitation, improvements to the City’s water supply system, including without limitation, improving water mains, replacing existing water mains and installing new water mains, and other water main work, all together with their connected services, the restoration of streets, rights-of-way and easements affected by the improvements and other water system improvements the City shall determine to make; improvements to the City’s sanitary sewer system, including without limitation, sewer main improvements, replacing sewer mains, installing new sewer mains, and other sewer main work, the restoration of streets, rights-of-way and easements affected by the improvements, and other sanitary sewer system improvements the City shall determine to make; street construction and reconstruction, including, without limitation, construction, reconstruction and extension of streets, storm sewer and drainage improvements, base construction and reconstruction, street paving, curb and gutter, signage, restoration; and such other capital improvements as the City shall determine to make and to pay the costs of issuance of municipal securities and capitalized interest, if any.

The Municipal Securities of this issue shall mature within the maximum terms permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The Municipal Securities shall be issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”).

SOURCE OF PAYMENT

The principal of and interest on the Municipal Securities will be limited tax full faith and credit general obligations of the City, payable from any available funds of the City. Pursuant to this pledge of its limited tax full faith and credit, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as shall be necessary to make the payments of principal and interest on the Municipal Securities, which taxes, however, will be limited by applicable constitutional, statutory and charter limitations on the taxing power of the City.

RIGHT OF REFERENDUM

This notice is given, by order of the City Council of the City, to and for the benefit of the electors of the City in order to inform them of their right to petition for a referendum upon the question of the issuance of the Municipal Securities. The Municipal Securities will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the City, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the Municipal Securities will not be issued unless and until the issuance thereof shall have been

approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

This Notice is published pursuant to the requirements of Section 517 of Act 34.

Ginger J. Leonard, Clerk
City of Plainwell



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: November 27th, 2023
SUBJECT: Professional Services – South Main Street Engineering

SUGGESTED MOTION: I motion to approve a professional services agreement with Fleis & Vandenbrink for \$56,000 to provide design engineering services for the 2025 South Main Street Resurfacing Project.

BACKGROUND INFORMATION: The Otsego-Plainwell Small Urban Project provides funding for major street projects on a rotating basis. Plainwell is scheduled to be the recipient of funding in 2025 and has identified South Main as the street to be worked on, with a two-course cold mill and resurface.

Fleis & Vandenbrink has provided engineering services to the City of Plainwell for many years on many projects, including Sherwood and North Main. They typically engineer in two phases, design and construction. The design phase includes relevant surveys, permitting and bidding, among other things. Construction engineering includes oversight of the actual construction phase including grant closeout. Typically, the design phase occurs well before the project is constructed.

ANALYSIS: The South Main Project is ready for design engineering to include pavement core testing, topographical surveys, environmental reporting and permitting. Fleis & Vandenbrink has submitted its quote for \$56,000 for this phase and plans to do survey work before Christmas. This will allow for timely permitting from the State and coordination in time for a Fall 2024 bid letting for the 2025 construction.

BUDGET IMPACT: This project is not specifically identified in the 2023/2024 budget, but can be funded through cost savings from other projects that were completed under-budget.



November 6, 2023

Via email: jlakamper@plainwell.org

City of Plainwell
Justin Lakamper - Manager
211 N. Main Street
Plainwell, MI 49080

RE: Professional Engineering Services – S. Main St. Resurfacing Project

Dear Justin:

We appreciate our continued relationship with the City of Plainwell and look forward to working with you folks on another important project. While this project is slated for the 2025 construction season, the Michigan Department of Transportation Local Agency Program (MDOT LAP) process dictates starting the design process well in advance, including the environmental review, to make sure everything is completed in a timely manner to meet the milestones of the MDOT Project Planning Guide.

Project Understanding

S. Main Street is classified as a major collector in the City of Plainwell. Plainwell is listed in the Otsego-Plainwell Small Urban Program list to receive federal funding to resurface S. Main Street from E. Bridge Street to 102nd Avenue.

The proposed project will resurface S. Main Street with a two-course cold mill and resurface. Sidewalk ramps not meeting accessibility requirements will be reconstructed.

Scope of Services

Through our years of experience, we have developed a process which focuses on spending a little extra time working on our design details and assumptions. Overall, history has shown our design fees average a little over 1% of the overall cost of maintaining a roadway. Lack of proper design can lead to increases in future maintenance costs and reduced lifespan of an asset. Being a federally funded project, the design will need to meet LAP requirements.

Our approach will keep the City informed of progress while not requiring an undue burden of City time or expense. We propose the following scope of services for the project:

1. Kick-off meeting: This meeting sets the expectations and schedule allowing the project team to understand what is expected from each other to keep the project moving forward.
2. Field investigation/pavement cores: Even with all the modern technology like Google Earth, physically visiting and investigating existing conditions is necessary to determine constructability concerns early in the design. We propose to complete the following:
 - a. Subcontract with a soil boring firm to complete three (3) pavement cores on S. Main Street.
 - b. Review pavement cores and existing traffic information to recommend a pavement design.

4798 Campus Drive
Kalamazoo, MI 49008
P: 269.385.0011
F: 269.382.6972
www.fveng.com

- c. Review existing intersections and recommend needed improvements.
 - d. Review existing pavement markings and signage and recommend improvements.
 - e. Meet once with the City to discuss our recommendations for improvements.
3. Preliminary coordination and paperwork: Being a federally funded project, LAP requires communities to follow the requirements for the design. F&V proposes to complete the following work:
 - a. Complete and submit the Form 5323 for environmental review on behalf of the City.
 - i. As indicated in the LAP Section 106 guidance Document version February 2023, we anticipate this project meets the Excepted Project Guidance (Group 1).
 - b. Complete MDOT LAP required paperwork, including utility coordination, work zone safety, and mobility checklists, and program application as required per the MDOT LAP design requirements. We propose completing an American Society of Civil Engineers (ASCE) Subsurface Utility Engineering (SUE) quality level D investigation.
 - c. Schedule and oversee a coordination meeting the Van Buren County Road Commission and MDOT for construction coordination, permit requirements, and traffic control.
 4. Concept design meeting (30% Complete): Meeting early in the design process communicates F&V design assumptions, constructability concerns, and confirms the project plan and schedule. This meeting is intended to discover any misunderstandings or incorrect assumptions early in the process before they become costly delays. F&V will complete an agenda and minutes for this meeting and distribute to everyone.
 5. Grand Inspection (GI) meeting (80%): F&V will submit plans to MDOT at 80% complete for a GI review and schedule a meeting with MDOT and the City to review any comments with the plans, specifications, and engineers' opinion of probable cost.
 6. Final project submittal: F&V will incorporate all comments from the GI meeting and update all project documents and submit final bid package to MDOT.
 7. F&V will support assist the City during the bidding phase and answer questions and provide clarification as required.

Schedule

As the next 2025 fiscal year LAP Project Planning Guide has not been released, we propose the following schedule with the understanding some of the dates will be adjusted when next year's planning guide is released.

Phase	Date
Receive Project Authorization	November 13 th , 2023
Submit MDOT Form 5323	November, 2023
Fieldwork	December, 2023
30% Design Meeting	April, 2024
Submit GI Package	May, 2024
GI Meeting	June, 2024
Submit Final Bidding Package	August, 2024
MDOT Letting	November, 2024
Construction Window	May – September 2025

Professional Fees

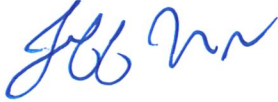
F&V will complete the project, as proposed, at a **lump sum** fee of **\$56,000**.

Authorization to proceed with this work can be given by returning a copy of this proposal signed where indicated below.

Please contact us if you have any questions. We look forward to working with you on this important project.

Sincerely,

FLEIS & VANDENBRINK



Jeffrey S. Wingard, PE
Project Manager



Matt Johnson, PE
Regional Manager / Associate

Work Authorization

*Fleis & VandenBrink Engineering, Inc. (F&V) is hereby authorized to perform the above-described services as detailed in this letter dated **November 6, 2023**, and authorized under the existing Professional Services Agreement with the City of Plainwell dated **April 12, 2018**.*

Justin Lakamper – Manager

Date

K



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

October 2023

Prepared by Director Kevin Callahan

Plainwell Department of Public Safety

Scheduled Hours By Activity for October 2023

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
1,076

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

51 4.77%

228 21.23%

354 32.96%

441 41.04%

634 58.96%

Plainwell Department of Public Safety

Complaints/Activities for October 2023

ARRESTS

CUSTODIAL ARRESTS	8	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	8	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	8	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	1	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS		<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	12	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	21	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	224	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	12	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	236	

OTHER ACTIVITIES

MOTORISTS ASSISTS	4	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	9	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,397	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	1	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	October	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	7
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	3	46
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	1	5
2300	Larceny	7	38
2400	Motor Vehicle Theft	0	4
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	1	17
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	3	10
3500	Violation of Controlled Substances Act	0	8
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	1
3800	Family Offenses	0	3
4100	Liquor Violations	1	6
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	1
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	3
5000	Obstructing Justice	3	39
5200	Weapons Offenses	0	4
5300	Public Peace	5	46
5400	Traffic Investigations - Any Criminal Traffic Complaints	1	32
5500	Health and Safety	2	79
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	6
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	2	21
9200	Civil Custody	2	12
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	4	14
9400	False Alarm Activation	8	63
9500	Fires (Other than Arson)	1	4
9700	Accidents, All Other	3	87
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	78	817
9911 & 9912	General Assistance (Other Police Agencies)	82	672
FIRS	Medical First Responder	29	322



October Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 76 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
10/03/2023	13:21	13:24	892 Wakefield St	Alarm	Investigate	C6, E11	2	4
10/05/2023	18:08	18:13	323 Acorn St	Smoke Scare	Investigate	C5, C6	2	0
10/06/2023	19:45	19:53	892 Wakefield St	Smoke Detector	Investigate	C5	1	0
10/13/2023	19:20	19:22	800 E. Bridge St	Alarm	Investigate	C5	2	0
10/18/2023	09:37	09:39	691 W. Bridge St	Alarm	Investigate and Restore	C3, C5	3	1
10/29/2023	12:49	12:51	405 Jersey St	Car Fire	Extinguish	C6, E11, E17, T63	2	5

Calls for Service at Plainwell Schools

Plainwell High School: 5
684 Starr Road

Gilkey School: 2
707 S. Woodhams Street

Plainwell Middle School: 2
720 Brigham Street

Starr Elementary: 0
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 2
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Report

There was a total of six new ordinance violations in October. Five notifications of violation were made – the violations were for one burning, two trash and debris, one unlicensed vehicle, and two unsafe structures. All violation cases were resolved.

Minutes
Plainwell DDA, BRA, and TIFA:
November 14, 2023

1. Call to Order: Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:
Members Present: Randy Wisnaski, Nick Larabel, Cathy Green, Kevin Seckel, Justin Lakamper
Excused: Jim Turley, Angela Ridgway, Adam Hopkins, Paul Rizzo
Approval of Minutes from 10/10/23: Minutes were approved to place on file.
4. General Public: None
5. Chairman's Report: None
6. BRA Action Items
 - A. RFQ Launch – Larabel attended the and reported that the meeting went well and there were good questions. Siegel and Lakamper agreed the presentation went well and walking the site was valuable.
 - B. **Motion to accept accounts payable with clarification of the noon whistle expense, for October of \$15,210.96 was made by Green and seconded by Wisnaski. All in favor vote. Motion carried.**
7. DDA Action Items
 - A. Match on Main Street Grant, MEDC \$25,000 was announced at the meeting. More information to come after webinar on Dec. 1. Application window opens in January 2024
 - B. **Motion to accept accounts payable with the change of moving the string lights to a different budget line item, for October of \$2,501.50 was made by Larabel and seconded by Wisnaski. All in favor vote. Motion carried.**
8. TIFA Action Items
 - A. **Motion to accept accounts payable for October of \$491.14 was made by Wisnaski and seconded by Green. All in favor vote. Motion carried.**
9. Communications: 09/25/23 and 10/09/2023 Council Minutes. Also, the Financial Report/Summary as of 10/31/2023 was approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager Siegel reported:
Events: Shop Small Saturday, Indoor Market, Tree Lighting, Parade, and Shop the Merry Mile
Businesses opening soon: The Rabbit Boutiques, Nov. 24
Grant Submission: MEDC Site Readiness Grant for the Industrial Park new road infrastructure and repair of Acron and Lincoln.
Member Comments:
Larabel – update on Clark Gas station; Lakamper provided information re: the judgment on the building, estimated cost to tear down just the building, the city does not own the building and would need to purchase it to tear it down. Lack of tax payments building goes to the County, City has first right of refusal to purchase, if City doesn't purchase the building, it would then go to Public Auction.
12. Adjournment:
A Motion to adjourn the meeting at 8:03 a.m. was made by Wisnaski and seconded by Green. All in favor vote. Motion carried.

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
November 16, 2023**

1. Matthew Bradley called the meeting to order at 5:07 PM.
2. Roll Call: Present: Matthew Bradley, Bunny LaDuke, Shirley DeYoung, Cory Redder and City Manager Justin Lakamper
Absent: Marsha Keeler, Public Works Superintendent Bob Nieuwenhuis and Council Member Todd Overhuel.
3. Approval of Minutes:

Cory Redder moved to accept and place on file the minutes of, October 12, 2023. Shirley DeYoung supported the motion. On voice vote, motion carried unanimously.

4. Parks:
Bob was unable to make the meeting. Cheryl Pickett let the board know a few things per Bob. 1. We are waiting on the price for the flower order for next spring. 2. The new table for Jim Pell's father has been put in Pell Park 3. The DPW are picking up leaves. 4. We winterized the restrooms at Cook & Kenyon Parks this week. 5. We are getting ready to put out Christmas decorations.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley reported that the park looks great and it's very busy with the nice weather we've been having. The playground is very busy.

Pell Park Maintenance Report – Marsha Keeler

Marsha wasn't able to make the meeting. None of the other board members noticed anything.

Hicks Park Maintenance Report – Matthew Bradley

Matthew reported that the park looks great. It's very busy. He was concerned about the stain on the boardwalk. He said it needs to be redone soon. I let him know we would not be able to get to it till spring or summer of next year.

Cook Park Maintenance Report – Cory Redder

Cory reported that the park looks good and is very busy. The dog area and Pickle Ball areas are really busy.

Kenyon Park Maintenance Report – Bob Nieuwenhuis

Bob/Todd were not able to make the meeting. The board thought it wasn't too busy with football being over.

Darrow Park Maintenance Report – Bunny LaDuke

Bunny reported that the park looks great. She's excited about the ideas that Lois told us about in our last meeting.

River walk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that the area looks good. He did notice a broken piece of conduit with electrical wires coming out of it. We will say something to the guys so they can check it out.

5. New Business
A. None
6. Open Business
A. Nothing was on the agenda but Justin was at the meeting and wanted to share about the fitness court with the board. The city was unable to get the funds/grant to make it happen so the court will not be going in. However Denise spoke with the two companies (Motan & Michigan Gas) to see if we could still use the money for a health activity in the park and they said yes. So she has an idea that Justin presented for a small outdoor stand-alone gym. The board was not happy with this. They think we should upgrade/fix the current playground equipment in the park. There are a lot of families that come to our parks. Justin will talk to the businesses and see if we can change the use of the grant money.
7. Public Comments
None.
8. Staff Comments

9. Chairman's Report
None.
10. Commissioners' Comments
None.
11. Items For Next Agenda
12. Next Meeting
The next meeting will be Thursday, December 14 2023 at 5 PM.
13. Adjournment

Shirley DeYoung moved to adjourn the meeting. Cory Redder supported the motion. On voice vote, motion carried unanimously.

There being no further business, the meeting adjourned at 6:02 PM.

Minutes Respectfully Submitted,
Cheryl Pickett

11/21/2023

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 11/10/2023 - 11/23/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	701075	DPW - ANTIFREEZE/COOLANT LEAK REPAIR #16 RL	51.07
	701128	DPW - COOLANT LEAK REPAIR #16 RL	15.99
	701208	DPW - WINDSHIELD WASHER PUMP #10 DR	31.25
	701522	DPW - PIN CLIP WK	10.49
	701701	DPW - BATTERY CABLE & TEST CLIP/SOLENOID #12 AB	35.76
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			144.56
000010	RIDDERMAN & SONS OIL CO INC		
	169430	DPW - 349GL GASOLINE 5-87 REG 10% ETHANOL	889.53
	169522	DPW - 508GL 30-#2 DYED DIESEL	1,778.03
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			2,667.56
000014	MICHIGAN GAS UTILIITIES CORP		
	4801483859	WR PLANT GAS SERVICE OCTOBER 2023	2,202.72
	4801512926	DPS GAS SERVICE OCTOBER 2023	165.01
	4801786495	CRISPE HOUSE GAS SERVICE OCTOBER 2023	220.17
	4802449674	DPW GAS SERVICE OCTOBER 2023	152.62
	4802674690	WR CUSHMAN LIFT GAS SERVICE OCTOBER 2023	61.60
	4802814467	CITY HALL GAS SERVICE OCTOBER 2023	40.69
	4802995043	WR 12TH ST LIFT STATION GAS SERVICE OCTOBER 2023	46.47
	4803091243	WR CHEM ROOM GAS SERVICE OCTOBER 2023	121.79
	4805123731	DPW BACK BARN OCTOBER 2023	179.31
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			3,190.38
000034	VERIZON		
	9948902434	DPW/WR - ALARM SERVICE OCTOBER 11 TO NOVEMBER	42.03
TOTAL FOR: VERIZON			42.03
000035	APPLIED INNOVATION		
	2356353	CITY HALL COPIER CHARGES 11/13 - 12/12/2023	303.34
	2360169	DPW/WR - COPIER CHARGES 10/16 - 11/15/2023	71.82
TOTAL FOR: APPLIED INNOVATION			375.16
000077	MCMMASTER-CARR SUPPLY		
	17673175	WR - PARTS/INSTALL AIR RELIEF VALVE CUSHMAN FORCI	259.78
TOTAL FOR: MCMMASTER-CARR SUPPLY			259.78
000079	ALLEGAN COUNTY NEWS		

8075		ADMIN - PUBLIC NOTICES OCTOBER 2023 MOSAIC TAX E	270.00
TOTAL FOR: ALLEGAN COUNTY NEWS			270.00
000096	NYE UNIFORM CO INC		
	870485	DPS - UNIFORM PANT (2) SHIRT (1) BRUCE KC	231.00
TOTAL FOR: NYE UNIFORM CO INC			231.00
000138	AMERICAN OFFICE SOLUTIONS		
	35256354	DPS - COPIER LEASE/USAGE OCTOBER 2023	158.30
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			158.30
000495	KUSTOM SIGNALS,INC**		
	607386	DPW - RADAR UNIT REPLACEMENT KC	1,917.00
TOTAL FOR: KUSTOM SIGNALS,INC**			1,917.00
000531	CUMMINS SALES AND SERVICE		
	S3-93179	WR - MAINTENANCE/SERVICE CUSHMAN ST LIFT STATION	1,418.96
	S3-93329	WR - PLANT GENERATOR MAINTENANCE BP	1,722.61
	S3-93458	WR - DPW GENERATOR MAINTENANCE/LOAD BANK TEST	1,261.87
TOTAL FOR: CUMMINS SALES AND SERVICE			4,403.44
000734	SAFETY-KLEEN SYSTEMS		
	93025940	DPW - 30GL PARTS WASHER SOLVENT	456.66
TOTAL FOR: SAFETY-KLEEN SYSTEMS			456.66
000843	B & C TROPHY		
	319	DPS - REPLACEMENT UNIFORM HATS KC	132.65
TOTAL FOR: B & C TROPHY			132.65
000941	WEST MICHIGAN CRIMINAL JUSTICE TC		
	5549	DPS - ACTIVE SHOOTER INSTRUCTOR COURSE 12/18-21/2	300.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE TC			300.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3539	DPS DRY CLEANING OCTOBER 2023	65.95
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			65.95
001802	CRONEN SIGNS		
	3940	DPW - REFLECTIVE CITY LOGOS FOR TRUCKS (10) CP	300.00
TOTAL FOR: CRONEN SIGNS			300.00
002002	USABLUBOOK		
	INV00200018	WR - POLYMER CLEANING SOLUTION & CHEM FEED TUBI	178.74
	INV00200084	WR - CHEMICAL FEED PUMP TUBES BP	316.00
TOTAL FOR: USABLUBOOK			494.74
002091	ABONMARCHE CONSULTANTS, INC.		

	149105	OCTOBER 2023 GRANT ADMINISTRATION SERVICES SOUT	37.50
TOTAL FOR: ABONMARCHE CONSULTANTS, INC.			37.50
002116	CHARTER COMMUNICATIONS		
	005582801110123	CITY HALL INTERNET/PHONE/TV NOVEMBER 2023	387.06
	005583601110123	DPW/WR INTERNET SERVICE NOVEMBER 2023	149.98
	172241901110723	AIRPORT INTERNET NOVEMBER 2023	84.70
TOTAL FOR: CHARTER COMMUNICATIONS			621.74
002285	MICHIGAN DOWNTOWN ASSOCIATION		
	E2935	DDA - EDUCATION/TRAINING DS	45.00
TOTAL FOR: MICHIGAN DOWNTOWN ASSOCIATION			45.00
002325	SEVERANCE ELECTRIC CO INC		
	12299	DPW - SERVICE HS TRAFFIC SIGNAL TO NORMAL MODE C	93.75
TOTAL FOR: SEVERANCE ELECTRIC CO INC			93.75
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2023.10	DPS - OCTOBER 2023 PROFESSIONAL SERVICES KC	312.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			312.50
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A845970	DPS - NOTIFIER SYSTEM MONITORING 12/1/2023 - 2/29/	195.72
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			195.72
002650	FUEL MANAGEMENT SYSTEM		
	210630	DPS - FUEL FOR POLICE/FIRE VEHICLES 11/15/2023	639.96
TOTAL FOR: FUEL MANAGEMENT SYSTEM			639.96
002673	STATE OF MICHIGAN MDOT		
	2023.10	OCTOBER 2023 BRIDGE WORK	3,495.56
TOTAL FOR: STATE OF MICHIGAN MDOT			3,495.56
002703	CONTINENTAL LINEN SERVICES INC		
	3755758	CH RUGS	30.88
	3755759	WR RUGS	43.02
	3755760	DPW RUGS	19.68
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			93.58
003084	QUALITY AIR SERVICE INC		
	20233296	WR - CALIBRATION OF FUME HOOD BP	304.50
TOTAL FOR: QUALITY AIR SERVICE INC			304.50
004168	SBF ENTERPRISES		
	2023.11.16	ADMIN - POSTAGE FOR 2023 WINTER TAX BILLS NO CALE	275.88
	2023.11.16-2	ADMIN - POSTAGE FOR 2023 WINTER TAX BILLS WITH CA	497.17
TOTAL FOR: SBF ENTERPRISES			773.05

004852	PACE ANALYTICAL SERVICES LLC		
	2350227747	WR - WATER TESTING 11/1/2023	719.94
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			719.94
<hr/>			
004855	PLAINWELL ACE HARDWARE		
	14948	DPS - MISC FASTENERS KC	3.75
	14974	DPW - SANDING BELT (2) RIVERWALK JF	13.99
	15027	DDA - LED UTILITY LIGHT FARMERS MARKET DS	22.99
	15051	DDA - UTILITY LIGHT/EXTENSION CORD FARMERS MARKE	50.97
	15058	DPW - SPRING SNAP (8) #10 DR	20.72
	15071	DPW - RV/MARINE ANTIFREEZE WINTERIZE BATHROOMS	18.36
	15073	DPW - DRILL POWERED PUMP TRUCK #5 WK	14.99
	15075	DPW - HAMMER BIT/MISC FASTENERS ANCHOR PELL PAI	30.31
	15077	DPW - MULTI PURPOSE CLEANER FOR TRUCKS DR	13.18
	15078	DPW - ANTIFREEZE #154/TOGGLE SWITCH #12 AB	26.95
	15079	DPW - 100PK SCREWS SHERWOOD PARK PLAYGROUND J	12.99
	15089	DPW - 50PC SCREWS TRUCK #5 WK	7.99
	15116	WR - MINERAL OIL/WINDOW&DOOR SEALANT BP	27.97
	2023.11.14	DDA - LADIES NIGHT/LOOT REIMBURSEMENT DS	25.00
TOTAL FOR: PLAINWELL ACE HARDWARE			290.16
<hr/>			
004886	REPUBLIC SERVICES		
	0249-008034698	NOVEMBER 2023 CITY WIDE RECYCLING	4,705.99
TOTAL FOR: REPUBLIC SERVICES			4,705.99
<hr/>			
004902	BLOOM SLUGGETT PC		
	24477	OCTOBER 2023 PROFESSIONAL SERVICES	588.00
TOTAL FOR: BLOOM SLUGGETT PC			588.00
<hr/>			
004910	ON DUTY GEAR LLC		
	31994	DPS - BRAVO TRAVERSE CARRIER MCGEHEE KC	260.00
TOTAL FOR: ON DUTY GEAR LLC			260.00
<hr/>			
005012	UNITED BANK		
	2023.11.14	ACH FEE - UTILITY BILLING PAYMENTS	7.00
	2023.11.16	RETURNED PAYMENT FEE	7.50
	2023.11.21	ACH FEE - TAX DISTRIBUTION 11/24/2023 & TAX POSTAG	7.00
	2023.11.21-2	ACH FEES (2) - PAYROLL DIRECT DEPOSIT / UNION DUES	14.00
TOTAL FOR: UNITED BANK			35.50
<hr/>			
005015	CHECKALT-KLIK		
	209892	ELEOCKBOX FEES FOR OCTOBER 2023	136.86
TOTAL FOR: CHECKALT-KLIK			136.86
<hr/>			
005020	GOOD NEWS PAPER		
	2023.11	DDA - NOVEMBER 2023 FARMERS MARKET ADVERTISING	140.00

TOTAL FOR: GOOD NEWS PAPER			140.00
005038	BARNES & THORNBURG LLP		
	3175204	OCTOBER 2023 GENERAL LABOR/EMPLOYMENT LEGAL SE	88.50
TOTAL FOR: BARNES & THORNBURG LLP			88.50
005047	STAPLES, INC.		
	3551942903	ADMIN - STAPLES/SURGE PROTECTORS (2)/TP/HAND TOV	205.24
	3552052085	ADMIN - PENS FOR CH/THERMAL PAPER FOR AIRPORT RI	50.08
TOTAL FOR: STAPLES, INC.			255.32
005085	TRACE ANALYTICAL LABORATORIES, INC.		
	3110473	WR - INFLUENT SCAN PER IPP NPDES PERMIT BP	379.75
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC.			379.75
005112	W & W COMMERCIAL CLEANING LLC		
	317	CITY HALL CLEANING NOVEMBER 2023	175.00
TOTAL FOR: W & W COMMERCIAL CLEANING LLC			175.00
005130	MACQUEEN EMERGENCY GROUP		
	P02742	DPS - ANNUAL SCBA FLOW TEST KC	1,431.04
TOTAL FOR: MACQUEEN EMERGENCY GROUP			1,431.04
005165	SHULTS EQUIPMENT, LLC		
	0108131-IN	DPW - HENKE ACTUATING CYL PLOW TRUCK	1,048.13
	0108168-IN	DPW - ACTUATING SPRING FOR PLOW TRUCK CP	333.10
	0108169-IN	DPW - ACTUATING SPRING/SEAL KIT (2) FOR PLOW TRUC	530.60
TOTAL FOR: SHULTS EQUIPMENT, LLC			1,911.83
999999	PASSIFLORA		
	2023.11.14	DDA - LADIES NIGHT LOOT REIMBURSEMENT DS	25.00
	2023.11.14	DDA - LADIES NIGHT LOOT REIMBURSEMENT DS	25.00
	2023.11.14	DDA - LADIES NIGHT LOOT REIMBURSEMENT DS	25.00
TOTAL FOR: BRIDGE STREET GALLERY			75.00
ACACH	ALLEGAN COUNTY TREASURER		
	2023.11.18	2023 TAX COLLECTIONS W/E 11/18/2023 & DRAIN ASSES	2,435.37
TOTAL FOR: ALLEGAN COUNTY TREASURER			2,435.37
ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	2023.11.18	2023 SUMMER IFT COLLECTIONS W/E 11/18/2023	1,255.37
TOTAL FOR: ALLEGAN COUNTY TREASURER			1,255.37
BOND	COUNTY CLERK		
	2023.11	DPS - BOND PAYMENT JENNY NICOLE BARKER 23-2480	100.00
TOTAL FOR: COUNTY CLERK			100.00

RANSOM	RANSOM DISTRICT LIBRARY		
	2023.11.18	2023 SUMMER IFT COLLECTIONS W/E 11/18/2023	356.75
TOTAL FOR: RANSOM DISTRICT LIBRARY			<u>356.75</u>

RDLACH	RANSOM DISTRICT LIBRARY		
	2023.11.18	2023 TAX COLLECTIONS W/E 11/18/2023	176.13
TOTAL FOR: RANSOM DISTRICT LIBRARY			<u>176.13</u>

STATE MICH	STATE OF MICHIGAN		
	2023.11.18	2023 SUMMER IFT COLLECTIONS W/E 11/18/2023	2,918.40
TOTAL FOR: STATE OF MICHIGAN			<u>2,918.40</u>

TOTAL - ALL VENDORS			40,456.98
---------------------	--	--	-----------

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2023.11.21 11:57:21 -05'00'

Brian Kelley
Digitally signed by Brian Kelley
Date: 2023.11.21 16:54:59 -05'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2023.11.22 14:43:48 -05'00'

Bob Nieuwenhuis, Public Works Supt.

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2023.11.22 09:33:59 -05'00'

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2023.11.21 12:34:40 -05'00'

Reports & Reports

A. Outdoor Exercise Equipment

We have been raising funds for the National Outdoor Fitness Court and did not meet the goal. The grant and sponsorships we did receive are ok with utilizing the money for another type of outdoor fitness equipment. Three quotes were received. Quality of equipment was taken into consideration in making the recommendation along with the size. The Thrive unit utilizes about 250 square feet and allows for usage of up to five people at a time. It is recommended for ages 13+. There is no budget impact, as funding has been provided through grants, donations and sponsorships.

Recommended action: Consider approving the purchase of Thrive 250 Outdoor Exercise Equipment from Game Time for \$14,061.16.

B. Resolution 2023-35 - Establishing a Social District in downtown Plainwell

On July 1, 2023 Governor Whitmer signed House Bill 5781 into law, creating the Social District Permit. Qualified licensed premises within the Social District that have been approved for and issued a Social District Permit may sell alcoholic liquor (beer, wine, spirit drinks, spirits, or mixed drinks) to customers who may then consume the alcoholic liquor within the commons area of the Social District.

Recommended action: Consider approving Resolution 2023-35, creating a Social District downtown Plainwell, and approving City Staff to file For a Social District Permit with the State.

C. Purchase of a 72" Zero-Turn Mower

The City currently has two 72" Toro lawn mowers, both of which are decades old and in need of major repairs. One is used to cut the mill property and the other is used to cut Kenyon Park. The cost to repair these mowers is \$4,200 and \$5,000 respectively. Given the age of the Toro mowers, we would like replace the one used at Kenyon park and repair the mower used at the mill property, since the Mill property is rough terrain, and hard on mowers.

Recommended action: Consider approving the purchase of one Bobcat 72" Zero-Turn Mower from Bobcat of Michiana for the cost of \$15,000 and to amend the Equipment Fund Budget accordingly.

D. Pickle Ball Court Lighting

The pickle ball group would like to upgrade the lighting at the courts. They raised money for this project through donations. The lights will be LED and controlled by a dusk to dawn timer. This will be a great addition to the already nice courts, adding extra hours of availability to the court play time.

Recommended action: Consider approving the contract with Esper Electric to install LED lighting on a dusk to dawn timer at the pickle ball courts for \$10,500.00.

E. Resolution 2023-36 - General Obligation Bonds

The City has budgeted, contingent on financing, the Old Orchard Project for calendar year 2024. The estimated cost of the project exceeds \$3,000,000 and will need to be partially funded by debt. The first step in the process of issuing debt is to identify the project being funded and issue a "Notice of Intent" to issue those bonds. The city's bond counsel has offered a resolution identifying the Old Orchard Project and the Notice of Intent. Adoption of this resolution would open up a 45-day window to allow city residents to the consider the validity of the project and the issuance of the bonds.

Recommended action: Consider adopting Resolution 2023-36 as presented.

F. South Main Street Resurfacing – Design Engineering

As part of the Otsego-Plainwell Small Urban Project, the City of Plainwell is scheduled to received \$385,000 of state funding for a major street project in 2025 and has identified South Main for resurfacing. Fleis & Vandenbrink, the city's main engineering firm, has offered to complete the design engineering to include topographical survey, permitting and bid letting in the fall of 2024. The project cost is \$56,000 and is recommended by Manager Lakamper.

Recommended action: Consider approving a professional services agreement with Fleis & Vandenbrink for \$56,000 for design engineering services for the 2025 South Main Street Resurfacing Project.